

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, SEPTEMBER 4, 2019 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

- (1) ROLL CALL
- (2) INVOCATION
- (3) PLEDGE OF ALLEGIANCE
- (4) PROCLAMATIONS AND PRESENTATIONS
- (5) REPORTS
 - (a) Texas City Fire Department (Fire Department)
 - (b) Garbage Collection and Recycling (Solid Waste)
- (6) PUBLIC HEARING
 - (a) A public hearing to hear citizens' opinions in favor of or in opposition to the City of Texas City's proposed 2019/2020 Fiscal Year Budget. (Finance)
- (7) PUBLIC COMMENTS
- (8) CONSENT AGENDA
 - (a) Approve City Commission Minutes for August 21, 2019 meeting. (City Secretary)
 - (b) Consider and take action on Resolution No. 18-080, authorizing Mayor Doyle to execute an Agreement For Professional Engineering Services with ARKK Engineers for the design of Central Park Blvd. (City Engineer)

- (c) Consider and take action on Resolution No. 19-081, approving a contract for Bid No. 2019-371 Doyle and Nessler Center Restrooms Project. (Public Works)
 - (d) Consider and take action on Resolution No. 19-083, calling of two Town Hall Meetings to discuss the Texas City Charter Amendments. (City Secretary)
- (9) REGULAR ITEMS
- (a) Consider and take action on Resolution No. 19-082, setting the date for adoption of the fiscal year 2019-2020 budget. (Finance)
 - (b) Consider and take action on Ordinance No. 19-24, amending the City's fiscal year 2018-2019 budget to appropriate additional funds for Doyle and Nessler Center Restrooms Project. (Finance)
- (10) MAYOR'S COMMENTS
- (11) COMMISSIONERS' COMMENTS
- (12) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON AUGUST 30, 2019, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

NICHOLAS J. FINAN
CITY SECRETARY

CITY COMMISSION REGULAR MTG

(6) (a)

Meeting Date: 09/04/2019

Public Hearing regarding 2019/2020 Budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Public hearing in support of or opposition to the City of Texas City's proposed 2019/2020 Fiscal Year Budget.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(8) (a)

Meeting Date: 09/04/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Approve City Commission Minutes for August 21, 2019 meeting. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Minutes

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, AUGUST 21, 2019 – 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, AUGUST 21, 2019, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Matthew T. Doyle, Mayor
Phil Roberts, Mayor Pro Tem, Commissioner At-Large
Bruce Clawson, Commissioner At-Large
Earl Alexander, Commissioner District 1
Abel Garza, Jr., Commissioner District 2
Jami Clark, Commissioner District 4

Absent: Dorthea Jones, Commissioner District 3

2. INVOCATION

Led by Pastor Stephanie Hughes of St. John's United Methodist Church.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner At-Large Phil Roberts.

4. PROCLAMATIONS AND PRESENTATIONS

a. Service Awards

Denise Castor	Library	08/24/2009	10 years
Leo Sparks	Sanitation	08/12/2009	10 years
Hector Alonzo	Water Distribution	08/04/2009	10 years
Robert Judson	Police	08/23/2004	15 years
Michael Bullock	Bayou Golf	08/10/1999	20 years

5. PUBLIC HEARING

- a. H.T. Aldridge request to rezone from "A" (Single Family Residential) and "D-1" (Neighborhood Service) to "E" (General Business) to operate a night club in an existing building. Being Lots 2,3,6,7 and 8 of the Booker T. Washington S/d. Located at 6204 FM 1765.

Doug Kneupper, City Engineer, stated that the current zoning for this lot is Single-Family Residential and based on the recommendation of the Zoning Commission it should not be changed to General Business.

Helen Truscott, Attorney for H.T. Aldridge, gave background information and testimony in support of

Mr. Aldridge being able to legally fix his code violations and reopen his nightclub.

