

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY CULTURAL ARTS FOUNDATION, INC.

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

FEBRUARY 26, 2026- 5:15 P.M.
NESSLER CIVIC CENTER- MEDIA ROOM
2010 5th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments are limited to posted agenda items only and are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. PUBLIC COMMENTS
3. NEW BUSINESS
 - a. Discuss and take action on the election of Officers and Oaths of Office.
 - b. Discuss and take action on the minutes from the May 13, 2025, Texas City Cultural Arts Foundation, Inc. Meeting.
 - c. Discuss and take action on Resolution No. 2026-01, adopting the 2025-2026 fiscal year budget of the Texas City Cultural Arts Foundation.
 - d. Discuss and take action on Resolution No. 2026-02, approving the action of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year 2024-2025.
 - e. Discuss and take action on Resolution No. 2026-03, ratifying approval of the Art Festival Coordinator contract.
 - f. Discuss and take action on Resolution No. 2026-04, review and approval of the 2026 LULAC Council grant application.
4. BOARD COMMENTS

- a. Comments and discussion on the 2025 Art Festival
 - b. Discussion of proposed calendar dates for the 2026 Art Festival
5. UPDATES
6. ADJOURN

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 2000 TEXAS AVENUE, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON _____, PRIOR TO 5:15 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Board Secretary
Texas City Cultural Arts Foundation, Inc.

Texas City Cultural Arts Agenda

3. a.

Meeting Date: 02/26/2026

Discuss and take action on the election of Officers and Oaths of Office.

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on the election of Officers and Oaths of Office.

BACKGROUND

Texas City Cultural Arts Foundation- The number of directors constituting the initial Board of Directors is five (5), and the terms of office shall be three (3) years.					
Texas City Cultural Arts Foundation	Staneisha Lee			9/30/2026	
Texas City Cultural Arts Foundation	Mary Goldner			9/30/2027	
Texas City Cultural Arts Foundation	John Branstetter			9/30/2026	
Texas City Cultural Arts Foundation	Katina Gilmore			9/30/2026	
Texas City Cultural Arts Foundation	Christina Lewis			9/30/2027	Res. 2025-062

ANALYSIS

ALTERNATIVES CONSIDERED

Texas City Cultural Arts Agenda

3. b.

Meeting Date: 02/26/2026

Submitted By: Renee Edgar, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on the minutes from the May 13, 2025, Texas City Cultural Arts Foundation, Inc. Meeting.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.
BOARD OF DIRECTORS MEETING

MINUTES

MAY 13, 2025 - 4:00 P.M.

CITY HALL CONFERENCE ROOM

The Texas City Cultural Arts Foundation, Inc. Board of Directors met May 13, 2025, at 4:00 p.m., in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:09 p.m. by Rhomari Leigh, Board Secretary, with the following in attendance:

(1) ROLL CALL

Present: John Branstetter, Chairperson
Katina Gilmore, Vice-Chairperson
Mary Goldner, Director

Absent: Staneisha Lee, Director
VACANT, Director
Cynthia Rushing, Treasurer / Ex-Officio Member

Staff Present: Matthew T. Doyle, Mayor / Ex-Officio Member
Nicholas Finan, General Manager
Ronald F. Plackemeier, City Attorney
Doug Kneupper, City Engineer
Dennis J. Harris, Sr., Recreation & Tourism Co-Director

(2) PUBLIC COMMENTS

There were none.

(3) NEW BUSINESS

(a) Discuss and take action on the election of Officers and Oaths of Office.

Rhomari Leigh, the Board Secretary, informed the board that Mark Lyon and Dayna Perren had resigned from the board. Therefore, the board needs to decide on a new Chairman and Vice Chairman. After the discussion, Rhomari administered oaths of office for John Branstetter as Chairman and Katina Gilmore as Vice Chairman.

Motion by Vice-Chairperson Katina Gilmore, Seconded by Chairperson John Branstetter

Vote: 3 - 0 CARRIED

(b) Discuss and take action on the minutes from the May 7, 2024, Texas City Cultural Arts Foundation, Inc. Meeting.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (c) Discuss and take action on Resolution No. 2025-01, adopting the 2024-2025 fiscal year budget of the Texas City Cultural Arts Foundation.

Jon Branson, the Executive Director of Management Services, explained the budget to the board, emphasizing that the foundation is funded by donations rather than taxes.

Motion by Chairperson John Branstetter, Seconded by Director Mary Goldner

Vote: 3 - 0 CARRIED

- (d) Discuss and take action on Resolution No. 2025-02, approving the action of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year 2023-2024.

Jon Branson, Executive Director of Management Services, stated that the City Attorney has recommended this resolution to validate smaller items that are not budgetary in nature or do not typically require formal approval from the Board in a meeting.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (e) Discuss and take action on Resolution No. 2025-03, select recipients for the 2025 Texas City Cultural Arts Foundation, Inc. Scholarships.

Dasia Moore, Special Events Program Coordinator, stated that the Texas City Cultural Arts Foundation Scholarship Program 2025 sponsors a \$1,000.00 scholarship for deserving high school graduates who plan to pursue advanced education in the performing and visual arts, creative writing, architecture, photography, graphics, crafts, sculpture, etc. The Foundation will award scholarships to individuals graduating from Texas City High School, La Marque High School, and Dickinson High School.

