

CITY OF TEXAS CITY

Fiscal Year 2023-2024

Budget Workshop

2023-2024 BUDGET CALENDAR

PHASE I:

Budget Development Process

(This phase is the responsibility of staff)

DATE

May 25 – June 1

TRANSACTIONS

Budget workshops with Department heads

PHASE II

BUDGET REVIEW & ADOPTION PROCESS

(Phase II is the responsibility of the City Commission and staff)

DATE

July 7

TRANSACTIONS

Deadline for City to submit Truth in Taxation information to County assessor/collector

July 25

Deadline for Chief Appraiser to certify tax rolls

July 27

Calculation of No-New-Revenue Tax Rate (NNR) and Voter-Approval Tax Rate (VAR); statements and schedules (From Galveston County Tax Office).

July 5 and 19

Budget Workshop-4:00 p.m.

Aug. 2 or 9

Regular Called City Commission Meeting; Record vote on proposed tax rate. Or Special Called City Commission Meeting depending on receipt of NNR and VAR from Galveston County Tax Office

- Aug. 10 Publish proposed tax rate, NNR and VAR Tax Rates.
Post on City's website and City's public access TV channel.
- Aug. 21 Schedule public hearing on budget (Public hearing shall be set not less than 15 days subsequent to the time budget is filed.)
File budget with City Secretary for public inspection and post on website.
- Aug. 25 Publish first (1st) notice of budget public hearing. (In accordance with City's Charter)
- Sept. 1 Publish second (2nd) notice of budget public hearing. (In accordance with City's Charter)
- Sept. 6 Regular Called City Commission Meeting
Public hearing on proposed budget-5:00 p.m.
Adopt budget by record vote
Announce date of meeting to adopt tax rate
- Sept. 15 Notice of Tax Rate Adoption Meeting
- Sept. 20 Regular Called City Commission Meeting
Adopt tax rate by record vote
Approve certified roll

FISCAL YEAR 2023-2024 GENERAL FUND BUDGET

DEPARTMENTAL SUPPLEMENTAL REQUESTS OR SIGNIFICANT OPERATING LINE ITEM INCREASES

DEPARTMENT 101: ADMINISTRATION

Finance

Personnel - degreed Accountant (requested in FY 22/23)

City Secretary's office

Personnel – Records Manager (requested in FY 22/23)

DEPARTMENT 104: ENGINEERING & PLANNING

Personnel – Engineering & Planning Coordinator (carryover from FY 21/22)

Zoning map update \$15,000 (carryover from FY 22/23)

Planning Comprehensive Plan update \$175,000 (carryover from FY 22/23)

GIS upgrade to enterprise system \$80,000 (funding from agreement with Kinder Morgan Tejas Pipeline) (carryover from FY 22/23)

Upgrade or replace permitting/plan review/code enforcement system
\$150,000 - \$175,000 split between Planning and Inspections

Maintenance of Building – increase from \$3,250 to \$15,000 for security doors and cameras

DEPARTMENT 105: INFORMATION TECHNOLOGY

Personnel – Asset Inventory employee

Capital Expense – Multi-department desktop replacements - \$65,000

Multi-department laptop replacements - \$20,000

Server storage - \$20,000

Command Post radio consoles - \$180,000

DEPARTMENT 201: POLICE

Capital Expense – Renovation to Records Division reception area - \$27,000

DEPARTMENT 202: FIRE

Personnel – Training Officer, Captain classification - \$145,000 (requested in FY 22/23)

Maintenance of Office Equipment – Dell rugged tablets (9) - \$9,000

Professional Fees – Medicare Ground Ambulance data collection - \$35,000

Capital Expense – Replacement of Station 1 bay heaters - \$35,000

EMS patient stretchers (4) - \$85,000

Rescue saws - \$20,000

Vehicle stabilization systems - \$35,000

Personal thermal imagers - \$25,000

DEPARTMENT 202: FIRE (continued)

Capital Expense - Fire administration building expansion - \$4,300,000

DEPARTMENT 203: INSPECTIONS

Upgrade or replace permitting/plan review/code enforcement system
\$150,000 - \$175,000 split between Planning and Inspections

DEPARTMENT 205: MUNICIPAL COURT AND MARSHAL'S OFFICE – no significant line item changes

DEPARTMENT 206: EMERGENCY MANAGEMENT – no significant line item changes

DEPARTMENT 301: PUBLIC WORKS-STREET & BRIDGE

Personnel – Traffic Signal Technician

Asphalt – increase from \$350,000 to \$450,000

Liquid Asphalt – increase from \$130,000 to \$190,000

Reinforced Concrete – increase from \$140,000 to \$200,000

Gasoline & Oil – increase from \$500,000 to \$750,000

Materials – Signals – increase from \$50,000 to \$100,000

Traffic Signal Repair – increase from \$30,000 to \$100,000

Capital Expense – Community Matters street and sidewalk work - \$325,000

DEPARTMENT 302: SANITATION

Fees & Licenses – increase from \$3,370,800 to \$3,775,296

Training – increase from \$1,000 to \$15,000

Capital Expense – Biosphere: 1300 feet commercial fencing - \$60,000

Biosphere: pavement repair - \$420,000

DEPARTMENT 303: RAINWATER PUMP STATIONS

Personnel – Pump Station Attendant – move current employee into position

Capital Expense – Engineering study for both plants - \$50,000

Pump Station Maintenance:

