



City Council Agenda

City Manager:

Nancy Newton

City Recorder:

Allyson Pulido
541-726-3700

City Hall
225 Fifth Street
Springfield, Oregon 97477

541-726-3700

Online at www.springfield-or.gov

Mayor
Sean VanGordon

City Council
Michelle Webber, Ward 1
Steve Moe, Ward 2
Kori Rodley, Ward 3
Vacant, Ward 4
Andrew Buck, Ward 5
Alan Stout, Ward 6

These meetings will be available via phone, internet using Zoom and in person. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website.

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.

To arrange for these services, call 541-726-3700.

Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.

All proceedings before the City Council are recorded.

April 6, 2026
Monday

5:00 p.m. Work Session
Library Meeting Room
or

Virtual Attendance

Registration Required:

Attend from your computer, tablet or smartphone:

Zoom

Meeting ID: 867 8125 4098

Copy the address below into an internet browser to register

https://us06web.zoom.us/webinar/register/WN_YsU27BSxQuCey5tRME9Ndw

To dial in using your phone in Listen Only Mode:

Dial 1 (971) 247-1195

Toll Free 1 (877) 853-5247

Oregon Relay/TTY: 711 or 800-735-1232

(Council work sessions are reserved for discussion between Council, staff and consultants; therefore, Council will not receive public input during work sessions. Opportunities for public input are given during all regular Council meetings)

CALL TO ORDER

ROLL CALL -- Mayor VanGordon___, Councilors Webber___, Moe___, Rodley___, Buck___, and Stout___.

1. Interview Ward 4 Interim Councilor candidates
[Mary Bridget Smith] (90 mins)
2. Payroll Tax Ordinance: Council Review and Feedback
[Nathan Bell] (30 mins)

ADJOURNMENT

7:00 p.m. Regular Meeting

Council Meeting Room
or
Virtual Attendance
Registration Required:
Attend from your computer, tablet or smartphone:
Zoom
Meeting ID: 867 8125 4098
Copy the address below into an internet browser to register
https://us06web.zoom.us/webinar/register/WN_YsU27BSxQuCey5tRME9Ndw
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Oregon Relay/TTY: 711 or 800-735-1232

CALL TO ORDER

ROLL CALL -- Mayor VanGordon ____, Councilors Webber ____, Moe ____, Rodley ____, Buck ____, and Stout ____.

PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

1. Thurston High School State Champion Boys Wrestling Team and Boys Swim Team
[Mayor VanGordon] (10 mins)
2. Child Abuse Prevention Month Proclamation
[Mayor VanGordon] (5 mins)
3. Fair Housing Month Proclamation
[Mayor VanGordon] (5 mins)

CONSENT CALENDAR

1. **Claims**
2. **Minutes**
3. **Resolutions**
 - a. ODOT Offer
 - b. Acceptance of Project P31070, Cherry Spring Apartments
 - c. Acceptance of Project P31091, Woodland Ridge Phase 5
 - d. Acceptance of Project P31089, 16th Street Manhole
4. **Ordinances**
5. **Other Routine Matters**
 - a. Bicycle and Pedestrian Advisory Committee Appointments
 - b. Authorization for Gun Destruction
 - c. Arts Commission Applicant Appointment

MOTION: APPROVE/REJECT THE CONSENT CALENDAR

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at the entrance. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Liquor license endorsements for the renewal period of 2026-2027.
[Robin Holman] (10 mins)

MOTION: APPROVE OR REJECT THE STAFF RECOMMENDATION TO THE OREGON LIQUOR & CANNABIS COMMISSION (OLCC).

2. Annexation of territory to the City of Springfield and Willamalane Park and Recreation District - Annex 1.94 acres of R-1 Residential property, located at Map 18-02-05-24, Tax Lot 06100; Withdrawing the same territory from the Willakenzie-Springfield Rural Fire Protection District.
[Tom Sievers] (10 mins)

MOTION: ADOPT/NOT ADOPT AN ORDINANCE ANNEXING CERTAIN TERRITORY (MAP 18-02-05-24, TL 06100) TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK AND RECREATION DISTRICT; WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE-SPRINGFIELD RURAL FIRE PROTECTION DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING).

FIRST READING ONLY/NO ACTION REQUESTED

BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to speak cards are available at the entrance. Please present cards to City Recorder. Speakers may not yield their time to others.