Scholarship recipients:

Student's Name	School	Cultural Arts Planning to Study
Ariel Huey	Dickinson HS	Graphic Design
Victoria Mayes	Texas City HS	Music Education
Lucas Solis	La Marque HS	Architecture

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (f) Discuss and take action on Resolution No. 2025-04, ratifying approval of the 2025 grant request submitted by LULAC Council 225.

Dasia Moore, the Special Events Program Coordinator, recommends approving a grant of \$2,500.00 for LULAC Council 225. This funding will support their Cinco de Mayo event, which aims to promote Hispanic culture to the younger generation while allowing the elderly

to reminisce about their heritage. The event will also highlight the importance of diversity and support for small businesses within the community.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

- (g) Discuss and take action on Resolution No. 2025-05, authorizing expenses related to the 2025 Texas City Music Festival.

Jon Branson, the Executive Director of Management Services, discussed the authorization process for three contracts related to the 2025 Texas City Music Festival performers.

Motion by Chairperson John Branstetter, Seconded by Vice-Chairperson Katina Gilmore

Vote: 3 - 0 CARRIED

(4) UPDATES

Dasia Moore, the Special Events Program Coordinator, informed the board about the successful Art Festival held last month and announced the upcoming Texas City Teen Idol event, scheduled for May 16. She also invited the board members to participate as judges for the competition.

Jon Branson, the Executive Director of Management Services, informed the board about the Lone Star Deluxe Car Show on May 17 and the Community Plaza Grand Opening on July 12, which will feature a concert.

Rhomari Leigh, Board Secretary, and Nicole Miller, Director of Parks & Recreation, informed the board about an opportunity to submit artwork for the Juneteenth celebration at the Texas City Museum. The exhibit, "Art of Freedom," is accepting submissions until May 27.

(5) BOARD COMMENTS

There were none.

(6) ADJOURN

Having no further business. John Branstetter ADJOURN at 4:42 p.m. The meeting was adjourned.

Board Secretary
Texas City Cultural Arts Foundation, Inc.

Approved: _____

Texas City Cultural Arts Agenda

3. c.

Meeting Date: 02/26/2026

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on Resolution No. 2026-01, adopting the 2025-2026 fiscal year budget of the Texas City Cultural Arts Foundation.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

Budget

TEXAS CITY CULTURAL ARTS FOUNDATION

RESOLUTION NO. 2026-01

A RESOLUTION ADOPTING THE TEXAS CITY CULTURAL ARTS FOUNDATION CORPORATION 2025-2026 FISCAL YEAR BUDGET; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Cultural Arts Foundation (TCCAF), duly held on February 26, 2026, a general discussion was held concerning the proposed 2025-2026 Budget of the Texas City Cultural Arts Foundation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION THAT:

SECTION 1: The Board of Directors of the Texas City Cultural Arts Foundation hereby approves the 2025-2026 Fiscal Year Budget for the Texas City Cultural Arts Foundation, as approved by the City Commission of the City of Texas City.

SECTION 2: A copy of said Fiscal Year 2025-2026 Budget is attached hereto as “**Exhibit A**” and made a part hereof for all intents and purposes.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 26th day of February 2026.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Cultural Arts Foundation

ATTEST:

BOARD SECRETARY
Texas City Cultural Arts Foundation

CULTURAL ARTS FOUNDATION

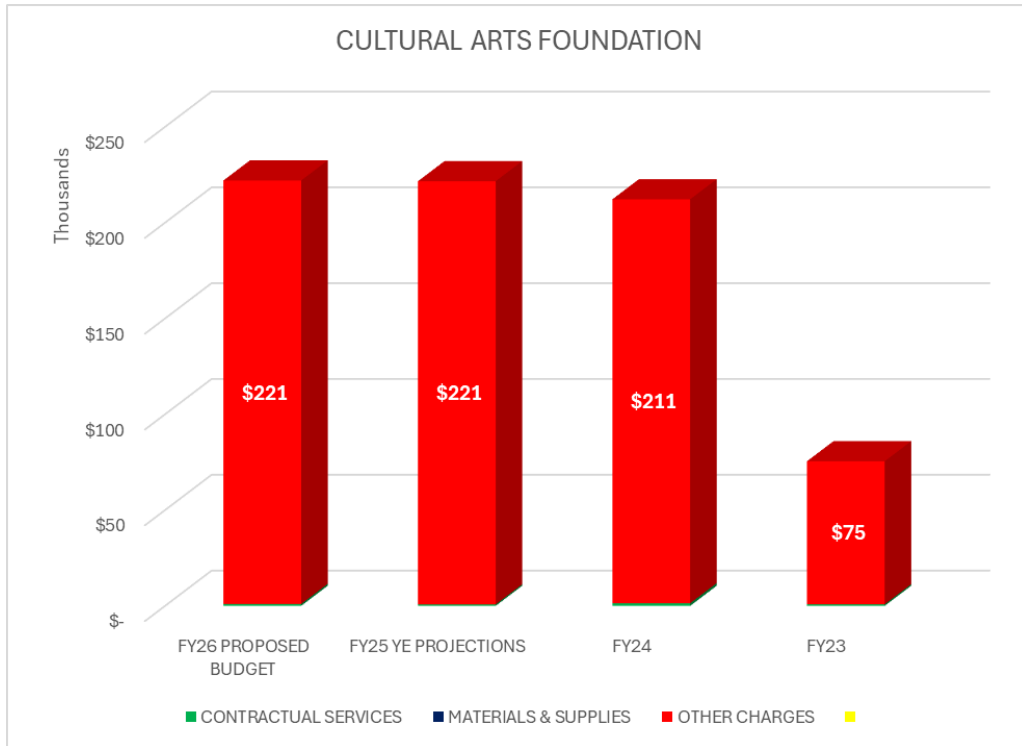
REVENUES:

CULTURAL ARTS FOUNDATION - 807	FY23	FY24	FY25 AMENDED	FY25 YEAR-END	FY26
	ACTUALS	ACTUALS	BUDGET	PROJECTIONS	PROPOSED BUDGET
OTHER REVENUES					
48205-NET CHANGE IN FV INVEST	\$ 12,988	\$ 11,562	\$ -	\$ -	\$ -
48307-DONATIONS	\$ 140,000	\$ 37,500	\$ 140,000	\$ 44,470	\$ 44,470
48404-ARTS FESTIVAL-REGISTRATION FEE	\$ 170	\$ -	\$ 5,000	\$ 6,360	\$ 6,360
48407-ARTS FESTIVAL-SPONSORSHIPS	\$ 5,980	\$ 7,072	\$ -	\$ 4,475	\$ 4,475
48420-SPECIAL EVENT REVENUE	\$ 1,385	\$ 115,640	\$ 12,500	\$ 88,980	\$ 88,980
48802-INTEREST INCOME	\$ 10,251	\$ 7,653	\$ 2,000	\$ -	\$ -
OTHER REVENUES Total	\$ 170,774	\$ 179,427	\$ 159,500	\$ 144,285	\$ 144,285
Grand Total	\$ 170,774	\$ 179,427	\$ 159,500	\$ 144,285	\$ 144,285

EXPENSES:

CULTURAL ARTS FOUNDATION - 807	FY23	FY24	FY25 AMENDED	FY25 YEAR-END	FY26
	ACTUALS	ACTUALS	BUDGET	PROJECTIONS	PROPOSED BUDGET
CONTRACTUAL SERVICES	\$ 811	\$ 1,400	\$ 1,000	\$ 759	\$ 1,000
MATERIALS & SUPPLIES	\$ -	\$ -	\$ 300	\$ -	\$ -
OTHER CHARGES	\$ 74,632	\$ 210,786	\$ 294,000	\$ 220,857	\$ 221,000
Grand Total	\$ 75,443	\$ 212,186	\$ 295,300	\$ 221,616	\$ 222,000
REVENUE LESS EXPENSES	\$ 95,332	\$ (32,758)	\$ (135,800)	\$ (77,332)	\$ (77,715)
FUND BALANCE - BEGINNING OF YEAR	\$ 632,598	\$ 727,930	\$ 695,171	\$ 695,171	\$ 617,840
FUND BALANCE - END OF YEAR	\$ 727,930	\$ 695,171	\$ 559,371	\$ 617,840	\$ 540,125

CULTURAL ARTS FOUNDATION



EXPENSES

	FY23		FY24		FY25 AMENDED		FY25 YEAR-END		FY26
CULTURAL ARTS FOUNDATION - 807	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTIONS	PROJECTIONS	PROPOSED	BUDGET	
CONTRACTUAL SERVICES									
53680-PROFESSIONAL FEES	\$ 811	\$ 1,400	\$ 1,000	\$ 1,000	\$ 759	\$ 1,000	\$ 1,000	\$ 1,000	
CONTRACTUAL SERVICES Total	\$ 811	\$ 1,400	\$ 1,000	\$ 1,000	\$ 759	\$ 1,000	\$ 1,000	\$ 1,000	
MATERIALS & SUPPLIES									
52660-OFFICE SUPPLIES	\$ -	\$ -	\$ 300	\$ 300	\$ -	\$ -	\$ -	\$ -	
MATERIALS & SUPPLIES Total	\$ -	\$ -	\$ 300	\$ 300	\$ -	\$ -	\$ -	\$ -	
OTHER CHARGES									
54163-FOOD & BEVERAGE	\$ 1,822	\$ 1,455	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	
54171-ARTS FESTIVAL-TRAVELING EXHIBI	\$ 2,066	\$ -	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	
54174-ARTS FESTIVAL-PROMOTIONS	\$ 15,967	\$ 29,944	\$ 21,000	\$ 21,000	\$ 34,108	\$ 34,108	\$ 34,108	\$ 34,108	
54175-TEXAS CITY MUSIC FESTIVAL	\$ -	\$ 162,219	\$ 215,000	\$ 215,000	\$ 180,545	\$ 181,285	\$ 181,285	\$ 181,285	
54176-SPECIAL EVENT EXPENSES	\$ 45,753	\$ 12,967	\$ 30,000	\$ 30,000	\$ 14,729	\$ 14,729	\$ 14,729	\$ 14,729	
54178-ART WALK	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ 4,607	\$ 4,607	\$ 4,607	\$ 4,607	
54640-PROMOTION OF ARTS	\$ 4,524	\$ -	\$ 5,000	\$ 5,000	\$ 4,771	\$ 4,771	\$ 4,771	\$ 4,771	
54901-GRANTS	\$ 2,500	\$ 2,200	\$ 5,000	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
54902-SCHOLARSHIPS	\$ 2,000	\$ 2,000	\$ 7,000	\$ 7,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
OTHER CHARGES Total	\$ 74,632	\$ 210,786	\$ 294,000	\$ 294,000	\$ 245,260	\$ 246,000	\$ 246,000	\$ 246,000	
Grand Total	\$ 75,443	\$ 212,186	\$ 295,300	\$ 295,300	\$ 246,019	\$ 247,000	\$ 247,000	\$ 247,000	

Texas City Cultural Arts Agenda

3. d.

