

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION.

TEXAS CITY HOUSING CORPORATION
AND
TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

NOVEMBER 14, 2017- 3:30 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on election of officers and Oath of Officers.
 - b. Consider and take action on October 18, 2016, joint Texas City Housing Corporation and Texas City Housing Finance Corporation meeting minutes.
 - c. Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Texas City Housing Corporation and Texas City Housing Finance Corporation for the 2016-2017 fiscal year.
3. UPDATES
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON THURSDAY, NOVEMBER 9, 2017, AT 10:00 A.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Housing Corporation
Texas City Housing Finance Corporation

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. a.

Meeting Date: 11/14/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on election of officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Members

**TEXAS CITY HOUSING CORPORATION AND
TEXAS CITY HOUSING FINANCE CORPORATION
CHARTER 601709 – APPROVED 3/25/82**

The Articles of Incorporation of Texas City Housing Corporation are dated March 17, 1982, and were filed in the Office of the Secretary of State of Texas on March 25, 1982. This Corporation was created pursuant to the Texas Housing Finance Corporations Act, Article 12691-7, Vernon's Annotated Texas Civil Statutes.

The original Articles of Incorporation stated, in part, under Article IV: The Corporation is organized solely to implement the purposes of the Texas Housing Finance Corporations Act by assisting in carrying out or assisting in carrying out (including assistance by borrowing and lending funds) one or more housing project for elderly persons of low income located in the City of Texas City, Texas, and approved for assistance under Section 8 of the United States Housing Act of 1937, as amended.

Five (5) Directors shall serve for a term of two years or until his or her successor is appointed by the governing body of Texas City, Texas.

Board Members: William T. Etheredge, III, <i>Chairman</i> bether3206@aol.com Beverly Delaney Mitchell, <i>Vice Chairman</i> Bevdmitch2002@Yahoo.com Kyle Dickson kdickson@murray-lobb.com Genie Jennings Genie@geniejennings.com VACANT	City Staff: Nicholas Finan, Executive Director of Management Services James Hartshorn, Deputy Director of Management Services Laura Boyd, Treasurer Justin Herter, Secretary Ronald F. Plackemeier, City Attorney
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Revised: 11-6-2017

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. b.

Meeting Date: 11/14/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on October 18, 2016, joint Texas City Housing Corporation and Texas City Housing Finance Corporation meeting minutes.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HOUSING CORPORATION AND
TEXAS CITY HOUSING FINANCE CORPORATION
JOINT BOARD OF DIRECTORS MEETING

MINUTES

OCTOBER 18, 2016 - 3:00PM

CITY HALL CONFERENCE ROOM

The Texas City Housing Corporation and Texas City Housing Finance Corporation Joint Board of Directors met ON OCTOBER 18, 2016 ,at 3:00PM in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 3:00PM by with the following in attendance:

(1) ROLL CALL

Present: Genie Jennings, Vice-Chairperson
Beverly Delany Mitchell, Director
Kyle Dickson, Director
Laura Boyd, Finance Director / Ex-Officio Member

Absent: William T. Etheredge, Chairperson

(2) NEW BUSINESS

- (a) Consider and take action on election of officers and Oath of Officers.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Kyle Dickson to keep officers as last year.

Vote: 3 - 0 CARRIED

- (b) Consider and take action on October 21, 2015, joint Texas City Housing Corporation and Texas City Housing Finance Corporation meeting minutes.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Beverly Delany Mitchell to approve minutes.

Vote: 3 - 0 CARRIED

- (c) Consider and take action on Resolution No. 16-01, approving the actions of the Officers of the Texas City Housing Corporation and Texas City Housing Finance Corporation for the 2015-2016 fiscal year.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Kyle Dickson Ron Plackemeier, City Attorney, explained this was to approve the actions of the officers for the previous year.

Vote: 3 - 0 CARRIED

(3) UPDATES

Nick Finan, City Secretary, advised the board that the last of the Galveston County Ike homes have been completed. He also stated that Livable Center Study was moving along and there should be many improvements in the City.

(4) BOARD COMMENTS

There were no Board comments.

(5) ADJOURNMENT

Having no further business, Genie Jennings, made a motion to adjourn at 3:26 PM; the motion was SECONDED by Kyle Dickson. The meeting was adjourned.

Board Secretary
Texas City Housing Corporation
Texas City Housing Finance Corporation

Date Approved: _____

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. c.

Meeting Date: 11/14/2017

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Texas City Housing Corporation and Texas City Housing Finance Corporation for the 2016-2017 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage or advertisement in a newspaper and are approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Res. 17-01

**TEXAS CITY HOUSING CORPORATION AND
TEXAS CITY HOUSING FINANCE CORPORATION JOINT RESOLUTION**

RESOLUTION NO. 17-01

A JOINT RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION DURING THE 2016 - 2017 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a joint meeting of the Board of Directors of the Texas City Housing Corporation and Texas City Housing Finance Corporation, duly held on November 14, 2017, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Housing Corporation and Texas City Housing Finance Corporation during the 2016-2017 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Housing Corporation and Texas City Housing Finance Corporation during the 2016-2017 Fiscal Year are hereby approved.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 14th day of November, 2017.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Housing Corporation and
Texas City Housing Finance Corporation

ATTEST:

Justin Herter
BOARD SECRETARY
Texas City Housing Corporation and
Texas City Housing Finance Corporation