

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, NOVEMBER 4, 2020 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE:

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures the City Commission will meet in person and electronically. Texas Governor Greg Abbott waived on a temporary basis certain sections of the Texas Open Meetings Act. The meeting will be audible to members of the public and allow for two-way communications for those desiring to participate.

Any person who calls in and is interested in speaking on any item on the Agenda must call the number below and sign in to the conference then wait for the Board President to request any public comments. Public comments may not apply to all items on the agenda.

Those who attend in person may sign a "Request to Address City Commission" form and give it to the City Secretary prior to the beginning of the meeting.

To join the telephone audio conference and to give public comment please use the following instructions.

877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)
Webinar ID: 878 8895 8643

You will automatically be muted when joining the conference. To raise your hand or notify the call manager for attention, please dial *9 on your phone during the call. When appropriate the call manger will unmute your line and the system will notify you that you can now speak.

To view the web presentation or listen to audio without participating, please visit <http://commission.texascitytx.gov>

You will then be redirected to the conference and given instructions to enable viewing. We ask that if you will be joining the telephone conference to speak, please mute your computer audio. When using telephone audio with computer audio on, a feedback loop can be created causing disruptive echoing or a loud static. Disruptive audio will cause your line to be muted by the call manager.

After the meeting, a recording of this meeting's audio will be made available to the public, upon request.

All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

- (1) ROLL CALL
- (2) INVOCATION
- (3) PLEDGE OF ALLEGIANCE
- (4) PROCLAMATIONS AND PRESENTATIONS
 - (a) Municipal Court Week

(b) Promotion of Jayce Fregia to Engineer

(5) REPORTS

(a) Quarterly investment and financial report.

(6) PUBLIC COMMENTS

(7) CONSENT AGENDA

(a) Approve City Commission Minutes for October 21, 2020 meeting. (City Secretary)

(b) Consider and take action on Resolution No. 20-115, approving the purchase of 466 Visa gift cards in the amount of \$50.00 each, to be given to the City Employees (full and part-time), as an incentive for continued outstanding customer service and performance. (Human Resources)

(c) Consider and take action on Resolution No. 20-116, approving the purchase of a new 2021 F550 Wash Truck, for the Utilities Department through BuyBoard - Local Government Purchasing Cooperative. (Public Works)

(d) Consider and take action on Resolution No. 20-117, approving the award of contract for the 2020-392 Asbestos Abatement and Demolition of 3rd Avenue Village Housing Complex Project - 800 Block of 3rd Avenue North, Texas City. (Economic Development)

(e) Consider and take action on Resolution No. 20-118, approving Firewall renewal and purchase. (Information Technology)

(f) Consider and take action on Resolution 20-119, authorizing the Mayor to enter into an Interlocal Agreement with Texas City Independent School District. (Legal)

(8) REGULAR ITEMS

(a) Consider and take action on Ordinance No. 20-47, approving a food truck and trailer ordinance.

(b) Consider and take action on Ordinance No. 20-48, amending the fiscal year 2020/2021 budget by the creation of a Part-time Deputy City Marshal position and appropriate funding for the position. (Finance)

(c) Consider and take action on Ordinance No. 20-49, amending the City's fiscal year 2020-21 Budget to carryover from last fiscal year the project for installing wireless internet equipment on city water towers. (Finance)

(d) Consider and take action on Ordinance No. 20-50, the first reading of an Ordinance granting Enertex NB, LLC, and its successors and assigns, for a period of five (5) years, a non-exclusive franchise and right to enter the public ways to install, operate, and maintain a distribution system. (Legal and Engineering)

(9) MAYOR AND COMMISSIONERS' COMMENTS

(10) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON OCTOBER 30, 2020, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

RHOMARI D. LEIGH
CITY SECRETARY

CITY COMMISSION REGULAR MTG

(4) (b)

Meeting Date: 11/04/2020

Promotion of Jayce Fregia to Engineer

Submitted For: David Zacherl, Fire Department

Submitted By: Cindy Baker, Fire Department

Department: Fire Department

Information

ACTION REQUEST (Brief Summary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(5) (a)

Meeting Date: 11/04/2020

Quarterly Investment and Financial Report

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Quarterly investment and financial report.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(7) (a)

Meeting Date: 11/04/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Approve City Commission Minutes for October 21, 2020 meeting. (City Secretary)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Minutes

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, OCTOBER 21, 2020 – 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, OCTOBER 21, 2020, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas, and virtually via Zoom. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Matthew T. Doyle.

1. ROLL CALL

- Present: Matthew T. Doyle, Mayor
Bruce Clawson, Commissioner At-Large
Earl Alexander, Commissioner District 1
Abel Garza, Jr., Commissioner District 2
Jami Clark, Commissioner District 4
- Absent: Phil Roberts, Mayor Pro Tem, Commissioner At-Large
Dorthea Jones, Commissioner District 3

2. INVOCATION

Led by Commissioner District 2 Abel Garza, Jr.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner At-Large Bruce Clawson.

4. PROCLAMATIONS AND PRESENTATIONS

a. Service Awards

Aubrey Scott	Parks & Recreation	10/04/2010	10 years
Raul Gonzalez	Sanitation	10/11/2005	15 years
Shelia Montgomery-Dixon	Police	10/30/2000	20 years
Anete Schmidt	Administration	10/23/1995	25 years
Joe Stanton	Police	10/02/1995	25 years
Lorenzo Delagarza	Public Works	10/08/1990	30 years

b. Proclaiming October 19 - 23 as Chamber of Commerce Week 2020

The proclamation was accepted by Jenny Senter, Page Michel, and Georgia Meyer.

5. REPORTS

a. Nuisance Abatement Report

Brittany Coburn, Marilyn Logan, George Fuller, Dennis Harris, and Shonna Bellow contributed to and gave a PowerPoint presentation.