Tina Jefferson, Jon Jenkins, Sheraka LaDay, Dianne Lumcord, Thurman Aldridge, H.T. Aldridge, Linda Johnson, Byron Frank, Sharon Gillins, Regeen Bolden, Raveeh Bolden, Norman Jones, Jim Howard, Jr., Roxanne Holnes, Chantay Harris, Kathy Wiles, Claudia Hans, Steve Eilomd, Joe H. Overshine, Audrey Rowe, Alton Cabigene, Kenneth Guy, Devin Stewert, Dilrah Sander, Kenneth Douglas, Waylyn Ward, Calvin Sanford, James Henderson, Meturth Johnson, David Clyde Griffin, Charles E. Henry, Calin Holt, Kevin Guillory, Terran Boyd, Cakul Bell, Joseph Shran, James Garthzell, Jr., Obie Johnson, Darl Cabel, Gerald Washington, Derek E. Yell, Damon Burnett, Robert Blake, C. E. Thompson, Desiree Pratt, and Regina Stewart attended the meeting in favor of the rezone request.

6. PRELIMINARY ZONING APPROVAL

- a. H.T. Aldridge is seeking to rezone his property to "E" (General Business) to operate a night club. The City Commission must now either deny the request or approve the request to rezone to "E" (General Business).

Motion by Commissioner At-Large Bruce Clawson, Seconded by Commissioner District 4 Jami Clark to deny the rezoning request.

Vote: 3 - 3 FAILED

7. PUBLIC COMMENTS

Henry Gomez, resident, stated his concern about the lack of rehabilitation to damaged flood controls located near the Dike.

8. CONSENT AGENDA

Motioned by Commissioner District 4 Jami Clark, seconded by Commissioner At-Large Bruce Clawson to approve Consent Agenda items a, b, and c.

- a. Approve City Commission Minutes for August 7, 2019 meeting. (City Secretary)

Vote: 6 - 0 CARRIED

- b. Consider and take action on Resolution No. 19-078, authorizing payment of windstorm insurance premium to Victor O. Schinnerer & Company, Inc. (Finance)

Vote: 6 - 0 CARRIED

- c. Consider and take action on Resolution No. 19-079, approving of the purchase and installation of furniture, desks, and data wiring as part of the library renovation through Buy Board - Local Government Purchasing Cooperative. (Library)

Vote: 6 - 0 CARRIED

9. COMMISSIONERS' COMMENTS

Commissioner At-Large Phil Roberts congratulated Mayor Doyle on another successful Skeet Shoot event.

Commissioner At-Large Bruce Clawson explained why he voted against the HT's rezone request.

Commissioner District 1 Earl Alexander explained why he voted for HT's rezone request to be approved and under what conditions he'd expect the property and neighborhood to be maintained.

10. ADJOURNMENT

Having no further business, Commissioner District 2 Abel Garza, Jr. made a MOTION to ADJOURN at 5:38 p.m.; the motion was SECONDED by Commissioner At-Large Bruce Clawson. All present voted AYE. MOTION CARRIED.

MATTHEW T. DOYLE, MAYOR

ATTEST:

Nicholas J. Finan, City Secretary

CITY COMMISSION REGULAR MTG

(8) (b)

Meeting Date: 09/04/2019

Agreement for Professional Engineering Services for Central Park Blvd.

Submitted For: Doug Kneupper, Transportation and Planning

Submitted By: Doug Kneupper, Transportation and Planning

Department: Transportation and Planning

Information

ACTION REQUEST (Brief Summary)

Consider approval of a Resolution authorizing Mayor Doyle to execute an Agreement For Professional Engineering Services with ARKK Engineers for design of Central Park Blvd.

BACKGROUND

Central Park Blvd. is a major arterial roadway planned to go east-west through Texas City from the Gulf Freeway to SH 3. This planned roadway has been a part of the City's Thoroughfare Plan for some time. Parts of the thoroughfare have been constructed as components of land development (subdivision) projects. Even more segments of the roadway are being constructed or are identified in active / current subdivision master plans.

There is one segment that goes through Texas City EDC property between FM 2004 and Century Blvd. This Engineering Services Agreement will have this particular section designed and ready to build once appropriate funding is identified. This Agreement with ARKK Engineers is for \$174,770. The current estimated construction cost of the roadway between FM 2004 and Century Blvd. is \$2,270,000.