Rebuild one of the screw motors at Station B: \$68,000

DEPARTMENT 401: RECREATION & TOURISM

Maintenance Items \$10,000 or greater:

Nessler Family Aquatic Center: \$10,000 repaint children's play structure

(carryover from FY 22/23)

Lowry Fitness Center – replace 15 ton AC unit at Lowry Center Gym 1 - \$48,649

Natatorium – replace filter media - \$26,000

Natatorium – decking surrounding pool & locker rooms-\$60,000; texture of gutters
& grates-\$7,000

DEPARTMENT 401: RECREATION & TOURISM (continued)

Maintenance Items \$10,000 or greater:

Natatorium – replace fan and controllers for spectator area – need estimate

Nessler Center – replace two 5 ton AC units-hallway & Alamo Room - \$12,793

Lowry Tennis Courts - resurface courts, replace posts, nets, and paint rebound wall - \$56,000

Parks – City fountains – renovations & repairs – Library, City Hall and Plaza of the Americas - \$56,000

Godard Park – repair Pony field building & roof replacement; pressure wash buildings and paint - \$78,000

Shooting Range – renovate restrooms, paint building exterior, and install water heater - \$53,000

Showboat - waterproofing exterior and roof - \$395,000 (discussed in FY 22/23)

Capital Item:

Carver Park – covered workout/fitness area with 10-12 exercise stations - \$115,000

DEPARTMENT 402: LIBRARY

Personnel – Archives Assistant

Maintenance of Building – increase from \$70,000 to \$100,000

Extensive exterior maintenance to be considered:

Replace windows: \$150,000 - \$200,000

DEPARTMENT 402: LIBRARY (continued)

Repair roof (yr 1): \$20,000 - \$30,000; Replace roof (3-5 yrs):
\$820,000 - \$920,000

Clean and repair copper wall panels: \$30,000 - \$40,000

Repair masonry veneer: \$30,000 - \$40,000

Repair plaster: \$40,000 - \$50,000

Repair doors: \$5,000 - \$10,000

DEPARTMENT 403: BAYOU GOLF COURSE

Replace fence around service center maintenance yard - \$22,500

Capital Expense – Ice machine - \$6,346

DEPARTMENT 501: ANIMAL CONTROL

Animal shelter operations – increase from \$211,719 to \$251,288

CAPITAL EQUIPMENT REPLACEMENT FUND FISCAL YEAR 2023/2024
CAPITAL EQUIPMENT AND VEHICLE REQUESTS

DEPARTMENT

201 - POLICE

Ford F-150 trucks - 2 - for Admin/CID		\$ 123,605
Ford F-150 trucks - 4 - for Patrol	includes lighting package, siren system, rear storage	286,686
Ford Explorer - 2 for K9	includes lighting package, siren system, rear storage, K9 system	143,630
Ford Explorer - 4 for Patrol	includes lighting package, siren system, rear storage	276,786
DJI Matrice 30T Drone		12,870
DJI Matrice SP Shield Basic		8,138
Total Police request:		\$ 851,714

202 - FIRE

Ford Expedition	replaces 2007 Ford Expedition with over 120,000 miles; for Neighborhood Improvement Services	60,000
Ford F150 Crew Cab	for proposed training officer	60,000
Total Fire request:		\$ 120,000

203 - INSPECTIONS

Ford Ranger truck	replace high mileage vehicle	\$ 36,995
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301 - PUBLIC WORKS

Replace International tandem axle dump truck (2002 model)		\$ 160,000
Ford F350 with utility bed and crane for traffic group		80,000
Truck bed for unit #65380 to be used for crash truck		50,000
Crash attenuator to be mounted to existing truck		75,000
Replace street sweeper (unit BUO332)		350,000
Replace 2 mowing decks		30,000
Replace printer in traffic group with Truevis Printer		20,000
John Deere rotary cutter attachment for skid steer		20,000
Total Public Works request:		\$ 785,000

302 - SANITATION		
Replace forklift		\$ 40,000
Replace 30 cubic yards recycling boxes (2)		28,000
Total Sanitation request:		\$ 68,000
401-RECREATION & TOURSIM		
Parks	Replace vehicle in parks division (1) unit #79466 (2009 F350 box truck) (carryover from FY 22/23)	\$ 85,000
	Exmark Lazer Z ultracut mower	17,000
	Replace John Deere unit 71792 with Exmark Lazer Z mower	17,000
	24Ft enclosed trailer	17,500
	John Deere utility vehicle for athletic staff at Garza Sports Complex	13,000
Convention Center	Replace high mileage Ford Expedition with new Ford Explorer	36,760
Senior Citizen Program	Replace 1998 vehicle (carryover from FY 22/23)	30,000
Total Recreation & Tourism request:		\$ 216,260
403 - BAYOU GOLF COURSE		
John Deere 2550 Greens Mower plus reels	replacing a Toro 3150Q	\$ 59,690
John Deere V375 pull behind verticutter reels	replacing a RayCam UniRake	20,500
John Deere 375 backhoe attachment		11,126
UMAX beverage cart	replacing old Yamaha cart	22,000
Total Bayou Golf Course request:		\$ 113,316
501 - ANIMAL CONTROL		
Ford F250		\$ 84,394
GRAND TOTAL		\$ 2,275,679

QUESTIONS ???