Meeting Date: 02/26/2026

approving the action of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year 2024-2025.

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on Resolution No. 2026-02, approving the action of the Officers of the Board of the Texas City Cultural Arts Foundation for the previous fiscal year 2024-2025.

BACKGROUND

Our City Attorney has recommended this Resolution to validate the smaller items not budgetary in nature or that typically do not need the Boards approval in a formal meeting, such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY CULTURAL ARTS FOUNDATION

RESOLUTION NO. 2026-02

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY CULTURAL ARTS FOUNDATION CORPORATION DURING THE 2024 - 2025 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of Texas City Cultural Arts Foundation, duly held on February 26, 2026, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Cultural Arts Foundation Corporation during the 2024-2025 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Cultural Arts Foundation during the 2024-2025 Fiscal Year are hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 26th day of February 2026.

CHAIRPERSON/VICE CHAIRPERSON

Texas City Cultural Arts Foundation

ATTEST:

BOARD SECRETARY

Texas City Cultural Arts Foundation

Texas City Cultural Arts Agenda

3. e.

Meeting Date: 02/26/2026

ratifying approval of the Art Festival Coordinator contract.

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on Resolution No. 2026-03, ratifying approval of the Art Festival Coordinator contract.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

attachment

Resolution



Texas City
EST. 1911

MEMO

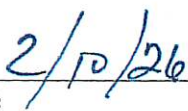
TO: Dedrick D. Johnson, Mayor
FROM: Nicole Miller, Parks & Recreation Director
CC:
DATE: February 9, 2026
RE: Request Approval of for Art Festival Coordinator Agreement

Attached to this memo is the 2026 Texas City Art Festival Coordinator Agreement. This is the agreement for Nancy House to coordinate the 2026 Art Festival.

Unfortunately, the Cultural Arts Foundation Board of Directors has not been able to convene this year due to the lack of a quorum. Therefore, I am seeking your approval to proceed with this administrative action to enter into this agreement. At the appropriate time, we can present this item to the Cultural Arts Board for ratification.

Please sign below you approval of this agreement. Thank you in advance for your consideration.


Dedrick D. Johnson, Mayor


Date

"the place where COMMUNITY MATTERS"

1801 9th Avenue North * P.O. Drawer 2608 * Texas City, TX 77592-2608
(409) 948-3111 * www.texascitytx.gov

**AGREEMENT
TEXAS CITY ART FESTIVAL COORDINATOR
2026**

This agreement is made and entered into this 28 of Jan. 2026, by and between **Nancy House** ("Coordinator") and **Texas City Cultural Arts Foundation, Inc.** ("TCCAF"), for a period of one (1) year, commencing with the 2026 Texas City Art Festival ("Art Festival"), terminating on or before May 1, 2026.

The Coordinator possesses a copy of the job description and understands the job description duties, qualifications, functions, and expectations and is able and willing to comply.

The Coordinator agrees and will provide City staff with documents, information, etc. to indicate her fulfillment of the following:

1. Communicates with individual artists and members of surrounding art communities and encourages participation and attendance in Art Festival.
2. Seeks out artists for displaying exhibits.
3. Selects juried show judge and judge for student show and coordinates judging date/time.
4. Takes responsibility for displaying all art and the overall look and set up of the juried show.

The Coordinator will meet the following expectations:

1. Attend monthly Art Festival committee meetings and make recommendations.
2. Seek out artists and art displays to showcase at the festival.
3. Maintain and update mailing address list of prospective artists who enter juried show.
4. Check in art, and maintain, updated accurate records and provide to the City. The City will provide an employee to take payments for art check-in and any sales during the show.
5. Know and enforce all festival specifications and requirements for entry.
6. Hang all artwork for the show in a neat and professional manner, taking the utmost care of each piece.
7. Work with the artists and the public in a professional and cordial manner.
8. Communicate with exhibit artists on items such as the set up dates and times and assist with the overall appearance of the exhibits.

9. Select judges for show, communicate and make recommendations which reflect the Art Festival Committee's direction on awards.
10. Recommend to board and schedule three to five art workshops during festival. The City will work with the Coordinator in providing the children workshop.
11. Attend Art Festival opening night, workshops, and any scheduled tours.
12. Responsible for taking down all art and making sure that each artist picks up his/her artwork on the scheduled day.
13. Hire a minimum of three non-city employees as assistants and an assistant coordinator which would be paid out of the fee included in this agreement.
14. Train and assist assistant coordinator in knowledge of running the Texas City Art Festival.
15. City staff will be available to assist on various aspects, to include staging and set up of art, including the K-12 art. However, it is the Coordinator's responsibility to find volunteers and pay assistants to do the set-up of the Texas City Art Festival.
16. Coordinator will be responsible for the development of the art festival program, prospectus, art tags; and literature on featured artists and workshops.

