

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY CULTURAL ARTS FOUNDATION, INC.

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.
BOARD OF DIRECTORS MEETING

AGENDA

MAY 22, 2019- 4:00 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on approval of minutes from the April 24, 2019 meeting.
 - b. Consider and take action on Resolution No. 19-04, revising the procedures and guidelines for student scholarships.
 - c. Consider and take action on Resolution 19-05, to accept a donation from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation to purchase a bust of George W. Bush for the Convention Center.
3. UPDATES
4. BOARD COMMENTS
5. ADJOURN

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON MAY 17, 2019, PRIOR TO 5:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Board Secretary
Texas City Cultural Arts Foundation, Inc.

Texas City Cultural Arts Agenda

2. a.

Meeting Date: 05/22/2019

Submitted By: James Hartshorn, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on approval of minutes from the April 24, 2019 meeting.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.
BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, APRIL 24, 2019 - 4:00 P.M.

CITY HALL CONFERENCE ROOM

The Texas City Cultural Arts Foundation, Inc. Board of Directors met Wednesday, April 24, 2019, at 4:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at by Dayna Perren with the following in attendance:

(1) ROLL CALL

Present: Dayna Perren, Chairperson
JoAnn Hackbarth, Vice-Chairperson
Mary Dickson, Director
Leslie Henderson, Director

Absent: Joseph Figarelli, Director
Laura Boyd, Treasurer / Ex-Officio Member

Staff Present: Nicholas Finan, Executive Director of Management Services
James Hartshorn, Deputy Director of Management Services
Rhomari Leigh, Board Secretary
Dennis J. Harris, Director of Recreation and Tourism
Justin Herter, City Staff
Nicole Best, City Staff

Attendees: Henry Gomez
Liz Delagarza

(2) NEW BUSINESS

- (a) Consider and take action on minutes from January 22, 2019, Texas City Cultural Arts Foundation, Inc. meeting.

Motion by Director Mary Dickson, Seconded by Vice-Chairperson JoAnn Hackbarth

Vote: 4 - 0 CARRIED

- (b) Consider and take action on Resolution No. 19-03, approving LULAC #255 Grant Application. (Recreation & Tourism)

Liz Delagarza spoke on behalf of LULAC #225. Ms. Delagarza stated that the funds will be used for the Annual Cinco de Mayo parade and celebration.

Motion by Vice-Chairperson JoAnn Hackbarth, Seconded by Director Leslie Henderson

Vote: 4 - 0 CARRIED

- (c) Review applicants and select recipients for the 2019 Texas City Cultural Arts Foundation Scholarship.

The Board received each application individually and collectively and held an open discussion about the candidates. Being that all the scholarship applicants were submitted from the same high school, the Board asked for clarification if more than one student could be awarded. The Board stated that the three Scholarship Recipients will be Micah Mannie, Javon Rougely, and Mekesa Billiot.

The vote to give 3 scholarships was unanimous pending the City Attorney's approval.

- (3) UPDATES

- (4) BOARD COMMENTS

The Board requested that a ranking/ scoring system be put in place for next years scholarship application process.

- (5) ADJOURN

Having no further business, Leslie Henderson made a MOTION to ADJOURN at 5:11 p.m. the motion was SECONDED by JoAnn Hackbarth. The meeting was adjourned.

Board Secretary
Texas City Cultural Arts Foundation, Inc.

Approved: _____

Texas City Cultural Arts Agenda

2. b.

Meeting Date: 05/22/2019

Submitted By: Rhomari Jackson-Glover, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-04, revising the procedures and guidelines for student scholarships.

BACKGROUND

At the last meeting of the Cultural Arts Corporation it was discussed to come up with some guidelines or a template of a score sheet to assist in determining scholarships for students. We have confirmed there is nothing that prevents the funds, if the only one or two high schools submit versus the three that the extra funds can be used for the schools that had more than one applicant apply. The wording in the guidelines confirms this as well as allow if less than three apply for the scholarships, that the funds can be included to increase the amount awarded.