There is an exhibit at the end of the proposal that shows the roadway alignment.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

ARKK Proposal

RESOLUTION NO. 19-080

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR SERVICES WITH ARKK ENGINEERS, LLC. TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN OF CENTRAL PARK BOULEVARD; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Planning Department is requesting the approval of an Engineering Services Agreement with ARKK Engineers, LLC., to provide design services for Central Park Boulevard; and

WHEREAS, ARKK Engineers, LLC., has submitted an Agreement for Service for the design services with respect to the design and construction of the property located between FM 2004 and Century Boulevard; and

WHEREAS, the cost for the design services, as set out on the attached proposal, is approximately \$174,770.00. The current estimated construction cost of the roadway between FM 2004 and Century Boulevard is \$2,270,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby accepts the proposal by ARKK Engineers, LLC, to provide design services for Central Park Boulevard in the amount of \$174,925.00.

SECTION 2: That the Mayor is hereby authorized to execute the Agreement for Service with ARKK Engineers, LLC, in the form attached hereto as **Exhibit "A"** and made a part hereof for all intents and purposes.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of September 2019.

Phil H. Roberts, Mayor Pro Tem
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Russell F. Plackemeier
City Attorney

THE STATE OF TEXAS

COUNTY OF GALVESTON

AGREEMENT FOR SERVICES

This Agreement entered into as of the ____ day of _____, A.D., 20__, by and between ARKK Engineers, LLC. ("Consultant"), and the City of Texas City, Texas, ("Client").

WITNESSETH:

WHEREAS, the Client has requested various services of the Consultant with respect to Engineering and Construction Phase Services for the City of Texas City's "**Central Park Boulevard Project**" ("Project").

NOW, THEREFORE, *Client* and *Consultant* hereby agree as follows:

1. Engagement of Consultant - *Consultant* hereby agrees to perform the services required under the scope of work related to the *Project*, and to provide *Client* with copies of the information, opinions, and other such documents made the basis of the scope of services, which is set out in Attachment "A" and made a part of this contract. *Consultant* agrees to initiate the following services that are set out in Attachment "A" upon receipt of an executed copy of this Agreement.
2. Availability of Information - *Client* agrees to provide *Consultant* with all available information pertinent to the *Project*. *Client* will also provide copies of reports, drawings, and other data, and will, at *Consultant's* request, provide written authorization to review *Client's* files relative to the *Project* which may be in possession of third parties. *Consultant* agrees to return all original

documents to *Client* upon completion of the *Project*, but reserves the right to make and keep reproducible copies of all such material.

3. Access to Facilities - *Client* will provide access for the *Consultant* to enter the property and facilities of *Client*, as necessary for *Consultant* to perform services as required under the *Project*.
4. Instruments of Service - All documents prepared in accordance with this contract including exhibits, field notes, laboratory data, original drawings, and specifications are the property of the *Client*. The *Consultant* is given the right to use any of this data in connection with future engineering projects. The *Consultant* may retain copies of reproducible of any information prepared for this *Project*.
5. Fee - The *Consultant's* fee for the scope of services as stated in Attachment "A" provided by *Consultant* under this Agreement as set out in Attachment "A" and being the amount of: **\$174,770.00** for Design Phase Services.
6. Payment and Fee Schedule - The *Consultant* will submit a monthly invoice for services rendered.
7. Terms of Payment - Payment of fees as determined under Paragraph 5 herein above shall be due and payable by *Client* within thirty (30) days following receipt of *Consultant's* monthly invoice.
8. Additional Services - Additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor cost times a factor of 2.99 and direct cost plus 10%.