6. PUBLIC COMMENTS

7. CONSENT AGENDA

Motioned by Commissioner Bruce Clawson and seconded by Commissioner Abel Garza, jr. to approve Consent Agenda items a, b, c, d, e, f, g, h, i, j, k, l, and m.

a. Approve City Commission Minutes for October 7, 2020 meeting. (City Secretary)

Vote: 5 - 0 CARRIED

b. Consider and take action on Resolution No. 20-102, approving the purchase of one (1) Type 1 Medic Unit remount from Frazer/Sterling McCall through the H.G.A.C Buy Program. (Fire Department)

Vote: 5 - 0 CARRIED

c. Consider and take action on Resolution No. 20-103, authorizing the Mayor to enter into an agreement for professional services with Public Consulting Group, Inc. to continue participation in the Ambulance Supplemental Pay Program. (Fire Department)

Vote: 5 - 0 CARRIED

d. Consider and take action on Resolution No. 20-104, approving the purchase of six (6) 2020 Ford Explorers and two (2) Ford F-150 Responders vehicles under Goodbuy Purchasing Cooperative and TIPS USA Contracts. (Purchasing)

Vote: 5 - 0 CARRIED

e. Consider and take action on Resolution No. 20-105, approving the purchase of 6 different replacement trucks for various City departments. (Public Works)

Vote: 5 - 0 CARRIED

f. Consider and take action on Resolution No. 20-106, approving the execution an Engineering Agreement with ARKK Engineers, LLC. for the Water Line Replacement Project Phase 18. (Public Works)

Vote: 5 - 0 CARRIED

g. Consider and take action on Resolution No. 20-107, approving the execution of an Engineering Service Agreement with ARKK Engineers, LLC. for the Sanitary Sewer Rehabilitation Project - Phase 20. (Public Works)

Vote: 5 - 0 CARRIED

- h. Consider and take action on Resolution No. 20-108, approving the execution of an Engineering Agreement with ARKK Engineers, LLC. for Rehabilitation of the Godard Park 1,000,000 Gallon Elevated Storage Tank Project. (Public Works)

Vote: 5 - 0 CARRIED

- i. Consider and take action on Resolution No. 20-109, approving the execution of an Engineering Agreement for Services with ARKK Engineers, LLC. for the Blower and Fine Screens Improvement Project. (Public Works)

Vote: 5 - 0 CARRIED

- j. Consider and take action on Resolution No. 20-110, approving a contract for Bid No. 2020-387 Lift Station 12 Rehabilitation Project. (Public Works)

Vote: 5 - 0 CARRIED

- k. Consider and take action on Resolution No. 20-111, approving the payment of property, liability, and workers' compensation insurance premiums for the period October 1, 2020, through September 30, 2021. (Finance)

Vote: 5 - 0 CARRIED

- l. Consider and take action on Resolution No. 20-112, approving Bid No. 2020-088 Vegetation Management Chemicals Annual Contract. (Public Works)

- m. Consider and take action on Resolution No. 20-113, approving a contract for Bid No. 2020-389 Texas City FM 1764 Bridge Monuments Project. (Public Works)

Vote: 5 - 0 CARRIED

- n. Consider and take action on Resolution No. 20-114, approving a contract for the Bid No. 2020-391 LED Marquee Signs At Various Locations Project. (Public Works)

Item pulled by Mayor Doyle.

The Resolution and Bids were rejected.

8. REGULAR ITEMS

- a. Consider and take action on Ordinance No. 20-40, approving an Ordinance vacating and abandoning a portion of the alley in Block 63 of the Texas City First Division as requested by Eastman Chemical Company. (Engineering)

Doug Kneupper, City Engineer, stated that the Zoning Board had no objections to this request.

Motion by Commissioner District 2 Abel Garza, Jr., Seconded by Commissioner District 4 Jami Clark

Vote: 5 - 0 CARRIED

- b. Consider and take action on Ordinance No. 20-44, amending the City's fiscal year 2020-2021 budget to appropriate funds for West Annex & Biosphere Facility Parking Lots Improvement Project. (Finance)

Motion by Commissioner At-Large Bruce Clawson, Seconded by Commissioner District 2 Abel Garza, Jr.

Vote: 5 - 0 CARRIED

- c. Consider and take action on Ordinance No. 20-45, amending the Texas City Code of Ordinance Title IX. General Regulations, Chapter 94, "Health and Sanitation," Section: Junked or abandoned Vehicles. (Fire Department)

Motion by Commissioner District 2 Abel Garza, Jr., Seconded by Commissioner District 4 Jami Clark

Vote: 5 - 0 CARRIED

- d. Consider and take action on Ordinance No. 20-46, amending Ordinance No. 20-39 vacating and abandoning a portion of 8th Avenue South and a portion of 13th Street South as requested by Marathon Petroleum Company. (Legal)

Motion by Commissioner At-Large Bruce Clawson, Seconded by Commissioner District 2 Abel Garza, Jr.

Vote: 5 - 0 CARRIED

9. STAFF COMMENTS

Nicole Best, Reservation Superintendent, stated that there will be a Drive-Thru Boo on October 31, 2020.

Jennifer Price, Human Resource Director, stated that there are complimentary masks and hand sanitizers for City employees.

Darcie Valenzuela, Marketing Coordinator, reminded everyone that the Can't Touch A Truck event will be on Saturday at 10:00 a.m.

Rhomari Leigh, City Secretary, reminded everyone to vote their voice and utilize any polling location within Galveston County.

COMMISSIONERS' COMMENTS

Commissioner Earl Alexander gave kudos to the Community Development and Nuisance Abatement teams for their great work.

10. ADJOURNMENT

Having no further business, Commissioner District 2 Abel Garza, Jr. to ADJOURN at 5:40 p.m.; the motion was SECONDED by Commissioner At-Large Bruce Clawson. All present voted AYE. MOTION CARRIED.

MATTHEW T. DOYLE, MAYOR

ATTEST:

Rhomari Leigh, City Secretary

CITY COMMISSION REGULAR MTG

(7) (b)

Meeting Date: 11/04/2020

2020 Employee Christmas Gift Cards

Submitted For: Jennifer Price, Human Resources

Submitted By: Susan Sensat, Administration

Department: Administration

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 20-115, approving the purchase of 466 Visa gift cards in the amount of \$50.00 each, to be given to the City Employees (full and part-time), as an incentive for continued outstanding customer service and performance. (Human Resources)

BACKGROUND

The total cost for the cards are \$23,300.00 which includes 466 cards at \$50.00 each, plus a \$5.00 per card activation charge of \$2,330.00. Shipping cost is unknown. This is an annual item and is budgeted. The cards are given prior to Christmas to all part-time employees with over a year of service

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 20-115

A RESOLUTION APPROVING THE PURCHASE OF 466 VISA GIFT CARDS IN THE AMOUNT OF \$50.00 EACH, TO BE GIVEN TO CITY EMPLOYEES (FULL AND PART-TIME), AS AN INCENTIVE FOR CONTINUED OUTSTANDING CUSTOMER SERVICE AND PERFORMANCE; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City requests approval of the purchase of 466 Visa Gift Cards in the amount of \$50.00 each, to be given to City Employees (full and part-time), as an incentive for continued outstanding customer service and performance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission of the City of Texas City, Texas, hereby approves the purchase of 466 Visa Gift Cards in the amount of \$50.00 each, to be given to City Employees (full and part-time), as an incentive for continued outstanding customer service and performance.

SECTION 2: The cost for the cards is \$23,300.00, which includes 466 cards at \$50.00 each, plus a \$5.00 per card activation charge and additional shipping fees.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(7) (c)

Meeting Date: 11/04/2020

Purchase of F550 Wash Truck for Utilities

Submitted For: Mike McKinley, Public Works

Submitted By: Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST (Brief Summary)

Approve the purchase of a new 2021 F550 Wash Truck, for the Utilities Department through BuyBoard - Local Government Purchasing Cooperative.

BACKGROUND

The Public Works and Utilities Departments are requesting approval to purchase an F550 Wash Truck from Chastang Ford, via BuyBoard contract 601-19, for the total price \$125,094.00. Funds are made available through the 2020/2021 Budget.

The BuyBoard worksheet is attached for your review.

ANALYSIS

It is the recommendation of the Public Works and Utilities departments to approve the purchase of a new F550 Wash Truck through BuyBoard for the total contract price of \$125,094.00

Thank you.

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution

Exhibit A

RESOLUTION NO. 20-116

A RESOLUTION APPROVING THE PURCHASE OF A NEW 2021 F550 WASH TRUCK THROUGH BUYBOARD, A LOCAL GOVERNMENT PURCHASING COOPERATIVE PROGRAM; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Texas City Utilities Department requests the approval of purchase for a 2021 F550 Wash Truck; and

WHEREAS, funds for this purchase are available through the 2020/2021 Fiscal Year Budget; and

WHEREAS, it is the recommendation of the Utilities Department to award the above mentioned item to Chastang Ford through BuyBoard (Contract No. 601-19) for the approximate purchase price of \$125,094.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission of the City of Texas City, Texas, hereby approves the purchase a new 2021 F550 Wash Truck from Chastang Ford through BuyBoard (Contract No. 601-19), for an approximate price of \$125,094.00, as set out on the quote attached hereto as **Exhibit "A"** and made a part hereof for all intents and purposes.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

**CHASTANG FORD
CITY OF TEXAS CITY**

ITEM# 130 BUYBOARD CONT 601-19		Date Prepared: 10/14/2020	
B: Options:			
DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
2021 F550 CHASSIS	\$ 27,495.00	PIPEHUNTER QUOTE per 593-19	\$ 85,698.00
108" CA	\$ 678.00		
68M - 19500 GVWR	\$ 1,155.00		
X8L - 4.88 LIMITED SLIP	\$ 360.00		
FLR1 - FLOOR PLAN INT 14 X 150	\$ 2,100.00		
IN1 - LOT INSURANCE	\$ 1,050.00		
512 - SPARE TIRE/WHEEL	\$ 350.00		
90L - POWER EQUIP GROUP	\$ 865.00		
WT2 - BFT WORK TRUCK PKG	\$ 1,575.00		
67X - EXTRA HD FRONT SUSP	\$ 125.00		
86M - DUAL HD BATTERIES	\$ 210.00		
CV2 - ENGINEERING CHAS LAYOUT	\$ 1,298.00		
67B - 397 AMP ALTERNATOR	\$ 115.00		
58D- SPL WIRING HARNESS	\$ 495.00		
CV1 COVID SUR CHARGE	\$ 1,125.00		
Subtotal Column 1	\$ 38,996.00	Subtotal Column 2:	\$ 85,698.00
Published Options added to Base Price (Subtotal of "Col 1" & "Col 2")			
BUYBOARD FEE			400
C: Subtotal of A + B			\$ 125,094.00
Attn: Ed Miller 713-678-5007			
emiller@chastangford.com			

CITY COMMISSION REGULAR MTG

(7) (d)

Meeting Date: 11/04/2020

2020-392 Asbestos Abatement and Demolition of 3rd Ave Village Housing Complex

Submitted For: Debbie Gurka, Administration

Submitted By: Debbie Gurka,
Administration

Department: Purchasing

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution 20-117 approving award of contract for the 2020-392 Asbestos Abatement and Demolition of 3rd Avenue Village Housing Complex Project - 800 Block of 3rd Avenue North, Texas City to Grant McKay Demolition.

BACKGROUND

This property is located in the 800 block of 3rd Avenue North Texas City and is being demolished. The amount not to exceed \$250,000 and has been approved by TCEDC Resolution 20-38. Since its over 50,000, we are sending it to the City Commission. .

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution
Exhibit A

RESOLUTION NO. 20-117

A RESOLUTION APPROVING THE DEMOLITION OF PROPERTY KNOWN AS THE 3RD AVENUE VILLAGE HOUSING COMPLEX PROJECT LOCATED ON THE 800 BLOCK OF 3RD AVENUE NORTH, TEXAS CITY, TEXAS; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, bids were opened on October 29, 2020, and the bid meeting all requirements is Grant Mackay Demolition for Bid No. 2020-392; and

WHEREAS, it is proposed that Grant Mackay Demolition will abate and demolish the property known as 3rd Avenue Village Housing Complex Project located on the 800 block of 3rd Avenue North and to be paid by the Texas City Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: The City Commissioners of the City of Texas City hereby approves the Texas City Economic Development Corporation to approve the costs to demolish known as 3rd Avenue Village Housing Complex Project located on the 800 block of 3rd Avenue North, Texas City, Texas, for the amounts stated in **Exhibit “A,”** attached hereto and incorporated herein for all intent and purposes.

SECTION 2: The Chairperson or Vice Chairperson of the Texas City Economic Development Corporation is hereby authorized to execute any documents necessary for the abatement and demolition of the above described properties.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney



SETX Environmental, Inc.
 DbA: ASE Services
 Environmental Consulting & Testing
 Asbestos - Mold - Lead - ESA's

BID TABULATION
Texas City EDC Bid No. 2020-392
ASBESTOS ABATEMENT & DEMOLITION OF 3rd AVENUE VILLAGE
800 Block of 3rd Avenue North, Texas City
Bid Date: October 29, 2020 @ 2:00 pm

CONTRACTOR	RCVD ADDEN 1,2,3	RCVD BID BOND	ASBESTOS ABATEMENT	DEMOLITION	TOTAL PROPOSED COST	REMARKS
JAY-B & GROUP SERVICES	NO	YES	\$90,494.52	\$88,595.48	\$179,090.00	Failed to acknowledge receipt of Addendum No. 3
GRANT MACKAY DEMOLITION	YES	YES	\$69,969.00	\$97,500.00	\$167,469.00	
AMERICAN ABATEMENT	YES	YES	\$75,598.00	\$139,456.00	\$230,054.00	
AAR, INC.	YES	YES	\$53,900.00	\$132,700.00	\$186,600.00	
PFP ABATEMENT GROUP, LLC	YES	YES	\$53,980.75	\$99,050.00	\$153,030.75	Submitted Cashier Check as Bid Security less than the 5% required.
TRT ABATEMENT	YES	YES	\$50,316.00	\$149,307.00	\$199,623.00	
PRECISION DEMOLITION	YES	YES	\$48,750.00	\$201,250.00	\$250,000.00	

BIDS PUBLICLY OPENED AT CITY HALL BY DEBBIE GURKA W/COTC AND GEORGE FULLER W/COTC
 WITNESSED BY MARILYN LOGAN W/COTC AND RANDY WEV W/ASE SERVICES
 ATTENDEES: BRUCE EBERSOLE W/GRANT MACKAY, EDGAR SANCHEZ W/ PRECISION DEMOLITION
 AND YESI MORENO W/TRT ABATEMENT

CITY COMMISSION REGULAR MTG

(7) (e)

Meeting Date: 11/04/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 20-118, approving Firewall renewal and purchase. (Information Technology)

BACKGROUND

This is a replacement firewall for our current firewalls in addition to a new firewall for the police, court, emergency management, and fire department networks. This also replaces 3 pieces of aging hardware and 1 software solution to streamline management and troubleshooting.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

CITY COMMISSION REGULAR MTG

(7) (f)

Meeting Date: 11/04/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution 20-119, authorizing the Mayor to enter into an Interlocal Agreement with Texas City Independent School District. (Legal)

BACKGROUND

TCISD is moving forward with plans for a new Middle School to be located at the southwest corner of Monticello Dr and Vauthier. Vehicle access into the school site can be significantly enhanced by utilizing an unimproved public right-of-way (Brown Drive) that is adjacent to the west boundary of the school site. Currently no roadway exists and Brown Drive will need to be designed and constructed in anticipation of the Middle School project. This Interlocal agreement provides for shared funding of the costs associated with designing and constructing approximately 1000 feet of a new concrete curb and gutter roadway.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Resolution
Exhibit A
picture

RESOLUTION NO. 20-119

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A INTERLOCAL CONTRACT BETWEEN THE CITY OF TEXAS CITY AND TEXAS CITY INDEPENDENT SCHOOL DISTRICT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Texas City Independent School District is moving forward with plans for a new Middle School to be located at the southwest corner of Monticello Dr. and Vauthier. Vehicle access into the school site can be significantly enhanced by utilizing an unimproved public right-of-way (Brown Drive) that is adjacent to the west boundary of the school site. Currently no roadway exists and Brown Drive will need to be designed and constructed in anticipation of the Middle School project. This Interlocal agreement provides for shared funding of the costs associated with designing and constructing approximately 1000 feet of a new concrete curb and gutter roadway; and

WHEREAS, the City Engineer is recommending that the City of Texas City enter into an Interlocal Agreement with the Texas City Independent School District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby authorizes the Mayor to execute an Interlocal Contract between the City of Texas City and the Texas City Independent School District, in substantially the same form as the agreement attached hereto in **Exhibit "A"** and made a part hereof for all intents and purposes.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

INTERLOCAL AGREEMENT

This Interlocal Agreement (“Agreement”) is made and entered into as of _____, 2020 (the “Effective Date”), by and between Texas City Independent School District (the “District” or “TCISD”), acting by and through its Board of Trustees; and the City of Texas City, Texas (the “City”), acting by and through its Mayor. Collectively, the District and the City may be referred to herein as the “Parties” and individually, as a “Party.”

WHEREAS, both Parties to this Agreement are governmental entities in the State of Texas, and desire to enter into this Agreement in accordance with the provisions of the Interlocal Cooperation Act, being Chapter 791 of the Texas Government Code; and

WHEREAS, the District is the owner of educational facilities (“School Facilities”) currently located or to be located on land owned by the District, within the City of Texas City, Texas, as described in Exhibit A, attached hereto and incorporated herein by reference (the “TCISD Site”); and

WHEREAS, the City has a legitimate interest in promoting the efficient construction, and maintenance of School Facilities for the benefit of residents of the City whereby such citizens will be able to reap the educational benefits that access to School Facilities will provide; and

WHEREAS, the Parties agree to participate jointly in the development of certain infrastructure necessary for the School Facilities, and, by this Agreement, wish to memorialize the understandings of the Parties as it relates to such development;

NOW, THEREFORE, in consideration of the promises and for other good and valuable consideration as described herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Permits. The City shall cooperate in the processing of District’s building and related permit applications for the development of the TCISD Site. District acknowledges that payment of standard fees associated with the issuance of such permits shall be required in connection with the development of the TCISD Site.

2. Development. The District and the City shall share the designing, construction of, and inspection services for a public road that will provide access to a new middle school to be constructed by the District (“Public Roadway”). The “Public Roadway” will be concrete curb and gutter, and be approximately 1000 feet in length, providing access to the District’s parking area, and 38 feet wide providing for two travel lanes with a continuous left-turn-lane. The City shall be fully responsible for all aspects of designing, constructing, inspecting, and managing the “Public Roadway” project. The City will consult with the District and keep the District reasonably informed regarding design and construction, including providing reasonable access to information and documents related to the Public Roadway project.

3. Cost(s). The cost(s) of the design, construction, and inspection services of the new “Public Roadway” will be shared equally (50/50) by the District and the City. That total

project cost is estimated to be \$990,890 as shown in Exhibit B. The District's total cost for this project is capped at \$495,445. The City will be responsible for all additional costs to complete the project. The Parties hereby agree that each Party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying Party.

4. Dedication and Maintenance. As further consideration for the mutual covenants contained herein, the District agrees, within ninety (90) days following the completion of construction of the Public Roadway, to convey to the City, by separate recordable instrument to be approved by the TCISD Board of Trustees, any right(s), title or interest(s) in the Public Roadway, if needed. Upon the conveyance to the City of the Public Roadway, the City hereby agrees that it shall be solely responsible for the maintenance and operation of such facilities and language reflecting this obligation shall be included in the recordable instrument making such conveyance to the City.

5. Further Assurances. Except as otherwise provided in this Agreement, the City shall not require any conveyances or dedications to be granted to the City, nor shall the City require any assessments, additional impact fees or costs sharing in connection with the current or future development of the TCISD Site.

6. Notices. Notice or demand to any Party, as required by this Agreement, shall be in writing and delivered by certified mail, return receipt requested, or personal delivery as follows:

If to the DISTRICT:

Superintendent
Texas City Independent School District
1700 - 9th Avenue North
Texas City, Texas 77590

If to CITY:

Mayor
City of Texas City
1801 - 9th Avenue North
P.O. Box 2608
Texas City, Texas 77592

7. No Waiver. The failure of any Party hereto to insist, in any one or more instances, upon performance of any of the terms, provisions, or conditions of this Agreement, shall not be construed as a waiver or relinquishment of the future performance of any such term, provision, or condition by the other Party hereto; the obligation of such Party with respect to such future performance shall continue in full force and effect.

8. No Oral Modifications. This Agreement may not be altered, amended, or modified in any way except in writing executed by all the Parties. All written modifications of this Agreement, including appended and substituted Exhibits shall supersede all previous versions of this Agreement.

9. Applicable Law. This Agreement is made subject to and shall be construed in accordance with the laws, rules, orders, regulations, and/or ordinances of the State of Texas, the County of Galveston, the City of Texas City, and the Board policies of the District (collectively, “Applicable Laws”), without regard to the conflicts of laws provisions of the State of Texas. In performing the obligations required of them under the terms of the Agreement, the Parties will comply with all Applicable Laws.

10. Attorney’s Fees. In the event of a dispute arising from this Agreement, the non-prevailing party shall be responsible for the prevailing party’s costs and expenses of dispute resolution or litigation incurred by the prevailing party, including reasonable attorneys’ fees.

11. No Assignment. This Agreement shall bind and benefit the respective Parties and their legal successors and shall not be assignable in whole or in part or bestow any rights or benefits upon any third parties.

12. Section Headings. The section headings inserted in this Agreement are for convenience only and are intended to, and shall not be construed to, limit, enlarge, or affect the scope of this Agreement, nor the meaning of any provision hereof.

13. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

14. Execution Date. The term “Execution Date” is the date duly authorized representatives of both Parties have signed this Agreement, as authorized by their respective governing bodies.

15. Third Parties. Nothing in this Agreement shall be deemed or construed to create any third-party beneficiaries or otherwise give any third party any claim or right of action against any party to this Agreement.

16. Entire Agreement. This Agreement constitutes the sole agreement of the Parties regarding the subject matter hereof and supersedes any other oral or written understandings or agreements.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS HEREOF, the undersigned have executed this Agreement as of the day and year first above written.

TEXASC TIY INDEPENDENT SCHOOL
DISTRICT, a Texas political subdivision

CITY OF TEXAS CITY,
a home-rule municipality

By: _____
Name: _____
Title: _____

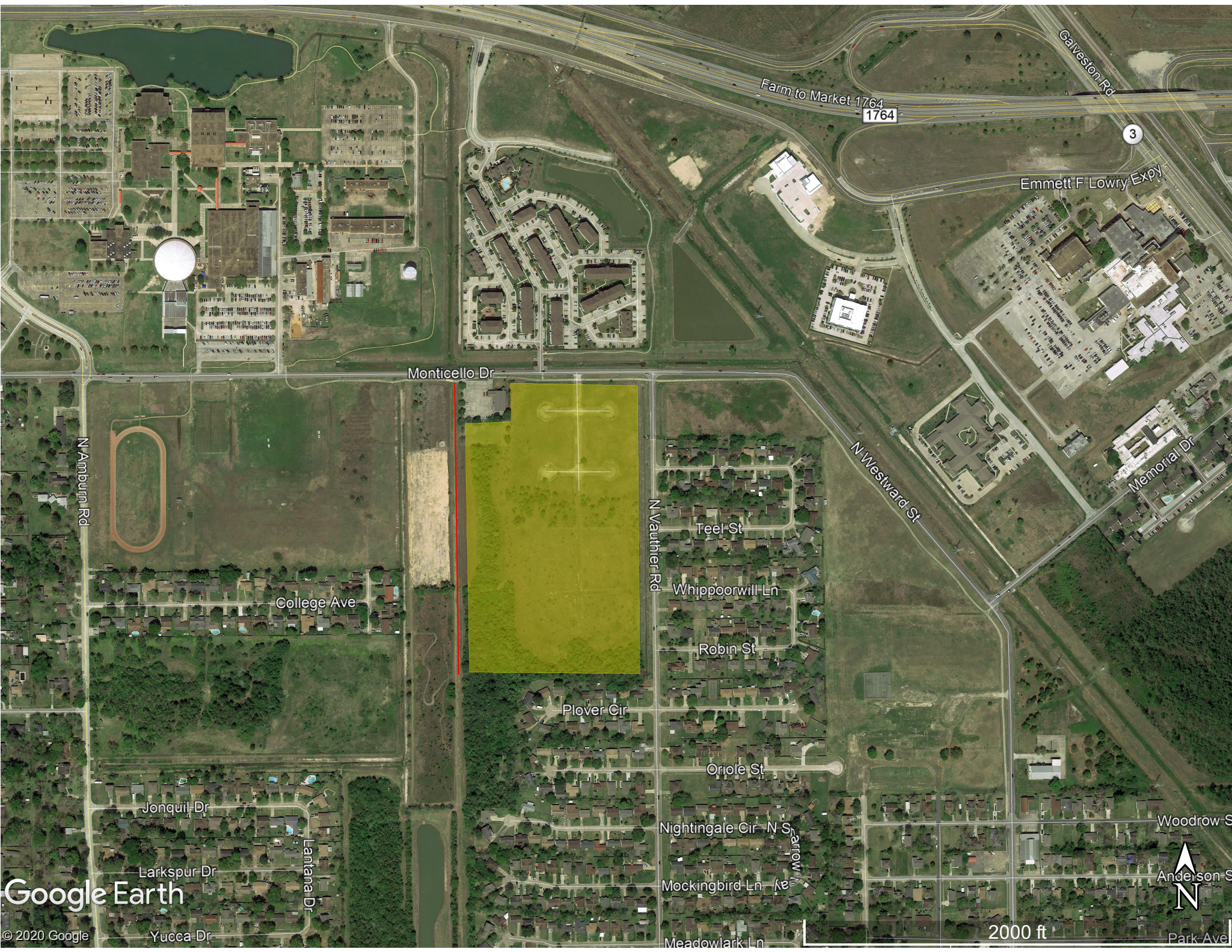
By: _____
Name: _____
Title: _____

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney



Google Earth

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2000 ft



Woodrow S

Anderson S

Park Ave

Garveston Rd

Farm to Market 1764
1764

3

Emmett F Lowry Expy

Monticello Dr

N Amourin Rd

College Ave

N Vauthier Rd

Teel St

Whippoorwill Ln

Robin St

Plover Cir

Orjole St

Nightingale Cir N S

Mockingbird Ln

Meadowlark Ln

N Westward St

Memorial Dr

Jonquil Dr

Larkspur Dr

Yucca Dr

Lantana Dr

CITY COMMISSION REGULAR MTG

(8) (a)

Meeting Date: 11/04/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Ordinance No. 20-47, approving a food truck and trailer ordinance.

BACKGROUND

The Mobile Food Units (MFU) Ordinance seeks to ensure the safety and health of the public and compatibility of activities with respect to MFUs. This ordinance will assist in the determination of appropriate locations, outline the permitting process, and define the requirements for Mobile Food Units.

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Mobile Food Unit Ordinance
Ordinance



Mobile Food Units Ordinance

Section I. - Definitions.

Mobile Food Unit (MFU)—A vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to catering trucks, trailers, push carts, and roadside vendors) and used to store, prepare, display, serve or sell food. Mobile units must completely retain their mobility at all times. A Mobile Food Unit does not mean a stand or a booth. A roadside food vendor is classified as a MFU. In order to be classified as a Mobile Food Unit under this ordinance, the Mobile Food Unit must be permitted by and meet all of the Galveston County Health District.

Section II. - Purpose.

To ensure the safety and health of the public and compatibility of activities with respect to Mobile Food Units and determine appropriate locations, outline permitting process and define requirements for Mobile Food Units.

Section III. - Applicability

All mobile food vendors that wish to operate within the City limits of Texas City must abide by this ordinance. It applies to mobile food vendors that conduct operations on city roads and streets and travel throughout the city, and mobile food units that are stationary and conduct sales at a single location on private or public land.

Section IV - Requirements

- (a) All mobile food units that conduct operations on city roads and streets and travel throughout the city must meet the Peddlers permit requirements as set out in City of Texas City Ordinances, Title XI: General Regulations, Chapter 115 Solicitations; General Provisions, §§ 115.001 – 115.034.
- (b) All mobile food units that conduct operations on private or public land for and for terms of several hours or days, weeks or months must follow these regulations:
 - (1) Must obtain and maintain an annual City MFU Stationary permit (In the case of a City sponsored event, the City is not required to obtain the permit) in the amount of \$250.00.
 - (2) Obtain a Galveston County Health District permit (if a City event with multiple MFU's, the GCHD has a special permit that can be obtained for the event MFU's for the duration of the event).
 - (3) Must have a tax ID noting an address in Texas City, Texas.

- (4) Must get approval from the Planning Board for the location – Permission is only for that particular MFU and does not run with the land, owner of the land, the owner of the MFU, or apply to any other MFU.
- (5) Must continue operations and be open at least 4 days a week for a period of 6 hours or more unless approved by the Planning Board for less days or hours.
- (6) Location cannot be used for storage of an MFU unless in a proper storage location as allowed for under the City's Zoning ordinance.
- (7) Each unit will provide their own trash receptacle and will be made available during the hours of operation. The MFU shall be responsible for proper disposal of solid waste and wastewater in the sanitation facility legally accessed by the MFU. The MFU operator will be responsible for cleaning all disturbed areas around the unit at a minimum of twenty (20) feet of the sales location.
- (8) All signs must be mounted flat against the mobile food unit.
- (9) MFU operators will be allowed to dispose grey water into the City wastewater system. Waste other than grey water that is generated by the MFU shall be disposed of properly at the owner/operator's expense.
- (10) Lighting must be shielded so as to not be directly visible to a residential use.
- (11) MFU's are allowed to operate anytime except between the hours of 2:00 am and 6:00 am.
- (12) All external storage will be subject to Planning Board approval.

Section V. - Planning Board considerations:

Planning Board considerations shall include but not limited to the following:

- (a) The Planning Board shall consider the location as to the impact on other businesses.
- (b) The need for additional restaurants, food services, etc. in an area.
- (c) If the permission is long term or to be reconsidered after a period of time.
- (d) The number of similar MFU's already in an area or within the City.
- (e) The appearance and quality of the construction of the MFU.
- (f) Additional requirements such as parking, condition of parking, landscaping, drives, seating for patrons, layout of the property, etc.

- (g) How the MFU fits with the current business(es) on the land or adjoining the land to be leased.

Section VI. - Permit Revocation or Suspension

- (a) A permit may be revoked for non-conformity to the application, requirements, or non-conformity to an approved location.
- (b) A permit may be revoked upon conviction of any offense committed by an individual that is operating as a mobile food unit in the City of Texas City, or if a final conviction is found to have existed at the time of application.

ORDINANCE NO. 20-47

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, OF THE CITY OF TEXAS CITY, TEXAS, TITLE IX. GENERAL REGULATIONS, CHAPTER 94, “HEALTH AND SANITATION”, SECTION: JUNKED OR ABANDONED VEHICLES; REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE; DISPENSING WITH THE CHARTER REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, there is a need to amend **The Code of Ordinances of the City of Texas City, Texas**, Title IX. General Regulations, **Chapter 94, Health and Sanitation, Section: Junked or Abandoned Vehicles**, to update outdated information contained in the Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission approves amendment of Chapter 94, Health and Sanitation, Section: Junked or Abandoned Vehicles.

