

CITY OF TEXAS CITY  
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, APRIL 17, 2019 - 5:00 P.M.  
KENNETH T. NUNN COUNCIL ROOM - CITY HALL  
1801 9th Ave. N.  
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

- (1) ROLL CALL
- (2) INVOCATION
- (3) PLEDGE OF ALLEGIANCE
- (4) PROCLAMATIONS AND PRESENTATIONS
  - (a) Texas City Charter Review Committee Presentation.
  - (b) Certificates of Appreciation to the members of the Texas City Charter Review Committee.
  - (c) Proclaim April 2019 as Fair Housing Month in Texas City.
- (5) REPORTS
  - (a) Fire Inspection Prevention Report (Fire Marshal)
  - (b) Financial Quarterly Report (Finance)
  - (c) Community Development Quarterly Report (Code Enforcement)
- (6) CONSENT AGENDA
  - (a) Approve City Commission Minutes for March 20, 2019 meeting. (City Secretary)
  - (b) Consider and take action on Resolution No. 19-023, authorizing the Mayor to execute a memorandum agreement between the Galveston County Health District and the City of Texas City for storage of a spare air monitor. (Fire Department)

- (c) Consider and take action on Resolution No. 19-024, approving the purchase of a 2019 Ford E-450 Chassis, 25' Allstar 20 passenger bus with 2 wheelchairs for the Nessler Senior Program- through HGAC- Houston Galveston Area Council- Buying Cooperative Agreement, Contract No. BT01-19. (Recreation and Tourism)
- (d) Consider and take action on Resolution No. 19-025, approving the change in status of the part-time unpaid Deputy Marshal position to a full-time paid Deputy Marshal position. (Marshal's Office)
- (e) Consider and take action on Resolution No. 19-026, approving the Court Administrator to administratively close all cases older than December 31, 2006. (Municipal Court)
- (f) Consider and take action on Resolution No. 19-27, authorizing the aerial spraying for mosquitoes funded by the County's Mosquito Control Program. (Public Works)
- (g) Consider and take action on Resolution No. 19-028, suspending the May 27, 2019, effective date of the proposal by CenterPoint Energy Resources Corp. to implement interim grip rate adjustments for gas utility investment. (Management Services)
- (h) Consider and take action on Resolution No. 19-029, awarding Bid No. 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station #3 to Pyramid Waterproofing. (Public Works)
- (i) Consider and take action on Resolution No. 19-030, approving a residential demolition renewal contract with Grant MacKay Company, Inc., through the Interlocal Agreement with the City of Baytown. (Community Development, Housing Authority)
- (j) Consider and take action on Resolution No. 19-031, approving the conveyance of property located at 910 14th Avenue North, Texas City, Texas, Galveston County, to the Texas City Economic Development Corporation. (Management Services)
- (k) Consider and take action on Resolution No. 19-032, suspending the May 10, 2019, effective date of CenterPoint Energy Houston Electric, LLC's requested rate change to permit the City of Texas City time to study the request and to establish reasonable rates (Management Services)
- (l) Consider and take action on Resolution No 19-033, appointing Commissioner At-Large Bruce Clawson to the Zoning Commission. (Management Services)
- (m) Consider and take action on Resolution No. 19-034, rejecting all bids received for Bid No. 2019-067 Personnel Protective Equipment, Fire Hose, Nozzles and Related Equipment. (Purchasing)
- (n) Consider and take action on Resolution No. 19-035, accepting the Charter amendment recommendations presented by the Texas City Charter Review Committee. (Management Services)
- (7) REGULAR ITEMS
  - (a) Consider and take action on Ordinance No. 19-08, amending the fiscal year 2018/2019 budget by the creation of a Deputy Marshal position and appropriate funding for the position. (Finance)

- (b) Consider and take action on Ordinance No. 19-09, approving the amendments to the Purchase Policy and Procedure Manual. (Purchasing)
  
- (8) PUBLIC COMMENTS
  
- (9) MAYOR'S COMMENTS
  
- (10) COMMISSIONERS' COMMENTS
  
- (11) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON APRIL 12, 2019, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

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JAMES M. HARTSHORN  
CITY SECRETARY

**CITY COMMISSION REGULAR MTG**

**(4) (a)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Charter Review Committee Presentation

**BACKGROUND**

This is a short summary of the workshop highlighting the major changes and items discussed during the Charter Review Committee's meeting. Bob Senter will present, and Don Edmonds, the consultant, will be available to assist.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Final Report

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FINAL REPORT

CITY OF  
TEXAS CITY, TEXAS

A REPORT

from the

CHARTER REVIEW COMMITTEE

to the

CITY COMMISSION

March 25, 2019

## INTRODUCTION

The voters of the City of Texas City adopted a home rule charter at an election on February 16, 1946. Prior to that time, the City operated under the general laws of the State of Texas. The original charter was subsequently amended in a number of ways at an election on November 7, 1995.

In the years since its charter was last amended, the City has grown and changed in significant ways, and various issues have arisen within the document. These issues most often fall into three categories, as follows:

1. Some of its provisions have been offset or materially affected by state and/or federal legislation or by court decisions.
2. Some of its provisions are, for one reason or another, not being observed as a result of decisions by the city commission and/or city administration.
3. Some of its provisions simply need to be clarified or modified to enhance future implementation and operations.

Recognizing these issues, the city commission adopted a resolution on September 5, 2018, to subject the charter to a comprehensive review by a citizen advisory group. The committee was generally charged with the responsibility to independently review the charter and to make recommendations to the commission as to necessary amendments to this important document.

Subsequently, a charter review committee was named--to include and be chaired by Bob Senter and to include Mayor Pro Tem Phil Roberts, serving as a liaison for the city commission.

The committee held its organizational meeting on November 12, 2018, including the following members:

Bob Senter, Chairman	Lupe Cantu
Phil Roberts, Mayor Pro Tem	Jenny Senter
Carlos Garza	Mark Ciavaglia
Aric Owens	Dedrick Johnson
Jose Boix	Thelma Bowie

At this organizational meeting, the committee elected Carlos Garza to serve as its vice chairman; generally reviewed its charge; and discussed the need for a qualified public affairs consultant to assist the committee with the project, generally agreeing that this would be desirable.

At its second meeting on December 10, 2018, the committee interviewed consultant Don R. Edmonds, of Tyler, Texas, and recommended that he be retained by the city commission to guide the work of the committee going forward. The city commission subsequently accepted this recommendation; determined at his request that the mayor pro tem would serve as a non-voting

member on the committee; and agreed to enlarge the committee otherwise to include the following additional members:

Tracy Tarpey  
Frank Mistretta  
Brian Clark  
Denise O'Brien

At its regular meeting on January 14, 2019, the committee proceeded with its detailed review of the charter, assisted by its consultant, and with ongoing staff support from Executive Director of Administrative Services Nick Finan and City Attorney Russell Plackemeier.

The committee has now completed its work. It has studied the current charter in detail; has considered a broad range of policy questions created by the various issues outlined above; and has developed the following recommendations for amending the city's home rule charter.

**CURRENT CHARTER ORGANIZATION AND NUMBERING,  
AS RELATED TO PROPOSED AMENDMENTS:**

Texas City's charter presently includes eighteen major articles, denoted by Roman numerals. Each article is then divided into sections, identified by Arabic numbers. Some sections are further divided into subsections, also denoted by Arabic numbers but in parentheses.

After its initial assessment of the charter, however, the committee found that only ten of these eighteen articles required amendatory action. This report, therefore, only addresses those articles and sections of the charter that are proposed to be amended. Every section in which an amendment(s) is recommended is recited in its entirety. Current charter language that is proposed to be deleted is shown as bracketed and underlined. Proposed amendatory language is shown as *italicized and in bold type*.

A brief explanation of the committee's reasons for proposed amendments follows each affected article and is titled "Explanatory Note."

**PROPOSED AMENDMENTS AND EXPLANATORY NOTES:**

**ARTICLE I. INCORPORATION, POWERS AND TERRITORY**

**SECTION 1. CORPORATE NAME AND STATUS**

No amendatory action proposed.

**SECTION 2. ENUMERATED POWERS NOT EXCLUSIVE**

No amendatory action proposed.

### **SECTION 3. BOUNDARIES OF THE CITY**

The boundaries of the city shall be the same as have been heretofore established and now exist and those boundaries established and changed hereafter in all annexation and disannexation proceedings of the city, filed in the office of the city secretary.

The city commission may by ordinance annex territory adjacent to the city, [with or without the consent of the owners or inhabitants of the annexed territory, and] subject to the procedural rules prescribed by the laws of the state of Texas.

The city commission, after a public hearing and a majority vote of the commission, may by ordinance pursuant to state law and this Charter disannex any property lying within and adjacent to the boundary limits of the city and lying adjacent to the city limits.

**Explanatory Note:** Annexation without the consent of property owners is invariably controversial, is severely limited, and in some cases prohibited in state law. It is felt that this general reference is problematic and should be eliminated.

## **ARTICLE II. GOVERNING BODY**

### **SECTION 1. THE CITY COMMISSION; TERM OF OFFICE**

No amendatory action proposed.

### **SECTION 2. QUALIFICATIONS FOR COMMISSION**

No amendatory action proposed.

### **SECTION 3. ELECTION OF COMMISSION**

No amendatory action proposed.

### **SECTION 4. VACANCIES**

No amendatory action proposed.

### **SECTION 5. SALARIES OF MAYOR AND COMMISSIONERS**

The salary of the mayor shall be fixed by the commission not to exceed [five hundred] *one thousand, five hundred* dollars per month. The salary of each commissioner shall be fixed by the commission not to exceed [one hundred] *five hundred* dollars per month.

**Explanatory Note:** Compensation for the commission has not been increased since the original home rule charter was adopted, now 73 years ago. The adjustments proposed are, therefore, entirely justified and are still considerably less than the ever-increasing consumer price index in

the intervening period might suggest.

### **ARTICLE III. PROCEDURES OF THE COMMISSION; LEGISLATION**

#### **SECTION 1. MEETINGS OF THE COMMISSION**

No amendatory action proposed.

#### **SECTION 2. MAYOR AND MAYOR PRO TEM**

At the first regular meeting after every election, held for the purpose of electing new city commissioners, the members of the city commission shall elect one of their members to serve as mayor pro tem, and he/she shall perform all the duties of the mayor in his/her absence or disability. The mayor shall preside at meetings of the commission and shall exercise such other powers and perform such other duties as are or may be conferred and imposed upon him/her by this charter and the ordinances of the city. *The mayor shall serve as the chief executive officer of the city.* He/she shall be recognized as the head of the city government for all ceremonial purposes, by the courts for serving civil processes, and by the governor for purposes of military law.

In the time of public danger or emergency, the mayor shall take command of the police, maintain order and enforce the law. If a vacancy occurs in the office of mayor, or in the case of his absence or disability, the mayor pro tem shall act as mayor until a successor is elected or appointed and has qualified.

**Explanatory Note:** This is standard language in charters of home rule cities with mayor-commission systems. It is also necessary for clarification of various other sections that follow in this charter.

#### **SECTION 3. CITY SECRETARY**

No amendatory action proposed.

#### **SECTION 4. COMMISSION RULES**

No amendatory action proposed.

#### **SECTION 5. QUORUM**

No amendatory action proposed.

#### **SECTION 6. INTRODUCTION AND PASSAGE OF ORDINANCES AND RESOLUTIONS**

No amendatory action proposed.

## **SECTION 7. WHEN ORDINANCES SHALL TAKE EFFECT**

No amendatory action proposed.

## **SECTION 8. AUTHENTICATION AND PUBLICATION OF ORDINANCES AND RESOLUTIONS**

Upon its final passage, each ordinance or resolution shall be authenticated by the signatures of the mayor and of the city secretary and shall be systematically recorded in a manner approved by the commission. Any ordinance may also be authenticated by the signatures of the city secretary and three members of the commission. **[Every]** *The caption of every* ordinance imposing any penalty, fine, or forfeiture shall, after passage thereof, be published in one issue of the official paper; and proof of such publication shall be made by the printer or publisher of such paper, making affidavit before some officer authorized by law to administer oaths, and filed with the person performing the duties of city secretary and said affidavit shall be prima facie evidence of such publication and promulgation of such ordinance in courts of the state; and such ordinance so published shall take effect, and be in force, from and after ten days after publication thereof, unless otherwise expressly provided. Ordinances not required to be published shall take effect, and be in force, from and after the passage, unless otherwise provided.

The commission shall, as soon as practicable after the commencement of each fiscal or municipal year, enter into a contract with a public newspaper of the city as the official paper thereof, and to continue as such until another is selected, and shall cause to be published therein all ordinances, notices, and other matters required by this charter or by the ordinances of the city to be published.

**Explanatory Note:** These types of ordinances are not commonly adopted by the city, but the city does not currently comply with the existing language. The proposed language is in accordance with state law and is considerably more economical.

## **ARTICLE IV. NOMINATIONS AND ELECTIONS**

### **SECTION 1. MUNICIPAL ELECTIONS**

No amendatory action proposed.

### **SECTION 2. COMMISSION RULES**

No amendatory action proposed.

### **SECTION 3. NOMINATIONS**

Any qualified voter under Article II, Section 2 of the city desiring to have his/her name placed upon the official ballot for any election may do so by filing with the city secretary a written request for that purpose, signed by himself, at least thirty days prior to the date of said election;

provided however, [if such person desires to have his/her name placed upon the ballot for the office of mayor such person shall pay to the city secretary a filing fee of twenty-five dollars at the time of filing written request, and if such person desires to have his/her name placed upon the ballot for the office of commissioner such person shall pay to the city secretary a filing fee of fifteen dollars at the time of filing written request] *all such persons shall pay to the city secretary a filing fee of twenty-five dollars at the time at filing his/her request.* [All filing fees paid to the city shall be used to defray, in whole or in part, the expense of holding the election.]

**Explanatory Note:** The differentiation as to filing fees for mayoral candidates (\$25) and for other commission candidates (\$15) is considered to be inequitable and unnecessary. All such fees are simply treated as general fund revenues and are not, in actuality, seen as defraying election costs.

#### **SECTION 4. BALLOTS**

No amendatory action proposed.

#### **SECTION 5. ELECTION OF COMMISSION BY PLURALITY**

No amendatory action proposed.

#### **SECTION 6. LAWS GOVERNING ELECTIONS**

No amendatory action proposed.

#### **SECTION 7. CANVASSING ELECTIONS**

No amendatory action proposed.

### **ARTICLE V. RECALL**

#### **SECTION 1. GENERAL PROVISIONS**

No amendatory action proposed.

#### **SECTION 2. RECALL ELECTION ORDERED**

If a recall petition, or amended petition as defined in Article VIII, Section 3, shall be certified by the city secretary to be sufficient the city secretary shall at once submit it to the commission with the city secretary's certificate to that effect and notify the member whose removal is sought of such action. If the member of the commission whose removal is sought does not resign within five days after such notice, the commission shall thereupon fix a day for holding a recall election *as provided in state law.* [Any such election shall be held not less than forty-five nor more than sixty days after the petition has been presented to the commission, and at the same time as any other special or general election held within such period; but if no such election is to be held

within such period, the commission shall call a special election to be held within the time aforesaid.]

In case of a recall election for a district commissioner, only qualified voters residing in the subject commissioner's district shall be eligible to vote in the recall election.

**Explanatory Note:** The language proposed to be deleted has been outdated by changes in state law that restrict home rule cities from holding elections except on two uniform election dates each year, in May and November.

### **SECTION 3. BALLOTS IN RECALL ELECTIONS**

No amendatory action proposed.

### **SECTION 4. RESULT OF RECALL ELECTION**

No amendatory action proposed.

### **SECTION 5. LIMITATIONS ON RECALL PETITIONS**

No amendatory action proposed.

## **ARTICLE IX. LEGAL DEPARTMENT**

### **SECTION 1. CITY ATTORNEY; QUALIFICATIONS**

The head of the department of law shall be the city attorney who shall be appointed by the commission. The city attorney shall be an attorney at law who shall have practiced in the State of Texas for at least three years. The city attorney shall be the chief legal adviser of and attorney for the city and all departments and offices thereof in matters relating to their official powers and duties. It shall be the city attorney's duty, to:

- (1) perform all services incident to the department of law;
- (2) attend meetings of the commission whenever requested by the commission to do so;
- (3) give advice in writing when so requested by the commission, the mayor, [and/or chief executive officer] or the director of any department;
- (4) prosecute or defend, as the case may be, all suits or cases to which the city may be a party;
- (5) prosecute all offenses against the ordinances of the city and for such offenses against the laws of the state as may be required by law;
- (6) prepare all contracts, bonds, and other instruments in writing in which the city is concerned, or to endorse approval of the form and correctness thereof; [and]
- (7) perform such other duties of a legal nature as the commission may by ordinance require;
- (8) *prepare a written report for the attention and appropriate action of the commission, first in 2025 and thereafter at intervals not exceeding five years as to the need for revision of this charter, with special attention given to conflicts, if any, between the charter and state law and recommending such amendments to the charter as may seem necessary for legal,*

*administrative, or other reasons.*

In addition to the duties imposed upon the city attorney by this charter or required by ordinance or resolution of the commission, the city attorney shall perform any duties imposed by law upon the chief legal officer of municipalities.

[The commission shall be authorized to employ special counsel to assist the city attorney in important legal matters or to represent the city in any legal matter in which the city attorney is disqualified.] *Upon recommendation of the city attorney, the commission shall be authorized to employ special counsel to assist the city attorney in important legal matters or to represent the city in any legal matter.* Any special counsel appointed by the city attorney shall be subject to the confirmation of the city commission in advance of any such appointment.

Administratively, the city attorney shall report to the chief executive officer or his/her designated representative.

**Explanatory Notes:** (a) The “and-or” reference in subsection (3) is a confusion that suggests that the mayor and the chief executive officer could be two different persons, contrary to basic provisions in the charter. (b) To assure that the overall condition of the charter is periodically reviewed by the commission, it is considered appropriate to formally assign that responsibility to the city attorney. (c) The proposed change as to the appointment of a special counsel is for the purpose of clarification.

## ARTICLE X. MUNICIPAL COURT

### SECTION 1. CREATION AND JURISDICTION

No amendatory action proposed.

### SECTION 2. APPOINTMENT OF MUNICIPAL JUDGE

No amendatory action proposed.

### SECTION 3. DUTIES OF MUNICIPAL JUDGE

No amendatory action proposed.

### SECTION 4. ABSENCE OF MUNICIPAL JUDGE

If the municipal judge shall be temporarily incapacitated or on vacation, the city commission is authorized to appoint some qualified person who shall act in the place and stead of the municipal judge, and who shall receive the compensation therefore as fixed by the city commission at the time of the temporary municipal judge’s appointment [but not for longer than 60 days] *and for a time period consistent with the laws of the State of Texas.*

## SECTION 5. CLERK OF COURT

No amendatory action proposed

## SECTION 6. DIVISIONS OF COURT

The commission may create additional divisions of the municipal court whenever the future needs of the city may require it, and may pass all ordinances necessary to organize and administer same; and any additional municipal judge(s) shall be appointed as prescribed in this Charter for the municipal judge and shall be subject to the rules and regulations prescribed for such officers.

## SECTION 7. ADMINISTRATION

No amendatory action proposed.

**Explanatory Notes:** The proposed amendatory actions are required to simplify and clarify these sections.

# ARTICLE XI. FINANCE ADMINISTRATION

## SECTION 1. DIRECTOR OF FINANCE

There shall be a department of finance, the director of which shall be [the chief executive officer or a person] appointed by the chief executive officer and confirmed by a majority of the city commission. The director of finance shall have knowledge of municipal accounting and taxation and shall have had experience in budgeting and financial control. The department of finance shall have authority and shall be required:

(1) To prepare the budget, as outlined in sections 3, 4 and 5 of this article and to assist the chief executive officer in its execution after authorization by the commission as required by section 6.

(2) To maintain accounting control over the finances of the city government, for which purpose it is empowered to operate a set of general accounts embracing all the financial transactions of the city, and such subsidiary accounts and cost records as may be required by ordinance or by the chief executive officer for purposes of administrative direction and financial control; to prescribe the forms of receipts, vouchers, bills, or claims to be filed by all departments and agencies of the city government; to examine and approve all contracts, orders, and other documents by which the city incurs financial obligations, having ascertained before approval that the moneys have been duly appropriated and allotted to meet such obligations and will become available when the obligations have become due and payable; to audit and approve all bills, invoices, payrolls, and other evidences of claims, demands or charges against the city government and to determine the regularity, legality, and correctness of such claims, demands, or charges; to make monthly reports on all receipts and expenditures of the city government, to make monthly reports on funds, appropriations, allotments, encumbrances, and authorized payments, to the chief executive officer, the commission, and the head of the department or

agency directly concerned; to inspect and audit any accounts or records of financial transactions which may be maintained in any department or agency of the city government apart from or subsidiary to the general accounts; and to perform such other duties pertaining to the financial records of the city government as the commission may require by ordinance.

**Explanatory Note:** The language deleted is thought to be outdated. With the growth in size and complexity of the city since adopting the original charter, it is entirely impractical to provide that the mayor might opt to serve as the director of finance.

## **SECTION 2. FISCAL YEAR**

No amendatory action proposed.

## **SECTION 3. CITY BUDGET**

No amendatory action proposed.

## **SECTION 4. FILING OF BUDGET**

No amendatory action proposed.

## **SECTION 5. BUDGET HEARING**

The city commission shall each year provide for a public hearing on such budget, which hearing shall take place on some date to be fixed by the city commission not less than fifteen days subsequent to the time such budget is filed as provided in this section, and prior to the time the city commission makes its tax levy. Public notice of the hour, date and place of such hearing shall be given by the city commission by publication in the official newspaper for at least two issues immediately preceding the date of said hearing, and any taxpayer of the city shall have the right to be present and participate in such hearing. At the conclusion of such hearing, the budget as prepared by the finance department shall be acted upon by the city commission. The city commission shall have the authority to make such changes in the budget as in their judgment the law warrants and the best interest of the taxpayers of the city demand. When the budget has been finally approved by the city commission, the budget as so approved shall be filed with the city secretary and taxes levied only in accordance therewith, and no expenditure of the funds of the city shall thereafter be made except in strict compliance with such adopted budget, except that in case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not, by reasonably diligent thought and attention, have been included in the original budget, may from time to time be authorized by the city commission, as amendments to the original budget. In all cases where such amendment to the original budget is made, a copy of the order or resolution of the city commission amending such budget shall be filed with the city secretary and attached to the budget originally adopted. Immediately after the adoption of said budget, and all amendments thereto, the chief executive officer shall file or cause to be filed, a true copy of said approval budget, and all amendments thereto, in the office of the county clerk of Galveston County, Texas, and with the state comptroller at Austin, Texas. In the preparation of the budget, the chief executive officer shall have the authority to require the heads of all

departments to furnish such information as may be necessary for the chief executive officer to have in order that the budget covering the expenditures of the city may be properly prepared.

**Explanatory Note:** The deleted language is outdated, not required by state law, and is not being currently complied with by the city.

#### **SECTION 6. TRANSFER OF APPROPRIATIONS**

No amendatory action proposed.

#### **SECTION 7. MONEY TO BE DRAWN FROM TREASURY IN ACCORDANCE WITH APPROPRIATION**

No amendatory action proposed.

#### **SECTION 8. CONTRACTS AND PURCHASES**

No amendatory action proposed.

#### **SECTION 9. CUSTODY OF CITY MONEYS**

No amendatory action proposed.

#### **SECTION 10. ISSURANCE OF BONDS**

No amendatory action proposed.

#### **SECTION 11. LOANS IN ANTICIPATION OF BOND SALES**

No amendatory action proposed.

#### **SECTION 12. TEMPORARY BORROWING**

No amendatory action proposed.

#### **SECTION 13. ANNUAL AUDIT**

As soon as practicable after the close of each fiscal year, an independent audit shall be made of all accounts of the city government and corporations established by the city. The certified public accountants, appointed by the commission, shall have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The scope of the audit shall require a limited review of city-owned property and the results shall be reported with each annual audited financial report. Upon completion of the annual audit, the combined balance sheet thereof shall be published in the official newspaper of the city within thirty (30) days of commission acceptance of such audit. Copies of all audits shall be placed on file with the city's public library, the director of finance and the city secretary.

**Explanatory Note:** The deleted language is outdated, not required by state law, and is not being currently complied with by the city.

## **ARTICLE XIV. CITY PLANNING BOARD *AND* *CITY ZONING COMMISSION***

### **SECTION 1. CITY PLANNING BOARD ESTABLISHMENT, MEMBERSHIP, DUTIES, AND TERMS**

The commission may at any time after the adoption of this charter establish and maintain a city planning board of five members to serve without compensation and to have such powers and duties as the commission may prescribe relative to city planning in accordance with state law. The commission by duly enacted ordinance may increase the specified number of board members. [One of the members of the planning board shall be the mayor, another shall be a member of the commission designated by the commission upon recommendation of the mayor.] *Two of the members of the planning board shall also be members of the city commission, who shall be appointed by the commission upon the recommendation of the mayor.* Each member appointed shall be appointed for a term of four years. Any vacancy in and during the unexpired term of an appointed member shall be filled by the commission upon recommendation of the mayor. The chief executive officer shall provide the planning board with the necessary clerical help, office equipment, and supplies.

**Explanatory Note:** The current charter language mandates, with the word “shall,” that the mayor is to serve personally as one of two members of the commission on this board. The proposed language eliminates that mandate, although it does not preclude the mayor from appointing himself, with the concurrence of the commission.

### ***SECTION 2. CITY ZONING COMMISSION ESTABLISHMENT, MEMBERSHIP, DUTIES, AND TERMS***

*The commission may at any time after the adoption of this Charter establish and maintain a city zoning commission of five members to serve without compensation and to have such powers and duties as the commission may prescribe relative to city zoning in accordance with state law. The commission by duly enacted ordinance may increase the specified number of board members. Members of the board shall be appointed by the commission, upon the recommendation of the mayor. Each member appointed shall be appointed for a term of two years. Any vacancy in and during the unexpired term of an appointed member shall be filled by the commission upon recommendation of the mayor. The chief executive officer shall provide the zoning commission with the necessary help, office equipment, and supplies.*

**Explanatory Note:** Many home rule charters provide for a combined planning and zoning commission, while others have separate bodies for these functions, but almost all of them provide in their charters for zoning one way or another. This is not currently the case in Texas City. In view of the importance of zoning regulation and its connection with planning

processes, it is proposed to amend the charter in this way.

## **ARTICLE XVII. PUBLIC UTILITIES AND FRANCHISES**

### **SECTION 1. POWERS OF THE CITY**

No amendatory action proposed.

### **SECTION 2. FRANCHISES; POWERS OF THE COMMISSION**

No amendatory action proposed.

### **SECTION 3. TERM OF FRANCHISE**

No amendatory action proposed.

### **SECTION 4. RIGHT OF REGULATION**

No amendatory action proposed.

### **SECTION 5. CONSENT OF PROPERTY OWNERS**

No amendatory action proposed.

### **SECTION 6. REVOCABLE PERMITS**

No amendatory action proposed.

### **SECTION 7. EXTENSIONS**

No amendatory action proposed.

### **SECTION 8. OTHER CONDITIONS**

No amendatory action proposed.

### **SECTION 9. FRANCHISE RECORDS**

Within six months after this charter takes effect every public utility and every owner of a public utility franchise shall file with the city, as may be prescribed by ordinance, certified copies of all the franchises owned or claimed, or under which such utility is operated. The city shall compile and maintain a public record of public utility franchises [and of all public utility fixtures in the streets of] *operating within* the city.

**Explanatory Note:** The deleted language is an overstatement. For a variety of reasons, such detailed information is not currently available to the city.

## **SECTION 10. ACCOUNTS OF MUNICIPALLY OWNED UTILITIES**

No amendatory action proposed.

## **SECTION 11. PUBLIC UTILITIES**

The commission shall have the power and shall be authorized to regulate, by ordinance, the rates and compensation to be charged by all persons, companies, or corporations, using the streets, alleys or public grounds of the City of Texas City, and engaged in furnishing water, gas, telephone, light, power, electricity or sewerage service to the public, and also to prescribe rules and regulations under which such commodities shall be furnished, and service rendered, and to fix penalties to enforce such charges, rules and regulations. The governing body shall not prescribe any rate or compensation which will yield more than a fair return upon the fair value of the property used and useful in rendering such services to the public, but which return in no event shall ever exceed 8% per annum.

**Explanatory Note:** State law has eliminated the ability of home rule cities to regulate telephone services.

## **SECTION 12. STREET RENTAL**

No amendatory action proposed.

# **ARTICLE XVIII. MISCELLANEOUS PROVISIONS**

## **SECTION 1. PUBLICITY OF RECORDS**

No amendatory action proposed.

## **SECTION 2. PERSONAL INTEREST**

No amendatory action proposed.

## **SECTION 3. COMPENSATION AND TENURE OF OFFICERS AND EMPLOYEES**

No amendatory action proposed.

## **SECTION 4. OFFICIAL BONDS**

No amendatory action proposed.

## **SECTION 5. OATH OF OFFICE**

No amendatory action proposed.

## **SECTION 6. SPECIAL PROVISION FOR GARBAGE DISPOSAL**

No amendatory action proposed.

## **SECTION 7. LIMITATION OF LIABILITY FOR DAMAGES**

No amendatory action proposed.

## **SECTION 8. POWER OF CONDEMNATION AND SPECIAL ASSESSMENT**

No amendatory action proposed.

## **SECTION 9. PROVISION RELATING TO ASSIGNMENT, EXECUTION AND GARNISHMENT**

The property, real and personal, belonging to the city shall not be liable to be sold or appropriated under any writ of execution of cost bill; *and no lien of any kind shall ever exist against any such property owned by the city except that the lien be created or authorized by this charter or state law.* The funds belonging to the city in the hands of any person, firm or corporation, shall not be liable to garnishment; nor shall the city be liable to garnishment on account of any debt it may owe for funds or property it may have on hand or owing to any person. Neither the city nor any of its officers or agents shall be required to answer any writ of garnishment on any account whatever. The city shall not be obligated to recognize any assignment of wages or funds by its employees, agents, or contractors, *except as required by state or federal law.*

**Explanatory Note:** At one time, home rule cities were wholly exempt from these legal processes. That is no longer the case. The proposed additional language is necessary as a result of certain changes in state and federal law and certain court decisions.

## **SECTION 10. POWER OF THE CITY TO ENFORCE ORDINANCES**

No amendatory action proposed.

## **SECTION 11. MEANING OF WORDS AND DESIGNATIONS**

No amendatory action proposed.

## **SECTION 12. SAVING CLAUSE**

No amendatory action proposed.

### **SECTION 13. ORDINANCES**

No amendatory action proposed.

### **SECTION 14. POWER TO OWN AND CONSTRUCT**

No amendatory action proposed.

### **SECTION 15. AMENDING THE CHARTER**

No amendatory action proposed.

### **SECTION 16. MEETINGS OF BOARDS, COMMITTEES AND COMMISSIONS**

All [permanent] boards [, committees] and commissions established in this charter [or by the city commission] shall meet at least once quarterly and submit the minutes of their meetings to the city commission. All meetings shall be held in accordance with Article III, Section 1 of this charter. The need for other boards, committees and commissions appointed by the city commission will be reviewed annually by the chief executive officer, and appropriate recommendation for their continuance made to the city commission.

**Explanatory Note:** The current language is considered to be awkward and difficult to interpret. The proposed deletions are intended to clarify the provision.

### **SECTION 17. CONFLICTS OF INTEREST**

No amendatory action proposed.

### **SECTION 18. RULES OF PROCEDURE**

No amendatory action proposed.

### **SECTION 19. AUTHORITY TO REARRANGE AND RENUMBER**

No amendatory action proposed.

### **SECTION 20. SUBMISSION OF ORIGINAL CHARTER TO ELECTORS**

[This Charter shall be submitted to the qualified voters of the City of Texas City at an election to be held for that purpose on the 16th day of February, 1946, and if a majority of the qualified voters voting in such election shall vote in favor of the adoption of this Charter, it shall become the Charter of the City of Texas City, and after the returns have been canvassed, the same shall be declared adopted and the city commission shall file an official copy of the Charter with the records of the city. The commission shall furnish the mayor a copy of said Charter, which copy of the Charter as adopted, authenticated, and certified by his signature and the seal of the city, shall be forwarded by the mayor to the secretary of state of the State of Texas and shall show the

approval of such Charter by a majority vote of the qualified voters voting at such election. In not less than thirty days prior to such election the city commission shall cause the city secretary to mail a copy of this Charter to each qualified voter of the City of Texas City.]

**Explanatory Note:** This provision is no longer germane to the current charter.

## **CONCLUSIONS AND RECOMMENDATIONS**

The review committee feels the proposed amendments herein will benefit the City of Texas City in its many policy-making and administrative processes in the future. It is, therefore, recommended that the city commission, following its review of this report, place these proposed amendments on the ballot for voter consideration at a special election to be called on November 5, 2019.

It is further recommended that preceding this election, a public information effort be undertaken to fully acquaint the electorate with the reasons for and the benefits of the various amendments proposed. The committee stands ready to assist with this effort upon the commission's request and as appropriate.

The review committee wishes to express its sincere appreciation for the exemplary support and assistance of Executive Director of Administrative Services Nick Finan and City Attorney Russell Plackemeier, as well as a number of others on the city's staff, all of whom contributed importantly to the committee's efforts.

It has been an interesting challenge and a distinct honor to serve our community in this way. We look forward to favorable action on this report and its recommendations by the commission and, in turn, by Texas City citizens.

Respectfully submitted,

**Bob Senter**  
**Chairman**

**Carlos Garza**  
**Vice Chairman**

**Phil Roberts**  
**Mayor Pro Tem**  
**Ex officio Member**

**Dedrick Johnson**  
**Member**

**Mark Ciavaglia**  
**Member**

**Thelma Bowie**  
**Member**

**Brian Clark**  
**Member**

**Jose Boix**  
**Member**

**Aric Owens**  
**Member**

**Lupe Cantu**  
**Member**

**Denise O'Brien**  
**Member**

**Jenny Senter**  
**Member**

**Tracy Tarpey**  
**Member**

**Frank Mistretta**  
**Member**

**CITY COMMISSION REGULAR MTG**

**(4) (b)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Certificates of Appreciation to the members of the Texas City Charter Review Committee.

**BACKGROUND**

Attached is a list of the members of the Charter Review Committee members who served for the last 5 or so months. Each will receive a certificate of appreciation.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Committee and Bio's

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## Texas City Charter Review Committee

Phil Roberts – City Liaison

Non-Voting, Mayor Pro-Tem, Local Attorney

Mark Ciavaglia

President of TCEDC, Tax Attorney for most of Galveston County, Active in various civic groups

Thelma Bowie

Former City Commissioner, various civic groups, served on La Marque School Board, worked for BP in the office, served on the latest Community College Bond Referendum

Dedrick Johnson

Former City Commissioner, works for Marathon as a plant operator, former school teacher in TCISD, community involvement in several events

Josè Boix

Retired Monsanto/Solutia, Engineer, several community boards and chair, City boards, involved in Community College Bond Referendum

Carlos Garza- Vice Chairperson

Former mayor, former city attorney, local attorney, involved in community organizations, brother on City Commission now

Aric Owens

Works for regional water utility in finance/accounting, serves on a City board

Lupe Cantu

Retired Amoco/BP worker, former school board member

Jenny Senter

President/CEO of Texas City/La Marque Chamber of Commerce, wife of Bob Senter

Bob Senter – Chairman

Insurance business, serves on numerous community boards, task forces, MC's events, former candidate for State rep, husband of Jenny Senter

Tracy Tarpey

Retired Teacher.

Frank Mistretta

Small Business Owner

Brian Clark

Safety and Health Manager, Valero. Involved with Boy Scouts, Past Coach for various youth sports, mother serves on City Commission

Denise O'Brien

Retired from Marathon, Information Management Manager

Don Edmonds- Consultant

Nick Finan – Staff Support

Russell Plackemeier- City Attorney

**CITY COMMISSION REGULAR MTG**

**(4) (c)**

**Meeting Date:** 04/17/2019

Proclaim April 2019 Fair Housing Month

**Submitted For:** Sheila Bowden, Community Development, Housing Autho

**Submitted By:** Sheila Bowden, Community Development, Housing Autho

**Department:** Community Development, Housing Autho

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**Information**

**ACTION REQUEST (Brief Summary)**

Proclaim April 2019, as Fair Housing Month in Texas City.

**BACKGROUND**

Each Year, the month of April is dedicated to reaffirming our commitment to equality of opportunity in the housing industry.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**CITY COMMISSION REGULAR MTG**

**(6) (a)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Approve City Commission Minutes for March 20, 2019 meeting. (City Secretary)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Minutes

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REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, MARCH 20, 2019 – 5:00 P.M.  
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, MARCH 20, 2019, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:03 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Matthew T. Doyle, Mayor  
Phil Roberts, Mayor Pro Tem, Commissioner At-Large  
Earl Alexander, Commissioner District 1  
Abel Garza, Jr., Commissioner District 2  
Dorthea Jones, Commissioner District 3  
Jami Clark, Commissioner District 4

Absent: Bruce Clawson, Commissioner At-Large

2. INVOCATION

Led by Pastor Robin Reeves of St. George's Episcopal Church.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner At-Large Phil Roberts.

4. PROCLAMATIONS AND PRESENTATIONS

a. Centenarian Birthday Proclamation.

Mayor Matthew Doyle and Commissioner District 3 Dorthea Jones presented a Birthday Proclamation to Roberta Price Lyons

b. Service Awards

David Richardson	Public Works	03/02/2009	10 years
Brandon Bowden	Sewer	03/02/2004	15 years
Theresa Ingram	Public Works	03/01/1989	30 years
Charles Thompson	Parks & Recreation	03/01/1989	30 years

Retirements

Christina Hinojosa	Water	24 years
Donna Wallace	Administration	24 years

Christina Hinojosa thanked the City Commission and City staff for a great 24 years of employment.

Donna Wallace thanked the City Commission and City staff for a wonderful 24 years of employment.

5. REPORTS

- a. Report on the City of Texas City's Comprehensive Annual Financial Report for the year ending September 30, 2018. (Finance)

Laura Boyd, Finance Director, introduced Dan Hernandez of Whitley Penn, to the Commissioners, and allowed him to give the City's Annual Financial Audit Report. Mr. Hernandez stated that there were zero findings this year.

- b. Fire Inspection Prevention Report (Fire Marshal)

Postponed to April 17, 2019.

6. CONSENT AGENDA

Motioned by Commissioner District 2 Abel Garza, Jr., seconded by Commissioner District 4 Jami Clark to approve Consent Agenda items a - e.

- a. Approve City Commission Minutes for March 6, 2019 meeting. (City Secretary)

**Vote: 6 - 0 CARRIED**

- b. Consider and take action on Resolution No. 19-019, approving a contract for Bid No. 2019-364 Construction of the Texas City Bikeways Implementation Plan. (Public Works)

**Vote: 6 - 0 CARRIED**

- c. Consider and take action on Resolution No. 19-020, approving a contract for Bid No. 2019-066 Cement Stabilized Sand Annual Contract. (Public Works)

**Vote: 6 - 0 CARRIED**

- d. Consider and take action on Resolution No. 19-021, adoption of the Texas City, Texas, Single Jurisdiction Hazard Mitigation Plan. (Emergency Management)

**Vote: 6 - 0 CARRIED**

- e. Consider and take action on Resolution No. 19-022, approving a contract naming Barfield Lawfirm as the City Prosecutor. (Legal)

**Vote: 6 - 0 CARRIED**

7. REGULAR ITEMS

- a. Consider and take action on Ordinance No. 19-07, amending the City's fiscal year 2018-2019 budget to appropriate funds for a new fishing pier on the Dike. (Finance)

Laura Boyd, Finance Director, stated that this project will be similar to other piers previously done by the City. The City will purchase the materials and a contractor will be hired to install the pier about a mile from the last pier on the Dike.

Motion by Commissioner District 3 Dorthea Jones, Seconded by Commissioner District 2 Abel Garza, Jr.

**Vote:** 6 - 0 CARRIED

## 8. PUBLIC COMMENTS

Mildred Wilkins, resident, issued a complaint she had about her water bill. Mayor Doyle informed Ms. Wilkins that the issue is being handled and that she will receive a credit to her account.

Larry Bryant, resident, issued a complaint against Shiela Bowden and asked to be contacted by her supervisor.

## STAFF COMMENTS

Luke Alvey, Library Director, stated that he is in the process of picking out furniture for the Library's renovations scheduled for this summer.

Doug Kneupper, City Engineer, stated that the trailers located at Lago Mar are being used as the headquarters for the Crystal Lagoon project.

