

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, MARCH 4, 2015 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

- (1) ROLL CALL
 - (2) INVOCATION
 - (3) PLEDGE OF ALLEGIANCE
 - (4) REPORTS
 - (a) Collections Report (Municipal Court)
 - (5) CONSENT AGENDA
 - (a) Approve City Commission Minutes for February 18, 2015 meeting. (City Secretary)
 - (b) Consider and take action on Resolution No. 15-014, to approve and award an annual contract for Polymer. (Purchasing)
 - (c) Consider and take action on Resolution 15-015, to approve the purchase and delivery of one hundred sixty (160) replacement batteries from Centex Batteries for the solar lights on the Texas City Dike. (Purchasing)
 - (6) REGULAR ITEMS
 - (a) Consider and take action on Ordinance No.15-06, to amend the City of Texas City fiscal year 2014-15 budget to create a part-time meter reader position and appropriate funds for the position. (Finance)
 - (b) Consider and take action on Ordinance No.15-07, to amend the City of Texas City fiscal year 2014-15 budget to create two full time laborer positions and one part time position for the Golf Course and appropriate funds for the positions. (Finance)
 - (c) Consider and take action on Ordinance No. 15-08, to amend the City of Texas City's fiscal year 2014-15 budget to create a part-time shooting range position and appropriate funds for the position. (Finance)
 - (7) PUBLIC COMMENTS
 - (8) MAYOR'S COMMENTS
 - (9) COMMISSIONERS' COMMENTS
- ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON FRIDAY, FEBRUARY 27, 2015, AT 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

/s/ Nicholas J. Finan
NICHOLAS J. FINAN
CITY SECRETARY

CITY COMMISSION REGULAR MTG

4. (a.

Meeting Date: 03/04/2015

Submitted By: Michelle Garcia, City Attorney
Office

Department: City Attorney Office

Information

ACTION REQUEST (Brief Summary)

Collections Report (Municipal Court)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

5. (a.

Meeting Date: 03/04/2015

Submitted By: Justin Herter, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Approve City Commission Minutes for February 18, 2015 meeting. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

[2-18-15 CC Minutes](#)

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, FEBRUARY 18, 2015 – 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, February 18, 2015, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:03 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Matthew T. Doyle, Mayor
Mike Land, Mayor Pro Tem
Dee Ann Haney, Commissioner At Large
Thelma Bowie, Commissioner District 1
Phil Roberts, Commissioner District 2
Dedrick D. Johnson, Sr., Commissioner District 3
Jami Clark, Commissioner District 4

2. INVOCATION was lead by Pastor Clay Bowers.

3. PLEDGE OF ALLEGIANCE was lead by Commissioner Phil Roberts.

4. PROCLAMATIONS AND PRESENTATIONS

a. Service Awards

Robert Mamula	Parks & Recreation	2/10/2010	05 years
George Slaughter	Waste Water Treatment Plant	2/21/2005	10 years
Abraham Zuniga	Public Works	2/29/2000	15 years
Martha Vincent	Inspections	2/08/2000	15 years
Retirement			
Janet Marcum	Parks & Recreation		16 years

During the presentations Commissioner Johnson arrived at 5:05 pm.

b. Rotary Mainland Mardi Gras Parade presentation to Mayor and City Commission.

Jay Carnes, with the Texas City Rotary, thanked the Mayor and Commissioners for their support of the Mainland Mardi Gras parade and festivities. He said that 50 people participated in the the run/walk event and that over 100 floats and 5 bands participated in the event. Kurt Broiles, added that the Gala was the biggest yet and raised over \$30,000 for the Texas City Educational Fund.

5. REPORTS

a. City Building Permits report. (Building Department)

Doug Kneupper, City Engineer, went over the 2014 annual permitting report. There were 6,836 inspections conducted in 2014. The total number of building permits was 1,260. He also mentioned the many new subdivisions such as Grand Cay Harbour, Pearbrook and Rainsong. He noted that there are 66 homes in the Grand Cay Harbour Subdivision. Some new construction completed in 2014 included

BUC EE'S, RV Park on San Leon Drive, America's Ice House, Georgia Meyer's renovation of the Mainland Pharmacy building and the Blocker Middle School remodel and rebuild.

Commissioner Johnson asked what the average selling price range was for a home in Grand Cay Harbour. He was advised the range was from \$250,000 to \$350,000.

b. Crime Statistics (2014) (Police Department)

Robert Burby, Police Chief, stated that in 2014, 67% of calls were officer initiated and that 33% were citizen calls for service. Of special note, overall in most categories, crime was decreasing in Texas City. Robberies decreased in 2014 to 42 compared to 2013 when there were 64 robberies reported. He also pointed out the crime clearance rate for Texas City Police was well above the national average.

