

CITY OF TEXAS CITY  
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, JANUARY 17, 2018 - 5:00 P.M.  
KENNETH T. NUNN COUNCIL ROOM - CITY HALL  
1801 9th Ave. N.  
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

(1) ROLL CALL

(2) INVOCATION

(3) PLEDGE OF ALLEGIANCE

(4) PROCLAMATIONS AND PRESENTATIONS

(a)

Service Awards

Delburn Hutchinson	Public Works	01/30/2013	05 years
Daniel Carlson	Fire	01/07/2013	05 years
Justin Napoli	Fire	01/07/2013	05 years
Jason Shelton	Public Works	01/28/2008	10 years
Douglas Kneupper	Planning	01/22/2008	10 years
Julie Morreale	Fire	01/07/2008	10 years
Larry Brown	Sanitation	01/02/2008	10 years
Donald Cox	Police	01/02/2003	15 years
John Broussard	Police	01/11/1993	25 years

Retirements

Elizabeth Steiner	Library	14 years
John Mark Grace	Fire	28 years

(5) REPORTS

(a) Financial Quarterly Report (Finance)

(6) CONSENT AGENDA

(a) Approve City Commission Minutes for January 3, 2018 meeting. (City Secretary)

- (b) Consider and take action on Resolution No. 18-008, awarding an annual contract for Bid #2018-043 Water Disinfecting Chemicals. (Purchasing)
  - (c) Consider and take action on Resolution No. 18-009, awarding Bid #2018-039 for the purchase and delivery of Police Department Uniforms Annual Contract to Galls, LLC and to serve as a reference and clarification to Resolution 17-087 awarded to the Galls DBA trade name of Lone Star Uniforms. (Purchasing)
  - (d) Consider and take action on Resolution No. 18-010, approving the City of Texas City to purchase property located at 1201 9th Street North. (City Attorney)
  - (e) Consider and take action on Resolution No. 18-011, appointing James McWhorter to the Texas City Board of Adjustments. (City Secretary)
- (7) REGULAR ITEMS
- (a) Consider and take action on approval of Ordinance No. 18-01, amending the Code of Ordinances, City of Texas City, Texas, Title III "Administration", Chapter 32 "Law Enforcement and Fire Department", Section 32.009 "Police Department; Classes of Positions", by reducing the number of positions within the classification of Sergeant by one and increasing the number of positions within the classification of Corporal/Patrolman by one; prescribing the number of positions with each classification of the classified service of the Police Department. (Police Department)
- (8) PUBLIC COMMENTS
- (9) MAYOR'S COMMENTS
- (10) COMMISSIONERS' COMMENTS
- (11) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON JANUARY 12, 2018, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

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JAMES M. HARTSHORN  
CITY SECRETARY



**CITY COMMISSION REGULAR MTG**

**(4) (a)**

**Meeting Date:** 01/17/2018

January 2018 Service Awards

**Submitted For:** Jennifer Price, Human Resources

**Submitted By:** Susan Sensat, Administration

**Department:** Administration

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**Information**

**ACTION REQUEST (Brief Summary)**

Service Awards

Delburn Hutchinson	Public Works	01/30/2013	05 years
Daniel Carlson	Fire	01/07/2013	05 years
Justin Napoli	Fire	01/07/2013	05 years
Jason Shelton	Public Works	01/28/2008	10 years
Douglas Kneupper	Planning	01/22/2008	10 years
Julie Morreale	Fire	01/07/2008	10 years
Larry Brown	Sanitation	01/02/2008	10 years
Donald Cox	Police	01/02/2003	15 years
John Broussard	Police	01/11/1993	25 years

Retirements

Elizabeth Steiner	Library	14 years
John Mark Grace	Fire	28 years

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**CITY COMMISSION REGULAR MTG**

**(6) (a)**

**Meeting Date:** 01/17/2018

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Approve City Commission Minutes for January 3, 2018 meeting. (City Secretary)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Minutes

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REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, JANUARY 3, 2018 – 5:00 P.M.  
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, JANUARY 3, 2018, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Phil Roberts, Mayor Pro Tem, Commissioner District 2  
Bruce Clawson, Commissioner At Large  
Dee Ann Haney, Commissioner At Large  
Thelma Bowie, Commissioner District 1  
Dorthea Jones, Commissioner District 3  
Jami Clark, Commissioner District 4

Absent: Matthew T. Doyle, Mayor

2. INVOCATION

Led by Pastor Walter Abernathy of Cathedral of Faith Church.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner Bruce Clawson.

