

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION.

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

NOVEMBER 2, 2017 - 3:00 P.M.

CITY HALL CONFERENCE ROOM

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on election of Officers and Oath of Officers.
 - b. Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Public Facilities Development Corporation for the previous fiscal year 2016-2017.
 - c. Consider and take action on Resolution No. 17-02, adopting the 2017-2018 fiscal year budget of the Public Facilities Development Corporation.
3. UPDATE
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON MONDAY, OCTOBER 30, 2017, AT 3:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. a.

Meeting Date: 11/02/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Members

PUBLIC FACILITIES DEVELOPMENT CORPORATION

CHARTER/FILE NO. 124862801 APPROVED BY SECRETARY OF STATE ON 11/3/92

PURPOSE: The purpose of the Public Facilities Development Corporation is to enhance the welfare and/or prosperity of the citizens of the City (Texas City, Texas) and the State of Texas through the acquisition, financing, construction, equipping, operation, and/or leasing, on behalf of the City, of facilities that promote or encourage economic, civic, social, and/or educational development or expansion. The Corporation shall have all of the powers granted to non-profit corporations under the Act and other applicable law, including (without limitation) the power to incur financial obligations. These obligations shall not constitute a liability of the City. (The above purpose statements are taken from the Articles of Incorporation approved on 11/3/92.)

PUBLIC FACILITIES DEVELOPMENT CORPORATION - Five directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

<p>BOARD OF DIRECTORS:</p> <p>John Hackbarth, D.D.S., President drhackbarth@texasdentalhealth.com</p> <p>Randy Dietel, Vice President e-mail: randy@pilinginc.com</p> <p>William T. Etheredge Email: bether3206@aol.com</p> <p>Beverly Guillory Lewis, M.D. gensurg0220@att.net</p> <p>Beverly D. Mitchell gensurg0220@att.net</p>	<p><u>Ex-Officio Member of the Board of Directors:</u></p> <p>Mayor Matthew T. Doyle</p> <p><u>City Staff:</u></p> <p>Ronald F. Plackemeier, City Attorney Nicholas Finan, Executive Director of Management Services James Hartshorn, Deputy Director of Management Services Laura Boyd, Director of Finance and DHFC Treasurer Justin Herter – Board Secretary</p>
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Public Facility Development Corporation Agenda

2. b.

Meeting Date: 11/02/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Public Facilities Development Corporation for the previous fiscal year 2016-2017.

BACKGROUND

This is an action started by our City Attorney to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage or advertisement in a newspaper and are approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

17-01

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 17-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION (PFDC) DURING THE 2016-2017 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 26, 2017, consideration was given to approving the actions of the Officers of the Board of Directors of the Public Facilities Development Corporation during the 2016-2017 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Public Facilities Development Corporation (PFDC) during the 2016-2017 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of November, 2017.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

Justin Herter
BOARD SECRETARY
Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. c.

Meeting Date: 11/02/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 17-02, adopting the 2017-2018 fiscal year budget of the Public Facilities Development Corporation.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

res. 17-02

Public Facilities Development Budget

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 17-02

A RESOLUTION ADOPTING THE PUBLIC FACILITIES DEVELOPMENT CORPORATION 2017-2018 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 26, 2017, a general discussion was held concerning the proposed 2017-2018 Budget of the Public Facilities Development Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: The Board of Directors of the Public Facilities Development Corporation hereby approves the 2017-2018 Fiscal Year Budget, for the Public Facilities Development Corporation, as approved by the City Commission of the City of Texas City.

SECTION 2: A copy of said Fiscal Year 2017-2018 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of November, 2017.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

Justin Herter
BOARD SECRETARY
Public Facilities Development Corporation

T.C. PUBLIC FACILITIES DEVELOPMENT CORP. - 803
REVENUES & EXPENDITURES

CITY OF TEXAS CITY, TEXAS
FY 2017-18 ADOPTED BUDGET

ACCOUNT	ACCOUNT DESCRIPTION	FY 2015-16 ACTUAL	FY 2016-17 AMENDED BUDGET	FY 2016-17 YEAR END PROJECTION	FY 2017-18 ADOPTED BUDGET
REVENUES:					
803-000-48107	RENT INCOME-MAINLAND CHILDREN'S	-	-	-	-
803-000-48108	RENT INCOME-D.H.S. & P.R.S.	240,998	240,998	240,998	240,998
*RENTS & CONCESSIONS		240,998	240,998	240,998	240,998
803-000-48801	MISCELLANEOUS INCOME	-	-	-	-
803-000-48802	INTEREST INCOME	2,173	1,000	1,500	1,500
*OTHER REVENUES		2,173	1,000	1,500	1,500
803-000-49103	PROCEEDS FROM SALE OF LAND	-	-	-	-
*OTHER SOURCES		-	-	-	-
TOTAL REVENUES		243,171	241,998	242,498	242,498
EXPENDITURES:					
803-050-51010	SALARIES	20,930	21,600	21,600	22,500
*SALARIES & BENEFITS		20,930	21,600	21,600	22,500
803-050-53060	EXPENSE-ADMINISTRATIVE	-	-	-	-
803-050-53065	EXPENSE-MAINLAND CHILDREN'S	240,998	240,998	240,998	240,998
803-050-53200	UTILITIES	-	-	-	-
803-050-53540	MAINTENANCE-BLDG. & GROUNDS	-	1,000	-	1,000
803-050-53680	PROFESSIONAL FEES	-	183,750	-	183,750
*CONTRACTUAL SERVICES		240,998	425,748	240,998	425,748
803-050-55010	LAND & BUILDING IMPROVEMENTS	-	-	-	-
803-050-55720	PROCUREMENT OF PROPERTY	-	-	-	-
*CAPITAL OUTLAY		-	-	-	-
TOTAL EXPENDITURES		261,928	447,348	262,598	448,248
EXCESS OF REVENUES OVER(UNDER) EXPENDITURES		(18,757)	(206,350)	(20,100)	(206,750)
FUND BALANCE-BEGINNING OF YEAR		387,404	368,647	368,647	348,547
FUND BALANCE-END OF YEAR		\$ 368,647	\$ 163,297	\$ 348,547	\$ 142,797