Dennis Harris, Recreation and Tourism Director, stated that 4 of the 7 basketball teams won 1st place at the TAAF Youth Basketball State Competition.

James Hartshorn, City Secretary, stated that Darcie Valenzuela, Marketing and Tourism Coordinator, gave birth to her son Greyson Valenzuela around noon.

## 9. MAYOR'S COMMENTS

## 10. COMMISSIONERS' COMMENTS

Commissioner At-Large Phil Roberts stated that the Charter Review Committee will have a report to present to the Commissioners in April.

Commissioner District 3 Dorthea Jones thanked Thomas Munoz, Emergency Management, for his expertise and professionalism.

## 11. ADJOURNMENT

Having no further business, Commissioner At-Large Phil Roberts made a MOTION to ADJOURN at 5:45 p.m.; the motion was SECONDED by Commissioner District 2 Abel Garza, Jr. All present voted AYE. MOTION CARRIED.

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PHILIP H. ROBERTS, MAYOR PRO TEM

ATTEST:

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James M. Hartshorn, City Secretary

**CITY COMMISSION REGULAR MTG**

**(6) (b)**

**Meeting Date:** 04/17/2019

Memorandum of Agreement between the Galveston County Health District and the City of Texas City (Fire Department)

**Submitted For:** David Zacherl, Fire Department

**Submitted By:** Cindy Baker, Fire Department

**Department:** Fire Department

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action authorizing the Mayor to execute a memorandum of agreement between the Galveston County Health District and the City of Texas City for storage of a spare air monitor. (Fire Department)

**BACKGROUND**

Galveston County Health District provides constant air monitoring through Galveston County to ensure the safety of the citizenry which requires a spare air monitor in the event of damage to or loss of an actively deployed air monitor

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

None

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**Fiscal Impact**

**Attachments**

Resolution

Attachment

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**RESOLUTION NO. 19-023**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE GALVESTON COUNTY HEALTH DISTRICT AND THE CITY OF TEXAS CITY, TEXAS, FOR STORAGE OF AN AIR MONITOR AT TEXAS CITY FIRE STATION THREE (3); AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the Galveston County Health District desires to store a spare air monitor at Fire Station Three (3) located at 1101 N. Amburn Road, Texas City, Texas 77591; and

**WHEREAS**, the City of Texas City and its Fire Department is agreeable to provide space at Fire Station Three (3) for storage of the air monitor; and

**WHEREAS**, the Galveston County Health District and the City of Texas City desire a formal agreement with each other for this purpose.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas hereby approves the Memorandum of Agreement between the Galveston County Health District and the City of Texas City, Texas.

**SECTION 2:** That the Mayor is authorized to execute the Memorandum of Agreement, in the same or similar format attached hereto as **Exhibit "A"** and made a part hereof.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

Russell F. Plackemeier  
City Attorney

## MEMORANDUM OF AGREEMENT

This is an Agreement by and between Galveston County Health District, (GCHD), and the City of Texas City. For the purpose of this Agreement, GCHD and the City of Texas City are sometimes referred to individually as a "Party" or together as "Parties."

### I. PURPOSE & SCOPE

The intention of this Agreement is to clearly identify the means by which the City of Texas City has graciously allowed the storage of a whole air monitor entrusted to GCHD on property owned by the City of Texas City known as Fire Station #3 located at 1101 N. Amburn Rd., Texas City, Texas 77591.

### II. PARTIES

GCHD is located at 9850-A Emmett F. Lowry Expressway, Texas City, Texas 77590. The City of Texas City is located at 1801 9<sup>th</sup> Avenue North, Texas City, Texas 77592.

### III. GCHD'S RESPONSIBILITIES

In accordance with this agreement, GCHD agrees to assume the following responsibilities:

1. Store the whole air monitor at a location mutually agreed upon by both parties.
2. Secure the whole air monitor within the confines of the Fire Station #3.
3. If possible, remove the whole air monitor prior in the event of a natural disaster.
4. Communicate with city and fire department officials any issues, operational or safety related.

### IV. CITY OF TEXAS CITY RESPONSIBILITIES

In accordance with this Agreement, the City of Texas City agrees to assume the following responsibilities:

1. Provide a safe and secure site for the whole air monitor.
2. Provide access to GCHD whole air monitor, 24/7, 365 days per year.
3. Notify GCHD in the event that the air monitor needs moved or changed location.
4. Refrain from moving the air monitor once stored.

### V. MUTUAL COVENANTS

1. Modification Clause: This Agreement may be modified by written amendment, so long as the amendment is consented to and signed by both parties.
2. Term and Termination: This Agreement shall commence at the time in which it is executed by the second signatory and will end upon a written notification being sent by either party to the counterparty at least thirty (30) days in advance. Termination of this Agreement can be made for any reason; with or without cause.

3. Notice: Any notice required to be given pursuant to the terms and provisions of this Agreement shall be set forth in writing and mailed by certified or registered mail to the applicable address set forth below:

City of Texas City                      City of Texas City  
1801 9<sup>th</sup> Avenue North  
Texas City, Texas 77592

GCHD:                                      Chief Executive Officer  
PO Box 939  
La Marque, Texas 77568

VI.            INDEMINIFICATION

Parties agree, to the extent permitted by the Constitution and laws of the State of Texas, to indemnify and hold the other party, its officers, employees and agents and their officers, employees and agents (the indemnified parties) harmless from and indemnify each against any and all liabilities, actions, damages, suits, proceedings, judgments and costs (including attorney's fees) for claims resulting from the acts or omissions of the other party or the acts or omissions of others under the party's supervision and control. Furthermore, GCHD covenants and agrees that under no circumstance shall the City of Texas City and/or The Texas City Fire Department be held liable or responsible for any damage(s) to the whole air monitor during the term of this Agreement except in the case of any willful misconduct or gross negligence on the part of The City of Texas City or The Texas City Fire Department. The indemnity contained herein shall survive the termination of this Agreement for any reason whatsoever.

VII.           EFFECTIVE DATE AND SIGNATURE

This Agreement shall be deemed effective and enforceable at the time in which it is duly executed. By signing below, GCHD and the City of Texas City indicate their respective intents to agree to the terms and condition set forth herein.

*Galveston County Health District*

*City of Texas City*

By: \_\_\_\_\_  
Kathy Barroso, CPA  
Chief Executive Officer  
Galveston County Health District

By: \_\_\_\_\_  
Matthew T. Doyle  
Mayor  
Texas City, Texas

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
David B. Zacherl  
Texas City Fire Chief

Date: \_\_\_\_\_

**CITY COMMISSION REGULAR MTG**

**(6) (c)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-024, approving the purchase of a 2019 Ford E-450 Chassis, 25' Allstar 20 passenger bus with 2 wheelchairs for the Nessler Senior Program- through HGAC- Houston Galveston Area Council- Buying Cooperative Agreement, Contract No. BT01-19.

**BACKGROUND**

The bus will replace the existing 2004 passenger bus that has been in and out of the shop for major ongoing repairs that have been costly. We will replace it with a 2019 passenger bus that comes with a 5-year 100,000-mile warranty. Transportation is a vital part of the Nessler Senior Program that is utilized to transport seniors on a daily basis.

**ANALYSIS**

It is the recommendation of the Recreation and Tourism Department to award the HGAC – Houston Galveston Area Council – Buying Cooperative Agreement, purchase totaling \$69,639.63. Funds are available in the FY 2018/2019 Recreation and Tourism Capitol Equipment replacement fund.

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Attachment

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**RESOLUTION NO. 19-024**

**A RESOLUTION APPROVING THE PURCHASE OF A 2019 FORD E-450 CHASSIS, 25' ALLSTAR 20 PASSENGER BUS WITH ACCESSIBILITY FOR 2 WHEELCHAIRS FOR THE NESSLER SENIOR PROGRAM THROUGH H-GAC (HOUSTON-GALVESTON AREA COUNCIL) A BUYING COOPERATIVE AGREEMENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the Recreation and Tourism Department requests approval for the purchase of a 2019 Ford E-450 Chassis, 25' Allstar 20 passenger bus through H-GAC (Houston-Galveston Area Council), A Buying Cooperative Agreement, Contract No. BT01-19; and

**WHEREAS**, transportation is a vital part of the Nessler Senior Program and is utilized to transport seniors daily. The existing 2004 passenger bus that has had major ongoing repairs and needs to be replaced; and

**WHEREAS**, the 2019 Ford E-450 Chassis includes a 5-year, 100,000-mile warranty for a total purchasing cost of \$69,639.63.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas, hereby approves the purchase of a 2019 Ford E-450 Chassis passenger bus through H-GAC, for a total purchasing cost of \$69,639.63, as set out on the quote attached hereto as **Exhibit "A"** and made a part hereof for all intents and purposes.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle Mayo  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

Russell F. Plackemeier  
City Attorney



**CONTRACT PRICING WORKSHEET**  
For MOTOR VEHICLES Only

Contract No.:

BT01-19

Date Prepared:

3/21/2019

**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.**

Buying Agency:	City of Texas City	Contractor:	Creative Bus Sales, Inc.
Contact Person:	Leonora Mendez	Prepared By:	Micah Bailey
Phone:	409-682-6935	Phone:	940-391-7113
Fax:		Fax:	
Email:	lmendez@texascitytx.gov	Email:	mbailey@creativebussales.com

Product Code:	ZCE	Description:	25' Allstar 16 Passenger w/2-Wheelchair, E-450
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** 59549

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
(Two)CB17-031 PASSENGER-HANDI FLIP - DOUBLE (Flip one)	1062.16	CB03-007 Reading Lights in Overhead Luggage	598.4
CB01-010 BACK UP CAMERA AND MONITOR	1309.01	CB14-003 Overhead Luggage on Both Sides	822.81
CB04-003 PA MODULE TO BE ADDED TO STEREO	216.92	(CB01-018)Stainless Steel Wheel Inserts, SET OF 4	299.2
CB05-011 GERFLOR "SIRIUS" FLOORING	335.11		
CB20-001 Padded Vinyl Interior- Walls & Ceiling	327.34		
CB01-003 RUNNING BOARD ON DRIVER SIDE	374	This bus will be configured with 18 seated with the option	
CB14-001 DRIVER STORAGE IN CAB OVERHEAD	142.12	for two wheelchair positions, plus the driver	
CB17-065 PASSENGER GRAB HANDLE, BLACK (each)	837.76		
CB17-085 PASSENGER-SEAT BELT LOOP (Each)	179.6		
CB11-006 Additional Stanchion Modesty Panel for Walker St	187		
CB17-067 Black US Armrest (Eight)	299.2		
		<b>Subtotal From Additional Sheet(s):</b>	0
		<b>Subtotal B:</b>	6990.63

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Taller Window for Front Sign Option	725	Additional Labor to Remove Two Seats Behind Driver	200
Window in Front Cap for Front Sign	975		
		<b>Subtotal From Additional Sheet(s):</b>	
		<b>Subtotal C:</b>	1900

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). **For this transaction the percentage is:** 3%

**D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)**

Quantity Ordered:	1	X Subtotal of A + B + C:	68439.63	=	Subtotal D:	68439.63
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**E. H-GAC Order Processing Charge (Amount Per Current Policy)** Subtotal E: 600

**F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges**

Description	Cost	Description	Cost
Delivery to Texas City TX	600	This bus will be configured with 18 seated with the option	
		for two wheelchair positions, plus the driver	
		<b>Subtotal F:</b>	600

**Delivery Date:** 30-45 Days **G. Total Purchase Price (D+E+F):** 69639.63

6.8L V10 GASOLINE ENGINE  
 FIVE SPEED AUTOMATIC TRANSMISSION  
 225 AMP FORD OEM ALTERNATOR  
 NON SLIP TRANSIT FLOORING ON ENTIRE FLOOR  
     - COLOR: GRAY  
 TRANS AIR SUPER FORD 70,000 BTU WITH DUAL COMPRESSORS  
 DOOR ACTIVATED INTERIOR LIGHTS  
 HOT WATER HEATER, 65K BTU  
 DELUXE AM/FM CD WITH 4 SPEAKERS  
 PA SYSTEM  
 PASSENGER DOOR-ELECTRIC  
 FRONT DESTINATION SIGN PREP PACKAGE  
 SIDE DESTINATION SIGN PREP PACKAGE  
 DOUBLE WHEELCHAIR DOORS  
 BRAUN CENTURY WHEELCHAIR LIFT 34" X 54" PLATFORM  
 INTERMOTIVE FAST IDLE WITH INTERLOCK  
 Q'STRAIT 8200L MAX RETRACT WHEELCHAIR TIE DOWN (2)  
 PRIORITY SEATING SIGN  
 WHEELCHAIR DECAL  
 BACK UP ALARM  
 CEILING GRAB RAIL (EACH) (2)  
 1 1/4" GRAB RAIL PARALLEL TO ENTRANCE  
 STANCHION AND MODESTY PANEL  
 DRIVER SEAT HIGH BACK, RECLINER, ARMREST  
 DRIVER SEAT COVER-LEVEL 1 NEWPORT  
 MID HIGH DOUBLE SEAT (8)  
 MID HIGH DOUBLE FLIP SEAT (2)  
 SEAT COVER-LEVEL 1 NEWPORT VINYL (20)  
     - OXEN GRAY #672  
 ANTI VANDAL GRAB HANDLE BLACK EACH (8)  
 PASSENGER LAP BELTS (20)  
 FORD GPC DISCOUNT  
 FORD MOBILITY DISCOUNT

**Additional Options;**

Overhead Luggage Racks	\$822.81
Reading Lights in Overhead Luggage	\$598.40
Forward Walker Storage Behind Driver	\$187.00
Armrests on Aisle Side Seats	\$299.20
Additional Labor for Moving Seats	\$200.00
Stainless Steel Wheel Inserts	\$299.20

PRICE FOB Texas City, TX	\$69,039.63*
HGAC Fee	600.00
Total Cost	\$69,639.63*

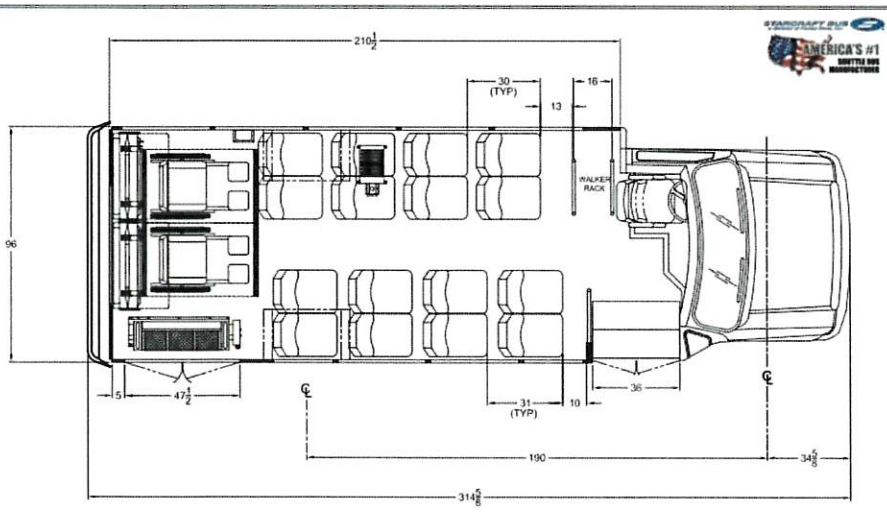
\*Price does not include tax, license, or DMV fees.

\*Price good for 30 days.



Creative Bus Sales

3-21-2019



**2019 STARCRAFT ALLSTAR 25 ADA SHUTTLE BUS**

- 20 SEATED PASSENGERS OR
- 18 SEATED PASSENGERS + 1 WHEELCHAIR OR
- 16 SEATED PASSENGERS + 2 WHEELCHAIRS

**FORD E450 SUPERDUTY CHASSIS**



## STARCRAFT COMMERCIAL BUS OPTIONAL 5-YEAR/100,000 MILE EXTENDED WARRANTY

### Notice

Please return the warranty registration card to register the warranty with Starcraft Bus so that Starcraft Bus may record your rights under this limited warranty and to ensure prompt assistance. Your dealer will provide the warranty card for you to sign. If you did not sign a Starcraft Bus warranty card at the time of delivery, please contact your dealer.

### Definition of Terms

**Authorized Starcraft Bus Dealer ("Dealer"):** This agreement is applicable only in the United States, Puerto Rico and Canada. Any Authorized Dealer of the owner's choice may perform warranty service work under the Starcraft Bus Warranty Agreement. This vehicle should be delivered to the authorized dealer during normal service hours. A reasonable time should be allowed after taking the vehicle to the authorized dealer for performance of the repair.

**Starcraft Bus, Division of Forest River, Inc. ("Warrantor"):** The party obligated to perform under this Agreement.

**Original Purchaser:** Person or entity that is a recipient of this product provided by a dealer under a purchase order or contract sales.

**Wear and Tear:** The deterioration of a part or material beyond the manufacturer's specified tolerances that occur naturally over time and under normal operating conditions.

### 1. Who Warrants The Product

The product, as described and limited here, is warranted by the manufacturer and installer of the body: Starcraft Bus, Division of Forest River, Inc., hereinafter referred to as Starcraft Bus, 2367 Century Drive, Goshen, IN; an Indiana Corporation; and is administered by the Starcraft Bus Customer Service Department, Goshen, Indiana 46528.

### 2. Who Is Covered

Starcraft Bus, the warrantor, extends this limited warranty agreement to the original owner only of the vehicle during the Warranty Period.

### 3. What Is Covered

Starcraft Bus, your warrantor, extends the following limited warranty to you; in which the limited warranty covers your conversion only pertaining to material defects in all materials and workmanship supplied by or performed by Starcraft Bus.

### 4. Warranty Period

The Starcraft Bus limited warranty is for a period of five (5) years from the date of first delivery or 100,000 miles, whichever occurs first, except for other coverages listed under "Other Warranties That May Apply" and items listed under "Exclusions and Limitations" and "Limits of the Warranty."

### 5. Exterior Paint

Exterior Paint, performed by Starcraft Bus, is fully warranted to be free of substantial defects in workmanship by Starcraft Bus for the first three (3) years (50,000 miles) from date of original purchase, 50% warranted four (4) years (75,000 miles), and 25% warranted five (5) years (100,000 miles) from date of original purchase.

### 6. Other Warranties That May Apply

Starcraft Bus does not warrant the base chassis itself. The vehicle engine, chassis, drive-train, suspension system, battery and other chassis components are covered by a separate warranty offered by the manufacturer of the chassis and administered by the chassis manufacturer's authorized dealers. The tire manufacturer separately warrants tires. In addition, all aftermarket springs, suspensions, driveline retarders, etc., such as Liquid Springs, Mor Ryde, Kelderman, Telma, etc. are not covered by Starcraft Bus. These items are covered by their original manufacturer and their warranties may vary.

### 7. Owner's Responsibility

Proper preventative maintenance of the exterior and interior of the vehicle is the responsibility of the owner. See the owner's manual(s) for proper care instructions. Defects or damage as a result of improper care or maintenance are not covered by this warranty agreement.

### 8. Exclusions and Limitations

Damage caused by abuse, misuse, failure to observe reasonable required maintenance practices, acid rain, accidents, natural disasters, acts of war, facing of fabrics, carpeting and/or fiberglass are not covered. Light bulbs and fuses are not covered.

Damage to the unit if such damage is the result of deterioration due to normal use, wear and tear, or exposure to the elements.

Damages that may occur to the chassis, frame, other parts or components that occur due to overloading will not be covered and may invalidate portions of the Starcraft Bus warranty agreement.

Cosmetic or surface corrosion resulting from stone chips or scratches in paint are not covered.

Replacement parts provided under terms of the warranty agreement will whenever possible, match original equipment. When necessary, Starcraft Bus will substitute parts of comparable function and value. Defective items may be replaced with new, remanufactured, reconditioned or repaired components.

Modifications, alterations or repairs performed by unauthorized personnel may invalidate portions of the Starcraft Bus warranty. In addition, using the vehicle to tow another vehicle is prohibited and may void warranty. Contact Starcraft Bus Customer Service before you make modifications, alteration or repairs.

#### **9. Recovery Limitations**

No person shall be entitled to recover from warrantor for any consequential or incidental damages arising out of or relating to any defect in the product. These limitations include but are not limited to, loss of time; loss of use; loss of revenues, salaries or commissions; towing charges; bus fares; bus rentals; car rentals; gasoline expenses; telephone charges; inconvenience or other incidental damages.

#### **10. How To Get Warranty Service**

To obtain warranty service, contact or visit the dealership where you originally purchased your vehicle or another warranty service facility designated by Starcraft Bus. The dealership must contact Starcraft Bus Customer Service Department for authorization to have a warranty claim submitted. If you or your dealer has moved, or if your dealer is no longer in business, contact Starcraft Bus Customer Service Department (see address and telephone numbers below) for the name of a Starcraft Bus dealer nearest to you. Your claim must be made within 14 days of the discovery of the defect. Starcraft Bus will determine authorization based on and subject to the terms of the warranty agreement. All warranty claims must be reported within the warranty period. Warranty personnel must authorize all warranty service prior to performance. Warranty service may be reported directly to the warrantor or to one of their authorized dealers. If warranty personnel approve warranty service, you must leave the unit at the appropriate warranty service location for a sufficient time to perform service.

#### **11. Who Performs Warranty Service**

It is recommended you obtain warranty service at the dealership where you originally purchased your bus. If the dealership cannot perform the service work, they should call Starcraft Bus Customer Service Department for assistance (see number below). If you are unable to visit your original dealer, contact Starcraft Bus Customer Service Department (address below) for the name and location of a Starcraft Bus dealer near you.

#### **12. Dispute Resolution**

Should you be unable to resolve a disagreement with your dealer regarding your right to pursue warranty coverage for a needed repair, contact the Starcraft Bus Customer Service Department (see address below). If a dispute about warranty service arises between Starcraft Bus and you, the owner, the disagreement will be resolved in accordance with the customary procedures of the American Arbitration Association relating to commercial transactions, or the dispute will be submitted to a panel of three (3) arbitrators for decision. The panel will be made up of one member appointed by Starcraft Bus, one member appointed by the complainant/owner, and one member from the arbitrator group mentioned above. Any and all legal remedies shall be available to the owner after pursuing this informal dispute resolution if a ruling is entered against Starcraft Bus and Starcraft Bus fails to abide by the ruling. The expenses of arbitration will be paid by the party against whom the arbitrator(s) rule.

#### **13. Limits Of Warranty**

This written statement of limited warranty represents the entire warranty authorized and offered by Starcraft Bus. There are no warranties or representations beyond those expressed in this written document. Any dealership, salesperson or agent cannot amend it. It expressly limits all warranties, including, but not limited to, by way of specification, both express and implied warranties, including warranties or merchantability and fitness for a particular purpose along with all other liabilities or obligations of Starcraft Bus.

#### **FEDERAL COMPLIANCE**

THE TERMS OF THE WARRANTOR'S UNDERTAKING EXPRESSED IN THIS LIMITED WARRANTY ARE DRAFTED TO COMPLY WITH THE MAGNUSEN MOSS WARRANTY LEGISLATION, P.L. 93-637 OF 1974, AND OTHER APPLICABLE LAW. ANY WARRANTY PROVISIONS PROMULGATED BY THE FEDERAL TRADE COMMISSION PURSUANT TO RULES OR ANY OTHER LAW RELATIVE THERETO ARE EXPRESSLY INCORPORATED HEREIN. TO THE EXTENT ANY PROVISIONS OF THIS LIMITED WARRANTY ARE INCONSISTENT WITH STATE LAWS, ONLY THOSE PARTS INCONSISTENT ARE VOID.

STARCRRAFT BUS  
Division of Forest River, Inc.  
CUSTOMER SERVICE DEPT.  
2367 Century Drive  
Goshen, IN 46528  
Phone: 574.642.3112  
Toll Free: 800.348.7440  
Fax: 574.970.6815

**CITY COMMISSION REGULAR MTG**

**(6) (d)**

**Meeting Date:** 04/17/2019

Tammy Odom

**Submitted For:** Tammy Odom, Municipal Court    **Submitted By:** Tammy Odom, Municipal Court

**Department:** Municipal Court

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-025, approving the change in status of the part-time unpaid Deputy Marshal position to a full-time paid Deputy Marshal position. (Marshal's Office)

**BACKGROUND**

Marshal Montez is currently working approximately 16 hours a week.  
Marshal Montez worked approximately 840 hours in 2018.  
The total number of outstanding warrants are down 17% since the creation of the Marshal's Office.  
The total value of outstanding warrants are down 5% since the creation of the Marshal's Office.  
Total warrants collected since creation of the Marshal's Office is \$ 767,156.02.  
Additional cost of adding second full time position is approximately \$ 77,535.34, which includes salary and benefits, a portion of which may be paid from the Court Security Fund which currently has a very health fund balance.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution  
Attachment

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**RESOLUTION NO. 19-025**

**A RESOLUTION APPROVING THE CHANGE IN STATUS OF THE PART-TIME UNPAID DEPUTY MARSHAL POSITION TO FULL-TIME DEPUTY MARSHAL POSITION; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the current part-time, unpaid Deputy Marshal works approximately 16 hours per week and worked approximately 840 hours for the year 2018; and

**WHEREAS**, the pay for the Deputy Marshal position will be approximately \$86,284.80, which includes salary and benefits.

**WHEREAS**, having Marshal Montez as a full-time employee will assist in compliance with Judge's orders, increase the number of closed cases, reduce the overall number of warrants and allow for closer monitoring of established payment plans.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas, hereby appoints Marshal Montez to have a change in status from part-time unpaid to full-time.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney



## Proposal to add Full Time Marshal Position:

### Notes:

- Marshal Montez is currently working approximately 16 hours a week.
- Marshal Montez worked approximately 840 hours in 2018.
- The total number of outstanding warrants are down 17% since the creation of the Marshal's Office.
- The total value of outstanding warrants are down 5% since the creation of the Marshal's Office.
- Total warrants collected since creation of the Marshal's Office is \$ 767,156.02.
- Additional cost of adding second full time position is approximately \$77,535.34, which includes salary and benefits, a portion of which may be paid from the Court Security Fund which currently has a very health fund balance.

### Benefits:

- Provide increased security for heavy court dockets or for dockets with defendants who require special handling.
- Coverage for vacation/sick days.
- Marshal Montez is a spanish speaker.
- Assist in compliance with judge's orders.
- Focus on larger group of person with warrants.
- Reduce overall number of warrants.
- Increase number of closed cases.
- Allow for closer monitoring and follow up on established pay plans.

### Projections:

- Approximately, 349 additional warrants cleared with a value of \$170,203.90 with potential collections of \$91,414.94.

**CITY COMMISSION REGULAR MTG**

**(6) (e)**

**Meeting Date:** 04/17/2019

Court Administrator

**Submitted For:** Tammy Odom, Municipal Court    **Submitted By:** Tammy Odom, Municipal Court

**Department:** Municipal Court

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-026, approving the Court Administrator to administratively close all cases older than December 31, 2006. (Municipal Court)

**BACKGROUND**

The court is requesting permission from the Commission to administratively close cases with a violation date prior to December 31, 2006 which the court has determined are uncollectable base on the age of the case, lack of identifying information on the defendant and/or absence of the original case files.

The total value of these cases is \$574,886.80. The fine portion of this amount is \$191,293.34. The remaining balance of \$ 383,593.46 is administrative fees, collection agency fees and state court costs. This purging of the fines helps to clean up files that skew the information.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Funds Available Y/N:**

**Amount Requested:**

**Source of Funds:**

**Account #:**

**Fiscal Impact:**

The total value of cases these is \$574,866.80. Of which, \$383,573.46 is state court costs and fees, OMNI fees and collection agency fees and \$191,293.34 are fines due to the city.

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**Attachments**

Resolution

Admin Closure Request Public

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**RESOLUTION NO. 19-026**

**A RESOLUTION AUTHORIZING THE COURT ADMINISTRATOR TO ADMINISTRATIVELY CLOSE ALL CASES OLDER THAN DECEMBER 31, 2006; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the Municipal Court is requesting permission to administratively close cases with a violation date prior to December 31, 2006, which have been deemed uncollectable; and

**WHEREAS**, the total value of the cases \$574,886.80 with a fine amount of \$191,293.34 and administrative fees and court cost of \$383,593.46. The purging of these fines will eliminate files that have skewed information.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the Municipal Court is approved to administratively close all cases with a violation date older than December 31, 2006, which have been deemed uncollectable.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

Citation	Violation	Total Due	Viol Date/Time	Status Description
9404922	1	\$ 211.90	03/07/1994 12:00 AM	LINEBARGER COLLECTIONS
34660	1	\$ 279.50	03/10/1995 3:15 AM	LINEBARGER COLLECTIONS
9504564	1	\$ 152.00	05/11/1995 12:00 AM	PAYMENT PLAN
30986	1	\$ 225.00	07/02/1995 9:20 PM	PAYMENT PLAN
7730987	1	\$ 345.00	07/02/1995 9:20 PM	PAYMENT PLAN
9504563	1	\$ 152.00	07/13/1995 12:00 AM	PAYMENT PLAN
7748022	1	\$ 368.15	10/11/1995 9:20 PM	LINEBARGER COLLECTIONS
7748023	1	\$ 617.10	10/11/1995 9:20 PM	LINEBARGER COLLECTIONS
7749578	1	\$ 177.00	11/07/1995 11:55 AM	WARRANT ISSUED
9801491	1	\$ 197.00	03/29/1996 1:32 PM	PAYMENT PLAN
58912	1	\$ 317.00	03/29/1996 1:32 PM	PAYMENT PLAN
88450	1	\$ 185.00	10/13/1996 4:50 PM	PAYMENT PLAN
88451	1	\$ 185.00	10/13/1996 4:50 PM	PAYMENT PLAN
9801492	1	\$ 197.00	10/13/1996 4:50 PM	PAYMENT PLAN
88452	1	\$ 230.00	10/13/1996 4:50 PM	PAYMENT PLAN
88453	1	\$ 380.00	10/13/1996 4:50 PM	PAYMENT PLAN
9804489	1	\$ 386.10	02/10/1997 8:45 PM	PAYMENT PLAN
9804956	1	\$ 72.00	04/03/1997 8:50 PM	PAYMENT PLAN
9801830	1	\$ 334.10	05/16/1997 10:53 AM	LINEBARGER COLLECTIONS
9801831	1	\$ 271.70	10/20/1997 11:35 AM	LINEBARGER COLLECTIONS
24050	1	\$ 217.00	12/06/1997 4:50 PM	PAYMENT PLAN
24049	1	\$ 280.00	12/06/1997 4:50 PM	PAYMENT PLAN
9704101	1	\$ 302.00	12/06/1997 4:50 PM	PAYMENT PLAN
28289	1	\$ 392.60	12/25/1997 11:46 AM	LINEBARGER COLLECTIONS
28290	1	\$ 572.00	12/25/1997 11:46 AM	LINEBARGER COLLECTIONS
9901789	1	\$ 249.60	07/16/1998 8:56 PM	LINEBARGER COLLECTIONS
9900800	1	\$ 257.00	01/31/1999 1:07 AM	EXTENSION OF TIME TO PAY
9900801	1	\$ 302.00	01/31/1999 1:07 AM	EXTENSION OF TIME TO PAY
9902967	1	\$ 288.60	05/12/1999 6:10 PM	LINEBARGER COLLECTIONS
7760873	1	\$ 180.70	06/16/1999 2:15 AM	LINEBARGER COLLECTIONS
9906356	1	\$ 340.60	10/05/1999 2:15 AM	LINEBARGER COLLECTIONS
7770162	1	\$ 297.10	11/22/1999 4:29 PM	LINEBARGER COLLECTIONS
7772673	1	\$ 169.00	01/21/2000 1:10 PM	WARRANT ISSUED
2001108	1	\$ 384.80	02/18/2000 1:08 AM	LINEBARGER COLLECTIONS
2002537	1	\$ 334.60	03/06/2000 10:07 PM	LINEBARGER COLLECTIONS
7773630	1	\$ 445.50	03/06/2000 10:07 PM	LINEBARGER COLLECTIONS
7773629	1	\$ 454.60	03/06/2000 10:07 PM	LINEBARGER COLLECTIONS
2004245	1	\$ 242.00	06/18/2000 5:36 PM	WARRANT ISSUED
7782809	1	\$ 268.00	06/18/2000 5:36 PM	WARRANT ISSUED
7782811	1	\$ 287.00	06/18/2000 5:36 PM	WARRANT ISSUED
7782812	1	\$ 425.00	06/18/2000 5:36 PM	WARRANT ISSUED
7783977	1	\$ 454.60	06/26/2000 7:30 PM	LINEBARGER COLLECTIONS
2004409	1	\$ 484.60	06/26/2000 7:30 PM	LINEBARGER COLLECTIONS
7783979	1	\$ 513.10	06/26/2000 7:30 PM	LINEBARGER COLLECTIONS
7783978	1	\$ 692.50	06/26/2000 7:30 PM	LINEBARGER COLLECTIONS
2005270	1	\$ 51.10	07/22/2000 12:35 AM	PAYMENT PLAN

7785064	1	\$	157.00	09/01/2000 5:42 PM	COMMUNITY SERVICE HOURS
7785091	1	\$	308.10	09/15/2000 4:33 PM	LINEBARGER COLLECTIONS
7785092	1	\$	487.50	09/15/2000 4:33 PM	LINEBARGER COLLECTIONS
2005898	1	\$	291.20	11/13/2000 5:00 AM	LINEBARGER COLLECTIONS
2005820	1	\$	412.10	11/13/2000 5:00 AM	PAYMENT PLAN
7791899	1	\$	308.10	01/27/2001 8:35 AM	LINEBARGER COLLECTIONS
7797179	1	\$	92.75	04/03/2001 6:45 PM	EXTENSION OF TIME TO PAY
7796600	1	\$	375.40	04/16/2001 1:53 PM	LINEBARGER COLLECTIONS
7795449	1	\$	379.60	05/06/2001 9:44 AM	LINEBARGER COLLECTIONS
102169	1	\$	156.00	06/28/2001 12:49 PM	LINEBARGER COLLECTIONS
2009974	1	\$	392.60	07/17/2001 6:50 PM	LINEBARGER COLLECTIONS
100955	1	\$	157.00	07/23/2001 8:20 PM	EXTENSION OF TIME TO PAY
2010219	1	\$	347.10	08/07/2001 5:00 AM	LINEBARGER COLLECTIONS
105005	2	\$	264.00	10/04/2001 4:36 PM	PAYMENT PLAN
20011318	3	\$	163.80	10/14/2001 9:18 AM	LINEBARGER COLLECTIONS
100571	2	\$	376.00	11/01/2001 11:34 AM	EXTENSION OF TIME TO PAY
105043	1	\$	315.90	11/04/2001 8:00 PM	LINEBARGER COLLECTIONS
105287	1	\$	88.40	12/05/2001 4:44 PM	LINEBARGER COLLECTIONS
105287	2	\$	107.90	12/05/2001 4:44 PM	LINEBARGER COLLECTIONS
100579	2	\$	60.00	12/06/2001 1:15 PM	PAYMENT PLAN
107753	1	\$	158.00	12/15/2001 11:00 PM	EXTENSION OF TIME TO PAY
106295	1	\$	328.90	12/17/2001 1:45 AM	LINEBARGER COLLECTIONS
7797953	1	\$	420.00	12/18/2001 1:05 AM	WARRANT ISSUED
105583	2	\$	219.70	12/21/2001 7:51 PM	LINEBARGER COLLECTIONS
108765	3	\$	300.30	01/17/2002 2:00 PM	LINEBARGER COLLECTIONS
108767	1	\$	348.40	01/17/2002 2:00 PM	LINEBARGER COLLECTIONS
108767	2	\$	586.30	01/17/2002 2:00 PM	LINEBARGER COLLECTIONS
7797953V	1	\$	241.00	01/20/2002 5:00 PM	WARRANT ISSUED
106295V	1	\$	378.30	01/25/2002 5:00 PM	LINEBARGER COLLECTIONS
107331	2	\$	140.40	01/27/2002 1:48 AM	LINEBARGER COLLECTIONS
107333	2	\$	140.40	01/27/2002 1:48 AM	LINEBARGER COLLECTIONS
107331	1	\$	257.40	01/27/2002 1:48 AM	LINEBARGER COLLECTIONS
101751	1	\$	122.30	02/01/2002 4:58 PM	LINEBARGER COLLECTIONS
104513	2	\$	330.20	02/02/2002 1:58 AM	LINEBARGER COLLECTIONS
109503	1	\$	454.40	02/02/2002 9:30 PM	LINEBARGER COLLECTIONS
109503	2	\$	792.30	02/02/2002 9:30 PM	LINEBARGER COLLECTIONS
110357	2	\$	409.40	02/05/2002 7:44 PM	PAYMENT PLAN
108439	1	\$	233.00	02/06/2002 9:41 PM	PAYMENT PLAN
107827	2	\$	406.90	02/07/2002 2:15 AM	LINEBARGER COLLECTIONS
107827	1	\$	586.30	02/07/2002 2:15 AM	LINEBARGER COLLECTIONS
109727	2	\$	556.40	02/17/2002 1:01 AM	LINEBARGER COLLECTIONS
107827V	1	\$	352.30	02/17/2002 5:00 PM	LINEBARGER COLLECTIONS
108765V	2	\$	352.30	02/17/2002 5:00 PM	LINEBARGER COLLECTIONS
109455	2	\$	488.80	03/01/2002 4:51 AM	LINEBARGER COLLECTIONS
110567	2	\$	261.30	03/02/2002 8:55 AM	LINEBARGER COLLECTIONS
110157V	1	\$	200.00	03/04/2002 5:00 PM	WARRANT ISSUED
104981	2	\$	471.90	03/07/2002 8:09 PM	LINEBARGER COLLECTIONS

104981	1	\$	530.40	03/07/2002 8:09 PM	LINEBARGER COLLECTIONS
110183	2	\$	163.00	03/09/2002 11:35 AM	WARRANT ISSUED
110183	1	\$	335.40	03/09/2002 11:35 AM	LINEBARGER COLLECTIONS
110181	1	\$	335.40	03/09/2002 11:35 AM	LINEBARGER COLLECTIONS
110181	2	\$	346.00	03/09/2002 11:35 AM	WARRANT ISSUED
110501	2	\$	313.30	03/11/2002 3:09 AM	LINEBARGER COLLECTIONS
109479	1	\$	185.90	03/15/2002 5:45 AM	LINEBARGER COLLECTIONS
109479	2	\$	374.40	03/15/2002 5:45 AM	LINEBARGER COLLECTIONS
109481	1	\$	553.80	03/15/2002 5:45 AM	LINEBARGER COLLECTIONS
110327	1	\$	553.80	03/15/2002 5:00 PM	LINEBARGER COLLECTIONS
111787	1	\$	211.90	03/19/2002 12:08 AM	LINEBARGER COLLECTIONS
111787	2	\$	651.30	03/19/2002 12:08 AM	LINEBARGER COLLECTIONS
111035	1	\$	374.40	03/21/2002 12:09 AM	LINEBARGER COLLECTIONS
107387	1	\$	319.80	03/26/2002 6:10 AM	LINEBARGER COLLECTIONS
107387	2	\$	586.30	03/26/2002 6:10 AM	LINEBARGER COLLECTIONS
109479V	1	\$	319.80	03/30/2002 5:00 PM	LINEBARGER COLLECTIONS
112061	1	\$	432.90	04/02/2002 4:25 PM	LINEBARGER COLLECTIONS
107671	1	\$	215.80	04/04/2002 11:45 PM	LINEBARGER COLLECTIONS
110501V	1	\$	445.80	04/05/2002 5:00 PM	LINEBARGER COLLECTIONS
111787V	1	\$	417.30	04/06/2002 5:00 PM	LINEBARGER COLLECTIONS
112903	1	\$	250.90	04/09/2002 6:30 AM	LINEBARGER COLLECTIONS
111035V	1	\$	280.80	04/10/2002 5:00 PM	LINEBARGER COLLECTIONS
112061V	1	\$	319.80	04/14/2002 5:00 PM	LINEBARGER COLLECTIONS
107387V	1	\$	352.30	04/20/2002 5:00 PM	LINEBARGER COLLECTIONS
112687	1	\$	385.40	04/23/2002 12:19 AM	LINEBARGER COLLECTIONS
112687	2	\$	385.40	04/23/2002 12:19 AM	LINEBARGER COLLECTIONS
112303	1	\$	276.90	04/25/2002 1:20 AM	LINEBARGER COLLECTIONS
112305	2	\$	292.50	04/25/2002 1:20 AM	LINEBARGER COLLECTIONS
112303	2	\$	335.40	04/25/2002 1:20 AM	LINEBARGER COLLECTIONS
112487	2	\$	270.40	04/25/2002 2:10 AM	LINEBARGER COLLECTIONS
112487	1	\$	553.80	04/25/2002 2:10 AM	LINEBARGER COLLECTIONS
113989	1	\$	222.30	04/25/2002 6:30 PM	LINEBARGER COLLECTIONS
112313	1	\$	276.90	05/02/2002 12:21 AM	LINEBARGER COLLECTIONS
112313	2	\$	335.40	05/02/2002 12:21 AM	LINEBARGER COLLECTIONS
112487V	1	\$	319.80	05/06/2002 5:00 PM	LINEBARGER COLLECTIONS
108653	2	\$	317.20	05/11/2002 5:20 PM	LINEBARGER COLLECTIONS
108653	1	\$	325.00	05/11/2002 5:20 PM	LINEBARGER COLLECTIONS
110449	2	\$	315.90	05/14/2002 4:10 PM	LINEBARGER COLLECTIONS
110449	1	\$	553.80	05/14/2002 4:10 PM	LINEBARGER COLLECTIONS
111431	1	\$	236.00	05/18/2002 12:10 AM	WARRANT ISSUED
108653V	1	\$	352.30	05/21/2002 5:00 PM	LINEBARGER COLLECTIONS
112499	1	\$	74.10	05/22/2002 6:00 PM	LINEBARGER COLLECTIONS
111443	2	\$	250.90	05/23/2002 6:15 AM	LINEBARGER COLLECTIONS
111443	1	\$	258.70	05/23/2002 6:15 AM	LINEBARGER COLLECTIONS
112687V	1	\$	330.80	05/23/2002 5:00 PM	LINEBARGER COLLECTIONS
109171	2	\$	364.00	05/24/2002 12:10 AM	LINEBARGER COLLECTIONS
111739	1	\$	185.90	05/25/2002 1:48 AM	LINEBARGER COLLECTIONS