4. CONSENT AGENDA

Motion by Commissioner At Large Bruce Clawson, Seconded by Commissioner At Large Dee Ann Haney to approve consent items a through h.

- a. Approve City Commission Minutes for December 20, 2017 meeting. (City Secretary)

**Vote:** 6 - 0 CARRIED

- b. Consider and take action on Resolution No. 18-001, approving and awarding a contract for RFP # 2018-041 Control System Maintenance and Repairs Annual Contract. (Public Works)

**Vote:** 6 - 0 CARRIED

- c. Consider and take action on Resolution No. 18-002, calling a General Election to be held in Texas City and designating polling locations. (City Secretary)

**Vote:** 6 - 0 CARRIED

- d. Consider and take action on Resolution No. 18-003, authorizing the Mayor to enter into an Election Services Contract between the County of Galveston and the City of Texas City. (City Secretary)

**Vote: 6 - 0 CARRIED**

- e. Consider and take action on Resolution No. 18-004, approving and awarding the annual contract for Bid # 2018-042 Water & Sewer Line Repair Materials. (Public Works)

**Vote: 6 - 0 CARRIED**

- f. Consider and take action on Resolution No. 18-005, appointing Morris "Mo" Wisdom to the Bayou Golf Course Advisory Board. (City Secretary)

**Vote: 6 - 0 CARRIED**

- g. Consider and take action on Resolution No. 18-006, to terminate Resolution No. 17-086 and contract awarded to McLemore Building Maintenance, Inc. for janitorial services on December 6, 2017. (Purchasing)

**Vote: 6 - 0 CARRIED**

- h. Consider and take action on Resolution No. 18-007, approving and awarding bid # 2018-038 Janitorial Services Annual Contract to C&S Janitorial Services. (City Secretary)

**Vote: 6 - 0 CARRIED**

5. REGULAR ITEMS

- a. Consider and take action on Ordinance No. 18-01, to amend the City of Texas City fiscal budget to create an additional dispatcher position. (Finance)

Laura Boyd, Finance Director, explained that this budget amendment is to create an additional police dispatcher position and appropriate funding for the position. This will bring the total number of dispatcher positions to 12.

Motion by Commissioner District 3 Dorthea Jones, Seconded by Commissioner At Large Dee Ann Haney to approve Ordinance No. 18-01.

**Vote: 6 - 0 CARRIED**

6. STAFF COMMENTS

Beth Steiner, Library Director, stated that the Read to Feed program will began on January 1, 2018 and ends February 14, 2018. For every 1 hour spent reading, \$1 will be donated to the Galveston County Food Bank, courtesy of an anonymous donor. Ms. Steiner also introduced Luke Alvey, who will be the acting Library Director when she retires at the end of the month.

Dennis Harris, Director of Recreation and Tourism, gave an update on the NASCO Aquatic Safety School that Texas City was selected to host. There are currently 30 participants from 5 different

states. Two future events that will be taking place are youth basketball starting on January 13, 2018, and the Mardi Gras Parade on January 27, 2018.

7. MAYOR'S COMMENTS

8. COMMISSIONERS' COMMENTS

Commissioner Jones gave a memorial speech in remembrance of PFC. Rufus Hood. January 7, 2018 marks the 50th anniversary of his sacrifice. Mayor Pro Tem Roberts thanked Commissioner Jones for her speech and the veterans of the Vietnam War.

Commissioner Bowie reminded everyone that Youth In Government will be held on January 17, 2018. She also mentioned that La Marque ISD will be having their annual MLK Parade and service project on January 15, 2018.

Commissioner Jones urged everyone to have their children participate in MLK activities.

Commissioner Clark wished Beth Steiner a happy retirement.

9. ADJOURNMENT

Having no further business, Commissioner At Large Dee Ann Haney made a MOTION to ADJOURN at 5:11 p.m.; the motion was SECONDED by Commissioner District 3 Dorthea Jones. All present voted AYE. MOTION CARRIED.