See the attached to review and comment on the guidelines, process, and scoresheet template.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

Attachment

TEXAS CITY CULTURAL ARTS FOUNDATION

RESOLUTION NO. 19-04

A RESOLUTION REVISING THE PROCEDURE AND GUIDELINES FOR STUDENT SCHOLARSHIPS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Cultural Arts Foundation (TCCAF), duly held on May 22, 2019, a general discussion was held concerning the procedures and guidelines for student scholarships.

WHEREAS, the Texas City Cultural Arts Foundation's Board of Directors will review, revise and approve **Exhibit "A,"** attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION THAT:

SECTION 1: The Board of Directors of the Texas City Cultural Arts Foundation hereby approves the revised procedures and guidelines for student scholarships.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 22nd day of May 2019.

CHAIRPERSON/VICE-CHAIRPERSON
Texas City Cultural Arts Foundation

ATTEST:

BOARD SECRETARY
Texas City Cultural Arts Foundation

Procedure for Scholarship

July/ August:	. Preview Application Packet for Students & Update as necessary- Staff (take to Cultural Arts Corp if feels there in a need for more substantive changes)
September:	. Deliver Packets to High School and encourage instructors to solicit students to submit- Staff . Deliver to counselors, music teachers, theater teacher & art teacher (coordinate with ISD Music/ Art Director)
October – February:	. Send out Reminders of Scholarship- Staff
February – March:	. Send out notices & reminder of need to participate in the Art Festival or similar event- Staff . Notify High Schools that T.C. Cultural Arts Committee is providing scholarships at awards night (encourage them to provide a qualified applicant(s).)
Mid-April:	. Applications due to Recreation & Tourism Department (Date set by staff depending on meeting date) . Board reviews applications sent w/ Packet for meeting at (least 3 days in advance of meeting need to receive applications) . Board send score sheet one day prior to meeting to R&T Department to tally preliminary numbers of score sheet (template attached each year prior to the receiving the applications the Board may adjust the criteria and weight for each category) . Board determines who will attend awards night at each high school to represent T.C. Cultural Arts Committee . Finance department notified as to who scholarship recipients are.
May:	. Students, at awards night or as soon as possible, are notified how to contact Finance Department and provide information on Attending School's Financial Aid Office and access funds.
<p>*Decision shall be made to provide at least one winner of each H.S. (Dickinson, La Marque, Texas City); However if a High School does not have a qualified and/ or worthy applicant, the Board may use the funds for qualified applicants at another H.S. enabling that H.S. to have more than one scholarship recipient. If not enough applicants to expend all available funds, the Board may grant a higher scholarship value to qualified scholarship recipients.</p>	

Template Score Sheet

	Degree in Art Field (1-15)	Academics (1-7)	Awards/Honors in Art (1-10)	Activities in Art (1-10)	Financial Need (1-15)	Other Honor/Extracurricular Activities (1-7)	Essay (1-7)	Totals	*Rank
<u>H.S. #1</u> Applicant 1 Applicant 2 Applicant 3 Applicant 4									
<u>H.S. #2</u> Applicant 1 Applicant 2 Applicant 3 Applicant 4									
<u>H.S. #3</u> Applicant 1 Applicant 2 Applicant 3 Applicant 4									

* Rank- List in order number 1 (Top Pick) to last pick. In case of tie, scorer indicate which is higher and lower rank.

1. Eligibility

- Participated in T.C. Cultural Arts Festival Art Contest or Comparable Competition
- Senior Eligible to graduate H.S.
- Prodiy?

2. Qualifications Met:

- Complete application
- Proof of eligibility to graduate/ transcribe
- Essay on what cultural arts means to applicant
- Portfolio or examples of work (audio, video, photos, programs, etc.)
- Letter or recommendation from Art Teacher or Equal
- Acceptance letter from accredited College, University, or Art/Music/Theater Academy/School

Texas City Cultural Arts Agenda

2. c.

