

CITY OF TEXAS CITY
REGULAR CALLED CITY COMMISSION MEETING

AGENDA

WEDNESDAY, JANUARY 17, 2024 - 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM - CITY HALL
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

(1) ROLL CALL

(2) INVOCATION

(3) PLEDGE OF ALLEGIANCE

(4) PROCLAMATIONS AND PRESENTATIONS

(a) Service Awards

Charles Barkmann	Fire	01/06/2014	10 years
Joshua Eby	Fire	01/07/2009	15 years
Jonathan Lee	Fire	01/18/1999	25 years

(b) Police Department promotions:

Officer Diego Reyes being promoted to the rank of Sergeant.
Officer Christopher Land being promoted to the rank of Sergeant.

Luis Villarreal being sworn in as a Probationary Police Officer.

(5) PUBLIC COMMENTS

(6) CONSENT AGENDA

(a) Approve City Commission Minutes for January 3, 2024 meeting. (City Secretary)

- (b) Consider and take action on Resolution No. 2024-002, approving the Consolidated Annual Performance Evaluation Report (CAPER), for the City's CDBG activities for PY' 2022, submission to the U.S. Department of Housing and Urban Development. (Community Development)
- (c) Consider and take action on Resolution No. 2024-009, awarding a contract for Bid No. 2024-440, 7th Avenue North Drainage Improvements Project - Package 1, to PM Construction & Rehab, LLC. (Public Works)
- (d) Consider and take action on Resolution No. 2024-010, authorizing the purchase of parts and cost of labor to replace the clarifier drive at the Wastewater Treatment Plant. (Public Works)
- (e) Consider and take action on Resolution No. 2024-011, regarding Gulf Coast Transit Services provided in Texas City limits and payment therefor. (City Engineer)
- (f) Consider and take action on Resolution No. 2024-012, approving an updated policy for the use of the study rooms and meeting rooms at Moore Memorial Public Library. (Library)
- (g) Consider and take action on Resolution No. 2024-013, approving the appointments to the City of Texas City Civil Service Commission. (City Secretary)
- (h) Consider and take action on Resolution No. 2024-014, authorizing the Mayor to execute an amendment to the City of Texas City Shoal Point Lease Agreement. (Legal)
- (7) REGULAR ITEMS
 - (a) Consider and take action on Resolution No. 2024-015, awarding a contract for Bid No. 2024-439 Lago Mar 24 Inch Force Main Phase - 1 and Lago Mar East Offsite 16 Inch Force Main - Phase 2 Project. (Public Works)
 - (b) Consider and take action on Resolution No. 2024-016, awarding a contract for Bid No. 2024-441, 7th Avenue North Drainage Improvements Project - Package 2, to Carter Construction, LLC. (Public Works)
- (8) COMMISSIONERS' COMMENTS
- (9) MAYOR'S COMMENTS
- (10) ADJOURNMENT

NOTICE OF ANY SUBJECT APPEARING ON THIS AGENDA REGARDLESS OF HOW THE MATTER IS STATED MAY BE ACTED UPON BY THE CITY COMMISSION.

NOTICE: The City of Texas City will furnish free transportation to handicapped individuals via a 4-door sedan for anyone wishing to attend the City Commission meetings. Call 948-3111, City Secretary's Office before noon on Monday preceding the meeting to make arrangements.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON JANUARY 12, 2024, PRIOR TO 5:00 P.M. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

RHOMARI LEIGH
CITY SECRETARY

CITY COMMISSION REGULAR MTG

(4) (a)

Meeting Date: 01/17/2024

January 2024 Service Awards

Submitted For: Jennifer Price, Human Resources

Submitted By: Susan Sensat, Human Resources

Department: Human Resources

Information

ACTION REQUEST

Service Awards

Charles Barkmann	Fire	01/06/2014	10 years
Joshua Eby	Fire	01/07/2009	15 years
Jonathan Lee	Fire	01/18/1999	25 years

BACKGROUND (Brief Summary)

Service Award(s) for the following individual(s) for the month of January is based on their years of service with the City.

RECOMMENDATION

Human Resources recommend approval of the January services awards.

Fiscal Impact

CITY COMMISSION REGULAR MTG

(4) (b)

Meeting Date: 01/17/2024

Police Sergeant Promotions

Submitted For: Clay Pope, Police Department **Submitted By:** Clay Pope, Police Department

Department: Police Department

Information

ACTION REQUEST

Request the promotion of Officer Diego Reyes and Officer Christopher Land to the rank of Sergeant.

BACKGROUND (Brief Summary)

Both Diego Reyes and Christopher Land took and passed the Sergeant's exam administered on 10/10/23. Both were subsequently placed on the promotional list and are now being promoted to the rank of Sergeant.

RECOMMENDATION

Recognition of the following promotions:

Officer Diego Reyes promoted to the rank of Sergeant..
Officer Christopher Land promoted to the rank of Sergeant.
Luis Villarreal being sworn in as a Probationary Police Officer.

Fiscal Impact

CITY COMMISSION REGULAR MTG

(6) (a)

Meeting Date: 01/17/2024

Submitted For: Rhomari Leigh, City Secretary

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST

Approve City Commission Minutes for January 3, 2024 meeting. (City Secretary)

BACKGROUND (Brief Summary)

RECOMMENDATION

Fiscal Impact

Attachments

Minutes

REGULAR CALLED CITY COMMISSION MEETING

MINUTES

WEDNESDAY, JANUARY 3, 2024 – 5:00 P.M.
KENNETH T. NUNN COUNCIL ROOM – CITY HALL

A Regular Called Meeting of the City Commission was held on Wednesday, JANUARY 3, 2024, at 5:00 P.M. in the Kenneth T. Nunn Council Room in City Hall, Texas City, Texas. A quorum having been met, the meeting was called to order at 5:00 p.m. by Mayor Dedrick D. Johnson.

1. ROLL CALL

Present: Dedrick D. Johnson, Mayor
Abel Garza, Jr. , Commissioner At-Large
DeAndre' Knoxson, Commissioner District 1
Felix Herrera, Commissioner District 2
Dorthea Jones Pointer, Commissioner District 3
Jami Clark, Commissioner District 4

Absent: Thelma Bowie, Commissioner At-Large, Mayor Pro Tem

2. INVOCATION

Led by Pastor David Buckley, Jr. of Sandford's Temple Church of God in Christ.

3. PLEDGE OF ALLEGIANCE

Led by Commissioner District 3 Dorthea Jones Pointer.

4. PROCLAMATIONS AND PRESENTATIONS

a. Fire Department Promotions:

The Department currently has five (5) open Engineer positions. Eby and Carlson passed the Engineer's Exam held on Dec. 14th and are eligible for promotion to fill two (2) of the vacant positions.

David Zacherl, Fire Chief, promoted Joshua Eby and Daniel Carlson to Engineer.

5. REPORTS

a. Parks Division (Recreation and Tourism)

Dennis Harris, Director of Recreation, Tourism, and Parks, gave a PowerPoint presentation.

- b. City Secretary's Office Update

Rhomari Leigh, City Secretary, gave a PowerPoint presentation.

6. PUBLIC COMMENTS

There were none.