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MATTHEW T. DOYLE, MAYOR

ATTEST:

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James Hartshorn, City Secretary

Date Approved:

**CITY COMMISSION REGULAR MTG**

**(6) (b)**

**Meeting Date:** 01/17/2018

2018-043 Water Disinfecting Chemicals

**Submitted For:** Debbie Gurka, Administration

**Submitted By:** Debbie Gurka,  
Administration

**Department:** Purchasing

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 18-008, awarding an annual contract for Bid # 2018-043 Water Disinfecting Chemicals.  
(Purchasing)

**BACKGROUND**

On December 26, 2017 bid packets were mailed to area vendors. Bids were opened Thursday, January 11, 2018 at 2:00 p.m.  
A bid tabulation is attached for your review.

**ANALYSIS**

The low responsible bid meeting all specifications was received from Commercial Chemical Products, Inc. DBA Poolsure, in Houston, for the unit prices bid.

It is my recommendation to award the contract for the Water Disinfecting Chemicals Annual Contract to Commercial Chemical Products, Inc. DBA Poolsure, in Houston, for the unit prices bid and that the Mayor be authorized to execute a contract on behalf of the City Commission.

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Bid Tab

Agreement

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**RESOLUTION NO. 18-008**

**A RESOLUTION AWARDED BID NO. 2018-043 AND AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL CONTRACT FOR THE PURCHASE AND DELIVERY OF WATER DISINFECTING CHEMICALS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

**WHEREAS**, on December 26, 2017, bid packets were mailed to area vendors for the purchase and delivery of Water Disinfecting Chemicals, Bid #2018-043; and

**WHEREAS**, bids were opened on Thursday, January 11, 2016; and,

**WHEREAS**, the low responsible bid meeting all specifications was Commercial Chemical Products, Inc. - DBA Poolsure, in Houston, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the successful bidders for Bid #2018-043 for the purchase and delivery of Water Disinfecting Chemicals was Commercial Chemical Products, Inc. - DBA Poolsure, in Houston, Texas.

**SECTION 2:** That the Mayor is hereby authorized to enter into an annual contract with Commercial Chemical Products, Inc. - DBA Poolsure, in Houston, Texas for the purchase and delivery of Water Disinfecting Chemicals, for the amounts specified in **Exhibit "A"**, as attached hereto and incorporated herein for all intents and purposes.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of January, 2018.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

BID TABULATION  
 BID # 2018-043  
 WATER DISINFECTION CHEMICALS ANNUAL CONTRACT  
 Bid Opening: Thursday, January 11, 2018 at 2:00 p.m.

VENDOR	SODIUM HYPOCHLORITE	CALCIUM HYPOCHLORITE HTH	SULFURIC ACID	CYANURIC ACID STABILIZER	TOTAL BID
Commercial Chemicals Product, Inc. <b>DBA Poolsure</b>	\$1.39 Per Gallon Extension Unit Price x Quantity \$27,800.00	\$165.00 Per Bucket Extension Unit Price x Quantity \$2475.00	\$3.25 Per Gallon Extension Unit Price x Quantity \$2925.00	\$60.00 Per Bag Extension Unit Price x Quantity \$1080.00	\$34,280.00
Progressive Commercial Aquatics	\$1.75 Per Gallon Extension Unit Price x Quantity 35,000.00	\$170.00 Per Bucket Extension Unit Price x Quantity \$2550.00	4.75 Per Gallon Extension Unit Price x Quantity \$4275.00	\$119.00 Per Bag Extension Unit Price x Quantity \$ 1071.00	\$42,896.00

## **PURCHASE AGREEMENT**

STATE OF TEXAS §

COUNTY OF GALVESTON §

THIS AGREEMENT MADE AND ENTERED INTO THIS 17th DAY OF JANUARY A.D., 2018, by and between the CITY OF TEXAS CITY (OWNER), a municipality in Galveston County, Texas, and Commercial Chemical Products, Inc., doing business as Poolsure (SUPPLIER), in the City of Houston, County of Harris, and the State of Texas.

### **DESCRIPTION**

WITNESSETH: In consideration of the payments and agreements hereinafter mentioned, to be made and performed by OWNER, SUPPLIER agrees to supply and deliver Water Disinfecting Chemicals, for the unit prices bid as described in:

#### **BID # 2018-043 ANNUAL CONTRACT FOR WATER DISINFECTING CHEMICALS**

The SUPPLIER agrees to supply and deliver Water Disinfecting Chemicals, in complete accordance with the OWNER'S specifications and conditions for the fixed unit prices bid as stated on the Bid Form, dated January, 03, 2018.

