

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.
BOARD OF DIRECTORS MEETING

MINUTES

MAY 13, 2025 - 4:00 P.M.

CITY HALL CONFERENCE ROOM

The Texas City Cultural Arts Foundation, Inc. Board of Directors met May 13, 2025, at 4:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:09 p.m. by Rhomari Leigh, Board Secretary, with the following in attendance:

(1) ROLL CALL

Present: John Branstetter, Chairperson
Katina Gilmore, Vice-Chairperson
Mary Goldner, Director

Absent: Staneisha Lee, Director
VACANT, Director
Cynthia Rushing, Treasurer / Ex-Officio Member

Staff Present: Matthew T. Doyle, Mayor / Ex-Officio Member
Nicholas Finan, General Manager
Ronald F. Plackemeier, City Attorney
Doug Kneupper, City Engineer
Dennis J. Harris, Sr., Recreation & Tourism Co-Director

(2) PUBLIC COMMENTS

There were none.

(3) NEW BUSINESS

(a) Discuss and take action on the election of Officers and Oaths of Office.

Rhomari Leigh, the Board Secretary, informed the board that Mark Lyon and Dayna Perren had resigned from the board. Therefore, the board needs to decide on a new Chairman and Vice Chairman. After the discussion, Rhomari administered oaths of office for John Branstetter as Chairman and Katina Gilmore as Vice Chairman.

Motion by Vice-Chairperson Katina Gilmore, Seconded by Chairperson John Branstetter

Vote: 3 - 0 CARRIED

(b) Discuss and take action on the minutes from the May 7, 2024, Texas City Cultural Arts Foundation, Inc. Meeting.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (c) Discuss and take action on Resolution No. 2025-01, adopting the 2024-2025 fiscal year budget of the Texas City Cultural Arts Foundation.

Jon Branson, the Executive Director of Management Services, explained the budget to the board, emphasizing that the foundation is funded by donations rather than taxes.

Motion by Chairperson John Branstetter, Seconded by Director Mary Goldner

Vote: 3 - 0 CARRIED

- (d) Discuss and take action on Resolution No. 2025-02, approving the action of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year 2023-2024.

Jon Branson, Executive Director of Management Services, stated that the City Attorney has recommended this resolution to validate smaller items that are not budgetary in nature or do not typically require formal approval from the Board in a meeting.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (e) Discuss and take action on Resolution No. 2025-03, select recipients for the 2025 Texas City Cultural Arts Foundation, Inc. Scholarships.

Dasia Moore, Special Events Program Coordinator, stated that the Texas City Cultural Arts Foundation Scholarship Program 2025 sponsors a \$1,000.00 scholarship for deserving high school graduates who plan to pursue advanced education in the performing and visual arts, creative writing, architecture, photography, graphics, crafts, sculpture, etc. The Foundation will award scholarships to individuals graduating from Texas City High School, La Marque High School, and Dickinson High School.

Scholarship recipients:

Student's Name	School	Cultural Arts Planning to Study
Ariel Huey	Dickinson HS	Graphic Design
Victoria Mayes	Texas City HS	Music Education
Lucas Solis	La Marque HS	Architecture

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (f) Discuss and take action on Resolution No. 2025-04, ratifying approval of the 2025 grant request submitted by LULAC Council 225.

Dasia Moore, the Special Events Program Coordinator, recommends approving a grant of \$2,500.00 for LULAC Council 225. This funding will support their Cinco de Mayo event, which aims to promote Hispanic culture to the younger generation while allowing the elderly

to reminisce about their heritage. The event will also highlight the importance of diversity and support for small businesses within the community.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (g) Discuss and take action on Resolution No. 2025-05, authorizing expenses related to the 2025 Texas City Music Festival.

Jon Branson, the Executive Director of Management Services, discussed the authorization process for three contracts related to the 2025 Texas City Music Festival performers.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

(4) UPDATES

Dasia Moore, the Special Events Program Coordinator, informed the board about the successful Art Festival held last month and announced the upcoming Texas City Teen Idol event, scheduled for May 16. She also invited the board members to participate as judges for the competition.

Jon Branson, the Executive Director of Management Services, informed the board about the Lone Star Deluxe Car Show on May 17 and the Community Plaza Grand Opening on July 12, which will feature a concert.

Rhomari Leigh, Board Secretary, and Nicole Miller, Director of Parks & Recreation, informed the board about an opportunity to submit artwork for the Juneteenth celebration at the Texas City Museum. The exhibit, "Art of Freedom," is accepting submissions until May 27.

(5) BOARD COMMENTS

There were none.

(6) ADJOURN

Having no further business. John Branstetter ADJOURN at 4:42 p.m. The meeting was adjourned.

Board Secretary
Texas City Cultural Arts Foundation, Inc.

Approved: _____