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

- a. Letter from Robert's Supply Re: Payroll Tax

BIDS

ORDINANCES

RESOLUTIONS

1. HOME Consortium Intergovernmental Agreement Renewal
[Erin Fifield] (5 mins)

MOTION: ADOPT/ NOT ADOPT A RESOLUTION OF THE CITY OF SPRINGFIELD AUTHORIZING THE CITY MANAGER TO EXECUTE THE FEDERAL FISCAL YEAR 2027-2029 EUGENE-SPRINGFIELD HOME CONSORTIUM INTERGOVERNMENTAL AGREEMENT

BUSINESS FROM THE CITY COUNCIL

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Work Session
	Staff Contact/Dept:	Mary Bridget Smith/City Attorney's Office
	Staff Phone No:	541-744-4061
S P R I N G F I E L D	Estimated Time:	60 Minutes
C I T Y C O U N C I L	Council Goals:	Mandate

ITEM TITLE:

Interview Ward 4 Interim Councilor candidates.

ACTION REQUESTED:

Interview Ward 4 Interim Councilor candidates.

ISSUE STATEMENT:

The Springfield City Council must appoint an Interim Councilor for Ward 4 consistent with the Springfield Charter, Council Operating Policies and Procedures, and its adopted process.

DISCUSSION/FINANCIAL IMPACT:

Purpose/Background Information: The purpose of this item is to provide an opportunity for the Council to provide feedback on the revised questions and interview the candidates for the Ward 4 Interim Councilor position.

Agenda for Upcoming Council Meetings:

- April 6, 2026 -- Work Session
 - Council reviews revised interview questions.
 - Council conducts interviews.
- April 20, 2026 -- Regular Session
 - Council approves on voting process.
 - Council conducts deliberation.
 - Council votes to appoint Interim Councilor or directs staff to find time to continue deliberations.
- April 27, 2026 -- Special Session
 - Tentative swearing-in for Ward 4 Interim Councilor.

Attachments

1. Candidate Applications
2. Interview Questions
3. Written Community Comments
4. Council Briefing Memo

FEB 19 REC'D
2026

Dear Mayor VanGordon, City Councilors, and fellow Springfield residents,

After many conversations with my Springfield neighbors and intentional reflection on what I hope to offer our city, I am honored to submit my application to represent Ward 4 on the Springfield City Council.

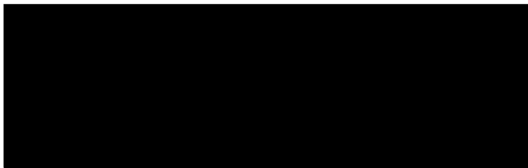
This role offers the opportunity to leverage my skills in a meaningful way, fostering positive growth within our community. I am confident that my background, combined with my dedication to public service and advocacy for everyday residents, makes me the ideal candidate for this position.

I believe there is much wisdom to draw from our past as we explore unique and innovative approaches to the challenges that lie ahead. I have the time and energy to help build a more vibrant community that honors our roots while ensuring a sustainable future for generations to come.

As Interim City Councilor, I will be committed to hitting the ground running - I won't just show up to meetings, I'll be engaged in the community, attending events, and immediately opening up conversations with subject matter experts and stakeholders about the important issues the city is facing. I will be boots on the ground, rolling up my sleeves, and getting work done because I genuinely care about the best possible outcomes for the people who live and work here.

I believe my skills and accomplishments, along with my desire to serve the people of Springfield, make me an excellent choice for City Council. I look forward to bringing my knowledge and perspective to the council and to helping continue Springfield's trajectory into a brighter future. Thank you for considering my application.

With Gratitude,



Callee Ackland



Application for Interim Councilor for the City of Springfield

Name: Callee E Ackland
First Middle Initial Last

Home address: [Redacted] Springfield, OR 97477
Street City Zip

Mailing address: [Redacted] Springfield, OR 97477
Street City Zip

FEB 19 REC'D

Day Phone: [Redacted] Evening phone: _____

Email Address: [Redacted] gmail.com

Preferred Form of Contact: email

Do you live within the Springfield city limits? Yes No \Rightarrow If yes, how long? 3 years

Ward number: 4

Occupation: Tenant Support Specialist Place of employment/School: Springfield Eugene Tenant Association

Business address: 1272 Willamette St # 110 Eugene, OR 97401

Education: currently AGS at LCC, previously Sutton Leadership Institute, Arabic Language + Culture program at Defense Language Institute

Are you currently serving on any other board, committee, or commission? If so, please list them here:
Springfield Planning Commission

Please print or type: You may answer the following questions on the space provided or on a separate piece of paper. Please also submit a cover letter but do not provide additional materials like a resume or references.

1. Why do you want to be an Interim City Councilor?

please see attached two pages for all answers

2. City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?

For more information, please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
or email your application and cover letter to cmomail@springfield-or.gov



Application for Interim Councilor for the City of Springfield

3. What strengths do you bring to the position?

4. What makes you the most qualified candidate?

5. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

6. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature _____

Date: Feb 19th, 2026

For more information, please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
or email your application and cover letter to cmomail@springfield-or.gov

Why do you want to be an Interim City Councilor?