### **AGREEMENT**

This Agreement shall consist of the Purchase Agreement, Notice to Bidders, Instructions to Bidders, Conflict of Interest, Special Conditions, Specifications and the Bid Form. These items shall form the Agreement and are as fully a part of the Agreement as if attached to the Agreement.

This contract represents the entire and integrated agreement between the OWNER and the SUPPLIER and supersedes all prior negotiations, representations or agreements, whether written or oral.

The SUPPLIER agrees to supply and deliver Water Disinfecting Chemicals to the OWNER, for the unit prices bid, as stated on the Bid Form for the duration of the contract.

### **TERM**

The SUPPLIER shall supply and deliver Water Disinfecting Chemicals, on an "as needed" basis for a twelve (12) month period beginning March 1, 2018 and continuing through February 28, 2019.

Extension of the contract for an additional (2) twelve (12) month period beyond the contract term may be negotiated when prices and conditions remain unchanged.

**PAYMENT**

The OWNER agrees to make payments in the full amount of the invoice within thirty (30) days following receipt of an invoice.

The amounts to be paid are based on the SUPPLIER'S Bid Form attached hereto and subject to the conditions, which are described in the contract documents.

In WITNESS THEREOF, the parties of these presents have executed this agreement in triplicate in the year and day first above written.

**Commercial Chemical Products, Inc.**  
**DBA Poolsure**  
SUPPLIER

**CITY OF TEXAS CITY**  
OWNER

\_\_\_\_\_  
Typed Name: \_\_\_\_\_  
Position: \_\_\_\_\_

\_\_\_\_\_  
Matthew T. Doyle  
MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

SEAL

SEAL

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Laura Boyd  
Director of Finance

**CITY COMMISSION REGULAR MTG**

**(6) (c)**

**Meeting Date:** 01/17/2018

Resolution 18-009

**Submitted For:** Debbie Gurka, Administration

**Submitted By:** Debbie Gurka,  
Administration

**Department:** Purchasing

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 18-009, to approve and award Bid 2018-039 for the purchase and delivery of Police Department Uniforms Annual Contract to Galls, LLC and to serve as a reference and clarification to Resolution 17-087 awarded to the Galls DBA Trade Name of Lone Star Uniforms. (Purchasing)

**BACKGROUND**

On December 20, 2017, Bid #2017-039 Police Uniforms was approved and awarded by Resolution 17-087 to Lone Star Uniforms.

Lone Star Uniforms is owned by Galls, LLC. On 01/19/2018, Galls LLC. notified purchasing when receiving the agreement that Galls still retains ownership of Lone Star Uniforms but has made a decision to not operate under the trade name of (DBA) Lone Star Uniforms. It was the intent of Galls, LLC to remove the name of Lone Star Uniforms from an awarded bid by submitting the Bid Form under the ownership name Galls, LLC. The bid and company that bid is the same as what was approved in December; only the name is changed to reflect the new owner of the company and who is now operating the company.

Purchasing was unaware and was not notified by Galls prior to bid packets being mailed of the change in ownership. To correct this oversight, the Purchasing Department is requesting a new resolution be approved to award the Bid # 2017-039 to Galls, LLC. and to serve as a reference and clarification of previous awarded Resolution 17-087.

The only change to the agreement would be removing the DBA Lone Star Uniforms and adding verbiage "Galls, LLC (SUPPLIER) a Delaware limited liability company, formerly doing business as Lone Star Uniforms of the City of Houston.

