

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, APRIL 18, 2018 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

(1) ROLL CALL

(2) INVOCATION

(3) PLEDGE OF ALLEGIANCE

(4) PROCLAMATIONS AND PRESENTATIONS

(a) Service Awards

Esteban Gonzalez	Police	04/03/2008	10 years
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(5) REPORTS

(a) Financial Quarterly Report (Finance)

(b) Community Development Quarterly Report (Code Enforcement)

(6) PUBLIC HEARING

(a) First Assembly of God requests to rezone from "D" (Neighborhood Services) to "A" (Single Family Residential) to sell lots for construction of single family residential homes. Being Lots 6,8,9 Van Ley Commercial Park. Located at 617, 623 and 625 25th Ave. North

(7) PRELIMINARY ZONING APPROVAL

(a) Approve or deny request to rezone from "D" (Neighborhood Services) to "A" (Single Family Residential).

(8) CONSENT AGENDA

- (a) Approve City Commission Minutes for April 4, 2018 meeting. (City Secretary)
- (b) Consider and take action on Resolution No. 18-032, appointing Dr. Lynn Ray Ellison to the Library Board. (Library)
- (9) REGULAR ITEMS
 - (a) Consider and take action on Ordinance No. 18-08, second reading of the Gas Franchise Agreement with CenterPoint Energy. (City Secretary)
 - (b) Consider and take action on Ordinance No. 18-09, amending the City of Texas City's 2017/2018 fiscal year budget to appropriate funds for Texas City Economic Development Corporation's donation to the local Salvation Army. (Finance)
 - (c) Consider and take action on Ordinance No. 18-10, amending the City of Texas City's 2017/2018 fiscal year budget to appropriate funds for the reduction of interfund balance between the Utility Fund and the General Fund. (Finance)
 - (d) Consider and take action on Ordinance No. 18-11, amending the City of Texas City's 2017/2018 fiscal year budget to transfer funds from the General Fund to the Capital Equipment Replacement Fund. (Finance)
- (10) PUBLIC COMMENTS
- (11) MAYOR'S COMMENTS
- (12) COMMISSIONERS' COMMENTS
- (13) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON APRIL 13, 2018, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

JAMES M. HARTSHORN
CITY SECRETARY

CITY COMMISSION REGULAR MTG

(4) (a)

Meeting Date: 04/18/2018

April 2018 Service Awards

Submitted For: Jennifer Price, Human Resources

Submitted By: Susan Sensat, Administration

Department: Administration

Information

ACTION REQUEST (Brief Summary)

Service Awards

Esteban Gonzalez	Police	04/03/2008	10 years
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BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(6) (a)

Meeting Date: 04/18/2018

Rezoning Public Hearing - First Assembly of God

Submitted For: Jean Vincent, Transportation and Planning

Submitted By: Jean Vincent, Transportation and Planning

Department: Transportation and Planning

Information

ACTION REQUEST (Brief Summary)

First Assembly of God requests to rezone from "D" (Neighborhood Services) to "A" (Single Family Residential) to sell lots for construction of single family residential homes. Being Lots 6,8,9 Van Ley Commercial Park. Located at 617, 623 and 625 25th Ave. No.

BACKGROUND

This rezoning request came before the Zoning Commission on March 20, 2018 and after hearing all information was given unanimous approval by the Commission. There was no opposition to the request and it complies with the Land Use Plan for Texas City.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Commission packet

Memo

To: Zoning Commission
From: Doug Kneupper, City Engineer 
Date: March 14, 2018
Re: SINGLE-FAMILY RESIDENTIAL Zoning, 600 Block of 25th Avenue

Background: First Assembly of God owns additional undeveloped property on the south side of 25th Avenue, in the vicinity of their church site. The property is undeveloped and well maintained. The subject property is part of the VAN-LEY SUBDIVISION and the lots created by this subdivision are 90 feet wide and 157 feet deep. The owners intend to use the lots as single-family residential home sites. To be able to utilize the property in this manner, a zone change is needed from the current **Neighborhood Service** to **Single-Family Residential**.