7. CONSENT AGENDA

- a. Approve City Commission Minutes for the December 20, 2023 meeting. (City Secretary)

Vote: 6 - 0 CARRIED

- b. Consider and take action on Resolution No. 2024-001, approving the extension of Bid Contract No. 2018-053 Solid Waste Management Services Annual Contract - 5-Year Extension. (Public Works)

Vote: 6 - 0 CARRIED

- c. Consider and take action on Resolution No. 2024-002, approving the Consolidated Annual Performance Evaluation Report (CAPER), for the City's CDBG activities for PY' 2022, submission to the U.S. Department of Housing and Urban Development. (Community Development)

Mayor Johnson pulled this item.

Titilayo Smith, Director of Community Development, requested that this item be placed on the next regularly scheduled Commission Agenda.

- d. Consider and take action on Resolution No. 2024-003, approving and awarding the purchase of Construction Service for repairs of (4) pedestrian walking bridges at Bay Street Park from Generocity Services Inc. through Choice Partners (Contract No. 23/016MR-17)- local government purchasing cooperative. (Recreation and Tourism)

Vote: 6 - 0 CARRIED

- e. Consider and take action on Resolution No. 2024-004, calling a General Election to be held in Texas City on May 4, 2024, and designating the polling locations. (City Secretary)

Vote: 6 - 0 CARRIED

- f. Consider and take action on Resolution No. 2024-005, Authorizing the Mayor to enter into an Election Service Contract between the County of Galveston and the City of Texas City and naming the City Secretary as the Authorized Representative for all contract purposes. (City Secretary)

Vote: 6 - 0 CARRIED

- g. Consider and take action on Resolution No. 2024-006, appointing Renee Edgar, Records Manager, as the liaison for Texas State Library and Archives Commission (TSLAC) on behalf of the City of Texas City. (City Secretary)

Vote: 6 - 0 CARRIED

- h. Consider and take action on Resolution No. 2023-007, authorizing the Economic Development Corporation to process a quote for furniture at the 6th Street Business Incubator/Accelerator from The Luck Company. (Economic Development)

Vote: 6 - 0 CARRIED

- i. Consider and take action on Resolution No. 2024-008, appointing Lisa Autrey-Salinas as an Alternate for the Zoning Commission. (City Secretary)

Vote: 6 - 0 CARRIED

8. REGULAR ITEMS

- a. Consider and take action on Ordinance No. 2024-01, amending the fiscal year 2023-2024 budget to appropriate funds for the creation, salary, and benefits of a new Customer Service Representative position. (Finance)

Ryan McClellan, Interim Finance Director, stated that a budget amendment is needed to create another Customer Service Representative position and to appropriate funds to pay for the salary and benefits of this new position.

Motion by Commissioner District 4 Jami Clark, Seconded by Commissioner District 3 Dorthea Jones Pointer

Vote: 6 - 0 CARRIED

- b. Consider and take action on Ordinance No. 2024-02, amending the fiscal year 2023-2024 budget to appropriate funds for the creation, salary, and benefits of a new Combination Inspector position. (Finance)

Ryan McClellan, Interim Finance Director, stated that a budget amendment is needed to create another Combination Inspector position and to appropriate funds to pay for the salary and benefits of this new position.

Motion by Commissioner District 1 DeAndre' Knoxson, Seconded by Commissioner District 2 Felix Herrera

Vote: 6 - 0 CARRIED

9. ADJOURNMENT

Having no further business, Commissioner At-Large Abel Garza, Jr. made a MOTION to ADJOURN at 5:45 p.m.; the motion was SECONDED by Commissioner District 4 Jami Clark. All present voted AYE. MOTION CARRIED.

DEDRICK D. JOHNSON, MAYOR

ATTEST:

Rhomari Leigh, City Secretary
Date Approved:

CITY COMMISSION REGULAR MTG

(6) (b)

Meeting Date: 01/17/2024

Review and Approve C.A.P.E.R. Submission to HUD for PY' 22

Submitted For: Titilayo Smith, Community Development/ Grant Admin

Submitted By: Titilayo Smith, Community Development/ Grant Admin

Department: Community Development/ Grant Admin

Information

ACTION REQUEST

Review and approve the Consolidated Annual Performance Evaluation Report (CAPER) for the City's CDBG activities for FY 2022, submission to the U.S. Department of Housing and Urban Development.

BACKGROUND (Brief Summary)

The City is required to submit annually by December 30th a CAPER to HUD that describes the City's progress in meeting the goals in the Five-year Consolidated Plan.

RECOMMENDATION

It is the recommendation of the Director of Community Development & Grants Administration that the submission of this document be approved in compliance with HUD regulations and the City of Texas City's, Citizen Participation Plan as adopted by the Commission on December 21, 2022.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2024-002

A RESOLUTION APPROVING THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER), FOR THE CITY'S CDBG ACTIVITIES FOR PROJECT YEAR 2022, TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, The City is required to submit annually by December 30 a CAPER to HUD that describes the City's progress in meeting the goals in the Five-year Consolidated Plan; and

WHEREAS, It is the recommendation of the Director of Community Development & Grants Administration that the submission of this document be approved in compliance with HUD regulations and the City of Texas City's Citizen Participation Plan as adopted by the Commission on December 21, 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission of the City of Texas City hereby authorizes the submission this document (CAPER) be approved in compliance with HUD regulations.

SECTION 2: That this resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 3rd day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(6) (c)

Meeting Date: 01/17/2024

Bid No. 2024-440 7th Avenue North Drainage Improvements Project - Package 1

Submitted For: Mike McKinley, Public Works **Submitted By:** Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST

Approve and award a contract for Bid no. 2024-440, 7th Avenue North Drainage Improvements Project - Package 1, to PM Construction & Rehab, LLC., in Pasadena, Texas.

BACKGROUND (Brief Summary)

Bid # 2024-440, 7th Avenue North Drainage Improvements Project - Package 1 was advertised in the local area newspaper on November 15, 2023 and November 22, 2023. Bid packets were made available via CIVCASTUSA.

Bids were received and opened on December 12, 2023, at 10:00 a.m. and the lowest responsible bid came from PM Construction & Rehab, LLC., in Pasadena, Texas, for the total bid amount of \$2,109,450.00. The project to be constructed will be financed with assistance from the GLO under the U.S. Department of Housing and Urban Development CDBG-MIT program.

A bid tabulation and letter of recommendation are attached for your review.

RECOMMENDATION

It is the recommendation of the Public Works Department to award Bid # 2024-440, 7th Avenue Drainage Improvements Project Package 1, to PM Construction & Rehab, LLC., in Pasadena, Texas, for the total bid amount of \$2,109,450.00, and that the Mayor be authorized to execute a contract on behalf of the City Commission.

Fiscal Impact

Attachments

Exhibit A
Exhibit B
Resolution

CDBG DR - GLO Contract No. 22-085-017-D253

Bid #2024-440

ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	LOW BIDDER		VORTEX LINING SYSTEMS		LEWIS CONCRETE RESTORATION	
				PM CONSTRUCTION & REHAB, LLC					
(A) GENERAL ITEMS:									
1	Mobilization (Not to Exceed 3% of Total Bid), Complete in Place, the Sum of:	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 49,750.00	\$ 49,750.00	\$ 85,000.00	\$ 85,000.00
2	Traffic Control and Regulation, Complete in Place, the Sum of:	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 3,500.00	\$ 3,500.00	\$ 25,000.00	\$ 25,000.00
3	Project Identification Sign, Complete in Place, the Sum of:	EA	2	\$ 850.00	\$ 1,700.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00
4	Storm Water Pollution Prevention Items, Complete in Place, the Sum of:	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 25,000.00	\$ 25,000.00
(A) SUB-TOTAL GENERAL ITEMS:					\$ 42,700.00		\$ 61,750.00		\$ 140,000.00
(B) GEOPOLYMER REHABILITATION ITEMS:									
5	Storm Water Flow Diversion, Including the use of Cofferdams or Weir Walls to Isolate Flow to One Barrel, Complete in Place, the Sum of:	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 55,000.00	\$ 55,000.00	\$ 215,000.00	\$ 215,000.00
6	Clean and Television Inspection of Existing 112" x 75" CMAP, Including Dewatering, Removal and Disposal of Existing Debris, Casing Pipe Cleaning, Pre-TV and Post-TV, Complete in Place, the Sum of:	LF	3,150	\$ 58.00	\$ 182,700.00	\$ 20.00	\$ 63,000.00	\$ 100.00	\$ 315,000.00
7	Rehabilitate Existing 112" x 75" CMAP with Minimum 1.75" Thick Geopolymer Liner for a Full Structural Design, Including Transitions and Tapering Storm Sewer Connections, Complete in Place, the Sum of:	LF	3,150	\$ 539.00	\$ 1,697,850.00	\$ 741.00	\$ 2,334,150.00	\$ 700.00	\$ 2,205,000.00
8	Clean and Television Inspection of Existing 8' x 5' RCB and RCB Transition Structures, Including Dewatering, Removal and Disposal of Existing Debris, and Casing Pipe Cleaning, Complete in Place, the Sum of:	LF	620	\$ 60.00	\$ 37,200.00	\$ 45.00	\$ 27,900.00	\$ 100.00	\$ 62,000.00
9	Grout Fill Bottom of the Existing 8' x 5' RCB and RCB Transition Structures Minimum 1.75" Thick to Provide for Positive Drainage in the Storm Sewer, Including Preparatory Work, Complete in Place, the Sum of:	SY	1050	\$ 80.00	\$ 84,000.00	\$ 140.00	\$ 147,000.00	\$ 125.00	\$ 131,250.00
(B) SUB-TOTAL GEOPOLYMER REHABILITATION ITEMS:					\$ 2,006,750.00		\$ 2,627,050.00		\$ 2,928,250.00
(C) EXTRA WORK ITEMS:									
10	Flowable Fill for Pipe Invert Repair, Including Any and All Preparatory Work, As Approved by City, Complete in Place, the Sum of:	CY	1,500	\$ 20.00	\$ 30,000.00	\$ 20.00	\$ 30,000.00	\$ 20.00	\$ 30,000.00
11	Point Repairs with Epoxy Cartridges, As Approved by City, Complete in Place, the Sum of:	EA	100	\$ 300.00	\$ 30,000.00	\$ 300.00	\$ 30,000.00	\$ 300.00	\$ 30,000.00
(C) SUB-TOTAL EXTRA WORK ITEMS:					\$ 60,000.00		\$ 60,000.00		\$ 60,000.00
TOTAL BID (A + B + C):					\$ 2,109,450.00		\$ 2,748,800.00		\$ 3,128,250.00
RECOMMENDATION: TOTAL BID (A + B + C):					\$ 2,109,450.00		\$ 2,748,800.00		\$ 3,128,250.00
MATHEMATICAL ERROR CORRECTED BY ENGINEER									



January 3, 2024

Mr. Jack Haralson
Director of Public Works
City of Texas City
7800 Emmett F. Lowry Expressway
Texas City, Texas 77591

Re: **Letter of Recommendation for 7th Avenue Drainage Improvements Project - Package 1**
CDBG DR – GLO Contract No. 22-085-017-D253
BID #2024-440
City of Texas City
ARKK Job No. 22-012

Dear Mr. Haralson:

On December 12, 2023, three (3) bids were received for the above referenced project. The project involves rehabilitation of approximately 3,100 L.F. of existing 112" x 75" corrugated metal arch pipe with a geopolymer liner. Following is a summary of our bid evaluation:

1. Bid Tabulation Sheet – Three (3) construction firms participated in the bidding process. The bids were checked for mathematical errors and/or bid irregularities. The bids for the project are as follows:

<u>Bidder</u>	<u>Total Bid</u>
PM Construction & Rehab, LLC.	\$ 2,109,450.00
Vortex Lining Systems	\$ 2,748,800.00
Lewis Concrete Restoration	\$ 3,128,250.00

2. Qualifications and References – **PM Construction & Rehab, LLC** submitted a List of Qualifications and references for this project. ARKK has reviewed the documentation and their experience appears to be in line with this project's requirements. PM Construction & Rehab, LLC has worked on several projects of similar nature in and around the Greater Houston area. PM Construction & Rehab, LLC has indicated they have the personnel and experience to complete the work in a timely manner.

PM Construction & Rehab, LLC appears to be a responsible firm that is capable of performing the specified work in a satisfactory manner. For these reasons, we recommend the City of Texas City to award the **7th Avenue Drainage Improvements Project - Package 1 to PM Construction & Rehab, LLC. for a total amount of \$2,109,450.00.**

If you have any questions, please contact me.

Sincerely,

ARKK Engineers, LLC.



Mr. Madhu Kilambi, P.E.

Principal/Senior Project Manager

RESOLUTION NO. 2024-009

A RESOLUTION APPROVING A CONTRACT FOR BID NO. 2024-440, 7TH AVENUE NORTH DRAINAGE IMPROVEMENTS PROJECT - PACKAGE 1 AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PM CONSTRUCTION & REHAB, LLC . ; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, bids were made available to area vendors on November 15, 2023 and November 22, 2023, for Bid No. 2024-440 7th Avenue North Drainage Improvements Project - Package 1; and

WHEREAS, bids were opened on December 12, 2023, and the lowest responsible bid came from PM Construction & Rehab, LLC., in Pasadena, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby accepts the contract by PM Construction & Rehab, LLC. for 2024-440 7th Avenue North Drainage Improvements Project - Package 1

SECTION 2: That the Mayor is hereby authorized to execute the contract with PM Construction & Rehab, LLC., for the unit prices bid attached hereto as **Exhibit “A”** and made a part hereof for all intents and purposes.

SECTION 3: That the Mayor is hereby authorized to approve change orders, not to exceed twenty-five percent (25.0%) of the total contract amount, without bringing the matter before the City Commission.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(6) (d)

Meeting Date: 01/17/2024

Purchase and Replacement of Clarifier Drive at the Wastewater Treatment Plant

Submitted For: Mike McKinley, Public Works **Submitted By:** Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST

Approve the purchase of parts and labor to replace the clarifier drive at the Wastewater Treatment Plant.

BACKGROUND (Brief Summary)

This gear drive unit runs the entire clarifier, and the current unit is near its end of life. By replacing it now, this will eliminate the need to take the clarifier out of service for an extended period of time, keeping the City in compliance with our TCEQ Effluent Permit.

