



# City Council Agenda

**City Manager:**

Nancy Newton

**City Recorder:**

Allyson Pulido  
541-726-3700

City Hall  
225 Fifth Street  
Springfield, Oregon 97477  
541-726-3700

Online at [www.springfield-or.gov](http://www.springfield-or.gov)

**Mayor**

Sean VanGordon

**City Council**

Michelle Webber, Ward 1

Steve Moe, Ward 2

Kori Rodley, Ward 3

Beth Blackwell, Ward 4

Victoria Doyle, Ward 5

Alan Stout, Ward 6

These meetings will be available via phone, internet using Zoom and in person. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website.

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.

To arrange for these services, call 541-726-3700.

**Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.**

All proceedings before the City Council are recorded.

June 9, 2025  
Monday

5:15 p.m. Work Session  
Council Meeting Room

or

Virtual Attendance

Registration Required:

Attend from your computer, tablet or smartphone:

Zoom

Meeting ID: 896 4718 8422

[https://us06web.zoom.us/webinar/register/WN\\_8ETeNAepR3af50JnsG95UA](https://us06web.zoom.us/webinar/register/WN_8ETeNAepR3af50JnsG95UA)

To dial in using your phone in Listen Only Mode:

Dial 1 (971) 247-1195

Toll Free 1 (877) 853-5247

Oregon Relay/TTY: 711 or 800-735-1232

(Council work sessions are reserved for discussion between Council, staff and consultants; therefore, Council will not receive public input during work sessions. Opportunities for public input are given during all regular Council meetings)

## CALL TO ORDER

ROLL CALL -- Mayor VanGordon \_\_\_, Councilors Webber \_\_\_, Moe \_\_\_, Rodley \_\_\_, Blackwell \_\_\_, Doyle \_\_\_, and Stout \_\_\_.

1. Planning Commission Interviews  
[Sandy Belson]

(15 Minutes)

## ADJOURNMENT

<b>AGENDA ITEM SUMMARY</b>  <b>S P R I N G F I E L D</b> <b>C I T Y C O U N C I L</b>	<b>Meeting Date:</b>	06/09/2025
	<b>Meeting Type:</b>	Work Session
	<b>Staff Contact/Dept:</b>	Sandy Belson/Community Development
	<b>Staff Phone No:</b>	541-736-7135
	<b>Estimated Time:</b>	15 Minutes
	<b>Council Goals:</b>	Mandate

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**ITEM TITLE:**

Planning Commission Interviews

**ACTION REQUESTED:**

Interview Callee Ackland who applied to fill a vacancy on the Planning Commission.

**ISSUE STATEMENT:**

Issac Rhoads resigned from the Springfield Planning Commission effective March 10th, 2025. The Council is in the process of conducting interviews to fill the vacant position.

**DISCUSSION/FINANCIAL IMPACT:**

The City received five applications during a six-week recruitment process. Three have since withdrawn. The Council interviewed Cory Burket on June 2, 2025, and is scheduled to interview Callee Ackland on June 9.

The Springfield Planning Commission is a seven-member volunteer Commission appointed by the City Council. The members serve four-year terms that are staggered to avoid more than two positions expiring at the same time. Positions are "at-large" and do not represent specific geographic areas. Of the seven members, two may live outside the city limits (but within the Urban Growth Boundary) and two may be involved in the real estate profession. No more than two voting members shall be engaged in the same kind of business, trade, profession or occupation. At present, there are no Commissioners involved in the same profession and all the Commission members reside within the city limits.

Council is scheduled to appoint a Planning Commissioner on June 16, 2025. The appointed Commissioner will serve out the remainder of Commissioner Rhoads' term, which ends on December 31st, 2026.

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**Attachments**

1. Interview Questions
2. Roster
3. Call

### **Planning Commission Interview Questions**

1. What attracted you to apply to the Planning Commission?
2. Economic Development and Infrastructure are two major Council goals. If you think about how development happens, do you have any opinions on how costs should be shared between developers and the public?
3. If you had a magic wand and you had the ability to change Springfield Development Code, what would you change?
4. How would you like to see the City change in the next 10 years and how do you see the Planning Commission helping to change the City?
5. Describe the relationship between the Planning Commission and the City Council? City Staff and Planning Commission?