The **Land Use Plan** shows this area as being "Established Neighborhoods". This category recognizes that undeveloped tracts should stay or become residential. The requested zoning is a single-family residential district and follows the intention of the Land-Use Plan.

As indicated on the attached **Current Zoning** exhibit, most of the properties immediately adjacent to the subject property are zoned Neighborhood Service. However, outside this pocket of Neighborhood Service zoning, the area is developed as single-family residential.













Analysis / Recommendation: If approved, the Single-Family Residential zoning could be developed as 3 lots as indicated on the existing VAN-LEY SUBDIVISION plat. Or, up to 5 lots meeting the minimum dimensions for single-family residential with 50' wide, 6000 sq ft lots could be created. Development of this tract would require adherence to city standards for 60% brick exteriors.

City water is readily available to the site; sewer will require a minor line extension. Minor drainage improvements will be required to connect to the city's existing system. The only access for this property is from 25th Avenue which is a 2-lane open-ditch asphalt roadway in good condition.

Based on the surrounding land uses, development and zoning, city staff has no objection to the rezoning request for Single-Family Residential.






Land Use Plan for Texas City

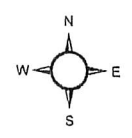
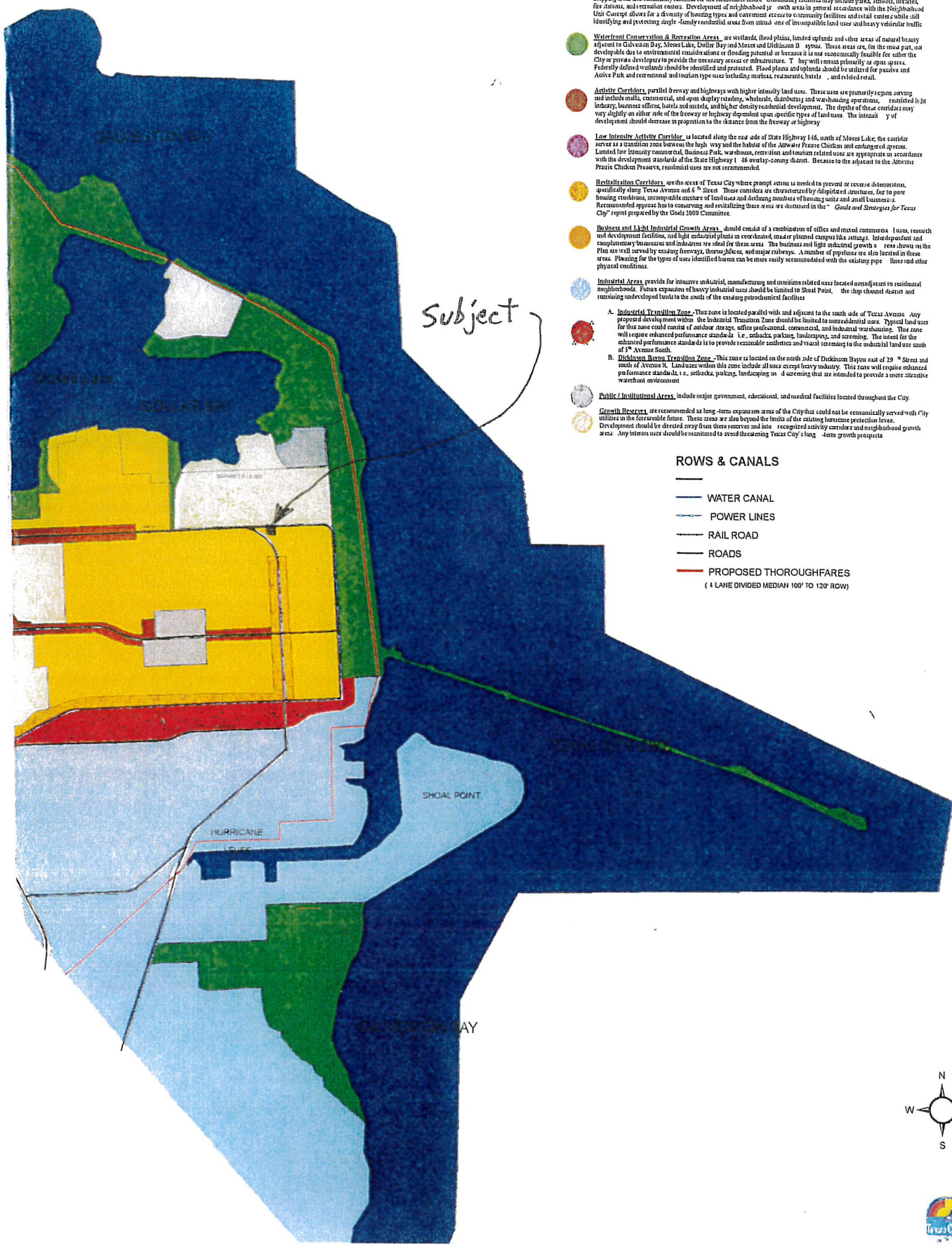
Land Use Areas