I am greatly motivated to serve as an Interim City Councilor because I feel a strong calling to contribute to the greater good of our community. This sense of duty has been a guiding force in my life, leading me to serve as a Cryptologic Technician in the US Navy. I then attended the Sutton Leadership Institute, where I learned more about the role of local government in shaping our daily lives. This interest in civic engagement compelled me to get involved in housing rights, take a position at the Springfield Eugene Tenant Association, and to serve on the Springfield Planning Commission. Being on the City Council is a progression of my desire to serve my community.

Ultimately, I aspire to use my skills and experiences to address the challenges facing our city, from improving infrastructure and supporting local businesses to promoting community engagement and ensuring public health and safety. Serving as an interim city councilor would be an honor, and I am prepared to dedicate myself fully to the task of building a better future for all residents.

City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?

It's important to deeply understand the needs and concerns of my ward through regular communication and engagement. I will do so by attending local events, holding town halls, and being accessible to residents through regularly-scheduled "office hours" in a public setting.

When making decisions, I will gather information from a variety of diverse perspectives, including city staff, subject matter experts, and people directly affected, to understand the potential impacts on different parts of Springfield. I will also clearly explain my decisions and the reasoning behind them. This helps build trust and ensures the public understands how I'm balancing both ward and citywide interests on a case-by-case basis. Transparency and communication are key, as the decisions I'll make as a city councilor will affect my own life and many others for decades to come.

What strengths do you bring to the position?

During my service in the military, I honed strong organizational skills and a thorough attention to detail, as well as a continued devotion to the Navy's core values of honor, courage, and commitment. From my years as a small business owner, I developed creativity, persistence, and financial resourcefulness. Now in both my profession and my role as planning commissioner, I have acquired meticulous research skills and an understanding of city code and state law. I am able to juggle many tasks at once while not losing sight of the primary objective.

I also bring a passion for community building and the belief that there's no better community to invest in than your own! It is an advantage that I've lived in various cities, states, and countries, as the experience of seeing many different ways of life and communities has provided me with a unique perspective. I chose to settle down in Springfield because of its balance of small town qualities and future potential, and now I want to be part of building my city as it continues to grow.

What makes you the most qualified candidate?

I am the most qualified candidate because I bring the perfect balance of fresh ideas along with the experience and energy to implement them!

My work at the Springfield Eugene Tenant Association has allowed me to connect one-on-one with thousands of tenants across Lane County, providing me with detailed insight into the many interwoven housing challenges that our neighbors are experiencing. Like 45% of Springfield residents, I also rent my home, and it would be an honor to bring that perspective and representation as the only renter on the city council.

Serving on the planning commission has already given me first-hand experience working with city staff, reviewing city code, and considering our city goals when making decisions about Springfield's future. I will continue to reduce regulatory barriers, facilitate the efficient use of city resources, and improve housing production and affordability.

As a former small business owner myself, I also bring a deep understanding of what it takes to survive and thrive as an entrepreneur. I've experienced the sorrow of having to close a store due to Covid's financial challenges, as well as the exhilaration of selling a fast-growing business. I will work to support and strengthen our community of 1,000+ small businesses because I believe wholeheartedly in the potential for a local economy that supports both its entrepreneurs and the workers who keep those businesses running.

How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

The interim City Councilor must immediately work to get up to speed on the critical issues the city faces this year, like fiscal stability and infrastructure deficiencies. An interim councilor should work closely with city staff and other councilors to understand ongoing projects and contribute to their progress. They should also promote community engagement and reassure Ward 4 residents of their active participation in city decisions on key issues like library budget, fire governance, neighborhood development, and the 42nd Street levee.

I have been attending city council meetings and engaging in local issues over the last year, so I am ready to hit the ground running to address current challenges and support council priorities as the interim City Councilor for Ward 4.

Jill Cuadros

[REDACTED]
Springfield, OR 97478

[REDACTED]@msn.com
[REDACTED]

February 20, 2026

Mayor and Members of the Springfield City Council
City of Springfield
225 Fifth Street
Springfield, OR 97477

Dear Mayor and Members of the Springfield City Council,

I am honored to submit my application for the Interim Ward 4 City Council position. Springfield has been my home for 38 years. I arrived here as a young adult, living in a low-income apartment and beginning my career. Over time, I completed my education while working, purchased my first home, raised my children in Springfield schools, and built a career in public service. This community shaped me, and I care deeply about its continued strength and stability.

Throughout my life here, I have watched Springfield grow and invest in itself — from the revitalization of downtown and the Wildish Theater to community spaces like Lively Park, the Bob Keefer Center, Dorris Ranch, and our neighborhood schools. I have also worked within local public institutions long enough to understand how interconnected our systems truly are. Housing access, school enrollment, small business vitality, and support for vulnerable residents are not isolated issues; they rise and fall together.

