

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY CULTURAL ARTS FOUNDATION, INC.

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.  
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

APRIL 26, 2023- 5:30 P.M.  
CITY HALL COUNCIL ROOM  
1801 9th Ave. N.  
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
  
2. NEW BUSINESS
  - a. Consider and take action on minutes from April 26, 2022, Texas City Cultural Arts Foundation, Inc. meeting.
  
  - b. Consider and take action on the election of Officers and Oath of Office(s).
  
  - c. Consider and take action on Resolution No. 2023-01, approving the actions of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year budget 2021-2022.
  
  - d. Consider and take action on Resolution No. 2023-02, adopting the 2022-2023 fiscal year budget of the Texas City Cultural Arts Foundation.
  
  - e. Consider and take action on Resolution No. 2023-03, ratifying approval of a grant application with LULAC #255. (Recreation and Tourism)
  
  - f. Consider approval of Resolution No. 2023-04, authorizing funding for the 2023 Blaze & BBQ Bash. (Management Services)
  
  - g. Review applicants and select recipients of the 2023 Texas City Cultural Arts Foundation Scholarship.
  
3. UPDATES

4. BOARD COMMENTS

5. ADJOURN

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON APRIL 21, 2023 PRIOR TO 5:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

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Board Secretary  
Texas City Cultural Arts Foundation, Inc.

**Texas City Cultural Arts Agenda**

**2. a.**

**Meeting Date:** 04/26/2023

**Submitted By:** Rhomari Leigh, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on minutes from April 26, 2022, Texas City Cultural Arts Foundation, Inc. meeting.

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

Minutes

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TEXAS CITY CULTURAL ARTS FOUNDATION, INC.  
BOARD OF DIRECTORS MEETING

MINUTES

APRIL 26, 2023 - 4:00 P.M.

CITY HALL COUNCIL ROOM

The Texas City Cultural Arts Foundation, Inc. Board of Directors met on April 26, 2022, at 4:00 p.m., in the City Hall Council Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:01 p.m. by JoAnn Hackbarth with the following in attendance:

**(1)** ROLL CALL

Present: Dayna Perren, Vice-Chairperson  
JoAnn Hackbarth, Chairperson  
Mary Dickson, Director  
Mark Lyon, Director  
Laura Boyd, Treasurer / Ex-Officio Member

Absent: Leslie Henderson, Director

Staff Present: Jon Branson, Executive Director of Management Services  
Rhomari Leigh, Board Secretary  
Dennis Harris, Director of Recreation and Tourism  
Nicole Best, City Staff

**(2)** NEW BUSINESS

- (a)** Consider and take action on minutes from April 5, 2022, Texas City Cultural Arts Foundation, Inc. meeting.

Motion by Vice-Chairperson Dayna Perren, Seconded by Director Mary Dickson

**Vote:** 4 - 0 CARRIED

- (b)** Review applicants and select recipients for the 2022 Texas City Cultural Arts Foundation, Inc. Scholarship.

Motion by Chairperson JoAnn Hackbarth, Seconded by Director Mark Lyon to award a \$1,000.00 scholarship to Jauron Butler.

**Vote:** 4 - 0 CARRIED

**(3) UPDATES**

The Board was asked to attend an award ceremony on May 12, 2022, at 6:00 p.m. to present awarded scholarships.

**(4) ADJOURN**

Having no further business. Mary Dickson made a MOTION to ADJOURN at 4:14 p.m. the motion was SECONDED by Dayna Perren. The meeting was adjourned.

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Board Secretary  
Texas City Cultural Arts Foundation, Inc.

Approved: \_\_\_\_\_

**Texas City Cultural Arts Agenda**

**2. b.**

**Meeting Date:** 04/26/2023

**Submitted By:** Rhomari Leigh, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on the election of Officers and Oath of Office(s).

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

attachment

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**TEXAS CITY CULTURAL ARTS FOUNDATION, INC.**

**CHARTER/ FILE NO. 157302401 APPROVED BY SECRETARY OF STATE ON 2/25/00**

**PURPOSE: 1. To promote, protect, and maintain the arts and culture in Texas City; 2. To receive and maintain a fund or funds of real or personal property, or both, and, subject to the restrictions and limitations set forth, to use and apply the whole or any part of the income there from and the principle thereof exclusively for charitable, scientific, literary, cultural, arts, or educational purposes either directly or by contributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may be amended; 3. To provide an organization for the exchange of ideas, knowledge, and experience concerning the development and enhancement of the arts and culture.**

**TEXAS CITY CULTURAL ARTS FOUNDATION, INC-** Five (5) directors will serve three-year (3) terms. Term limit not to exceed twelve (12) consecutive years. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

<b>Dayna Perren, Vice-Chairperson</b> <a href="mailto:daynaperren@yahoo.com">daynaperren@yahoo.com</a> First Appt. 10/01/02	<b>Katina Gilmore, Director</b> First Appt. 10/01/2022 (Term Expires: 9/30/2023)
<b>Mary Dickson, Director</b> First Appt. 10/01/04 (Term Expires: 9/30/18)	<b>Mark Lyon, Director</b>
<b>Ruth Ann Sorrell, Director</b> First Appt. 02/15/2023 (Term Expires: 9/30/24)	<b>City Staff:</b> Kyle Dickson City Attorney Jon Branson, Executive Director of Management Services Dennis Harris, Director of Recreation and Tourism Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary Nicole Best, Recreation Superintendent

**Texas City Cultural Arts Agenda**

**2. c.**

**Meeting Date:** 04/26/2023

**Submitted By:** Rhomari Leigh, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 2023-01, approving the actions of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year budget 2021-2022.

