

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

March 23, 2015 - 4:00 P.M.

CITY HALL CONFERENCE ROOM
1801 9th Avenue North
Texas City, TX 77590

The Public Facilities Development Corporation Board of Directors met Monday, March 23, 2015 at 4:00 P.M., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:16 P.M., by Chairman Randy Dietel with the following in attendance:

(1) ROLL CALL

Present: Randy Dietel, Chairperson
William T. Etheredge, III, Vice-Chairperson
John Hackbarth, Alternate

Absent: Beverly Delaney Mitchell, Director
Beverly G. Lewis, Alternate

Staff Present: Nicholas Finan, Executive Director of Management Services
James Hartshorn, Economic Development Coordinator
Justin Herter, Administrative Assistant
Michelle Garcia, Board Secretary/Administrative Assistant

Attendees: Henry Gomez, Citizen

(2) NEW BUSINESS

- (a)** Consider and take action on Minutes of the September 24, 2014 Public Facilities Development Corporation Board Meeting.

Motion by Director William T. Etheredge, Seconded by Alternate Director John Hackbarth to approve the September 24, 2014, Public Facilities Development Corporation Minutes as presented in the packet.

Vote: 3 - 0 CARRIED

- (b)** Consider and take action on Resolution No. 15-01, authorizing expenditure of funds for the improvement to public property owned by the Texas City Historical Preservation Corporation located at 628 4th Avenue North, Texas City for the construction of awnings, additional signage, covers/signs for air conditioning, patch work and paint.

Nicholas Finan, Executive Director of Management Services, stated that the purpose of the Public Facilities Corporation as stated in its incorporation document is to "enhance the welfare and/or prosperity of the citizens of the City (Texas City, Texas) and State of Texas through the acquisition, financing, construction, equipping, operation, and/or leasing, on behalf of the City, of facilities that promote or encourage economic, civic, social, and/or educational development or expansion." The Food Bank property is owned by the Texas City Historical Preservation Corporation which has little to no reserve funds, nor generate funds to be able to perform the work. The Public Facilities Corporation has over \$380,000 in fund balance.

James Hartshorn, Economic Development Coordinator, stated that the work to be performed would be the construction of awnings, construction of some patch work on the exterior to and paint to "hide" the patch, construction of signs and covers for the air conditioning units located on the front of the building.

Currently, we have an estimated cost of \$2,800 for awnings, \$2112 for marblecrete patching, \$1,380 for paint, \$4,000 for AC unit covers/signs, and \$500 for additional signage. Approval is sought for a total not to exceed \$11,000 for said expenses.

John Hackbarth, Alternate Director, asked if these were long awnings?

James Hartshorn, Economic Development Coordinator, stated No, the awnings will be about 8' wide and 4' deep to be constructed over the doorway.

William T.Etheredge, III, Director, asked why are they going to be made out of canvas and not out of something more durable like metal?

James Hartshorn, Economic Development Coordinator, stated that the canvas will be less expensive than the metal and the color will last 10 years and replacement canvass is only about \$180.00.

Motion by Alternate John Hackbarth, Seconded by Director William T.Etheredge, III, to approve Resolution No. 15-01, authorizing expenditure of funds for the improvement to public property owned by the Texas City Historical Preservation Corporation located at 628 4th Avenue North, Texas City for the construction of awnings, additional signage, covers/signs for air conditioning, patch work and paint.

Vote: 3 - 0 CARRIED

- (c) Consider and take action on Resolution No.15-02, to amend the budget to transfer funds from Public Facilities Development Corporation Fund Balance to Land Building Improvements.

Laura Boyd, Finance Director, stated that we are appropriating funds for improvements listed in item 2b. We will be transferring funds of \$11,000.00 from the Public Facilities Development Corporation Fund Balance to Public Facilities Development Corporation Land & Building Improvements in the amount of \$11,000.00. This amendment will also go to the City Commission for the approval of a budget amendment.

Motion by Alternate Director John Hackbarth, Seconded by Director William T.Etheredge, III, to approve Resolution No. 15-02, to amend the budget to transfer funds from Public Facilities Development Corporation Fund Balance to Land Building Improvements.

Vote: 3 - 0 CARRIED

- (3) UPDATE

None.

- (4) BOARD COMMENTS

Chairperson Randy Dietel stated that the Community Family Center and the Food Center looks good.

- (5) ADJOURNMENT

Having no further business, Director William T. Etheredge III, made a motion to adjourn at 4:29 P.M.; The motion was SECONDED by Alternate Director John Hackbarth. The meeting was adjourned.

Michelle L. Garcia
Board Secretary
Public Facilities Development Corporation

Date Approved: _____