SECTION 2: That **The Code of Ordinances of the City of Texas City, Texas**, Chapter 94, Health and Sanitation, Section: Junked or Abandoned Vehicles, is hereby amended to read and provide as follows:

“TITLE IX. GENERAL REGULATIONS”

Sec. 94.025 is amended to read as follows:

Sec. 94.025 **JUNKED OR ABANDONED VEHICLES**

Mobile Food Units (a.k.a. Food Trucks, Food Trailers) Ord.

Section I. - Definitions.

Mobile Food Unit (MFU)—A vehicle mounted, self or otherwise propelled, self-contained food service operation, designed to be readily movable (including, but not limited to catering trucks, trailers, push carts, and roadside vendors) and used to store, prepare, display, serve or sell food. Mobile units must completely retain their mobility at all times. A Mobile Food Unit does not mean a stand or a booth. A roadside food vendor is classified as a MFU. In order to be classified as a Mobile Food Unit under this ordinance, the Mobile Food Unit must be permitted by and meet all of the Galveston County Health District.

Section II. - Purpose.

To ensure the safety and health of the public and compatibility of activities with respect to Mobile Food Units and determine appropriate locations, outline permitting process and define requirements for Mobile Food Units.

Section III. - Applicability

All mobile food vendors that wish to operate within the City limits of Texas City must abide by this ordinance. It applies to mobile food vendors that conduct operations on city roads and streets and travel throughout the city, and mobile food units that are stationary and conduct sales at a single location on private or public land.

Section IV - Requirements

- (a) All mobile food units that conduct operations on city roads and streets and travel throughout the city must meet the Peddlers permit requirements as set out in City of Texas City Ordinances, Title XI: General Regulations, Chapter 115 Solicitations; General Provisions, §§ 115.001 – 115.034.
- (b) All mobile food units that conduct operations on private or public land for and for terms of several hours or days, weeks or months must follow these regulations:
 - (1) Must obtain and maintain an annual City MFU Stationary permit (In the case of a City sponsored event, the City is not required to obtain the permit) in the amount of \$250.00.
 - (2) Obtain a Galveston County Health District permit (if a City event with multiple MFU's, the GCHD has a special permit that can be obtained for the event MFU's for the duration of the event).
 - (3) Must have a tax ID noting an address in Texas City, Texas.
 - (4) Must get approval from the Planning Commission for the location – Permission is only for that particular MFU and does not run with the land, owner of the land, the owner of the MFU, or apply to any other MFU.
 - (5) Must continue operations and be open at least 4 days a week for a period of 6 hours or more unless approved by the Planning Commission for less days or hours.
 - (6) Location cannot be used for storage of an MFU unless in a proper storage location as allowed for under the City's Zoning ordinance.
 - (7) Each unit will provide their own trash receptacle and will be made available during the hours of operation. The MFU shall be responsible for proper disposal of solid waste and wastewater in the sanitation facility legally accessed by the MFU. The MFU operator will be responsible for cleaning all disturbed areas around the unit at a minimum of twenty (20) feet of the sales location.
 - (8) All signs must be mounted flat against the mobile food unit.
 - (9) MFU operators will be allowed to dispose grey water into the City wastewater system. Waste other than grey water that is generated by the MFU shall be disposed of properly at the owner/operator's expense.

(10) Lighting must be shielded so as to not be directly visible to a residential use.

(11) MFU's are allowed to operate anytime except between the hours of 2:00 am and 6:00 am

Section V. - Planning Commission considerations:

Planning Commission considerations shall include but not limited to the following:

- (a) The Planning Commission shall consider the location as to the impact on other businesses.
- (b) The need for additional restaurants, food services, etc. in an area.
- (c) If the permission is long term or to be reconsidered after a period of time.
- (d) The number of similar MFU's already in an area or within the City.
- (e) The appearance and quality of the construction of the MFU.
- (f) Additional requirements such as parking, condition of parking, landscaping, drives, seating for patrons, layout of the property, etc.
- (g) How the MFU fits with the current business(es) on the land or adjoining the land to be leased.

Section VI. - Permit Revocation or Suspension

- (a) A permit may be revoked for non-conformity to the application, requirements, or non-conformity to an approved location.
- (b) A permit may be revoked upon conviction of any offense committed by an individual that is operating as a mobile food unit in the City of Texas City, or if a final conviction is found to have existed at the time of application.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby expressly repealed to the extent of such conflict.

SECTION 4: That, in the event any section, clause, sentence, paragraph, or part of this Ordinance shall be for any reason adjudged by any court of competent jurisdiction to be invalid, such invalidity shall not affect, invalidate, or impair the remainder of this Ordinance.

SECTION 5: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of the City Commission.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(8) (b)

Meeting Date: 11/04/2020

Amend fiscal year 2020/2021 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Ordinance No. 20-48, amending the fiscal year 2020/2021 budget by the creation of a Part-time Deputy City Marshal position and appropriate funding for the position. (Finance)

BACKGROUND

The pay for the Part-time Deputy City Marshal position will be \$25.00 per hour and 20 hours of work per week.

This position will be part of the Municipal Court Department, with funding from the General Fund's unassigned fund balance.

See the attached job description.

ANALYSIS

Budget Amendment:

General Fund (Fund 101) Municipal Court (Dept 205):

Salaries	\$26,000.00
Unassigned fund balance	(\$26,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

PT Deputy City Marshal
Ordinance

Deputy City Marshal

Reports to: City Marshal
Position Control No.: 3555

Department: Marshal's Office
 Exempt Non-Exempt
 Full Time Part-Time Seasonal

Department Head Approval:

Jammy Odom, CCM

Date: October 14, 2020

JOB SUMMARY:

Executes warrants of arrest, subpoenas, legal process issuing out of the Municipal Court and performs code enforcement duties at the direction of the City Marshal.

