

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, SEPTEMBER 2, 2020 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE:

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures the City Commission will meet telephonically and electronically, and the public will not be allowed to be physically present at this meeting. Texas Governor Greg Abbott waived on a temporary basis certain sections of the Texas Open Meetings Act. The meeting will be audible to members of the public and allow for two-way communications for those desiring to participate.

Any person interested in speaking on any item on the Agenda must call in the number below and sign in to the conference then wait for the Board President to request any public comments. Public comments may not apply to all items on the agenda.

To join the telephone audio conference and to give public comment please use the following instructions.

(888) 475-4499 (Toll Free)

Webinar ID: 992 9809 6001

You will automatically be muted when joining the conference. To raise your hand or notify the call manager for attention, please dial *9 on your phone during the call. When appropriate the call manger will unmute your line and the system will notify you that you can now speak. Public comments may not apply to all items on the agenda.

To view the web presentation or listen to audio without participating, please visit <http://commission.texascitytx.gov>

You will then be redirected to the conference and given instructions to enable viewing. We ask that if you will be joining the telephone conference to speak, please mute your computer audio. When using telephone audio with computer audio on, a feedback loop can be created causing disruptive echoing or a loud static. Disruptive audio will cause your line to be muted by the call manager.

After the meeting, a recording of this meeting's audio will be made available to the public.

- (1) ROLL CALL
- (2) INVOCATION AND PLEDGE OF ALLEGIANCE
- (3) PROCLAMATIONS AND PRESENTATIONS
 - (a) Presentation of Promotion- Rhomari Leigh to City Secretary.
- (4) PUBLIC HEARING
 - (a) A public hearing to hear citizens' opinions in favor of or in opposition to the City of Texas City's proposed 2020/2021 Fiscal Year Budget. (Finance)
- (5) PUBLIC COMMENTS

(6) CONSENT AGENDA

- (a) Approve City Commission Minutes for August 19, 2020 meeting. (City Secretary)
- (b) Consider and take action on Resolution No. 20-084, extending the Mayor's Declaration of Disaster. (Emergency Management)
- (c) Consider and take action on Resolution No. 20-085, approving the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. (Management Services)

(7) REGULAR ITEMS

- (a) Consider approval of Ordinance No. 20-33, requesting to amend the City of Texas City's fiscal year 2019-2020 Budget to transfer funds to the Group Insurance Fund. (Finance)
- (b) Consider and take action on Ordinance No. 20-34, amending the City's fiscal year 2019-20 Budget to pay for wireless internet equipment that will be installed on city water towers. (Finance)
- (c) Consider and take action, by record vote, on Ordinance No. 20-35, to adopt the City of Texas City's 2020-2021 Fiscal Year Budget. (Finance)

(8) MAYOR AND COMMISSIONERS' COMMENTS

(9) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON AUGUST 28, 2020, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

NICHOLAS J. FINAN
CITY SECRETARY

CITY COMMISSION REGULAR MTG

(3) (a)

Meeting Date: 09/02/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Presentation of Promotion- Rhomari Leigh to City Secretary.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

picture

Texas City



EST. 1911



CITY COMMISSION REGULAR MTG

(4) (a)

Meeting Date: 09/02/2020

Public Hearing regarding 2020/2021 Budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Public hearing in support of or opposition to the City of Texas City's proposed 2020/2021 Fiscal Year Budget.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(6) (a)

Meeting Date: 09/02/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Approve City Commission Minutes for August 19, 2020 meeting. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Minutes

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, AUGUST 19, 2020 – 5:00 P.M.

VIRTUAL: VIA ZOOM

A Regular Called Meeting of the City Commission was held on Wednesday, AUGUST 19, 2020, at 5:00 P.M. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

Present: Matthew T. Doyle, Mayor
Phil Roberts, Mayor Pro Tem, Commissioner At-Large
Bruce Clawson, Commissioner At-Large
Earl Alexander, Commissioner District 1
Abel Garza, Jr., Commissioner District 2
Jami Clark, Commissioner District 4

Absent: Dorthea Jones, Commissioner District 3

2. INVOCATION

Led by Commissioner Abel Garza, Jr.

PLEDGE OF ALLEGIANCE

Led by Commissioner Jami Clark

3. PROCLAMATIONS AND PRESENTATIONS

a. Service Awards

Sherrod Poe Waste Water Treatment Plant 08/02/2010 10 years

Brenda Williams Parks & Recreation 08/24/1995 25 years

Retirement

Brenda Williams Parks & Recreation 25 years

4. PRELIMINARY PLAT APPROVAL

a. Consider approval of a revised Master Plan and development sequence for Lago Mar Residential West.

Doug Kneupper, City Engineer, gave a presentation of Lago Mar residential west and their revised master plan.

5. PUBLIC COMMENTS

6. CONSENT AGENDA

Motioned by Commissioner At-Large Bruce Clawson, seconded by Commissioner Abel Garza, Jr. to approve Consent Agenda items a, b, c, and d.

