

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION.

PUBLIC FACILITIES DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

OCTOBER 26, 2017- 4:30 P.M.

CITY HALL CONFERENCE ROOM

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
  - a. Consider and take action of election of Officers and Oath of Officers.
  - b. Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Public Facilities Development Corporation for the previous fiscal year 2016-2017.
  - c. Consider and take action on Resolution No. 17-02, adopting the 2017-2018 fiscal year budget of the Public Facilities Development Corporation.
3. UPDATE
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON OCTOBER 23, 2017, AT 2:30P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

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Public Facilities Development Corporation

**Public Facility Development Corporation Agenda**

**2. a.**

**Meeting Date:** 10/26/2017

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action of election of Officers and Oath of Officers.

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

*No file(s) attached.*

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**Public Facility Development Corporation Agenda**

**2. b.**

**Meeting Date:** 10/26/2017

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Public Facilities Development Corporation for the previous fiscal year 2016-2017.

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

Res. 17-01

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**PUBLIC FACILITIES DEVELOPMENT CORPORATION**

**RESOLUTION NO. 17-01**

**A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION (PFDC) DURING THE 2016-2017 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 26, 2017, consideration was given to approving the actions of the Officers of the Board of Directors of the Public Facilities Development Corporation during the 2016-2017 Fiscal Year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:**

**SECTION 1:** All of the actions taken by the Officers of the Board of Directors of the Public Facilities Development Corporation (PFDC) during the 2016-2017 Fiscal Year are hereby approved.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 26th day of October, 2017.**

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CHAIRPERSON/VICE CHAIRPERSON  
Public Facilities Development Corporation

ATTEST:

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Justin Herter  
BOARD SECRETARY  
Public Facilities Development Corporation

**Public Facility Development Corporation Agenda**

**2. c.**

**Meeting Date:** 10/26/2017

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 17-02, adopting the 2017-2018 fiscal year budget of the Public Facilities Development Corporation.

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

res. 17-02

Public Facilities Development Budget

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**PUBLIC FACILITIES DEVELOPMENT CORPORATION**

**RESOLUTION NO. 17-02**

**A RESOLUTION ADOPTING THE PUBLIC FACILITIES DEVELOPMENT CORPORATION 2017-2018 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

**WHEREAS**, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 26, 2017, a general discussion was held concerning the proposed 2017-2018 Budget of the Public Facilities Development Corporation.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:**

**SECTION 1:** The Board of Directors of the Public Facilities Development Corporation hereby approves the 2017-2018 Fiscal Year Budget, for the Public Facilities Development Corporation, as approved by the City Commission of the City of Texas City.

**SECTION 2:** A copy of said Fiscal Year 2017-2018 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 26th day of October, 2017.**

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CHAIRPERSON/VICE CHAIRPERSON  
Public Facilities Development Corporation

ATTEST:

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Justin Herter  
BOARD SECRETARY  
Public Facilities Development Corporation

**T.C. PUBLIC FACILITIES DEVELOPMENT CORP. - 803**  
**REVENUES & EXPENDITURES**

**CITY OF TEXAS CITY, TEXAS**  
**FY 2017-18 ADOPTED BUDGET**

ACCOUNT	ACCOUNT DESCRIPTION	FY 2015-16 ACTUAL	FY 2016-17 AMENDED BUDGET	FY 2016-17 YEAR END PROJECTION	FY 2017-18 ADOPTED BUDGET
<b>REVENUES:</b>					
803-000-48107	RENT INCOME-MAINLAND CHILDREN'S	-	-	-	-
803-000-48108	RENT INCOME-D.H.S. & P.R.S.	240,998	240,998	240,998	240,998
<b>*RENTS &amp; CONCESSIONS</b>		<b>240,998</b>	<b>240,998</b>	<b>240,998</b>	<b>240,998</b>
803-000-48801	MISCELLANEOUS INCOME	-	-	-	-
803-000-48802	INTEREST INCOME	2,173	1,000	1,500	1,500
<b>*OTHER REVENUES</b>		<b>2,173</b>	<b>1,000</b>	<b>1,500</b>	<b>1,500</b>
803-000-49103	PROCEEDS FROM SALE OF LAND	-	-	-	-
<b>*OTHER SOURCES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>		<b>243,171</b>	<b>241,998</b>	<b>242,498</b>	<b>242,498</b>
<b>EXPENDITURES:</b>					
803-050-51010	SALARIES	20,930	21,600	21,600	22,500
<b>*SALARIES &amp; BENEFITS</b>		<b>20,930</b>	<b>21,600</b>	<b>21,600</b>	<b>22,500</b>
803-050-53060	EXPENSE-ADMINISTRATIVE	-	-	-	-
803-050-53065	EXPENSE-MAINLAND CHILDREN'S	240,998	240,998	240,998	240,998
803-050-53200	UTILITIES	-	-	-	-
803-050-53540	MAINTENANCE-BLDG. & GROUNDS	-	1,000	-	1,000
803-050-53680	PROFESSIONAL FEES	-	183,750	-	183,750
<b>*CONTRACTUAL SERVICES</b>		<b>240,998</b>	<b>425,748</b>	<b>240,998</b>	<b>425,748</b>
803-050-55010	LAND & BUILDING IMPROVEMENTS	-	-	-	-
803-050-55720	PROCUREMENT OF PROPERTY	-	-	-	-
<b>*CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>261,928</b>	<b>447,348</b>	<b>262,598</b>	<b>448,248</b>
<b>EXCESS OF REVENUES OVER(UNDER) EXPENDITURES</b>		<b>(18,757)</b>	<b>(206,350)</b>	<b>(20,100)</b>	<b>(206,750)</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>		<b>387,404</b>	<b>368,647</b>	<b>368,647</b>	<b>348,547</b>
<b>FUND BALANCE-END OF YEAR</b>		<b>\$ 368,647</b>	<b>\$ 163,297</b>	<b>\$ 348,547</b>	<b>\$ 142,797</b>