A current Galls W-9 has been submitted without the DBA Lone Star Uniforms and the vendor information has been updated. A revised agreement, past agreement, and W-9's are attached for your review.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

## **Attachments**

Resolution

New Agreement

Previous Approved Agreement

W-9 Galls with DBA Lone Star Uniforms

New Galls W-9

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**RESOLUTION NO. 18-009**

**A RESOLUTION AMENDING RESOLUTION NO. 17-087 AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL CONTRACT WITH GALLS, LLC TO PROVIDE POLICE DEPARTMENT UNIFORMS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, on November 6, 2017, bid packets were mailed to area vendors to provide police department uniforms, Bid #2018-039; and

**WHEREAS**, bids were opened on November 30, 2017, and the responsible bid meeting all specifications was Lone Star Uniforms, Houston, Texas; and

**WHEREAS**, on December 20, 2017 the Mayor signed Resolution No. 17-087 awarding Bid #2018-039 to Lone Star Uniform, Houston, Texas; and

**WHEREAS**, on January 9, 2018 Galls, LLC notified the City that they are no longer doing business as Lone Star Uniform; and

**WHEREAS**, Galls, LLC owns the company previously called Lone Star Uniform, and has requested the name be referred to Galls, LLC; and

**WHEREAS**, nothing other than the name changed with respect to the documents submitted for the bid on police department uniforms and this resolution is meant to correct that and serve as a reference and clarification to Resolution 17-087.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the successful bidders for Bid #2018-039 to provide police department uniforms was Galls, LLC, Houston, Texas;

**SECTION 2:** That the Mayor is hereby authorized to enter into an annual contract with Lone Star Uniforms for the purchase and delivery of police department uniforms, for the amounts specified in **Exhibit "A"**, attached hereto and incorporated herein for all intents and purposes.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of January 2018.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

## **PURCHASE AGREEMENT**

STATE OF TEXAS §

COUNTY OF GALVESTON §

THIS AGREEMENT MADE AND ENTERED INTO THIS 20<sup>th</sup> DAY OF DECEMBER A. D., 2017, by and between the CITY OF TEXAS CITY (OWNER), a municipality in Galveston County, Texas, and LONE STAR UNIFORMS / GALLS, LLC. (SUPPLIER), of the City of Houston, County of Harris, and the State of Texas.

### **DESCRIPTION**

WITNESSETH: In consideration of the payments and agreements hereinafter mentioned, to be made and performed by OWNER, SUPPLIER agrees to furnish and deliver Police Department Uniforms, for the unit prices bid as described in:

### **BID #2018-039 ANNUAL CONTRACT FOR POLICE DEPARTMENT UNIFORMS**

The SUPPLIER agrees to furnish and deliver Police Department Uniforms, for the unit prices bid, for a twelve (12) month period, in complete accordance with the OWNER'S specifications, conditions and prices stated in the Bid Form dated November 28, 2017.

### **AGREEMENT**

This Agreement shall consist of the Purchase Agreement, Notice to Bidders, Instructions to Bidders, Conflict of Interest, Special Conditions, Specifications, and the Bid Form. These items shall form the Agreement and are as fully a part of the Agreement as if attached to the Agreement.

This contract represents the entire and integrated agreement between the OWNER and the SUPPLIER and supersedes all prior negotiations, representations or agreements, whether written or oral.

The SUPPLIER agrees to furnish and deliver to the OWNER Police Department Uniforms, for the unit prices bid, as stated on the Bid Form for the duration of the contract.

**TERM**

The SUPPLIER shall supply Police Department Uniforms, on an “as needed” basis for a twelve (12) month period beginning January 1, 2018 and continuing through December31, 2019.

The OWNER will have the option to extend the contract for two (2) additional one (1) year period of this contract term when prices and conditions remain unchanged.

**PAYMENT**

The OWNER agrees to make payments in the full amount of the invoice within thirty (30) days following receipt of an invoice.

The amounts to be paid are based on the SUPPLIER’S Bid Form attached hereto and subject to the conditions which are described in the contract documents.

In WITNESS THEREOF, the parties of these presents have executed this agreement in triplicate in the year and day first above written.

**LONE STAR UNIFORMS / GALLS, INC**  
**SUPPLIER**

**CITY OF TEXAS CITY**  
**OWNER**

\_\_\_\_\_  
R. Michael Andrews  
CFO

\_\_\_\_\_  
Matthew T. Doyle  
MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

SEAL

SEAL

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Laura Boyd  
Director of Finance

## **PURCHASE AGREEMENT**

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COUNTY OF GALVESTON §

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### **DESCRIPTION**

WITNESSETH: In consideration of the payments and agreements hereinafter mentioned, to be made and performed by OWNER, SUPPLIER agrees to furnish and deliver Police Department Uniforms, for the unit prices bid as described in:

### **BID #2018-039 ANNUAL CONTRACT FOR POLICE DEPARTMENT UNIFORMS**

The SUPPLIER agrees to furnish and deliver Police Department Uniforms, for the unit prices bid, for a twelve (12) month period, in complete accordance with the OWNER'S specifications, conditions and prices stated in the Bid Form dated November 28, 2017.