- a. Approve City Commission Minutes for August 5, 2020 meeting. (City Secretary)

Vote: 6 - 0 CARRIED

- b. Consider and take action on Resolution No. 20-081, approving RFQ 2020-384 Engineering/Architectural/Surveying Firm. (Purchasing)

Vote: 6 - 0 CARRIED

- c. Consider and take action on Resolution No. 20-082, approving a contract for Bid No. 2020-086 Liquid Asphalt - Transport Load. (Public Works)

Vote: 6 - 0 CARRIED

- d. Consider and take action on Resolution No. 20-083, approving Bid No. 2020-385 FM 3436 Water Line Extension. (Public Works)

Vote: 6 - 0 CARRIED

7. MAYOR AND COMMISSIONERS' COMMENTS

Herman Meyer, Chief Building Official, stated that Odessey, a 50,000 sq. ft. school being built in Mainland City Centre, received all of their necessary permits and will be opening for school next week.

Luke Alvey, Library Director, stated that the Library is now being patronized by non-Texas City residents.

Laura Boyd, Finance Director, stated that there will be two items added to the September 2nd Agenda pertaining to the next fiscal year budget.

Michael Skiba, Bayou Golf Course Coordinator, stated that the Golf Course is open and going well.

Dennis J. Harris, Recreation and Tourism Director, stated that the pools are now closed for the season.

Thomas Munoz, Emergency Management Director, stated that there will be Covid-19 Testing at the Doyle Center on Monday and Tuesday.

David Zacherl, Fire Chief, stated that there will be a BBQ Fundraiser for the Gower Family in September.

8. ADJOURNMENT

Having no further business, Commissioner Abel Garza, Jr. made a MOTION to ADJOURN at 5:25 p.m.; the motion was SECONDED by Commissioner Jami Clark. All present voted AYE. MOTION CARRIED.

MATTHEW T. DOYLE, MAYOR

ATTEST:

Nicholas J. Finan, City Secretary

CITY COMMISSION REGULAR MTG

(6) (b)

Meeting Date: 09/02/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 20-084, extending the Mayor's Declaration of Disaster. (Emergency Management)

BACKGROUND

This item is a continuance from March 2020, and to be reviewed every 30 days or at the first Commission Meeting of the month, whichever is less.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

RESOLUTION 20-084

A RESOLUTION CONTINUING THE DECLARATION OF LOCAL STATE OF DISASTER FOR THE CITY OF TEXAS CITY, TEXAS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City of Texas City on March 18, 2020, took extraordinary measures resulting from Covid-19; and

WHEREAS, the Mayor of Texas City and City Commission has determined that these extraordinary measures must be taken to protect the citizens of Texas City, and

WHEREAS, the City Commission of Texas City has determined the need to extend the declaration for thirty (30) additional days. Today's Extension will continue until 5:00p.m. October 8, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION: The City Commission of the City of Texas City, Texas pursuant to Texas Government Code Section 418.108(b) hereby consents to continuing the declaration of local state of disaster for the City of Texas City, Texas.

SECTION 2: The declaration of local state of disaster for the City of Texas City, Texas, resulting from Covid-19 is therefore continued;

SECTION 3: This declaration continuing a local state of disaster shall be effective for thirty (30) days on and from its date of issuance, provided however that this declaration may be terminated before the expiration of thirty days by subsequent order of the Mayor, and may be continued or renewed beyond thirty days from its date of issuance only with the consent of the City Commission of the City of Texas City, Texas;

SECTION 4: This declaration continues the activation of the City's Emergency Management Plan;

SECTION 5: This declaration continues the activation of the recovery and rehabilitation aspects of all applicable local or interjurisdictional emergency management plan and authorizes the furnishing of aid and assistance under the declaration:

SECTION 6: This declaration shall be given prompt and general publicity and shall be filed promptly with the City Secretary; and;

SECTION 7: That this declaration shall take effect immediately from and after its issuance.

PASSED AND ADOPTED this 2nd day of September 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(6) (c)

Meeting Date: 09/02/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 20-084, approving the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. (Management Services)

BACKGROUND

This is an annual process to fill spaces or reappoint representatives to the TML Intergovernmental Risk Pool - our insurance provider for property and facilities. I was asked to look at the ballot and make recommendations since I know most of these people.

Here is my list, but I am sure some of you may know of people you may want instead. You will need to make that known during the motion if it is not as I list.

thanks.

Place 1 - Robert Herrera - Unopposed

Place 2 - Chris Armacost - from Hitchcock, running against the incumbent Buzz Fullen from Henderson, Tx

Place 3 - Jeffrey Snyder - Incumbent from Plainview, running against Greg Hyde from Watauga and Roy Maynor of West Columbia

Place 4 - Robert Hauck- Incumbent from Tomball, running against Dave Martin from City of Houston, Kimberly Meisner from Kerrville, and Sean Overeynder from Lamesa.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 20-085

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN OFFICIAL BALLOT FOR THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEE ELECTION; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, Texas Municipal League (“TML”) is currently holding elections for the nominated officials to serve a six-year term on the TML Intergovernmental Risk Pool (Workers’ Compensation, Property and Liability) Board of Trustees; and

WHEREAS, each member of the Pool is entitled to vote for Board of Trustee members and the City has received an official ballot for the election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the Mayor is hereby authorized to execute the official ballot to vote for members of the TML Intergovernmental Risk Pool Board of Trustees.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of September 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

Ord 12-19

Meeting Date: 09/02/2020

Consider approval of a request to amend the City of Texas City’s fiscal year 2019-2020 budget.

