

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION.

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

OCTOBER 3, 2018 - 2:00 P.M.

CITY HALL CONFERENCE ROOM

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on the election of officers and Oath of Officers.
 - b. Consider and take action on Public Facilities Development Corporation Minutes for November 2, 2017.
 - c. Consider and take action on Resolution No. 18-01, approving the actions of the Officers of the Public Facilities Development Corporation for for the 2017-2018 fiscal year.
 - d. Consider and take action on Resolution No. 18-02, adopting the 2018-2019 fiscal year budget of the Public Facilities Development Corporation.
3. UPDATE
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON SEPTEMBER 28, 2018, PRIOR TO 2:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. a.

Meeting Date: 10/03/2018

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

PUBLIC FACILITIES DEVELOPMENT CORPORATION

CHARTER/FILE NO. 124862801 APPROVED BY SECRETARY OF STATE ON 11/3/92

PURPOSE: The purpose of the Public Facilities Development Corporation is to enhance the welfare and/or prosperity of the citizens of the City (Texas City, Texas) and the State of Texas through the acquisition, financing, construction, equipping, operation, and/or leasing, on behalf of the City, of facilities that promote or encourage economic, civic, social, and/or educational development or expansion. The Corporation shall have all of the powers granted to non-profit corporations under the Act and other applicable law, including (without limitation) the power to incur financial obligations. These obligations shall not constitute a liability of the City. (The above purpose statements are taken from the Articles of Incorporation approved on 11/3/92.)

PUBLIC FACILITIES DEVELOPMENT CORPORATION - Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

John Hackbarth, D.D.S., Chairperson Phone: 409 935-2111 drhackbarth@texasdentalhealth.com	Randy Dietel, Vice Chairperson Phone: randy@pilinginc.com
Genie Jennings, Director	Rev. Jerry Lee Director
William T. Etheredge, III, Director	City Staff: Russell F. Plackemeier, City Attorney Nicholas Finan, Executive Director of Management Services James Hartshorn, Deputy Director of Management Services Laura Boyd, Director of Finance Justin Herter – Board Secretary

Public Facility Development Corporation Agenda

2. b.

Meeting Date: 10/03/2018

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Public Facilities Development Corporation Minutes for November 2, 2017.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

THURSDAY, NOVEMBER 2, 2017 - 3:00 P.M.

CITY HALL CONFERENCE ROOM

The Public Facilities Development Corporation Board of Directors met November 2, 2017, at 3:00 P.M., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 3:05 P.M. by John Hackbarth with the following in attendance:

(1) ROLL CALL

Present: John Hackbarth, Chairperson
Randy Dietel, Vice-Chairperson
Beverly Delaney Mitchell, Director
Beverly G. Lewis, Director

Absent: William Etheredge, III, Director
Laura Boyd, Finance Director / Ex-Officio Member

Staff Present: Nicholas Finan, Executive Director of Management Services
James Hartshorn, Deputy Director of Management Services
Russell F. Plackemeier, City Attorney
Rhomari Jackson, City Staff
Justin Herter, City Staff

(2) NEW BUSINESS

- (a) Consider and take action on election of Officers and Oath of Officers.

Beverly Lewis, Director, requested that the officers of the corporation stay the same.

Motion by Director Beverly G. Lewis, Seconded by Director Beverly Delaney Mitchell to keep the same Chairperson and Vice-Chairperson.

Vote: 4 - 0 CARRIED

- (b) Consider and take action on Resolution No. 17-01, approving the actions of the Officers of the Public Facilities Development Corporation for the previous fiscal year 2016-2017.

Motion by Director Beverly G. Lewis, Seconded by Vice-Chairperson Randy Dietel to approve the actions of the officers fro fiscal year 2016-2017.

Vote: 4 - 0 CARRIED

- (c) Consider and take action on Resolution No. 17-02, adopting the 2017-2018 fiscal year budget of the Public Facilities Development Corporation.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director Beverly Delaney Mitchell to adopt the 2017-2018 fiscal year budget.

Vote: 4 - 0 CARRIED

(3) UPDATE

There were no updates.

(4) BOARD COMMENTS

Beverly Lewis requested that we honor the late Dr. Burton Hink, Jr., whom served his County, State, City, patients and as a member of the Public Facilities Coprotaion Board of Directors.

