

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HARBOUR AUTHORITY.

TEXAS CITY HARBOUR AUTHORITY
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

MONDAY, OCTOBER 17, 2016 - 4:30 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on election of Officers and Oath of Officers.
 - b. Consider and take action on October 21, 2015, Texas City Harbour Authority meeting Minutes.
 - c. Consider and take action on Resolution No. 16-01, approving the actions of the Officers of the Texas City Harbour Authority Corporation for the fiscal year 2015-2016.
3. UPDATES
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON FRIDAY, OCTOBER, 14, 2016, AT 3:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

/S/ Michelle L. Garcia
Michelle L. Garcia, Board Secretary
Texas City Harbour Authority

Texas City Harbour Authority Agenda

1.

Meeting Date: 10/17/2016

Submitted By: Michelle Garcia, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

ROLL CALL

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

TEXAS CITY HARBOUR AUTHORITY Board Members

TEXAS CITY HARBOUR AUTHORITY
A PUBLIC NON-PROFIT CORPORATION
CHARTER/ FILE NO. 800345413 APPROVED BY SECRETARY OF STATE ON 05/17/04

PURPOSE: The Authority is organized and will be operated exclusively for one or more charitable purposes, within the meaning of Section 501(c)(3) of the U.S. Internal Revenue Code of 1986, as amended (the Code). The Authority is organized for the purpose of aiding, assisting, and acting on behalf of the City in the performance of its governmental functions to promote, manage, and finance the development, expansion, and continual successful operation of the ports and harbours of Texas City, including certain port improvements and facilities as defined by Chapter 54, Texas Transportation Code, and other state law; and to promote, develop, encourage and maintain employment, commerce and economic development related to or resulting from the ports and harbours of Texas City. Tax id 32015096079

The number of Directors is five (5), and the terms of office shall be three (3) years staggered.

<p>Board Members</p> <p>Dwight Spurlock, Stepped Down - Vacant 1522 22nd Avenue North Texas City, TX 77590 Phone: 409-948-2494 TCHFTZ- First Appt.: 10/06/2004 Term Date: 10/01/2013 - 09/30/2016 TCHA – First Appt.: 04/21/2004 Term Date: 10/01/2013 - 09/30/2016 TCID – First Appt.: 10/01/2012 Term Date: 10/01/2013 - 09/30/2016</p>	<p>Jason Hayley, Director Port of Texas City 2425 Hwy 146 North Texas City, TX 77590 Business: 409-45-4461 #20 Cell: 409-682-4074 Email: jhayley@tctrr.com TCHFTZ- First Appt.: 10/01/2010 Term Date: 10/01/2015 - 09/30/2018 TCHA – First Appt.: 10/01/2012 Term Date: 10/01/2015 - 09/30/2018 TCID – First Appt.: 04/07/2010 Term Date: 10/01/2015 - 09/30/2018</p>
<p>Genie Jennings, Vice - Chairperson 2401 N. Logan St. Suite L Texas City, TX 77590 Business: 409-948-2330 Cell 409-682-2330 Genie@geniejennings.com TCHFTZ- First Appt.: 10/01/2012 Term Date: 10/01/2016 - 09/30/2019 TCHA – First Appt.: 10/01/2012 Term Date: 10/01/2016 - 09/30/2019 TCID – First Appt.: 10/01/2011 Term Date: 10/01/2016 - 09/30/2019</p>	<p>Randy Diemel, Director 1409 19th Avenue North P.O. Box 1847 Texas City, TX 77592-1847 Business: 409-945-3459 Home: 409-945-4977 Fax: 409-945-4318 Cell: 409-392-7100 Email: randy@pilinginc.com TCHFTZ- First Appt.: 10/01/2012 Term Date: 10/01/16 - 09/30/2019 TCHA – First Appt.: 10/01/2012 Term Date: 10/01/2016 - 09/30/2019 TCID – First Appt.: 08/17/1990 Term Date: 10/01/2016 - 09/30/2019</p>
<p>Rev. Jerry Lee, Director Greater Bell Zion Baptist Church 918 N. Noble Rd Phone: 409-935-7229 Cell: 409-356-3901 Email: jerrylee113@gmail.com TCHFTZ- First Appt.: 10/01/2007 Term Date: 10/01/2015 - 09/30/2018 TCHA – First Appt.: 10/01/2012 Term Date: 10/01/2015 - 09/30/2018 TCID – First Appt.: 10/01/2012 Term Date: 10/01/2015 - 09/30/2018</p>	<p>City Staff</p> <p>Matthew Doyle, Mayor Nicholas Finan, General Manager Laura Boyd, Board Treasurer Ronald F. Plackemeier, City Attorney Michelle Garcia, Board Secretary George Fuller, City Staff James Hartshorn, City Staff</p>

Texas City Harbour Authority Agenda

2. a.