9. Insurance - *Consultant* shall maintain Worker's Compensation and Liability Insurance in accordance with Attachment "B".
10. Termination - The *Client* may terminate this contract at any time by giving notice in writing to the *Consultant*. In that case, all finished or unfinished documents and other materials produced under this contract shall become the *Client's* property. If the contract is terminated by the *Client* in accordance with this provision, *Consultant* shall be paid for all services performed to the date of termination.
11. Governing Law - This Agreement shall be deemed to have been made under, and shall be construed and interpreted in accordance with the laws of the State of Texas. The venue of any suit for enforcement or construction of this contract shall be in Galveston County, Texas.
12. Indemnification - For consideration received, the undersigned agrees to indemnify, save, defend and hold harmless the City of Texas City, Texas, its employees, officials, and agents from any and all claims, actions, damages, lawsuits, proceedings, judgments, or liabilities, for personal injury, death or property damage resulting from the negligent acts or omissions of the undersigned or negligent acts or omissions of others under the undersigned's supervision or control arising out of the performance of this agreement.
13. Home Rule Municipality

The City is a municipality incorporated under the laws of the State of Texas, and all laws regulating and concerning Texas municipalities apply, including budgetary laws, The City Charter and The City Code. Consultant acknowledges that the City may only act through its City

Commission or a duly authorized representative of City Commission, and that any act of an employee or officer of the City that is not duly authorized is void.

ENTERED INTO AND AGREED by the parties hereto as the day and year first written.

ARKK ENGINEERS, LLC.
Consultant

BY: Madhu Kilambi
MADHU KILAMBI, P.E.
Senior Project Manager / Principal

CITY OF TEXAS CITY, TEXAS
Client

BY: _____
MAYOR OF THE CITY OF TEXAS CITY

ATTEST: _____
City Secretary



ATTACHMENT "A"

July 23, 2019

Mr. Doug Kneupper, P.E.
City Engineer
City of Texas City
928 5th Avenue North
Texas City, Texas 77590

Re: Proposal for Engineering Design Phase Services for City of Texas City's "**Central Park Boulevard Project**"

Dear Mr. Kneupper:

As requested, ARKK Engineers, LLC (ARKK) is pleased to submit this proposal for performing engineering design phase services for the above referenced project. This proposal is based on our understanding of the project as discussed in our previous meetings and conversations. For your convenience, this proposal consists of General Overview, Scope of Services, and Fee.

GENERAL OVERVIEW

This project involves providing engineering design services for the construction of a new roadway in the City of Texas City that would be a connection between FM 2004 and Century Boulevard, a distance of approximately 3,500 linear feet. The roadway design is proposed to be one-half of a future four-lane boulevard, concrete pavement, transitions, grassed medians, curbs, and underground storm sewers. In addition to the roadway, the project includes two new offsite outfall ditches and culverts totaling a length of approximately 2,200 linear feet. The estimated construction cost of the roadway construction and drainage items is \$2.27 million (includes a 15% construction cost contingency), plus engineering and construction management costs.

This proposal addresses the engineering services ARKK will provide the City of Texas City during the Design Phase. As requested by the City this proposal does not include Bid Phase Services and Construction Management and Inspection Services. A separate proposal for Bid Phase Services and Construction Management and Inspection Services will be submitted to the City in the future. This proposal does not include performing any Environmental Assessment studies for the project. This proposal is separated into Basic Services (expected normal engineering design services) and Special Services (Surveying, Geotechnical, etc.).

The following section details the scope of engineering services proposed for this Project.

SCOPE OF SERVICES

I. DESIGN PHASE SERVICES

A. Basic Services - Design Phase

- Research and gather existing relevant data on the project such as existing utility information, pipeline crossings, as available.
- Coordinate with private utility companies, and other entities that may be involved to obtain information on their existing facilities and requirements that may impact this project. Coordinate with utility companies on potential conflicts with the proposed improvements.
- Coordinate with the surveying firm and authorize the topographic survey for the project.
- Plot survey data of the proposed roadway alignment.
- Provide design for the roadway paving, on-site drainage, and offsite drainage ditches.
- Coordinate with other governmental entities which may be impacted by the project.
- Coordinate with Texas Department of Transportation (TxDOT) for proposed tie-in at FM 2004.
- Prepare project specifications and construction drawings based on anticipated improvements.
- Coordinate with the City of Texas City during the design phase. Provide two (2) draft sets of plans and specifications for review and comments.
- Incorporate appropriate comments from pertinent entities into the final design documents.
- Prepare a final cost estimate for the project.

B. Special Services - Design Phase

1. Storm Water Pollution Prevention Plan

- Prepare a Storm Water Pollution Prevention Plan (SWPPP) in accordance with the Texas National Pollutant Discharge Elimination System (NPDES) General Permit for Storm Water Discharge from construction.

2. Surveying and Platting Services

- Conduct topographic survey of the roadway alignment, offsite ditch alignment, and approximately 500 feet along both Century Blvd. and FM 2004.
- Surface features along the project route and measure downs on inlets, manholes and water valves and roadway cross-sections at periodic intervals.
- Prepare survey control map of project areas.
- Prepare a subdivision plat of the roadway right-of-way and file with Galveston County Clerk.

3. Geotechnical Services

- Perform a geotechnical investigation of the project area. A budget for 70 V.F. of soil borings is included in this proposal (three 10-foot deep bores for the roadway design, and two 20-foot bores of the offsite drainage ditches. Geotechnical investigation data from previous projects in the area will be utilized to aid with the efforts.
- Utilize a geotechnical sub-consultant mutually agreeable to the City and ARKK.

4. Reproduction

- Costs for reproduction will be charged under special services for reproduction of plans, specifications and reports.
- Reproduction for review sets, submittals to the City, governmental agencies, and utility companies will be included in the cost for reproduction.

FEE

The fee for the services is outlined below. A budget for miscellaneous services is included to cover additional tasks and costs, which may occur during the progress of the work. Such tasks will only be performed upon authorization from the City.

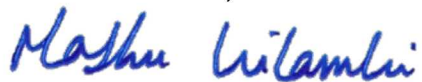
1. DESIGN PHASE & CONSTRUCTION PHASE

Design Phase Services: lump sum amount of	\$135,100.00
Surveying and Platting: Subcontractor's Cost plus 10%	\$23,970.00
Geotechnical Investigation: Subcontractor's Cost plus 10%	\$7,700.00
Storm Water Pollution Prevention Plan: lump sum amount of	\$2,000.00
Reproduction: Subcontractor's Cost plus 10%	\$1,000.00
Miscellaneous Services: Hourly and Cost Plus 10%	<u>\$ 5,000.00</u>
Design Phase Fee:	\$174,770.00

Hourly charges for office personnel shall be charged based on a raw labor rates times a multiplier of 2.99, reimbursable expenses will be charged at cost plus 10% and mileage will be charged at the current IRS prevailing rate.

ARKK Engineers LLC appreciates the opportunity to submit this proposal and we look forward to working with the City of Texas City on this very important project.

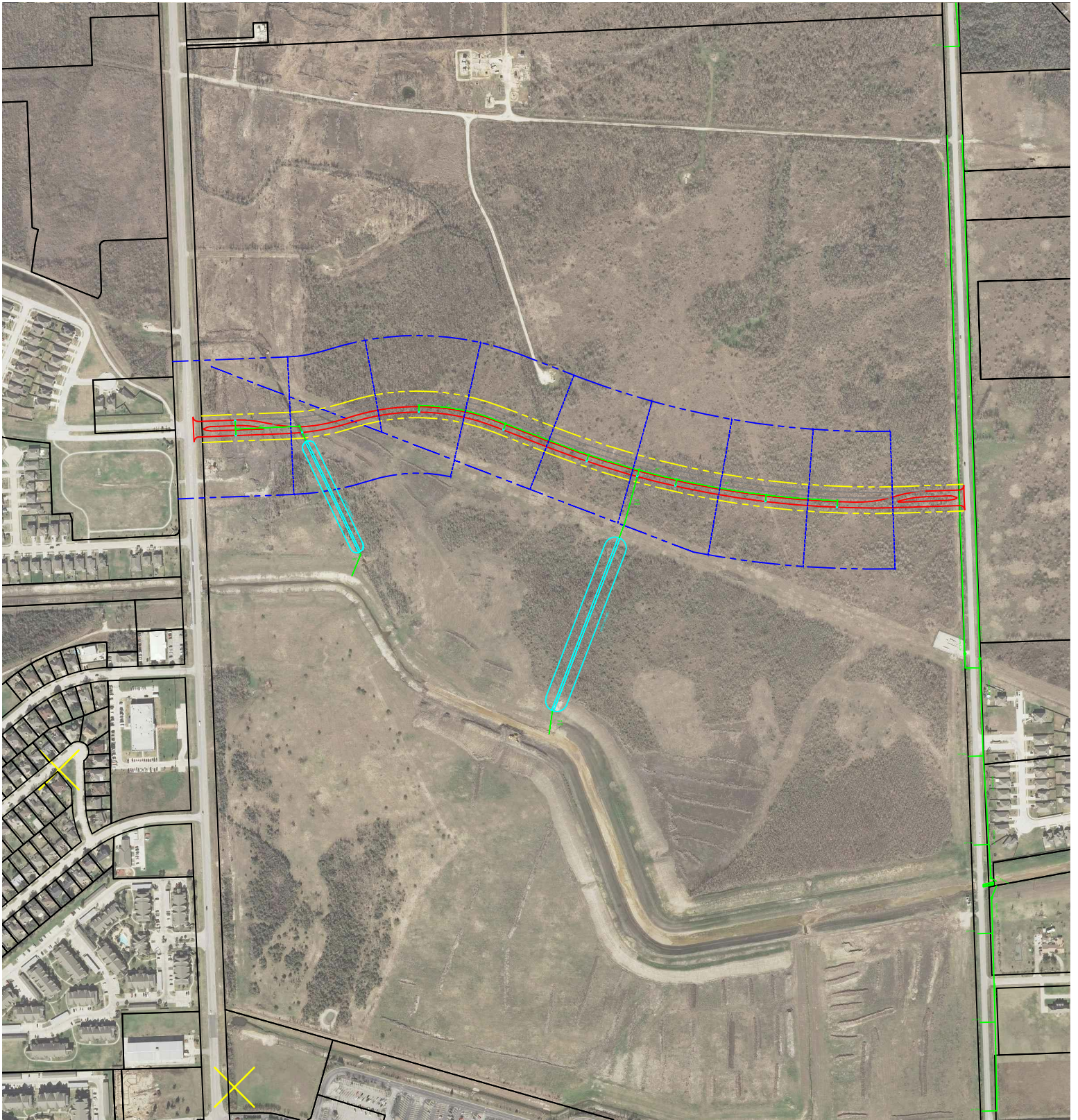
Sincerely,
ARKK ENGINEERS, LLC.



Madhu Kilambi, P.E.
Senior Project Manager / Principal

ATTACHMENT "B"
INSURANCE LIMITS

1.	General Liability	Each Occurrence:	\$1,000,000
		Damage to Rented Premises	\$1,000,000
		Medical Expenses (any one person)	\$10,000
		Personal and Adv. Injury	\$1,000,000
		General Aggregate:	\$2,000,000
		Products - Comp/Op Agg:	\$2,000,000
2.	Automobile Liability	Combined Single Limit:	\$1,000,000
3.	Excess Liability Umbrella Form	Each Occurrence:	\$1,000,000
		Aggregate:	\$1,000,000
4.	Worker's Compensation and Employers Liability	Each Accident:	\$500,000
		Disease - Each Employee:	\$500,000
		Disease - Policy Limit:	\$500,000
5.	Professional Liability	Each Claim	\$1,000,000
		Policy Year Aggregate	\$1,000,000



CITY COMMISSION REGULAR MTG

(8) (c)

Meeting Date: 09/04/2019

Bid # 2019-371 Doyle and Nessler Center Restrooms Project

Submitted For: Mike McKinley, Public Works **Submitted By:** Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST (Brief Summary)

Approve and award a contract for bid # 2019-371 Doyle and Nessler Center Restrooms Project.

BACKGROUND

On July 16, 2019, a "Notice to Bidders" was published and bid packets were made available to local area vendors. Bids were received, opened, and read aloud on Thursday August 8, 2019.

The lowest responsible bidder meeting all requirements was Enterprise Builders, LLC. in Houston Texas, for the total bid amount of \$349,800.00.

A bid tabulation and Letter of Recommendation are attached for your review.