### **AGREEMENT**

This Agreement shall consist of the Purchase Agreement, Notice to Bidders, Instructions to Bidders, Conflict of Interest, Special Conditions, Specifications, and the Bid Form. These items shall form the Agreement and are as fully a part of the Agreement as if attached to the Agreement.

This contract represents the entire and integrated agreement between the OWNER and the SUPPLIER and supersedes all prior negotiations, representations or agreements, whether written or oral.

The SUPPLIER agrees to furnish and deliver to the OWNER Police Department Uniforms, for the unit prices bid, as stated on the Bid Form for the duration of the contract.

**TERM**

The SUPPLIER shall supply Police Department Uniforms, on an “as needed” basis for a twelve (12) month period beginning January 1, 2018 and continuing through December31, 2019.

The OWNER will have the option to extend the contract for two (2) additional one (1) year period of this contract term when prices and conditions remain unchanged.

**PAYMENT**

The OWNER agrees to make payments in the full amount of the invoice within thirty (30) days following receipt of an invoice.

The amounts to be paid are based on the SUPPLIER’S Bid Form attached hereto and subject to the conditions which are described in the contract documents.

In WITNESS THEREOF, the parties of these presents have executed this agreement in triplicate in the year and day first above written.

**LONE STAR UNIFORMS / GALLS, INC**  
**SUPPLIER**

**CITY OF TEXAS CITY**  
**OWNER**

\_\_\_\_\_  
R. Michael Andrews  
CFO

\_\_\_\_\_  
Matthew T. Doyle  
MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

SEAL

SEAL

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Laura Boyd  
Director of Finance



Received  
1-9-18  
DG

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Galls, LLC**

2 Business name/disregarded entity name, if different from above  
**Galls, LLC**

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ **P**  
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)  
**P.O. Box 71628**

6 City, state, and ZIP code  
**Chicago, IL 60694-1628**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**

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OR

**Employer identification number**

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here** Signature of U.S. person ▶ *Paul Stalamin* Date ▶ **7-17-2017**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**CITY COMMISSION REGULAR MTG**

**(6) (d)**

**Meeting Date:** 01/17/2018

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 18-010, approving the City of Texas City to purchase property located at 1201 9th St. North. (City Attorney)

**BACKGROUND**

This property is at the corner of 9th Street and 12th Ave. N. It is surrounded by City of Texas City property and would the City to have the corner for potential use in line with the City's needs. See the attached maps.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Maps

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**RESOLUTION NO. 18-010**

**A RESOLUTION APPROVING THE PURCHASE OF PROPERTY AND AUTHORIZING THE MAYOR TO EXECUTE CLOSING DOCUMENTS FOR PROPERTY LOCATED AT 1201 9TH STREET NORTH, TEXAS CITY, TEXAS; PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the City of Texas City has the opportunity to purchase property located at 1201 9th Street North, Texas City, Texas; and

**WHEREAS**, purchase of the property will help improve ongoing City functions and future City development; and

**WHEREAS**, purchases of real property are exempt from State bidding procedures; and

**WHEREAS**, the City of Texas City is willing to purchase said property for the municipal purpose stated above, for \$90,000.00.

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission hereby approves the purchase of the property located at 1201 9th Street North, Texas City, Galveston County, Texas, for \$90,000.00.

**SECTION 2:** That the Mayor, or designee, is hereby authorized to execute any documentation necessary to receive the property.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of January, 2018.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

Galveston CAD

Galveston CAD interface showing a map with various layers and address information.