Meeting Date: 10/17/2016

Election of Officers

Submitted By: Michelle Garcia, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on election of officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Texas City Harbour Authority Agenda

2. b.

Meeting Date: 10/17/2016

Minutes

Submitted By: Michelle Garcia, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on October 21, 2015, Texas City Harbour Authority meeting Minutes.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

[10.21.2015 TCHA Minutes](#)

TEXAS CITY HARBOUR AUTHORITY
BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, OCTOBER 21, 2015

CITY HALL CONFERENCE ROOM
1801 9th Avenue North
Texas City, TX 77590

The Texas City Harbour Authority Board of Directors met Wednesday, October 21, 2015, at 2:30 P.M., in the City Hall Conference Room, 1801 9th Avenue North, Texas City, Texas. A quorum having been met, the meeting was called to order at 2:51 P.M. by Vice-Chairperson Genie Jennings with the following in attendance:

1. ROLL CALL

Present: Genie Jennings, Vice-Chairperson
Randy Dietel, Director
Rev. Jerry Lee, Director

Absent: Dwight Spurlock, Chairperson
Jason Hayley, Director

Staff Present: Nick Finan, Executive Director of Management Services
Ron Plackemeier, City Attorney
James Hartshorn, Economic Development Coordinator
Justin Herter, Administrative Staff
Michelle Garcia, Board Secretary/Administrative Assistant
Laura Boyd, Finance Director

Attendees: Henry Gomez - Citizen

2. NEW BUSINESS

- a. Consider and take action on election of officers and Oath of Officers.

Motion by Director Randy Dietel by Director Jerry Lee, to keep the current standing officers Dwight Spurlock, Chairperson and Genie Jennings, Vice-Chairperson, in place for another term.

Vice -Chairperson Genie Jennings was sworn in by Ron. F. Plackemeier, City Attorney.

Vote: 3 - 0 CARRIED

- b. Consider and take action on September 24, 2014, Texas City Harbour Authority meeting Minutes.

Motion by Director Randy Dietel, Seconded by Director Jerry Lee to approve the September 24, 2014 Texas City Harbour Foreign Authority Minutes as presented in the packet.

Vote: 3 - 0 CARRIED

- c. Consider and take action on Resolution No. 15-01, approving the actions of the Officers of the Texas City Harbour Authority Corporation for the fiscal year 2014-2015.

Executive Director of Management Services, Nicholas Finan explained to the Board of Directors this action was started by Ronald F. Plackemeier, City Attorney, to validate the smaller items not budgetary in nature, that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage, advertisement in a newspaper and are approved within the budget.

Motion made by Director Jerry Lee, Seconded by Director Randy Dietel, to approve Resolution No. 15-02, approving the actions of the Officers of the Texas City Harbour Authority for the fiscal year 2014-2015.

Vote: 3 - 0 CARRIED

3. UPDATES

None

4. BOARD COMMENTS

None

5. ADJOURNMENT

Having no further business, Director Jerry Lee made a motion to adjourn at 2:54 P.M; the motion was SECONDED by Director Randy Dietel. The meeting was adjourned.

Michelle L. Garcia, Board Secretary
Texas City Harbour Authority

Date Approved: _____

Texas City Harbour Authority Agenda

2. c.

Meeting Date: 10/17/2016

Actions of the Officers

Submitted By: Michelle Garcia, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 16-01, approving the actions of the Officers of the Texas City Harbour Authority Corporation for the fiscal year 2015-2016.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage or advertisement in a newspaper and are approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution No. 16-01 Approving the actions of the Officers of the TCHA for 2015-2016 Fiscal Year

TEXAS CITY HARBOUR AUTHORITY

RESOLUTION NO. 16-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HARBOUR AUTHORITY (TCHA) DURING THE 2015-2016 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Harbour Authority (TCHA), duly held on October 17, 2016, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Harbour Authority during the 2015-2016 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HARBOUR AUTHORITY THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Harbour Authority during the 2015-2016 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of October, 2016.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Harbour Authority

ATTEST:

Michelle L. Garcia
BOARD SECRETARY
Texas City Harbour Authority