110449V	1	\$	319.80	05/28/2002 5:00 PM	LINEBARGER COLLECTIONS
111217V	1	\$	358.80	05/30/2002 5:00 PM	LINEBARGER COLLECTIONS
111245V	1	\$	358.80	06/03/2002 5:00 PM	LINEBARGER COLLECTIONS
115061	1	\$	243.10	06/14/2002 1:04 AM	LINEBARGER COLLECTIONS
110357F	1	\$	446.90	06/21/2002 8:30 AM	PAYMENT PLAN
117573	1	\$	358.80	06/22/2002 9:44 PM	LINEBARGER COLLECTIONS
116975	1	\$	107.90	06/22/2002 11:38 PM	LINEBARGER COLLECTIONS
112427	1	\$	140.40	06/23/2002 2:31 AM	LINEBARGER COLLECTIONS
116991	2	\$	326.30	06/29/2002 4:58 AM	LINEBARGER COLLECTIONS
115585	2	\$	280.00	07/03/2002 9:19 AM	LINEBARGER COLLECTIONS
117983	1	\$	283.40	07/17/2002 6:05 PM	LINEBARGER COLLECTIONS
117979	1	\$	283.40	07/17/2002 6:10 PM	LINEBARGER COLLECTIONS
117979	2	\$	488.80	07/17/2002 6:10 PM	LINEBARGER COLLECTIONS
117981	2	\$	458.90	07/17/2002 6:15 PM	LINEBARGER COLLECTIONS
116703	1	\$	437.40	07/23/2002 3:47 PM	LINEBARGER COLLECTIONS
114621	1	\$	322.40	08/01/2002 1:48 AM	LINEBARGER COLLECTIONS
119611	2	\$	124.80	08/04/2002 9:59 AM	LINEBARGER COLLECTIONS
119555	1	\$	218.40	08/05/2002 12:55 AM	LINEBARGER COLLECTIONS
118353	1	\$	203.00	08/05/2002 2:03 AM	EXTENSION OF TIME TO PAY
119123	1	\$	257.40	08/07/2002 8:00 PM	LINEBARGER COLLECTIONS
119581	1	\$	143.00	08/09/2002 10:42 AM	LINEBARGER COLLECTIONS
117061	2	\$	514.80	08/12/2002 12:15 AM	LINEBARGER COLLECTIONS
119419	1	\$	146.90	08/12/2002 6:45 AM	LINEBARGER COLLECTIONS
117177	1	\$	107.90	08/12/2002 10:36 PM	LINEBARGER COLLECTIONS
117689	1	\$	251.50	08/12/2002 11:15 PM	LINEBARGER COLLECTIONS
117689	2	\$	1,031.50	08/12/2002 11:15 PM	LINEBARGER COLLECTIONS
119713	1	\$	198.90	08/14/2002 1:00 PM	LINEBARGER COLLECTIONS
119875	2	\$	166.80	08/16/2002 10:31 AM	PAYMENT PLAN
119877	2	\$	341.90	08/16/2002 10:31 AM	PAYMENT PLAN
119877	1	\$	521.30	08/16/2002 10:31 AM	PAYMENT PLAN
119403V	1	\$	252.20	08/16/2002 5:00 PM	LINEBARGER COLLECTIONS
120447	1	\$	180.70	08/19/2002 12:05 AM	LINEBARGER COLLECTIONS
114173	1	\$	153.40	08/22/2002 1:00 PM	LINEBARGER COLLECTIONS
114173	2	\$	261.30	08/22/2002 1:00 PM	LINEBARGER COLLECTIONS
120197	2	\$	287.30	08/28/2002 6:54 AM	LINEBARGER COLLECTIONS
119307	1	\$	283.40	08/29/2002 1:15 AM	LINEBARGER COLLECTIONS
119307	2	\$	315.90	08/29/2002 1:15 AM	LINEBARGER COLLECTIONS
119309	1	\$	374.40	08/29/2002 1:15 AM	LINEBARGER COLLECTIONS
119309	2	\$	553.80	08/29/2002 1:15 AM	LINEBARGER COLLECTIONS
117689V	1	\$	532.30	08/29/2002 5:00 PM	LINEBARGER COLLECTIONS
121035	2	\$	163.80	08/30/2002 2:37 PM	LINEBARGER COLLECTIONS
115629	2	\$	367.90	09/02/2002 8:00 AM	LINEBARGER COLLECTIONS
115629	1	\$	384.80	09/02/2002 8:00 AM	LINEBARGER COLLECTIONS
110943	1	\$	341.90	09/02/2002 5:00 PM	LINEBARGER COLLECTIONS
110943	2	\$	521.30	09/02/2002 5:00 PM	LINEBARGER COLLECTIONS
117735	1	\$	201.50	09/02/2002 8:42 PM	LINEBARGER COLLECTIONS
20012724	1	\$	173.00	09/06/2002 7:45 AM	EXTENSION OF TIME TO PAY

17027	1	\$	231.40	09/06/2002 7:35 PM	LINEBARGER COLLECTIONS
17027	2	\$	419.90	09/06/2002 7:35 PM	LINEBARGER COLLECTIONS
119581V	1	\$	287.30	09/08/2002 5:00 PM	LINEBARGER COLLECTIONS
119367	2	\$	564.20	09/09/2002 1:40 AM	LINEBARGER COLLECTIONS
121163	2	\$	327.00	09/11/2002 3:46 AM	LINEBARGER COLLECTIONS
20012732	1	\$	175.00	09/12/2002 4:00 PM	PAYMENT PLAN
119307V	1	\$	319.80	09/12/2002 5:00 PM	LINEBARGER COLLECTIONS
122197	2	\$	488.80	09/13/2002 12:55 AM	WARRANT ISSUED
122161	1	\$	315.90	09/13/2002 7:53 AM	LINEBARGER COLLECTIONS
122161	2	\$	315.90	09/13/2002 7:53 AM	LINEBARGER COLLECTIONS
122163	1	\$	179.40	09/13/2002 8:15 AM	LINEBARGER COLLECTIONS
115629V	1	\$	313.30	09/17/2002 5:00 PM	LINEBARGER COLLECTIONS
105197	1	\$	309.40	09/19/2002 4:56 PM	LINEBARGER COLLECTIONS
105199	1	\$	367.90	09/19/2002 4:56 PM	LINEBARGER COLLECTIONS
105197	2	\$	547.30	09/19/2002 4:56 PM	LINEBARGER COLLECTIONS
119981	1	\$	348.40	09/20/2002 12:22 AM	LINEBARGER COLLECTIONS
122475	1	\$	288.60	09/20/2002 12:39 AM	LINEBARGER COLLECTIONS
119979	2	\$	187.20	09/20/2002 8:16 PM	LINEBARGER COLLECTIONS
122657	1	\$	224.90	09/21/2002 5:45 AM	LINEBARGER COLLECTIONS
123043	1	\$	114.40	09/26/2002 12:00 AM	LINEBARGER COLLECTIONS
121609	2	\$	325.00	09/28/2002 12:45 AM	LINEBARGER COLLECTIONS
122379	1	\$	380.90	09/30/2002 3:20 AM	LINEBARGER COLLECTIONS
122379	2	\$	380.90	09/30/2002 3:20 AM	LINEBARGER COLLECTIONS
122381	1	\$	439.40	09/30/2002 3:20 AM	LINEBARGER COLLECTIONS
122381	2	\$	618.80	09/30/2002 3:20 AM	LINEBARGER COLLECTIONS
121519	2	\$	130.00	09/30/2002 11:47 PM	LINEBARGER COLLECTIONS
20012901	1	\$	218.40	10/04/2002 11:00 PM	LINEBARGER COLLECTIONS
122673	1	\$	367.90	10/05/2002 1:00 AM	LINEBARGER COLLECTIONS
122673	2	\$	547.30	10/05/2002 1:00 AM	LINEBARGER COLLECTIONS
105197V	1	\$	313.30	10/05/2002 5:00 PM	LINEBARGER COLLECTIONS
119367V	1	\$	352.30	10/08/2002 5:00 PM	LINEBARGER COLLECTIONS
119979V	1	\$	352.30	10/08/2002 5:00 PM	LINEBARGER COLLECTIONS
20012844	1	\$	92.30	10/11/2002 10:01 AM	LINEBARGER COLLECTIONS
20012844	3	\$	182.00	10/11/2002 10:01 AM	LINEBARGER COLLECTIONS
20012844	4	\$	182.00	10/11/2002 10:01 AM	LINEBARGER COLLECTIONS
122049	1	\$	140.40	10/12/2002 5:59 AM	LINEBARGER COLLECTIONS
122161V	1	\$	319.80	10/12/2002 5:00 PM	LINEBARGER COLLECTIONS
124091	1	\$	231.40	10/16/2002 9:34 PM	LINEBARGER COLLECTIONS
124025	1	\$	153.40	10/18/2002 12:36 PM	LINEBARGER COLLECTIONS
124025	2	\$	586.30	10/18/2002 12:36 PM	LINEBARGER COLLECTIONS
124137	1	\$	140.40	10/20/2002 9:22 PM	LINEBARGER COLLECTIONS
124517	1	\$	237.90	10/21/2002 6:26 AM	LINEBARGER COLLECTIONS
122673V	1	\$	313.30	10/21/2002 5:00 PM	LINEBARGER COLLECTIONS
121283	1	\$	110.50	10/26/2002 9:37 PM	LINEBARGER COLLECTIONS
123811	1	\$	224.90	10/27/2002 3:05 AM	LINEBARGER COLLECTIONS
20012986	1	\$	209.90	10/29/2002 1:55 PM	LINEBARGER COLLECTIONS
122599	1	\$	172.90	10/29/2002 5:41 PM	LINEBARGER COLLECTIONS

124929	1	\$	211.90	11/01/2002 1:50 AM	LINEBARGER COLLECTIONS
122951	1	\$	172.90	11/02/2002 5:47 AM	LINEBARGER COLLECTIONS
124637	1	\$	162.50	11/02/2002 7:25 PM	LINEBARGER COLLECTIONS
124639	1	\$	363.00	11/03/2002 12:36 AM	WARRANT ISSUED
20012967	1	\$	302.90	11/07/2002 11:25 AM	LINEBARGER COLLECTIONS
20012967	2	\$	302.90	11/07/2002 11:25 AM	LINEBARGER COLLECTIONS
20012967	3	\$	305.50	11/07/2002 11:25 AM	LINEBARGER COLLECTIONS
123823	1	\$	335.40	11/09/2002 1:08 AM	LINEBARGER COLLECTIONS
123823	2	\$	514.80	11/09/2002 1:08 AM	LINEBARGER COLLECTIONS
127011	1	\$	267.80	11/10/2002 4:12 PM	LINEBARGER COLLECTIONS
126639	1	\$	148.00	11/12/2002 2:24 AM	LINEBARGER COLLECTIONS
116537	1	\$	203.00	11/15/2002 8:00 PM	EXTENSION OF TIME TO PAY
119137	1	\$	188.50	11/15/2002 11:00 PM	LINEBARGER COLLECTIONS
122979	1	\$	469.30	11/16/2002 1:00 AM	LINEBARGER COLLECTIONS
121145	1	\$	296.40	11/17/2002 12:55 AM	LINEBARGER COLLECTIONS
124025V	1	\$	352.30	11/17/2002 5:00 PM	LINEBARGER COLLECTIONS
125523	1	\$	296.40	11/18/2002 3:00 AM	LINEBARGER COLLECTIONS
20013014	1	\$	309.40	11/18/2002 3:20 PM	LINEBARGER COLLECTIONS
20013014	2	\$	309.40	11/18/2002 3:20 PM	LINEBARGER COLLECTIONS
20013014	3	\$	312.00	11/18/2002 3:20 PM	LINEBARGER COLLECTIONS
122997	2	\$	348.40	11/19/2002 2:22 AM	LINEBARGER COLLECTIONS
122997	1	\$	553.80	11/19/2002 2:22 AM	LINEBARGER COLLECTIONS
125053	1	\$	419.90	11/19/2002 5:36 PM	LINEBARGER COLLECTIONS
123835	1	\$	283.40	11/20/2002 4:38 AM	LINEBARGER COLLECTIONS
126941	1	\$	348.40	11/23/2002 9:23 AM	LINEBARGER COLLECTIONS
126941	2	\$	586.30	11/23/2002 9:23 AM	LINEBARGER COLLECTIONS
123823V	1	\$	280.80	11/26/2002 5:00 PM	LINEBARGER COLLECTIONS
20013096	1	\$	549.90	11/27/2002 12:40 PM	LINEBARGER COLLECTIONS
121145V	1	\$	313.30	12/03/2002 5:00 PM	LINEBARGER COLLECTIONS
124639V	1	\$	130.00	12/05/2002 5:00 PM	WARRANT ISSUED
125075	2	\$	323.70	12/07/2002 6:00 PM	LINEBARGER COLLECTIONS
127137	1	\$	335.40	12/07/2002 6:53 PM	LINEBARGER COLLECTIONS
127137	2	\$	586.30	12/07/2002 6:53 PM	LINEBARGER COLLECTIONS
123835V	1	\$	319.80	12/16/2002 5:00 PM	LINEBARGER COLLECTIONS
126245V	1	\$	434.20	12/16/2002 5:00 PM	LINEBARGER COLLECTIONS
125089	1	\$	300.00	12/17/2002 12:00 AM	WARRANT ISSUED
129165	1	\$	153.00	12/18/2002 10:46 PM	PAYMENT PLAN
129815	2	\$	124.80	12/20/2002 2:45 AM	LINEBARGER COLLECTIONS
125681	1	\$	195.00	12/23/2002 9:42 PM	LINEBARGER COLLECTIONS
128793	1	\$	319.80	12/24/2002 7:20 PM	LINEBARGER COLLECTIONS
127373	1	\$	166.40	12/28/2002 4:30 AM	LINEBARGER COLLECTIONS
129511	2	\$	124.15	12/30/2002 6:27 AM	LINEBARGER COLLECTIONS
127167	1	\$	14.50	12/30/2002 4:05 PM	PAYMENT PLAN
127167	2	\$	419.90	12/30/2002 4:05 PM	PAYMENT PLAN
127137V	1	\$	222.30	12/30/2002 5:00 PM	LINEBARGER COLLECTIONS
130677	1	\$	244.40	01/05/2003 1:36 AM	LINEBARGER COLLECTIONS
130681	2	\$	335.40	01/05/2003 1:36 AM	LINEBARGER COLLECTIONS

130681	1	\$	514.80	01/05/2003 1:36 AM	LINEBARGER COLLECTIONS
126953	2	\$	335.40	01/05/2003 9:30 PM	LINEBARGER COLLECTIONS
126953	1	\$	507.00	01/05/2003 9:30 PM	LINEBARGER COLLECTIONS
123811F	1	\$	374.40	01/09/2003 8:30 AM	LINEBARGER COLLECTIONS
129215	2	\$	287.30	01/10/2003 6:48 AM	LINEBARGER COLLECTIONS
131107	2	\$	310.70	01/12/2003 5:40 PM	LINEBARGER COLLECTIONS
128035	1	\$	302.90	01/14/2003 8:44 PM	LINEBARGER COLLECTIONS
128033	1	\$	140.40	01/14/2003 8:50 PM	LINEBARGER COLLECTIONS
125787	1	\$	432.90	01/15/2003 11:06 AM	LINEBARGER COLLECTIONS
128935	2	\$	586.30	01/15/2003 11:57 PM	LINEBARGER COLLECTIONS
130461	1	\$	431.60	01/18/2003 6:10 PM	LINEBARGER COLLECTIONS
131385	1	\$	163.00	01/19/2003 9:07 PM	EXTENSION OF TIME TO PAY
126953V	1	\$	280.80	01/21/2003 5:00 PM	LINEBARGER COLLECTIONS
D66244	1	\$	374.40	01/24/2003 3:05 PM	LINEBARGER COLLECTIONS
131755	1	\$	172.90	01/24/2003 4:09 PM	LINEBARGER COLLECTIONS
131755	2	\$	302.90	01/24/2003 4:09 PM	LINEBARGER COLLECTIONS
127167V	1	\$	417.30	01/24/2003 5:00 PM	PAYMENT PLAN
131771	1	\$	87.40	01/25/2003 12:00 AM	PAYMENT PLAN
131771	2	\$	445.90	01/25/2003 12:00 AM	PAYMENT PLAN
127907	1	\$	625.30	01/26/2003 4:36 PM	LINEBARGER COLLECTIONS
129387	1	\$	117.00	01/28/2003 10:30 PM	LINEBARGER COLLECTIONS
132953	1	\$	270.40	02/02/2003 4:18 PM	LINEBARGER COLLECTIONS
132251	1	\$	289.40	02/02/2003 6:15 PM	LINEBARGER COLLECTIONS
132251	2	\$	385.40	02/02/2003 6:15 PM	LINEBARGER COLLECTIONS
128057F	1	\$	179.40	02/06/2003 8:30 AM	LINEBARGER COLLECTIONS
132155	1	\$	484.90	02/09/2003 2:10 AM	LINEBARGER COLLECTIONS
131385V	1	\$	196.00	02/10/2003 5:00 PM	EXTENSION OF TIME TO PAY
133521	1	\$	354.90	02/11/2003 9:43 PM	LINEBARGER COLLECTIONS
130431	1	\$	393.90	02/13/2003 2:11 AM	LINEBARGER COLLECTIONS
133823	1	\$	367.90	02/14/2003 1:50 PM	LINEBARGER COLLECTIONS
131887	1	\$	118.30	02/14/2003 6:15 PM	LINEBARGER COLLECTIONS
131889	1	\$	315.90	02/14/2003 6:15 PM	LINEBARGER COLLECTIONS
131889	2	\$	315.90	02/14/2003 6:15 PM	LINEBARGER COLLECTIONS
131887	2	\$	553.80	02/14/2003 6:15 PM	LINEBARGER COLLECTIONS
131905	1	\$	551.90	02/15/2003 6:14 PM	LINEBARGER COLLECTIONS
131905	2	\$	731.30	02/15/2003 6:14 PM	LINEBARGER COLLECTIONS
133985	1	\$	456.30	02/17/2003 5:35 PM	LINEBARGER COLLECTIONS
131439	1	\$	161.20	02/18/2003 10:40 PM	LINEBARGER COLLECTIONS
131441	1	\$	283.40	02/18/2003 10:40 PM	LINEBARGER COLLECTIONS
131441	2	\$	283.40	02/18/2003 10:40 PM	LINEBARGER COLLECTIONS
131439	2	\$	521.30	02/18/2003 10:40 PM	LINEBARGER COLLECTIONS
134301	2	\$	401.70	02/19/2003 10:20 PM	LINEBARGER COLLECTIONS
133989	2	\$	648.70	02/20/2003 3:32 PM	LINEBARGER COLLECTIONS
126941F	1	\$	348.40	02/21/2003 8:30 AM	LINEBARGER COLLECTIONS
130023	1	\$	325.00	02/21/2003 11:19 AM	LINEBARGER COLLECTIONS
20013287	1	\$	248.00	02/21/2003 12:50 PM	EXTENSION OF TIME TO PAY
127937	2	\$	349.70	02/21/2003 6:04 PM	LINEBARGER COLLECTIONS

116231	1	\$	406.90	02/22/2003 2:10 AM	LINEBARGER COLLECTIONS
131929	1	\$	378.30	02/22/2003 4:15 PM	LINEBARGER COLLECTIONS
131931	1	\$	471.90	02/22/2003 4:15 PM	LINEBARGER COLLECTIONS
131929	2	\$	651.30	02/22/2003 4:15 PM	LINEBARGER COLLECTIONS
D662472	1	\$	123.00	02/22/2003 7:23 PM	WARRANT ISSUED
131935	1	\$	367.90	02/22/2003 10:10 PM	LINEBARGER COLLECTIONS
132801	1	\$	432.90	02/23/2003 3:43 AM	LINEBARGER COLLECTIONS
D66244V	1	\$	319.80	02/28/2003 5:00 PM	LINEBARGER COLLECTIONS
133721	1	\$	292.50	03/02/2003 1:43 AM	LINEBARGER COLLECTIONS
133721	2	\$	374.40	03/02/2003 1:43 AM	LINEBARGER COLLECTIONS
122619	1	\$	320.40	03/02/2003 3:26 AM	LINEBARGER COLLECTIONS
122619	2	\$	499.80	03/02/2003 3:26 AM	LINEBARGER COLLECTIONS
135049	1	\$	302.90	03/02/2003 10:50 PM	LINEBARGER COLLECTIONS
135049	2	\$	482.30	03/02/2003 10:50 PM	LINEBARGER COLLECTIONS
132619	1	\$	419.90	03/03/2003 3:03 AM	LINEBARGER COLLECTIONS
128725	2	\$	190.30	03/05/2003 11:00 AM	LINEBARGER COLLECTIONS
133521V	1	\$	313.30	03/05/2003 5:00 PM	LINEBARGER COLLECTIONS
131887V	1	\$	319.80	03/05/2003 5:00 PM	LINEBARGER COLLECTIONS
133823V	1	\$	449.80	03/05/2003 5:00 PM	LINEBARGER COLLECTIONS
131905V	1	\$	497.30	03/05/2003 5:00 PM	LINEBARGER COLLECTIONS
133665	1	\$	484.90	03/07/2003 3:50 AM	LINEBARGER COLLECTIONS
134319	1	\$	588.90	03/09/2003 10:40 PM	LINEBARGER COLLECTIONS
133985V	1	\$	352.30	03/10/2003 5:00 PM	LINEBARGER COLLECTIONS
131929V	1	\$	417.30	03/11/2003 5:00 PM	LINEBARGER COLLECTIONS
20013433	1	\$	196.90	03/12/2003 5:00 PM	LINEBARGER COLLECTIONS
130449	1	\$	341.90	03/13/2003 2:10 AM	LINEBARGER COLLECTIONS
130449	2	\$	521.30	03/13/2003 2:10 AM	LINEBARGER COLLECTIONS
132005	1	\$	283.40	03/13/2003 7:00 AM	LINEBARGER COLLECTIONS
132007	1	\$	283.40	03/13/2003 7:00 AM	LINEBARGER COLLECTIONS
132005	2	\$	341.90	03/13/2003 7:00 AM	LINEBARGER COLLECTIONS
132007	2	\$	521.30	03/13/2003 7:00 AM	LINEBARGER COLLECTIONS
132509	1	\$	426.40	03/13/2003 7:58 AM	LINEBARGER COLLECTIONS
115585F	2	\$	180.00	03/13/2003 8:30 AM	LINEBARGER COLLECTIONS
128937F	1	\$	348.40	03/14/2003 8:30 AM	LINEBARGER COLLECTIONS
130023V	1	\$	352.30	03/15/2003 5:00 PM	LINEBARGER COLLECTIONS
133989V	1	\$	456.30	03/15/2003 5:00 PM	LINEBARGER COLLECTIONS
20013432	1	\$	302.90	03/15/2003 5:15 PM	LINEBARGER COLLECTIONS
134079	1	\$	344.50	03/16/2003 4:05 PM	LINEBARGER COLLECTIONS
133289	1	\$	157.30	03/16/2003 5:30 PM	LINEBARGER COLLECTIONS
132251V	1	\$	434.80	03/18/2003 5:00 PM	LINEBARGER COLLECTIONS
133721V	1	\$	319.80	03/19/2003 5:00 PM	LINEBARGER COLLECTIONS
128725V	1	\$	469.80	03/20/2003 5:00 PM	LINEBARGER COLLECTIONS
135303	1	\$	279.50	03/21/2003 6:00 AM	LINEBARGER COLLECTIONS
135665	1	\$	276.90	03/24/2003 3:38 PM	LINEBARGER COLLECTIONS
135331	1	\$	423.80	03/28/2003 6:05 AM	LINEBARGER COLLECTIONS
133887V	1	\$	361.40	03/28/2003 5:00 PM	LINEBARGER COLLECTIONS
137111	1	\$	274.30	03/29/2003 5:20 PM	LINEBARGER COLLECTIONS

137111	2	\$	335.40	03/29/2003 5:20 PM	LINEBARGER COLLECTIONS
134079V	1	\$	358.80	04/01/2003 5:00 PM	LINEBARGER COLLECTIONS
133289V	1	\$	313.30	04/02/2003 5:00 PM	LINEBARGER COLLECTIONS
137151	1	\$	172.90	04/03/2003 8:55 AM	LINEBARGER COLLECTIONS
133403	1	\$	328.90	04/03/2003 9:36 AM	LINEBARGER COLLECTIONS
136917	1	\$	270.40	04/03/2003 4:09 PM	LINEBARGER COLLECTIONS
136925	1	\$	252.20	04/06/2003 8:26 PM	LINEBARGER COLLECTIONS
136923	1	\$	341.90	04/06/2003 8:26 PM	LINEBARGER COLLECTIONS
136923	2	\$	400.40	04/06/2003 8:26 PM	LINEBARGER COLLECTIONS
20013489	1	\$	113.00	04/09/2003 2:45 PM	PAYMENT PLAN
20013489	2	\$	213.00	04/09/2003 2:45 PM	PAYMENT PLAN
20013490	1	\$	213.00	04/09/2003 2:45 PM	PAYMENT PLAN
20013490	2	\$	213.00	04/09/2003 2:45 PM	PAYMENT PLAN
20013489	3	\$	215.00	04/09/2003 2:45 PM	PAYMENT PLAN
20013490	3	\$	215.00	04/09/2003 2:45 PM	PAYMENT PLAN
132827	1	\$	270.40	04/10/2003 1:49 AM	LINEBARGER COLLECTIONS
132827	2	\$	449.80	04/10/2003 1:49 AM	LINEBARGER COLLECTIONS
109503F	1	\$	543.40	04/11/2003 8:30 AM	LINEBARGER COLLECTIONS
134319V	1	\$	449.80	04/11/2003 5:00 PM	LINEBARGER COLLECTIONS
136357	1	\$	426.40	04/16/2003 9:38 PM	LINEBARGER COLLECTIONS
137111V	1	\$	280.80	04/17/2003 5:00 PM	LINEBARGER COLLECTIONS
133347	1	\$	207.40	04/18/2003 6:18 PM	LINEBARGER COLLECTIONS
136599	1	\$	253.00	04/21/2003 6:10 PM	WARRANT ISSUED
136831	2	\$	283.40	04/26/2003 12:10 AM	LINEBARGER COLLECTIONS
136831	1	\$	391.30	04/26/2003 12:10 AM	LINEBARGER COLLECTIONS
133183	1	\$	283.40	04/26/2003 1:00 AM	LINEBARGER COLLECTIONS
133417	1	\$	367.90	04/26/2003 1:41 PM	LINEBARGER COLLECTIONS
127637	1	\$	354.90	05/02/2003 12:59 AM	LINEBARGER COLLECTIONS
135819	1	\$	335.40	05/02/2003 5:15 AM	LINEBARGER COLLECTIONS
137707	2	\$	270.40	05/04/2003 3:37 PM	LINEBARGER COLLECTIONS
137707	1	\$	553.80	05/04/2003 3:37 PM	LINEBARGER COLLECTIONS
137279	1	\$	391.30	05/05/2003 9:45 AM	LINEBARGER COLLECTIONS
136357V	1	\$	313.30	05/06/2003 5:00 PM	LINEBARGER COLLECTIONS
136315	2	\$	330.20	05/10/2003 8:21 PM	LINEBARGER COLLECTIONS
136083	1	\$	196.90	05/12/2003 4:37 PM	WARRANT ISSUED
136083	2	\$	391.90	05/12/2003 4:37 PM	WARRANT ISSUED
136089	1	\$	330.90	05/13/2003 5:30 PM	LINEBARGER COLLECTIONS
136089	2	\$	568.80	05/13/2003 5:30 PM	LINEBARGER COLLECTIONS
133433	1	\$	253.00	05/14/2003 3:07 PM	COMMUNITY SERVICE HOURS
136321	1	\$	367.90	05/16/2003 4:50 PM	LINEBARGER COLLECTIONS
136321	2	\$	547.30	05/16/2003 4:50 PM	LINEBARGER COLLECTIONS
132759	1	\$	309.40	05/17/2003 2:19 AM	LINEBARGER COLLECTIONS
132759	2	\$	547.30	05/17/2003 2:19 AM	LINEBARGER COLLECTIONS
138677	1	\$	266.50	05/17/2003 4:10 PM	LINEBARGER COLLECTIONS
138677	2	\$	335.40	05/17/2003 4:10 PM	LINEBARGER COLLECTIONS
139175	2	\$	305.50	05/21/2003 5:35 PM	LINEBARGER COLLECTIONS
139175	1	\$	553.80	05/21/2003 5:35 PM	LINEBARGER COLLECTIONS

20013621	1	\$	491.40	05/23/2003 1:54 AM	LINEBARGER COLLECTIONS
132745	1	\$	130.00	05/23/2003 4:30 AM	LINEBARGER COLLECTIONS
135487	1	\$	484.90	05/25/2003 12:25 AM	LINEBARGER COLLECTIONS
119007	1	\$	237.90	05/26/2003 9:15 PM	LINEBARGER COLLECTIONS
119007	2	\$	547.30	05/26/2003 9:15 PM	LINEBARGER COLLECTIONS
134475	1	\$	335.40	05/27/2003 3:15 PM	LINEBARGER COLLECTIONS
139305	1	\$	299.00	05/28/2003 1:15 AM	LINEBARGER COLLECTIONS
137299	1	\$	250.90	05/28/2003 12:26 PM	LINEBARGER COLLECTIONS
133433V	1	\$	166.00	05/28/2003 5:00 PM	COMMUNITY SERVICE HOURS
136339	2	\$	302.90	05/29/2003 5:49 PM	LINEBARGER COLLECTIONS
136339	1	\$	449.80	05/29/2003 5:49 PM	LINEBARGER COLLECTIONS
134487	2	\$	330.20	05/31/2003 4:10 PM	LINEBARGER COLLECTIONS
137633	2	\$	202.80	06/01/2003 1:20 PM	LINEBARGER COLLECTIONS
137635	1	\$	351.00	06/01/2003 1:20 PM	LINEBARGER COLLECTIONS
137635	2	\$	521.30	06/01/2003 1:20 PM	LINEBARGER COLLECTIONS
138703	1	\$	484.90	06/01/2003 4:26 PM	LINEBARGER COLLECTIONS
138677V	1	\$	280.80	06/02/2003 5:00 PM	LINEBARGER COLLECTIONS
136321V	1	\$	313.30	06/04/2003 5:00 PM	LINEBARGER COLLECTIONS
136753	1	\$	715.00	06/04/2003 5:48 PM	LINEBARGER COLLECTIONS
139143	1	\$	567.40	06/05/2003 1:03 AM	WARRANT ISSUED
139687	1	\$	391.90	06/05/2003 4:00 AM	WARRANT ISSUED
139685	1	\$	895.00	06/05/2003 4:00 AM	WARRANT ISSUED
139685	2	\$	895.00	06/05/2003 4:00 AM	WARRANT ISSUED
140419	1	\$	23.00	06/06/2003 8:58 AM	SHOW CAUSE HEARING
140651	1	\$	328.90	06/07/2003 12:50 AM	LINEBARGER COLLECTIONS
141179	1	\$	328.90	06/08/2003 6:39 PM	LINEBARGER COLLECTIONS
129165F	1	\$	238.00	06/10/2003 3:30 PM	PAYMENT PLAN
134475V	1	\$	280.80	06/10/2003 5:00 PM	LINEBARGER COLLECTIONS
119007V	1	\$	313.30	06/10/2003 5:00 PM	LINEBARGER COLLECTIONS
137707V	1	\$	319.80	06/10/2003 5:00 PM	LINEBARGER COLLECTIONS
139175V	1	\$	319.80	06/10/2003 5:00 PM	LINEBARGER COLLECTIONS
137479	1	\$	387.40	06/11/2003 10:57 PM	LINEBARGER COLLECTIONS
132759V	1	\$	313.30	06/15/2003 5:00 PM	LINEBARGER COLLECTIONS
138703V	1	\$	378.30	06/15/2003 5:00 PM	LINEBARGER COLLECTIONS
137985	2	\$	885.30	06/16/2003 8:37 PM	LINEBARGER COLLECTIONS
136763	1	\$	257.40	06/16/2003 9:43 PM	LINEBARGER COLLECTIONS
136763	2	\$	458.90	06/16/2003 9:43 PM	LINEBARGER COLLECTIONS
134123	2	\$	138.00	06/17/2003 9:20 AM	WARRANT ISSUED
134123	1	\$	208.00	06/17/2003 9:20 AM	WARRANT ISSUED
139613	1	\$	393.90	06/17/2003 10:41 PM	LINEBARGER COLLECTIONS
134125	2	\$	192.40	06/19/2003 11:30 AM	LINEBARGER COLLECTIONS
134125	1	\$	393.90	06/19/2003 11:30 AM	LINEBARGER COLLECTIONS
141431	2	\$	270.40	06/19/2003 10:28 PM	LINEBARGER COLLECTIONS
141431	1	\$	387.40	06/19/2003 10:28 PM	LINEBARGER COLLECTIONS
20013709	1	\$	562.90	06/22/2003 12:00 AM	LINEBARGER COLLECTIONS
139619	1	\$	208.00	06/22/2003 7:30 PM	WARRANT ISSUED
141761	1	\$	315.90	06/22/2003 8:00 PM	LINEBARGER COLLECTIONS

141763	1	\$	374.40	06/22/2003 8:00 PM	LINEBARGER COLLECTIONS
141761	2	\$	553.80	06/22/2003 8:00 PM	LINEBARGER COLLECTIONS
139621	1	\$	309.40	06/23/2003 6:45 PM	LINEBARGER COLLECTIONS
139623	1	\$	315.90	06/23/2003 6:45 PM	LINEBARGER COLLECTIONS
139621	2	\$	484.90	06/23/2003 6:45 PM	LINEBARGER COLLECTIONS
139623	2	\$	547.30	06/23/2003 6:45 PM	LINEBARGER COLLECTIONS
138289	1	\$	192.40	06/23/2003 10:30 PM	LINEBARGER COLLECTIONS
138289	2	\$	270.40	06/23/2003 10:30 PM	LINEBARGER COLLECTIONS
139299	1	\$	172.90	06/24/2003 8:36 AM	LINEBARGER COLLECTIONS
139299	2	\$	302.90	06/24/2003 8:36 AM	LINEBARGER COLLECTIONS
140009	1	\$	335.40	06/25/2003 11:42 AM	LINEBARGER COLLECTIONS
141179V	1	\$	319.80	06/25/2003 5:00 PM	LINEBARGER COLLECTIONS
119033	1	\$	270.40	06/25/2003 5:35 PM	LINEBARGER COLLECTIONS
119035	1	\$	387.40	06/25/2003 5:35 PM	LINEBARGER COLLECTIONS
119033	2	\$	449.80	06/25/2003 5:35 PM	LINEBARGER COLLECTIONS
138429	1	\$	491.40	06/28/2003 1:51 AM	LINEBARGER COLLECTIONS
141219	2	\$	200.20	06/29/2003 2:32 AM	LINEBARGER COLLECTIONS
141613	1	\$	387.40	07/01/2003 6:22 PM	LINEBARGER COLLECTIONS
135487V	1	\$	313.30	07/03/2003 5:00 PM	LINEBARGER COLLECTIONS
137985V	1	\$	497.30	07/03/2003 5:00 PM	LINEBARGER COLLECTIONS
142083	1	\$	211.90	07/03/2003 6:10 PM	LINEBARGER COLLECTIONS
141855	1	\$	426.40	07/04/2003 4:17 AM	LINEBARGER COLLECTIONS
137843	2	\$	222.30	07/04/2003 4:38 PM	LINEBARGER COLLECTIONS
137845	1	\$	547.30	07/04/2003 4:38 PM	LINEBARGER COLLECTIONS
142311	1	\$	328.90	07/04/2003 8:05 PM	LINEBARGER COLLECTIONS
142803	1	\$	426.40	07/05/2003 2:39 AM	LINEBARGER COLLECTIONS
140601	1	\$	343.60	07/09/2003 8:17 PM	LINEBARGER COLLECTIONS
127637F	1	\$	309.40	07/10/2003 8:30 AM	LINEBARGER COLLECTIONS
132155F	1	\$	309.40	07/10/2003 8:30 AM	LINEBARGER COLLECTIONS
134415	1	\$	187.20	07/10/2003 8:19 PM	LINEBARGER COLLECTIONS
130677F	1	\$	276.90	07/17/2003 8:30 AM	LINEBARGER COLLECTIONS
143215	1	\$	506.40	07/17/2003 3:58 PM	LINEBARGER COLLECTIONS
137311	1	\$	327.60	07/18/2003 6:30 AM	LINEBARGER COLLECTIONS
137311	2	\$	521.30	07/18/2003 6:30 AM	LINEBARGER COLLECTIONS
143137	1	\$	240.50	07/18/2003 5:46 PM	LINEBARGER COLLECTIONS
143155	1	\$	172.90	07/20/2003 2:40 AM	LINEBARGER COLLECTIONS
139249	1	\$	250.90	07/21/2003 9:06 PM	LINEBARGER COLLECTIONS
104375	1	\$	203.00	07/22/2003 4:00 PM	SHOW CAUSE HEARING
142083V	1	\$	417.30	07/22/2003 5:00 PM	LINEBARGER COLLECTIONS
20013489F	1	\$	218.00	07/25/2003 8:30 AM	PAYMENT PLAN
140181	2	\$	261.30	07/25/2003 1:46 PM	LINEBARGER COLLECTIONS
140183	1	\$	521.30	07/25/2003 1:46 PM	LINEBARGER COLLECTIONS
141581	1	\$	367.90	07/25/2003 6:27 PM	LINEBARGER COLLECTIONS
137843V	1	\$	313.30	07/26/2003 5:00 PM	LINEBARGER COLLECTIONS
137845V	1	\$	313.30	07/26/2003 5:00 PM	LINEBARGER COLLECTIONS
143233	1	\$	172.90	07/26/2003 10:11 PM	LINEBARGER COLLECTIONS
143053	1	\$	302.90	07/27/2003 7:43 PM	LINEBARGER COLLECTIONS