Meeting Date: 05/22/2019

Submitted By: Justin Herter, City Attorney Office

Department: City Attorney Office

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution 19-05, to accept a donation from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation to purchase a bust of George W. Bush for the Convention Center.

BACKGROUND

Chuck Doyle is engaging artist Cindy Debold to complete a bust of President George W. Bush to be placed at the Convention Center alongside the other three busts of Presidents from the State of Texas so that all four of the Presidents from Texas will be displayed together. The purchase price is \$5,780.00, to be paid in three increments:

- | | |
|---|------------|
| 1. 1/3 to Start | \$1,925.00 |
| 2. 1/3 on completion and approval of clay | \$1,925.00 |
| 3. Balance due on delivery of bronze | \$1,930.00 |

The payment would be made from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation, which requires that the payment be made to a tax-exempt entity. Mr. Doyle will request a check for the entire amount be made payable to the Texas City Cultural Arts Foundation, with payments then being made by the Foundation to the Artist as stated above.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution
G Bush

TEXAS CITY CULTURAL ARTS FOUNDATION

RESOLUTION NO. 19-05

A RESOLUTION ACCEPTING A DONATION FROM THE CHARLES T. & MARY ELLEN DOYLE/ TEXAS FIRST BANK CHARITABLE FUND AT THE GREATER HOUSTON COMMUNITY FOUNDATION TO PURCHASE A BUST OF GEORGE W. BUSH FOR THE DOYLE CONVENTION CENTER; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of Texas City Cultural Arts Foundation, duly held on May 22, 2019, consideration was given accept a donation from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation to purchase a bust of George W. Bush for the Doyle Convention Center; and

WHEREAS, Artist Cindy Debold will complete the bust of President George W. Bush bust that will be placed at the Doyle Convention Center alongside three other bust of United State Presidents from the State of Texas; and

WHEREAS, the purchase price is \$5,780.00 to be paid in three increments from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation, which requires that the payment be made to a tax-exempt entity. Mr. Charles T. Doyle will request a check for the entire amount be made payable to the Texas City Cultural Arts Foundation, with payments then being made by the Foundation to the Artist as stated above.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION THAT:

SECTION 1: The Board of Directors of the Texas City Cultural Arts Foundation hereby accept the donation of \$5,780.00 from the Charles T. & Mary Ellen Doyle / Texas First Bank Charitable Fund at the Greater Houston Community Foundation to purchase a bust of George W. Bush for the Doyle Convention Center.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 22nd day of May 2019.

CHAIRPERSON/VICE-CHAIRPERSON
Texas City Cultural Arts Foundation

ATTEST:

BOARD SECRETARY
Texas City Cultural Arts Foundation

Sculpture Estimate

Cindy Debold
6400 Lakeshore Dr.
Lago Vista, TX 78645

Cell 512 589-3219
email: cindydebold@hotmail.com

Date: 4/19/19

Hi Chuck,

Here is my estimate. Please call if you have any questions. I look forward to complete your series of the Texas Presidents.

For sculpting a life size bust of President George W. Bush.	\$ 4800.00
Cost of bronze by foundry	980.00
Cost of mold by foundry	<u>715.00 NC</u>
Total less mold:	\$ 5780.00*

This wall hung bronze bust of George W. Bush is to be similar to the sculptures I made for Texas City now in the Doyle Convention Center. Like the others, the above price includes me retaining copyrights to reproduce if I choose. Texas City would have rights to photograph the sculpture and use such photos in all self promotion. "Sculpture by Cindy Debold" would be displayed near the sculpture in an appropriate size.

*Estimate does not include, shipping, handling and insurance.

Payment Schedule would be:

One third to start	\$1925.00
Second third on completion and approval of clay	1925.00
Balance due on delivery of bronze	1930.00

Thank you,
Cindy