This agreement is binding on both parties.

Right of Termination:

The Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Should the termination of this agreement occur prior to the week of the Art Festival opening day, the Coordinator will receive no compensation; any portion of the week prior she would receive one-third of the agreed to compensation; any portion during the days of the Art Festival, but prior to the conclusion, she would receive two-thirds of the agreed compensation.

The TCCAF may cancel this agreement with the Coordinator for any reason with ninety (90) days notice to the Coordinator, following the same payment schedule as noted above, except for failure to fulfill or comply with the agreement or default. Should TCCAF determine that the Coordinator has failed to fulfill or comply with this agreement, it shall not be obligated to follow the above schedule and may terminate the agreement immediately and not be subject to any payment.

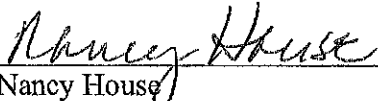
Compensation:

The Coordinator agrees to compensation of Six Thousand Dollars (\$6,000.00), which includes **funding for any and all assistance she receives outside of City staff, including, but not limited to, assistants and assistant coordinator.**

Payment:

After the Art Festival has concluded for 2026, the Coordinator shall submit an invoice for agreed compensation of \$6,000.00. TCCAF has up to thirty (30) days from receipt of invoice to make payment.

Except as defined in the **Separation or Default** section above, no partial payments shall be made.



Nancy House
Coordinator of Texas City Art Festival

John Branstetter, Chairperson
Texas City Cultural Arts Foundation, Inc.

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.

RESOLUTION NO. 2026-03

A RESOLUTION RATIFYING APPROVAL OF THE AGREEMENT WITH NANCY HOUSE FOR THE POSITION OF ART FESTIVAL COORDINATOR AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of Texas City Cultural Arts Foundation, duly held on February 26, 2026, a general discussion was held concerning ratifying an agreement with Nancy House as Coordinator for the Texas City Art Festival.

WHEREAS, the City of Texas City Recreation and Tourism Department Staff recommends the Texas City Cultural Arts Foundation to consider executing a one-year agreement with Nancy House for the position of Art Festival Coordinator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION:

SECTION 1: The Board of Directors of the Texas City Cultural Arts Foundation hereby approves the Agreement with Nancy House as Coordinator for the Texas City Art Festival for the 2026 and Art Festival, copy attached hereto as **Exhibit “A.”**

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 26th day of February 2026.

CHAIRPERSON/VICE-CHAIRPERSON
Texas City Cultural Arts Foundation

ATTEST:

BOARD SECRETARY
Texas City Cultural Arts Foundation

Texas City Cultural Arts Agenda

3. f.

Meeting Date: 02/26/2026

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discuss and take action on Resolution No. 2026-04, review and approval of the 2026 LULAC Council grant application.

BACKGROUND

Each year, Texas City eagerly anticipates and embraces new entertainment as part of its annual festivities. These play a vital role in promoting and introducing the rich traditions of Hispanic culture to the community. Thanks to the support from the Cultural Arts grant, the City of Texas City regularly hosts the Cinco de Mayo Celebration coordinated by LULAC. Attendance has exceeded 500 people in recent years, highlighting its growing popularity.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Application

Resolution



GRANT APPLICATION

**TEXAS CITY
CULTURAL ARTS FOUNDATION, INC.**

I. Instructions

The Texas City Cultural Arts Foundation was created to enhance and promote cultural arts in Texas City. The Foundation's purpose is to promote, protect and maintain the arts and culture in Texas City. As well as to receive and maintain fund or funds of real or personal property, or both, and subject to the restrictions and limitations set forth, to use and apply the whole or any part of the income there from and the principal thereof exclusively for charitable, scientific, literary, cultural arts or educational purposes either directly or by contributions to organizations and its Regulations as they now exist or as they may be amended. The Texas City Cultural Arts Foundation serves as an organization for the exchange of ideas, knowledge and experience concerning the development and enhancement of the arts and culture.

The Foundation's Board of Directors facilitates its mission by awarding grants to support event, programs or projects that will benefit the cultural arts in Texas City.

The Texas City Cultural Arts Foundation encourages interested parties to apply. However, grants are limited in amount and number. The maximum amount an applicant may submit for is \$2,500. The Foundation has the final authority to award or not award an applicant a grant. The Foundation Board will select recipients in accordance with the Foundation's Policies and Procedures for awarding grants. The applicant is encouraged to consult these policies and procedures before applying for a grant to ensure that the applicant is eligible and willing to comply with stipulations for a grant.

For assistance, please contact the Special Events Coordinator of the Recreation and Tourism Department, Dasia Moore. Physical address is 2010 – 5th Avenue North, Texas City, TX 77590; phone number (409) 949-3030; or email dasiamoore@texascitytx.gov.