143053	2	\$	482.30	07/27/2003 7:43 PM	LINEBARGER COLLECTIONS
140703	1	\$	88.40	07/30/2003 7:00 PM	LINEBARGER COLLECTIONS
140703	2	\$	586.30	07/30/2003 7:00 PM	LINEBARGER COLLECTIONS
139941	1	\$	193.00	07/31/2003 7:22 AM	WARRANT ISSUED
139943	1	\$	238.00	07/31/2003 7:22 AM	WARRANT ISSUED
143755	1	\$	426.40	08/03/2003 8:49 PM	LINEBARGER COLLECTIONS
139565	1	\$	426.40	08/03/2003 11:23 PM	LINEBARGER COLLECTIONS
144483	1	\$	309.40	08/04/2003 7:12 PM	LINEBARGER COLLECTIONS
139571	1	\$	244.40	08/05/2003 4:19 PM	LINEBARGER COLLECTIONS
139571	2	\$	244.40	08/05/2003 4:19 PM	LINEBARGER COLLECTIONS
141911	1	\$	263.90	08/07/2003 1:19 AM	LINEBARGER COLLECTIONS
141911	2	\$	335.40	08/07/2003 1:19 AM	LINEBARGER COLLECTIONS
141333	1	\$	250.90	08/07/2003 1:40 PM	LINEBARGER COLLECTIONS
143757	1	\$	426.40	08/07/2003 5:15 PM	LINEBARGER COLLECTIONS
139143F	1	\$	391.90	08/08/2003 8:30 AM	WARRANT ISSUED
140107	1	\$	250.90	08/08/2003 9:20 AM	LINEBARGER COLLECTIONS
140107	2	\$	250.90	08/08/2003 9:20 AM	LINEBARGER COLLECTIONS
144919	1	\$	452.40	08/13/2003 12:03 AM	LINEBARGER COLLECTIONS
144527	1	\$	276.90	08/16/2003 8:32 PM	LINEBARGER COLLECTIONS
142881	1	\$	237.90	08/17/2003 3:21 AM	LINEBARGER COLLECTIONS
111583	1	\$	158.00	08/17/2003 1:26 PM	COMMUNITY SERVICE HOURS
139587	2	\$	292.50	08/19/2003 7:49 PM	LINEBARGER COLLECTIONS
139613F	1	\$	276.90	08/21/2003 8:30 AM	LINEBARGER COLLECTIONS
144399	1	\$	335.40	08/22/2003 3:55 PM	LINEBARGER COLLECTIONS
144399	2	\$	514.80	08/22/2003 3:55 PM	LINEBARGER COLLECTIONS
141513	1	\$	309.40	08/22/2003 4:15 PM	LINEBARGER COLLECTIONS
141513	2	\$	309.40	08/22/2003 4:15 PM	LINEBARGER COLLECTIONS
145501	1	\$	233.00	08/22/2003 4:42 PM	PAYMENT PLAN
145501	2	\$	233.00	08/22/2003 4:42 PM	PAYMENT PLAN
138627	1	\$	387.40	08/23/2003 1:18 AM	LINEBARGER COLLECTIONS
144703	1	\$	328.90	08/23/2003 2:32 AM	LINEBARGER COLLECTIONS
141009	1	\$	211.90	08/23/2003 4:51 PM	LINEBARGER COLLECTIONS
141009	2	\$	449.80	08/23/2003 4:51 PM	LINEBARGER COLLECTIONS
145555	1	\$	335.40	08/24/2003 6:40 PM	LINEBARGER COLLECTIONS
145555	2	\$	514.80	08/24/2003 6:40 PM	LINEBARGER COLLECTIONS
144227	1	\$	328.90	08/25/2003 1:15 AM	LINEBARGER COLLECTIONS
139593	2	\$	135.20	08/25/2003 10:33 PM	LINEBARGER COLLECTIONS
143653	1	\$	411.40	08/28/2003 1:30 AM	LINEBARGER COLLECTIONS
144883	1	\$	188.50	08/28/2003 1:41 AM	LINEBARGER COLLECTIONS
145163	1	\$	288.80	08/28/2003 10:25 PM	LINEBARGER COLLECTIONS
140835	1	\$	328.90	08/30/2003 3:17 PM	LINEBARGER COLLECTIONS
144807	1	\$	348.40	08/31/2003 2:06 AM	LINEBARGER COLLECTIONS
144809	1	\$	406.90	08/31/2003 2:06 AM	LINEBARGER COLLECTIONS
144807	2	\$	586.30	08/31/2003 2:06 AM	LINEBARGER COLLECTIONS
139587V	1	\$	313.30	08/31/2003 5:00 PM	LINEBARGER COLLECTIONS
142731	1	\$	256.10	09/01/2003 7:00 AM	LINEBARGER COLLECTIONS
142731	2	\$	289.90	09/01/2003 7:00 AM	LINEBARGER COLLECTIONS

20013769	1	\$	248.00	09/03/2003 4:10 PM	EXTENSION OF TIME TO PAY
20013768	1	\$	260.00	09/03/2003 4:10 PM	EXTENSION OF TIME TO PAY
145249	1	\$	287.30	09/03/2003 7:37 PM	LINEBARGER COLLECTIONS
144247	1	\$	328.90	09/05/2003 3:23 AM	LINEBARGER COLLECTIONS
20013781	1	\$	573.90	09/08/2003 4:10 PM	LINEBARGER COLLECTIONS
145297	1	\$	328.90	09/09/2003 6:57 PM	LINEBARGER COLLECTIONS
141513V	1	\$	313.30	09/10/2003 5:00 PM	LINEBARGER COLLECTIONS
145191	2	\$	283.40	09/10/2003 6:10 PM	LINEBARGER COLLECTIONS
145193	1	\$	283.40	09/10/2003 6:10 PM	LINEBARGER COLLECTIONS
145191	1	\$	341.90	09/10/2003 6:10 PM	LINEBARGER COLLECTIONS
145193	2	\$	521.30	09/10/2003 6:10 PM	LINEBARGER COLLECTIONS
139359	1	\$	377.00	09/12/2003 1:50 AM	LINEBARGER COLLECTIONS
139359	2	\$	391.30	09/12/2003 1:50 AM	LINEBARGER COLLECTIONS
145555V	1	\$	280.80	09/12/2003 5:00 PM	LINEBARGER COLLECTIONS
145597	1	\$	309.40	09/12/2003 5:00 PM	LINEBARGER COLLECTIONS
145597	2	\$	488.80	09/12/2003 5:00 PM	LINEBARGER COLLECTIONS
144765	2	\$	306.80	09/13/2003 12:08 AM	LINEBARGER COLLECTIONS
142933	1	\$	192.40	09/13/2003 2:15 PM	LINEBARGER COLLECTIONS
142933	2	\$	341.90	09/13/2003 2:15 PM	LINEBARGER COLLECTIONS
142935	1	\$	521.30	09/13/2003 2:15 PM	LINEBARGER COLLECTIONS
144975	1	\$	328.90	09/13/2003 5:20 PM	LINEBARGER COLLECTIONS
140397	1	\$	146.90	09/14/2003 11:48 AM	LINEBARGER COLLECTIONS
142937	1	\$	192.40	09/14/2003 2:00 PM	LINEBARGER COLLECTIONS
142937	2	\$	521.30	09/14/2003 2:00 PM	LINEBARGER COLLECTIONS
144439	2	\$	143.00	09/16/2003 4:00 PM	COMMUNITY SERVICE HOURS
144439	1	\$	188.00	09/16/2003 4:00 PM	COMMUNITY SERVICE HOURS
144791	1	\$	348.40	09/19/2003 11:39 PM	LINEBARGER COLLECTIONS
144985	1	\$	270.40	09/22/2003 7:25 PM	LINEBARGER COLLECTIONS
145717	2	\$	309.40	09/24/2003 4:49 PM	LINEBARGER COLLECTIONS
144449	2	\$	84.00	09/26/2003 4:52 PM	WARRANT ISSUED
144997	1	\$	101.40	09/27/2003 5:49 PM	LINEBARGER COLLECTIONS
4457	1	\$	185.00	10/02/2003 10:55 AM	EXTENSION OF TIME TO PAY
143901	1	\$	86.85	10/03/2003 4:52 PM	LINEBARGER COLLECTIONS
141499	1	\$	253.00	10/04/2003 11:13 PM	WARRANT ISSUED
145685	1	\$	328.90	10/07/2003 3:30 AM	LINEBARGER COLLECTIONS
20013830	3	\$	263.90	10/07/2003 10:10 AM	LINEBARGER COLLECTIONS
20013830	1	\$	406.90	10/07/2003 10:10 AM	LINEBARGER COLLECTIONS
20013830	2	\$	406.90	10/07/2003 10:10 AM	LINEBARGER COLLECTIONS
20013838	1	\$	140.40	10/07/2003 1:10 PM	LINEBARGER COLLECTIONS
20013838	2	\$	302.90	10/07/2003 1:10 PM	LINEBARGER COLLECTIONS
20013838	3	\$	305.50	10/07/2003 1:10 PM	LINEBARGER COLLECTIONS
140991	2	\$	276.90	10/09/2003 11:55 AM	LINEBARGER COLLECTIONS
140989	1	\$	335.40	10/09/2003 11:55 AM	LINEBARGER COLLECTIONS
140989	2	\$	514.80	10/09/2003 11:55 AM	LINEBARGER COLLECTIONS
147603	1	\$	360.10	10/11/2003 2:07 AM	LINEBARGER COLLECTIONS
147995	1	\$	231.40	10/11/2003 9:30 PM	LINEBARGER COLLECTIONS
140893	1	\$	356.20	10/13/2003 11:15 AM	LINEBARGER COLLECTIONS

140893	2	\$	413.40	10/13/2003 11:15 AM	LINEBARGER COLLECTIONS
140895	1	\$	413.40	10/13/2003 11:15 AM	LINEBARGER COLLECTIONS
140895	2	\$	651.30	10/13/2003 11:15 AM	LINEBARGER COLLECTIONS
148065	1	\$	283.40	10/13/2003 7:55 PM	LINEBARGER COLLECTIONS
148065	2	\$	456.30	10/13/2003 7:55 PM	LINEBARGER COLLECTIONS
146495	1	\$	211.90	10/17/2003 4:17 AM	LINEBARGER COLLECTIONS
146495	2	\$	449.80	10/17/2003 4:17 AM	LINEBARGER COLLECTIONS
20013781F	1	\$	398.40	10/17/2003 8:30 AM	LINEBARGER COLLECTIONS
140999	1	\$	328.90	10/17/2003 2:20 PM	LINEBARGER COLLECTIONS
140999	2	\$	387.40	10/17/2003 2:20 PM	LINEBARGER COLLECTIONS
147619	1	\$	387.40	10/18/2003 1:52 AM	LINEBARGER COLLECTIONS
145039	1	\$	50.00	10/18/2003 9:40 PM	WARRANT ISSUED
141687	1	\$	426.40	10/19/2003 11:27 AM	LINEBARGER COLLECTIONS
148403	1	\$	211.90	10/19/2003 4:29 PM	LINEBARGER COLLECTIONS
148403	2	\$	449.80	10/19/2003 4:29 PM	LINEBARGER COLLECTIONS
139441	1	\$	828.40	10/21/2003 11:12 AM	LINEBARGER COLLECTIONS
146985	1	\$	328.90	10/22/2003 10:45 PM	LINEBARGER COLLECTIONS
147129	2	\$	127.40	10/23/2003 1:43 PM	LINEBARGER COLLECTIONS
147131	1	\$	302.90	10/23/2003 1:43 PM	LINEBARGER COLLECTIONS
147131	2	\$	482.30	10/23/2003 1:43 PM	LINEBARGER COLLECTIONS
145073	1	\$	553.80	10/26/2003 5:19 PM	LINEBARGER COLLECTIONS
145071	1	\$	315.90	10/26/2003 5:24 PM	LINEBARGER COLLECTIONS
145071	2	\$	315.90	10/26/2003 5:24 PM	LINEBARGER COLLECTIONS
20014005	1	\$	100.00	10/27/2003 9:30 AM	EXTENSION OF TIME TO PAY
146789	1	\$	250.90	10/28/2003 7:54 PM	LINEBARGER COLLECTIONS
146787	1	\$	270.40	10/28/2003 7:54 PM	LINEBARGER COLLECTIONS
146787	2	\$	449.80	10/28/2003 7:54 PM	LINEBARGER COLLECTIONS
140893V	1	\$	417.30	11/01/2003 5:00 PM	LINEBARGER COLLECTIONS
2916	1	\$	302.90	11/06/2003 12:15 PM	LINEBARGER COLLECTIONS
2916	2	\$	305.50	11/06/2003 12:15 PM	LINEBARGER COLLECTIONS
146213	1	\$	335.40	11/06/2003 5:10 PM	LINEBARGER COLLECTIONS
146213	2	\$	514.80	11/06/2003 5:10 PM	LINEBARGER COLLECTIONS
147977	1	\$	400.40	11/11/2003 9:06 PM	LINEBARGER COLLECTIONS
147977	2	\$	458.90	11/11/2003 9:06 PM	LINEBARGER COLLECTIONS
143367	1	\$	458.90	11/11/2003 10:16 PM	LINEBARGER COLLECTIONS
145071V	1	\$	319.80	11/12/2003 5:00 PM	LINEBARGER COLLECTIONS
148443	1	\$	270.40	11/14/2003 4:14 PM	LINEBARGER COLLECTIONS
148443	2	\$	449.80	11/14/2003 4:14 PM	LINEBARGER COLLECTIONS
147499	1	\$	367.90	11/16/2003 12:48 AM	LINEBARGER COLLECTIONS
147889	1	\$	270.40	11/16/2003 2:20 AM	LINEBARGER COLLECTIONS
147889	2	\$	449.80	11/16/2003 2:20 AM	LINEBARGER COLLECTIONS
148767	1	\$	367.90	11/19/2003 8:59 PM	LINEBARGER COLLECTIONS
20013838F	1	\$	309.40	11/21/2003 8:30 AM	LINEBARGER COLLECTIONS
145919	1	\$	328.90	11/22/2003 12:00 AM	LINEBARGER COLLECTIONS
149177	1	\$	426.40	11/22/2003 12:24 AM	LINEBARGER COLLECTIONS
144629	1	\$	367.90	11/23/2003 10:39 AM	LINEBARGER COLLECTIONS
146213F	1	\$	276.90	11/24/2003 5:00 PM	LINEBARGER COLLECTIONS

148327	2	\$	309.40	11/25/2003 12:59 PM	LINEBARGER COLLECTIONS
149043	1	\$	357.50	11/28/2003 5:30 PM	LINEBARGER COLLECTIONS
149043	2	\$	357.50	11/28/2003 5:30 PM	LINEBARGER COLLECTIONS
143851	1	\$	270.40	11/30/2003 8:13 PM	LINEBARGER COLLECTIONS
143851	2	\$	449.80	11/30/2003 8:13 PM	LINEBARGER COLLECTIONS
149811	1	\$	302.90	12/01/2003 3:11 AM	LINEBARGER COLLECTIONS
149811	2	\$	482.30	12/01/2003 3:11 AM	LINEBARGER COLLECTIONS
149813	1	\$	387.40	12/01/2003 3:16 PM	LINEBARGER COLLECTIONS
148475	1	\$	270.40	12/05/2003 10:00 PM	LINEBARGER COLLECTIONS
135433	1	\$	426.40	12/05/2003 10:57 PM	LINEBARGER COLLECTIONS
149673	1	\$	250.90	12/06/2003 6:30 PM	LINEBARGER COLLECTIONS
149673	2	\$	586.30	12/06/2003 6:30 PM	LINEBARGER COLLECTIONS
149677	1	\$	270.40	12/07/2003 10:02 PM	LINEBARGER COLLECTIONS
149677	2	\$	449.80	12/07/2003 10:02 PM	LINEBARGER COLLECTIONS
D294884	1	\$	344.50	12/11/2003 7:00 PM	LINEBARGER COLLECTIONS
148493	1	\$	299.00	12/12/2003 4:30 PM	LINEBARGER COLLECTIONS
148493	2	\$	553.80	12/12/2003 4:30 PM	LINEBARGER COLLECTIONS
148498	1	\$	315.90	12/13/2003 4:25 PM	LINEBARGER COLLECTIONS
148498	2	\$	553.80	12/13/2003 4:25 PM	LINEBARGER COLLECTIONS
148733	1	\$	328.90	12/13/2003 6:36 PM	LINEBARGER COLLECTIONS
148327V	1	\$	384.80	12/15/2003 5:00 PM	LINEBARGER COLLECTIONS
144399V	1	\$	280.80	12/17/2003 5:00 PM	LINEBARGER COLLECTIONS
148671	1	\$	90.00	12/19/2003 3:00 PM	EXTENSION OF TIME TO PAY
20013989	1	\$	283.40	12/20/2003 3:38 AM	LINEBARGER COLLECTIONS
149639	2	\$	460.20	12/20/2003 3:38 AM	LINEBARGER COLLECTIONS
147999	2	\$	505.70	12/20/2003 4:53 PM	LINEBARGER COLLECTIONS
143391	1	\$	387.40	12/21/2003 7:51 PM	LINEBARGER COLLECTIONS
140601F	1	\$	398.40	12/30/2003 8:30 AM	LINEBARGER COLLECTIONS
145791	1	\$	127.40	12/31/2003 5:58 PM	LINEBARGER COLLECTIONS
145793	1	\$	244.40	12/31/2003 5:58 PM	LINEBARGER COLLECTIONS
145793	2	\$	244.40	12/31/2003 5:58 PM	LINEBARGER COLLECTIONS
145791	2	\$	482.30	12/31/2003 5:58 PM	LINEBARGER COLLECTIONS
166162	1	\$	361.40	01/02/2004 8:53 PM	LINEBARGER COLLECTIONS
147673	2	\$	92.30	01/03/2004 3:10 AM	LINEBARGER COLLECTIONS
147675	1	\$	482.30	01/03/2004 3:10 AM	LINEBARGER COLLECTIONS
140989V	1	\$	280.80	01/05/2004 5:00 PM	LINEBARGER COLLECTIONS
149673V	1	\$	352.30	01/13/2004 8:30 AM	LINEBARGER COLLECTIONS
151405	1	\$	328.90	01/14/2004 8:23 PM	LINEBARGER COLLECTIONS
D181396	2	\$	244.40	01/18/2004 9:25 AM	LINEBARGER COLLECTIONS
D181396	1	\$	482.30	01/18/2004 9:25 AM	LINEBARGER COLLECTIONS
143893	1	\$	270.40	01/18/2004 4:30 PM	LINEBARGER COLLECTIONS
143893	2	\$	449.80	01/18/2004 4:30 PM	LINEBARGER COLLECTIONS
150947	1	\$	188.50	01/18/2004 6:06 PM	LINEBARGER COLLECTIONS
150229	1	\$	328.90	01/19/2004 1:25 AM	LINEBARGER COLLECTIONS
150695	1	\$	168.00	01/21/2004 9:58 PM	WARRANT ISSUED
150695	2	\$	451.00	01/21/2004 9:58 PM	WARRANT ISSUED
151197	1	\$	521.30	01/22/2004 2:44 PM	LINEBARGER COLLECTIONS

150441	1	\$	283.40	01/23/2004 5:13 PM	LINEBARGER COLLECTIONS
150441	2	\$	521.30	01/23/2004 5:13 PM	LINEBARGER COLLECTIONS
151413	1	\$	367.90	01/24/2004 1:45 AM	LINEBARGER COLLECTIONS
147429	1	\$	270.40	01/26/2004 12:25 AM	LINEBARGER COLLECTIONS
2916F	1	\$	309.40	01/27/2004 5:00 PM	LINEBARGER COLLECTIONS
152253	1	\$	166.40	01/30/2004 4:11 AM	LINEBARGER COLLECTIONS
S4936	1	\$	103.00	01/30/2004 10:45 AM	PAYMENT PLAN
D803629	1	\$	172.90	01/30/2004 11:45 PM	LINEBARGER COLLECTIONS
D803629	2	\$	612.30	01/30/2004 11:45 PM	LINEBARGER COLLECTIONS
150495	1	\$	314.00	01/31/2004 11:55 PM	PAYMENT PLAN
151635	1	\$	119.60	02/01/2004 9:15 PM	LINEBARGER COLLECTIONS
151635	2	\$	482.30	02/01/2004 9:15 PM	LINEBARGER COLLECTIONS
151803	1	\$	211.90	02/02/2004 1:40 PM	LINEBARGER COLLECTIONS
151803	2	\$	211.90	02/02/2004 1:40 PM	LINEBARGER COLLECTIONS
S4938	1	\$	125.00	02/04/2004 11:15 AM	SHOW CAUSE HEARING
152323	1	\$	456.30	02/07/2004 8:42 PM	LINEBARGER COLLECTIONS
150125	1	\$	179.40	02/08/2004 3:10 PM	LINEBARGER COLLECTIONS
140703V	1	\$	352.30	02/09/2004 5:00 PM	LINEBARGER COLLECTIONS
151723	1	\$	244.40	02/12/2004 5:20 PM	LINEBARGER COLLECTIONS
151725	1	\$	302.90	02/12/2004 5:20 PM	LINEBARGER COLLECTIONS
151723	2	\$	482.30	02/12/2004 5:20 PM	LINEBARGER COLLECTIONS
149067	1	\$	328.90	02/13/2004 6:59 AM	LINEBARGER COLLECTIONS
151847	2	\$	564.80	02/14/2004 7:18 PM	WARRANT ISSUED
151047	1	\$	468.90	02/17/2004 4:32 PM	WARRANT ISSUED
151047	2	\$	667.80	02/17/2004 4:32 PM	WARRANT ISSUED
145501V	1	\$	191.00	02/17/2004 5:00 PM	PAYMENT PLAN
141761V	1	\$	319.80	02/17/2004 5:00 PM	LINEBARGER COLLECTIONS
149497	1	\$	477.10	02/22/2004 3:24 AM	LINEBARGER COLLECTIONS
152757	2	\$	254.00	02/26/2004 5:52 PM	WARRANT ISSUED
D532047	1	\$	262.10	02/27/2004 2:50 AM	LINEBARGER COLLECTIONS
D532047	2	\$	422.50	02/27/2004 2:50 AM	LINEBARGER COLLECTIONS
152323F	1	\$	348.40	02/27/2004 5:00 PM	LINEBARGER COLLECTIONS
151921	1	\$	426.40	02/28/2004 3:00 PM	LINEBARGER COLLECTIONS
20014076	1	\$	423.80	02/29/2004 7:57 AM	LINEBARGER COLLECTIONS
148547	2	\$	456.30	03/05/2004 5:29 AM	LINEBARGER COLLECTIONS
152685	2	\$	460.20	03/06/2004 3:43 PM	LINEBARGER COLLECTIONS
152915	1	\$	426.40	03/09/2004 9:07 AM	LINEBARGER COLLECTIONS
152915	2	\$	488.80	03/09/2004 9:07 AM	LINEBARGER COLLECTIONS
151571	2	\$	309.40	03/10/2004 7:48 PM	LINEBARGER COLLECTIONS
151571	1	\$	367.90	03/10/2004 7:48 PM	LINEBARGER COLLECTIONS
92989	1	\$	270.40	03/17/2004 9:00 AM	LINEBARGER COLLECTIONS
152089	1	\$	205.40	03/18/2004 6:43 PM	LINEBARGER COLLECTIONS
152089	2	\$	237.90	03/18/2004 6:43 PM	LINEBARGER COLLECTIONS
152091	1	\$	387.40	03/18/2004 6:43 PM	LINEBARGER COLLECTIONS
151319	1	\$	437.40	03/19/2004 3:31 PM	LINEBARGER COLLECTIONS
153637	1	\$	328.90	03/20/2004 12:40 AM	LINEBARGER COLLECTIONS
153821	1	\$	241.80	03/24/2004 12:00 AM	LINEBARGER COLLECTIONS

152947	1	\$	211.90	03/24/2004 11:08 AM	LINEBARGER COLLECTIONS
152945	1	\$	270.40	03/24/2004 11:08 AM	LINEBARGER COLLECTIONS
152945	2	\$	449.80	03/24/2004 11:08 AM	LINEBARGER COLLECTIONS
154307	1	\$	635.00	03/26/2004 3:25 PM	LINEBARGER COLLECTIONS
D532160	1	\$	252.20	03/27/2004 3:15 PM	LINEBARGER COLLECTIONS
D532159	1	\$	341.90	03/27/2004 3:15 PM	LINEBARGER COLLECTIONS
D532159	2	\$	521.30	03/27/2004 3:15 PM	LINEBARGER COLLECTIONS
152981	2	\$	209.30	03/29/2004 1:30 AM	LINEBARGER COLLECTIONS
152983	1	\$	222.30	03/29/2004 1:30 AM	LINEBARGER COLLECTIONS
152863	1	\$	612.30	03/29/2004 8:03 AM	LINEBARGER COLLECTIONS
148498V	1	\$	319.80	03/29/2004 5:00 PM	LINEBARGER COLLECTIONS
152861	1	\$	432.90	03/30/2004 8:03 AM	LINEBARGER COLLECTIONS
152861	2	\$	549.90	03/30/2004 8:03 AM	LINEBARGER COLLECTIONS
153553	1	\$	413.40	03/31/2004 7:20 PM	LINEBARGER COLLECTIONS
153553	2	\$	651.30	03/31/2004 7:20 PM	LINEBARGER COLLECTIONS
153079	1	\$	315.90	04/03/2004 1:35 AM	LINEBARGER COLLECTIONS
153079	2	\$	354.90	04/03/2004 1:35 AM	LINEBARGER COLLECTIONS
153077	2	\$	553.80	04/03/2004 1:35 AM	LINEBARGER COLLECTIONS
20014116	1	\$	413.40	04/04/2004 3:02 AM	LINEBARGER COLLECTIONS
153415	1	\$	367.90	04/05/2004 6:38 PM	LINEBARGER COLLECTIONS
152277	1	\$	530.40	04/06/2004 6:30 AM	LINEBARGER COLLECTIONS
143535	2	\$	278.20	04/06/2004 4:44 PM	LINEBARGER COLLECTIONS
143537	1	\$	348.40	04/06/2004 4:44 PM	LINEBARGER COLLECTIONS
135447	1	\$	218.40	04/07/2004 6:30 PM	LINEBARGER COLLECTIONS
135447	2	\$	449.80	04/07/2004 6:30 PM	LINEBARGER COLLECTIONS
153249	1	\$	211.90	04/10/2004 1:00 AM	LINEBARGER COLLECTIONS
153249	2	\$	553.80	04/10/2004 1:00 AM	LINEBARGER COLLECTIONS
155201	1	\$	218.40	04/10/2004 1:22 AM	LINEBARGER COLLECTIONS
155201	2	\$	488.80	04/10/2004 1:22 AM	LINEBARGER COLLECTIONS
154111	1	\$	328.90	04/10/2004 2:20 AM	LINEBARGER COLLECTIONS
154857	1	\$	497.90	04/12/2004 4:04 PM	LINEBARGER COLLECTIONS
152281	2	\$	283.40	04/14/2004 12:58 AM	LINEBARGER COLLECTIONS
152281	1	\$	452.40	04/14/2004 12:58 AM	LINEBARGER COLLECTIONS
152279	1	\$	514.80	04/14/2004 12:58 AM	LINEBARGER COLLECTIONS
153079F	1	\$	315.90	04/15/2004 5:00 PM	LINEBARGER COLLECTIONS
154135	1	\$	211.90	04/18/2004 1:00 AM	LINEBARGER COLLECTIONS
154133	1	\$	270.40	04/18/2004 1:00 AM	LINEBARGER COLLECTIONS
154133	2	\$	449.80	04/18/2004 1:00 AM	LINEBARGER COLLECTIONS
154143	1	\$	357.50	04/18/2004 4:10 AM	LINEBARGER COLLECTIONS
152283	1	\$	437.40	04/18/2004 7:30 PM	LINEBARGER COLLECTIONS
153543	1	\$	387.40	04/19/2004 6:55 AM	LINEBARGER COLLECTIONS
155451	1	\$	245.70	04/20/2004 4:31 PM	LINEBARGER COLLECTIONS
20014132	1	\$	328.90	04/20/2004 9:04 PM	LINEBARGER COLLECTIONS
153893	2	\$	206.70	04/21/2004 1:09 AM	LINEBARGER COLLECTIONS
153109	1	\$	250.90	04/22/2004 7:00 AM	LINEBARGER COLLECTIONS
153109	2	\$	488.80	04/22/2004 7:00 AM	LINEBARGER COLLECTIONS
152593	1	\$	38.00	04/24/2004 4:32 PM	EXTENSION OF TIME TO PAY

143543	1	\$	367.90	04/24/2004 7:26 PM	LINEBARGER COLLECTIONS
155361	1	\$	335.40	04/26/2004 9:45 PM	LINEBARGER COLLECTIONS
155361	2	\$	514.80	04/26/2004 9:45 PM	LINEBARGER COLLECTIONS
D795564	1	\$	289.90	04/30/2004 8:40 PM	LINEBARGER COLLECTIONS
153025	1	\$	367.90	05/03/2004 2:38 AM	LINEBARGER COLLECTIONS
4558	1	\$	175.00	05/04/2004 12:25 PM	PAYMENT PLAN
157451	2	\$	265.20	05/06/2004 12:43 PM	LINEBARGER COLLECTIONS
157453	1	\$	315.90	05/06/2004 12:43 PM	LINEBARGER COLLECTIONS
20014160	1	\$	171.60	05/12/2004 12:00 PM	LINEBARGER COLLECTIONS
20014147	1	\$	328.90	05/12/2004 4:18 PM	LINEBARGER COLLECTIONS
149929F	1	\$	452.40	05/12/2004 5:00 PM	LINEBARGER COLLECTIONS
192769	1	\$	248.00	05/12/2004 8:00 PM	EXTENSION OF TIME TO PAY
155265	1	\$	210.00	05/15/2004 10:53 AM	WARRANT ISSUED
155265	2	\$	325.00	05/15/2004 10:53 AM	WARRANT ISSUED
157067	1	\$	270.40	05/16/2004 8:15 PM	LINEBARGER COLLECTIONS
157367	1	\$	192.40	05/17/2004 1:20 PM	LINEBARGER COLLECTIONS
157367	2	\$	521.30	05/17/2004 1:20 PM	LINEBARGER COLLECTIONS
153543V	1	\$	391.30	05/19/2004 5:00 PM	LINEBARGER COLLECTIONS
157705	1	\$	436.80	05/22/2004 6:25 AM	LINEBARGER COLLECTIONS
156865	1	\$	179.40	05/22/2004 2:00 PM	LINEBARGER COLLECTIONS
155909	1	\$	387.40	05/25/2004 11:14 AM	LINEBARGER COLLECTIONS
154143V	1	\$	319.80	05/25/2004 5:00 PM	LINEBARGER COLLECTIONS
153481	1	\$	328.90	05/27/2004 12:00 AM	LINEBARGER COLLECTIONS
157623	1	\$	330.20	05/27/2004 12:01 AM	LINEBARGER COLLECTIONS
150695V	1	\$	271.00	05/27/2004 5:00 PM	WARRANT ISSUED
157811	1	\$	270.40	05/28/2004 7:50 PM	LINEBARGER COLLECTIONS
154793	1	\$	335.40	05/29/2004 12:15 PM	LINEBARGER COLLECTIONS
154793	2	\$	514.80	05/29/2004 12:15 PM	LINEBARGER COLLECTIONS
155825	2	\$	283.40	05/30/2004 11:56 PM	LINEBARGER COLLECTIONS
155825	1	\$	521.30	05/30/2004 11:56 PM	LINEBARGER COLLECTIONS
155823	1	\$	120.90	05/30/2004 11:57 PM	LINEBARGER COLLECTIONS
155823	2	\$	341.90	05/30/2004 11:57 PM	LINEBARGER COLLECTIONS
157727	1	\$	179.40	05/31/2004 4:22 AM	LINEBARGER COLLECTIONS
157729	1	\$	270.40	05/31/2004 4:22 AM	LINEBARGER COLLECTIONS
157727	2	\$	449.80	05/31/2004 4:22 AM	LINEBARGER COLLECTIONS
157337	2	\$	96.20	05/31/2004 1:55 PM	LINEBARGER COLLECTIONS
155489	2	\$	330.20	05/31/2004 3:45 PM	LINEBARGER COLLECTIONS
157095	1	\$	328.90	05/31/2004 5:28 PM	LINEBARGER COLLECTIONS
160038	2	\$	283.40	06/03/2004 11:59 PM	LINEBARGER COLLECTIONS
160038	1	\$	521.30	06/03/2004 11:59 PM	LINEBARGER COLLECTIONS
153143	2	\$	211.90	06/04/2004 12:52 AM	LINEBARGER COLLECTIONS
153143	1	\$	250.90	06/04/2004 12:52 AM	LINEBARGER COLLECTIONS
153141	1	\$	270.40	06/04/2004 12:53 AM	LINEBARGER COLLECTIONS
153141	2	\$	449.80	06/04/2004 12:53 AM	LINEBARGER COLLECTIONS
151345	1	\$	328.90	06/05/2004 11:19 PM	LINEBARGER COLLECTIONS
156001	1	\$	342.90	06/06/2004 1:17 AM	LINEBARGER COLLECTIONS
156813	2	\$	435.40	06/06/2004 1:38 AM	LINEBARGER COLLECTIONS

156813	1	\$	577.40	06/06/2004 1:38 AM	LINEBARGER COLLECTIONS
151047V	1	\$	433.80	06/08/2004 5:00 PM	WARRANT ISSUED
157337F	1	\$	309.40	06/11/2004 5:00 PM	LINEBARGER COLLECTIONS
156817	1	\$	328.90	06/12/2004 2:33 AM	LINEBARGER COLLECTIONS
158171	1	\$	114.40	06/12/2004 4:29 PM	LINEBARGER COLLECTIONS
158171	2	\$	482.30	06/12/2004 4:29 PM	LINEBARGER COLLECTIONS
158175	1	\$	270.40	06/12/2004 11:00 PM	LINEBARGER COLLECTIONS
158175	2	\$	449.80	06/12/2004 11:00 PM	LINEBARGER COLLECTIONS
156879	1	\$	153.40	06/13/2004 9:40 AM	LINEBARGER COLLECTIONS
156879	2	\$	244.40	06/13/2004 9:40 AM	LINEBARGER COLLECTIONS
156881	1	\$	302.90	06/13/2004 9:40 AM	LINEBARGER COLLECTIONS
156881	2	\$	482.30	06/13/2004 9:40 AM	LINEBARGER COLLECTIONS
143491	1	\$	423.80	06/13/2004 12:00 PM	LINEBARGER COLLECTIONS
160179	2	\$	211.90	06/13/2004 1:55 PM	LINEBARGER COLLECTIONS
160179	1	\$	250.90	06/13/2004 1:55 PM	LINEBARGER COLLECTIONS
160181	1	\$	270.40	06/13/2004 1:59 PM	LINEBARGER COLLECTIONS
160181	2	\$	449.80	06/13/2004 1:59 PM	LINEBARGER COLLECTIONS
114559	1	\$	211.90	06/13/2004 4:01 PM	LINEBARGER COLLECTIONS
148033	1	\$	367.90	06/13/2004 6:50 PM	LINEBARGER COLLECTIONS
160026	2	\$	182.00	06/16/2004 1:07 AM	LINEBARGER COLLECTIONS
154307F	1	\$	261.90	06/16/2004 5:00 PM	LINEBARGER COLLECTIONS
137985F	2	\$	389.40	06/17/2004 5:00 PM	LINEBARGER COLLECTIONS
160277	1	\$	328.90	06/18/2004 2:08 AM	LINEBARGER COLLECTIONS
160278	1	\$	328.90	06/18/2004 2:14 AM	LINEBARGER COLLECTIONS
152435	1	\$	328.90	06/18/2004 2:31 AM	LINEBARGER COLLECTIONS
156821	1	\$	328.90	06/19/2004 7:15 AM	LINEBARGER COLLECTIONS
154467	1	\$	259.90	06/19/2004 12:25 PM	LINEBARGER COLLECTIONS
160105	1	\$	279.50	06/19/2004 2:00 PM	LINEBARGER COLLECTIONS
160106	1	\$	289.90	06/19/2004 2:00 PM	LINEBARGER COLLECTIONS
160106	2	\$	426.40	06/19/2004 2:00 PM	LINEBARGER COLLECTIONS
157623F	1	\$	276.90	06/20/2004 5:00 PM	LINEBARGER COLLECTIONS
153249V	1	\$	319.80	06/20/2004 5:00 PM	LINEBARGER COLLECTIONS
156813F	1	\$	401.90	06/21/2004 8:30 AM	LINEBARGER COLLECTIONS
160108	1	\$	107.90	06/22/2004 6:40 PM	LINEBARGER COLLECTIONS
160108	2	\$	237.90	06/22/2004 6:40 PM	LINEBARGER COLLECTIONS
160109	1	\$	482.30	06/22/2004 6:40 PM	LINEBARGER COLLECTIONS
20014202	1	\$	132.00	06/23/2004 12:00 AM	WARRANT ISSUED
156023	1	\$	309.40	06/24/2004 1:51 AM	LINEBARGER COLLECTIONS
160197	1	\$	289.90	06/27/2004 1:30 PM	LINEBARGER COLLECTIONS
160197	2	\$	488.80	06/27/2004 1:30 PM	LINEBARGER COLLECTIONS
160678	1	\$	618.80	06/28/2004 6:51 PM	LINEBARGER COLLECTIONS
151589	1	\$	237.90	07/04/2004 12:00 AM	LINEBARGER COLLECTIONS
151587	2	\$	479.70	07/04/2004 7:23 PM	LINEBARGER COLLECTIONS
157767	1	\$	328.90	07/05/2004 12:05 AM	LINEBARGER COLLECTIONS
160270	1	\$	521.30	07/08/2004 4:00 PM	LINEBARGER COLLECTIONS
155447	2	\$	193.00	07/08/2004 11:00 PM	WARRANT ISSUED
155447	1	\$	208.00	07/08/2004 11:00 PM	WARRANT ISSUED

153933	1	\$	445.90	07/09/2004 3:09 AM	LINEBARGER COLLECTIONS
160289	2	\$	328.90	07/09/2004 6:17 PM	LINEBARGER COLLECTIONS
160289	1	\$	387.40	07/09/2004 6:17 PM	LINEBARGER COLLECTIONS
155297	1	\$	413.40	07/12/2004 11:48 AM	LINEBARGER COLLECTIONS
151589F	1	\$	309.40	07/14/2004 5:00 PM	LINEBARGER COLLECTIONS
158373	2	\$	213.00	07/15/2004 2:06 AM	WARRANT ISSUED
158373	1	\$	396.00	07/15/2004 2:06 AM	WARRANT ISSUED
160678F	1	\$	380.90	07/15/2004 5:00 PM	LINEBARGER COLLECTIONS
160514	1	\$	244.40	07/16/2004 4:35 PM	LINEBARGER COLLECTIONS
156833	2	\$	309.40	07/17/2004 1:30 AM	WORK RELEASE
156829	1	\$	367.90	07/17/2004 1:30 AM	WORK RELEASE
156833	1	\$	367.90	07/17/2004 1:30 AM	WORK RELEASE
155165	1	\$	393.90	07/17/2004 8:50 PM	LINEBARGER COLLECTIONS
160519	1	\$	553.80	07/19/2004 11:20 AM	LINEBARGER COLLECTIONS
160638	1	\$	107.90	07/20/2004 1:35 AM	LINEBARGER COLLECTIONS
161162	1	\$	341.90	07/24/2004 10:55 AM	LINEBARGER COLLECTIONS
161162	2	\$	521.30	07/24/2004 10:55 AM	LINEBARGER COLLECTIONS
158401	1	\$	270.40	07/24/2004 12:01 PM	LINEBARGER COLLECTIONS
158401	2	\$	449.80	07/24/2004 12:01 PM	LINEBARGER COLLECTIONS
157587	1	\$	328.90	08/01/2004 2:41 AM	LINEBARGER COLLECTIONS
161186	2	\$	367.90	08/02/2004 2:00 AM	LINEBARGER COLLECTIONS
161186	1	\$	406.90	08/02/2004 2:00 AM	LINEBARGER COLLECTIONS
158411	1	\$	220.40	08/02/2004 12:02 PM	LINEBARGER COLLECTIONS
158413	1	\$	261.90	08/02/2004 12:02 PM	LINEBARGER COLLECTIONS
158413	2	\$	300.90	08/02/2004 12:02 PM	LINEBARGER COLLECTIONS
158411	2	\$	499.80	08/02/2004 12:02 PM	LINEBARGER COLLECTIONS
155175	1	\$	341.90	08/02/2004 7:28 PM	LINEBARGER COLLECTIONS
155175	2	\$	521.30	08/02/2004 7:28 PM	LINEBARGER COLLECTIONS
155297F	1	\$	315.90	08/03/2004 5:00 PM	LINEBARGER COLLECTIONS
153553F	1	\$	413.40	08/03/2004 5:00 PM	LINEBARGER COLLECTIONS
147437F	1	\$	276.90	08/04/2004 5:00 PM	LINEBARGER COLLECTIONS
D803629F	1	\$	374.40	08/04/2004 5:00 PM	LINEBARGER COLLECTIONS
160529	2	\$	419.90	08/06/2004 1:20 PM	LINEBARGER COLLECTIONS
160529	1	\$	439.40	08/06/2004 1:20 PM	LINEBARGER COLLECTIONS
160854	1	\$	225.00	08/08/2004 8:30 PM	PAYMENT PLAN
20014285	1	\$	556.40	08/08/2004 8:42 PM	LINEBARGER COLLECTIONS
160927	1	\$	328.90	08/08/2004 9:48 PM	LINEBARGER COLLECTIONS
158373F	1	\$	213.00	08/09/2004 5:00 PM	WARRANT ISSUED
155189	1	\$	278.00	08/09/2004 5:00 PM	WARRANT ISSUED
161104F	1	\$	306.80	08/11/2004 5:00 PM	LINEBARGER COLLECTIONS
152593F	1	\$	315.90	08/11/2004 5:00 PM	LINEBARGER COLLECTIONS
161350	2	\$	387.40	08/14/2004 6:20 PM	LINEBARGER COLLECTIONS
161350	1	\$	406.90	08/14/2004 6:20 PM	LINEBARGER COLLECTIONS
160407	1	\$	320.40	08/15/2004 1:35 AM	LINEBARGER COLLECTIONS
155197	1	\$	100.00	08/15/2004 5:06 PM	PAYMENT PLAN
160867	1	\$	143.00	08/15/2004 5:34 PM	LINEBARGER COLLECTIONS
160867	2	\$	302.90	08/15/2004 5:34 PM	LINEBARGER COLLECTIONS