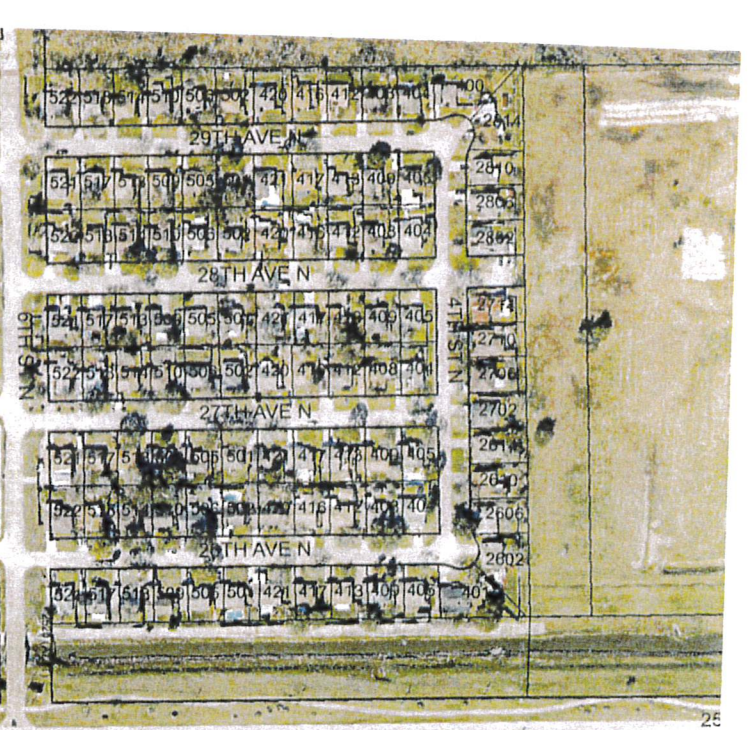
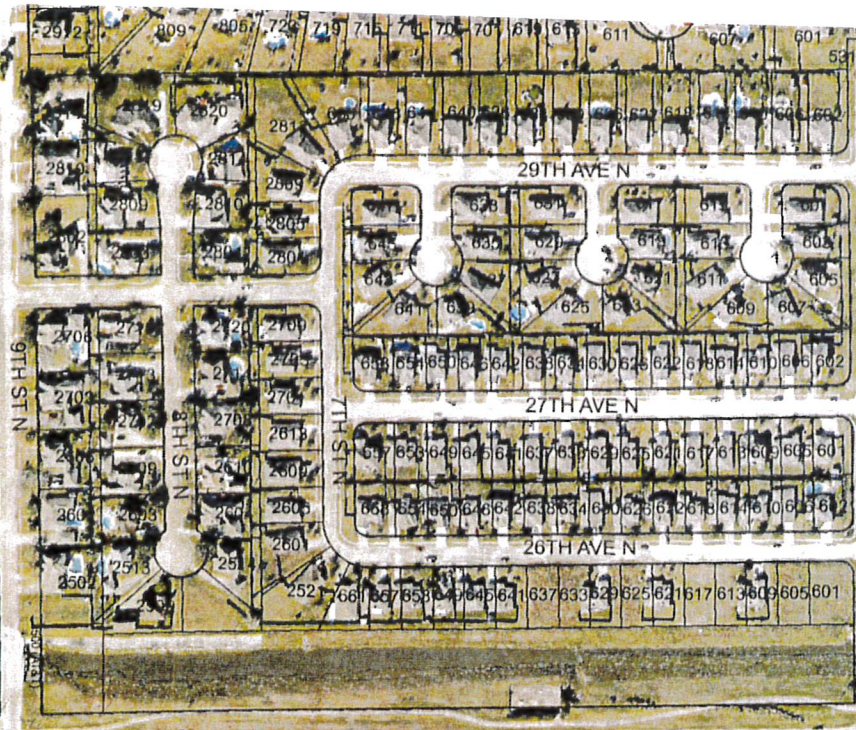
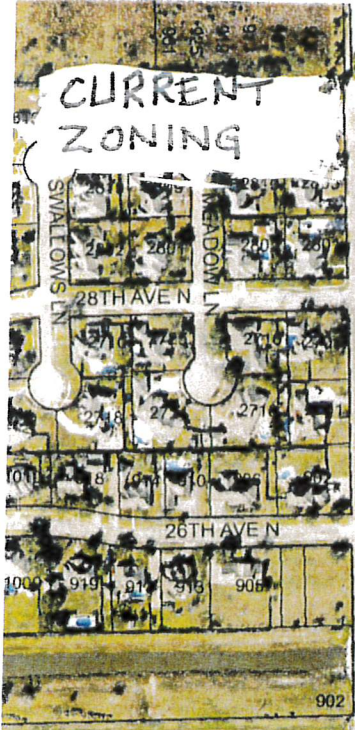
- 
Established Neighborhoods are the built-up areas of the City which are generally characterized by satisfactory structural housing conditions and neighborhoods mostly free from blighting influences such as mixed land use patterns, abandoned buildings, and street layouts inappropriate for residential development. These predominantly residential neighborhoods may include some undeveloped tracts which should also be considered. Any proposed residential development should be limited, carefully reviewed, and only adjacent to designated major thoroughfares and/or activity corridors. Zoning and capital improvement policies should protect and enhance established neighborhoods.
- 
Neighborhood Growth Areas are intended to accommodate Texas City's needs for new residential neighborhoods and related shopping areas and community facilities for the foreseeable future. Community facilities may include parks, schools, libraries, fire stations, and recreation centers. Development of neighborhoods south areas in general accordance with the Neighborhood Unit Concept allows for a diversity of housing types and convenient access to community facilities and retail centers while still identifying and protecting single-family residential areas from intrusion of incompatible land uses and heavy vehicular traffic.
- 
Waterfront Conservation & Recreation Areas are wetlands, flood plains, limited uplands and other areas of natural beauty adjacent to Galveston Bay, Moses Lake, Dollar Bay and Moses and Dolphinson Ditches. These areas are, for the most part, not developable due to environmental considerations or flooding potential or because it is not economically feasible for either the City or private developers to provide the necessary access or infrastructure. They will remain primarily as open spaces. Federally defined wetlands should be identified and protected. Flood plans and uplands should be studied for passive and active park and recreational and medium type uses including marinas, recreational, hotels, and related retail.
- 
Activity Corridors, parallel freeway and highways with higher intensity land uses. These uses are primarily open serving and include multi-commercial, and open display centers, wholesale, distribution and warehousing operations, restricted light industry, business offices, hotels and motels, and higher density residential development. The density of these corridors may vary slightly on either side of the freeway or highway dependent upon specific types of land uses. The intensity of development should increase in proportion to the distance from the freeway or highway.
- 
Low Intensity Activity Corridor is located along the east side of State Highway 146, north of Moses Lake; the corridor serves as a transition area between the high way and the habitat of the Altwater Prairie Chicken and surrounding areas. Limited low intensity commercial, Business Park, warehouses, recreation and certain related uses are appropriate in accordance with the development standards of the State Highway 146 overlay-zoning district. Because it is adjacent to the Altwater Prairie Chicken Preserve, residential uses are not recommended.