CULTURAL ARTS FOUNDATION GRANT APPLICATION

II. General Information

1. Name of Applicant:
TEXAS CITY COUNCIL LULAC #255

2. Applicant's Contact Information:
P. O. BOX 802 (Street / PO Box)
TEXAS CITY, TX 77590 (City / State / Zip Code)

(409) 944-8080 Telephone Number / Cell Number
Fax Number

stephentrigo@gmail.com Email

3. If the applicant is an Organization, please complete the following:

a. Date Established: 1985

f. Ex-Officio Members:

b. Non-Profit? [X] Yes [] No

c. Incorporated (If Yes, designation) [X] Yes [] No

d. Tax I.D. Number 74-6080504

g. Executive Staff Members

e. Name of Officers or organizers:

Chairperson Stephen Trigo
Vice-Chairperson Edward Munoz III
President Stephen Trigo
Vice-President Edward Munoz III
Secretary Olga Rodrigu
Treasurer Judith Silva
Board Members

Stephen Trigo, Edward Munoz III,
Judith Silva, Olga Rodriguez,
Frances Silva, Yesenia Vela,
Gabriel Vela, Jennifer Rodriguez,
Veronica Trigo

h. Number of active members: 17

i. Please provide a copy of Annual Budget, Articles of Incorporation and By-laws.

IV. Description of the Event/Program/Project

Describe the event/program/project.

1. Name / theme of event / program / project:
Cinco de Mayo (Fiesta del Barrio)

2. Has the event listed above been awarded a TCCAF grant in the past? Yes No
If yes:
 - a. Number of years awarded (*Please list years*): 2004-2013; 2017; 2022; 2023; 2024; 2025
 - b. Amount (Annually): \$1,500 before 2013; \$2,000-2013; \$2,500-2017; \$2,500-2022/2023/2024/2025
3. Main attraction: Mariachi group, band, ballet folklorico group; live entertainment
4. Purpose:
Provide cultural diversity within the community and expand genre

5. Dates: May 2, 2026 Time(s): 10:00 am - 7:00 pm
6. Location: Nessler Center, Rotary Pavilion
7. Open to the public: Yes No
8. What segment of the public is expected to attend? (*General public, ethnic groups, children, teenagers, adults, etc.*)
General Public

9. Costs to attend? None - Free
10. Expected attendance? 500
11. Dollar amount of grant requested? \$2,500 or more
12. How will the requested grant funds be used?
Cultural Awareness and entertainment

13. Who are the other sponsors/contributors and how much are they providing? Please list in-kind donations as well. Include services/products and the estimated value.
 - a. _____ \$ _____
 - b. _____ \$ _____
 - c. _____ \$ _____
 - d. _____ \$ _____
 - e. _____ \$ _____
 - f. _____ \$ _____



CULTURAL ARTS FOUNDATION GRANT APPLICATION

g.

\$

IV. Description of the Event/Program/Project (cont'd)

14. Total expected cost of the event / program / project? \$6,500.00

15. Total expected revenues from the event / program / project? \$3,000.00

16. Disposition of proceeds? Allow groups to provide entertainment

17. How will the Cultural Arts in Texas City benefit from the event / program / project?
See Attachment 1 - Notation 17

18. How does this event promote the ideals and purpose of the Texas City Cultural Arts Foundation?
See Attachment 1 - Notation 18

V. Agreement

If the grant funds are approved, applicant agrees to:

1. Submit a written report on the results of the event / program / project, including the attendance figures and public response within thirty (30) days after the event / program / project.
2. Submit written proof that the grant funds were expended as specified in this application with the request.
3. Refund any grant funds that were not expended as specified in this application within forty-five (45) days after the event / program / project.
4. Indemnify and hold the Texas City Cultural Arts Foundation and its Board of Directors and Officers and the City of Texas City harmless against any claims arising from the use of the grant funds.

Note: Failure to adhere to the terms listed above in this agreement, may adversely affect your ability to be awarded a grant from the Texas City Cultural Arts Foundation in the future.

January 30, 2026

Date

Olga Rodriguez

Name of person completing application

(409) 789-5494

Telephone Number / Fax Number

olrod71@gmail.com

Email

Stephen Trigo

Name of person responsible for compliance with conditions of this grant

(409) 944-8080

Telephone Number / Fax Number

stephentrigo@gmail.com

Email

Name of person(s) who will be available to make a presentation to the Foundation if requested.

Stephen Trigo

Olga Rodriguez

Edward Munoz III

Veronica Trigo

Date application received

Received by

ATTACHMENT 1

III. Profile of the Applicant

1. The mission of these festivities is to promote ballet folklórico in all areas, fostering the appreciation of dance, enhancing dance skills, and encourage greater cultural awareness. The primary objective centers on providing children with opportunities to explore and celebrate heritage, allowing them to acquire knowledge of customs and embrace the vibrant traditions of Mexican history through dance and music. In particular, the annual celebration of the Cinco de Mayo is held to continue the enduring legacy of the Hispanic community in Texas City by commemorating and honoring their heritage.

2. Thanks to the support from the Cultural Arts Grant, the City of Texas City regularly hosts the Cinco de Mayo Celebration. Coordinated by LULAC's Event Coordinator and a dedicated team of volunteers, this public event brings together the community through careful planning and promotion. Attendance has reached over 500 people in recent years, highlighting its increasing popularity. The celebration features lively folklórico dance groups, routine performances, talented TCISD students, city organizations, live music, and various rich cultural traditions honored during festivities.