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City’s fiscal year 2019-2020 budget.

BACKGROUND

A budget amendment is needed to transfer funds to the City's group insurance fund to cover the liability.

ANALYSIS

Budget amendment is as follows:

General Fund:

Transfer to Group Insurance Fund	\$2,500,000
Unassigned Fund Balance	(\$2,500,000)

Group Insurance Fund:

Fund Balance	\$2,500,000
Transfer from General Fund	(\$2,500,000)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

ORDINANCE NO. 20-33

AN ORDINANCE AMENDING ORDINANCE NO. 19-27 ADOPTING THE 2019-2020 FISCAL YEAR BUDGET TO TRANSFER FUNDS TO THE CITY'S GROUP INSURANCE FUND TO COVER THE LIABILITY; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 19-27, the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2019-2020; and

WHEREAS, a budget amendment is needed to transfer funds to the City's group insurance fund to cover the liability.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: That the budget for Fiscal Year 2019-2020 of the City of Texas City, Texas, is hereby amended as follows:

General Fund:

Transfer to Group Insurance Fund	\$2,500,000.00
Unassigned Fund Balance	(\$2,500,000.00)

Group Insurance Fund:

Fund Balance	\$2,500,000.00
Transfer from General Fund	(\$2,500,000.00)

SECTION 3: That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

SECTION 4: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

SECTION 5: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of September 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Nicholas J. Finan
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(7) (b)

Meeting Date: 09/02/2020

Amend fiscal year 2019-2020 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City's fiscal year 2019-2020 budget.

BACKGROUND

A budget amendment is needed to appropriate funds to pay for wireless internet equipment that will be installed on city water towers.

Funds will come from the Utility Fund's fund balance.

ANALYSIS

Budget amendment is as follows:

Utility Fund (501) Water Department (701):

Capital Equipment	\$165,000.00
Fund Balance	(\$165,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Ordinance

ORDINANCE NO. 20-34

AN ORDINANCE AMENDING ORDINANCE NO. 19-27 ADOPTING THE 2019-2020 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS TO PAY FOR WIRELESS INTERNET EQUIPMENT THAT WILL BE PLACED ON CITY WATER TOWERS; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 19-27, the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2019-2020; and

WHEREAS, a budget amendment is needed to appropriate funds to pay for wireless internet equipment that will be installed on City water towers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: That the budget for Fiscal Year 2019-2020 of the City of Texas City, Texas, is hereby amended as follows:

Utility Fund (501) Water Department (701):

Capital Equipment	\$165,000.00
Fund Balance	(\$165,000.00)

SECTION 3: That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

SECTION 4: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

SECTION 5: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of September 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

Ord 14-21

Meeting Date: 09/02/2020

Approve 2020-2021 Fiscal Year Budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Approve adoption of the 2020 - 2021 Fiscal Year Budget.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Ordinance

ORDINANCE NO. 20-35

AN ORDINANCE ADOPTING THE 2020 - 2021 FISCAL YEAR BUDGET; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING A SEVERABILITY CLAUSE; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION AND PUBLICATION BY CAPTION ONLY IN THE OFFICIAL NEWSPAPER OF THE CITY.

WHEREAS, Chapter 102 of the Texas Local Government Code provides that a municipality must prepare and adopt a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year; and

WHEREAS, Chapter 102 also requires a public hearing on the proposed budget and provides that the governing body of the municipality take action on the proposed budget at the conclusion of the public hearing; and

WHEREAS, a public hearing was held on September 2, 2020, in accordance with Chapter 102 and, after public hearing, vote on adoption of the budget was scheduled for September 2, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission, by record vote, hereby adopts the 2020 - 2021 Fiscal Year Budget, a copy of which is on file in the permanent records of the City.

SECTION 2: That the City Commission hereby directs that the final budget as adopted, and any subsequent amendments, be filed with the City Secretary and the County Clerk of the County of Galveston, as provided by State law and the City Charter.

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4: That it is further provided that, in the event any section, clause, sentence, paragraph or part of this Ordinance shall be for any reason adjudged by any court of competent jurisdiction to be invalid, such invalidity shall not affect, invalidate, or impair the remainder of this Ordinance.

SECTION 5: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of the City Commission.

SECTION 6: That the Public Hearing for the 2020 - 2021 Fiscal Year Budget was held on Wednesday, September 2, 2020, at 5:00 p.m. virtually by way of Zoom, and vote on the adoption of the 2020 - 2021 Fiscal Year Budget was scheduled at that time for Wednesday, September 2, 2020.

SECTION 7: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption and publication by caption only in the official newspaper of the City.

PASSED and ADOPTED this 2nd day of September 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney