

RFP Evaluation Form

Initials: ____ KC ____

	Catholic Charities	Galveston County Community A
Bid Amount	\$65,000	\$63,920
Demonstrated understanding of the scope of work. Awareness of implementation challenges and issues. 10 pts	5.00	8.00
Demonstrated ability to quickly ramp up and begin administration of program. 20 pts	18.00	15.00
The quality of the preliminary work plan describing a technical approach for completing the scope of work and a detailed description of all tasks and activities to be undertaken by the Bidder, indicating which tasks, if any, will be delegated to a subcontractor. 20 pts	20.00	15.00
A staffing plan that demonstrates the Bidder's qualifications and experience of the Bidder's management, supervisory, and other key personnel assigned to successfully complete the work. 20 pts	20.00	18.00
The extent and quality of the Bidder's documented experience in successfully providing similar services of comparable size and scope, as evidenced by the naratives submitted. 10 pts	10.00	10.00
The Bidder's price quotation including: - a detailed budget with estimated travel costs listed separately. - a detailed fixed fee quotation by task and estimated number of billable hours, based on a Preliminary Work Plan. - a quotation for billing schedule based on a performance-based contract. 20 pts	18.00	10.00

Total Points	91.00	76.00
Certification of Debarment	Completed	Not Attached
Bidder's Certification	Completed	Not Attached
Conflict of Interest	Completed	Not Attached
Non-Collusion Binding Certificate	Completed	Not Attached
House Bill 89	Completed	Not Attached
Proposal/Qualification Statement	Completed	Not Attached
Notes:		