IV. Description of the Event/Program/Project (cont'd)

17. Each year, Texas City eagerly anticipates and embraces new entertainment as part of its annual festivities. These events play a vital role in promoting and introducing the rich traditions of Hispanic culture to the community. They offer opportunities for the younger generation to learn about their heritage, while providing moments of nostalgia and connection for the elderly. This intergenerational sharing not only strengthens cultural roots but also fosters a sense of unity and pride among residents.

The celebrations are designed to maintain and encourage diversity, welcoming people from all backgrounds to come together and enjoy the vibrant atmosphere. Local small businesses are showcased throughout the festivities, allowing them to reach new customers and contribute to the economic growth and vitality of Texas City. By supporting these entrepreneurs, the community ensures that its unique character continues to thrive. Beyond the city limits, the events attract visitors from the surrounding areas, inviting neighboring cities to join in the fun. The highlight of the celebration is the parade where participants and spectators alike experience the joy and excitement of Hispanic culture. This annual gathering not only strengthens the bonds within Texas City but also extends a warm invitation to others to share the festivities and community spirit.

18. In addition, this event serves as a platform to promote greater cultural awareness among both our youth and neighboring communities. It acts as an introduction to future events sponsored by LULAC 255, which will focus on the education and appreciation of the arts, culture, health, community services, and local businesses. By broadening the scope of these festivities, the community continues to nurture an inclusive environment that values learning and growth across variety of fields.

ARTICLES OF INCORPORATION

OF

LEAGUE OF UNITED LATIN AMERICAN

CITIZENS, INC.

COUNCIL #255

FILED
In the Office of the
Secretary of State of Texas

MAY 07 1985

Clerk I-C
Corporations Section

WE, the undersigned natural persons of the age of eighteen (18) years or more, all of whom are citizens of Texas, acting as incorporators of a Corporation:

ARTICLE I.

The name of the Corporation is LEAGUE OF UNITED LATIN AMERICAN CITIZENS, INC., Council #255.

ARTICLE II.

The Corporation is a non-profit Corporation.

ARTICLE III.

The period of its duration is perpetual.

ARTICLE IV.

The purpose for which the Corporation is organized are as follows:

1. To foster the learning and fluent use of the English language and better equip Hispanics for the fullest enjoyment of the rights and privileges of our Country but at the same time foster the Hispanic cultural heritage;
2. To exert our united efforts to uphold the rights guaranteed to every individual by our state and national laws and to assure justice and equal treatment under these laws; and
3. To promote and encourage the education of youths and adults through scholarships, maintain constant vigilance to assure equal educational opportunities and to combat with every means at our command all un-American actions which deprive American citizens of their rights in educational institutions, economic pursuits and social, civic and political activities.

No substantial part of the activities of the Corporation shall be carrying on or propaganda, or otherwise attempting, to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for office.

ARTICLE V.

The address of the initial registered office of the Corporation is 2924 29th Street North, P. O. Box 802, Texas City, Galveston County, Texas, and the name of its initial registered agent is Carlos Garza, 2924 29th Street North, P. O. Box 802, Texas City, Galveston County, Texas.

ARTICLE VI.

The number of directors constituting the initial board of directors is seven (7), and the names and addresses of the persons who are to serve as the initial directors are as follows:

1. Raul (Pat) Padilla 2440 9th Street North Texas City, Texas
2. Jesse Garcia, Sr. 1304 Red Bud Lane La Marque, Texas
3. Sylvia P. Garza 2529 19th Avenue North Texas City, Texas
4. Mary Guajardo 2108 13th Avenue North Texas City, Texas
5. Edward Garcia, Sr. 724 22nd Avenue North Texas City, Texas
6. Abel Garza, Sr. 1126 4th Avenue South Texas City, Texas
7. Manuel Guajardo 2108 13th Avenue North Texas City, Texas

ARTICLE VII.

The name and addresses of each incorporator is as follows:

1. Raul (Pat) Padilla 2440 9th Street North Texas City, Texas
2. Jesse Garcia, Sr. 1304 Red Bud Lane La Marque, Texas
3. Sylvia P. Garza 2529 19th Avenue North Texas City, Texas
4. Mary Guajardo 2108 13th Avenue North Texas City, Texas
5. Edward Garcia, Sr. 724 22nd Avenue North Texas City, Texas
6. Abel Garza, Sr. 1126 4th Avenue South Texas City, Texas
7. Manuel Guajardo 2108 13th Avenue North Texas City, Texas
8. Carlos Garza 2529 19th Avenue North Texas City, Texas

- 9. Gilbert Torres 2806 3rd Avenue North Texas City, Texas
- 10. Hilda Torres 2806 3rd Avenue North Texas City, Texas
- 12. Demetrio Torres 2325 21st Avenue North Texas City, Texas
- 13. Arnold Ybarra 2705 5th Avenue North Texas City, Texas
- 14. Jesse Garcia, Sr. 1304 Red Bud Lane La Marque, Texas
- 15. Susie Saucedo 2721 21st Avenue North Texas City, Texas
- 16. Hector Moreno P.O. Box 2213 Texas City, Texas
- 17. Pete Ortiz, Sr. 2420 9th Avenue North Texas City, Texas
- 18. H.M. Olivares 1412 22nd Avenue North Texas City, Texas
- 19. Florencio Jasso 2529 9th Avenue North Texas City, Texas
- 20. Delores Velasquez 2328 27th Avenue North Texas City, Texas

ARTICLE VIII

Upon dissolution of the Corporation or the winding up of its affairs, the assets of the Corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, for social welfare educational organizations which would then qualify under the provisions of Section 501(c)(3)(4) of the Internal Revenue Code and its Regulations as they now exist or as they may be hereafter amended.