Commissioner Haney asked if community policing had impacted the reduction of reported crimes. Chief Burby told her that it had been a factor in the statistics. Commissioner Johnson asked about the status of the three homicides reported in 2014. Chief Burby told him one was cleared and the remaining two were under investigation.

6. PUBLIC HEARING

7. CONSENT AGENDA

a. Approve City Commission Minutes for February 4, 2015, meeting. (City Secretary)

b. Consider and take action on Resolution No. 15-005, approving a sole source purchase from Evoqua Water Technologies LLC. (Utilities)

Sole source purchase in the amount of \$56,250.00 for air release assembly parts and hardware approved.

c. Consider and take action on Resolution No. 15-007, approving a boundary adjustment agreement between the City of Texas City, Texas, and the City of Dickinson, Texas, for modification of their respective extraterritorial jurisdiction boundaries. (Planning)

Mayor Doyle requested that this item be pulled from the Consent Agenda.

Mayor Doyle stated that the City of Dickinson wants to conduct more code enforcement of the area. The area is not contiguous to the City, and therefore not likely to be annexed by Texas City or be serviced by code enforcement. This area was part of a discussion of boundaries started in 2002. Commissioner Johnson asked if the people living there pay taxes to the City of Texas City. He was advised they are not in our City limits.

Motion by Commissioner At Large Dee Ann Haney, Seconded by Commissioner District 2 Phil Roberts to approve Consent Agenda item 7(c).

Vote: 7 - 0 CARRIED

d. Consider and take action on Resolution No. 15-008, awarding a bid for Delivered Hot Mix Asphalt 6 Month Annual Contract. (Purchasing)

Awarded to Annual Contract to Century Asphalt, Ltd, Houston, Texas for the unit prices bid.

e. Consider and take action on Resolution No. 15,010, approving a contract extension with In-Pipe Technology. (Public Works)

Contract extension for System Bioaugmentation at a price of \$14,200 a month approved.

- f. Consider and take action on Resolution No. 15-011, approving the Fire Hose, Nozzles and Related Equipment Annual Contract. (Fire Department)

Awarded to Casco Industries, Houston, Texas and Dooley Tackaberry, Deer Park, Texas, per various unit prices bid.

- g. Consider and take action on Resolution No. 15-012, establishing the regular City Commission meeting of March 18, 2015, as the date for a Public Hearing to consider Land-Use Assumptions, Capital Improvements Plan, and Impact Fee associated with the City's Water and Sewer Capital Recovery Program. (City Engineer)

Motion by Commissioner At Large Dee Ann Haney, Seconded by Commissioner District 3 Dedrick D. Johnson, Sr. to approve Consent Agenda items 7(a), 7(b), 7(d),7(e), 7(f) and 7(g).

Vote: 7 - 0 CARRIED

8. REGULAR ITEMS

- a. Consider and take action on Resolution No. 15-013, authorizing publication of notice of intention to issue certificates of obligation. (Finance)

Mayor Doyle stated the City is looking at roughly \$10 million be used for road projects that our engineering consultant will determine based on needs. Additionally, there will be a few other capital projects including land acquisitions, infrastructure and buildings. This will not raise the debt structure of the City.

Motion by Commissioner At Large Dee Ann Haney, Seconded by Commissioner District 2 Phil Roberts to approve Regular Item 8(a).

Vote: 7 - 0 CARRIED

- b. Consider and take action on Ordinance No. 15-04,amending Ordinance No.08-47, to revise Section 122, Subsections 123-125 regarding, Due date for payment of charges, Disconnection of service for nonpayment and Resumption of service after disconnection for nonpayment.(Water Department)

Laura Boyd, Finance Director, said this change will stream line the billing to a two cycle system . It will remove the notices for outstanding bills but will give the customers 30 days to pay. Three days after the due date there will be a \$25.00 fee assessed to turn it back on.

Motion by Commissioner District 3 Dedrick D. Johnson, Sr., Seconded by Commissioner District 1 Thelma Bowie to approve Regular Item 8b.

Vote: 7 - 0 CARRIED

- c. Consider and take action on Ordinance No. 15-05, regarding a request to vacate and abandon a portion of the alley in Block 167, KOHFELDT'S SECOND ADDITION.

