

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION.

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

OCTOBER 30, 2019- 3:00 P.M.
CITY HALL CONFERENCE ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on the election of Officers and Oath of Officers.
 - b. Consider and take action on the Texas City Housing Finance Corporation Minutes for October 3, 2018.
 - c. Consider and take action on Resolution No. 19-01, approving the action of the Officers of the Texas City Housing Finance Corporation for the 2018-2019 fiscal year.
3. UPDATES
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON OCTOBER 25, 2019, PRIOR TO 3:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Housing Finance Corporation

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. a.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

TEXAS CITY HOUSING FINANCE CORPORATION

CHARTER/ FILE NO. 601709 APPROVED BY SECRETARY OF STATE ON 3/25/82

PURPOSE: The Corporation is organized solely to implement the purposes of the Texas Housing Finance Corporations Act by assisting in carrying out or assisting in carrying out (including assistance by borrowing and lending funds) one or more housing project for elderly persons of low income located in the City of Texas City, Texas, and approved for assistance under Section 8 of the United States Housing Act of 1937, as amended.

TEXAS CITY HOUSING FINANCE CORPORATION- Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

John Hackbarth, Chairperson drhackbarth@texasdentalhealth.com	Randy Dietel , Vice Chairperson randy@pilinginc.comr
William T. Etheredge, III,	Rev. Jerry Lee
Randy Dietel	City Staff: Russell F. Plackemeier, City Attorney Nicholas Finan, Executive Director of Management Services James Hartshorn, Deputy Director of Management Services Laura Boyd, Director of Finance Justin Herter, Board Secretary

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. b.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Texas City Housing Finance Corporation Minutes for October 3, 2018.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

OCTOBER 3, 2018 - 2:00 PM

CITY HALL CONFERENCE ROOM

The Texas City Housing Finance Corporation Board of Directors met WEDNESDAY, OCTOBER 3, 2018, at 2:00 PM in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 2:30 PM by Mr. Etheredge with the following in attendance:

(1) ROLL CALL

Present: Jerry Lee, Jr. , Director
Genie Jennings, Vice-Chairperson
William Etheredge, Chairperson
Randy Dietel, Director
John Hackbarth, Director
Laura Boyd, Finance Director / Ex-Officio Member

Staff Present: Nicholas Finan, Executive Director of Management Services
James Hartshorn, Deputy Director of Management Services
Russell Plackemeier, City Attorney
Rhomari Leigh, Board Secretary
Justin Herter, City Staff
Ryan McCiellen, City Staff

(2) NEW BUSINESS

- (a) Consider and take action on the election of Officers and the Oath of Officers.

There was discussion to appoint to approve Randy Dietel as Vice- Chairperson and John Hackbarth as Chairperson.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Jerry Lee, Jr. to approve Randy Dietel as Vice- Chairperson and John Hackbarth as Chairperson.

Vote: 4 - 0 CARRIED

- (b) Consider and take action on the Texas City Housing Finance Corporation Minutes for February 12, 2018.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Jerry Lee, Jr. to approve minutes.

Vote: 4 - 0 CARRIED

- (c) Consider and take action on the Texas City Housing Finance Corporation Minutes for October 18, 2016.

Motion by Director John Hackbarth, Seconded by Vice-Chairperson Genie Jennings to approve the minutes.

Vote: 4 - 0 CARRIED

- (d) Consider and take action on Resolution No. 18-02, approving the action of the Officers of the Texas City Housing Finance Corporation for the 2017-2018 fiscal year.

Nicholas Finan, Executive Director of Management Services, stated that this resolution is recommended by the City Attorney to validate the smaller items not budgetary in nature or do not need board approval in a formal meeting.

Motion by Vice-Chairperson Genie Jennings, Seconded by Director Jerry Lee, Jr. to approve Resolution No. 18-02.

Vote: 4 - 0 CARRIED

- (3) UPDATES

There were no updates.

- (4) BOARD COMMENTS

There were no Board Comments.

- (5) ADJOURNMENT

Having no further business, Ms. Jennings, made a motion to adjourn at 2:34 PM; the motion was SECONDED by Mr. Hackbarth. The meeting was adjourned.

Board Secretary
Texas City Housing Finance Corporation

Date Approved: _____

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. c.

Meeting Date: 10/30/2019

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 19-01, approving the action of the Officers of the Texas City Housing Finance Corporation for the 2018-2019 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY HOUSING FINANCE CORPORATION RESOLUTION

RESOLUTION NO. 19-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HOUSING FINANCE CORPORATION DURING THE 2018 - 2019 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Housing Finance Corporation, duly held on October 30, 2019, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2018-2019 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HOUSING FINANCE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2018-2019 Fiscal Year are hereby approved.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 30th day of October 2019.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Housing Finance Corporation

ATTEST:

BOARD SECRETARY
Texas City Housing Finance Corporation