156743	1	\$	298.00	08/18/2004 6:28 AM	WARRANT ISSUED
161410	1	\$	213.00	08/23/2004 3:07 PM	WARRANT ISSUED
157239	1	\$	367.90	08/25/2004 10:04 AM	LINEBARGER COLLECTIONS
161315	2	\$	521.30	08/27/2004 5:19 PM	LINEBARGER COLLECTIONS
162484	1	\$	117.00	08/28/2004 9:00 PM	LINEBARGER COLLECTIONS
162484	2	\$	117.00	08/28/2004 9:00 PM	LINEBARGER COLLECTIONS
161209	1	\$	361.40	08/29/2004 4:45 AM	LINEBARGER COLLECTIONS
161320	2	\$	315.90	08/29/2004 4:38 PM	LINEBARGER COLLECTIONS
161320	1	\$	354.90	08/29/2004 4:38 PM	LINEBARGER COLLECTIONS
161321	1	\$	553.80	08/29/2004 4:38 PM	LINEBARGER COLLECTIONS
160954	2	\$	395.90	08/29/2004 6:16 PM	LINEBARGER COLLECTIONS
154939	1	\$	302.90	08/31/2004 6:40 PM	LINEBARGER COLLECTIONS
158131	1	\$	361.40	08/31/2004 6:56 PM	LINEBARGER COLLECTIONS
156755	1	\$	352.90	09/01/2004 1:40 AM	LINEBARGER COLLECTIONS
156755	2	\$	532.30	09/01/2004 1:40 AM	LINEBARGER COLLECTIONS
162420	1	\$	256.90	09/01/2004 2:38 PM	LINEBARGER COLLECTIONS
162420	2	\$	417.90	09/01/2004 2:38 PM	LINEBARGER COLLECTIONS
162626	2	\$	280.80	09/02/2004 6:41 PM	LINEBARGER COLLECTIONS
161350V	1	\$	352.30	09/03/2004 8:30 AM	LINEBARGER COLLECTIONS
157519	1	\$	361.40	09/04/2004 2:06 AM	LINEBARGER COLLECTIONS
161804	1	\$	361.40	09/04/2004 2:38 PM	LINEBARGER COLLECTIONS
153397	1	\$	455.90	09/04/2004 7:25 PM	WARRANT ISSUED
153397	2	\$	462.90	09/04/2004 7:25 PM	WARRANT ISSUED
160966	1	\$	302.90	09/04/2004 7:46 PM	LINEBARGER COLLECTIONS
160966	2	\$	351.00	09/04/2004 7:46 PM	LINEBARGER COLLECTIONS
156919	1	\$	347.10	09/05/2004 11:15 AM	LINEBARGER COLLECTIONS
20014321	1	\$	497.50	09/05/2004 1:52 PM	LINEBARGER COLLECTIONS
161654	2	\$	244.40	09/05/2004 2:50 PM	LINEBARGER COLLECTIONS
161654	1	\$	283.40	09/05/2004 2:50 PM	LINEBARGER COLLECTIONS
161655	1	\$	302.90	09/05/2004 2:51 PM	LINEBARGER COLLECTIONS
161655	2	\$	482.30	09/05/2004 2:51 PM	LINEBARGER COLLECTIONS
162638	2	\$	211.90	09/05/2004 7:32 PM	LINEBARGER COLLECTIONS
162638	1	\$	250.90	09/05/2004 7:32 PM	LINEBARGER COLLECTIONS
162637	1	\$	270.40	09/05/2004 7:32 PM	LINEBARGER COLLECTIONS
162637	2	\$	449.80	09/05/2004 7:32 PM	LINEBARGER COLLECTIONS
161659	1	\$	302.90	09/07/2004 8:00 AM	LINEBARGER COLLECTIONS
161659	2	\$	419.90	09/07/2004 8:00 AM	LINEBARGER COLLECTIONS
20014327	1	\$	287.90	09/08/2004 12:00 AM	LINEBARGER COLLECTIONS
161320V	1	\$	319.80	09/09/2004 5:00 PM	LINEBARGER COLLECTIONS
160954V	1	\$	399.80	09/10/2004 5:00 PM	LINEBARGER COLLECTIONS
162268	1	\$	172.90	09/10/2004 7:05 PM	LINEBARGER COLLECTIONS
20014316	1	\$	361.40	09/12/2004 12:17 AM	LINEBARGER COLLECTIONS
162932	2	\$	195.00	09/12/2004 10:20 AM	LINEBARGER COLLECTIONS
162804	1	\$	419.90	09/12/2004 10:30 AM	LINEBARGER COLLECTIONS
163012	2	\$	460.20	09/13/2004 11:16 PM	LINEBARGER COLLECTIONS
160529V	1	\$	384.80	09/15/2004 5:00 PM	LINEBARGER COLLECTIONS
154683	1	\$	419.90	09/17/2004 12:10 PM	LINEBARGER COLLECTIONS

162420V	1	\$	363.30	09/17/2004 5:00 PM	LINEBARGER COLLECTIONS
161464	1	\$	361.40	09/18/2004 10:00 PM	LINEBARGER COLLECTIONS
157529	1	\$	361.40	09/19/2004 3:19 AM	LINEBARGER COLLECTIONS
160989	2	\$	400.40	09/19/2004 9:56 PM	LINEBARGER COLLECTIONS
161186V	1	\$	313.30	09/20/2004 5:00 PM	LINEBARGER COLLECTIONS
161570V	1	\$	399.10	09/20/2004 5:00 PM	LINEBARGER COLLECTIONS
153397V	1	\$	420.80	09/20/2004 5:00 PM	WARRANT ISSUED
161845	1	\$	333.40	09/21/2004 12:11 PM	LINEBARGER COLLECTIONS
148493F	1	\$	315.90	09/22/2004 5:00 PM	LINEBARGER COLLECTIONS
156919V	1	\$	319.80	09/25/2004 5:00 PM	LINEBARGER COLLECTIONS
160991	1	\$	419.90	09/26/2004 1:04 AM	LINEBARGER COLLECTIONS
20014340	2	\$	250.90	09/26/2004 8:20 AM	LINEBARGER COLLECTIONS
20014340	1	\$	482.30	09/26/2004 8:20 AM	LINEBARGER COLLECTIONS
161849	2	\$	502.40	09/26/2004 5:22 PM	LINEBARGER COLLECTIONS
161849	1	\$	511.50	09/26/2004 5:22 PM	LINEBARGER COLLECTIONS
163606	1	\$	238.00	10/01/2004 12:00 AM	WARRANT ISSUED
161610	2	\$	321.00	10/05/2004 11:00 AM	PAYMENT PLAN
20013096F	1	\$	309.40	10/05/2004 5:00 PM	LINEBARGER COLLECTIONS
161849V	1	\$	330.80	10/11/2004 5:00 PM	LINEBARGER COLLECTIONS
164152	1	\$	361.40	10/12/2004 12:26 AM	LINEBARGER COLLECTIONS
163606V	1	\$	241.00	10/12/2004 5:00 PM	WARRANT ISSUED
163529	1	\$	302.90	10/12/2004 6:05 PM	LINEBARGER COLLECTIONS
163529	2	\$	482.30	10/12/2004 6:05 PM	LINEBARGER COLLECTIONS
154857V	1	\$	462.80	10/15/2004 5:00 PM	LINEBARGER COLLECTIONS
164128	1	\$	361.40	10/16/2004 12:00 AM	LINEBARGER COLLECTIONS
D285652	1	\$	442.00	10/22/2004 6:17 PM	LINEBARGER COLLECTIONS
D285652	2	\$	586.30	10/22/2004 6:17 PM	LINEBARGER COLLECTIONS
D285653	1	\$	317.20	10/22/2004 6:47 PM	LINEBARGER COLLECTIONS
165488	1	\$	302.90	10/26/2004 11:38 AM	LINEBARGER COLLECTIONS
165488	2	\$	335.40	10/26/2004 11:38 AM	LINEBARGER COLLECTIONS
D285673	1	\$	354.90	10/26/2004 5:20 PM	LINEBARGER COLLECTIONS
165265	1	\$	432.90	10/30/2004 6:10 PM	LINEBARGER COLLECTIONS
165835	1	\$	361.40	10/31/2004 2:20 PM	LINEBARGER COLLECTIONS
164281	1	\$	361.40	11/02/2004 4:00 AM	LINEBARGER COLLECTIONS
164671	1	\$	211.90	11/06/2004 8:21 PM	LINEBARGER COLLECTIONS
164670	2	\$	244.40	11/06/2004 8:21 PM	LINEBARGER COLLECTIONS
164671	2	\$	302.90	11/06/2004 8:21 PM	LINEBARGER COLLECTIONS
164670	1	\$	482.30	11/06/2004 8:21 PM	LINEBARGER COLLECTIONS
20014285F	1	\$	315.90	11/08/2004 8:30 AM	LINEBARGER COLLECTIONS
164307	1	\$	411.40	11/12/2004 2:15 AM	LINEBARGER COLLECTIONS
164243	2	\$	244.40	11/13/2004 4:22 AM	LINEBARGER COLLECTIONS
164243	1	\$	302.90	11/13/2004 4:22 AM	LINEBARGER COLLECTIONS
164244	1	\$	482.30	11/13/2004 4:22 AM	LINEBARGER COLLECTIONS
164592	2	\$	76.70	11/14/2004 12:30 PM	LINEBARGER COLLECTIONS
166023	1	\$	321.10	11/15/2004 6:25 PM	LINEBARGER COLLECTIONS
166023	2	\$	374.40	11/15/2004 6:25 PM	LINEBARGER COLLECTIONS
165845	1	\$	378.90	11/17/2004 12:40 PM	LINEBARGER COLLECTIONS

D285652V	1	\$	352.30	11/18/2004 5:00 PM	LINEBARGER COLLECTIONS
165859	1	\$	419.90	11/19/2004 6:38 PM	LINEBARGER COLLECTIONS
164774	1	\$	518.30	11/23/2004 6:59 PM	LINEBARGER COLLECTIONS
164774	2	\$	586.90	11/23/2004 6:59 PM	LINEBARGER COLLECTIONS
166156	1	\$	458.90	11/27/2004 11:30 PM	LINEBARGER COLLECTIONS
166047	1	\$	419.90	11/29/2004 2:00 AM	LINEBARGER COLLECTIONS
D285673V	1	\$	352.30	11/30/2004 5:00 PM	LINEBARGER COLLECTIONS
164695	1	\$	374.40	12/01/2004 4:57 PM	LINEBARGER COLLECTIONS
164695	2	\$	553.80	12/01/2004 4:57 PM	LINEBARGER COLLECTIONS
164700	2	\$	330.20	12/02/2004 1:43 PM	LINEBARGER COLLECTIONS
166023V	1	\$	319.80	12/03/2004 5:00 PM	LINEBARGER COLLECTIONS
166158	1	\$	162.50	12/05/2004 11:52 PM	LINEBARGER COLLECTIONS
166231	1	\$	309.40	12/10/2004 12:45 AM	LINEBARGER COLLECTIONS
165845V	1	\$	265.80	12/10/2004 5:00 PM	LINEBARGER COLLECTIONS
164592V	1	\$	313.30	12/12/2004 5:00 PM	LINEBARGER COLLECTIONS
164058	1	\$	219.70	12/14/2004 11:47 PM	LINEBARGER COLLECTIONS
164218	1	\$	426.40	12/17/2004 12:18 AM	LINEBARGER COLLECTIONS
164786	1	\$	335.40	12/18/2004 10:50 PM	LINEBARGER COLLECTIONS
164786	2	\$	514.80	12/18/2004 10:50 PM	LINEBARGER COLLECTIONS
164700V	1	\$	313.30	12/20/2004 5:00 PM	LINEBARGER COLLECTIONS
166602	1	\$	398.40	12/21/2004 5:20 PM	LINEBARGER COLLECTIONS
166602	2	\$	597.30	12/21/2004 5:20 PM	LINEBARGER COLLECTIONS
166161	1	\$	400.40	12/25/2004 12:11 AM	LINEBARGER COLLECTIONS
164016	2	\$	390.00	12/29/2004 11:58 PM	LINEBARGER COLLECTIONS
164695F	1	\$	315.90	12/30/2004 8:30 AM	LINEBARGER COLLECTIONS
165868	1	\$	315.90	12/30/2004 4:55 PM	LINEBARGER COLLECTIONS
165868	2	\$	553.80	12/30/2004 4:55 PM	LINEBARGER COLLECTIONS
162774	1	\$	243.10	01/01/2005 6:50 PM	LINEBARGER COLLECTIONS
165433	1	\$	247.00	01/05/2005 9:32 AM	WARRANT ISSUED
167411	2	\$	100.10	01/09/2005 5:00 PM	LINEBARGER COLLECTIONS
166591	1	\$	270.40	01/09/2005 9:34 PM	LINEBARGER COLLECTIONS
164838	2	\$	183.00	01/11/2005 2:00 PM	PAYMENT PLAN
164838	1	\$	273.00	01/11/2005 2:00 PM	PAYMENT PLAN
166241	1	\$	491.40	01/13/2005 11:07 AM	LINEBARGER COLLECTIONS
166241	2	\$	549.90	01/13/2005 11:07 AM	LINEBARGER COLLECTIONS
167176	1	\$	390.00	01/13/2005 4:51 PM	LINEBARGER COLLECTIONS
167171	2	\$	117.00	01/14/2005 2:10 PM	LINEBARGER COLLECTIONS
166371	2	\$	211.90	01/15/2005 2:15 AM	LINEBARGER COLLECTIONS
166371	1	\$	250.90	01/15/2005 2:15 AM	LINEBARGER COLLECTIONS
166372	1	\$	270.40	01/15/2005 2:15 AM	LINEBARGER COLLECTIONS
166372	2	\$	449.80	01/15/2005 2:15 AM	LINEBARGER COLLECTIONS
164786V	1	\$	280.80	01/15/2005 5:00 PM	LINEBARGER COLLECTIONS
166602V	1	\$	363.30	01/15/2005 5:00 PM	LINEBARGER COLLECTIONS
167584	2	\$	211.90	01/15/2005 5:35 PM	LINEBARGER COLLECTIONS
167584	1	\$	270.40	01/15/2005 5:35 PM	LINEBARGER COLLECTIONS
166482	1	\$	302.90	01/18/2005 11:35 AM	LINEBARGER COLLECTIONS
165433V	1	\$	246.00	01/18/2005 5:00 PM	WARRANT ISSUED

166452	1	\$	706.50	01/20/2005 10:30 AM	LINEBARGER COLLECTIONS
167072V	1	\$	250.00	01/20/2005 5:00 PM	EXTENSION OF TIME TO PAY
165884	1	\$	326.90	01/21/2005 6:20 PM	LINEBARGER COLLECTIONS
165884	2	\$	333.40	01/21/2005 6:20 PM	LINEBARGER COLLECTIONS
165885	1	\$	564.80	01/21/2005 6:20 PM	LINEBARGER COLLECTIONS
166600	1	\$	471.90	01/21/2005 6:30 PM	LINEBARGER COLLECTIONS
167273	1	\$	476.40	01/22/2005 10:30 PM	LINEBARGER COLLECTIONS
167274	1	\$	508.90	01/22/2005 10:30 PM	LINEBARGER COLLECTIONS
167612	1	\$	387.40	01/23/2005 2:24 PM	LINEBARGER COLLECTIONS
167612	2	\$	586.30	01/23/2005 2:24 PM	LINEBARGER COLLECTIONS
167227	1	\$	426.40	01/24/2005 6:20 PM	LINEBARGER COLLECTIONS
167776	2	\$	330.20	01/26/2005 8:05 PM	LINEBARGER COLLECTIONS
167411V	1	\$	352.30	01/28/2005 5:00 PM	LINEBARGER COLLECTIONS
167875	1	\$	419.90	01/28/2005 8:29 PM	LINEBARGER COLLECTIONS
168033	2	\$	53.50	01/28/2005 8:30 PM	LINEBARGER COLLECTIONS
168034	1	\$	532.30	01/28/2005 8:30 PM	LINEBARGER COLLECTIONS
167903	1	\$	203.40	01/29/2005 5:59 PM	LINEBARGER COLLECTIONS
167904	1	\$	372.40	01/29/2005 5:59 PM	LINEBARGER COLLECTIONS
167903	2	\$	571.30	01/29/2005 5:59 PM	LINEBARGER COLLECTIONS
167962	1	\$	322.40	01/30/2005 4:42 PM	LINEBARGER COLLECTIONS
167962	2	\$	354.90	01/30/2005 4:42 PM	LINEBARGER COLLECTIONS
167961	2	\$	422.50	01/30/2005 4:42 PM	LINEBARGER COLLECTIONS
167961	1	\$	553.80	01/30/2005 4:42 PM	LINEBARGER COLLECTIONS
165225	1	\$	436.80	02/02/2005 4:29 PM	LINEBARGER COLLECTIONS
166241V	1	\$	495.30	02/02/2005 5:00 PM	LINEBARGER COLLECTIONS
167680	1	\$	382.90	02/02/2005 10:30 PM	LINEBARGER COLLECTIONS
167021	1	\$	649.90	02/04/2005 9:40 AM	LINEBARGER COLLECTIONS
166600V	1	\$	358.80	02/04/2005 5:00 PM	LINEBARGER COLLECTIONS
165874	2	\$	270.40	02/04/2005 9:10 PM	LINEBARGER COLLECTIONS
165874	1	\$	449.80	02/04/2005 9:10 PM	LINEBARGER COLLECTIONS
167520	2	\$	335.40	02/13/2005 1:48 AM	LINEBARGER COLLECTIONS
168489	1	\$	393.90	02/14/2005 2:50 AM	LINEBARGER COLLECTIONS
166622V	1	\$	280.80	02/15/2005 3:56 PM	LINEBARGER COLLECTIONS
166622	1	\$	335.40	02/15/2005 3:56 PM	LINEBARGER COLLECTIONS
166622	2	\$	514.80	02/15/2005 3:56 PM	LINEBARGER COLLECTIONS
167961V	1	\$	319.80	02/15/2005 5:00 PM	LINEBARGER COLLECTIONS
167655	1	\$	564.80	02/17/2005 11:29 AM	LINEBARGER COLLECTIONS
168912	1	\$	179.40	02/19/2005 9:00 PM	LINEBARGER COLLECTIONS
168912V	1	\$	313.30	02/19/2005 9:00 PM	LINEBARGER COLLECTIONS
168912	2	\$	367.90	02/19/2005 9:00 PM	LINEBARGER COLLECTIONS
162747	1	\$	367.90	02/20/2005 9:40 PM	LINEBARGER COLLECTIONS
3059	1	\$	294.40	02/21/2005 12:00 AM	LINEBARGER COLLECTIONS
3059	2	\$	294.40	02/21/2005 12:00 AM	LINEBARGER COLLECTIONS
3059	4	\$	294.40	02/21/2005 12:00 AM	LINEBARGER COLLECTIONS
3059	3	\$	297.00	02/21/2005 12:00 AM	LINEBARGER COLLECTIONS
167612V	1	\$	352.30	02/28/2005 5:00 PM	LINEBARGER COLLECTIONS
165356	1	\$	23.40	03/01/2005 1:15 AM	LINEBARGER COLLECTIONS

165356V	1	\$	352.30	03/01/2005 1:15 AM	LINEBARGER COLLECTIONS
165356	2	\$	586.30	03/01/2005 1:15 AM	LINEBARGER COLLECTIONS
167520F	2	\$	276.90	03/03/2005 8:30 AM	LINEBARGER COLLECTIONS
3999	1	\$	146.90	03/03/2005 9:15 AM	LINEBARGER COLLECTIONS
3999	2	\$	276.90	03/03/2005 9:15 AM	LINEBARGER COLLECTIONS
3999	3	\$	279.50	03/03/2005 9:15 AM	LINEBARGER COLLECTIONS
168278	1	\$	127.40	03/12/2005 2:10 PM	LINEBARGER COLLECTIONS
169605	2	\$	183.30	03/12/2005 4:53 PM	LINEBARGER COLLECTIONS
167094	1	\$	247.00	03/17/2005 6:35 AM	LINEBARGER COLLECTIONS
167094V	1	\$	313.30	03/17/2005 6:35 AM	LINEBARGER COLLECTIONS
169283	2	\$	176.80	03/18/2005 9:30 PM	LINEBARGER COLLECTIONS
165225V	1	\$	358.80	03/20/2005 5:00 PM	LINEBARGER COLLECTIONS
168604	1	\$	58.00	03/23/2005 12:05 PM	SHOW CAUSE HEARING
169398	2	\$	445.90	03/23/2005 3:04 PM	LINEBARGER COLLECTIONS
169401	1	\$	428.80	03/25/2005 12:00 AM	LINEBARGER COLLECTIONS
169565	1	\$	328.90	03/25/2005 11:02 PM	LINEBARGER COLLECTIONS
164185	1	\$	387.40	03/26/2005 10:10 AM	LINEBARGER COLLECTIONS
169652	2	\$	115.25	03/28/2005 2:35 PM	PAYMENT PLAN
170051	1	\$	153.40	03/29/2005 5:50 PM	LINEBARGER COLLECTIONS
170051	2	\$	302.90	03/29/2005 5:50 PM	LINEBARGER COLLECTIONS
170052	1	\$	417.30	03/29/2005 5:50 PM	LINEBARGER COLLECTIONS
169174	1	\$	46.00	03/31/2005 9:20 AM	WARRANT ISSUED
169579	1	\$	440.40	03/31/2005 3:50 PM	LINEBARGER COLLECTIONS
169979V	1	\$	241.00	04/01/2005 3:34 AM	WARRANT ISSUED
169980	1	\$	283.00	04/01/2005 3:34 AM	WARRANT ISSUED
169979	1	\$	335.40	04/01/2005 3:34 AM	LINEBARGER COLLECTIONS
169979	2	\$	547.30	04/01/2005 3:34 AM	LINEBARGER COLLECTIONS
166731	1	\$	638.90	04/06/2005 12:35 PM	LINEBARGER COLLECTIONS
169801	1	\$	231.40	04/12/2005 4:06 AM	LINEBARGER COLLECTIONS
170141	1	\$	170.30	04/13/2005 7:34 PM	LINEBARGER COLLECTIONS
170141V	1	\$	417.30	04/13/2005 7:34 PM	LINEBARGER COLLECTIONS
170141	2	\$	471.90	04/13/2005 7:34 PM	LINEBARGER COLLECTIONS
170390	1	\$	194.40	04/17/2005 5:40 PM	LINEBARGER COLLECTIONS
167325	1	\$	164.90	04/18/2005 11:30 AM	LINEBARGER COLLECTIONS
167325	2	\$	538.80	04/18/2005 11:30 AM	LINEBARGER COLLECTIONS
170394	1	\$	292.50	04/18/2005 7:11 PM	LINEBARGER COLLECTIONS
170394	2	\$	553.80	04/18/2005 7:11 PM	LINEBARGER COLLECTIONS
170676	2	\$	302.90	04/19/2005 3:48 PM	LINEBARGER COLLECTIONS
170676	1	\$	338.00	04/19/2005 3:48 PM	LINEBARGER COLLECTIONS
169416V	1	\$	254.80	04/21/2005 5:00 AM	LINEBARGER COLLECTIONS
169416	1	\$	276.90	04/21/2005 5:00 AM	LINEBARGER COLLECTIONS
169416	2	\$	553.80	04/21/2005 5:00 AM	LINEBARGER COLLECTIONS
169244	2	\$	367.90	04/24/2005 12:26 AM	LINEBARGER COLLECTIONS
169244	1	\$	426.40	04/24/2005 12:26 AM	LINEBARGER COLLECTIONS
169242	1	\$	328.90	04/25/2005 2:50 AM	LINEBARGER COLLECTIONS
167050	1	\$	482.30	04/26/2005 12:00 AM	LINEBARGER COLLECTIONS
167049	1	\$	120.90	04/26/2005 4:50 PM	LINEBARGER COLLECTIONS

168758	2	\$	231.40	04/28/2005 3:55 AM	LINEBARGER COLLECTIONS
168758	1	\$	393.90	04/28/2005 3:55 AM	LINEBARGER COLLECTIONS
170085	1	\$	374.40	04/29/2005 6:56 AM	LINEBARGER COLLECTIONS
170960	1	\$	322.80	04/30/2005 8:00 PM	PAYMENT PLAN
169426	1	\$	270.40	05/01/2005 3:04 AM	LINEBARGER COLLECTIONS
169426	2	\$	449.80	05/01/2005 3:04 AM	LINEBARGER COLLECTIONS
168761	1	\$	253.00	05/02/2005 4:21 AM	WARRANT ISSUED
169867	1	\$	166.40	05/04/2005 10:29 AM	LINEBARGER COLLECTIONS
167487	1	\$	328.90	05/07/2005 2:35 AM	LINEBARGER COLLECTIONS
170766	1	\$	339.40	05/08/2005 12:46 AM	PAYMENT PLAN
170767	1	\$	340.90	05/08/2005 12:46 AM	PAYMENT PLAN
170766	2	\$	578.80	05/08/2005 12:46 AM	PAYMENT PLAN
170276	1	\$	657.80	05/09/2005 7:15 PM	LINEBARGER COLLECTIONS
168077	2	\$	293.00	05/10/2005 7:15 PM	WARRANT ISSUED
168077	1	\$	308.00	05/10/2005 7:15 PM	WARRANT ISSUED
165647	1	\$	65.00	05/17/2005 7:18 PM	LINEBARGER COLLECTIONS
165647	2	\$	226.00	05/17/2005 7:18 PM	LINEBARGER COLLECTIONS
165649	1	\$	422.50	05/18/2005 4:50 PM	LINEBARGER COLLECTIONS
165649	2	\$	482.30	05/18/2005 4:50 PM	LINEBARGER COLLECTIONS
170085V	1	\$	352.30	05/18/2005 5:00 PM	LINEBARGER COLLECTIONS
171627	1	\$	270.40	05/19/2005 6:51 PM	LINEBARGER COLLECTIONS
171627	2	\$	449.80	05/19/2005 6:51 PM	LINEBARGER COLLECTIONS
170120	1	\$	432.90	05/20/2005 6:45 AM	LINEBARGER COLLECTIONS
170121	1	\$	471.90	05/20/2005 6:45 AM	LINEBARGER COLLECTIONS
170120	2	\$	612.30	05/20/2005 6:45 AM	LINEBARGER COLLECTIONS
170616	2	\$	302.90	05/21/2005 12:00 AM	LINEBARGER COLLECTIONS
170600	1	\$	354.90	05/21/2005 5:16 PM	LINEBARGER COLLECTIONS
170600	2	\$	553.80	05/21/2005 5:16 PM	LINEBARGER COLLECTIONS
171397	2	\$	231.40	05/22/2005 3:34 PM	LINEBARGER COLLECTIONS
171238	2	\$	460.20	05/22/2005 3:45 PM	LINEBARGER COLLECTIONS
171239	2	\$	273.00	05/22/2005 3:50 PM	LINEBARGER COLLECTIONS
171239	1	\$	283.40	05/22/2005 3:50 PM	LINEBARGER COLLECTIONS
171634	1	\$	166.40	05/25/2005 2:35 PM	LINEBARGER COLLECTIONS
171639	1	\$	270.40	05/28/2005 8:54 AM	LINEBARGER COLLECTIONS
168622	1	\$	521.30	05/28/2005 2:00 PM	LINEBARGER COLLECTIONS
170960F	1	\$	340.90	06/02/2005 8:30 AM	PAYMENT PLAN
170390F	1	\$	465.90	06/02/2005 1:00 PM	LINEBARGER COLLECTIONS
168077V	1	\$	266.00	06/02/2005 5:00 PM	WARRANT ISSUED
171248	1	\$	240.50	06/05/2005 2:44 AM	LINEBARGER COLLECTIONS
171831	1	\$	387.40	06/05/2005 7:01 AM	LINEBARGER COLLECTIONS
171133	1	\$	273.00	06/06/2005 12:00 AM	PAYMENT PLAN
171597	1	\$	247.95	06/06/2005 3:48 AM	EXTENSION OF TIME TO PAY
168640	1	\$	426.40	06/07/2005 1:10 PM	LINEBARGER COLLECTIONS
170542	1	\$	328.90	06/09/2005 9:40 PM	LINEBARGER COLLECTIONS
172261	2	\$	577.20	06/10/2005 3:11 AM	LINEBARGER COLLECTIONS
172438	2	\$	354.90	06/10/2005 5:44 PM	LINEBARGER COLLECTIONS
172438	1	\$	553.80	06/10/2005 5:44 PM	LINEBARGER COLLECTIONS

167496	1	\$	367.90	06/11/2005 6:10 AM	LINEBARGER COLLECTIONS
172265	1	\$	100.00	06/13/2005 1:24 AM	SHOW CAUSE HEARING
172204	1	\$	474.50	06/15/2005 5:53 PM	LINEBARGER COLLECTIONS
172203	1	\$	500.50	06/15/2005 5:53 PM	LINEBARGER COLLECTIONS
172203	2	\$	780.00	06/15/2005 5:53 PM	LINEBARGER COLLECTIONS
171979V	1	\$	99.20	06/16/2005 5:00 PM	LINEBARGER COLLECTIONS
171715	1	\$	142.00	06/18/2005 4:41 PM	COLLECTION CLERK
171715	2	\$	401.00	06/18/2005 4:41 PM	COLLECTION CLERK
172029	2	\$	236.00	06/20/2005 12:21 AM	LINEBARGER COLLECTIONS
172874	1	\$	391.30	06/20/2005 3:02 PM	LINEBARGER COLLECTIONS
20014627	1	\$	328.90	06/20/2005 3:43 PM	LINEBARGER COLLECTIONS
170600V	1	\$	319.80	06/20/2005 5:00 PM	LINEBARGER COLLECTIONS
172310	1	\$	488.80	06/22/2005 3:44 AM	LINEBARGER COLLECTIONS
172639	1	\$	237.90	06/23/2005 5:10 AM	LINEBARGER COLLECTIONS
172639	2	\$	547.30	06/23/2005 5:10 AM	LINEBARGER COLLECTIONS
172640	2	\$	309.40	06/23/2005 5:13 AM	LINEBARGER COLLECTIONS
172640	1	\$	348.40	06/23/2005 5:13 AM	LINEBARGER COLLECTIONS
168649	2	\$	453.00	06/27/2005 8:05 AM	LINEBARGER COLLECTIONS
172816	2	\$	205.40	06/27/2005 2:44 PM	LINEBARGER COLLECTIONS
172816	1	\$	328.90	06/27/2005 2:44 PM	LINEBARGER COLLECTIONS
172288	1	\$	328.90	06/28/2005 2:30 AM	LINEBARGER COLLECTIONS
172288	2	\$	458.90	06/28/2005 2:30 AM	LINEBARGER COLLECTIONS
170845	1	\$	571.30	06/29/2005 12:00 AM	LINEBARGER COLLECTIONS
172261V	1	\$	352.30	06/30/2005 5:00 PM	LINEBARGER COLLECTIONS
173601	1	\$	367.90	07/03/2005 12:54 AM	LINEBARGER COLLECTIONS
171972	1	\$	250.90	07/03/2005 3:10 PM	LINEBARGER COLLECTIONS
171972	2	\$	289.90	07/03/2005 3:10 PM	LINEBARGER COLLECTIONS
171973	1	\$	488.80	07/03/2005 3:10 PM	LINEBARGER COLLECTIONS
168085	1	\$	302.90	07/03/2005 4:30 PM	LINEBARGER COLLECTIONS
168085	2	\$	482.30	07/03/2005 4:30 PM	LINEBARGER COLLECTIONS
172105	1	\$	572.00	07/04/2005 6:48 AM	LINEBARGER COLLECTIONS
172105	2	\$	586.30	07/04/2005 6:48 AM	LINEBARGER COLLECTIONS
172822	1	\$	445.90	07/04/2005 8:00 PM	LINEBARGER COLLECTIONS
173430	1	\$	619.80	07/06/2005 4:03 PM	LINEBARGER COLLECTIONS
173349	2	\$	192.00	07/10/2005 1:55 AM	EXTENSION OF TIME TO PAY
173602	1	\$	208.00	07/10/2005 1:55 AM	EXTENSION OF TIME TO PAY
172162	1	\$	328.90	07/10/2005 6:14 AM	LINEBARGER COLLECTIONS
170863	1	\$	280.00	07/10/2005 8:45 AM	WARRANT ISSUED
172822V	1	\$	456.30	07/14/2005 5:00 PM	LINEBARGER COLLECTIONS
172773	1	\$	319.80	07/15/2005 1:52 AM	LINEBARGER COLLECTIONS
172773	2	\$	521.30	07/15/2005 1:52 AM	LINEBARGER COLLECTIONS
173611	1	\$	387.40	07/15/2005 6:30 AM	LINEBARGER COLLECTIONS
173396	1	\$	380.90	07/17/2005 10:40 AM	LINEBARGER COLLECTIONS
172169	2	\$	366.30	07/18/2005 2:51 AM	LINEBARGER COLLECTIONS
172173	1	\$	400.40	07/18/2005 3:20 AM	LINEBARGER COLLECTIONS
172105V	1	\$	352.30	07/18/2005 5:00 PM	LINEBARGER COLLECTIONS
173527	1	\$	257.40	07/19/2005 1:48 AM	LINEBARGER COLLECTIONS

169771	2	\$	364.00	07/22/2005 4:36 PM	LINEBARGER COLLECTIONS
172394	1	\$	250.90	07/23/2005 6:35 AM	LINEBARGER COLLECTIONS
172394	2	\$	250.90	07/23/2005 6:35 AM	LINEBARGER COLLECTIONS
172395	1	\$	270.40	07/23/2005 6:35 AM	LINEBARGER COLLECTIONS
172395	2	\$	449.80	07/23/2005 6:35 AM	LINEBARGER COLLECTIONS
168565	1	\$	387.40	07/23/2005 7:59 PM	LINEBARGER COLLECTIONS
171876	2	\$	161.20	07/24/2005 11:45 AM	LINEBARGER COLLECTIONS
171877	1	\$	250.90	07/24/2005 11:45 AM	LINEBARGER COLLECTIONS
172107	2	\$	427.70	07/24/2005 5:49 PM	LINEBARGER COLLECTIONS
170870	2	\$	387.40	07/29/2005 11:30 AM	LINEBARGER COLLECTIONS
170870	1	\$	456.30	07/29/2005 11:30 AM	LINEBARGER COLLECTIONS
173817	1	\$	479.40	07/30/2005 12:37 AM	PAYMENT PLAN
174135	1	\$	258.00	07/30/2005 1:33 AM	LINEBARGER COLLECTIONS
174134	2	\$	779.30	07/30/2005 1:33 AM	LINEBARGER COLLECTIONS
174022	1	\$	43.00	07/30/2005 2:44 PM	EXTENSION OF TIME TO PAY
169513	1	\$	374.40	08/04/2005 12:23 AM	LINEBARGER COLLECTIONS
173429F	1	\$	210.60	08/04/2005 8:30 AM	LINEBARGER COLLECTIONS
172800	1	\$	611.00	08/04/2005 11:38 AM	LINEBARGER COLLECTIONS
172800	2	\$	625.30	08/04/2005 11:38 AM	LINEBARGER COLLECTIONS
173396V	1	\$	287.30	08/05/2005 5:00 PM	LINEBARGER COLLECTIONS
169225	1	\$	328.90	08/06/2005 2:20 PM	LINEBARGER COLLECTIONS
172107V	1	\$	391.30	08/07/2005 5:00 PM	LINEBARGER COLLECTIONS
174826	1	\$	205.40	08/10/2005 4:41 PM	LINEBARGER COLLECTIONS
174398	1	\$	328.90	08/14/2005 4:22 AM	LINEBARGER COLLECTIONS
174507	1	\$	387.40	08/15/2005 1:36 PM	LINEBARGER COLLECTIONS
172800V	1	\$	391.30	08/15/2005 5:00 PM	LINEBARGER COLLECTIONS
173740	1	\$	265.20	08/16/2005 4:14 AM	LINEBARGER COLLECTIONS
173740	2	\$	348.40	08/16/2005 4:14 AM	LINEBARGER COLLECTIONS
172883	2	\$	234.00	08/17/2005 2:20 PM	LINEBARGER COLLECTIONS
173585	1	\$	426.40	08/19/2005 2:20 AM	LINEBARGER COLLECTIONS
170870V	1	\$	352.30	08/19/2005 5:00 PM	LINEBARGER COLLECTIONS
174911	1	\$	270.40	08/20/2005 11:56 AM	LINEBARGER COLLECTIONS
174911	2	\$	270.40	08/20/2005 11:56 AM	LINEBARGER COLLECTIONS
20014696	1	\$	270.40	08/21/2005 2:08 AM	LINEBARGER COLLECTIONS
169528	1	\$	432.90	08/27/2005 3:46 AM	LINEBARGER COLLECTIONS
175388	2	\$	413.40	08/30/2005 3:49 AM	LINEBARGER COLLECTIONS
175388	1	\$	553.80	08/30/2005 3:49 AM	LINEBARGER COLLECTIONS
173740V	1	\$	313.30	08/31/2005 5:00 PM	LINEBARGER COLLECTIONS
175260	1	\$	399.10	09/02/2005 11:00 PM	LINEBARGER COLLECTIONS
175108	1	\$	464.10	09/04/2005 11:06 AM	LINEBARGER COLLECTIONS
173748	1	\$	162.00	09/04/2005 5:54 PM	EXTENSION OF TIME TO PAY
173749	1	\$	300.00	09/04/2005 5:54 PM	EXTENSION OF TIME TO PAY
173941	1	\$	243.10	09/05/2005 1:20 AM	LINEBARGER COLLECTIONS
173941	2	\$	340.60	09/05/2005 1:20 AM	LINEBARGER COLLECTIONS
20014825	1	\$	392.60	09/05/2005 11:39 AM	LINEBARGER COLLECTIONS
174190	1	\$	334.10	09/08/2005 12:29 AM	LINEBARGER COLLECTIONS
175454	1	\$	79.30	09/09/2005 1:27 AM	LINEBARGER COLLECTIONS