Doug Kneupper, City Engineer, stated that the developer owns the entire tract of land on either side of the alley. The developer wants to build a gas station/convenience store and needs 320 feet of the alley. The City does not have any utilities and letters sent to other entities indicated the same result.

Commissioner Johnson wanted to verify that this request was only for a section of the alley. He was informed yes, that the total amount requested was 320 feet of the alley.

Motion by Commissioner District 3 Dedrick D. Johnson, Sr., Seconded by Commissioner District 4 Jami Clark to approve Consent Item 8c.

Vote: 7 - 0 CARRIED

9. STAFF COMMENTS

Dennis J. Harris, Director of Recreation and Tourism, stated that the grand opening of the dog park will be on February 28, 2014. There will be a dog parade starting at 9:00 am. Mayor Doyle added that the section of the City website dealing with the dog park had 20,000 views which demonstrated the popularity of the park.

10. MAYOR'S COMMENTS

Mayor Doyle praised George Fuller for his hard work making sure the Retriever Dog Competition went smoothly and was a great success.

11. COMMISSIONERS' COMMENTS

Commissioner Haney stated that she has been noticing a lot of people and dogs at the dog park and she thinks it will be a great asset to the City.

Commissioner Clark thanked Chief Burby and the police department for all they do keeping the City safe. She also thanked the Fire Chief, fire personnel and EMS for their caring and professionalism regarding a health scare her husband experienced at their home.

ADJOURNMENT

Having no further business, Commissioner Dee Ann Haney made a MOTION to ADJOURN at 5:46 p.m.; the motion was SECONDED by Commissioner Dedrick Johnson. All present voted AYE. MOTION CARRIED.

MATTHEW T. DOYLE, MAYOR

ATTEST:

Nicholas J. Finan, City Secretary
Date Approved:

CITY COMMISSION REGULAR MTG

5. (b.

Meeting Date: 03/04/2015

BID # 2015-081 Polymer Annual Contract

Submitted For: Rita Williams, Purchasing

Submitted By: Rita Williams, Purchasing

Department: Utilities

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 15-014, to approve and award an annual contract for Bid # 2015-081 Polymer.

BACKGROUND

On January 30, 2015 bid packets were mailed to vendors. A bid tabulation is attached for your review.

Bids opened on Monday, February 16, 2015 at 2:00 p.m.

ANALYSIS

The low responsible bid meeting all City specifications was received from Polydyne Inc., in Georgia, for the unit price bid.

It is my recommendation to approve and award an annual contract for Bid # 2015-081 Polymer to Polydyne Inc., for the unit price bid and that the Mayor is authorized to execute a contract on behalf of the City Commission.

Thank you.

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Exhibit A

BID TABULATION

**Bid # 2015-081
POLYMER ANNUAL CONTRACT**

Bid Opening: Monday, February 16, 2015 at 2:00 p.m.

VENDOR	UNIT PRICE PER LB.	LBS. PER 300 GALLON TOTE	UNIT PRICE PER TOTE X 20 TOTES
Polydyne Inc. Riceboro, GA	\$0.90 Clarifloc CE-847	2,300 lbs.	\$2,070.00 = \$41,400.00 estimate
Univar USA Inc. Kent, WA	NO BID	NO BID	NO BID
Previous Contract Pricing	\$0.95 per lb. = \$2,185.00 per tote		

CITY COMMISSION REGULAR MTG

5. (c.

Meeting Date: 03/04/2015

Purchase and delivery of (160) replacement batteries for solar lights on the Dike

Submitted For: Rita Williams, Purchasing

Submitted By: Rita Williams, Purchasing

Department: Public Works

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution 15-015, to approve the purchase and delivery of one hundred sixty (160) replacement batteries from Centex Batteries for the solar lights on the Texas City Dike.

The delivering dealer is Centex Batteries, in Bastrop and is the only authorized stocking distributor for the state of Texas.

BACKGROUND

The installation of the Solar lights on the Texas City Dike was completed early 2010. Battery life is generally 5 years under normal conditions.

The batteries will be replaced by the City's Building Maintenance Department and funds are available in the Texas City Dike Fund.

ANALYSIS

It is my recommendation to award the purchase and delivery of one hundred sixty (160) replacement batteries for the solar lights on the Texas City Dike to Centex Batteries for the total amount of \$57,272.00.

Thank you.

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Exhibit A



January 13, 2015

Mr. Steve Booker
City of Texas City

Re: Your RFQ for Sun Xtender batteries

Mr. Booker:

We are pleased to provide the following quotation for your consideration.