**BACKGROUND**

Our City Attorney has recommended this Resolution to validate the smaller items not budgetary in nature or that typically do not need the Boards approval in a formal meeting, such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget.

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Texas City Cultural Arts Agenda**

**2. d.**

**Meeting Date:** 04/26/2023

**Submitted By:** Rhomari Leigh, City Secretary

**Department:** City Secretary

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider and take action on Resolution No. 2023-02, adopting the 2022-2023 fiscal year budget of the Texas City Cultural Arts Foundation.

**BACKGROUND**

**ANALYSIS**

**ALTERNATIVES CONSIDERED**

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**Attachments**

attachment

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**T.C. CULTURAL ARTS FOUNDATION - 807  
REVENUES & EXPENDITURES**

**CITY OF TEXAS CITY, TEXAS  
FY 2022-23 ADOPTED BUDGET**

ACCOUNT	ACCOUNT DESCRIPTION	FY 2020-21 ACTUAL	FY 2021-22 AMENDED BUDGET	FY 2021-22 YEAR END PROJECTION	FY 2022-23 ADOPTED BUDGET
<b>REVENUES: 807-000</b>					
48307	DONATIONS	37,900	37,900	127,500	127,500
48404	ARTS FESTIVAL-REGISTRATION FEES	7,020	5,000	5,765	5,000
48407	ARTS FESTIVAL-SPONSORSHIPS	-	-	-	-
48420	SPECIAL EVENT REVENUE	12,930	12,500	12,500	12,500
<b>*EVENTS &amp; PROGRAMS</b>		<b>57,850</b>	<b>55,400</b>	<b>145,765</b>	<b>145,000</b>
48205	NET CHANGE IN FV INVESTMENTS	-	-	(20,000)	-
48802	INTEREST INCOME	1,106	4,000	1,600	2,000
<b>*OTHER REVENUES</b>		<b>1,106</b>	<b>4,000</b>	<b>1,600</b>	<b>2,000</b>
49002	TRANS.FROM HOTEL/MOTEL TAX FUND	-	-	-	-
<b>*OTHER SOURCES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>		<b>58,956</b>	<b>59,400</b>	<b>147,365</b>	<b>147,000</b>
<b>EXPENDITURES: 807-050</b>					
51XXX	SALARIES AND BENEFITS	-	-	-	-
<b>*SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
52660	OFFICE SUPPLIES	-	300	300	300
<b>*MATERIALS &amp; SUPPLIES</b>		<b>-</b>	<b>300</b>	<b>300</b>	<b>300</b>
53060	EXPENSE-ADMINISTRATIVE	-	-	-	-
53600	POSTAGE	-	-	-	-
53680	PROFESSIONAL FEES	700	1,000	-	1,000
<b>*CONTRACTUAL SERVICES</b>		<b>700</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>
54163	FOOD & BEVERAGE	1,151	2,000	1,300	2,000
54171	ARTS FESTIVAL-TRAVELING EXHIBITS	4,421	4,500	2,910	4,500
54174	ARTS FESTIVAL-PROMOTIONS	20,438	21,000	24,237	21,000
54176	SPECIAL EVENTS	15,062	25,500	10,000	29,500
54178	ART WALK	3,582	4,000	100	4,500
54640	PROMOTION OF ARTS	-	5,000	1,000	5,000
54901	GRANTS	-	5,000	2,500	5,000
54902	SCHOLARSHIPS	-	7,000	1,000	7,000
<b>*OTHER CHARGES</b>		<b>44,654</b>	<b>74,000</b>	<b>43,047</b>	<b>78,500</b>
<b>TOTAL EXPENDITURES</b>		<b>45,354</b>	<b>75,300</b>	<b>43,347</b>	<b>79,800</b>
<b>EXCESS OF REVENUES OVER(UNDER) EXPENDITURES</b>		<b>13,602</b>	<b>(15,900)</b>	<b>104,018</b>	<b>67,200</b>
<b>FUND BALANCE-BEGINNING OF YEAR</b>		<b>542,969</b>	<b>556,571</b>	<b>556,571</b>	<b>660,589</b>
FUND BALANCE ADJUSTMENT					
<b>FUND BALANCE-END OF YEAR</b>		<b>\$ 556,571</b>	<b>\$ 540,671</b>	<b>\$ 660,589</b>	<b>\$ 727,789</b>

**Texas City Cultural Arts Agenda**

**2. f.**

**Meeting Date:** 04/26/2023

Approval of Resolution No. 2023-04 authorizing funding for the 2023 Blaze and BBQ Bash

**Submitted For:** Jon Branson, Management Services

**Submitted By:** Jon Branson, Management Services

**Department:** Management Services

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**Information**

**ACTION REQUEST (Brief Summary)**

Consider approval of Resolution No. 2023-04, authorizing funding for the 2023 Blaze & BBQ Bash.

**BACKGROUND**

In an effort to rekindle the Texas City Music Festival (Formerly known as the Charles Brown Music Festival) for 2024, the existing Texas City Fire-Fighter Games will be supplemented this year (September 8 and 9 of 2023) with a live music feature that will host local and regional artists. This year's event will be called Blaze & BBQ Bash. A Barbeque Cookoff, Cornhole Tournament, the Fire-Fighter Games and live music will round out the event. The total additional funding required for the event will be \$25,000. Sponsors and vendor registration will be sought to help offset the costs of the program.

The funding for the project will come from the Fund Balance from the T.C. Foundation which is estimated to be \$727,789 at the end of this year.

**ANALYSIS**

Staff recommends approval of the proposed funding for the event.

**ALTERNATIVES CONSIDERED**

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