

TEXAS CITY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

APRIL 16, 2025 - 4:00 P.M.

CITY HALL CONFERENCE ROOM

The Texas City Economic Development Corporation Board of Directors met April 16, 2025, at 4:00, in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:00 p.m. by Mark Ciavaglia with the following in attendance:

(1) DECLARATION OF QUORUM

(2) ROLL CALL

Present: Mark Ciavaglia, Chairperson
Randy Dietel, Vice-Chairperson
Dedrick D. Johnson, Mayor/ Director
Brandon Brooks, Director
Phil Roberts, Director

Absent: Cynthia Rushing, Ex-Officio Member / Treasurer

Staff Present: Jon Branson, General Manager
Kristin Edwards, Economic Development Director
Rhomari Leigh, Board Secretary
Curt Kelly, Engineering & Planning Administrator
George Fuller, Director of Municipal Services
Ariel Callis, Economic Project Manager
Jade Jones, Community Events and Tourism Manager
Renee Edgar, Records Manager
Tamesha Hampton, Finance Administrative Assistant

Attendees: Amy Reid, Small Business Development Center (SBDC)

(3) CONFLICT OF INTEREST DECLARATION

There were none.

(4) PUBLIC COMMENTS

There were none.

(5) Consider Approval of the February 5, 2025 TCEDC Meeting Minutes.

Motion by Vice-Chairperson Randy Dietel, Seconded by Director Phil Roberts

Vote: 4 - 0 CARRIED

(6) NEW BUSINESS

- (a)** Discussion and possible action on Resolution No. 2025-07, approve and adopt park rules and food truck vendor application for the 6th Street Community Plaza.

Kristin Edwards, Economic Development Director, recommended approving the 6th Street Community Plaza rules and food truck vendor application packet for the 6th Street Community Plaza.

Motion by Director Phil Roberts, Seconded by Vice-Chairperson Randy Dietel

Vote: 4 - 0 CARRIED

- (b)** Discussion and possible action on Resolution No. 2025-08, authorizing a TCLM Chamber Membership Grant for Front Porch Coffee in an amount not to exceed \$500.

Dedrick D. Johnson, Mayor/ Director, attended the meeting at 4:04 p.m.

Kristin Edwards, Economic Development Director, recommended approving the TCLM Chamber Membership Grant to Front Porch Coffee in an amount not to exceed \$500.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Vice-Chairperson Randy Dietel

Vote: 5 - 0 CARRIED

- (c)** Discussion and possible action on Resolution No. 2025-09, approving a sponsorship not to exceed \$5,000 supporting the Dr. Warren Nichols "Gone Fishing" retirement scholarship gala.

Kristin Edwards, Economic Development Director, recommended approving sponsorship supporting the Dr. Warren Nichols "Gone Fishing" retirement scholarship gala.

Motion by Vice-Chairperson Randy Dietel, Seconded by Mayor/ Director Dedrick D. Johnson

Vote: 5 - 0 CARRIED

- (d)** Discussion and possible action on Resolution No. 2025-10, approving a 6th Street Signage Incentive Agreement for Doodle Me Up Grooming Salon, located at 413 6th Street.

Kristin Edwards, Economic Development Director, recommended approving a signage incentive for Doodle Me Up Grooming Salon.

Motion by Director Phil Roberts, Seconded by Director Brandon Brooks

Vote: 5 - 0 CARRIED

- (e) Discussion and possible action on Resolution No. 2025-11, approving a 6th Street Signage Incentive Agreement for Lercy's Diner, located at 513 6th Street.

Kristin Edwards, Economic Development Director, recommended approving signage assistance in the amount of \$1,260 in EDC funds to Lercy's Diner.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Vice-Chairperson Randy Dietel

Vote: 5 - 0 CARRIED

- (f) Discussion and possible action on Resolution No. 2025-12, authorizing a Business Improvement Grant (BIG Grant) for Species Gym – Texas City for an amount not to exceed \$15,000.

Jon Branson, Executive Director of Management Services, stated to the board that information about the previously awarded amount and photos of the damage would be gathered; to show the board the need for the request.

Motion by Director Phil Roberts, Seconded by Vice-Chairperson Randy Dietel to table this item.

Vote: 5 - 0 CARRIED

- (g) Discussion and possible action on Resolution No. 2025-13, renewal of a services agreement between the City of Texas City Economic Development Corporation and the Bay Area Houston Economic Partnership (BAHEP).

Kristin Edwards, Economic Development Director, recommends renewing the services agreement with the Bay Area Houston Economic Partnership (BAHEP). Kristin also thanked Brian Freedman from BAHEP for coming to the meeting.

Motion by Mayor/ Director Dedrick D. Johnson, Seconded by Vice-Chairperson Randy Dietel

Vote: 5 - 0 CARRIED

(7) UPDATES AND REPORTS

- (a) Small Business Development Center Update

Amy Reid, from SBDC, gave a brief update on the Small Business Success Series.

- (b) City of Texas City Staff Update

Kristin Edwards, Economic Development Director, gave an update on the department and welcomed Brandon Brooks to the board. Kristin also stated that TCISD representatives were not in attendance and that Alexis Kopp would be moving to a different school district, but she knows that TCISD is in good hands.

Jon Branson, Executive Director of Management Services, gave an update on Shoal Point.

(8) REQUEST AGENDA ITEMS FOR FUTURE MEETINGS

There were none.

(9) ADJOURNMENT

Having no further business, Mark Ciazaglia adjourned the meeting at 4:32 p.m.

Board Secretary
Texas City Economic Development Corporation

Date Approved: _____