

RFP Evaluation Form

Initials: GF

	Catholic Charities	GCCAC
Bid Amount	\$65,000	\$63,920
Demonstrated understanding of the scope of work. Awareness of implementation challenges and issues. 10 pts	10.00	10.00
Demonstrated ability to quickly ramp up and begin administration of program. 20 pts	20.00	15.00
The quality of the preliminary work plan describing a technical approach for completing the scope of work and a detailed description of all tasks and activities to be undertaken by the Bidder, indicating which tasks, if any, will be delegated to a subcontractor. 20 pts	20.00	20.00
A staffing plan that demonstrates the Bidder's qualifications and experience of the Bidder's management, supervisory, and other key personnel assigned to successfully complete the work. 20 pts	20.00	15.00
The extent and quality of the Bidder's documented experience in successfully providing similar services of comparable size and scope, as evidenced by the naratives submitted. 10 pts	10.00	10.00
The Bidder's price quotation including: - a detailed budget with estimated travel costs listed separately. - a detailed fixed fee quotation by task and estimated number of billable hours, based on a Preliminary Work Plan. - a quotation for billing schedule based on a performance-based contract. 20 pts	20.00	0.00

Total Points	100.00	70.00
Certification of Debarment	Y	N
Bidder's Certification	Y	N
Conflict of Interest	Y	N
Non-Collusion Binding Certificate	Y	N
House Bill 89	Y	N
Proposal/Qualification Statement	Y	Y
Notes:		No Budget. No office in Texas City.