- 
Rehabilitation Corridors are the areas of Texas City where prompt action is needed to prevent or reverse deterioration, specifically along Texas Avenue and 5th Street. These corridors are characterized by dilapidated structures, lot to lot housing conditions, incompatible mixture of land uses and declining numbers of housing units and small businesses. Recommended approaches to conserving and revitalizing these areas are discussed in the "Goals and Strategies for Texas City" report prepared by the Goals 2000 Committee.
- 
Business and Light Industrial Growth Areas should consist of a combination of office and mixed commercial uses, research and development facilities, and light industrial plants in coordinated, master planned campus like settings. Interdependent and complementary businesses and industries are ideal for these areas. The business and light industrial growth areas shown on the Plan are well served by existing freeways, thoroughfares, and major railways. A number of pipelines are also located in these areas. Planning for the types of uses identified herein can be more easily accommodated with the existing physical and other physical conditions.
- 
Industrial Areas provide for intensive industrial, manufacturing and institutions related uses located nonadjacent to residential neighborhoods. Future expansion of heavy industrial uses should be limited to Shoal Point, the ship channel district and remaining undeveloped lands to the south of the existing petrochemical facilities.
- 
A. Industrial Transition Zone - This zone is located parallel with and adjacent to the south side of Texas Avenue. Any proposed development within the Industrial Transition Zone should be limited to non-residential uses. Typical land uses for this zone could consist of outdoor storage, office professional, commercial, and industrial warehousing. This zone will require enhanced performance standards (i.e., outdoor parking, landscaping, and screening). The intent for this zone is to provide reasonable aesthetics and visual screening to the industrial land use south of 5th Avenue South.
- 
B. Dickinson Avenue Transition Zone - This zone is located on the north side of Dickinson Avenue east of 19th Street and south of Avenue K. Land uses within this zone include all uses except heavy industry. This zone will require enhanced performance standards, i.e., setbacks, parking, landscaping and screening that are intended to provide a more attractive waterfront environment.
- 
Public/Institutional Areas include major government, educational, and medical facilities located throughout the City.
- 
Growth Reserves are recommended as long-term expansion areas of the City that could not be economically served with City utilities in the foreseeable future. These areas are also beyond the limits of the existing hurricane protection levee. Development should be directed away from these reserves and into recognized activity corridors and neighborhood growth areas. Any interim uses should be monitored to avoid threatening Texas City's long-term growth prospects.