The total price, including parts and labor, is \$130,000.00. Funding for this project is available in the maintenance account (501-703-53440) for the Waste Water Treatment Plant.

The quote and sole source letter are attached for your review.

RECOMMENDATION

It is the recommendation of the Public Works Department that the City Commission approve this purchase.

Thank you.

Fiscal Impact

Attachments

Resolution

Exhibit A

Exhibit B

RESOLUTION NO. 2024-010

A RESOLUTION APPROVING THE PURCHASE OF A CLARIFIER DRIVE FOR THE WASTEWATER TREATMENT PLANT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Public Works Department desires to purchase a clarifier drive for the Wastewater Treatment Plant; and

WHEREAS, this gear drive unit runs the entire clarifier and the current unit is near its end of life. By replacing it now, this will eliminate the need to take the clarifier out of service for an extended period of time, keeping the City in compliance with our TCEQ Effluent Permit; and

WHEREAS, funds are available in the FY 23-24 Maintenance Account for the Wastewater Treatment Plant budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission of the City of Texas City, Texas, hereby approves the purchase of a clarifier drive for the Wastewater Treatment Plant for \$130,000.00 as attached hereto as **Exhibit “A”** and made part thereof.

SECTION 2: That this equipment is to be utilized by the Wastewater Treatment Plant.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney



Environmental Improvements Inc.

Date: 12/4/2023

To: Ronnie Aven

From: Environmental Improvements Inc.

Project: Texas City Clarifier drive replacement.

We are pleased to have the opportunity to offer you the following quotation.

EI2 Service will perform the following:

- Block up rake arm & center cage assembly.
- Remove the walkway/bridge.
- Remove existing H60 gear drive.
- Remove existing grout.
- Reinstall **NEW** H60 gear drive.
- Reinstall walkway/bridge assembly.
- Replace upper and lower manifold seals.
- Replace rubber on Tow-Bro Header.
- Replace rubber on Deflector Blade.
- Test run & test alarm/shutdown limit switches for proper operation.
- Shoot elevation in eight quadrants around circumference of clarifier.
- Establish true-plane measurements and adjust rake/drive assembly, as necessary.
- Re-grout gear drive after true-plane is achieved (Note: After true-plane and re-grouting is done, wait 24 hours to put clarifier back on-line.)
- Provide operator training along with start-up report.
- Environmental Improvements will perform a 1-year quarterly maintenance program with semi-annual oil changes. (Will include reports with pictures etc. If you wish to continue the quarterly maintenance program its \$4,800.00 a year per Clarifier.)

Inclusions/Exclusions

- Environmental Improvements will provide manpower, superintendence, crane for the removal and reinstallation of the H60 Gear Drive
- Environmental Improvements will disconnect and reconnect electrical for the removal and reinstallation.
- Environmental Improvements to supply the crane.
- Center pier, center cage, concrete, anchoring, rakes, and sweep arms creating out of plumb condition or repairs are **NOT** included. If it is found that any of the internal components need repaired, it would be authorized under a separate proposal.
- De-watering of clarifier by plant operator.
- All hardware to facilitate installation is included.
- Access to the site is guaranteed by the owner or assigned agent.
- Environmental Improvements is **NOT** responsible for damages to soils, grass, pavement, underground electrical or piping of any kind due to moving in or out of heavy equipment.
- Environmental Improvements will provide a 1-year warranty from start-up provided all electrical, mechanical operational requirements are met.
- Taxes and permits are **NOT** part of this scope.

Cost: \$130,000.00

- New H60 gear Drive, upper and lower manifold seals, rubber for Tow-Bro Header, and rubber for Deflector Blade. **\$82,296.00**
- Labor, crane, electrical, removal, reinstallation for new H60 Drive and rubber for the manifold seals, Tow-Bro Header, and Deflector Blade. **\$47,704.00**

If you wish to place an order, please make a purchase order out to Environmental Improvements Inc. for the amount shown under the cost. Please send your purchase order via email to luke@ei2water.com & Kimon@ei2water.com

Best Regards,

Luke Funk

Environmental Improvements, Inc.

Houston Service Manager

o: 713-228-7055 | c: 281-723-3430 | f: 713-228-6713

Evoqua Water Technologies, LLC
N19W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188

To whom it may concern
Re: Environmental Improvements, Inc.

This brief letter is to inform you that Environmental Improvements, Inc. is Evoqua's certified representative for Evoqua and Legacy Envirex products in the state of Texas. EI2 is our exclusive and sole source rep for this product line and components. Additionally, Evoqua Water Technologies has trained and authorized Environmental Improvements, Inc. to service and repair this equipment.

Should you have any other questions or concerns, please feel free to contact me via the various means listed below.

A handwritten signature in cursive script, appearing to read "Gina Alberti".

Gina Alberti
Regional Sales Manager

Evoqua Water Technologies, LLC
N19W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188

Ph: 262-521-8511
Fx: 262-521-8249
E-mail: gina.alberti@evoqua.com

CITY COMMISSION REGULAR MTG

(6) (e)

Meeting Date: 01/17/2024

Resolution 2024-011 regarding Gulf Coast Transit Services provided in Texas City limits and payment therefor

Submitted For: Kim Golden, Transportation and Planning

Submitted By: Veronica Carreon, Transportation and Planning

Department: Transportation and Planning

Information

ACTION REQUEST

Consider and take action on Resolution 2024-XX, regarding Gulf Coast Transit Services provided in Texas City limits and payment therefor.

BACKGROUND (Brief Summary)

The Gulf Coast Transit District (GCTD) is providing transit services for the citizens and residents of Texas City in accordance with the terms of a contract which has expired. GCTD has not yet presented an updated contract or requested an extension of the expired contract, but is continuing to provide services in accordance with its terms. Texas City desires the Gulf Coast Transit Authority to continue to provide transit service within the city limits of Texas City and has approved funding in accordance with the expired contract in the FY 2024-2025 budget.

RECOMMENDATION

Staff recommend the City Commission of the City of Texas City, Texas authorize the continued payment for transit services as provided in the expired contract until such contract is extended or replaced with a new contract approved by the City Commission. Such payments are to be made from the funds approved in the FY 2024-2025 budget.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2024-011

A RESOLUTION STATING THE DESIRE OF THE CITY OF TEXAS CITY TO CONTINUE TO UTILIZE GULF COAST TRANSIT AUTHORITY TO PROVIDE TRANSIT SERVICE WITHIN THE CITY LIMITS OF TEXAS CITY; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, The Gulf Coast Transit District is providing transit services for the citizens and residents of Texas City in accordance with the terms of a contract which has expired; and

WHEREAS, Gulf Coast Transit District has not yet presented an updated contract or requested an extension of the expired contract, but is continuing to provide services in accordance with its terms; and

WHEREAS, the City of Texas City desires the Gulf Coast Transit Authority to continue to provide transit service within the city limits of Texas City and has approved funding in accordance with the expired contract in the FY 2024-2025 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission of the City of Texas City, Texas authorize the continued payment for transit services as provided in the expired contract until such contract is extended or replaced with a new contract approved by the City Commission. Such payments are to be made from the funds approved in the FY 2024-2025 budget.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(6) (f)

Meeting Date: 01/17/2024

Approval of revised Meeting Room and Study Room Policy for Moore Memorial Public Library

Submitted For: Cheryl Loewen, Library

Submitted By: Cheryl Loewen, Library

Department: Library

Information

ACTION REQUEST

Consider approving an updated policy for the use of the study rooms and meeting rooms at Moore Memorial Public Library.

BACKGROUND (Brief Summary)

The current Study Room Policy was written and approved in the Fall of 2019, while the library was closed for renovation and before the rooms were in use. This policy does not differentiate between the two study rooms and the two meeting rooms that were added during the renovation. Over the last two years it has become clear that the two types of rooms are used for very different purposes, and therefore need different guidelines. The proposed policy includes some general information, a section for Study Rooms and a separate section for Meeting Rooms. There is also an application to be completed by any group that wishes to reserve one of the meeting rooms.

The proposed policy and the accompanying application form were unanimously approved by the Board of Library Trustees at their regular meeting on January 8th, 2024.

Copies of the current policy, the proposed policy, and the application form are attached.

RECOMMENDATION

I recommend that the proposed Meeting Room and Study Room Policy for Moore Memorial Public Library be approved.

Fiscal Impact

Attachments

Resolution

Current Study Room Policy

DRAFT Meeting Room and Study Room Policy

DRAFT Meeting Room Application

RESOLUTION NO. 2024-012

A RESOLUTION APPROVING REVISIONS TO THE MOORE MEMORIAL PUBLIC LIBRARY'S STUDY AND MEETING ROOMS POLICY; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Library's current policy for the use of the study and meeting rooms is outdated and does not reflect the current needs of the City; and

WHEREAS, the Moore Memorial Public Library has updated the policy for the use of the study and meeting rooms.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: The City Commission hereby approves the revisions to the policy for the use of the study and meeting rooms at the library, as set out on **Exhibit "A"** attached hereto and made a part hereof for all intents and purposes.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY OF TEXAS CITY
MOORE MEMORIAL PUBLIC LIBRARY
STUDY ROOM POLICY
(Approved 10/16/2019 by the Texas City Commission)

The small and group study rooms may be used by the general public during the regular hours that the library is open.

1. Advance registration requests can be submitted no more than one (1) week in advance.
2. Rooms may be reserved for two (2) hour blocks, with an option to extend if the room is not booked.
3. To ensure equitable use of library facilities, the library reserves the right to limit usage to no more than three (3) hours per day.
4. To ensure equitable use of library facilities, the library reserves the right to limit advance registration to no more than two (2) days per week.
5. Depending on demand for Library Study Rooms, further usage limits may be applied.
6. Registration requires a **current** photo ID, Moore Memorial Library card, or student ID.
7. Use must not exceed the maximum occupancy for the study room.
8. If the representative of the group who has reserved a room fails to check in with the library staff within fifteen (15) minutes of the start of the reservation, the library may, at its discretion, cancel the reservation.
9. The Study Room facilities may not be used for any commercial purposes, including, but not limited to, the sale of goods or services, executing fee-for-service agreements or contracts to perform services elsewhere, accepting membership dues, selling raffle tickets, and collecting fees for tutoring. Fundraising activities conducted by the Friends of the Library group is allowed.
10. Any activities listed or presented as informational, educational, or instructional must remain so, and Study Room users shall make no direct solicitation of attendees to secure clients or customers for commercial purposes.
11. Patron(s) must be fifteen (15) years of age or older to reserve a Study Room.
12. Patron(s) using a Study Room shall remain present in the room at all times during use of the room, and any minors fourteen (14) years of age and younger using a Study Room must be accompanied by an adult guardian at all times.
13. Patrons may reserve a room with no advance notice if the room is not otherwise occupied or reserved.
14. Library staff shall have unrestricted access to Study Rooms at all times.
15. Study Room doors shall remain unlocked during use. Personal belongings should not be left unattended. The Library is not responsible for items lost, damaged, or stolen.
16. Study Rooms must be vacated at least fifteen (15) minutes before Library closing.
17. Individuals using Library Study Rooms must also adhere to the Library's Patron Code of Conduct.
18. The patron(s) reserving the Study Room accepts financial responsibility for any and all damage to Moore Memorial Public Library property resulting from patron's use of the Study Room, normal wear and tear excepted. Excessive damage or destruction to the Study Room will result in permanent loss of Study Room privileges.

(The Director or his/her designee reserves the right to make changes to any library policy or procedure as the need arises for health, safety and public interest concerns.)

City Of Texas City
Moore Memorial Public Library
Meeting Room and Study Room Policy
Approved by the City of Texas City Commission (date)

Introduction

Moore Memorial Public Library welcomes public use of its meeting facilities in keeping with the library's mission "to create a community of life-long learners in which all citizens share equally in the opportunities to increase skills, knowledge and understanding in all fields, regardless of wealth, race, age or cultural background."

The Meeting Room and Study Room Policy establishes guidelines and procedures for the use of the library's meeting facilities. Use of the Library's meeting rooms by any group or individual signifies acceptance of the terms of the Library's meeting room policies. Failure to follow the guidelines below could result in losing meeting room privileges.

General Information

The Walter Holland Room at Moore Memorial Public Library (MMPL) is reserved for library events and library sponsored programs only. The library has two smaller meeting rooms available for use by individuals and organizations for the purpose of educational, cultural, or charitable meetings or programs. Two study rooms are also available upon request. Meeting and study rooms are available only on days and during hours the library is scheduled to be open to the public and must be vacated at least 15 minutes before the library closes. Individuals using Library Study Rooms or Meeting Rooms must adhere to the Library's Patron Code of Conduct.

Exceptions to the guidelines listed in this policy may be considered by the Library Director.

Study Rooms

Seating Capacity: 4 people

1. Advance registration requests can be submitted no more than one (1) week in advance.
2. Rooms may be reserved for up to two (2) hours, with an option to extend if the room is not requested by another patron.
3. To ensure equitable use of library facilities, the library reserves the right to limit advance registration to no more than two (2) days per week.
4. Use must not exceed the maximum occupancy of the study room.
5. Patrons may reserve a room with no advance notice if the room is not otherwise occupied or reserved.
6. Food and drink are not allowed in the study rooms.

Meeting Rooms

Seating Capacity:

Large Meeting Room – 16 people

Small Meeting Room – 8 people

1. Organizations wishing to reserve one of the meeting rooms must complete an application which is available on the Library's website at <https://library.texascitytx.gov/225/Policies> and at the Information Desk in the library.
2. Meeting rooms are to be used for non-commercial, educational, cultural, or charitable meetings or programs only.
3. All functions in the meeting rooms must be free and open to the public. Library Staff will have unrestricted access to the rooms at all times.
4. Doors to the meeting rooms must remain unlocked during use. Personal belongings should not be left unattended. The Library is not responsible for items lost, damaged, or stolen.
5. The following uses of the library meeting rooms are not allowed:
 - a. commercial or for-profit functions including the sale or promotion of products or services, or the solicitation for later sales or client contact
 - b. the collection or solicitation of fees, dues, or donations, except at library-sponsored events
 - c. social events including, but not limited to, showers, birthday parties, retirement parties, or reunions
 - d. political rallies or campaigns for specific partisan political issues or candidates: however, forums and study groups are permitted
 - e. programs or meetings likely to disrupt the use of the library by others
6. Food and drink are not allowed, except with prior permission.
7. Fundraising activities conducted by the Friends of the Library group are allowed.
8. Use of a library meeting room by a group does not constitute Library or City endorsement of that group, their beliefs, affiliations, viewpoints, or policies, or any comments made by any participant at their meeting.
9. Rooms must be left in the condition in which they were found. The organization or person reserving the meeting room is responsible for any damage.
10. The library will not be responsible for accidents and injuries and will assume no responsibility for equipment, supplies or other items owned by a group or individual and used in the library.
11. Both meeting rooms are available for groups wishing to meet monthly. These groups may apply for up to one programming season at a time. Regardless of the date when the initial application is made and approved, groups must reapply for each new programming season. Applications for the next programming season may be submitted one month prior. Programming seasons run from January through May, June through August, and September through December.

Moore Memorial Public Library Meeting Room Application

Applicant Information (Please print)

Name:		
Organization name:		Phone:
Address:	Email:	
City:	State:	ZIP Code:

Event Information (Please print)

Purpose of meeting/program:				
Circle one:	Educational/Intellectual	Cultural	Charitable	Please include enough time for set up and tear down in your request.
Expected attendance:	Requested start time:	Alternate date/time:		
Requested date:	Requested end time:	Request for regular meetings*:	Yes	No

Additional Event Information (Please print)

A/V equipment request:

Agreement (Please print and sign)

*In order to be fair and equitable, groups meeting on a regular basis are limited the library's spring, fall, and winter seasonal programming.

The applicant has read and, on behalf of the applicant's organization or purpose, agrees to be bound by the policy and rules established to govern the use of the library's meeting rooms. It is understood that failure to comply with any aspect of the may result in immediate or future loss of meeting room privileges.

Signature of applicant:	Date:
Printed name of applicant:	Date:

Library Use Only

Date & time received:	Received by:
Approved: Yes No	Date calendar marked:
Notes:	Date contact notified:
	Date equipment scheduled:
	Staff signature:



CITY COMMISSION REGULAR MTG

(6) (g)

Meeting Date: 01/17/2024

Civil Service Commission

Submitted For: Rhomari Leigh, City Secretary

Submitted By: Jennifer Price, Human Resources

Department: City Secretary

Information

ACTION REQUEST

Consider and take action on Resolution No. 2024-013, approving the appointments to the City of Texas City Civil Service Commission. (City Secretary)

BACKGROUND (Brief Summary)

Members of the current Civil Service Commission have resigned. In order to continue the uninterrupted and efficient operation of the City and the Civil Service Commission, it is necessary to appoint or reappoint members to fill these positions.

RECOMMENDATION

It is recommended to appoint these individuals to the Civil Service Commission for the City of Texas City.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 24-013

A RESOLUTION APPOINTING BOARD MEMBERS TO THE CIVIL SERVICE COMMISSION TO FILL VACANT TERMS; AND PROVIDING THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the Civil Service Commission (the “Commission”) is a Board created to hear and decide appeals of employees under the protection of civil service laws by ensuring that employment decisions are based on the relative ability, knowledge and skills of the employee, and to ensure that all individuals receive fair and impartial treatment; and

WHEREAS, a person appointed to the Civil Service Commission must (1) be of good moral character; (2) be a United States Citizen; (3) be a resident of the municipality who has resided in the municipality for more than three years; (4) be over 25 years of age; and (5) not have held a public office within the preceding three years; and

WHEREAS, in order to continue the uninterrupted and efficient operation of the Civil Service Commission, it is necessary for the Mayor of the City of Texas City to appoint members to fill the position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the Mayor of the City of Texas City has appointed Gina Gilmore to fill the position vacated by Harold Fattig, Elias Ramirez to replace Amanda Johnson, and Lacey Fleshman to replace Rusty Plackemier, and the City Commission of the City of Texas City, Texas, hereby confirms said appointments for the term set out in **Exhibit “A”** attached hereto.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

EXHIBIT “A”

CIVIL SERVICE COMMISSION

New Members Term Expires

Gina Gilmore 09/30/2024

Lacey Fleshman 09/30/2026

Elias Ramirez 09/30/2024

CITY COMMISSION REGULAR MTG

(6) (h)

Meeting Date: 01/17/2024

Amendment to COTC Shoal Point Lease Agreement

Submitted For: Kyle Dickson, City Attorney Office

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST

Amendment to COTC Shoal Point Lease Agreement

BACKGROUND (Brief Summary)

RECOMMENDATION

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2024-014

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE CITY OF TEXAS CITY SHOAL POINT LEASE AGREEMENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City is requesting authorization for the Mayor to execute an amendment to the City of Texas City Shoal Point Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby authorizes the Mayor to execute an amendment to the City of Texas City Shoal Point Lease Agreement .

SECTION 2: That the Mayor is hereby authorized to execute an amendment to the City of Texas City Shoal Point Lease Agreement in the form attached hereto as **Exhibit “A”** and made a part hereof for all intents and purposes.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney

CITY COMMISSION REGULAR MTG

(7) (a)

Meeting Date: 01/17/2024

Bid no. 2024-439 Lago Mar 24 Inch Force Main - Phase 1 and Lago Mar East Offsite 16 Inch Force Main - Phase 2A Project

Submitted For: Mike McKinley, Public Works **Submitted By:** Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST

Approve and award a contract for Bid # 2024-439 Lago Mar 24 Inch Force Main Phase - 1 and Lago Mar East Offsite 16 Inch Force Main - Phase 2 Project.

BACKGROUND (Brief Summary)

On November 2, 2023, the Notice To Bidders was emailed to the local area newspaper and published on November 7, 2023 and November 14, 2023. Bid packets were made available via CivCast.com and bids were received and opened on December 12, 2023, at 11:00 AM. The bids were read aloud at that time.

Icon GC, LLC submitted the lowest bid at \$6,747,000.00, but, per section 16 of the General Instructions to Bidders, failed to include the requisite 10 project references of similar nature and cost. Therefore, we find the second-lowest bidder, T Construction, LLC., to be the most advantageous bidder for the City, with a base bid price of \$7,977,453.00.

Funds are made available for this project are made available via the City of Texas City 2023 / 2024 Annual Budget.

A letter of recommendation and bid tabulation are attached for your review.

RECOMMENDATION

It is the recommendation of the Public Works Department and Engineering Department to award bid number 2024-439, to T Construction, LLC., in Houston, TX, for the total amount \$7,977,453.00 and that the Mayor be authorized to execute a contract on behalf of the City Commission. It is further recommended that the Mayor be authorized to approve change orders, not to exceed 25% of the total contract price, without taking the matter before the City Commission.

Thank you.

Fiscal Impact

Attachments

Resolution

Exhibit A

Exhibit B

Lago Mar Force Main Recommendation Letter

RESOLUTION NO. 2024-015

AN ORDINANCE APPROVING A CONTRACT FOR BID NO. 2024-439, LAGO MAR 24-INCH FORCE MAIN PHASE - 1 AND LAGO MAR EAST OFFSITE 16-INCH FORCE MAIN - PHASE 2 PROJECT AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH T CONSTRUCTION, LLC.; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, On November 2, 2023, the Notice To Bidders was emailed to the local area newspaper and published on November 7, 2023, and November 14, 2023. Bid packets were made available via CivCast.com, and bids were received and opened on December 12, 2023, at 11:00 AM. The bids were read aloud at that time; and

WHEREAS, Icon GC, LLC submitted the lowest bid at \$6,747,000.00, but, per section 16 of the General Instructions to Bidders, failed to include the requisite 10 project references of similar nature and cost. Therefore, we find the second-lowest bidder, T Construction, LLC., to be the most advantageous bidder for the City, with a base bid price of \$7,977,453.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby accepts the contract by T Construction, LLC for Bid No. 2024-440 Lago Mar 24 Inch Force Main Phase - 1 and Lago Mar East Offsite 16 Inch Force Main - Phase 2 Project.

SECTION 2: That the Mayor is hereby authorized to execute the contract with T Construction, LLC., for the unit prices bid attached hereto as **Exhibit "A"** and made a part hereof for all intents and purposes.

SECTION 3: That the Mayor is hereby authorized to approve change orders, not to exceed twenty-five percent (25.0%) of the total contract amount, without bringing the matter before the City Commission.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney



6330 West Loop South, Suite 150
Bellaire, Texas 77401
Tel: 713.777.5337
www.quiddity.com

January 8, 2024

Mr. Jack Haralson
City of Texas City
7800 Emmett F. Lowry Expressway
Texas City, Texas 77591

Re: Lago Mar 24-Inch Force Main – Phase 1 and
Lago Mar East Offsite 16-Inch Force Main – Phase 2A
City of Texas City
Sanitary Sewer Impact Fees
TIN No. 17460023843

Dear Mr. Haralson:

Bids were received for the referenced contract in the City of Texas City offices on December 12, 2023 at 11:00 AM. Bids were publicly opened and read at that time.

Eight contractors submitted proposals for this work. A summary tabulation of the bids is enclosed for your review. Icon GC, LLC Inc submitted the lowest base bid in the amount of \$6,747,000.00.

Per section 16 of the General Instructions to Bidders, any bid in which the prices are obviously unbalanced may be considered irregular. T Construction, LLC submitted the second lowest base bid in the amount of \$7,977,453.00, which is \$1,230,453.00 (18%) higher.

Per Section 11 of the General Instructions to Bidders, contractors must include 10 projects of similar nature and cost in their statement of qualifications. Icon GC, LLC has been in business for 13 months and their statement of qualifications does not include the requisite 10 project references of similar nature and cost. The reference projects completed by Icon GC, LLC are predominantly paving and drainage improvements with a maximum contract value of \$2,658,928. Icon GC, LLC also included projects in their statement of qualifications that were completed by another contractor for which the owner of Icon GC, LLC was formerly a co-owner. These projects were not considered because they were not completed by Icon GC, LLC.

We find T Construction, LLC to be the most advantageous bidder for the City. We have worked with T Construction, LLC in the past and find them to be an acceptable contractor. We recommend the referenced contract be awarded to T Construction, LLC on the basis of their Base Bid proposal in the amount of \$7,977,453.00 with a substantial completion period of performance of 180 calendar days.



Mr. Jack Haralson
Page 2
January 8, 2024

If you have any questions, please feel free to contact us at 713.777.5337.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Olf", written over a light blue horizontal line.

David Olf, PE
Project Engineer

DAO

K:\12020\12020-0114-00 Lago Mar 24-Inch Force Main - Phase 1\2 Design Phase\Bid Documents\ROA\ROA - 12020-0114-00 & 18011-0007-02.docx
Enclosures



BID TABULATION SHEET

BIDS WERE RECEIVED IN THE OFFICE OF

Construction of Lago Mar 24-Inch Force Main - Phase 1 and
Lago Mar East Offsite 16-Inch Force Main - Phase 2A

City of Texas City

City of Texas City

Time:

11:00 AM

Public Bid

Texas City No. 2024-439 / Quiddity Job No. 12020-0114-00 & 18011-0007-02

Date:

12/12/2023

	BIDDERS							
	Icon GC	T Construction LLC	Principal Services, LTD	Persons Services Corp	Reddico Construction Company	Resicom Inc.	E.P Brady	Alcott Inc.
Base Bid Total	\$6,747,000.00	\$7,977,453.00	\$8,075,101.63	\$8,771,583.00	\$8,910,164.00	\$9,588,735.00	\$9,857,084.50	\$11,520,803.41
Total Alternate Bid	\$8,054,535.00	\$9,329,303.00	\$9,816,804.63	\$10,996,917.00	\$12,240,636.00	\$11,240,489.00 *	N/A	\$16,626,300.03
Number of Days	180	180	180	180	180	180	180	180
Bid Security	x	x	x	x	x	x	x	x
1295 Form	x	x	x	x	x	x		x
Addendum No. 1	x	x	x	x	x	x	x	x
Addendum No. 2	x		x	x	x	x	x	x

* Denotes mathematical error by contractor

BID TABULATION SHEET								
								BIDS WERE RECEIVED IN THE OFFICE OF
Construction of Lago Mar 24-Inch Force Main - Phase 1 and								
Lago Mar East Offsite 16-Inch Force Main - Phase 2A								
City of Texas City								City of Texas City
Texas City No. 2024-439 / Quiddity Job No. 12020-0114-00 & 18011-0007-02								Time: 11:00 AM
Public Bid								Date: 12/12/2023
BIDDERS								
	Icon GC	T Construction LLC	Principal Services, LTD	Persons Services Corp	Reddico Construction Company	Resicom Inc.	E.P Brady	Alcott Inc.
Base Bid Total	\$6,747,000.00	\$7,977,453.00	\$8,075,101.63	\$8,771,583.00	\$8,910,164.00	\$9,588,735.00	\$9,857,084.50	\$11,520,803.41
Texas City Pro-Rata Share Base Bid	\$5,719,528.67	\$6,836,445.84	\$6,950,873.14	\$7,515,670.76	\$7,606,014.22	\$8,036,281.98	\$8,346,125.78	\$9,615,641.48
Developer Pro-Rata Share Base Bid	\$1,027,471.33	\$1,141,007.16	\$1,124,228.49	\$1,255,912.24	\$1,304,149.78	\$1,552,453.02	\$1,510,958.72	\$1,905,161.93
Total Alternate Bid	\$8,054,535.00	\$9,329,303.00	\$9,816,804.63	\$10,996,917.00	\$12,240,636.00	\$11,240,489.00 *	N/A	\$16,626,300.03
Texas City Pro-Rata Share Alternate Bid	\$6,354,391.67	\$7,867,035.84	\$8,454,512.14	\$9,320,771.76	\$9,963,903.22	\$9,446,919.98	N/A	\$13,319,165.11
Developer Pro-Rata Share Alternate Bid	\$1,700,143.33	\$1,462,267.16	\$1,362,292.49	\$1,676,145.24	\$2,276,732.78	\$1,793,569.02	N/A	\$3,307,134.92
Number of Days	180	180	180	180	180	180	180	180
Bid Security	x	x	x	x	x	x	x	x
1295 Form	x	x	x	x	x	x		x
Addendum No. 1	x	x	x	x	x	x	x	x
Addendum No. 2	x		x	x	x	x	x	x

* Denotes mathematical error by contractor

* Denotes mathematical error by contractor

CITY OF TEXAS CITY, TEXAS


ENGINEERING & PLANNING • OFFICE (409) 643-5936



Mayor:
Dedrick Johnson

Commissioners:
Thelma Bowie
Abel Garza Jr.
DeAndre' Knoxson
Felix Herrera
Dorthea Jones Pointer
Jami Clark

MEMO

TO: Jack Haralson, Director of Public Works
FROM: Kim Golden, P.E., City Engineer and Director of Engineering & Planning 
Date: January 10, 2024
RE: Recommendation for Award of Contract
Lago Mar 24-inch Force Main – Phase I

The Lago Mar 24-inch Force Main – Phase I is one of the projects in the approved 5-year Capital Improvement Plan approved by the City Commission in 2022. Construction of the project will be funded from sewer impact fees collected in Zone 2 as provided in the approved plan.

The Lago Mar East Offsite 16-inch Force Main – Phase 2A is a developer/MUD funded project which is being combined with the 24-inch force main project for efficiency and to reduce disruption to the neighborhoods where the force mains are being installed.

I have reviewed the letter dated January 8, 2024 from David Olf, P.E., and concur in the recommendation to award the construction contract to T Construction, LLC as the lowest qualified and responsive bidder.

I also concur in the recommendation to reject the bid of Icon GC, LLC as non-responsive because it is too low and because Icon GC, LLC, is a very new company which lacks experience with projects of this size and complexity.

Please let me know if you have any questions or would like to discuss these recommendations further.

"QPS – Quality Public Service"

CITY COMMISSION REGULAR MTG

(7) (b)

Meeting Date: 01/17/2024

Bid no. 2024-441 7th Avenue North Drainage Improvements Project - Package 2

Submitted For: Mike McKinley, Public Works **Submitted By:** Mike McKinley, Public Works

Department: Public Works

Information

ACTION REQUEST

Approve and award a contract for bid no. 2024-441, 7th Avenue North Drainage Improvements Project - Package 2, to Carter Construction, LLC., of Baytown, Texas.

BACKGROUND (Brief Summary)

Bid # 2024-441, 7th Avenue North Drainage Improvements Project - Package 2 was advertised in the local area newspaper on November 15, 2023 and November 22, 2023. Bid packets were made available via CIVCASTUSA. Bids were received and opened on December 12, 2023, at 10:00 a.m. and the lowest responsible bid came from Carter Construction, LLC., of Baytown, Texas, for the total bid amount of \$5,079,225.00. The project to be constructed will be financed with assistance from the GLO under the U.S. Department of Housing and Urban Development CDBG-MIT program.

A bid tabulation and letter of recommendation are attached for your review.

RECOMMENDATION

It is the recommendation of the Public Works Department to award bid no. 2023-441 7th Avenue Drainage Improvements Project Package 2, to Carter Construction, LLC., of Baytown, Texas, for the total bid amount of \$5,079,225.00, and that the Mayor be authorized to execute a contract on behalf of the City Commission.

Thank you.

Fiscal Impact

Attachments

Resolution
Exhibit A
Exhibit B

RESOLUTION NO. 2024-016

A RESOLUTION APPROVING A CONTRACT FOR BID NO. 2024-441, 7TH AVENUE NORTH DRAINAGE IMPROVEMENTS PROJECT - PACKAGE 2, AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CARTER CONSTRUCTION, LLC.; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, Bid No. 2024-441, 7th Avenue North Drainage Improvements Project - Package 2 was advertised in the local area newspaper on November 15, 2023 and November 22, 2023. Bid packets were made available via CIVCASTUSA; and

WHEREAS Bids were received and opened on December 12, 2023, at 10:00 a.m., and the lowest responsible bid came from Carter Construction, LLC., of Baytown, Texas, for the total bid amount of \$5,079,225.00. The construction project will be financed with assistance from the GLO under the U.S. Department of Housing and Urban Development CDBG-MIT program .

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TEXAS CITY, TEXAS:

SECTION 1: That the City Commission hereby accepts the contract by Carter Construction, LLC. For Bid No. 2024-441, 7th Avenue North Drainage Improvements Project - Package 2

SECTION 2: That the Mayor is hereby authorized to execute the contract with Carter Construction, LLC., for the unit prices bid attached hereto as **Exhibit “A”** and made a part hereof for all intents and purposes.

SECTION 3: That the Mayor is hereby authorized to approve change orders, not to exceed twenty-five percent (25.0%) of the total contract amount, without bringing the matter before the City Commission.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 17th day of January 2024.

Dedrick D. Johnson, Sr., Mayor
City of Texas City, Texas

ATTEST:

APPROVED AS TO FORM:

Rhomari D. Leigh
City Secretary

Kyle L. Dickson
City Attorney



January 3, 2024

Mr. Jack Haralson
Director of Public Works
City of Texas City
7800 Emmett F. Lowry Expressway
Texas City, Texas 77591

Re: **Letter of Recommendation for 7th Avenue Drainage Improvements Project - Package 2**
CDBG DR – GLO Contract No. 22-085-017-D253
BID #2024-441
City of Texas City
ARKK Job No. 22-012

Dear Mr. Haralson:

On December 12, 2023, eight (8) bids were received for the above referenced project. This project involves the rehabilitation of the storm sewer system along 7th Ave. N from 29th Street N to N Logan St. (25th Street N). Rehabilitation includes removal of approximately 2,000 linear feet of corrugated metal arch pipe and replacement with approximately 2,500 linear feet of reinforced concrete boxes, reconstruction of the asphalt street with 6,000 square yards of concrete pavement, and relocation of 1,500 linear feet of 8" water line from the south side of 7th Ave. N to the north side. This project also includes the installation of junction boxes, inlets, culvert replacements and ditch regrading. Following is a summary of our bid evaluation:

1. Bid Tabulation Sheet – Eight (8) construction firms participated in the bidding process. The bids were checked for mathematical errors and/or bid irregularities. The bids for the project are as follows:

Bidder	Total Base Bid
Carter Construction, LLC	\$5,079,225.00
Lucas Construction Company, Inc.	\$5,363,584.00
Icon General Construction, LLC.	\$5,919,532.00
TB Concrete Construction, Inc.	\$6,014,395.00
Harper Brothers Construction	\$6,055,269.00
Teamwork Construction	\$6,194,401.00
Tandem Services, LLC.	\$6,437,512.00
SER Construction, LLC	\$6,464,655.00

2. Qualifications and References – **Carter Construction, LLC** submitted a List of Qualifications and References for this project. ARKK has reviewed the documentation and their experience appears to be in line with this project’s requirements. Carter Construction, LLC has experienced staff who have previously completed the City of Texas City’s 2022 American Rescue Plan Act’s Drainage Improvement Project. Carter Construction, LLC completed that project successfully and in a timely manner. Carter Construction, LLC has indicated that they have the personnel and experience to complete the work in a timely manner.

Carter Construction, LLC appears to be a responsible firm that is capable of performing the specified work in a satisfactory manner. For these reasons, we recommend that the City of Texas City award the **7th Avenue Drainage Improvements Project - Package 2 to Carter Construction, LLC for a total amount of \$5,079,225.00.**

If you have any questions, please contact me.

Sincerely,

ARKK ENGINEERS, LLC



Mr. Madhu Kilambi, P.E.
Senior Project Manager