

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

September 24, 2014- 4:00 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Avenue North
Texas City, TX 77590

The Public Facilities Development Corporation Board of Directors met Thursday, September 24, 2014, at 4:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:15 p.m. by Chairperson Randy Dietel with the following in attendance:

(1) ROLL CALL

Present: Randy Dietel, Chairperson
William T. Etheredge, III, Director
John Hackbarth, Alternate

Absent: Beverly Delaney Mitchell, Director
Beverly G. Lewis, Alternate

Staff Present: Ronald Plackemeier, City Attorney
Nicholas Finan, Executive Director of Management Services
James Hartshorn, Economic Development Coordinator
Laura Boyd, Finance Director
Justin Herter , Administrative Assistant
Michelle Garcia, Administrative Assistant

(2) NEW BUSINESS

- (a)** Consider and take action of election of officers and Oath of Officers.

Motion by Alternate John Hackbarth, Seconded by Director William T. Etheredge, III, to keep the same officers in place for another term.

Chairperson Randy Dietel was sworn in by Ron. F. Plackemeier, City Attorney.

Vice-Chairperson Clarence Christ was not present to be sworn in.

Vote: 3 - 0 CARRIED

- (b)** Consider and take action on Minutes of the July 9, 2014, Public Facilities Development Corporation Board meeting.

Motion by Director William T. Etheredge, III, Seconded by Chairperson Randy Dietel, to approve the July 9, 2014 Public Facilities Development Corporation Minutes as presented in the packet.

Vote: 3 - 0 CARRIED

- (c) Consider and take action on Resolution 14-02, adopting the 14-15 fiscal year budget of the Public Facilities Development Corporation.

Laura Boyd, Director of Finance, presented the Public Facility Development Corporation Budget for the 2014-2015 fiscal year. There is a \$5,000.00 line item that covers potential Maintenance for Building and Grounds work, but it is not likely to be used. The fund balance of \$382,067.00 will cover anything needed.

Motion by Alternate John Hackbarth, Seconded by Director William T. Etheredge, III, to approve Resolution No. 14-02, adopting the 2014-2015 Public Facility Development Corporation Budget.

Vote: 3 - 0 CARRIED

- (d) Consider and take actions of Resolution No. 14-03, approving the actions of the Officers of the Public Facilities Development Corporation for the fiscal year 2013-2014.

Executive Director of Management Services, Nicholas Finan, explained to the Board of Directors this action was started by Ronald F. Plackemeier, City Attorney, to validate the smaller items not budgetary in nature, that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage, advertisement in a newspaper and are approved within the budget.

Motion by Alternate John Hackbarth, Seconded by Director William T. Etheredge, III, to approve Resolution No. 14-03, approving the actions of the Officers of the Public Facilities Development Corporation for the 2013-2014 fiscal year.

Vote: 3 - 0 CARRIED

- (e) Consider and take action on Resolution No. 14-04, appointing a Board Secretary and an Alternate for the Public Facilities Development Corporation.

Executive Director of Management Services, Nicholas Finan, gave a brief description of Betsy Esparza leaving to go work for a school district, and the need for an Administrative Assistant to take her place. Mr. Finan then introduced Michelle Garcia as new Board Secretary, and Justin Herter as the Board Secretary alternate.

Motion by Alternate John Hackbarth, Seconded by Director William T. Etheredge, III, to approve Resolution No. 14-04, appointing Michelle Garcia as Board Secretary, and Justin Herter as the Board Secretary Alternate.

Vote: 3 - 0 CARRIED

- (3) UPDATE

- (a) Lynda Perez to update on Mainland Children's Partnership.

Executive Director of Management Services, Nicholas Finan, the Mainland Children's Partnership spoke about replacing signage on the building and Ms. Perez inquired about planters to keep people from driving thru the port o' cache.

- (4) BOARD COMMENTS

Executive Director of Management Services, Nicholas Finan, stated TNT is fixing our signage as part of an agreement that we had at the Community Center.

Chairperson Randy Dietel, stated that Susan's Market is open for business' inside the Community Center.

(5) ADJOURNMENT

Having no further business, Alternate John Hackbarth made a MOTION to ADJOURN at 4:43 p.m.; the motion was SECONDED by Director William T. Etheredge, III. The meeting was adjourned.

Michelle Garcia
Board Secretary
Public Facilities Development Corporation

Date Approved: _____