Subject

ROWS & CANALS

-  WATER CANAL
-  POWER LINES
-  RAIL ROAD
-  ROADS
-  PROPOSED THOROUGHFARES
(4 LANE DIVIDED MEDIAN 100' TO 120' ROW)







Applicant's Statement of re zoning

3/1/2018

Texas City First Assembly of God is desiring to rezone lots 629,623 & 617 25th Ave North Texas City, TX 77590 from commercial to residential for selling purposes. The land is currently not being used and is not needed for future church expansion.

**Lead Pastor
Rev. James Kautz**

ZONING COMMISSION MINUTES

March 20, 2018

The Zoning commission of the City of Texas City met in a regularly scheduled meeting and Public Hearing on Tuesday, March 20, 2018 at 5:15 p.m. Commission members present were: Chairman Perry O'Brien, Dee Ann Haney and Gary Potter. Staff member present was: Doug Kneupper. Citizens present were: Jim Kautz and Henry Gomez.

APPROVAL OF MINUTES: The minutes from February 6, 2018 were approved on a motion by Gary Potter/Dee Ann Haney. All members present voted aye.

Chairman O'Brien then addressed those in attendance and explained the procedures for the Public Hearing.

ITEM NO. 1 First Assembly of God/Jim Kautz requests to rezone from "D" (Neighborhood Services) to "A" (Single Family Residential) to sell lots for construction of single family residential homes. Being Lots 6,8,9 Van Ley Commercial Park and located at 617,623 and 629 25th Ave. No. Mr. Kneupper provided the background information for this request. He stated the church owns additional undeveloped property on the south side of 25th Ave. No. in the vicinity of their church site. The property is part of the Van-Ley Subdivision and the lots are 90 feet wide and 157 deep. The owner's intent is to use the lots as single-family residential home sites and in order to do so a change in the zoning was required. The Land Use Plan shows this area as being "Established Neighborhoods". This recognizes that undeveloped tracts should stay or become residential. This rezoning request follows the intention of the Land Use Plan. He continued by stating most of the properties immediately adjacent to the subject property are zoned Neighborhood Service as indicated on the current zoning exhibit provided; however, outside this pocket of Neighborhood Service zoning, the area is developed as single-family residential. If approved, the single-family residential zoning could be developed as the 3 lots indicated on the existing Van-Ley Subdivision plat or up to 5 lots meeting the minimum dimensions for single-family residential lots with 50' wide, 6000 square foot lots could be created. Development would require adherence to city standards for 60% brick exteriors. City water is available to the site; however sewer will require a minor line extension. Minor drainage improvements will be required to connect to the city's existing drainage system. Access for the property will be from 25th Avenue which is a two-lane open ditch asphalt roadway in good condition. Based on the surrounding land uses, development and zoning, city staff has no objection to the rezoning request. Commissioner Haney asked about the increase in the number of lots would require a re-plat that would need Planning Board approval or if a re-plat could be handled internally. Mr. Kneupper indicated if the applicant wanted to re-plat the lots and make more that would be done administratively as a minor re-plat. Mr. Kneupper indicated that 4 property owners were notified of the rezoning intent and to date, no correspondence has been received. **A motion was made by Dee Ann Haney/Gary Potter to open the Public Hearing. All members present voted aye.