John Hackbarth requested that the minutes reflect that the Houston Astros are acknowledged as World Champions.

(5) ADJOURNMENT

Having no further business, John Hackbarth, made a motion to adjourn at 3:10 p.m.; The motion was SECONDED by Beverly Lewis . The meeting was adjourned.

Board Secretary
Public Facilities Development Corporation

Date Approved: _____

Public Facility Development Corporation Agenda

2. c.

Meeting Date: 10/03/2018

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 18-01, approving the actions of the Officers of the Public Facilities for the 2017 - 2018 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 18-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION (PFDC) DURING THE 2017-2018 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 3, 2018, consideration was given to approving the actions of the Officers of the Board of Directors of the Public Facilities Development Corporation during the 2017-2018 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Public Facilities Development Corporation (PFDC) during the 2017-2018 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 3rd day of October 2018.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

Justin Herter
BOARD SECRETARY
Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. d.

Meeting Date: 10/03/2018

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 18-02, adopting the 2018-2019 fiscal year budget of the Public Facilities Development Corporation.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

Exhibit A

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 18-02

A RESOLUTION ADOPTING THE PUBLIC FACILITIES DEVELOPMENT CORPORATION 2018-2019 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 3, 2018, a general discussion was held concerning the proposed 2018-2019 Budget of the Public Facilities Development Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: The Board of Directors of the Public Facilities Development Corporation hereby approves the 2018-2019 Fiscal Year Budget, for the Public Facilities Development Corporation, as approved by the City Commission of the City of Texas City.

SECTION 2: A copy of said Fiscal Year 2018-2019 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 3rd day of October 2018.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

Justin Herter
BOARD SECRETARY
Public Facilities Development Corporation

EXHIBIT A

**T.C. PUBLIC FACILITIES DEVELOPMENT CORP. - 803
REVENUES & EXPENDITURES**

**CITY OF TEXAS CITY, TEXAS
FY 2018-19 ADOPTED BUDGET**

ACCOUNT	ACCOUNT DESCRIPTION	FY 2016-17 ACTUAL	FY 2017-18 AMENDED BUDGET	FY 2017-18 YEAR END PROJECTION	FY 2018-19 ADOPTED BUDGET
REVENUES: 803-000					
48108	RENT INCOME-D.H.S. & P.R.S.	224,597	240,998	240,998	240,998
*RENTS & CONCESSIONS		224,597	240,998	240,998	240,998
48801	MISCELLANEOUS INCOME	-	-	-	-
48802	INTEREST INCOME	2,118	1,500	1,500	1,500
*OTHER REVENUES		2,118	1,500	1,500	1,500
49103	PROCEEDS FROM SALE OF LAND	-	-	-	-
*OTHER SOURCES		-	-	-	-
TOTAL REVENUES		226,715	242,498	242,498	242,498
EXPENDITURES: 803-050					
51XXX	SALARIES AND BENEFITS	21,600	22,500	22,500	25,358
*SALARIES & BENEFITS		21,600	22,500	22,500	25,358
53060	EXPENSE-ADMINISTRATIVE	-	-	-	-
53065	EXPENSE-MAINLAND CHILDREN'S	244,680	240,998	240,998	240,998
53200	UTILITIES	-	-	-	-
53540	MAINTENANCE-BLDG. & GROUNDS	-	1,000	-	1,000
53680	PROFESSIONAL FEES	-	183,750	-	183,750
*CONTRACTUAL SERVICES		244,680	425,748	240,998	425,748
55010	LAND & BUILDING IMPROVEMENTS	-	-	-	-
55720	PROCUREMENT OF PROPERTY	-	-	-	-
*CAPITAL OUTLAY		-	-	-	-
TOTAL EXPENDITURES		266,280	448,248	263,498	451,106
EXCESS OF REVENUES OVER(UNDER) EXPENDITURES		(39,566)	(205,750)	(21,000)	(208,608)
FUND BALANCE-BEGINNING OF YEAR		368,646	329,081	329,081	308,081
FUND BALANCE-END OF YEAR		\$ 329,081	\$ 123,331	\$ 308,081	\$ 99,473