175454	2	\$	487.50	09/09/2005 1:27 AM	LINEBARGER COLLECTIONS
175459	2	\$	340.60	09/10/2005 12:34 AM	LINEBARGER COLLECTIONS
172704	2	\$	275.60	09/11/2005 11:20 AM	LINEBARGER COLLECTIONS
172704	1	\$	334.10	09/11/2005 11:20 AM	LINEBARGER COLLECTIONS
174525	1	\$	334.10	09/11/2005 11:39 AM	LINEBARGER COLLECTIONS
175312	1	\$	526.50	09/11/2005 12:03 PM	LINEBARGER COLLECTIONS
174995	1	\$	405.60	09/12/2005 5:57 PM	LINEBARGER COLLECTIONS
173540	1	\$	372.60	09/15/2005 6:26 AM	LINEBARGER COLLECTIONS
173527F	1	\$	353.60	09/15/2005 5:00 PM	LINEBARGER COLLECTIONS
175590	1	\$	254.70	09/16/2005 11:50 PM	LINEBARGER COLLECTIONS
175590	2	\$	569.00	09/16/2005 11:50 PM	LINEBARGER COLLECTIONS
174471	1	\$	106.60	09/17/2005 9:58 PM	LINEBARGER COLLECTIONS
174471	2	\$	425.10	09/17/2005 9:58 PM	LINEBARGER COLLECTIONS
175566	1	\$	256.10	09/18/2005 12:04 AM	LINEBARGER COLLECTIONS
175566	2	\$	275.60	09/18/2005 12:04 AM	LINEBARGER COLLECTIONS
175567	1	\$	455.00	09/18/2005 12:04 AM	LINEBARGER COLLECTIONS
174768	1	\$	256.10	09/18/2005 3:57 AM	LINEBARGER COLLECTIONS
174768	2	\$	295.10	09/18/2005 3:57 AM	LINEBARGER COLLECTIONS
175204	1	\$	304.20	10/01/2005 11:53 AM	LINEBARGER COLLECTIONS
175204	2	\$	487.50	10/01/2005 11:53 AM	LINEBARGER COLLECTIONS
175600	1	\$	373.10	10/02/2005 3:26 AM	LINEBARGER COLLECTIONS
175410	1	\$	200.20	10/04/2005 8:46 AM	LINEBARGER COLLECTIONS
175410	2	\$	526.50	10/04/2005 8:46 AM	LINEBARGER COLLECTIONS
174771	2	\$	308.10	10/06/2005 2:58 AM	LINEBARGER COLLECTIONS
174771	1	\$	357.50	10/06/2005 2:58 AM	LINEBARGER COLLECTIONS
175774	1	\$	334.10	10/07/2005 1:23 AM	LINEBARGER COLLECTIONS
176082	1	\$	404.30	10/09/2005 6:53 PM	LINEBARGER COLLECTIONS
176087	1	\$	298.00	10/12/2005 6:07 PM	EXTENSION OF TIME TO PAY
170394F	1	\$	321.10	10/13/2005 8:30 AM	LINEBARGER COLLECTIONS
176060	2	\$	100.00	10/14/2005 4:50 PM	PAYMENT PLAN
176063	1	\$	334.10	10/14/2005 11:50 PM	LINEBARGER COLLECTIONS
176062	1	\$	392.60	10/14/2005 11:52 PM	LINEBARGER COLLECTIONS
175992	2	\$	206.70	10/16/2005 12:06 AM	LINEBARGER COLLECTIONS
D370444	1	\$	310.70	10/17/2005 5:50 PM	LINEBARGER COLLECTIONS
172639F	1	\$	314.60	10/21/2005 8:30 AM	LINEBARGER COLLECTIONS
178153	2	\$	340.60	10/31/2005 2:00 PM	LINEBARGER COLLECTIONS
178153	1	\$	520.00	10/31/2005 2:00 PM	LINEBARGER COLLECTIONS
176785	1	\$	205.40	11/03/2005 7:00 PM	LINEBARGER COLLECTIONS
176785	2	\$	526.50	11/03/2005 7:00 PM	LINEBARGER COLLECTIONS
20014826	1	\$	392.60	11/07/2005 5:22 PM	LINEBARGER COLLECTIONS
176553	1	\$	334.10	11/10/2005 8:00 PM	LINEBARGER COLLECTIONS
178153V	1	\$	286.00	11/15/2005 5:00 PM	LINEBARGER COLLECTIONS
177430	1	\$	399.10	11/17/2005 6:37 PM	LINEBARGER COLLECTIONS
D370444V	1	\$	286.00	11/21/2005 5:00 PM	LINEBARGER COLLECTIONS
177611	1	\$	236.60	11/22/2005 1:28 AM	LINEBARGER COLLECTIONS
177611	2	\$	425.10	11/22/2005 1:28 AM	LINEBARGER COLLECTIONS
178108	1	\$	490.10	11/27/2005 1:55 PM	LINEBARGER COLLECTIONS

178034	1	\$	237.00	11/28/2005 9:30 PM	WARRANT ISSUED
178034	2	\$	375.00	11/28/2005 9:30 PM	WARRANT ISSUED
177232	2	\$	256.10	12/04/2005 2:05 AM	LINEBARGER COLLECTIONS
178682	1	\$	259.00	12/05/2005 1:00 PM	PAYMENT PLAN
177247	1	\$	163.80	12/10/2005 2:10 AM	LINEBARGER COLLECTIONS
178108V	1	\$	323.70	12/10/2005 5:00 PM	LINEBARGER COLLECTIONS
177232V	1	\$	362.70	12/15/2005 5:00 PM	LINEBARGER COLLECTIONS
178853	1	\$	445.90	12/15/2005 5:45 PM	LINEBARGER COLLECTIONS
178911	1	\$	280.80	12/23/2005 10:00 PM	LINEBARGER COLLECTIONS
177194	1	\$	469.30	12/27/2005 5:28 AM	LINEBARGER COLLECTIONS
177194	2	\$	469.30	12/27/2005 5:28 AM	LINEBARGER COLLECTIONS
D370859	1	\$	295.10	12/30/2005 12:49 PM	LINEBARGER COLLECTIONS
177445	1	\$	410.80	01/12/2006 4:18 PM	LINEBARGER COLLECTIONS
177669	1	\$	183.30	01/15/2006 1:30 PM	LINEBARGER COLLECTIONS
177670	1	\$	478.40	01/15/2006 1:30 PM	LINEBARGER COLLECTIONS
177669	2	\$	492.70	01/15/2006 1:30 PM	LINEBARGER COLLECTIONS
D873391	1	\$	438.80	01/19/2006 4:05 PM	LINEBARGER COLLECTIONS
D873391	2	\$	676.70	01/19/2006 4:05 PM	LINEBARGER COLLECTIONS
179613	1	\$	345.80	01/25/2006 12:10 PM	LINEBARGER COLLECTIONS
179613	2	\$	525.20	01/25/2006 12:10 PM	LINEBARGER COLLECTIONS
D370859V	1	\$	330.20	02/01/2006 5:00 PM	LINEBARGER COLLECTIONS
179381	1	\$	333.80	02/10/2006 2:50 AM	LINEBARGER COLLECTIONS
179381	2	\$	574.20	02/10/2006 2:50 AM	LINEBARGER COLLECTIONS
176568	1	\$	261.30	02/10/2006 5:00 PM	LINEBARGER COLLECTIONS
176568	2	\$	332.80	02/10/2006 5:00 PM	LINEBARGER COLLECTIONS
176569	1	\$	531.70	02/10/2006 5:00 PM	LINEBARGER COLLECTIONS
177225	1	\$	231.00	02/14/2006 9:31 PM	WARRANT ISSUED
179613V	1	\$	291.20	02/15/2006 5:00 PM	LINEBARGER COLLECTIONS
179823	2	\$	315.90	02/17/2006 4:50 AM	LINEBARGER COLLECTIONS
180005	2	\$	170.00	02/17/2006 6:20 AM	WARRANT ISSUED
176810	1	\$	118.30	02/17/2006 9:20 AM	LINEBARGER COLLECTIONS
176811	1	\$	417.30	02/17/2006 9:20 AM	LINEBARGER COLLECTIONS
176810	2	\$	543.40	02/17/2006 9:20 AM	LINEBARGER COLLECTIONS
180235	1	\$	276.90	02/18/2006 3:50 PM	LINEBARGER COLLECTIONS
180235	2	\$	557.70	02/18/2006 3:50 PM	LINEBARGER COLLECTIONS
180246	1	\$	331.50	02/20/2006 8:37 PM	LINEBARGER COLLECTIONS
180246	2	\$	365.30	02/20/2006 8:37 PM	LINEBARGER COLLECTIONS
180250	1	\$	166.00	02/21/2006 4:40 PM	EXTENSION OF TIME TO PAY
176811V	1	\$	323.70	02/27/2006 5:00 AM	LINEBARGER COLLECTIONS
176810V	1	\$	323.70	02/27/2006 5:00 PM	LINEBARGER COLLECTIONS
176752	2	\$	428.30	03/01/2006 1:18 AM	LINEBARGER COLLECTIONS
176752	1	\$	607.70	03/01/2006 1:18 AM	LINEBARGER COLLECTIONS
178208V	1	\$	155.60	03/01/2006 5:00 AM	LINEBARGER COLLECTIONS
179388	1	\$	321.00	03/03/2006 12:57 AM	PAYMENT PLAN
180246V	1	\$	330.20	03/10/2006 5:00 PM	LINEBARGER COLLECTIONS
179381V	1	\$	340.20	03/10/2006 5:00 PM	LINEBARGER COLLECTIONS
D872854V	1	\$	455.00	03/13/2006 5:00 PM	LINEBARGER COLLECTIONS

180927	1	\$	183.30	03/14/2006 8:26 AM	LINEBARGER COLLECTIONS
180927	2	\$	492.70	03/14/2006 8:26 AM	LINEBARGER COLLECTIONS
176752V	1	\$	373.70	03/17/2006 5:00 PM	LINEBARGER COLLECTIONS
180363	1	\$	176.80	03/18/2006 3:00 PM	LINEBARGER COLLECTIONS
180363	2	\$	635.70	03/18/2006 3:00 PM	LINEBARGER COLLECTIONS
177367	2	\$	300.30	03/20/2006 9:30 PM	LINEBARGER COLLECTIONS
177367	1	\$	517.40	03/20/2006 9:30 PM	LINEBARGER COLLECTIONS
180856	1	\$	364.00	03/31/2006 2:45 PM	LINEBARGER COLLECTIONS
181205	2	\$	228.80	04/01/2006 4:25 PM	LINEBARGER COLLECTIONS
180363V	1	\$	401.70	04/03/2006 5:00 PM	LINEBARGER COLLECTIONS
177073	2	\$	397.80	04/04/2006 1:43 PM	LINEBARGER COLLECTIONS
177073	1	\$	401.70	04/04/2006 1:43 PM	LINEBARGER COLLECTIONS
180054	1	\$	448.00	04/05/2006 5:31 PM	PAYMENT PLAN
181283	1	\$	248.30	04/07/2006 2:39 AM	LINEBARGER COLLECTIONS
181283	2	\$	557.70	04/07/2006 2:39 AM	LINEBARGER COLLECTIONS
178402	1	\$	436.80	04/07/2006 8:27 AM	LINEBARGER COLLECTIONS
179243	2	\$	152.00	04/09/2006 7:34 PM	PAYMENT PLAN
180825	1	\$	339.30	04/14/2006 5:24 PM	LINEBARGER COLLECTIONS
179356	1	\$	436.80	04/15/2006 12:28 AM	LINEBARGER COLLECTIONS
179356	2	\$	635.70	04/15/2006 12:28 AM	LINEBARGER COLLECTIONS
179357	1	\$	397.80	04/15/2006 12:34 PM	LINEBARGER COLLECTIONS
181454	1	\$	389.30	04/17/2006 8:25 PM	LINEBARGER COLLECTIONS
180827	1	\$	215.80	04/18/2006 4:40 PM	LINEBARGER COLLECTIONS
180826	2	\$	319.80	04/18/2006 4:40 PM	LINEBARGER COLLECTIONS
180826	1	\$	378.30	04/18/2006 4:40 PM	LINEBARGER COLLECTIONS
20014947	1	\$	396.50	04/19/2006 7:45 PM	LINEBARGER COLLECTIONS
181283V	1	\$	323.70	04/21/2006 5:00 PM	LINEBARGER COLLECTIONS
180911	1	\$	378.30	04/26/2006 9:08 PM	LINEBARGER COLLECTIONS
181425	1	\$	431.60	04/30/2006 11:21 AM	LINEBARGER COLLECTIONS
179356V	1	\$	362.70	04/30/2006 5:00 PM	LINEBARGER COLLECTIONS
176906	2	\$	311.30	05/04/2006 1:24 AM	LINEBARGER COLLECTIONS
176906	1	\$	330.80	05/04/2006 1:24 AM	LINEBARGER COLLECTIONS
176907	1	\$	460.20	05/04/2006 1:24 AM	LINEBARGER COLLECTIONS
177430F	1	\$	287.30	05/05/2006 8:30 AM	LINEBARGER COLLECTIONS
179988	1	\$	280.80	05/05/2006 8:18 PM	LINEBARGER COLLECTIONS
179987	1	\$	445.90	05/05/2006 8:18 PM	LINEBARGER COLLECTIONS
179987	2	\$	445.90	05/05/2006 8:18 PM	LINEBARGER COLLECTIONS
179988	2	\$	715.00	05/05/2006 8:18 PM	LINEBARGER COLLECTIONS
116163	1	\$	404.30	05/07/2006 11:10 AM	LINEBARGER COLLECTIONS
181463	1	\$	378.30	05/11/2006 9:57 PM	LINEBARGER COLLECTIONS
180743	2	\$	176.10	05/12/2006 8:16 AM	LINEBARGER COLLECTIONS
181620	1	\$	397.80	05/12/2006 7:44 PM	LINEBARGER COLLECTIONS
179372	1	\$	378.30	05/13/2006 3:12 AM	LINEBARGER COLLECTIONS
D134864	2	\$	163.00	05/17/2006 8:45 AM	WARRANT ISSUED
181832	1	\$	210.80	05/21/2006 1:15 AM	LINEBARGER COLLECTIONS
181832	2	\$	590.20	05/21/2006 1:15 AM	LINEBARGER COLLECTIONS
182220	1	\$	398.40	05/23/2006 12:51 PM	LINEBARGER COLLECTIONS

181835	1	\$	352.30	05/24/2006 2:30 AM	LINEBARGER COLLECTIONS
181824	2	\$	266.50	05/24/2006 11:30 AM	LINEBARGER COLLECTIONS
181823	2	\$	432.90	05/24/2006 11:30 AM	LINEBARGER COLLECTIONS
181530	2	\$	223.60	05/25/2006 6:55 PM	LINEBARGER COLLECTIONS
181530	1	\$	352.30	05/25/2006 6:55 PM	LINEBARGER COLLECTIONS
182454	2	\$	398.40	05/25/2006 8:30 PM	EXTENSION OF TIME TO PAY
182409	1	\$	315.90	05/27/2006 6:08 PM	LINEBARGER COLLECTIONS
182409	2	\$	393.90	05/27/2006 6:08 PM	LINEBARGER COLLECTIONS
182507	1	\$	231.00	05/28/2006 7:00 PM	EXTENSION OF TIME TO PAY
182556	1	\$	417.30	05/29/2006 9:54 PM	LINEBARGER COLLECTIONS
182556	2	\$	596.70	05/29/2006 9:54 PM	LINEBARGER COLLECTIONS
182313	1	\$	313.30	05/30/2006 11:44 AM	LINEBARGER COLLECTIONS
D625066	2	\$	269.10	05/31/2006 2:00 AM	LINEBARGER COLLECTIONS
D625067	1	\$	469.30	05/31/2006 2:00 AM	LINEBARGER COLLECTIONS
D625067	2	\$	531.70	05/31/2006 2:00 AM	LINEBARGER COLLECTIONS
116163V	1	\$	291.20	06/01/2006 5:00 PM	LINEBARGER COLLECTIONS
182727	1	\$	153.40	06/03/2006 4:36 PM	LINEBARGER COLLECTIONS
182727	2	\$	313.30	06/03/2006 4:36 PM	LINEBARGER COLLECTIONS
182728	1	\$	492.70	06/03/2006 4:36 PM	LINEBARGER COLLECTIONS
182596	1	\$	542.70	06/04/2006 3:55 PM	LINEBARGER COLLECTIONS
182884	1	\$	417.90	06/07/2006 1:35 AM	LINEBARGER COLLECTIONS
183032	1	\$	345.80	06/07/2006 2:51 PM	LINEBARGER COLLECTIONS
183032	2	\$	525.20	06/07/2006 2:51 PM	LINEBARGER COLLECTIONS
182220V	1	\$	373.70	06/07/2006 5:00 PM	LINEBARGER COLLECTIONS
D625207	1	\$	497.80	06/09/2006 10:55 AM	LINEBARGER COLLECTIONS
D625208	1	\$	565.40	06/09/2006 10:55 AM	LINEBARGER COLLECTIONS
D625207	2	\$	696.70	06/09/2006 10:55 AM	LINEBARGER COLLECTIONS
183210	1	\$	354.90	06/10/2006 4:10 PM	LINEBARGER COLLECTIONS
183210	2	\$	365.30	06/10/2006 4:10 PM	LINEBARGER COLLECTIONS
182507V	1	\$	204.00	06/10/2006 5:00 PM	EXTENSION OF TIME TO PAY
182235	1	\$	267.80	06/12/2006 12:30 AM	LINEBARGER COLLECTIONS
181993	2	\$	199.00	06/12/2006 5:35 PM	LINEBARGER COLLECTIONS
183329	2	\$	417.30	06/14/2006 6:05 PM	LINEBARGER COLLECTIONS
183329	1	\$	582.40	06/14/2006 6:05 PM	LINEBARGER COLLECTIONS
182454V	1	\$	373.70	06/15/2006 5:00 PM	EXTENSION OF TIME TO PAY
183046	2	\$	335.50	06/16/2006 7:54 AM	LINEBARGER COLLECTIONS
183453	2	\$	365.30	06/17/2006 2:45 PM	LINEBARGER COLLECTIONS
183454	1	\$	626.50	06/17/2006 2:45 PM	LINEBARGER COLLECTIONS
183087	1	\$	155.00	06/19/2006 11:04 PM	LINEBARGER COLLECTIONS
182245	1	\$	371.80	06/20/2006 4:27 AM	LINEBARGER COLLECTIONS
183577	1	\$	712.40	06/21/2006 1:37 PM	LINEBARGER COLLECTIONS
183576	2	\$	547.30	06/21/2006 1:57 PM	LINEBARGER COLLECTIONS
183576	1	\$	726.70	06/21/2006 1:57 PM	LINEBARGER COLLECTIONS
180307F	1	\$	96.20	06/22/2006 8:30 AM	LINEBARGER COLLECTIONS
182543	1	\$	401.70	06/23/2006 6:18 PM	LINEBARGER COLLECTIONS
183210V	1	\$	330.20	06/25/2006 5:00 PM	LINEBARGER COLLECTIONS
183345	2	\$	271.70	06/25/2006 5:35 PM	LINEBARGER COLLECTIONS

183032V	1	\$	291.20	06/27/2006 5:00 PM	LINEBARGER COLLECTIONS
182884V	2	\$	373.70	06/27/2006 5:00 PM	LINEBARGER COLLECTIONS
183729	1	\$	181.00	06/27/2006 6:00 PM	PAYMENT PLAN
183630	1	\$	296.00	06/30/2006 9:24 AM	LINEBARGER COLLECTIONS
183630	2	\$	434.00	06/30/2006 9:24 AM	LINEBARGER COLLECTIONS
179505	1	\$	305.50	07/01/2006 11:05 AM	LINEBARGER COLLECTIONS
183329V	1	\$	362.70	07/01/2006 5:00 PM	LINEBARGER COLLECTIONS
183576V	1	\$	492.70	07/05/2006 5:00 PM	LINEBARGER COLLECTIONS
183577V	1	\$	492.70	07/05/2006 5:00 PM	LINEBARGER COLLECTIONS
183371	2	\$	423.80	07/05/2006 9:28 PM	LINEBARGER COLLECTIONS
183371	1	\$	494.00	07/05/2006 9:28 PM	LINEBARGER COLLECTIONS
183454V	1	\$	462.70	07/06/2006 5:00 PM	LINEBARGER COLLECTIONS
D625207V	1	\$	462.70	07/07/2006 5:00 PM	LINEBARGER COLLECTIONS
D625208V	1	\$	462.70	07/07/2006 5:00 PM	LINEBARGER COLLECTIONS
D625628	1	\$	387.40	07/09/2006 6:50 PM	LINEBARGER COLLECTIONS
D626735	1	\$	175.90	07/14/2006 2:55 PM	PAYMENT PLAN
D626735	2	\$	386.30	07/14/2006 2:55 PM	PAYMENT PLAN
D626736	2	\$	405.80	07/14/2006 2:55 PM	PAYMENT PLAN
D626736	1	\$	585.20	07/14/2006 2:55 PM	PAYMENT PLAN
183512	2	\$	378.30	07/15/2006 1:00 PM	LINEBARGER COLLECTIONS
183512	1	\$	452.40	07/15/2006 1:00 PM	LINEBARGER COLLECTIONS
20015004	1	\$	275.00	07/17/2006 12:00 AM	LINEBARGER COLLECTIONS
625935	2	\$	461.50	07/19/2006 9:21 PM	LINEBARGER COLLECTIONS
179505V	1	\$	401.70	07/20/2006 5:00 PM	LINEBARGER COLLECTIONS
D621023	1	\$	447.80	07/25/2006 5:50 PM	LINEBARGER COLLECTIONS
184259	1	\$	477.80	07/30/2006 6:30 PM	LINEBARGER COLLECTIONS
183522	2	\$	557.70	08/01/2006 10:54 AM	LINEBARGER COLLECTIONS
184286	1	\$	367.30	08/05/2006 2:30 PM	LINEBARGER COLLECTIONS
184286	2	\$	676.70	08/05/2006 2:30 PM	LINEBARGER COLLECTIONS
184108V	1	\$	201.30	08/08/2006 5:00 PM	LINEBARGER COLLECTIONS
181742	1	\$	289.90	08/10/2006 8:10 AM	LINEBARGER COLLECTIONS
181742	2	\$	596.70	08/10/2006 8:10 AM	LINEBARGER COLLECTIONS
D626735V	1	\$	351.20	08/11/2006 5:00 PM	PAYMENT PLAN
D626735V	2	\$	351.20	08/11/2006 5:00 PM	PAYMENT PLAN
178619	1	\$	462.00	08/12/2006 1:05 PM	LINEBARGER COLLECTIONS
178619	2	\$	619.00	08/12/2006 1:05 PM	LINEBARGER COLLECTIONS
184042	1	\$	256.10	08/13/2006 3:49 PM	LINEBARGER COLLECTIONS
184042	2	\$	384.80	08/13/2006 3:49 PM	LINEBARGER COLLECTIONS
184894	1	\$	314.60	08/19/2006 5:56 PM	LINEBARGER COLLECTIONS
184894	2	\$	531.70	08/19/2006 5:56 PM	LINEBARGER COLLECTIONS
D626529	1	\$	248.00	08/19/2006 7:30 PM	PAYMENT PLAN
D626529	2	\$	256.00	08/19/2006 7:30 PM	PAYMENT PLAN
185008	1	\$	446.50	08/20/2006 5:29 PM	LINEBARGER COLLECTIONS
181742V	1	\$	362.70	08/22/2006 5:00 PM	LINEBARGER COLLECTIONS
185377	1	\$	387.40	08/22/2006 7:46 PM	LINEBARGER COLLECTIONS
185156	2	\$	531.70	08/23/2006 4:15 PM	LINEBARGER COLLECTIONS
185075	2	\$	629.20	08/25/2006 9:54 PM	LINEBARGER COLLECTIONS

184829	1	\$	389.30	08/26/2006 12:20 PM	LINEBARGER COLLECTIONS
D621023V	1	\$	412.70	08/28/2006 5:00 PM	LINEBARGER COLLECTIONS
185392	1	\$	319.80	09/01/2006 5:00 PM	LINEBARGER COLLECTIONS
185391	1	\$	378.30	09/01/2006 5:00 PM	LINEBARGER COLLECTIONS
178619V	1	\$	531.70	09/01/2006 5:00 PM	LINEBARGER COLLECTIONS
185391	2	\$	557.70	09/01/2006 5:00 PM	LINEBARGER COLLECTIONS
185491	2	\$	518.70	09/02/2006 4:00 AM	LINEBARGER COLLECTIONS
184918	1	\$	503.10	09/03/2006 1:55 PM	LINEBARGER COLLECTIONS
185532	2	\$	293.80	09/08/2006 3:06 AM	LINEBARGER COLLECTIONS
185532	1	\$	332.80	09/08/2006 3:06 AM	LINEBARGER COLLECTIONS
185533	2	\$	352.30	09/08/2006 3:06 AM	LINEBARGER COLLECTIONS
185533	1	\$	531.70	09/08/2006 3:06 AM	LINEBARGER COLLECTIONS
185366	1	\$	364.00	09/08/2006 9:28 AM	LINEBARGER COLLECTIONS
185491V	1	\$	323.70	09/12/2006 5:00 PM	LINEBARGER COLLECTIONS
184042V	1	\$	388.70	09/13/2006 5:00 PM	LINEBARGER COLLECTIONS
185765	1	\$	338.00	09/14/2006 6:21 AM	LINEBARGER COLLECTIONS
184341	1	\$	441.30	09/15/2006 1:12 AM	LINEBARGER COLLECTIONS
184342	1	\$	454.30	09/15/2006 1:26 AM	LINEBARGER COLLECTIONS
184342	2	\$	653.20	09/15/2006 1:26 AM	LINEBARGER COLLECTIONS
185043V	1	\$	306.70	09/15/2006 5:00 PM	LINEBARGER COLLECTIONS
D134912F	1	\$	326.30	09/18/2006 3:00 PM	LINEBARGER COLLECTIONS
185391V	1	\$	323.70	09/20/2006 5:00 PM	LINEBARGER COLLECTIONS
186226	1	\$	222.30	09/20/2006 7:30 PM	LINEBARGER COLLECTIONS
186227	1	\$	313.30	09/20/2006 7:30 PM	LINEBARGER COLLECTIONS
186226	2	\$	478.40	09/20/2006 7:30 PM	LINEBARGER COLLECTIONS
186227	2	\$	492.70	09/20/2006 7:30 PM	LINEBARGER COLLECTIONS
183574	1	\$	313.30	09/25/2006 12:59 PM	LINEBARGER COLLECTIONS
183575	1	\$	478.40	09/25/2006 12:59 PM	LINEBARGER COLLECTIONS
183574	2	\$	492.70	09/25/2006 12:59 PM	LINEBARGER COLLECTIONS
183512F	1	\$	358.80	09/26/2006 8:30 AM	LINEBARGER COLLECTIONS
186277	1	\$	177.00	09/27/2006 10:35 AM	PAYMENT PLAN
185958	2	\$	358.80	09/27/2006 12:25 PM	LINEBARGER COLLECTIONS
185958	1	\$	378.30	09/27/2006 12:25 PM	LINEBARGER COLLECTIONS
185655	1	\$	166.00	09/27/2006 4:18 PM	SHOW CAUSE HEARING
184341V	1	\$	419.20	09/29/2006 5:00 PM	LINEBARGER COLLECTIONS
D621496	2	\$	492.70	09/29/2006 5:45 PM	LINEBARGER COLLECTIONS
185366V	1	\$	362.70	10/01/2006 5:00 PM	LINEBARGER COLLECTIONS
181226V	2	\$	120.90	10/04/2006 5:00 PM	LINEBARGER COLLECTIONS
188001	1	\$	517.40	10/06/2006 12:17 PM	LINEBARGER COLLECTIONS
188001	2	\$	531.70	10/06/2006 12:17 PM	LINEBARGER COLLECTIONS
187556	1	\$	469.30	10/07/2006 4:44 PM	LINEBARGER COLLECTIONS
187556	2	\$	531.70	10/07/2006 4:44 PM	LINEBARGER COLLECTIONS
187514	2	\$	581.10	10/08/2006 10:59 PM	LINEBARGER COLLECTIONS
187515	1	\$	456.30	10/08/2006 11:00 PM	LINEBARGER COLLECTIONS
187847	1	\$	540.00	10/09/2006 3:14 PM	LINEBARGER COLLECTIONS
188580	1	\$	178.10	10/11/2006 11:45 AM	LINEBARGER COLLECTIONS
188580	2	\$	539.80	10/11/2006 11:45 AM	LINEBARGER COLLECTIONS

187938	1	\$	517.40	10/16/2006 3:00 PM	LINEBARGER COLLECTIONS
187938	2	\$	531.70	10/16/2006 3:00 PM	LINEBARGER COLLECTIONS
187081	1	\$	642.60	10/17/2006 7:35 PM	LINEBARGER COLLECTIONS
188461	2	\$	378.30	10/21/2006 1:08 AM	LINEBARGER COLLECTIONS
187285	1	\$	501.80	10/22/2006 3:42 AM	LINEBARGER COLLECTIONS
187273	2	\$	287.30	10/28/2006 4:28 AM	LINEBARGER COLLECTIONS
187273	1	\$	293.80	10/28/2006 4:28 AM	LINEBARGER COLLECTIONS
187272	1	\$	326.30	10/28/2006 4:28 AM	LINEBARGER COLLECTIONS
187272	2	\$	525.20	10/28/2006 4:28 AM	LINEBARGER COLLECTIONS
187949	1	\$	376.30	10/30/2006 6:20 PM	LINEBARGER COLLECTIONS
187949	2	\$	575.20	10/30/2006 6:20 PM	LINEBARGER COLLECTIONS
188828	1	\$	271.00	11/06/2006 7:20 PM	LINEBARGER COLLECTIONS
187969	1	\$	339.30	11/11/2006 12:20 AM	LINEBARGER COLLECTIONS
178435	1	\$	378.30	11/14/2006 8:05 AM	LINEBARGER COLLECTIONS
178435	2	\$	557.70	11/14/2006 8:05 AM	LINEBARGER COLLECTIONS
187949V	1	\$	341.20	11/14/2006 5:00 PM	LINEBARGER COLLECTIONS
189023	1	\$	257.40	11/18/2006 11:11 PM	LINEBARGER COLLECTIONS
187978	1	\$	378.30	11/22/2006 4:33 AM	LINEBARGER COLLECTIONS
187591	2	\$	131.70	11/25/2006 4:10 PM	EXTENSION OF TIME TO PAY
187592	2	\$	191.10	11/25/2006 5:20 PM	LINEBARGER COLLECTIONS
178435V	1	\$	323.70	11/30/2006 5:00 PM	LINEBARGER COLLECTIONS
189485	1	\$	345.80	12/03/2006 4:14 PM	LINEBARGER COLLECTIONS
189487	1	\$	393.90	12/03/2006 4:14 PM	LINEBARGER COLLECTIONS
189485	2	\$	525.20	12/03/2006 4:14 PM	LINEBARGER COLLECTIONS
189305	2	\$	539.50	12/03/2006 6:54 PM	LINEBARGER COLLECTIONS
189203	1	\$	287.30	12/04/2006 4:00 AM	LINEBARGER COLLECTIONS
189203	2	\$	352.30	12/04/2006 4:00 AM	LINEBARGER COLLECTIONS
20015179	1	\$	431.60	12/05/2006 12:00 AM	LINEBARGER COLLECTIONS
1215	2	\$	174.50	12/06/2006 6:00 PM	SHOW CAUSE HEARING
1215	1	\$	187.00	12/06/2006 6:00 PM	SHOW CAUSE HEARING
188973	1	\$	384.80	12/08/2006 3:11 PM	LINEBARGER COLLECTIONS
188973	2	\$	566.80	12/08/2006 3:11 PM	LINEBARGER COLLECTIONS
189278	1	\$	218.40	12/11/2006 1:45 PM	LINEBARGER COLLECTIONS
189278	2	\$	492.70	12/11/2006 1:45 PM	LINEBARGER COLLECTIONS
187978V	1	\$	323.70	12/15/2006 5:00 PM	LINEBARGER COLLECTIONS
189533	2	\$	391.30	12/15/2006 10:39 PM	LINEBARGER COLLECTIONS
189534	2	\$	469.30	12/15/2006 10:39 PM	LINEBARGER COLLECTIONS
189533	1	\$	517.40	12/15/2006 10:39 PM	LINEBARGER COLLECTIONS
189534	1	\$	531.70	12/15/2006 10:39 PM	LINEBARGER COLLECTIONS
189538	2	\$	252.20	12/16/2006 5:28 PM	LINEBARGER COLLECTIONS
189538	1	\$	313.30	12/16/2006 5:28 PM	LINEBARGER COLLECTIONS
189537	2	\$	399.10	12/16/2006 5:28 PM	LINEBARGER COLLECTIONS
189283	1	\$	417.80	12/19/2006 9:55 AM	LINEBARGER COLLECTIONS
189485V	1	\$	291.20	12/19/2006 5:00 PM	LINEBARGER COLLECTIONS
189487V	1	\$	291.20	12/19/2006 5:00 PM	LINEBARGER COLLECTIONS
189305V	1	\$	362.70	12/19/2006 5:00 PM	LINEBARGER COLLECTIONS
190029	1	\$	705.40	12/21/2006 7:30 AM	LINEBARGER COLLECTIONS

188973V	1	\$	291.20	12/28/2006 5:00 PM	LINEBARGER COLLECTIONS
190108	1	\$	646.70	12/31/2006 6:15 AM	LINEBARGER COLLECTIONS
			\$ 574,886.80		

**CITY COMMISSION REGULAR MTG**

**(6) (f)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-27, authorizing the aerial spraying for mosquitoes funded by the County's Mosquito Control Program. (Public Works)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 19-027**

**A RESOLUTION APPROVING THE AERIAL SPRAYING OVER THE TERRITORY OF THE CITY OF TEXAS CITY, TEXAS, FOR THE ABATEMENT OF MOSQUITOES BY THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the Galveston County Mosquito Control District is responsible for the operation of the county-wide Mosquito Control Program; and

**WHEREAS**, the Federal Aviation Administration has indicated that governmental approval is necessary to provide aerial spraying services over the territories of general-purpose governments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission hereby approves the aerial spraying over its territory for the abatement of mosquitoes, provided such spraying is conducted within the regulations and constraints of the Federal Aviation Administration, The Environmental Protection Agency, and other authoritative federal and state agencies.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

**(6) (g)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-028, suspending the May 27, 2019, effective date of the proposal by CenterPoint Energy Resources Corp. to implement interim grip rate adjustments for gas utility investment. (Management Services)

**BACKGROUND**

CenterPoint Gas has made an Interim Rate Adjustment or “GRIP” filings with the cities in their Houston and Texas Coast divisions. For cities in the Houston Division, the Company is seeking recovery of \$99,461,495 in invested capital. Last year the increase was \$112,238,512. The current filing will increase rates to residential customers by \$.58 per month. This will increase the current residential customer charge from \$15.93 to \$16.51 per month. The increase is currently scheduled to go into effect on May 27. Under the GRIP statute cities may not challenge the Company’s request. The only action Texas City may take is to suspend the effective date of the rate increase by 45 days. The attached resolution in effect requests the delay.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 19-028**

**A RESOLUTION BY THE CITY OF TEXAS CITY, TEXAS SUSPENDING THE MAY 27, 2019 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – TEXAS COAST DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2018 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the City of Texas City, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas–Texas Coast Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

**WHEREAS**, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) in March 2019, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 27, 2019; and

**WHEREAS**, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** The May 27, 2019, effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

**SECTION 2:** A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at CenterPoint–Texas Coast Division, 1111 Louisiana Street, Houston, Texas 77002-5231 and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

**(6) (h)**

**Meeting Date:** 04/17/2019

Bid # 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station # 3

**Submitted For:** Mike McKinley, Public Works      **Submitted By:** Mike McKinley, Public Works

**Department:** Public Works

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**Information**

**ACTION REQUEST (Brief Summary)**

Approve and award bid # 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station # 3, to Pyramid Waterproofing for the total amount \$238,292.40.

**BACKGROUND**

On March 28, 2019, a total of 6 bids were received, opened and read aloud.

A bid tabulation and letter of recommendation are attached for your review.

**ANALYSIS**

It is the recommendation of the Public Works Department and the Fire Department to award the contract for Bid # 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station # 3, to Pyramid Waterproofing Inc., in Houston Texas, for the total bid amount of \$238,292.40 and that the Mayor be authorized to execute a contract on behalf of the City Commission. It is further recommended that the Mayor be authorized to approve change orders, not to exceed 25% of the total contract price, without taking the matter before the City Commission.

Thank you.

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Exhibit A

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**RESOLUTION NO. 19-029**

**A RESOLUTION AWARDING BID NO. 2019-365 TO PYRAMID WATERPROOFING, INC. FOR ROOF REPLACEMENT AND EXTERIOR WALL REPAIR FOR FIRE STATION #3; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, on March 28, 2019, bid packets were received and opened for Bid No. 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station #3; and

**WHEREAS**, it is the recommendation of the Public Works Department and Fire Department to award Bid No. 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station #3 to Pyramid Waterproofing, Inc., Houston, Texas, for \$238,292.40.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission awards Bid No. 2019-365 Roof Replacement and Exterior Wall Repair for Fire Station #3 to Pyramid Waterproofing, Inc.

**SECTION 2:** That the Mayor is hereby authorized to enter into a contract with for the unit prices bid attached hereto as **Exhibit "A"** and to approve change orders not to exceed 25.0% of the total contract without taking the matter before the City Commission.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney



211 HIGHLAND CROSS ROAD • SUITE 220 • HOUSTON, TEXAS 77073  
PHONE: (281) 209-1724 • FAX: (281) 209-2724 • TOLL FREE (800) 966-6088

April 1, 2019

Mr. Tommy Maris  
Project Administrator  
City of Texas City  
301 6th Street North; 1st Floor  
Texas City, Texas 77592-2608

Re: Bid Review: Roof Replacement Project  
Fire Station No. 3  
PCI Project No. 11441.17

Dear Mr. Maris

On Thursday, March 28, 2019, a total of six bids were submitted by prospective contractors for the referenced project. The bids were opened and read aloud and recorded by PCI representative, at 2:00 p.m. on the noted date. A tabulation of the bids is attached.

Based on the bid tabulation, Pyramid Waterproofing (Pyramid) was the low bidder with a submitted Base Bid of \$185,000.00 and Alternate Bid of \$48,620 with a total bid of \$233,620 including costs for Performance & Payment bonds (\$4,672.40), the total bid was \$238,292.40. PCI reviewed the bids and supplemental information submitted by each bidder for evaluation purposes. PCI has successfully completed numerous roofing and restoration projects with Pyramid over the past years. In addition, the unit prices and timeframe submitted on their bid appear to be commensurate for the respective item.

Based on our evaluation of the subject qualifications and information submitted, Pyramid is considered to be the "preferred" and most responsive bidder for this project. PCI recommends selecting Pyramid for the specified work including selecting Performance and Payment Bonds for a total Contract Amount of \$238,292.40. If you have any questions, or if we can be of further service, please contact me.

Sincerely,

PRICE CONSULTING, INC.

A handwritten signature in black ink, appearing to read 'Karl A. Schaack', with a horizontal line extending to the right.

Karl A. Schaack, P.E., RRC  
President

cc: M. McKinley – Texas City

# BID TABULATION FORM

**CITY OF TEXAS CITY  
FIRE STATION NO. 3  
TEXAS CITY, TEXAS  
PCI PROJECT NO.  
11441.17**

<b>PYRAMID</b>	<b>JR JONES</b>	<b>R.B. HASH</b>	<b>F.W. WALTON</b>
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<b>BASE BID</b>	\$185,000.00	\$212,275.00	\$230,727.00	\$231,777.00
<b>ALTERNATE BID</b>	\$48,620.00	\$42,222.00	\$48,253.00	\$70,300.00
<b>TOTAL BID (BASE + ALT BID)</b>	\$233,620.00	\$254,497.00	\$278,980.00	\$302,077.00
<b>P&amp;P BOND - BASE BID</b>	\$3,700.00	\$6,368.24	\$4,615.00	\$5,800.00
<b>P&amp;P BOND - BASE BID + ALT BID</b>	\$4,672.40	\$7,634.91	\$5,580.00	\$6,200.00

<b>UNIT PRICES</b>				
CRACK REPAIR	\$5.00	\$16.50	\$7.81	\$10.25
LWIC REPAIR	\$15.00	\$12.00	\$15.00	\$15.00
2 X 4 WOOD NAILER	\$4.00	\$5.00	\$3.00	\$4.00
2 X 6 WOOD NAILER	\$5.00	\$7.00	\$3.75	\$5.00

<b>PROJECT COMPLETION</b>				
BASE BID	45	30	35	60
ALTERNATE BID	15	30	25	30

<b>ADDENDA</b>	X	X	X	X
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# BID TABULATION FORM

**CITY OF TEXAS CITY  
FIRE STATION NO. 3  
TEXAS CITY, TEXAS  
PCI PROJECT NO.  
11441.17**

**TEXAS LIQUA TECH**

**PRC ROOFING**

<b>BASE BID</b>	<b>\$244,212.00</b>	<b>\$253,000.00</b>		
<b>ALTERNATE BID</b>	<b>\$37,200.00</b>	<b>\$51,500.00</b>		
<b>TOTAL BID (BASE + ALT BID)</b>	<b>\$281,412.00</b>	<b>\$314,500.00</b>		
<b>P&amp;P BOND - BASE BID</b>	<b>\$4,713.00</b>	<b>\$4,300.00</b>		
<b>P&amp;P BOND - BASE BID + ALT BID</b>	<b>\$1,120.00</b>	<b>\$5,350.00</b>		
<b>UNIT PRICES</b>				
CRACK REPAIR	\$8.30	\$8.30		
LWIC REPAIR	\$7.50	\$7.50		
2 X 4 WOOD NAILER	\$5.50	\$5.50		
2 X 6 WOOD NAILER	\$7.50	\$6.50		
<b>PROJECT COMPLETION</b>				
BASE BID	40	60		
ALTERNATE BID	40	18		
<b>ADDENDA</b>	X	X		

**CITY COMMISSION REGULAR MTG**

**(6) (i)**

**Meeting Date:** 04/17/2019

Approve Increase of Demolition Cost through Interlocal Agreement with City of Baytown

**Submitted For:** Sheila Bowden, Community Development, Housing Autho

**Submitted By:** Sheila Bowden, Community Development, Housing Autho

**Department:** Community Development, Housing Autho

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**Information**

**ACTION REQUEST (Brief Summary)**

Approve residential demolition renewal contract with Grant MacKay Company., Inc., through the Interlocal Agreement with the City of Baytown with an annual consumer price index increase (CPI) of 1.9%. The current price per square foot is \$1.72, the increased amount is \$1.75.

