

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION.

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

OCTOBER 30, 2019 - 3:00 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on the election of Officers and Oath of Officers.
 - b. Consider and take action on the Public Facilities Development Corporation Minutes for October 3, 2018.
 - c. Consider and take action on Resolution No. 19-01, approving the action of the Officers of the Public Facilities Development Corporation Corporation for the 2018-2019 fiscal year.
 - d. Consider and take action on Resolution No. 19-02, adopting the 2019-2020 fiscal year budget of the Public Facilities Development Corporation.
3. UPDATE
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON OCTOBER 25, 2019 PRIOR TO 3:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. a.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

PUBLIC FACILITIES DEVELOPMENT CORPORATION

CHARTER/FILE NO. 124862801 APPROVED BY SECRETARY OF STATE ON 11/3/92

PURPOSE: The purpose of the Public Facilities Development Corporation is to enhance the welfare and/or prosperity of the citizens of the City (Texas City, Texas) and the State of Texas through the acquisition, financing, construction, equipping, operation, and/or leasing, on behalf of the City, of facilities that promote or encourage economic, civic, social, and/or educational development or expansion. The Corporation shall have all of the powers granted to non-profit corporations under the Act and other applicable law, including (without limitation) the power to incur financial obligations. These obligations shall not constitute a liability of the City. (The above purpose statements are taken from the Articles of Incorporation approved on 11/3/92.)

PUBLIC FACILITIES DEVELOPMENT CORPORATION - Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

John Hackbarth, D.D.S., <i>Chairperson</i> drhackbarth@texasdentalhealth.com	Randy Dietel, <i>Vice Chairperson</i> randy@pilinginc.com
Genie Jennings, <i>Director</i>	Rev. Jerry Lee <i>Director</i>
William T. Etheredge, III, <i>Director</i>	City Staff: Russell F. Plackemeier, City Attorney Nicholas Finan, Executive Director of Management Services Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary Justin Herter, Board Secretary Alternate

Public Facility Development Corporation Agenda

2. b.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Public Facilities Development Corporation Minutes for October 3, 2018.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

PUBLIC FACILITIES DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

OCTOBER 3, 2018 - 2:00 P.M.

CITY HALL CONFERENCE ROOM

The Public Facilities Development Corporation Board of Directors met October 3, 2019, at 2:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 2:02 p.m. by John Hackbarth with the following in attendance:

(1) ROLL CALL

Present: Randy Dietel, Vice-Chairperson
William T. Etheredge, III, Director
Jerry Lee, Director
Genie Jennings, Director
John Hackbarth, Chairperson
Laura Boyd, Finance Director / Ex-Officio Member

Staff Present: Nicholas Finan, Executive Director of Management Services
James Hartshorn, Deputy Director of Management Services
Russell F. Plackemeier, City Attorney
Rhomari Leigh, Board Secretary
Justin Herter, City Staff

(2) NEW BUSINESS

- (a) Consider and take action on the election of officers and Oath of Officers.

Nicholas Finan, Executive Director of Management Services, stated that on September 5, 2018, the City Commission appointed them to the same four boards. These individuals were chosen because of their dedication and insight to previous boards and to help ensure that City business could continue in a timely manner.

Motion by Director Jerry Lee, Seconded by Director Genie Jennings to keep the same Chairperson and Vice-Chairperson.

Vote: 5 - 0 CARRIED

- (b) Consider and take action on Public Facilities Development Corporation Minutes for November 2, 2017.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director Jerry Lee

Vote: 5 - 0 CARRIED

- (c) Consider and take action on Resolution No. 18-01, approving the actions of the Officers of the Public Facilities Development Corporation for the 2017-2018 fiscal year.

Nicholas Finan, Executive Director of Management Services, stated that this resolution is recommended by the City Attorney to validate the smaller items not budgetary in nature or do not need board approval in a formal meeting.

Motion by Director William T. Etheredge, III, Seconded by Vice-Chairperson Randy Dietel

Vote: 5 - 0 CARRIED

- (d) Consider and take action on Resolution No. 18-02, adopting the 2018-2019 fiscal year budget of the Public Facilities Development Corporation.

Laura Boyd, Finance Director, went over the budget approved by the City Commission on September 19, 2018.

Motion by Director Jerry Lee, Seconded by Director Genie Jennings

Vote: 5 - 0 CARRIED

- (3) UPDATE

No update was given

- (4) BOARD COMMENTS

No Board Comments.

