

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION.

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

DECEMBER 8, 2021- 4:00 P.M.
CITY HALL COUNCIL ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. PUBLIC COMMENTS
3. NEW BUSINESS
 - a. Consider and take action on the election of Officers and Oath of Officers.
 - b. Consider and take action on the Texas City Harbour Foreign Trade Zone Corporation Minutes for September 21, 2021.
 - c. Consider and take action on Resolution No. 21-04, approving the actions of the Officers of the Texas City Harbour Foreign Trade Zone for the 2020-2021 fiscal year.
 - d. Consider and take action on Resolution No. 21-05 adopting the 202-2022 fiscal year budget of the Texas City Harbour Foreign Trade Zone Corporation.
4. UPDATES
5. BOARD COMMENTS
6. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON DECEMBER 3, 2021, PRIOR TO 4:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Harbour Foreign Trade Zone Corporation

**Texas City Harbour Foreign Trade Zone
Corporation Agenda**

3. a.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION

CHARTER/ FILE NO. 1124959201 APPROVED BY SECRETARY OF STATE ON 11/10/92

This Corporation was originally incorporated under the name of Foreign Trade Zone of Texas City-Gulf Coast, Inc.; however, the name was changed to TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION in 2001.

PURPOSE: 1. To foster economic development in the Galveston, Brazoria, and Chambers County areas; 2. To apply for a grant of authority to establish, to operate and to maintain a foreign trade zone and subsequent subzones in Galveston, Brazoria, and Chambers County areas pursuant to the Foreign Trade Zones Act of 1934, as amended, 19 U.S.C., Section 81a, et seq; 3. To associate those involved in international trade in Galveston, Brazoria, and Chambers Counties (the "Participants") together as a business league for the promotion of international trade, exports and imports; (For the remainder of the purpose statements, please see the Restated Articles of Incorporation dated 2/2/93.)

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION - Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

John Hackbarth, <i>Chairperson</i> drhackbarth@texasdentalhealth.com	Randy Dietel, <i>Vice-Chairperson</i> randy@pilinginc.com
Joe Kainer	William Etheredge
Rev. Jerry Lee, Jr.	City Staff: Kyle Dickson, City Attorney Jon Branson, Executive Director of Management Services Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary Justin Herter – Board Secretary Alternate Garrett McLeod- Director of Economic Development

**Texas City Harbour Foreign Trade Zone
Corporation Agenda**

3. b.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Texas City Harbour Foreign Trade Zone Corporation Minutes for September 21, 2021.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

JULY 21, 2021 - 4:00 P.M.

CITY HALL COUNCIL ROOM

The Texas City Harbour Foreign Trade Zone Corporation Board of Directors met on July 21, 2021, at 4:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:03 p.m. by John Hackbarth with the following in attendance:

(1) ROLL CALL

Present: John Hackbarth, Chairperson
Randy Dietel, Vice-Chairperson
William Etheredge, Director
Rev. Jerry Lee, Director
Laura Boyd, Finance Director / Ex-Officio Member

Absent: Genie Jennings, Director

Staff Present: Dedrick Johnson, Sr., Mayor
Jon Branson, Executive Director of Management Services
Rhomari Leigh, Board Secretary
Garrett McLeod, Economic Development Director
Kyle Dickson, City Attorney
Ryan McClellan, City Staff
George Fuller, City Staff

Attendees: Valero Representatives
Henry Gomez

(2) NEW BUSINESS

- (a) Consider and take action on the Texas City Harbour Foreign Trade Zone Corporation Minutes for April 1, 2021.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director William Etheredge

Vote: 4 - 0 CARRIED

- (b) Consider and take action on Resolution No. 21-03, approval of an amendment to the Tax Equivalency Payment Agreement between Valero Refining-Texas L.P., ("Valero Refining"), the Texas City Foreign Trade Zone Corporation ("Grantee"), the City of Texas City ("City"), and the Texas City Independent School District ("TCISD").

Jon Branson, Executive Director of Management Services, stated that in lieu of the Tax Equivalency Payment, Valero is entering into a separate agreement with TCISD that will provide TCISD a supplemental payment. By doing so, TCISD will not be adversely affected by state formula funding.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director William Etheredge

Vote: 4 - 0 CARRIED

(3) UPDATES

Jon Branson, Executive Director of Management Services, stated that staff is considering joining 33 other FTZ's in the Texas Foreign-Trade Zones coalition.

(4) ADJOURNMENT

Having no further business, Rev. Jerry Lee made a motion to adjourn at 4:32 p.m.; the motion was SECONDED by William Etheredge. The meeting was adjourned.