** Pastor Kautz was present to answer any questions the members may have. He stated the church was retaining the remainder of the lots for future church expansion and had no need for these lots;

therefore, they were trying to sell them. There were no questions from the members and **a motion was made by Dee Ann Haney/Gary Potter to close the Public Hearing. All members present voted aye.** There was no further discussion and a **motion was then made by Dee Ann Haney/Gary Potter to approve the request to rezone to "A" (Single Family Residential). All members present voted aye.** Chairman O'Brien indicated this request would now be forwarded to the City Commission for their consideration. Mr. Kneupper indicated this would go before the City Commission on April 18, 2018.

There was no further business to discuss at this time and **a motion was made by Dee Ann Haney/Gary Potter to adjourn. All members present voted aye.**



Doug Kneupper, Secretary

Perry O'Brien, Chairman

ZONING COMMISSION MEETING
SIGN IN SHEET

March 20, 2018 5:15 P.M.

PLEASE PRINT NAME

NAME

ADDRESS

1. Jim Kautz 2121 6th ST N

2. Henry Gomez

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

CITY COMMISSION REGULAR MTG

(7) (a)

Meeting Date: 04/18/2018

Preliminary Zoning Approval - First Assembly of God

Submitted For: Jean Vincent, Transportation and Planning

Submitted By: Jean Vincent, Transportation and Planning

Department: Transportation and Planning

Information

ACTION REQUEST (Brief Summary)

Approve or deny request to rezone from "D" (Neighborhood Services) to "A" (Single Family Residential).

BACKGROUND

This request was previously given unanimous approval by the Zoning Commission on March 20, 2018.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(8) (a)

Meeting Date: 04/18/2018

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Approve City Commission Minutes for April 4, 2018 meeting. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Minutes

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, APRIL 4, 2018 – 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, APRIL 4, 2018, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Matthew T. Doyle, Mayor
Phil Roberts, Mayor Pro Tem, Commissioner District 2
Bruce Clawson, Commissioner At Large
Dee Ann Haney, Commissioner At Large
Thelma Bowie, Commissioner District 1
Dorthea Jones, Commissioner District 3
Jami Clark, Commissioner District 4

2. INVOCATION

Led by Pastor Clay Bowers of Northside Baptist Church.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner Thelma Bowie.

4. PROCLAMATIONS AND PRESENTATIONS

a. Child Abuse Prevention Month Proclamation

Mayor Doyle read the proclamation and it was accepted by Ms. Thomasine Allen.

b. Proclaim the Month of April as Fair Housing Month

Mayor Doyle read the proclamation and it was accepted by Sheila Bowden, Program Coordinator for the Texas City Community Development Department.