**Layers Panel:**

- Operational layers
- R#
- Address
- City Boundaries
- School Districts
- MUD
- College Districts
- Drainage Districts
- Emergency Service District
- WCID
- boundary 900
- Aerial Photo

**Map Labels:**

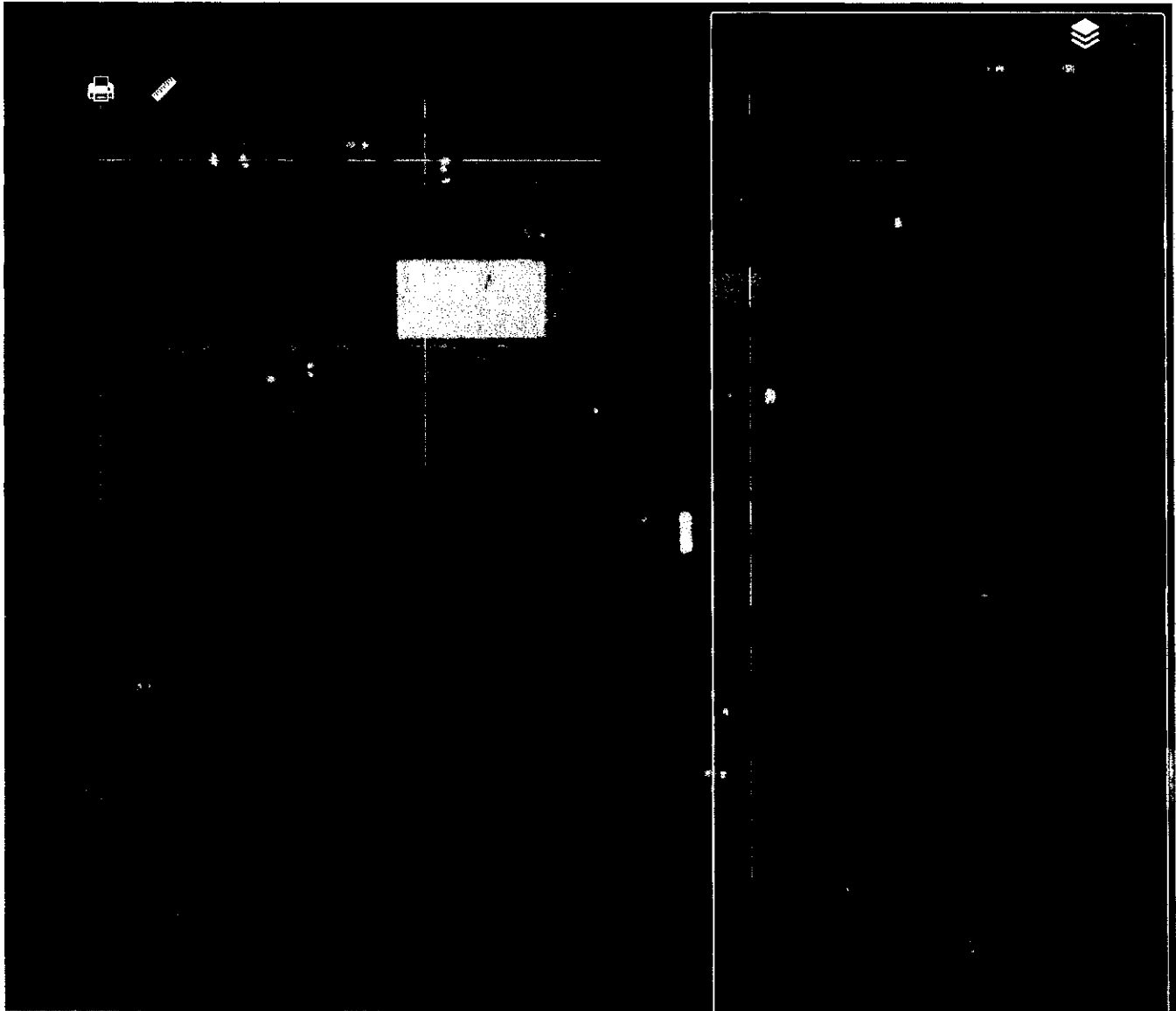
- 13th Ave N
- 12th Ave N
- 9th St N
- 1209
- 1199
- 1225
- 1002
- 1211
- 1201
- 1131
- 1208
- 825
- 821
- 828
- 824
- 820
- 829
- 825
- 821
- 820
- 824

**Search Bar:** Enter account number

**Scale:** 100ft

**Coordinates:** -94.909 29 397 Degrees

Galveston CAD



100ft  
-94.909 29.397 Degrees

**CITY COMMISSION REGULAR MTG**

**(6) (e)**

**Meeting Date:** 01/17/2018

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 18-011, appointing James McWhorter to the Texas City Board of Adjustments. (City Secretary)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 18-011**