ESSENTIAL FUNCTIONS:

1. Arrests persons with outstanding warrants.
2. Researches names, addresses and places of work for wanted persons to locate them for arrest.
3. Assists with court operations as needed (act as bailiff, etc.)
4. Files arrest, incident and other reports as required.
5. Remains current with all training and licenses required by the State or City for the position.
6. Become familiar with and serves civil process as required by Municipal Court.
7. Uses problem solving skills, creativity, and innovative approaches to identify concerns, present options for courses of action, identify resources, plan for implementation of desired changes and evaluate success.
8. Coordinates information and resources among other department employees, public and private agencies and citizens regarding problems and solutions.
9. Demonstrates and maintain the ability to communicate effectively, both orally and in writing.
10. Demonstrates and maintains the ability to analyze situations and adopt a quick, effective and reasonable course of action. This includes the ability to remain calm, composed, undistracted and in full control of cognitive abilities while functioning appropriately in hostile, dangerous or fearful situations that require force, up to and including deadly force.
11. Maintains rational, cognitive decision-making abilities and self-control in situations or environments that may be personally offensive or which involve considerable stress, danger, personal risk, violence or hostility. This includes the ability to exercise restraint when verbally or physically provoked.
12. Demonstrates and maintains the ability to lift, drag, push or pull people or objects, and the ability to use restraining devices and hands/feet for self-defense.
13. Maintains state required proficiency with a firearm and all other T.C.O.L.E. mandated annual training.
14. Demonstrates and maintains the ability to walk, run, jump or dodge obstacles, climb stairs, fences and ladders in pursuit of fleeing suspects.
15. Conducts him/herself in accordance with high ethical standards, both on and off duty.

16. Maintains an acceptable level of competence, professionalism, and ability to ensure duties are performed as outlined in this job description.
17. Efficiently manages work time to accomplish assigned goals.
18. Performs other related duties as directed by the Chief Administrator.
19. Prepares statistical reports as required by the Chief Administrator.
20. Performs Code Enforcement duties as assigned by the Chief Administrator.

QUALIFICATIONS:

1. Must be a US Citizen.
2. Must be a licensed peace officer in the State of Texas and hold a Master or Advanced Peace officer proficiency certification or any equivalent combination of training, education, and experience which provides the required knowledge, skills, and abilities necessary.
3. Must be current with all state required training.
4. Must have high school diploma or GED.
5. No pending disciplinary actions or open investigations.
6. Must have never have been convicted OR have been on court-related community supervision or probation for any offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years.
7. Must have never have been convicted of or given deferred judgment for any family violence offense.
8. Must have a valid and current Class "C" driver's license.
9. Must be able to pass physical, literacy and psychological examinations.
10. Must be able to work efficiently in the field without direct supervision.
11. Vision must be at least 20/100 in each eye correctable to 20/20. Normal color and peripheral vision.
12. Must be able to successfully pass a hearing test.
13. If applicant has military service, discharge must be listed as honorable.

PHYSICAL REQUIREMENTS:

1. Must be able to lift, drag, push, pull or carry people or objects in excess of 200 pounds.
2. Must be able to walk, run, jump or dodge obstacles, climb stairs, fences and ladders in pursuit of fleeing suspects.

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you cable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No _____

Signature

Date

ORDINANCE NO. 20-48

AN ORDINANCE AMENDING ORDINANCE NO. 20-35 ADOPTING THE 2020-2021 FISCAL YEAR BUDGET TO BUDGET TO CREATE A PART-TIME DEPUTY CITY MARSHAL POSITION AND APPROPRIATE THE FUNDING FOR THE POSITION; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 20-35 the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2020-2021; and

WHEREAS, a budget amendment is needed to create a part-time Deputy City Marshal position and appropriate the funding for the position.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: That the budget for Fiscal Year 2020-2021 of the City of Texas City, Texas, is hereby amended as follows:

General Fund (Fund 101) Municipal Court (Dept 205):

Salaries	\$26,000.00
Unassigned fund balance	(\$26,000.00)

SECTION 3: That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

SECTION 4: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

SECTION 5: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(8) (c)

Meeting Date: 11/04/2020

Amend fiscal year 2020-2021 budget

Submitted For: Laura Boyd, Finance

Submitted By: Laura Boyd, Finance

Department: Finance

Information

ACTION REQUEST (Brief Summary)

Consider approval of a request to amend the City of Texas City's fiscal year 2020-2021 budget.

BACKGROUND

A budget amendment is needed to carry forward the project for installing wireless internet equipment on city water towers.

Funds will come from the Utility Fund's fund balance. This project was approved by City Commission under Ordinance No. 20-34 at their September 2, 2020 meeting. The adopted fiscal year 2020-2021 budget did not include the carryover of this project.

ANALYSIS

Budget amendment is as follows:

Utility Fund (501) Water Department (701):

Capital Equipment	\$165,000.00
Fund Balance	(\$165,000.00)

ALTERNATIVES CONSIDERED

Fiscal Impact

Attachments

Ordinance

ORDINANCE NO. 20-49

AN ORDINANCE AMENDING ORDINANCE NO. 20-35 ADOPTING THE 2020-2021 FISCAL YEAR BUDGET TO BUDGET TO CARRY FORWARD THE LAST FISCAL YEAR PROJECT FOR INSTALLING WIRELESS INTERNET EQUIPMENT ON CITY WATER TOWERS; DIRECTING THE CHIEF EXECUTIVE OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET IN THE OFFICE OF THE GALVESTON COUNTY CLERK; DISPENSING WITH THE REQUIREMENT FOR READING THIS ORDINANCE ON THREE (3) SEPARATE DAYS; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 20-35 the City Commission of the City of Texas City, Texas, adopted its budget for Fiscal Year 2020-2021; and

WHEREAS, a budget amendment is needed to carry forward from last fiscal year a project for installing wireless equipment on city water towers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: That the budget for Fiscal Year 2020-2021 of the City of Texas City, Texas, is hereby amended as follows:

Utility Fund (501) Water Department (701):

Capital Equipment	\$165,000.00
Fund Balance	(\$165,000.00)

SECTION 3: That the chief executive officer shall file or cause to be filed a copy of this budget amendment in the office of the Galveston County Clerk.

SECTION 4: That the Charter requirement for reading this Ordinance on three (3) separate days has been dispensed by a majority vote of all members of the City Commission.

SECTION 5: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of November 2020.

Matthew T. Doyle, Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(8) (d)

Meeting Date: 11/04/2020

Submitted By: Rhomari Jackson, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Ordinance No. 20-50, the first reading of an Ordinance granting Enertex NB, LLC, and its successors and assigns, for a period of five (5) years, a non-exclusive franchise and right to enter the public ways to install, operate, and maintain a distribution system. (Legal and Engineering)

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Fiscal Impact