- (5) ADJOURNMENT

Having no further business, Jerry Lee, made a motion to adjourn at 2:12 p.m.; The motion was SECONDED by William Etheredge, III. The meeting was adjourned.

Board Secretary
Public Facilities Development Corporation

Date Approved: _____

Public Facility Development Corporation Agenda

2. c.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-01, approving the action of the Officers of the Public Facilities Development Corporation Corporation for the 2018-2019 fiscal year.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 19-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION (PFDC) DURING THE 2018-2019 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 30, 2019, consideration was given to approving the actions of the Officers of the Board of Directors of the Public Facilities Development Corporation during the 2018-2019 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Public Facilities Development Corporation (PFDC) during the 2018-2019 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 30th day of October 2019.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

BOARD SECRETARY
Public Facilities Development Corporation

Public Facility Development Corporation Agenda

2. d.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-02, adopting the 2019-2020 fiscal year budget of the Public Facilities Development Corporation.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

Attachment

PUBLIC FACILITIES DEVELOPMENT CORPORATION

RESOLUTION NO. 19-02

A RESOLUTION ADOPTING THE PUBLIC FACILITIES DEVELOPMENT CORPORATION 2019-2020 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Public Facilities Development Corporation (PFDC), duly held on October 30, 2018, a general discussion was held concerning the proposed 2019-2020 Budget of the Public Facilities Development Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUBLIC FACILITIES DEVELOPMENT CORPORATION THAT:

SECTION 1: The Board of Directors of the Public Facilities Development Corporation hereby approves the 2019-2020 Fiscal Year Budget, for the Public Facilities Development Corporation, as approved by the City Commission of the City of Texas City.

SECTION 2: A copy of said Fiscal Year 2019-2020 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 30th day of October 2019.

CHAIRPERSON/VICE CHAIRPERSON
Public Facilities Development Corporation

ATTEST:

BOARD SECRETARY
Public Facilities Development Corporation

**T.C. PUBLIC FACILITIES DEVELOPMENT CORP.
REVENUES & EXPENDITURES
FUND 803**

**CITY OF TEXAS CITY, TEXAS
FY 2019-20 PROPOSED BUDGET**

ACCOUNT	ACCOUNT DESCRIPTION	FY 2017-18 ACTUAL	FY 2018-19 AMENDED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 PROPOSED BUDGET
REVENUES: 803-000					
48108	RENT INCOME-D.H.S. & P.R.S.	263,090	240,998	263,000	263,000
*RENTS & CONCESSIONS		263,090	240,998	263,000	263,000
48801	MISCELLANEOUS INCOME	-	-	-	-
48802	INTEREST INCOME	2,411	1,500	4,000	2,500
*OTHER REVENUES		2,411	1,500	4,000	2,500
49103	PROCEEDS FROM SALE OF LAND	-	-	-	-
*OTHER SOURCES		-	-	-	-
TOTAL REVENUES		265,501	242,498	267,000	265,500
EXPENDITURES: 803-050					
51XXX	SALARIES AND BENEFITS	-	25,358	25,358	30,000
*SALARIES & BENEFITS		-	25,358	25,358	30,000
53060	EXPENSE-ADMINISTRATIVE	-	-	-	-
53065	EXPENSE-MAINLAND CHILDREN'S	263,090	240,998	263,000	263,000
53200	UTILITIES	-	-	-	-
53540	MAINTENANCE-BLDG. & GROUNDS	-	1,000	-	1,000
53680	PROFESSIONAL FEES	-	-	-	-
*CONTRACTUAL SERVICES		263,090	241,998	263,000	264,000
55010	LAND & BUILDING IMPROVEMENTS	-	183,750	183,750	-
55720	PROCUREMENT OF PROPERTY	-	-	-	-
*CAPITAL OUTLAY		-	183,750	183,750	-
TOTAL EXPENDITURES		263,090	451,106	472,108	294,000
EXCESS OF REVENUES OVER(UNDER) EXPENDITURES		2,411	(208,608)	(205,108)	(28,500)
FUND BALANCE-BEGINNING OF YEAR		329,081	331,492	331,492	126,384
FUND BALANCE-END OF YEAR		\$ 331,492	\$ 122,884	\$ 126,384	\$ 97,884

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