

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION.

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

APRIL 1, 2021- 10:00 A.M.
CITY HALL COUNCIL ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE:

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures the City Commission will meet in person and electronically. Texas Governor Greg Abbott waived on a temporary basis certain sections of the Texas Open Meetings Act. The meeting will be audible to members of the public and allow for two-way communications for those desiring to participate.

Any person who calls in and is interested in speaking on any item on the Agenda must call the number below and sign in to the conference then wait for the Board President to request any public comments. Public comments may not apply to all items on the agenda.

Those who attend in person may sign a "Request to Address City Commission" form and give it to the City Secretary prior to the beginning of the meeting.

To join the telephone audio conference, please use the following instructions.

Dial: +1 346 248 7799 OR 877 853 5257 (Toll Free) OR 888 475 4499 (Toll Free)

Webinar ID: 892 0909 9882

You will automatically be muted when joining the conference. To raise your hand or notify the call manager for attention, please dial *9 on your phone during the call. When appropriate the call manger will unmute your line and the system will notify you that you can now participate in public comments.

To view the web presentation or listen to audio without participating, please visit <https://us02web.zoom.us/j/89209099882>

You will then be redirected to the conference and given instructions to enable viewing. We ask that if you will be joining the telephone conference to speak, please mute your computer audio. When using telephone audio with computer audio on, a feedback loop can be created causing disruptive echoing or a loud static. Disruptive audio will cause your line to be muted by the call manager.

After the meeting, a recording of this meeting's audio will be made available to the public, upon request.

All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on the election of Officers and Oath of Officers.
 - b. Consider and take action on the Texas City Housing Finance Corporation Minutes for October 30, 2019.

- c. Consider and take action on Resolution No. 21-01, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2019-2020 fiscal year.

- 3. UPDATES

- 4. BOARD COMMENTS

- 5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON MARCH 29, 2020, PRIOR TO 10:00 A.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Housing Finance Corporation

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. a.

Meeting Date: 04/01/2021

Submitted By: Rhomari Jackson, Management Services

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

TEXAS CITY HOUSING FINANCE CORPORATION

CHARTER/ FILE NO. 601709 APPROVED BY SECRETARY OF STATE ON 3/25/82

PURPOSE: The Corporation is organized solely to implement the purposes of the Texas Housing Finance Corporations Act by assisting in carrying out or assisting in carrying out (including assistance by borrowing and lending funds) one or more housing project for elderly persons of low income located in the City of Texas City, Texas, and approved for assistance under Section 8 of the United States Housing Act of 1937, as amended.

TEXAS CITY HOUSING FINANCE CORPORATION- Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

John Hackbarth, Chairperson drhackbarth@texasdentalhealth.com	Randy Dietel , Vice Chairperson randy@pilinginc.com
William T. Etheredge, III,	Rev. Jerry Lee
Genie Jennings	City Staff: Kyle Dickson, City Attorney Jon Branson, Executive Director of Management Services Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. b.

Meeting Date: 04/01/2021

Submitted By: Rhomari Jackson, Management Services

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Texas City Housing Finance Corporation Minutes for October 30, 2019.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HOUSING FINANCE CORPORATION
ANNUAL BOARD OF DIRECTORS MEETING

MINUTES

OCTOBER 30, 2019 - 3:00 P.M.

CITY HALL CONFERENCE ROOM

The Texas City Housing Corporation and Texas City Housing Finance Corporation Joint Board of Directors met October 30, 2019, at 3:00 p.m. in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 3:01 p.m. by John Hackbarth with the following in attendance:

(1) ROLL CALL

Present: John Hackbarth, Chairperson
Randy Dietel, Vice-Chairperson
William T. Etheredge, Director
Genie Jennings, Director
Rev. Jerry Lee, Director
Laura Boyd, Finance Director / Ex-Officio Member

Staff Present: Nicholas Finan, Executive Director of Management Services
Rhomari Leigh, Board Secretary
Russell F. Plackemeier, City Attorney
Justin Herter, City Staff
Ryan McClellan, City Staff

(2) NEW BUSINESS

- (a) Consider and take action on the election of Officers and Oath of Officers.

After a short discussion, it was decided to keep John Hackbarth as Chairperson and Randy Dietel as Vice-Chairperson.

Motion by Director Genie Jennings, Seconded by Director Rev. Jerry Lee

Vote: 5 - 0 CARRIED

- (b) Consider and take action on the Texas City Housing Finance Corporation Minutes for October 3, 2018.

Motion by Director Genie Jennings, Seconded by Director William T. Etheredge

Vote: 5 - 0 CARRIED

- (c) Consider and take action on Resolution No. 19-01, approving the action of the Officers of the Texas City Housing Finance Corporation for the 2018-2019 fiscal year.

Motion by Director Rev. Jerry Lee, Seconded by Director Genie Jennings

Vote: 5 - 0 CARRIED

(3) UPDATES

In a discussion between Nicholas Finan and Randy Dietel, it was stated that about 600 homes have been rebuilt so far, with 20 to 30 of them being in Texas City. These rebuilds have come through the acts of United Way, Long Term Recovery Group, and Mainland Children's Partnership.

(4) BOARD COMMENTS

There were none.

(5) ADJOURNMENT

Having no further business, Genie Jennigs, made a motion to adjourn at 3:10 p.m.; the motion was **SECONDED** by William Etheredge. The meeting was adjourned.

Board Secretary
Texas City Housing Finance Corporation

Date Approved: _____

**Texas City Housing and Texas City Housing
Finance Corp Agend**

2. c.

Meeting Date: 04/01/2021

Submitted By: Rhomari Jackson, Management Services

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 21-01, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2019-2020 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items budgetary in nature (under the threshold that requires board approval and budgeted item) or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget. Or items not budgetary in nature generally.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY HOUSING FINANCE CORPORATION RESOLUTION

RESOLUTION NO. 21-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HOUSING FINANCE CORPORATION DURING THE 2019 - 2020 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Housing Finance Corporation, duly held on April 1, 2021, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2019-2020 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HOUSING FINANCE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2019-2020 Fiscal Year are hereby approved.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 1st day of April 2021.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Housing Finance Corporation

ATTEST:

BOARD SECRETARY
Texas City Housing Finance Corporation