**A RESOLUTION REMOVING AND/OR REPLACING MEMBERS TO THE BOARD OF ADJUSTMENTS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, there is a vacancy on the Board of Adjustments due to the passing of our member Yotarsha Wisby Baker; and

**WHEREAS**, the City desires to fill the vacant position with James McWhorter who has agreed to volunteer his service to our board.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas, hereby appoints James McWhorter as a member of the Board of Adjustments to fill the vacancy for a term thru September 30, 2018.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of January, 2018.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

**(7) (a)**

**Meeting Date:** 01/17/2018

Police Classifications

**Submitted For:** Jennifer Price, Human Resources

**Submitted By:** Jennifer Price, Human Resources

**Department:** Human Resources

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on approval of Ordinance No. 18-01, amending the Code of Ordinances, City of Texas City, Texas, Title III "Administration", Chapter 32 "Law Enforcement and Fire Department", Section 32.009 "Police Department; Classes of Positions", by reducing the number of positions within the classification of Sergeant by one and increasing the number of positions within the classification of Corporal/Patrolman by one; prescribing the number of positions with each classification of the classified service of the Police Department.  
(Police Department)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Ordinance 18-02

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**ORDINANCE NO. 18-02**

**AN ORDINANCE AMENDING THE CITY CODE, TITLE III “ADMINISTRATION”, CHAPTER 32 “LAW ENFORCEMENT AND FIRE DEPARTMENT”, SECTION 32.010 “POLICE DEPARTMENT; CLASSES OF POSITIONS; AUTHORIZED STRENGTH”, BY MODIFYING THE CLASSIFICATIONS OF THE AUTHORIZED STRENGTH OF THE POLICE DEPARTMENT BY REDUCING THE NUMBER OF POSITIONS IN THE CLASSIFICATION OF SERGEANT BY ONE AND INCREASING THE NUMBER OF POSITIONS IN THE CLASSIFICATION OF CORPORAL/POLICE OFFICERS BY ONE, PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING A SEVERABILITY CLAUSE; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION AND PUBLICATION BY CAPTION ONLY IN THE OFFICIAL NEWSPAPER OF THE CITY.**

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**WHEREAS**, section 143.021 of the **Texas Local Government Code** requires the governing body of a municipality to provide for the classification of all police officers; and

**WHEREAS**, section 143.021 provides that the governing body must establish by ordinance the classifications and number of positions in each classification; and

**WHEREAS**, the City Commission of the City of Texas City budgeted funds in the Police Department’s salary line item for 68 Corporals/Police Officers and 9 Sergeants. The Police Department has reevaluated these positions and it’s in the best interest of their department to reduce the number of budgeted/authorized Corporals/Police Officers from 68 to 67 and Sergeants from 9 to 10.

Effective on July 5, 2017, the following classes of positions, and numbers of positions within each classification, were hereby established in the classified service of the City’s Police Department:

- (1) Assistant Police Chief.....1
- (2) Captain .....3
- (3) Lieutenant.....4
- (4) Sergeant.....10
- (5) Corporals/Police Officers .....67

Total: 85

Effective on January 17, 2018, the following classes of positions, and numbers of positions within each classification are hereby established in the classified service of the City’s Police Department:

- (1) Assistant Police Chief.....1
- (2) Captain .....3

(3)	Lieutenant.....	4
(4)	Sergeant.....	9
(5)	Corporals/Police Officers .....	68

Total: 85

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** It is hereby declared to be the intention of the City Commission that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable.

**SECTION 2:** That it is further provided that, in the event any section, clause, sentence, paragraph or part of this Ordinance shall be for any reason adjudged by any court of competent jurisdiction to be invalid, such invalidity shall not affect, invalidate, or impair the remainder of this Ordinance.

**SECTION 3:** That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 4:** That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

**SECTION 5:** That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption and publication by caption only in the official newspaper of the City.

**PASSED AND ADOPTED this 17th day of January, 2018.**

\_\_\_\_\_  
 Matthew T. Doyle, Mayor  
 City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 James M. Hartshorn  
 City Secretary

\_\_\_\_\_  
 Russell F. Plackemeier  
 City Attorney