(168) Concorde Sun Xtender PVX-3050T, 6v, 305 ah true deep cycle AGM batteries: \$ 358.00 each
Price includes freight to a commercial address with a forklift or loading dock

- Terms are Net 30
- Lead time: 2-3 weeks
- Total shipment weight is approximately 15,800 lbs.
- Battery pricing is firm for 30 days

We are the only factory authorized stocking distributor for the Texas, Oklahoma, Louisiana area. We are often given sole source contracts/PO's from the US Airforce, Department of Homeland Security and others. We are one of only eight distributors listed in the USA. See Concorde's Sun Xtender webpage: <http://sunxtender.com>

As such, we guarantee that we will provide you with a price equal to, or lower than our most favored customers.

We would like to discuss the disposition of the old batteries, because there is a "core" value of \$8. each. If we can come and get the old batteries, we will deduct \$8. each from the price quoted above.

In addition, we will hand pick and recondition the best (8) of your old batteries, and return them to you to act as spares. This would be done at no charge to the City.

We sincerely appreciate the opportunity to earn your business.

Thank you,

A handwritten signature in black ink, appearing to read "Marc Kurth", written in a cursive style.

Marc Kurth
Centex Batteries
DUNS: 017650410
Cage code: 6CCN3

704 West Highway 71 – Suite B100 Bastrop, TX 78602
Ph: (877) 308-9002 Fax: (877) 254-2702
<http://centexbatteries.com> sales@centexbatteries.com

CITY COMMISSION REGULAR MTG

Ord 13-51

Meeting Date: 03/04/2015

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

BACKGROUND

This budget amendment is to appropriate funds for an additional part time meter reader. This will give us total of 5 part time meter readers. In addition to meter reading, this person will also do meter box maintenance so that full time water department personnel can be better utilized in waterline servicing and repairs.

This amendment will cover the salary for the remainder of the fiscal year, 6 months.

ANALYSIS

Budget amendment is as follows:

Water Revenue Fund; Water Dept.:

Water Dept. Salaries \$10,000.00

Retained Earnings (\$10,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

Ord 13-50

Meeting Date: 03/04/2015

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

BACKGROUND

A budget amendment is needed to create two (2) full time laborer positions and one (1) part time "hourly pool" position for the Golf Course.

If approved, the "hourly pool" will have four (4) people assigned to the golf shop. These four people will work the equivalent of one part time employee.

Laborer pay range: \$8.30 - \$12.30 per hour

Part time position: \$10.97 per hour

ANALYSIS

Budget amendment is as follows:

General Fund:

Golf Course Salaries and Benefits \$28,000.00

Undesignated Fund Balance (\$28,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

6. (c.

Meeting Date: 03/04/2015

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City's fiscal year 2014-15 budget.

BACKGROUND

A budget amendment is needed to create an additional part time position at the shooting range. This will result in an "hourly pool" of two employees working a maximum of 20 hours each per week.

See attached email from Dennis Harris.

ANALYSIS

Budget amendment is as follows:

General Fund:

Shooting Range Salaries \$6,000.00

Undesignated Fund Balance (\$6,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Shooting Range position

Laura Boyd

From: Dennis J. Harris
Sent: Wednesday, February 25, 2015 1:06 PM
To: Laura Boyd
Cc: Donna Wallace
Subject: RE: shooting range

Laura,

There are 3 part-time positions assigned to the shooting range. Travis and I have discussed taking one of those positions which, average about 37 hours a week. He is requesting to create an additional position at working 20 hours per week and reduce the hours from 37 to 20. We anticipate this would attract an older/retired candidate that are not looking to work a lot of hours and hopefully allow us to retain employees from frequently leaving plus give us some flexibility in adequate coverage of the pistol/rifle range, 5 stand and the 2 skeet fields.

Therefore, in essence there will be **2 part-time positions at an average of 37 hours a week and 2 part-time positions at 20 hours per week.**

Thanks,
Dennis

From: Laura Boyd
Sent: Wednesday, February 25, 2015 12:24 PM
To: Dennis J. Harris
Cc: Donna Wallace
Subject: shooting range

Dennis,
How many part-time "pool" people are you hiring at the shooting range? Although the total hours may not change, the addition of people requires a position number to advertise the position(s) and ultimately pay the people. Also, since this is a change to the original approved budgeted positions, I have to take this before city commission as a budget amendment.

Laura R. Boyd
Director of Finance
City of Texas City

409-643-5907