# City of Springfield Planning Commission

MAILING ADDRESS	PHONE	APPOINTMENT DATE	RE-APPOINTMENT DATE	EXPIRATION DATE
<b>Vacant</b>	R:	04/03/2023 Comm to finish Comm Rhoads term		12/31/2026
<b>Seth Thompson</b> [REDACTED] <a href="mailto:sthompson@springfield-or.gov">sthompson@springfield-or.gov</a>	C: [REDACTED] Program Analyst	10/03/2022		12/31/2026
<b>Morgan Driggs</b> [REDACTED] <a href="mailto:cdriggs@springfield-or.gov">cdriggs@springfield-or.gov</a>	C: [REDACTED] Community Development Technician	12/03/2024 Comm. Driggs to Finish Stout's term		12/31/2026
<b>Steven Schmunk</b> [REDACTED] <a href="mailto:sschmunk@springfield-or.gov">sschmunk@springfield-or.gov</a>	R: [REDACTED] Retired	10/03/2022		12/31/2026
<b>Bruce Webber</b> [REDACTED] <a href="mailto:bweber@springfield-or.gov">bweber@springfield-or.gov</a>	C: [REDACTED] Commercial Lending	12/04/2021 Comm Webber to Finish Bergen's term		07/31/2025
<b>Andrew W. Buck</b> [REDACTED] <a href="mailto:abuck@springfield-or.gov">abuck@springfield-or.gov</a>	C: [REDACTED] Insurance Producer	6/21/2021 Comm Buck finished Comm Sherwood's term	12/2/24	12/31/2028
<b>Pat Greenwell</b> [REDACTED] <a href="mailto:pgreenwell@springfield-or.gov">pgreenwell@springfield-or.gov</a>	C: [REDACTED] Draftsman	1/01/2025		12/31/2028

**Note:** Springfield Planning Commissioners serve four-year terms. Two members may reside outside the Springfield City limits but within the Urban Growth Boundary and two members may be employed in the same profession such as real estate.

## CONTACTS: SPRINGFIELD DEVELOPMENT AND PUBLIC WORKS DEPARTMENT

**Sandy Belson:** Comprehensive Planning Manager 541-736-7135

**Sarah Weaver:** Comprehensive Planning Administrative Specialist 541-726-3653

**Council Liaison:** Councilor Victoria Doyle [vdoyle@springfield-or.gov](mailto:vdoyle@springfield-or.gov) 541-968-4930

Edited 4/24/2025 SJW



APR 09 REC'D

2025 AAP

# Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

**PLEASE NOTE:**

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Top Three Board / Commission / Committee applying for:

1. Planning Commission ☒ 2. Library Board ☐ 3. ☐

Name: Callee E Ackland

First Middle Initial Last

Home address: [redacted] Springfield, OR 97477

Street City Zip

Mailing address: [redacted] Springfield, OR 97477

Street City Zip

Day Phone: [redacted] Evening phone: [redacted]

Email Address: [redacted]

Preferred Form of Contact: email

Do you live within the Springfield city limits? ☒ Yes ☐ No

If yes, how long? 2+ years

If no, do you live inside Springfield's  
Urban Growth Boundary?☐ Yes ☐ No

Ward number (City residents only): 4

Are you a Springfield property owner? ☐ Yes ☒ NoAre you a Springfield business owner? ☒ Yes ☐ NoAre you a registered voter? ☒ Yes ☐ No

Occupation: small business owner / nonprofit support Place of employment/School: rewild \ SETA

Business address: 1863 Pioneer Parkway E #210 Springfield, OR 97477

Education: some college

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

- ☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice
- ☐ Word of mouth ☐ Board/Commission/Committee member ☒ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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## Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

While I don't have land use or city planning experience, I am a veteran and small business owner with a precise attention to detail and a passion for community service. I completed a fellowship with the Sutton Leadership Institute that inspired me to branch out from nonprofit volunteer roles to working with local government for longer-lasting improvements. I believe that civic engagement is my duty as a citizen, and I hope to utilize my logistical skills as a member of the Springfield Planning Commission.

2. What specific contribution do you hope to make?

I moved to Springfield two years ago and quickly fell in love. This is my forever home now, and I'd like to play a small role in shaping Springfield as it continues to grow. I envision a Springfield that stands as a booming hub for small business development and job creation, while maintaining a small town vibe and honoring our roots.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

My devotion for serving my community began with my work in high school for a nonprofit against domestic violence, and continued while I was serving in the US Navy. While on active-duty, I was awarded Outstanding Volunteer by the City of Monterey, Presidio of Monterey's Volunteer of the Year, the USNSCC Unit Commendation Medal for Excellent Leadership, and the Military Outstanding Volunteer Service Medal. I'm now involved with SMART Reading as a Site Coordinator overseeing a volunteer reading program at Edison Elementary to help improve youth literacy rates, and I recently completed the Lane County Master Recycler program.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
- I am particularly concerned about the housing crisis, as well as being sympathetic to the struggles of small businesses, the backbone of our country, especially in the post-pandemic era. I want to ensure that Springfield overall, and especially our downtown, continues to flourish for decades to come.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at <http://www.springfield-or.gov/city/newsroom/news-room-articles/>. Are you available to attend meetings on the dates listed for this committee?

☒ Yes ☐ No

Comments: Thank you for your time and consideration of my application!

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses or damages caused by the negligence of the City of Springfield.

Applicant Signature \_\_\_\_\_

Date: 4/9/25

For more information please call the City Manager's Office 541.726.3700  
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