Staff recommends the increase.

**BACKGROUND**

On May 3, 2017, the City entered into an Interlocal Agreement with the City of Baytown for residential demolition services using Grant MacKay Company, Inc. The City of Baytown along with Texas City renewed the contract for one-year in 2018 and on April 1, 2019 the City of Baytown again renewed the contract with a 1.9% CPI increase.

**ANALYSIS**

To terminate the contract and bid out the demolition of residential structures would be more expensive and time-consuming than to continue in the current contract and continue with demolition services. Staff recommends the increase.

**ALTERNATIVES CONSIDERED**

Terminate the interlocal agreement with the City of Baytown and proceed to bid out residential demolition services or approve the increase and continue with residential demolition services.

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**Fiscal Impact**

**Attachments**

Resolution

Demolition Renewal

CPI Increase

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**RESOLUTION NO. 19-030**

**A RESOLUTION AUTHORIZING THE MAYOR TO CONTINUE AN INTERLOCAL AGREEMENT WITH THE CITY OF BAYTOWN, TEXAS, FOR ANNUAL DEMOLITION OF RESIDENTIAL STRUCTURES; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, on May 3, 2017, the City of Texas City, Texas entered into an Interlocal Agreement with the City of Baytown and Grant Mackay Company, Inc. for the demolition of residential structures; and

**WHEREAS**, on April 1, 2019, Baytown renewed their contract with Grant Mackay Company Inc., under the same terms and conditions, with a 1.9% Consumer Price Index (CPI) increase; and

**WHEREAS**, the benefit of continuing this agreement are: (1) demolition cost will be pre-determined; (2) there is a potential savings of approximately \$10,000.00 for every 20 structures or more, including postage savings for not mailing out bid packets; and (3) sub-standard and dangerous buildings that are justifiable as public nuisances will be removed in a more timely fashion.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas, hereby approves an Interlocal Agreement between the City of Texas City, Texas, the City of Baytown, and Grant MacKay Company, Inc. for the demolition of residential structures.

**SECTION 2:** That the City Commission authorizes the Mayor to execute an Interlocal Agreement in substantially the same form as the agreement attached hereto as **Exhibit "A"** and made a part hereof for all intents and purposes.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this the 17th day of April 2019.**

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Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

ORDINANCE NO. 14,047

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, RENEWING THE ANNUAL DEMOLITION OF RESIDENTIAL STRUCTURES CONTRACT WITH GRANT MACKAY COMPANY, INC., AUTHORIZING PAYMENT BY THE CITY OF BAYTOWN IN THE AMOUNT OF TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00); MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

\*\*\*\*\*

WHEREAS, Grant Mackay Company, Inc., was awarded the Annual Demolition of Residential Structures Contract on March 23, 2017, pursuant to competitive bidding procedures, which contract included an option by the parties to renew for additional one-year periods; and

WHEREAS, such contract was renewed on March 22, 2018, and may be renewed for an additional one-year term; and

WHEREAS, Grant Mackay Company, Inc., has indicated its willingness to renew the contract for an additional year under the same terms and conditions, with a 1.9% Consumer Price Index increase; and

WHEREAS, the Administration has reviewed the market conditions and recommends renewal as being in the best interest of the City; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the City Council of the City of Baytown hereby renews the Annual Demolition of Residential Structures Contract with Grant Mackay Company, Inc., for the sum of TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00) and authorizes payment thereof.

Section 2: That pursuant to the provisions of Texas Local Government Code Annotated §252.048, the City Manager is hereby granted general authority to approve any change order involving a decrease or an increase in costs of FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00) or less, subject to the provision that the original contract price may not be increased by more than twenty-five percent (25%) or decreased by more than twenty-five percent (25%) without the consent of the contractor to such decrease.

Section 3: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 28<sup>th</sup> day of March, 2019.



BRANDON CAPETILLO, Mayor

ATTEST:

  
LETICIA BRYSCH, City Clerk



APPROVED AS TO FORM:

  
IGNACIO RAMIREZ, SR., City Attorney

# ANNUAL DEMOTLITION OF RESIDENTIAL STRUCTURES CONTRACT

CONTRACT #033 with successive renewal periods

OPENING DATE: 2-27-17

4-1-17 to 3-31-18 - ORIGINAL FOR \$200,000

## 4-1-19 THRU 3-31-20 2nd RENEWAL \$200,000.00

VENDOR 45438 GRANT MACKAY COMPANY, INC

3717 Mesa Drive  
Houston, TX 77013  
TEL: 713-670-0135

FAX: 713-670-0765

Brice Ebersole

[brice@grantmackayco.com](mailto:brice@grantmackayco.com)

CC#	DESCRIPTION	UNIT	PRICE
033-001	Residential structure with pier and beam per square foot, inclusive of all costs	SF	\$1.75
033-002	Residential structure with slab foundation per square foot, inclusive of all costs	SF	\$1.86
033-003	Exposed concrete slab and/or driveways up to the approach, 6 inches thick or less per square foot, inclusive of all costs	SF	\$1.09
033-004	Accessory structures, shed/detached garage on slab, per square foot, inclusive of all costs	SF	\$1.97
033-005	Accessory structures, shed/detached garage on grade, no slab, per square foot, inclusive of all costs	SF	\$1.97
033-006	Fill dirt. Minimum of 60% sand, 40% fill dirt	CY	\$17.12

033-007	Emergency demolition or special circumstances per each address/location. This will be a one time cost per each address or location	SF	\$2.89
	Tires - Per each tire, including semi truck tire		
033-008	Passenger Tires 20" or smaller	EA	\$2.60
033-009	Tires 21" and larger	EA	\$4.94
033-010	Sewer Cap - To be 4" sewer pipe capped 5-10 ft from the property line of the City main and capped 12" below the ground level and filled to ground level, firm at each location	EA	\$410.96
033-011	Property clearance and junk debris removal	CY	\$7.96
033-012	Dirt Removal	CY	\$8.84
033-013	Remobilization	Per Move	\$364.14
033-014	Pool Removal - all inclusive to include draining, concrete breaking, punching holes and back-filling	CF	\$17.48
033-015	Manpower stand-by time	HOUR	\$46.82
033-016	Machine stand-by time	HOUR	\$130.05
033-017	Truck stand-by time	HOUR	\$81.15
033-018	CAP 3/4 WATER DISCONNECT (NON CONTRACT ITEM)	EA	\$228.89

**CITY COMMISSION REGULAR MTG**

**(6) (j)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-031, approving the conveyance of property located at 910 14th Avenue North, Texas City, Texas, Galveston County, to the Texas City Economic Development Corporation. (Management Services)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 19-031**

**A RESOLUTION APPROVING THE CONVEYANCE OF LAND AND IMPROVEMENTS COMMONLY KNOWN AS 910 14TH AVENUE NORTH TO TEXAS CITY ECONOMIC DEVELOPMENT CORPORATION, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE; PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the City of Texas City desires to convey land and improvements commonly known as 910 14th Avenue North to the Texas City Economic Development Corporation (TCEDC) under Texas Local Government Code;

**WHEREAS**, the property will be used to further economic development efforts, including maintaining jobs, job creation, increase property values, or new or expanded industrial services and production efforts; and

**WHEREAS**, TCEDC is a non-profit corporation and compliance with notice and bidding requirements are waived in accordance with Section 272.001(b)(4) and Section 253.011(c) of the Texas Local Government Code.

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission hereby approves the conveyance of land and improvements commonly known as 910 14th Avenue North, Texas City, Galveston County, Texas to Texas City Economic Development Corporation, in accordance with the Texas Local Government Code.

**SECTION 2:** That the Mayor, or designee, is hereby authorized to execute instruments required to effectuate the conveyance for further economic development efforts of the City.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

**(6) (k)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-032, suspending the May 10, 2019, effective date of CenterPoint Energy Houston Electric, LLC's requested rate change to permit the City of Texas City time to study the request and to establish reasonable rates (Management Services)

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Attachment

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**RESOLUTION NO. 19-032**

**RESOLUTION OF THE CITY OF TEXAS CITY SUSPENDING THE MAY 10, 2019 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL**

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**WHEREAS**, on or about April 5, 2019, CenterPoint Energy Houston Electric, LLC ("CenterPoint" or "Company"), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Texas City ("City") a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area, effective May 10, 2019; and

**WHEREAS**, the City is a member of the Gulf Coast Coalition of Cities ("GCCC") and will cooperate with the other similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

**WHEREAS**, GCCC's member cities have previously authorized intervention in electric utility rate case proceedings before the Public Utility Commission of Texas; and

**WHEREAS**, GCCC has previously authorized the hiring of Thomas Brocato and Chris Brewster of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission; and

**WHEREAS**, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

**WHEREAS**, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

**THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the May 10, 2019, effective date of the rate request submitted by CenterPoint on or about April 5, 2019, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

**SECTION 2:** That the City is authorized to cooperate with GCCC to coordinate efforts to protect the interests of the City and protect the interests of CenterPoint's end-use customers residing and conducting business within municipal limits.

**SECTION 3:** That the City's reasonable rate case expenses shall be reimbursed by CenterPoint on a timely basis.

**SECTION 4:** That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

**SECTION 5:** A copy of this Resolution shall be sent to CenterPoint, care of Patrick Peters, CenterPoint Energy, Inc., 1005 Congress Avenue, Suite 650, Austin, Texas 78701 (patrick.peters@centerpointenergy.com), and to Chris Brewster at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (cbrewster@lglawfirm.com).

**PASSED AND ADOPTED this 17th day of April 2019.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

## MODEL STAFF REPORT

### **\*\*\*ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE BEFORE MAY 10, 2019\*\*\***

#### **PURPOSE:**

CenterPoint Energy Houston Electric, LLC (“CenterPoint” or “Company”) filed an application on April 5, 2019 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$161 million per year. The Company asks the City to approve an increase in \$154 million in retail transmission and distribution rates (an increase of about 7.4%) and \$6.8 million in wholesale transmission rates (an increase of about 1.8%). According to CenterPoint, the impact on an average residential customer would be an increase of about \$2.38 per month.

The resolution suspends the May 10, 2019 effective date of the Company’s rate increase for the maximum period permitted by law to allow the City, working in conjunction with other members of GCCC served by CenterPoint to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, CenterPoint’s rate request is deemed approved.**

#### **DISCUSSION**

The City of \_\_\_\_\_ is a member of a coalition of political subdivisions in the Greater Houston area known as the Gulf Coast Coalition of Cities (“GCCC”). The Coalition has been in existence since the early 1990s. The GCCC represents the interests of its members on gas and electric utility matters before the Public Utility Commission, the Railroad Commission, the Electric Reliability Council of Texas and the courts. For the past 20 years, GCCC has protected the authority of municipalities over monopoly electric and natural gas providers and has defended the interests of the residential and small commercial customers within the cities. Cities are often the only consumer advocates that work to keep utility rates reasonable. The work undertaken by GCCC has saved ratepayers millions of dollars in unreasonable charges. The GCCC has previously approved the hiring of Thomas Brocato and Chris Brewster of the Lloyd Gosselink law firm and consultants to intervene in matters related to the electric utility rate case filings, representing GCCC members’ interests.

Current members include the following 39 cities: Alvin, Brazos Country, Brookshire, Bunker Hill Village, Clear Lake Shores, Deer Park, Dickinson, Friendswood, Fulshear, Galveston, Hedwig Village, Hilshire Village, Hunters Creek, Iowa Colony, Jersey Village, Kemah, Lake Jackson, La Marque, Manvel, Missouri City, Mont Belvieu, Morgan’s Point,

Nassau Bay, Oyster Creek, Piney Point Village, Pleak, Rosenberg, Santa Fe, Seabrook, Sealy, Simonton, South Houston, Spring Valley Village, Sugar Land, Taylor Lake Village, Texas City, Tiki Island, Webster, and Weston Lakes.

**Explanation of “Be It Resolved” Paragraphs:**

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as “the maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend the deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on CenterPoint’s request to raise rates by May 10, 2019.

Section 2. This provision authorizes the City to participate in a coalition of cities served by CenterPoint, GCCC, in order to more efficiently represent the interests of the City and their citizens.

Section 3. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the GCCC cities will submit monthly invoices that will be forwarded to CenterPoint for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both CenterPoint’s counsel and counsel for the cities will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

**CITY COMMISSION REGULAR MTG**

**(6) (I)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No 19-033, appointing Commissioner At-Large Bruce Clawson to the Zoning Commission. (Management Services)

**BACKGROUND**

Mr. Bert Dahl is no longer able to serve on the Zoning Commission. He will be replaced by Commissioner At-Large Bruce Clawson.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 19-033**

**A RESOLUTION APPOINTING BRUCE CLAWSON TO THE BOARD OF DIRECTORS FOR THE ZONING COMMISSION; AND PROVIDING THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, the Zoning Commission is composed of five (5) members; and

**WHEREAS**, there is a vacancy on the City's Zoning Commission as one member has resigned; and

**WHEREAS**, in order to continue the uninterrupted and efficient operation of the Zoning Commission, it is necessary for the Mayor of the City of Texas City to appoint a member to fill the remainder of the term for the vacated position; and

**WHEREAS**, it is recommended that Commissioner At-Large Bruce Clawson will replace Bert Dahl as a Board Member.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City hereby appoints Bruce Clawson to fill the position vacated by Bert Dahl.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
James M. Hartshorn  
City Secretary

\_\_\_\_\_  
Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

**(6) (m)**

**Meeting Date:** 04/17/2019

Rejecting bid received for the 2019-067 PPE, Fire Hose, Nozzles and Related Equipment

**Submitted For:** Debbie Gurka, Administration

**Submitted By:** Debbie Gurka,  
Administration

**Department:** Finance

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**Information**

**ACTION REQUEST (Brief Summary)**

Reject bid received for Bid # 2019-067 Personnel Protective Equipment, Fire Hose, Nozzles and Related Equipment. Once approval of Commission the bid will be rebiddd..

**BACKGROUND**

Bid packets for 2019-067 Personnel Protective Equipment, Fire Hose, Nozzles and Related Equipment was mailed out to vendors on 03/20/2019. Two bid packets were received from Casco Industries, La Porte, Texas and Delta Industrial Service and Supply, Port Neches, Texas.

Casco Industries bid was in compliant with the bid specifications and the Fire Department was prepared to award the bid to Casco Industries. However, Casco representative John Kilpatrick provided a notice of withdrawal of their bid.

Delta Industrial Service & Supply bid does not conform to Section 1.2.0 of the Bid Specifications that clearly reads "All freight/shipping charges are the responsibility of the vendor and should be included as part of the product quote. This includes return freight for warranty repairs".

A follow up email to confirm shipping fees were not included in the product bid quote was emailed to Delta Industrial Service & Supply representative Marissa Guerra who indicated the freight and shipping was the responsibility of the Fire Department.

The Fire Department with prior approval of the Mayor and City Attorney is requesting approval of City Commission to reject the bid in accordance to the Purchasing Policy, Section V, Formal Sealed Bids & Proposals, Disqualifying Bidders # 8 "Failure to use colored bid for furnished by the City, **and failure to properly complete the bid form.** The bid will be rebiddd after Commission approval.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Memo and Email Correspondence

Policy Bidders Disqualifications

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**RESOLUTION NO. 19-034**

**A RESOLUTION REJECTING ALL BIDS RECEIVED FOR BID NO. 2019-067 PERSONEL PROTECTIVE EQUIPMENT, FIRE HOSE, NOZZLES AND RELATED EQUIPMENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, on March 20, 2019, bid packets were distributed to local vendors. Bid packets were received from Casco Industries, La Port, Texas and Delta Service and Supply, Port Naches, Texas; and

**WHEREAS**, Casco Industries was awarded the bid but later submitted a Notice to Withdraw their bid. Delta Service and Supply's bid did not conform to Section 1.2.0 of the Bid Specifications.

**WHEREAS**, it is the recommendation of the Fire Department to reject all bids received for Bid No. 2019-067 Personnel Protective Equipment, Fire Hose, Nozzles and Related Equipment and rebid at a later date.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission rejects all bids received for Bid No. 2019-067 Personnel Protective Equipment, Fire Hose, Nozzles and Related Equipment and gives permission to rebid at a later date.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

---

Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

MEMORANDUM

To: Debbie Gurka, Purchasing  
From: David Zacherl, Fire Chief  
Date: March 29, 2019  
Re: PPE, Fire Hose and Firefighting Foam Bids

We have completed our review of the bids received on March 19, 2019.

**Delta Industrial Service & Supply** provided a bid that does not conform to Section 1.2.0 of the Bid Specifications:

*All freight/shipping charges are the responsibility of the vendor and should be included as part of the product quote. This includes return freight for warranty repairs.*

Their bid for PPE included language stating that Freight was our responsibility. Therefore, we are rejecting their bid on PPE as non-compliant.

Their bid on Fire Hose was not clear regarding freight charges being included so a follow-up email for clarification was sent by B/C Cooley on March 19, 2019. The response provided by Ms. Marissa Guerra indicated that freight was not included, as required. Therefore, we are rejecting their bid on Fire Hose as non-compliant.

Section III of the Bid Specifications on Fire Fighting Foam requires a bid submittal for National Foam Universal Gold 1%/3% AR-AFFF Foam Concentrate. TCFD uses Universal Gold foam exclusively for safety reasons as stated in Section 3.1.2. Additionally, their bid did not include freight/shipping as required within the bid specifications. Therefore, we are rejecting their bid on Fire Fighting Foam as non-compliant.

**Casco Industries, Inc.** bid is compliant with the bid specifications and we were prepared to award the bid to Casco Ind. However, on Wednesday, March 27, 2019 Casco Sales Representative John Kilpatrick provided notice of withdrawal of their bid.

As a result, we are revisiting the specifications and will rebid the Annual Contract for PPE, Fire Hose and Fire Fighting Foam. We will be providing you a new set of revised specifications soon for this purpose.

If you have any questions or desire additional information, please contact me at your earliest convenience.

Thanks!

*David B. Zacherl*  
*Fire Chief*  
*(Electronically Signed)*

cc: Assistant Chief Rubio  
Battalion Chief Cooley

Attachments

*“Working Together to Enhance the Community”*

# Honeywell First Responder Products Clothing Specification Quote

2019 Price

<b>Expires</b>	1 year from award	<b>Fire Dept.</b>	Texas City Fire Dept.
<b>Freight</b>	Will be your responsibility		TXTEXC
<b>Delivery</b>	30 Day Contract	<b>Dealer</b>	Delta Industrial Service & Supp DELJET

**Specid:** TXTEXC00042

**Spec Date:** 03/15/19

**Quote #:** 81104

To assure you receive this special pricing, the above quote number must appear on all orders referenced to same.  
Any additions or deviations from original quote must be on order and are subject to additional cost.

## S5036I3CY - S50 36I3 Coat Yellow

REV1	*** Revision 1 ***
S50COS36Y	S50-Coat Outer Shell - Advance Soft - Yellow
S50CTLI	S50 Coat Thermal Liner -7.1 osy Synergy II 2 Layer
S50CMB3	S50 Coat Moisture Barrier -4.7 osy Type 2F Crosstech Black
CL820S	Std (820) Stormflap and Chinstrap
LN276	STD (276) Max-view Inspection port with velcro
RS246	Std (246) Soft Drag Rescue Device
TR225S	Std (225) Wrist SteamGard
TRC304S-TL	Trim -(4) NEW YORK -lime 2-tone Scotchlite (3")
LTSTC-B	Lettering applied directly to Coat Position B < T^C^F^D >
LT705-304-SL	4 -3" sewn letters - lime Scotchlite
RN605-LRD	(605) Sleeve Cuffs - Leather - Gold
PK112-36Y	(112) Radio Pocket w/Antenna Det. & Neoprene - 9" x 4.5" x 2" -- left chest
PK125	(125) Microphone Loop in Webbing -- left chest
PK188-36Y	(188) Handwarmer Pkts Fleece Lined - Full Bellow - 9" x 9" x 2"
WW311	(311) Wristlets (thumbhole) Nomex - impermeable waterwell

Bid Spec

Spec Limitation

PK112 - Placement will be middle chest for sizes 34 and smaller  
- Use optional item for Men Short

**Optional items: These prices are in addition to the discounted prices above**

**Sub (181) Semi-Bellow Pockets - 6.75" x 9" x 2" A SPEC MUST BE CREATED PRIOR TO SUBMITTING AN ORDER**

This quote, which received special pricing in consideration for services you as a dealer provided, cannot be used to offer pricing to any Federal Agency US Military branch, the National Guard or the Coast Guard. If you Receive inquiries from such agencies, please contact your inside customer service representative. Additionally, these prices cannot be used to bid on specs developed by other dealers. Finally, since this special pricing was developed in response to services provided by you for your direct customer, it cannot be used to provide prices to other companies whose purpose would be to re-sell the products.

# Honeywell First Responder Products Clothing Specification Quote

2019 Price

<b>Expires</b>	1 year from award	<b>Fire Dept.</b>	Texas City Fire Dept.
<b>Freight</b>	Will be your responsibility		TXTEXC
<b>Delivery</b>	30 Day Contract	<b>Dealer</b>	Delta Industrial Service & Supp DELJET

**Specid:** TXTEXC00043

**Spec Date:** 03/15/19

**Quote #:** 81104

To assure you receive this special pricing, the above quote number must appear on all orders referenced to same.  
Any additions or deviations from original quote must be on order and are subject to additional cost.

## S3936I3PY - S39 36I3 Pants Yellow

REVI	*** Revision 1 ***
S39POS36Y	S39 Pants Outer Shell-Advance Soft - Yellow
S39PTLI	S39 Pant Thermal Liner -7.1 osy Synergy II 2 Layer
S39PMB3	S39 Pant Moisture Barrier -4.7 osy Type 2F Crosstech Black
LN277	STD (277) Max-view Inspection port with velcro
OP503	Std (503) Elastic Waist Support
PK186-36Y	(186) Full Bellow Pockets - 10" x 10" x 2"
PK634	(634) Kevlar Pouch reinforcement 5" high - inside
TRP307S-TL	Trim -(7) NFPA -lime 2-tone Scotchlite (3")
KN626-ARD	(626) Knee Patches - Arashield - Gold
RN620-LRD	(620) Pant Cuffs - Leather - Gold
SP-510	(510) Snap Style Suspender Attachment
SPDFS	Dyna-Fit Suspenders w/Snap Attach

Bid Spec

**Optional items: These prices are in addition to the discounted prices above**

SS0315

This quote, which received special pricing in consideration for services you as a dealer provided, cannot be used to offer pricing to any Federal Agency US Military branch, the National Guard or the Coast Guard. If you Receive inquiries from such agencies, please contact your inside customer service representative. Additionally, these prices cannot be used to bid on specs developed by other dealers. Finally, since this special pricing was developed in response to services provided by you for your direct customer, it cannot be used to provide prices to other companies whose purpose would be to re-sell the products.

# HONEYWELL FIRST RESPONDER PRODUCTS

Helmets Specification Quote  
2019 Price List

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Spec ID : DELJET00015

Freight : Will be your responsibility

Dealer : Delta Industrial Service & Safety

Delivery : TONE lead times

Expires : Next Price Increase

Quote # : 9809

To assure you receive this special pricing, the above quote number must appear on all orders referenced to same. Any additions or deviations from original quote must be on order and are subject to additional cost.

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Item	Description
HP-LFL-Y	Lite Force Low Rider - Base Model - Yellow
HL-LRB-L	STD Reflexite Bars 1"x4" LF Plus - Yellow (5)
HP-CDB-01	STD Nomex Quick Release Postman Slide
HP-EFSNG4	STD Faceshield 4" x .150" New Generation
HP-R12	STD Low Rider Headband/Ratchet Cover
HP-F50-01	STD Earcovers 4.5 oz Nomex/2 Layer FR Cotton - Yellow

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**TEXAS CITY FIRE DEPARTMENT  
2019-20 ANNUAL CONTRACT**

**Section III - GENERAL SPECIFICATIONS – Universal Gold Foam Concentrate**

FIRE HOSE					
ITEM	QTY	DESCRIPTION	PRICE PER Section or Each		
1	5 Gallon	<del>National Foam Universal Gold 1%3% AR AFFF</del>	\$186.50 / pail	Chemguard, 1%3% AR AFFF	

I, WE, the undersigned agree to deliver to the Texas City Fire Department, as per specifications, F.O.B. Texas City Fire Department for a period of one year after award of bid the afore listed items for the quoted price and subject to the conditions listed herein. All freight/shipping charges are included as part of the bid quote.

Bidder Delta Industrial Service & Supply

Address 3159 Summit Drive, Port Neches, TX 77651

Phone and Fax # 409-724-1055 ; 409-722-8062

Signature & Title  President

Date: 3/18/2019

**David Zacherl**

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**From:** Steve Cooley  
**Sent:** Wednesday, March 20, 2019 2:11 PM  
**To:** David Zacherl; Jesse Rubio  
**Subject:** Fw: [EXTERNAL] RE: Texas City Fire Department PPE Bid #2019-067

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

FYI.  
Looks like they plan on charging freight for everything.

Steve Cooley  
Battalion Chief / C-shift  
Texas City Fire Department  
1725 25th Street North  
Texas City, Texas 77590  
409-643-5728 Office  
409-750-1665 Mobile  
409-643-5719 Fax

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**From:** Marissa Guerra <[Marissa@deltaiiss.com](mailto:Marissa@deltaiiss.com)>  
**Sent:** Wednesday, March 20, 2019 1:59:18 PM  
**To:** Steve Cooley  
**Cc:** Eric Currie  
**Subject:** [EXTERNAL] RE: Texas City Fire Department PPE Bid #2019-067

Good afternoon,

You will be responsible for freight on the hose and foam.

Hose Freight – Free freight on orders over \$7,000, if under \$7,000 max freight charge will be \$200.  
Foam Freight – Free freight on orders over \$4,000, if under \$4,000, freight is pre pay and add.

Please feel free to contact us if you have any questions.

Sincerely,  
Marissa Guerra  
Delta Industrial Service & Supply  
3159 Summit Drive  
Port Neches, TX 77651  
Office : (409) 724 1055  
[www.deltaiiss.com](http://www.deltaiiss.com)



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**From:** Steve Cooley <[scooley@texascitytx.gov](mailto:scooley@texascitytx.gov)>  
**Sent:** Wednesday, March 20, 2019 1:32 PM  
**To:** Marissa Guerra <[Marissa@deltaiiss.com](mailto:Marissa@deltaiiss.com)>  
**Subject:** Fw: Texas City Fire Department PPE Bid #2019-067

Steve Cooley  
Battalion Chief / C-shift  
Texas City Fire Department  
1725 25th Street North  
Texas City, Texas 77590  
409-643-5728 Office  
409-750-1665 Mobile  
409-643-5719 Fax

---

**From:** Steve Cooley  
**Sent:** Tuesday, March 19, 2019 4:57:04 PM  
**To:** 'info@deltaiiss.com'  
**Subject:** Texas City Fire Department PPE Bid #2019-067

In bid package #2019-067, dated 3/18/2019, it is stated that freight will be our responsibility on the coats, pants, and helmets with no mention of freight on the hose or foam. My question is, will we only be responsible for the freight on the coats, pants, and helmets or will we also be responsible for the freight on the hose and foam?  
Thank you,

Steve Cooley  
Battalion Chief  
Texas City Fire Department  
Office: 409-643-5728  
Cell: 409-750-1665  
Fax: 409-643-5719  
Email: [scooley@texascitytx.gov](mailto:scooley@texascitytx.gov)

## David Zacherl

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**From:** Jesse Rubio  
**Sent:** Wednesday, March 27, 2019 3:39 PM  
**To:** David Zacherl  
**Cc:** Steve Cooley  
**Subject:** FW: [EXTERNAL] Bid #2019-067

FYI

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**From:** John Kilpatrick <[jkilpatrick@cascoindustries.com](mailto:jkilpatrick@cascoindustries.com)>  
**Sent:** Wednesday, March 27, 2019 3:11 PM  
**To:** Jesse Rubio <[jrubio@texascitytx.gov](mailto:jrubio@texascitytx.gov)>  
**Subject:** [EXTERNAL] Bid #2019-067

Hi Jesse,

After consulting with Casco management, it has been decided to withdraw our quote for Texas City's Annual Contract for Personnel Protective Equipment, Fire Hose, Nozzles, and Related Equipment.

As always, thank you for your consideration and I regret any inconvenience this decision has caused.

Best regards,

*John Kilpatrick*

Sales Representative  
Casco Industries, Inc.

Cell: 281-685-4616

Office: 281-443-0999, ext. 140

[www.cascoindustries.com](http://www.cascoindustries.com)

## H. Awarding/Rejecting of Bids or Proposals

The City's corporations, including but not limited to, the Texas City Economic Development Corporation, Texas City Foreign Trade Zone Corporation, Public Facilities Corporation, Texas City Industrial Development Corporation, Danforth Health Facilities, Texas City Cultural Arts Foundation, and any others that may be formed in the future, will have the fiscal year budget approved by the City Commission. Once the City Commission approves a Corporation's fiscal year budget, expenditures included in the budget will be approved by the Corporation's Board of Directors and will not require subsequent approval by the City Commission. The City Commission shall, however, receive a copy of the awarded or rejected bid(s).

All formal bids or proposals, except as provided hereinabove, are presented to and require approval and award by the City Commission who may make an award or reject any or all bids or proposals.

All formal bids or proposals that are over-budget; do not meet specifications; or fall under any or all issues listed in item F - Disqualifying Bidders - Section V, Page 5 must go before City Commission for their approval to reject all bids received. The department head/project administrator is required to get prior approval from the Mayor to re-bid before the Commission considers rejection of the prior bid. Any re-bid is subject to approval of rejection of all prior bids by the City Commission.

1. For bids, the contract is awarded to the lowest, responsible bidder on a lump sum basis or on the basis of the unit prices bid.
2. For proposals, the contract is awarded to the responsible offer whose proposal is determined to be the lowest evaluated offer, considering the relative importance of the criteria stated in the Request for Proposals.
3. For professional services, the contract is awarded to the individual or firm asking fair reasonable prices, as long as the fees are not higher than published recommended practices and fees of the various associations and do not exceed the maximum provided by the State Law.

Consultants or Professional Service engagements expected to exceed \$75,000 shall require written proposals and a presentation by staff and the consultant demonstrating qualifications for the City Commission.

4. For public work/improvements the contract may not be awarded to a bidder who is not the lowest bidder unless:
  - a. Before the award is made each low bidder is given notice by certified mail of the proposed award, and
  - b. Each low bidder is given the opportunity to appear before the City Commission and present evidence concerning the bidder's responsibility.

- b. has given notice to prospective bidders in the bid documents; and
- c. the determinations are not arbitrary and capricious.

#### F. Disqualifying Bidders

Bidders may be disqualified and their Bid or Proposal not considered, among other reasons, for any of the following specific reasons:

1. Received after the date or time stated for the bid opening.
2. Unbalanced value of any items.
3. Reason for believing collusion exists among the Bidders.
4. Being interested in any litigation against the City.
5. Being in arrears on any existing contract or having defaulted on a previous contract.
6. Lack of competency as revealed by a financial statement, experience and equipment, questionnaires, etc.
7. Uncompleted work, which in the judgment of the City will prevent or hinder the prompt completion of additional work if awarded.
8. Failure to use colored bid form furnished by the City, and failure to properly complete the bid form.
9. Failure to submit bid security.
10. Failure to acknowledge receipt of an Addendum.

#### G. Bid Protest

1. Protestors may file a protest on any phase of solicitation or award. The protest should be addressed to the Director of Finance and state the reasons for the protest and include exhibits or other evidence substantiating their claim.
2. The protest should be prior to the award by City Commission. The City will delay the award until the next commission meeting until the Director of Finance has met with the Department head and Purchasing to discuss the protest. The decision of the Director of Finance is final.

**CITY COMMISSION REGULAR MTG**

**(6) (n)**

**Meeting Date:** 04/17/2019

**Submitted By:** Rhomari Jackson-Glover, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 19-035, accepting the Charter amendment recommendations presented by the Texas City Charter Review Committee. (Management Services)

**BACKGROUND**

Earlier in the City Commission Workshop, the City Commission heard the presentation on the Charter Review Committee's recommendations on changes in the City's Charter. At this time, the City Commission shall elect which changes it wishes to take to the voters for a referendum for acceptance of the changes. After the items are selected, the City Attorney will work on wording of the ballot once all items that will be taken to the voters are selected. The City Commission may accept some, all, or none of the recommendations. The commission may alter the recommendations. Also, the commission may decide to add some of its own recommendations not listed or considered by the Charter Review Committee. The recommendations are *strictly that, a recommendation*, and the City Commission is not beholden to anything presented. The Chair of the Committee, the consultant, and staff will be present to answer any questions. This item may be continued at another meeting if the City Commission needs more information or wants to time to think through the recommendations. The recommendations are under the workshop presentation. Attached is tentative schedule for the Charter Election and preparation.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Resolution

Final Report

Calendar of Steps

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**RESOLUTION NO. 19-035**

**A RESOLUTION ACCEPTING THE CHARTER AMENDMENT RECOMMENDATIONS PRESENTED BY THE TEXAS CITY CHARTER REVIEW COMMITTEE; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

**WHEREAS**, on September 5, 2019, Mayor Matthew T. Doyle requested that Mayor Pro Tem Phil Roberts put together a Charter Review Committee to review the City Charter; and

**WHEREAS**, on April 17, 2019, the Texas City Charter Review committee presented multiple recommendations before the City Commission; and

**WHEREAS**, the City Commission may accept some, all, or none of the recommendations; and

**WHEREAS**, the City Attorney will review the recommendations and determine the ballot wording.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission of the City of Texas City, Texas, hereby accepts some, all, or none of the recommendations presented by the Texas City Charter Review Committee.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

\_\_\_\_\_  
Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

FINAL REPORT

CITY OF  
TEXAS CITY, TEXAS

A REPORT

from the

CHARTER REVIEW COMMITTEE

to the

CITY COMMISSION

March 25, 2019

## INTRODUCTION

The voters of the City of Texas City adopted a home rule charter at an election on February 16, 1946. Prior to that time, the City operated under the general laws of the State of Texas. The original charter was subsequently amended in a number of ways at an election on November 7, 1995.

In the years since its charter was last amended, the City has grown and changed in significant ways, and various issues have arisen within the document. These issues most often fall into three categories, as follows:

1. Some of its provisions have been offset or materially affected by state and/or federal legislation or by court decisions.
2. Some of its provisions are, for one reason or another, not being observed as a result of decisions by the city commission and/or city administration.
3. Some of its provisions simply need to be clarified or modified to enhance future implementation and operations.

Recognizing these issues, the city commission adopted a resolution on September 5, 2018, to subject the charter to a comprehensive review by a citizen advisory group. The committee was generally charged with the responsibility to independently review the charter and to make recommendations to the commission as to necessary amendments to this important document.

Subsequently, a charter review committee was named--to include and be chaired by Bob Senter and to include Mayor Pro Tem Phil Roberts, serving as a liaison for the city commission.

The committee held its organizational meeting on November 12, 2018, including the following members:

Bob Senter, Chairman	Lupe Cantu
Phil Roberts, Mayor Pro Tem	Jenny Senter
Carlos Garza	Mark Ciavaglia
Aric Owens	Dedrick Johnson
Jose Boix	Thelma Bowie

At this organizational meeting, the committee elected Carlos Garza to serve as its vice chairman; generally reviewed its charge; and discussed the need for a qualified public affairs consultant to assist the committee with the project, generally agreeing that this would be desirable.

At its second meeting on December 10, 2018, the committee interviewed consultant Don R. Edmonds, of Tyler, Texas, and recommended that he be retained by the city commission to guide the work of the committee going forward. The city commission subsequently accepted this recommendation; determined at his request that the mayor pro tem would serve as a non-voting

member on the committee; and agreed to enlarge the committee otherwise to include the following additional members:

Tracy Tarpey  
Frank Mistretta  
Brian Clark  
Denise O'Brien

At its regular meeting on January 14, 2019, the committee proceeded with its detailed review of the charter, assisted by its consultant, and with ongoing staff support from Executive Director of Administrative Services Nick Finan and City Attorney Russell Plackemeier.

The committee has now completed its work. It has studied the current charter in detail; has considered a broad range of policy questions created by the various issues outlined above; and has developed the following recommendations for amending the city's home rule charter.

**CURRENT CHARTER ORGANIZATION AND NUMBERING,  
AS RELATED TO PROPOSED AMENDMENTS:**

Texas City's charter presently includes eighteen major articles, denoted by Roman numerals. Each article is then divided into sections, identified by Arabic numbers. Some sections are further divided into subsections, also denoted by Arabic numbers but in parentheses.

After its initial assessment of the charter, however, the committee found that only ten of these eighteen articles required amendatory action. This report, therefore, only addresses those articles and sections of the charter that are proposed to be amended. Every section in which an amendment(s) is recommended is recited in its entirety. Current charter language that is proposed to be deleted is shown as bracketed and underlined. Proposed amendatory language is shown as *italicized and in bold type*.

A brief explanation of the committee's reasons for proposed amendments follows each affected article and is titled "Explanatory Note."

**PROPOSED AMENDMENTS AND EXPLANATORY NOTES:**

**ARTICLE I. INCORPORATION, POWERS AND TERRITORY**

**SECTION 1. CORPORATE NAME AND STATUS**

No amendatory action proposed.

**SECTION 2. ENUMERATED POWERS NOT EXCLUSIVE**

No amendatory action proposed.

### **SECTION 3. BOUNDARIES OF THE CITY**

The boundaries of the city shall be the same as have been heretofore established and now exist and those boundaries established and changed hereafter in all annexation and disannexation proceedings of the city, filed in the office of the city secretary.

The city commission may by ordinance annex territory adjacent to the city, [with or without the consent of the owners or inhabitants of the annexed territory, and] subject to the procedural rules prescribed by the laws of the state of Texas.

The city commission, after a public hearing and a majority vote of the commission, may by ordinance pursuant to state law and this Charter disannex any property lying within and adjacent to the boundary limits of the city and lying adjacent to the city limits.

**Explanatory Note:** Annexation without the consent of property owners is invariably controversial, is severely limited, and in some cases prohibited in state law. It is felt that this general reference is problematic and should be eliminated.

## **ARTICLE II. GOVERNING BODY**

### **SECTION 1. THE CITY COMMISSION; TERM OF OFFICE**

No amendatory action proposed.

### **SECTION 2. QUALIFICATIONS FOR COMMISSION**

No amendatory action proposed.

### **SECTION 3. ELECTION OF COMMISSION**

No amendatory action proposed.

### **SECTION 4. VACANCIES**

No amendatory action proposed.

### **SECTION 5. SALARIES OF MAYOR AND COMMISSIONERS**

The salary of the mayor shall be fixed by the commission not to exceed [five hundred] *one thousand, five hundred* dollars per month. The salary of each commissioner shall be fixed by the commission not to exceed [one hundred] *five hundred* dollars per month.

**Explanatory Note:** Compensation for the commission has not been increased since the original home rule charter was adopted, now 73 years ago. The adjustments proposed are, therefore, entirely justified and are still considerably less than the ever-increasing consumer price index in

the intervening period might suggest.

### **ARTICLE III. PROCEDURES OF THE COMMISSION; LEGISLATION**

#### **SECTION 1. MEETINGS OF THE COMMISSION**

No amendatory action proposed.

#### **SECTION 2. MAYOR AND MAYOR PRO TEM**

At the first regular meeting after every election, held for the purpose of electing new city commissioners, the members of the city commission shall elect one of their members to serve as mayor pro tem, and he/she shall perform all the duties of the mayor in his/her absence or disability. The mayor shall preside at meetings of the commission and shall exercise such other powers and perform such other duties as are or may be conferred and imposed upon him/her by this charter and the ordinances of the city. *The mayor shall serve as the chief executive officer of the city.* He/she shall be recognized as the head of the city government for all ceremonial purposes, by the courts for serving civil processes, and by the governor for purposes of military law.

In the time of public danger or emergency, the mayor shall take command of the police, maintain order and enforce the law. If a vacancy occurs in the office of mayor, or in the case of his absence or disability, the mayor pro tem shall act as mayor until a successor is elected or appointed and has qualified.

**Explanatory Note:** This is standard language in charters of home rule cities with mayor-commission systems. It is also necessary for clarification of various other sections that follow in this charter.