5. REPORTS

a. Summer Recreation Programs (Recreation and Tourism)

Debra Taylor, Recreation & Tourism Department, stated that Summer Camp registration will begin on May 1, 2018. The free breakfast and lunch programs will start on June 4th and end on August 3rd. The Nessler Park Family Aquatic Center will open on May 5th and the prices have not been changed. The private reservations are being booked quickly. Ms. Taylor stated that this summer there are lots of upcoming events, including swim lessons, summer athletics and Texas City Makos swim meets.

6. CONSENT AGENDA

Motion by Commissioner At-Large Dee Ann Haney, Seconded by Commissioner District 1 Thelma Bowie to approve consent items a, c, d and e.

- a. Approve City Commission Minutes for March 21, 2018 meeting. (City Secretary)

Vote: 7 - 0 CARRIED

- b. Consider and take action on Resolution No. 18-028, approving the extension of location where the optional relocation project will be conducted from 5th Ave N Chelsea Manor sub-division, to south side of 9th Ave N Snug Harbor sub-division. (Community Development)

Item pulled by Mayor Doyle to clarify that this is for the optional reconstruction project.

Motion by Commissioner District 3 Dorthea Jones, Seconded by Commissioner At Large Dee Ann Haney

Vote: 7 - 0 CARRIED

- c. Consider and take action on Resolution No. 18-029, approving a contract extension with In-Pipe Technology, LLC. (Public Works)

Vote: 7 - 0 CARRIED

- d. Consider and take action on Resolution No. 18-030, authorizing the Galveston County Sheriff to auction tax foreclosed properties pursuant to Texas Property Tax Code 34.05. (City Secretary)

Vote: 7 - 0 CARRIED

- e. Consider and take action on Resolution No. 18-031, approving an annual contract for Bid No. 2018-047 Water and Sewer System Repairs. (Public Works)

Vote: 7 - 0 CARRIED

7. REGULAR ITEMS

- a. Consider and take action on Ordinance No. 18-08, first reading of the Gas Franchise Agreement with Centerpoint Energy. (City Secretary)

Nicholas Finan, Director of Management Services, stated that the CenterPoint Franchise Agreement will be a 5 year agreement with 1 year automatic renewals and a 90-day notice to withdraw. Revenue will go up from 3.0% to 4.25% plus 0.07 cents per mill of cubic foot (Mcf for transport of gas).

Motion by Commissioner At Large Bruce Clawson, Seconded by Commissioner District 4 Jami Clark to approve the first reading of Ordinance No. 18-08.

Vote: 7 - 0 CARRIED

8. PUBLIC COMMENTS

Mark Ciavaglia, citizen, asked that everyone support the Texas City Independent School District (TCISD) Bond Election that will help to build 4 new schools a fund security upgrades to all campuses. Mr. Ciavaglia recommended visiting friendsoftcisd.org for more details.

STAFF COMMENTS

Joseph Byrd, I.T. Director, stated his department is in the middle of public wifi upgrades throughout the city.

Luke Alvery, Acting Library Director, stated the Friends of the Library will be holding a book sale on April 21st from 10-3 at the library.

Thomas Munos, Emergency Management Director, reminded everyone of the Threat Assessment Seminar in conjunction with Chief Robert Burby and TCISD.

Dennis Harris, Director of Recreation & Tourism, stated the Art Festival is April 14th-18th, followed by the Art Walk on the 19th. Also, the annual 1947 Disaster Memorial will be on April 16th at 9am.

James Hartshorn, City Secretary, stated the 6th Annual Lone Star Deluxe Car Show will be on April 28, 2018 on 6th Street.

9. MAYOR'S COMMENTS

Mayor Doyle stated that the Texas City Independent School District Bond should be supported by our citizens and passed. Mayor Doyle expressed that when you invest in your school system, you are investing in your community.

10. COMMISSIONERS' COMMENTS

Commissioner Roberts gave his condolences to Debby Doyle for the passing of her mother and to Abel Garza for the passing of his mother.

