

TEXAS CITY ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING

MINUTES

NOVEMBER 20, 2024 - 3:00 PM

CITY HALL CONFERENCE ROOM

The Texas City Economic Development Corporation Board of Directors met November 20, 2024, at 3:00 pm, in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 3:00 pm by Mark Ciavaglia with the following in attendance:

(1) DECLARATION OF QUORUM

(2) ROLL CALL

Present: Mark Ciavaglia, Chairperson  
Randy Dietel, Vice-Chairperson  
Dedrick D. Johnson, Mayor/ Director  
Phil Roberts, Director

Absent: Teresa Poston, Director  
Cynthia Rushing, Ex-Officio Member / Treasurer

Staff Present: Jon Branson, Executive Director of Management Services  
Kristen Edwards, Economic Development Director  
Rhomari Leigh, Board Secretary  
Ariel Callis, City Staff  
George Fuller, City Staff  
Renee Edgar, City Staff

Attendees: Alexis Kopp, TCISD  
Jamie Louviere, TCISD  
Rachelle Griffin, Resident  
Johnathan Callery, Resident

(3) CONFLICT OF INTEREST DECLARATION

There were none.

(4) Consider Approval of the Economic Development Corporation October 16, 2024, Meeting Minutes.

Motion by Vice-Chairperson Randy Dietel, Seconded by Mayor/ Director Dedrick D. Johnson

**Vote:** 4 - 0 CARRIED

**(5) PUBLIC COMMENTS**

There were none.

**(6) NEW BUSINESS**

- (a)** Discussion and possible action on Resolution No. 2024-30, awarding a TCLM Chamber Membership Grant in an amount not to exceed \$500 to Mr. Taco.

Kristin Edwards, Economic Development Director, recommended to award the grant to Mr. Taco Cantina.

Motion by Vice-Chairperson Randy Dietel, Seconded by Mayor/ Director Dedrick D. Johnson

**Vote: 4 - 0 CARRIED**

- (b)** Discussion and possible action on Resolution No. 2024-31, approving the purchase of a replacement vehicle and approving the transfer of funds to facilitate the purchase of the vehicle.

Jon Branson, Executive Director of Management Services, recommends replacing the 2015, 4 X 4 Pickup truck with an extended bed with approximately 144,500 miles on it.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director Phil Roberts

**Vote: 4 - 0 CARRIED**

- (c)** Discussion and possible action on Resolution No. 2024-32, leasing Texas City EDC-owned property located at 413 6th Street to Doodle Me Up Grooming Salon.

Kristin Edwards, Economic Development Director, recommends to approve a three-year lease agreement between the EDC and Rachelle Griffin, d/b/a Doodle Me Up Grooming Salon.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Vice-Chairperson Randy Dietel

**Vote: 4 - 0 CARRIED**

- (d)** Discussion and possible action on Resolution No. 2024-33, naming Renee Edgar as the Board Secretary Alternate.

Rhomari Leigh, Board Secretary, recommended approving the Board Secretary Alternate, who will be available in her absence.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Director Phil Roberts

**Vote: 4 - 0 CARRIED**

- (e) Discussion and possible action on Resolution No. 2024-34, authorizing the sale of Texas City EDC property located at 317-319 6th Street.

Kristin Edwards, Economic Development Director, recommends to approve the sale to Johnathan Callery with Realm Real Estate Professionals with the agreement to include a first right of refusal.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Vice-Chairperson Randy Dietel

**Vote:** 4 - 0 CARRIED

**(7) UPDATES AND REPORTS**

- (a) Texas City ISD Update

Alexis Kopp and Jamie Louviere, with TCISD, gave an update on the school's program that helps prepare students for the next step into the workforce and/or higher education.

- (b) City Staff Update

Kristin Edwards, Economic Development Director, discussed the new flyer for The Phoenix Business Accelerator, an informational sheet about economic development opportunities, and the "Eat Local & Support Local" advertisement.

**(8) REQUEST AGENDA ITEMS FOR FUTURE MEETINGS**

None given.

**(9) ADJOURNMENT**

Having no further business, Mark Ciavaglia adjourned the meeting at 3:31 p.m.

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Board Secretary  
Texas City Economic Development Corporation

Date Approved: \_\_\_\_\_