ANALYSIS

It is the recommendation of the Public Works Department and the Recreation and Tourism Department that the City Commission award this contract to Enterprise Builders, LLC., for the total bid amount of \$349,800.00 and that the Mayor is authorized to enter into a contract on behalf of the City Commission. We further request that the Mayor be authorized to execute any change order, not to exceed 25% of the contract amount, without bringing the matter before the City Commission.

Thank you.

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

Exhibit A

Exhibit B

RESOLUTION NO. 19-081

A RESOLUTION AWARDING BID NO. 2019-371 AND AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL CONTRACT WITH ENTERPRISE BUILDERS, LLC. FOR THE DOYLE AND NESSLER CENTER RESTROOMS PROJECT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, on July 16, 2019, bid packets were made available to local area vendors for Bid No. 2019-371 Doyle and Nessler Center Restrooms Project; and

WHEREAS, bids were opened on August 8, 2019, and it is the recommendation of the Public Works Department that the bid be awarded to Enterprise Builders, LLC, Houston, Texas, in the amount of \$349,800.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission awards Bid No. 2019-371 Doyle and Nessler Center Restrooms Project to Enterprise Builders, LLC, Houston, Texas.

SECTION 2: That the Mayor is hereby authorized to enter into an annual contract Enterprise Builders, LLC. for the unit prices bid attached hereto as **Exhibit "A"** and to approve change orders not to exceed 25.0% of the total contract without taking the matter before the City Commission

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of September 2019.

Phil H. Roberts, Mayor Pro Tem
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Russell F. Plackemeier
City Attorney



Date: August 22, 2019

Mayor Matthew T. Doyle and
Members of the City Commission
City Hall
1801 9th Avenue North
Texas City, Texas 77590

RE: Contractor Approval/ Doyle/Nessler Center Restroom Renovations

Ladies and Gentlemen:

On August 8, 2019, the City received a bid in the amount of **\$349,800.00** from **Enterprise Builders** for the **Doyle and Nessler Center Restroom Renovation** project. I have attached a copy of the bid tabulation with bids from all bidding contractors for your review.

This will be the first time for Enterprise Builders to work for the City of Texas City. In checking their references, I contacted Galveston County and the City of Mt. Belvieu and it is my recommendation that they be awarded this renovation due to the exemplary remarks from both County and Mt. Belvieu Project Managers, who both had only positive things to say about their performance in all aspects of the projects performed. Please authorize the Mayor to award this project to Enterprise Builders on behalf of the City Commission, so the Contract process can get underway.

Respectfully,

DJ Hutchinson
Project Administrator

CITY COMMISSION REGULAR MTG

(8) (d)

Meeting Date: 09/04/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-083, calling of two Town Hall Meetings to discuss the Texas City Charter Amendments. (City Secretary)

BACKGROUND

The Charter Review Committee had planned on having one or two town hall meetings in their meetings this past spring. Bob Senter, the Chair of the Committee has worked with city staff and COM to host two town hall meetings to outline the Charter revisions recommendations. The two Town Hall meetings are scheduled for Tuesday, September 10 at 5:30 pm at COM in the new auditorium and again on Thursday, September 26 at 5:30 pm at the Doyle Conventions Center.

For your information Bob has initiated various informative presentations at local clubs, organizations, and meetings such as the Community Advisory Council for the plants, Rotary, Ministerial Alliance, Chamber Board and Golden Division, Lions Cluc, Jaycees, and others.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 19-083

A RESOLUTION CALLING FOR TWO TOWN HALL MEETINGS ON SEPTEMBER 10, 2019, AND SEPTEMBER 26, 2019, TO DISCUSS THE TEXAS CITY CHARTER AMENDMENTS; PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City of Texas City Charter Review Committee with College of the Mainland have planned two Town Hall Meetings to take place in the month of September; and

WHEREAS, the dates and times will be as following:

Tuesday, September 10, 2019, at College of the Mainland Auditorium beginning at 5:30 p.m.
Thursday, September 26, 2019, at Doyle Convention Center beginning at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That two public hearings be called and scheduled for September 10, 2019, at College of the Mainland Auditorium beginning at 5:30 p.m. and September 26, 2019, at Doyle Convention Center beginning at 5:30 p.m.