#### **SECTION 3. CITY SECRETARY**

No amendatory action proposed.

#### **SECTION 4. COMMISSION RULES**

No amendatory action proposed.

#### **SECTION 5. QUORUM**

No amendatory action proposed.

#### **SECTION 6. INTRODUCTION AND PASSAGE OF ORDINANCES AND RESOLUTIONS**

No amendatory action proposed.

## **SECTION 7. WHEN ORDINANCES SHALL TAKE EFFECT**

No amendatory action proposed.

## **SECTION 8. AUTHENTICATION AND PUBLICATION OF ORDINANCES AND RESOLUTIONS**

Upon its final passage, each ordinance or resolution shall be authenticated by the signatures of the mayor and of the city secretary and shall be systematically recorded in a manner approved by the commission. Any ordinance may also be authenticated by the signatures of the city secretary and three members of the commission. **[Every]** *The caption of every* ordinance imposing any penalty, fine, or forfeiture shall, after passage thereof, be published in one issue of the official paper; and proof of such publication shall be made by the printer or publisher of such paper, making affidavit before some officer authorized by law to administer oaths, and filed with the person performing the duties of city secretary and said affidavit shall be prima facie evidence of such publication and promulgation of such ordinance in courts of the state; and such ordinance so published shall take effect, and be in force, from and after ten days after publication thereof, unless otherwise expressly provided. Ordinances not required to be published shall take effect, and be in force, from and after the passage, unless otherwise provided.

The commission shall, as soon as practicable after the commencement of each fiscal or municipal year, enter into a contract with a public newspaper of the city as the official paper thereof, and to continue as such until another is selected, and shall cause to be published therein all ordinances, notices, and other matters required by this charter or by the ordinances of the city to be published.

**Explanatory Note:** These types of ordinances are not commonly adopted by the city, but the city does not currently comply with the existing language. The proposed language is in accordance with state law and is considerably more economical.

## **ARTICLE IV. NOMINATIONS AND ELECTIONS**

### **SECTION 1. MUNICIPAL ELECTIONS**

No amendatory action proposed.

### **SECTION 2. COMMISSION RULES**

No amendatory action proposed.

### **SECTION 3. NOMINATIONS**

Any qualified voter under Article II, Section 2 of the city desiring to have his/her name placed upon the official ballot for any election may do so by filing with the city secretary a written request for that purpose, signed by himself, at least thirty days prior to the date of said election;

provided however, [if such person desires to have his/her name placed upon the ballot for the office of mayor such person shall pay to the city secretary a filing fee of twenty-five dollars at the time of filing written request, and if such person desires to have his/her name placed upon the ballot for the office of commissioner such person shall pay to the city secretary a filing fee of fifteen dollars at the time of filing written request] *all such persons shall pay to the city secretary a filing fee of twenty-five dollars at the time at filing his/her request.* [All filing fees paid to the city shall be used to defray, in whole or in part, the expense of holding the election.]

**Explanatory Note:** The differentiation as to filing fees for mayoral candidates (\$25) and for other commission candidates (\$15) is considered to be inequitable and unnecessary. All such fees are simply treated as general fund revenues and are not, in actuality, seen as defraying election costs.

#### **SECTION 4. BALLOTS**

No amendatory action proposed.

#### **SECTION 5. ELECTION OF COMMISSION BY PLURALITY**

No amendatory action proposed.

#### **SECTION 6. LAWS GOVERNING ELECTIONS**

No amendatory action proposed.

#### **SECTION 7. CANVASSING ELECTIONS**

No amendatory action proposed.

### **ARTICLE V. RECALL**

#### **SECTION 1. GENERAL PROVISIONS**

No amendatory action proposed.

#### **SECTION 2. RECALL ELECTION ORDERED**

If a recall petition, or amended petition as defined in Article VIII, Section 3, shall be certified by the city secretary to be sufficient the city secretary shall at once submit it to the commission with the city secretary's certificate to that effect and notify the member whose removal is sought of such action. If the member of the commission whose removal is sought does not resign within five days after such notice, the commission shall thereupon fix a day for holding a recall election *as provided in state law.* [Any such election shall be held not less than forty-five nor more than sixty days after the petition has been presented to the commission, and at the same time as any other special or general election held within such period; but if no such election is to be held

within such period, the commission shall call a special election to be held within the time aforesaid.]

In case of a recall election for a district commissioner, only qualified voters residing in the subject commissioner's district shall be eligible to vote in the recall election.

**Explanatory Note:** The language proposed to be deleted has been outdated by changes in state law that restrict home rule cities from holding elections except on two uniform election dates each year, in May and November.

### **SECTION 3. BALLOTS IN RECALL ELECTIONS**

No amendatory action proposed.

### **SECTION 4. RESULT OF RECALL ELECTION**

No amendatory action proposed.

### **SECTION 5. LIMITATIONS ON RECALL PETITIONS**

No amendatory action proposed.

## **ARTICLE IX. LEGAL DEPARTMENT**

### **SECTION 1. CITY ATTORNEY; QUALIFICATIONS**

The head of the department of law shall be the city attorney who shall be appointed by the commission. The city attorney shall be an attorney at law who shall have practiced in the State of Texas for at least three years. The city attorney shall be the chief legal adviser of and attorney for the city and all departments and offices thereof in matters relating to their official powers and duties. It shall be the city attorney's duty, to:

- (1) perform all services incident to the department of law;
- (2) attend meetings of the commission whenever requested by the commission to do so;
- (3) give advice in writing when so requested by the commission, the mayor, [and/or chief executive officer] or the director of any department;
- (4) prosecute or defend, as the case may be, all suits or cases to which the city may be a party;
- (5) prosecute all offenses against the ordinances of the city and for such offenses against the laws of the state as may be required by law;
- (6) prepare all contracts, bonds, and other instruments in writing in which the city is concerned, or to endorse approval of the form and correctness thereof; [and]
- (7) perform such other duties of a legal nature as the commission may by ordinance require;
- (8) *prepare a written report for the attention and appropriate action of the commission, first in 2025 and thereafter at intervals not exceeding five years as to the need for revision of this charter, with special attention given to conflicts, if any, between the charter and state law and recommending such amendments to the charter as may seem necessary for legal,*

*administrative, or other reasons.*

In addition to the duties imposed upon the city attorney by this charter or required by ordinance or resolution of the commission, the city attorney shall perform any duties imposed by law upon the chief legal officer of municipalities.

[The commission shall be authorized to employ special counsel to assist the city attorney in important legal matters or to represent the city in any legal matter in which the city attorney is disqualified.] *Upon recommendation of the city attorney, the commission shall be authorized to employ special counsel to assist the city attorney in important legal matters or to represent the city in any legal matter.* Any special counsel appointed by the city attorney shall be subject to the confirmation of the city commission in advance of any such appointment.

Administratively, the city attorney shall report to the chief executive officer or his/her designated representative.

**Explanatory Notes:** (a) The “and-or” reference in subsection (3) is a confusion that suggests that the mayor and the chief executive officer could be two different persons, contrary to basic provisions in the charter. (b) To assure that the overall condition of the charter is periodically reviewed by the commission, it is considered appropriate to formally assign that responsibility to the city attorney. (c) The proposed change as to the appointment of a special counsel is for the purpose of clarification.

## ARTICLE X. MUNICIPAL COURT

### SECTION 1. CREATION AND JURISDICTION

No amendatory action proposed.

### SECTION 2. APPOINTMENT OF MUNICIPAL JUDGE

No amendatory action proposed.

### SECTION 3. DUTIES OF MUNICIPAL JUDGE

No amendatory action proposed.

### SECTION 4. ABSENCE OF MUNICIPAL JUDGE

If the municipal judge shall be temporarily incapacitated or on vacation, the city commission is authorized to appoint some qualified person who shall act in the place and stead of the municipal judge, and who shall receive the compensation therefore as fixed by the city commission at the time of the temporary municipal judge’s appointment [but not for longer than 60 days] *and for a time period consistent with the laws of the State of Texas.*

## **SECTION 5. CLERK OF COURT**

No amendatory action proposed

## **SECTION 6. DIVISIONS OF COURT**

The commission may create additional divisions of the municipal court whenever the future needs of the city may require it, and may pass all ordinances necessary to organize and administer same; and any additional municipal judge(s) shall be appointed as prescribed in this Charter for the municipal judge and shall be subject to the rules and regulations prescribed for such officers.

## **SECTION 7. ADMINISTRATION**

No amendatory action proposed.

**Explanatory Notes:** The proposed amendatory actions are required to simplify and clarify these sections.

# **ARTICLE XI. FINANCE ADMINISTRATION**

## **SECTION 1. DIRECTOR OF FINANCE**

There shall be a department of finance, the director of which shall be [the chief executive officer or a person] appointed by the chief executive officer and confirmed by a majority of the city commission. The director of finance shall have knowledge of municipal accounting and taxation and shall have had experience in budgeting and financial control. The department of finance shall have authority and shall be required:

(1) To prepare the budget, as outlined in sections 3, 4 and 5 of this article and to assist the chief executive officer in its execution after authorization by the commission as required by section 6.

(2) To maintain accounting control over the finances of the city government, for which purpose it is empowered to operate a set of general accounts embracing all the financial transactions of the city, and such subsidiary accounts and cost records as may be required by ordinance or by the chief executive officer for purposes of administrative direction and financial control; to prescribe the forms of receipts, vouchers, bills, or claims to be filed by all departments and agencies of the city government; to examine and approve all contracts, orders, and other documents by which the city incurs financial obligations, having ascertained before approval that the moneys have been duly appropriated and allotted to meet such obligations and will become available when the obligations have become due and payable; to audit and approve all bills, invoices, payrolls, and other evidences of claims, demands or charges against the city government and to determine the regularity, legality, and correctness of such claims, demands, or charges; to make monthly reports on all receipts and expenditures of the city government, to make monthly reports on funds, appropriations, allotments, encumbrances, and authorized payments, to the chief executive officer, the commission, and the head of the department or

agency directly concerned; to inspect and audit any accounts or records of financial transactions which may be maintained in any department or agency of the city government apart from or subsidiary to the general accounts; and to perform such other duties pertaining to the financial records of the city government as the commission may require by ordinance.

**Explanatory Note:** The language deleted is thought to be outdated. With the growth in size and complexity of the city since adopting the original charter, it is entirely impractical to provide that the mayor might opt to serve as the director of finance.

## **SECTION 2. FISCAL YEAR**

No amendatory action proposed.

## **SECTION 3. CITY BUDGET**

No amendatory action proposed.

## **SECTION 4. FILING OF BUDGET**

No amendatory action proposed.

## **SECTION 5. BUDGET HEARING**

The city commission shall each year provide for a public hearing on such budget, which hearing shall take place on some date to be fixed by the city commission not less than fifteen days subsequent to the time such budget is filed as provided in this section, and prior to the time the city commission makes its tax levy. Public notice of the hour, date and place of such hearing shall be given by the city commission by publication in the official newspaper for at least two issues immediately preceding the date of said hearing, and any taxpayer of the city shall have the right to be present and participate in such hearing. At the conclusion of such hearing, the budget as prepared by the finance department shall be acted upon by the city commission. The city commission shall have the authority to make such changes in the budget as in their judgment the law warrants and the best interest of the taxpayers of the city demand. When the budget has been finally approved by the city commission, the budget as so approved shall be filed with the city secretary and taxes levied only in accordance therewith, and no expenditure of the funds of the city shall thereafter be made except in strict compliance with such adopted budget, except that in case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not, by reasonably diligent thought and attention, have been included in the original budget, may from time to time be authorized by the city commission, as amendments to the original budget. In all cases where such amendment to the original budget is made, a copy of the order or resolution of the city commission amending such budget shall be filed with the city secretary and attached to the budget originally adopted. Immediately after the adoption of said budget, and all amendments thereto, the chief executive officer shall file or cause to be filed, a true copy of said approval budget, and all amendments thereto, in the office of the county clerk of Galveston County, Texas, and with the state comptroller at Austin, Texas. In the preparation of the budget, the chief executive officer shall have the authority to require the heads of all

departments to furnish such information as may be necessary for the chief executive officer to have in order that the budget covering the expenditures of the city may be properly prepared.

**Explanatory Note:** The deleted language is outdated, not required by state law, and is not being currently complied with by the city.

#### **SECTION 6. TRANSFER OF APPROPRIATIONS**

No amendatory action proposed.

#### **SECTION 7. MONEY TO BE DRAWN FROM TREASURY IN ACCORDANCE WITH APPROPRIATION**

No amendatory action proposed.

#### **SECTION 8. CONTRACTS AND PURCHASES**

No amendatory action proposed.

#### **SECTION 9. CUSTODY OF CITY MONEYS**

No amendatory action proposed.

#### **SECTION 10. ISSURANCE OF BONDS**

No amendatory action proposed.

#### **SECTION 11. LOANS IN ANTICIPATION OF BOND SALES**

No amendatory action proposed.

#### **SECTION 12. TEMPORARY BORROWING**

No amendatory action proposed.

#### **SECTION 13. ANNUAL AUDIT**

As soon as practicable after the close of each fiscal year, an independent audit shall be made of all accounts of the city government and corporations established by the city. The certified public accountants, appointed by the commission, shall have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The scope of the audit shall require a limited review of city-owned property and the results shall be reported with each annual audited financial report. Upon completion of the annual audit, the combined balance sheet thereof shall be published in the official newspaper of the city within thirty (30) days of commission acceptance of such audit. Copies of all audits shall be placed on file with the city's public library, the director of finance and the city secretary.

**Explanatory Note:** The deleted language is outdated, not required by state law, and is not being currently complied with by the city.

## **ARTICLE XIV. CITY PLANNING BOARD *AND* *CITY ZONING COMMISSION***

### **SECTION 1. CITY PLANNING BOARD ESTABLISHMENT, MEMBERSHIP, DUTIES, AND TERMS**

The commission may at any time after the adoption of this charter establish and maintain a city planning board of five members to serve without compensation and to have such powers and duties as the commission may prescribe relative to city planning in accordance with state law. The commission by duly enacted ordinance may increase the specified number of board members. [One of the members of the planning board shall be the mayor, another shall be a member of the commission designated by the commission upon recommendation of the mayor.] *Two of the members of the planning board shall also be members of the city commission, who shall be appointed by the commission upon the recommendation of the mayor.* Each member appointed shall be appointed for a term of four years. Any vacancy in and during the unexpired term of an appointed member shall be filled by the commission upon recommendation of the mayor. The chief executive officer shall provide the planning board with the necessary clerical help, office equipment, and supplies.

**Explanatory Note:** The current charter language mandates, with the word “shall,” that the mayor is to serve personally as one of two members of the commission on this board. The proposed language eliminates that mandate, although it does not preclude the mayor from appointing himself, with the concurrence of the commission.

### ***SECTION 2. CITY ZONING COMMISSION ESTABLISHMENT, MEMBERSHIP, DUTIES, AND TERMS***

*The commission may at any time after the adoption of this Charter establish and maintain a city zoning commission of five members to serve without compensation and to have such powers and duties as the commission may prescribe relative to city zoning in accordance with state law. The commission by duly enacted ordinance may increase the specified number of board members. Members of the board shall be appointed by the commission, upon the recommendation of the mayor. Each member appointed shall be appointed for a term of two years. Any vacancy in and during the unexpired term of an appointed member shall be filled by the commission upon recommendation of the mayor. The chief executive officer shall provide the zoning commission with the necessary help, office equipment, and supplies.*

**Explanatory Note:** Many home rule charters provide for a combined planning and zoning commission, while others have separate bodies for these functions, but almost all of them provide in their charters for zoning one way or another. This is not currently the case in Texas City. In view of the importance of zoning regulation and its connection with planning

processes, it is proposed to amend the charter in this way.

## **ARTICLE XVII. PUBLIC UTILITIES AND FRANCHISES**

### **SECTION 1. POWERS OF THE CITY**

No amendatory action proposed.

### **SECTION 2. FRANCHISES; POWERS OF THE COMMISSION**

No amendatory action proposed.

### **SECTION 3. TERM OF FRANCHISE**

No amendatory action proposed.

### **SECTION 4. RIGHT OF REGULATION**

No amendatory action proposed.

### **SECTION 5. CONSENT OF PROPERTY OWNERS**

No amendatory action proposed.

### **SECTION 6. REVOCABLE PERMITS**

No amendatory action proposed.

### **SECTION 7. EXTENSIONS**

No amendatory action proposed.

### **SECTION 8. OTHER CONDITIONS**

No amendatory action proposed.

### **SECTION 9. FRANCHISE RECORDS**

Within six months after this charter takes effect every public utility and every owner of a public utility franchise shall file with the city, as may be prescribed by ordinance, certified copies of all the franchises owned or claimed, or under which such utility is operated. The city shall compile and maintain a public record of public utility franchises [and of all public utility fixtures in the streets of] *operating within* the city.

**Explanatory Note:** The deleted language is an overstatement. For a variety of reasons, such detailed information is not currently available to the city.

## **SECTION 10. ACCOUNTS OF MUNICIPALLY OWNED UTILITIES**

No amendatory action proposed.

## **SECTION 11. PUBLIC UTILITIES**

The commission shall have the power and shall be authorized to regulate, by ordinance, the rates and compensation to be charged by all persons, companies, or corporations, using the streets, alleys or public grounds of the City of Texas City, and engaged in furnishing water, gas, telephone, light, power, electricity or sewerage service to the public, and also to prescribe rules and regulations under which such commodities shall be furnished, and service rendered, and to fix penalties to enforce such charges, rules and regulations. The governing body shall not prescribe any rate or compensation which will yield more than a fair return upon the fair value of the property used and useful in rendering such services to the public, but which return in no event shall ever exceed 8% per annum.

**Explanatory Note:** State law has eliminated the ability of home rule cities to regulate telephone services.

## **SECTION 12. STREET RENTAL**

No amendatory action proposed.

# **ARTICLE XVIII. MISCELLANEOUS PROVISIONS**

## **SECTION 1. PUBLICITY OF RECORDS**

No amendatory action proposed.

## **SECTION 2. PERSONAL INTEREST**

No amendatory action proposed.

## **SECTION 3. COMPENSATION AND TENURE OF OFFICERS AND EMPLOYEES**

No amendatory action proposed.

## **SECTION 4. OFFICIAL BONDS**

No amendatory action proposed.

## **SECTION 5. OATH OF OFFICE**

No amendatory action proposed.

## **SECTION 6. SPECIAL PROVISION FOR GARBAGE DISPOSAL**

No amendatory action proposed.

## **SECTION 7. LIMITATION OF LIABILITY FOR DAMAGES**

No amendatory action proposed.

## **SECTION 8. POWER OF CONDEMNATION AND SPECIAL ASSESSMENT**

No amendatory action proposed.

## **SECTION 9. PROVISION RELATING TO ASSIGNMENT, EXECUTION AND GARNISHMENT**

The property, real and personal, belonging to the city shall not be liable to be sold or appropriated under any writ of execution of cost bill; *and no lien of any kind shall ever exist against any such property owned by the city except that the lien be created or authorized by this charter or state law.* The funds belonging to the city in the hands of any person, firm or corporation, shall not be liable to garnishment; nor shall the city be liable to garnishment on account of any debt it may owe for funds or property it may have on hand or owing to any person. Neither the city nor any of its officers or agents shall be required to answer any writ of garnishment on any account whatever. The city shall not be obligated to recognize any assignment of wages or funds by its employees, agents, or contractors, *except as required by state or federal law.*

**Explanatory Note:** At one time, home rule cities were wholly exempt from these legal processes. That is no longer the case. The proposed additional language is necessary as a result of certain changes in state and federal law and certain court decisions.

## **SECTION 10. POWER OF THE CITY TO ENFORCE ORDINANCES**

No amendatory action proposed.

## **SECTION 11. MEANING OF WORDS AND DESIGNATIONS**

No amendatory action proposed.

## **SECTION 12. SAVING CLAUSE**

No amendatory action proposed.

### **SECTION 13. ORDINANCES**

No amendatory action proposed.

### **SECTION 14. POWER TO OWN AND CONSTRUCT**

No amendatory action proposed.

### **SECTION 15. AMENDING THE CHARTER**

No amendatory action proposed.

### **SECTION 16. MEETINGS OF BOARDS, COMMITTEES AND COMMISSIONS**

All [permanent] boards [, committees] and commissions established in this charter [or by the city commission] shall meet at least once quarterly and submit the minutes of their meetings to the city commission. All meetings shall be held in accordance with Article III, Section 1 of this charter. The need for other boards, committees and commissions appointed by the city commission will be reviewed annually by the chief executive officer, and appropriate recommendation for their continuance made to the city commission.

**Explanatory Note:** The current language is considered to be awkward and difficult to interpret. The proposed deletions are intended to clarify the provision.

### **SECTION 17. CONFLICTS OF INTEREST**

No amendatory action proposed.

### **SECTION 18. RULES OF PROCEDURE**

No amendatory action proposed.

### **SECTION 19. AUTHORITY TO REARRANGE AND RENUMBER**

No amendatory action proposed.

### **SECTION 20. SUBMISSION OF ORIGINAL CHARTER TO ELECTORS**

[This Charter shall be submitted to the qualified voters of the City of Texas City at an election to be held for that purpose on the 16th day of February, 1946, and if a majority of the qualified voters voting in such election shall vote in favor of the adoption of this Charter, it shall become the Charter of the City of Texas City, and after the returns have been canvassed, the same shall be declared adopted and the city commission shall file an official copy of the Charter with the records of the city. The commission shall furnish the mayor a copy of said Charter, which copy of the Charter as adopted, authenticated, and certified by his signature and the seal of the city, shall be forwarded by the mayor to the secretary of state of the State of Texas and shall show the

approval of such Charter by a majority vote of the qualified voters voting at such election. In not less than thirty days prior to such election the city commission shall cause the city secretary to mail a copy of this Charter to each qualified voter of the City of Texas City.]

**Explanatory Note:** This provision is no longer germane to the current charter.

## **CONCLUSIONS AND RECOMMENDATIONS**

The review committee feels the proposed amendments herein will benefit the City of Texas City in its many policy-making and administrative processes in the future. It is, therefore, recommended that the city commission, following its review of this report, place these proposed amendments on the ballot for voter consideration at a special election to be called on November 5, 2019.

It is further recommended that preceding this election, a public information effort be undertaken to fully acquaint the electorate with the reasons for and the benefits of the various amendments proposed. The committee stands ready to assist with this effort upon the commission's request and as appropriate.

The review committee wishes to express its sincere appreciation for the exemplary support and assistance of Executive Director of Administrative Services Nick Finan and City Attorney Russell Plackemeier, as well as a number of others on the city's staff, all of whom contributed importantly to the committee's efforts.

It has been an interesting challenge and a distinct honor to serve our community in this way. We look forward to favorable action on this report and its recommendations by the commission and, in turn, by Texas City citizens.

Respectfully submitted,

**Bob Senter**  
**Chairman**

**Carlos Garza**  
**Vice Chairman**

**Phil Roberts**  
**Mayor Pro Tem**  
**Ex officio Member**

**Dedrick Johnson**  
**Member**

**Mark Ciavaglia**  
**Member**

**Thelma Bowie**  
**Member**

**Brian Clark**  
**Member**

**Jose Boix**  
**Member**

**Aric Owens**  
**Member**

**Lupe Cantu**  
**Member**

**Denise O'Brien**  
**Member**

**Jenny Senter**  
**Member**

**Tracy Tarpey**  
**Member**

**Frank Mistretta**  
**Member**

**DATE:** March 22, 2019  
**TO:** Charter Review Committee (CRC)  
**FROM:** Don R. Edmonds  
**SUBJECT:** Steps involved in bringing the CRC's final report to the electorate.

The purpose of this memorandum is to summarize, for your information, the various steps and processes that will ensue beginning with the submission of the CRC's final report to the city commission. The calendar for these events is necessarily approximate, but this will give you an idea of how this matter will proceed.

<u>Action</u>	<u>Timing</u>
1. Approval of CRC of its final report.	March 25, 2019
2. Submission of report to city commission	April 17, 2019
3. Study and consideration by commission to determine which (if not all) of the proposed amendments will be submitted to the voters.	April 17, 2019 to May 15, 2019
4. Adoption of a resolution by the commission ordering a special election on the proposed amendments on November 5, 2019.	May, June, or July 2019 (or as determined by County)
5. Development of election ballot by city secretary and city attorney.	July to August 7, 2019
6. Translation to Spanish of CRC final report and ballot.	July to August 7, 2019
7. Enter into agreement with County to run City Special Election	August 21, 2019
8. Public information effort to gain support for the proposed amendments, to include public hearings, news stories, mailings, civic club presentations, etc.	August, September, October 2019
9. Conduct of election by Galveston County election office.	November 5, 2019 (early voting roughly two weeks prior)

10. Canvass by commission of election results.

November 20, 2019  
(or as required by County  
and State)

11. Printing and codification of amended  
charter.

To be determined

We will discuss these matters with you in greater detail at our upcoming meeting.

**CITY COMMISSION REGULAR MTG**

**(7) (a)**

**Meeting Date:** 04/17/2019

Amend fiscal year 2018/2019 budget

**Submitted For:** Laura Boyd, Finance

**Submitted By:** Laura Boyd, Finance

**Department:** Finance

**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Ordinance No. 19-08, amending the fiscal year 2018/2019 budget by the creation of a Deputy Marshal position and appropriate funding for the position. (Finance)

**BACKGROUND**

The pay for the Deputy Marshal position will be \$56,284.80 per year with approximately \$30,000 per year in benefits. This amendment will cover the remaining six months of fiscal year 2018/2019, for an amount of \$43,145.00.

The funding will be from the General Fund unassigned fund balance and Municipal Court Security Fund unassigned fund balance.

**ANALYSIS**

Budget Amendment:

**General Fund (Fund 101):**

Salaries and benefits	\$33,145.00
Unassigned fund balance	(\$33,145.00)

**Municipal Court Security Fund (Fund 203):**

Salaries	\$10,000.00
Unassigned fund balance	(\$10,000.00)

**ALTERNATIVES CONSIDERED**

**Fiscal Impact**

**Attachments**

Ordinance

**ORDINANCE NO. 19-08**

**AN ORDINANCE AMENDING ORDINANCE NO. 18-26, ADOPTING THE 2018-2019 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FOR THE CREATION AND FUNDING OF A DEPUTY MARSHAL POSITION; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

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**WHEREAS**, by Ordinance No. 18-26, the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2018-2019; and

**WHEREAS**, a budget amendment is needed to appropriate funds the creation and funding of a Deputy Marshal position; and

**WHEREAS**, the pay for the Deputy Marshal position will be \$56,284.80 per year with approximately \$30,000.00 per year in benefits. This amendment will cover the remaining six months of fiscal year 2018-2019, for an amount of \$43,145.00; and

**WHEREAS**, the funding will be provided by the General Fund unassigned fund balance and the Municipal Court Security Fund unassigned balance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**SECTION 2:** That the budget for Fiscal Year 2018-2019 of the City of Texas City, Texas, is hereby amended as follows:

**General Fund (Fund 101):**

Salaries and benefits	\$33,145.00
Unassigned Fund Balance	(\$33,145.00)

**Municipal Court Security Fund (Fund 203):**

Salaries	\$10,000.00
Unassigned Fund Balance	(\$10,000.00)

**SECTION 3:** That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

**SECTION 4:** That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

**SECTION 5:** That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

---

Matthew T. Doyle, Mayor  
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

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James M. Hartshorn  
City Secretary

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Russell F. Plackemeier  
City Attorney

**CITY COMMISSION REGULAR MTG**

(7) (b)

**Meeting Date:** 04/17/2019

Approval of Purchasing Policy Changes and Additions

**Submitted For:** Debbie Gurka, Administration

**Submitted By:** Debbie Gurka,  
Administration

**Department:** Purchasing

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**Information**

**ACTION REQUEST (Brief Summary)**

Approval to amend the Purchasing Policy and Procedure Manual.

**BACKGROUND**

It is recommended by the Purchasing Department to amend the Purchasing Policy and Procedures Manual to add a "Table of Contents" and to modify Section I, Introduction, Section II, Legal Requirements, Section III, Vendor Contact and Application, Section IV, Procurement Policies and Procedures and Section V, Formal Sealed Bids and Proposals.

Revisions are in reference to the Texas Local Government Codes, FEMA, Texas Ethics Commission and Department of Education.

All revisions have been reviewed and approved by the City Attorney. Revisions are attached for Commission review.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Fiscal Impact**

**Attachments**

Ordinance

Purchasing Policy Manual Revisions

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**ORDINANCE NO. 19-07**

**AN ORDINANCE AMENDING THE CITY OF TEXAS CITY PURCHASING MANUAL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT THEREWITH; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

---

**WHEREAS**, it is the recommendation of the Purchasing Department to amend the Purchasing Policy and Procedures Manual to add a "Table of Contents" and to modify Section I Introduction, Section II Legal Requirements, Section III Vendor Contacts and Application, Section IV Procurement Policies and Section V Formal Sealed Bids and Proposals; and

**WHEREAS**, revisions are in reference to the Texas Local Government Codes, FEMA, Texas Ethics Commission and Department of Education.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:**

**SECTION 1:** That the City Commission hereby approves the amendments to the City of Texas City Purchasing Manual, as set out on **Exhibits "A"**, attached hereto and made a part hereof for all intents and purposes.

**SECTION 2:** That all ordinances or parts of ordinances in conflict herewith are hereby expressly repealed to the extent of such conflict.

**SECTION 3:** That, in the event any section, clause, sentence, paragraph, or part of this Ordinance shall be for any reason adjudged by any court of competent jurisdiction to be invalid, such invalidity shall not affect, invalidate, or impair the remainder of this Ordinance.

**SECTION 4:** That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

**SECTION 5:** That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

**PASSED AND ADOPTED this 17th day of April 2019.**

---

Matthew T. Doyle, Mayor  
City of Texas City, Texas



ATTEST:

APPROVED AS TO FORM:

---

James M. Hartshorn  
City Secretary

---

Russell F. Plackemeier  
City Attorney

# Section I

## Introduction

***Revise to read as Texas Local Government Code 252.062 Criminal Penalties and 252.063 Removal; Ineligibility.***

G. Enforcement/Penalties-For Violation of State Law

~~a. Any officer or employee of the city commits a Class B Misdemeanor if they intentionally or knowingly authorize separate, sequential or component purchases to avoid competitive bidding requirements of the Local Government Code. Final conviction for a Class B Misdemeanor results in immediate removal from office or employment of that person.~~

~~b. Any officer or employee of the city commits a Class B Misdemeanor if they intentionally or knowingly violate the Competitive Bidding or Competitive Proposal requirements of the Local Government Code. Final conviction for a Class B Misdemeanor results in immediate removal from office or employment of that person.~~

~~c. Any officer or employee of the city commits a Class C Misdemeanor if they intentionally or knowingly violate the Competitive Bidding or Competitive Proposal requirements other than those described in a or b. Final conviction for a Class C Misdemeanor may result in immediate removal from office or employment of that person.~~

a. A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly makes or authorizes separate, sequential, or component purchase to avoid the competitive bidding requirements of Texas Local Government Code Subsection Section 252.021. An offense under this subsection is a Class B misdemeanor.

b. A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates Section 252.021, other than by conduct described by Subsection (a.) An offense under this subsection is a Class B misdemeanor.

c. A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates this chapter, other than by conduct described by Subsection (a) or (b). An offense under this subsection is a Class C misdemeanor.

a. The final conviction of a municipal officer or employee for an offense under Section 252.062 (a) or (b) results in the immediate removal from office or employment of that person.

## Section II

# Legal Requirements

***Add the following to be in compliance with the Uniform Guidance requirements for federal funding:***

**House Bill 1295** - (Certificate of Interested Parties) this form is to be filed with Texas Ethics Commission by a business entity who is contracting with a governmental entity or state agency.

**2CFR Part 200** - Procurement procedures that may apply to federal award recipients when using federal awarded funds for the entire life-cycle of the federal award including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Grants.) FEMA

**EDGAR** - Refers to the U.S. Department of Education general administrative regulations, federal awards from the Department of Education are subject to the Uniform Guidance regulations in the 2CFR Part 200. (Cooperative Purchasing Programs.)

Section III  
Vendor Contact & Application

***Remove line from Vendor List. The City does not use Commodity Codes.***

### **Vendor List**

Purchasing shall establish a Vendor List of bidders desiring to receive invitations to bid. A vendor will complete a Vendor Application to be placed on the list. The City does not pre-qualify vendors. ~~The vendors shall be listed by the types of items they supply based on the commodity code of those items.~~ To remain on the Vendor List, a vendor must return all invitations to bid with a price quote or marked "no bid". Two "no" responses to the invitation to bid within one year may subject the vendor to removal from the bidders list for a specific commodity

***Remove line "b" from Vendor Performance. The departments ordering items conducts shipping and/ or transportation.***

### **Vendor Performance**

The Purchasing Department shall monitor Supplier/Vendor performance and the conduct of ongoing supplier relations, including:

- a. the management of technical interchange activities;
- b. ~~delivery schedules and transportation arrangements for incoming shipments;~~
- c. audits of vendor costs;
- d. accounting for equipment and materials owned by the buyer and located on the vendor's premises;
- e. feedback on vendor performance;
- f. the resolution of delivery, product quality, and service problems;
- g. the handling of any claims against the vendor for failure to perform.

***Change Purchasing Coordinator to Purchasing Department.***

The Purchasing ~~Coordinator~~, in conjunction with the Department Head, shall determine whether to suspend a vendor for a one-year period or to remove a vendor from the city's vendor list. The Mayor's office shall be immediately notified of the removal of a vendor.

The Purchasing ~~Coordinator~~ shall notify the vendor of the City's intent to remove or reject the vendor and the reasons for the removal. The proposed vendor may state in writing the reason that removal is not warranted. Purchasing has 14 days to review and contact others before determining whether the vendor shall be removed. Written requests for appeals by the vendor shall be made to the Director of Finance. The decision of the Director of Finance is final.

# Section IV

## Procurement Policies & Procedures

***Add Finance Director to line below to read “approval by the Mayor or Finance Director”. (The Finance Director has the software capabilities to change approvers.)***

### **Approval of Expenditures**

A department head may appoint alternate(s) for the purpose of approving requisitions in the department head's absence, subject to prior approval by the Mayor.

***Revise lines below to read as the Texas Local Government Code 252.0215 and add the Texas Comptroller of Public Accounts website to search for HUB Vendors.***

### **Bids/Quotes for purchases of \$3000.00-49,000.99**

c) ~~Contact at least two HUBS' (Historically Underutilized Businesses) on a rotating basis.~~

~~A municipality in making an expenditure of more than \$3,000 but less than \$50,000.00, shall contact at least two disadvantaged businesses on a rotating basis, based on information provided by the Office of Small Business Assistance of the Texas Department of Commerce pursuant to Section 1.03 State Purchasing and General Service Act (Section 252.0215 Local Government Code). A list of HUB's is obtainable at the Texas Building and Procurement Commission's website, [www.gsc.state.tx.us](http://www.gsc.state.tx.us) under the CMBL (Centralized Master Bidders List) or by contacting the Purchasing office. If the list fails to identify a disadvantaged business in the county of which the City is situated, the City is exempt from this section.~~

c) COMPETITIVE BIDDING IN RELATION TO HISTORICALLY UNDERUTILIZED BUSINESS. A municipality, in making an expenditure of more than \$3000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to Chapter 2161 Government Code. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section.

**Add:** Texas Comptroller of Public Accounts website allows you to search for HUB Vendors at <https://mycpa.cpa.state.tx.us>

***Revise Purchasing department to Information Technology (IT) department in the following paragraphs. (Information Technology (IT) always reviews, approves and gets quotes and enters requisitions for computer related purchases and software.***

### **Computers and Related Items**

Departments must contact the ~~Purchasing department~~ by email or fax for all purchases of computer equipment, software, related items and services. All requests must include a detailed description of the item(s), quantity and account number. The Purchasing department will not process any request without prior written authorization from the Information Technology (IT) Director.

Once approved, the ~~Purchasing Department~~ will obtain bids, complete the purchase order and place the order with the vendor.

***Revise “General Service Commission” to Texas Facility Commission.***

### **State Contract Purchases**

All items to be purchased on the state contract through the ~~General Services Commission~~ will be requested by completing a purchase requisition and obtaining department head Approval.

***Remove line from Cooperative Purchasing Agreements and replace with paragraph as follows.***

### **Cooperative Purchasing Agreements**

~~The City presently has inter local contracts with the State through the General Services Commission and Houston Galveston Area Council (HGAC).~~

The City presently has interlocal contracts with Purchasing Cooperatives. These may be used to purchase goods and services for the City. The City can also choose to join another entity with an Interlocal agreement to purchase goods or services at a more advantageous price or with better contract terms. If you would like to use a cooperative contract please contact Purchasing for list of current programs available and how to purchase using this process.

## ***Revise to read: the Purchasing Department***

### **Homeland Security Funds**

Prior to procuring or entering into contract(s) for any goods/services, utilizing Homeland Security funds, the Purchasing ~~Coordinator~~ for the City must check the debarment status of the vendor using the EPLS system (<http://www.sam.gov>) and document that verification has been done. This policy applies to the procurement of all goods or services regardless of the cost or quantity.

The Purchasing ~~Coordinator~~ will search the EPLS system for the vendor. If the vendor is found to be debarred, that vendor may not be used for procurements utilizing Homeland Security Funds. If the vendor is not debarred, print the screen page and retain with the procurement documentation. A copy of the screen print indicating the vendor is not debarred, at the time of purchase, must be included with the supporting documentation submitted to the Texas Homeland Security State Administrative Agency requesting reimbursement or advance.

## ***Remove line from Open Records Policy and replace with the following line:***

### **Open Records Policy**

Release of bids is subject to the Public Information Act. Trade secrets and confidential information in competitive sealed bids are not open for public inspection. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection. ~~The review by a vendor/citizen will be at the convenience of the Purchasing Department and made by appointment.~~

Release of bids is subject to the Public Information Act. Trade secrets and confidential information in competitive sealed bids are not open for public inspection. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection.

**Replace with:** All request for information pertaining to purchasing contracts, bids and proposals must be in writing and directed to the City Attorney's office.

Section V  
Formal Sealed Bids & Proposals

***Revise line 4 to read “Director of Finance or the Mayor for approval.”***

**Starting the Bidding or Proposal Process**

4. The requisition shall be reviewed by Purchasing, the Director of Finance ~~and~~ the Mayor for approval.

***Revise line 1 to read as the Texas Local Government Code 252.043***

**Awarding/Rejecting of Bids or Proposals**

~~1. For bids, the contract is awarded to the lowest, responsible bidder on a lump sum basis or on the basis of the unit prices bid.~~

1. If the competitive bidding requirements applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

***Revise Change Orders to Non-Construction Change Orders and revise line c. to read as Texas Local Government Code 252.048***

**Change Orders (Change to Non-Construction Change Orders)**

~~b. If a change order involves a decrease or an increase of \$25,000 or 25 percent or less, the City Commission grants general authority to the Finance Director and the Mayor to approve change orders.~~

If a change order involves a decrease or an increase of \$50,000 or less, the governing body may grant general authority to an administrative official of the municipality to approve the change order. (Finance Director or Mayor)

***Add title: Construction Change Orders and revise lines (b) and (c) and add (d) to read as Local Government Code 271.060 for Construction Change Orders.***

**Construction Change Orders**

Change Orders for a **construction contract** as per section 271.060 of the Local Government Code:

- a. After performance of a construction contract begins, the governing body may approve change orders if necessary to:
  1. make changes in plans or specifications; or
  2. decrease or increase the quantity of work to be performed or materials, equipment, or supplies to be furnished.
  
- b. ~~The total price of a contract may not be increased by a change order unless provision has been made for the payment of the added cost by the appropriation of current funds or bond funds for that purpose, by the authorization of the issuance of certificates, or by a combination of those procedures. The original contract price may not be increased by more than 25 percent. The original contract price may not be decreased by more than 25 percent without the consent of the contractor.~~
  
- c. ~~At the time of an award, the City Commission may grant general authority to the Finance Director and the Mayor to approve change orders, if it involves a decrease or an increase of 25 percent or less, and if sufficient funds are available.~~
  - (b) The total cost of a contract may not be increased by a change order unless provision has been made for the payment of the added cost by the appropriation of current funds or bond funds for that purpose, by the authorization of the issuance of certificates, or by a combination of those procedures.
  
  - (c) A contract with an original contract price of \$1 million or more may not be increased by more than 25 percent. If a change order for a contract with an original contract price of less than \$1 million increases the contract amount to \$1 million or more, subsequent change orders may not increase the revised contract amount by more than 25 percent.
  
  - (d) A governing body may grant authority to an official or employee responsible for purchasing or for administering a contract to approve a change order that involves an increase or decrease of \$50,000 or less.