Commissioner Clawson also gave his condolences to Debby Doyle for the passing of her mother and to Abel Garza for the passing of his mother. Mr. Clawson also congratulated Police Chief Burby on his appointment as President of the Texas Police Chief's Association, and encouraged support of the upcoming TCISD bond election.

Commissioner Jones expressed her appreciation to Thomas Munoz and Chief Burby and wished them success at their Threat Assessment Seminar.

Commissioner Clark stated that Our Lady of Fatima will be hosting a Casino Night to raise funds for their school. She also encourage citizens to support the TCISD bond election.

11. ADJOURNMENT

Having no further business, Commissioner District 4 Jami Clark made a MOTION to ADJOURN at 5:24 p.m.; the motion was SECONDED by Commissioner At Large Dee Ann Haney. All present voted AYE. MOTION CARRIED.

MATTHEW T. DOYLE, MAYOR

ATTEST:

James M. Hartshorn, City Secretary
Date Approved:

CITY COMMISSION REGULAR MTG

(8) (b)

Meeting Date: 04/18/2018

Motion to appoint Dr. Lynn Ray Ellison to the Library Board

Submitted For: Rhomari Jackson-Glover, City Secretary **Submitted By:** Luke Alvey, Library

Department: Library

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 18-032, appointing Dr. Lynn Ray Ellison to the Library Board

BACKGROUND

Motion to appoint Dr. Lynn Ray Ellis to the Library Board. Board member Clara Irby has resigned, so the library is recommending Dr. Ellis to be appointed. Dr. Ellis is a frequent library user and a long serving commissioner for Texas City.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(9) (a)

Meeting Date: 04/18/2018

Submitted For: Nick Finan, Management Services

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Ordinance No. 18-08, second reading of the Gas Franchise Agreement with CenterPoint Energy. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

Ord 13-52

Meeting Date: 04/18/2018

Amend the fiscal year 2017/2018 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the fiscal year 2017-2018 budget.

BACKGROUND

A budget amendment is needed to appropriate funds for the donation of \$60,000 to the Salvation Army to . The funds will come from the Texas City Economic Development Corporation's (TCEDC)unassigned fund balance. TCEDC board approved this donation at their meeting on April 11, 2018.

ANALYSIS

Budget Amendment:

Texas City Economic Development Corporation-Fund 801

Donation \$60,000

Unassigned Fund Balance (\$60,000)

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

Ord 13-52

Meeting Date: 04/18/2018

Amend the fiscal year 2017/2018 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the fiscal year 2017-2018 budget.

BACKGROUND

With the increase in utility fund revenues from reduction of expenses and 2017 rate adjustments, the Utility Fund is in the financial position to be able to pay back some of what has been borrowed from the General Fund over the last few years. A budget amendment is required for this payment of \$1,000,000.00.

ANALYSIS

Budget Amendment:

Utility Fund-Fund 501

Water/Sewer Fund Expense increase of \$1,000,000.00

General Fund-Fund 101

Interfund Revenue increase of \$1,000,000.00

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

Ord 13-52

Meeting Date: 04/18/2018

Amend the fiscal year 2017/2018 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the fiscal year 2017-2018 budget.

BACKGROUND

A budget amendment is needed to transfer funds from the General Fund (fund 101) to the Capital Equipment Replacement Fund (fund 602). These two funds work together for the purchase of capital equipment and machinery. Each Fund 101 department needing capital equipment purchases that equipment through Fund 602 and then makes annual payments from their General Fund budget so that when the equipment needs to be replaced, funds are available for that purpose. A few years ago the General Fund departments only paid a portion of their annual fees to Fund 602. This amendment of \$1,000,000.00 is needed to help make up for what was not contributed in those years.

Funds will come from the General Fund's unassigned fund balance.

ANALYSIS

Budget Amendment:

General Fund-Fund 101

Transfer to Other Funds increase of \$1,000,000.00

Capital Equipment Replacement Fund-Fund 602

Transfer from General Fund increase of \$1,000,000.00

ALTERNATIVES CONSIDERED

Fiscal Impact