SECTION 2: That the Charter Review Committee Chairperson shall be directed to publish and post all notices concerning the Town Halls.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of September 2019.

Phil H. Roberts, Mayor Pro Tem
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Russell F. Plackemeier
City Attorney

CITY COMMISSION REGULAR MTG

Res 10-090

Meeting Date: 09/04/2019

Schedule vote on adoption of FY2019/2020 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-082, setting the date for adoption of the fiscal year 2019-2020 budget. (Finance)

BACKGROUND

Section 102 of the Texas Local Government Code requires the governing body take action on the budget after the public hearing. Action can either be the adoption of the budget or setting the meeting date when the budget will be adopted.

Public hearing date is September 4, 2019 and vote on the budget adoption will be September 18, 2019.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 19-082

A RESOLUTION SETTING A DATE FOR THE ADOPTION OF THE FISCAL YEAR 2019 – 2020 BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, Chapter 102 of the Texas Local Government Code requires the governing body take action on the budget after the public hearing. Action can either be the adoption of the budget or setting the meeting date when the budget will be adopted; and

WHEREAS, a public hearing was held on September 4, 2019, in accordance with Chapter 102 and, after public hearing, vote on adoption of the budget will be scheduled for September 18, 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission, by record vote, hereby adopts the 2019 - 2020 Fiscal Year Budget, a copy of which is on file in the permanent records of the City.

SECTION 2: That the City Commission hereby directs that the final budget as adopted, and any subsequent amendments, be filed with the City Secretary and the County Clerk of the County of Galveston, as provided by State law and the City Charter.

SECTION 3: That the Public Hearing for the 2018 - 2019 Fiscal Year Budget was held on Wednesday, September 4, 2019, at 5:00 p.m. in the Kenneth T. Nunn Room located at City Hall, and vote on the adoption of the 2018 - 2019 Fiscal Year Budget was scheduled at that time for Wednesday, September 18, 2019.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED and ADOPTED this 4th day of September 2019.

Phil H. Roberts, Mayor Pro Tem
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan

Russell F. Plackemeier

City Secretary

City Attorney

CITY COMMISSION REGULAR MTG

(9) (b)

Meeting Date: 09/04/2019

Amend fiscal year 2018-2019 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Ordinance No. 19-24, amending the City's fiscal year 2018-2019 budget to appropriate additional funds for Doyle and Nessler Center Restrooms Project. (Finance)

BACKGROUND

Total winning bid amount of \$349,800.00 from Enterprise Builders, LLC is more than the original budgeted estimate for this project. Therefore a budget amendment is required to cover the additional amount. Funding will come from the Hotel-Motel Occupancy Tax Fund unassigned fund balance.

ANALYSIS

Budget Amendment:

Hotel-Motel Occupancy Tax Fund (Fund 201):

Land and Building Improvements	\$201,000.00
Unassigned fund balance	(\$201,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Ordinance

ORDINANCE NO. 19-24

AN ORDINANCE AMENDING ORDINANCE NO. 18-26, ADOPTING THE 2018-2019 FISCAL YEAR BUDGET TO APPROPRIATE ADDITIONAL FUNDS FOR THE DOYLE AND NESSLER CENTER RESTROOM PROJECT; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 18-26, the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2018-2019; and

WHEREAS, a budget amendment is needed to appropriate additional funds the Doyle and Nessler Center Restroom Project; and

WHEREAS, the total winning bid amount is \$349,800.00 from Enterprise Builders, which is more than the budgeted estimate for this project. Additional funding for this project will come from the Hotel-Motel Occupancy Tax Fund unassigned balance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: That the budget for Fiscal Year 2018-2019 of the City of Texas City, Texas, is hereby amended as follows:

Hotel-Motel Occupancy Tax Fund (Fund 201):

Land and Building Improvement	\$201,000.00
Unassigned Fund Balance	(\$201,000.00)

SECTION 3: That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

SECTION 4: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

SECTION 5: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of April 2019.

Phil H. Roberts, Mayor Pro Tem
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Russell F. Plackemeier
City Attorney