30th IN WITNESS WHEREOF, we have hereunto set our hands this day of April, 1985.

Pat Padilla
PAT (PAT) PADILLA

Sylvia P. Garza
SYLVIA P. GARZA

Edward Garcia Sr.
EDWARD GARCIA, SR.

Manuel Guajardo
MANUEL GUAJARDO

Gilbert Torres
GILBERT TORRES

Jesse Garcia Jr.
JESSE GARCIA, JR.

Mary Guajardo
MARY GUAJARDO

Abel Garcia Sr.
ABEL GARCIA, SR.

Carlos Garza
CARLOS GARZA

Hilda Torres
HILDA TORRES

Demetrio Torres
DEMETRIO TORRES

Arnold Ybarra
ARNOLD YBARRA

Jesse Garcia Jr.
JESSE GARCIA, JR.

Susie Saucedo
SUSIE SAUCEDA

Hector Moreno
HECTOR MORENO

Pete Ortiz
PETE ORTIZ, SR.

H.M. Olivares
H.M. OLIVARES

Florencio Jasso
FLORENCIO JASSO

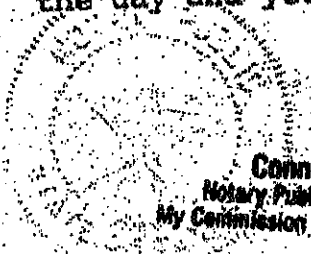
Delores Velasquez
DELORES VELASQUEZ

THE STATE OF TEXAS
COUNTY OF GALVESTON

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I, CONNIE BRADLEY, notary public, do hereby certify that on this 30th day of April 1985, personally appeared before me RAUL (PAT) PADILLA, JESSE GARCIA, JR., SYLVIA P. GARZA, MARY GUAJARDO, EDWARD GARCIA, SR., ABEL GARZA, SR., MANUEL GUAJARDO, CARLOS GARZA, GILBERT TORRES, HILDA TORRES, DEMETRIO TORRES, ARNOLD YBARRA, JESSE GARCIA, JR., SUSIE SAUCEDA, HECTOR MORENO, PETE ORTIZ, SR., H.M. OLIVARES, FLORENCIO JASSO, and DELORES VELASQUEZ, who, each being by me first duly sworn, severally declared that they are the persons who signed the foregoing document as incorporators, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.



Connie Bradley
NOTARY PUBLIC in and for the
State of TEXAS

Connie Bradley
Notary Public State of Texas
My Commission Expires April 19, 1988

TEXAS CITY CULTURAL ARTS FOUNDATION, INC.

RESOLUTION NO. 2026-04

A RESOLUTION APPROVING A GRANT APPLICATION FROM LULAC #255; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Cultural Arts Foundation, Inc., duly held on February 26, 2026, consideration was given to financially assist LULAC #255, who will perform at the Fiesta del Barrio - Cinco de Mayo Celebration program in Texas City.

WHEREAS, financial assistance was requested to help defray the entertainment costs of the event, including the entertainment and costumes and other festival costs for the Cinco de Mayo Celebration program in May of 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY CULTURAL ARTS FOUNDATION, INC., THAT:

SECTION 1: The Board of Directors hereby ratifies the approval of the expenditure to provide financial assistance to LULAC #255, to help defray entertainment costs necessary to perform during the Cinco de Mayo Celebration program in May of 2026, in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) for the total grant awarded.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption and subject to approval by the City Commission.

PASSED AND ADOPTED this 26th day of February 2026.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Cultural Arts Foundation, Inc.

ATTEST:

BOARD SECRETARY
Texas City Cultural Arts Foundation, Inc.

Texas City Cultural Arts Agenda

4. b.

Meeting Date: 02/26/2026

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Discussion of proposed calendar dates for the 2026 Art Festival

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

attachment

march 2026

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	~~~~~TCISD, GISD, DISD, CCISD Spring Break~~~~~					14
						St. Patrick's Day Little League Parade
15	16	17	18	19	20	21
	ART LATTICE SET UP		Student Art Check in 8 AM - 5 PM	Hang Student Art 8 AM	Student Art Judging	Adult Art Check in 9 AM - 4 PM
22	23	24	25	26	27	28
	Late Check-in 9 - 11 AM Adult Art Judging 1 PM	Hang Adult Art 9 AM - 5 PM	Hang Adult Art 9 AM - 5 PM NOTIFY WINNERS			Student Awards 5-6 PM Juried Art Show Awards 6:30-9 PM
29	30	31	April 1	April 2		
Children's Workshop 2-4 PM Public Viewing 1-4 PM	Art Workshop 9 AM - 12 PM Public Viewing 10 AM - 8 PM	Art Workshop 1 - 5 PM	Art Workshop 1 - 5 PM	Artists Pick Up Work 9 AM - 5 PM		