Board Secretary
Texas City Harbour Foreign Trade Zone Corporation

Date Approved: _____

**Texas City Harbour Foreign Trade Zone
Corporation Agenda**

3. c.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 21-04, approving the actions of the Officers of the Texas City Harbour Foreign Trade Zone for the 2020-2021 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items budgetary in nature (under the threshold that requires board approval and budgeted item) or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget. Or items not budgetary in nature generally.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION

RESOLUTION NO. 21-04

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION DURING THE 2020 - 2021 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Harbour Foreign Trade Zone Corporation (TCHFTZC), duly held on December 8, 2021, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Harbour Foreign Trade Zone Corporation during the 2019-2020 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Harbour Foreign Trade Zone Corporation during the 2020-2021 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 8th day of December 2021.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Harbour Foreign Trade Zone Corporation

ATTEST:

BOARD SECRETARY
Texas City Harbour Foreign Trade Zone Corporation

**Texas City Harbour Foreign Trade Zone
Corporation Agenda**

3. d.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 21-05 adopting the 2021-2022 fiscal year budget of the Texas City Harbour Foreign Trade Zone Corporation.

BACKGROUND

This is the annual budget as prepared and approved by City Commission. Laura Boyd or Ryan McClellan will be present to discuss and answer questions.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Exhibit A
Resolution

**T.C. FOREIGN TRADE ZONE CORP. - 805
REVENUES & EXPENDITURES**

**CITY OF TEXAS CITY, TEXAS
FY 2021-22 PROPOSED BUDGET**

ACCOUNT	ACCOUNT DESCRIPTION	FY 2019-20 ACTUAL	FY 2020-21 AMENDED BUDGET	FY 2020-21 YEAR END PROJECTION	FY 2021-22 PROPOSED BUDGET
REVENUES: 805-000					
48115	RENT INCOME-SHOAL POINT	-	-	-	-
*RENTS & CONCESSIONS					
48802	INTEREST INCOME		-	-	-
48816	FTZ OPERATING FEES	119,204	95,780	103,539	100,000
*OTHER REVENUES					
		119,204	95,780	103,539	100,000
TOTAL REVENUES		119,204	95,780	103,539	100,000
EXPENDITURES: 805-050					
51010	SALARIES	52,710	52,733	52,733	51,625
51070	LIFE & DISABILITY 1.04%	74	548	624	537
51080	RETIREMENT 16.60% ; 16.79%	8,552	8,706	8,706	17,287
51090	MEDICARE TAX 1.45%	738	765	765	749
51110	INSURANCE-HEALTH/DENTAL/VISION	3,864	10,000	10,000	10,000
*SALARIES & BENEFITS					
		65,939	72,752	72,828	80,197
52660	OFFICE SUPPLIES		50	-	50
52780	MISC.-MATERIALS & SUPPLIES		500	-	500
*MATERIALS & SUPPLIES					
		-	550	-	550
53060	EXPENSE-ADMINISTRATIVE		1,000	-	1,000
53600	POSTAGE		150	-	150
53680	PROFESSIONAL FEES	1,400	1,500	-	1,500
53740	BONDS-EMPLOYEES		250	-	250
53760	TRAVEL		1,500	-	1,500
53780	PUBLICATIONS & LEGALS		150	-	150
53800	DUES & MEMBERSHIPS		1,300	-	1,300
53860	WORKERS' COMP		-	-	-
*CONTRACTUAL SERVICES					
		1,400	5,850	-	5,850
54300	TRAINING & PERSONNEL	-	-	-	-
*CONTRACTUAL SERVICES					
		-	-	-	-
TOTAL EXPENDITURES		67,339	79,152	72,828	86,597
EXCESS OF REVENUES OVER(UNDER) EXPENDITURES		51,865	16,628	30,711	13,403
FUND BALANCE-BEGINNING OF YEAR		77,817	129,682	129,682	160,393
FUND BALANCE-END OF YEAR		\$ 129,682	\$ 146,310	\$ 160,393	\$ 173,796

TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION

RESOLUTION NO. 21-05

A RESOLUTION ADOPTING THE TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION 2021 - 2022 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Harbour Foreign Trade Zone Corporation, duly held on December 8, 2021, a general discussion was held concerning the proposed 2021-2022 Budget of the Texas City Harbour Foreign Trade Zone Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TEXAS CITY HARBOUR FOREIGN TRADE ZONE CORPORATION THAT:

SECTION 1: The Board of Directors of the Texas City Harbour Foreign Trade Zone Corporation hereby approves the 2021-2022 Fiscal Year Budget, for the Texas City Harbour Foreign Trade Zone Corporation, as approved by the City Commission of the City of Texas City.

SECTION 2: A copy of said Fiscal Year 2021-2022 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 8th day of December 2021.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Harbour Foreign Trade Zone Corporation

ATTEST:

BOARD SECRETARY
Texas City Harbour Foreign Trade Zone Corporation