At this stage in my career, I have both the experience and the capacity to contribute at a governance level. I believe strongly in steady, thoughtful leadership — leadership that protects core services, aligns with long-range planning, and resists short-term decisions that create long-term instability. Springfield is doing many things well. My intention would be to support that progress with disciplined fiscal oversight, collaborative engagement, and respect for process.

Ward 4 is my neighborhood. Springfield is my lifelong community. I would be grateful for the opportunity to serve during this interim term and help ensure continued stability and thoughtful decision-making during this transition.

Thank you for your consideration.

Sincerely,

[REDACTED]
Jill Cuadros



Application for Interim Councilor for the City of Springfield

Name: Jill E. Cuadros
First Middle Initial Last

Home address: [redacted] Springfield 97478
Street City Zip

Mailing address: [redacted] Springfield 97478
Street City Zip

Day Phone: [redacted] Evening phone: [redacted]

Email Address: [redacted]@msn.com

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No ⇒ If yes, how long? 38 years

Ward number: 4

Occupation: Support Services Director Place of employment/School: Eugene School District 4J

Business address: 200 North Monroe Street Eugene, Oregon 97402

Education: BS Engineering, MBA

Are you currently serving on any other board, committee, or commission? If so, please list them here:
No

Please print or type: You may answer the following questions on the space provided or on a separate piece of paper. Please also submit a cover letter but do not provide additional materials like a resume or references.

1. Why do you want to be an Interim City Councilor?

I am seeking this appointment as an opportunity to give back to the community that has shaped both my personal and professional life. I have lived in Springfield for 38 years and in Ward 4 since 2019. I began my adult life here in modest circumstances, worked my way through school while employed full time, raised my family here, and have built a career in public service across multiple local institutions. At this stage of my career, I bring senior-level public administration experience, budget stewardship, and capital project oversight that I believe can support the Council during this interim period. My interest is grounded in steady governance, fiscal responsibility, and supporting Springfield's continued livability and economic stability.

2. City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?

Ward representation begins with listening and understanding the lived experience of residents. However, Council decisions must always consider citywide impact. Infrastructure, housing policy, economic development, and public safety decisions extend beyond ward boundaries. My approach would be to ensure Ward 4 voices are heard and thoughtfully considered while evaluating policies through a broader systems lens — fiscal sustainability, long-range planning alignment, and equity across neighborhoods. The long-term health of Springfield must remain the guiding framework for every decision.

For more information, please call the City Manager's Office 541.726.3700
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or email your application and cover letter to cmomail@springfield-or.gov



Application for Interim Councilor for the City of Springfield

3. What strengths do you bring to the position?

- I bring:
- Executive-level public sector leadership experience
 - Management of a \$12 million budget in a constrained environment
 - Bond-funded capital project experience in both Eugene and Springfield
 - Labor relations experience across multiple public institutions
 - Intergovernmental collaboration experience
 - Long-term residency and deep understanding of Springfield's growth and evolution

I am accustomed to making decisions grounded in strategic plans, fiscal realities, and long-range sustainability rather than short-term pressures.

4. What makes you the most qualified candidate?

My qualifications are grounded in both lived experience and professional expertise. I have experienced Springfield from multiple vantage points — as a working resident, homeowner, parent of Springfield Public Schools graduates, and senior public administrator.

Professionally, I manage complex budgets, oversee operational systems, and contribute to long-range capital planning. I understand the importance of protecting core services, maintaining structural financial health, and aligning policy decisions with adopted strategic priorities. This combination of deep community roots and executive governance experience positions me to contribute effectively from day one.

5. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

An Interim City Councilor should provide stability, continuity, and disciplined governance during transition. The role is not to introduce sweeping new agendas, but to uphold adopted strategic priorities, exercise fiscal oversight, and collaborate constructively with fellow councilors and city staff.

Springfield faces interconnected challenges related to housing access, economic opportunity, and community livability. Thoughtful policy that removes unnecessary barriers, supports attainable housing, and strengthens small business vitality must be balanced with long-term financial sustainability. My role would be to contribute steady, systems-oriented leadership while respecting established council processes.

6. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

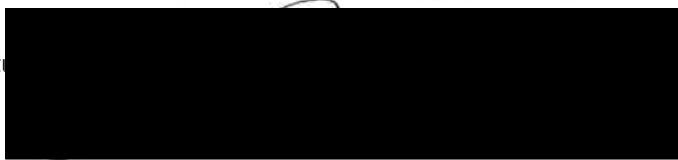
Yes No

Comments: I have reviewed the meeting schedule and am available to attend regular Council meetings and assigned subcommittee meetings. I understand the time commitment and am prepared to meet those obligations

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature



Date: 2/20/20

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Members of the Springfield City Council:

My name is Ben Larson and I am interested in sitting as Springfield's ward 4 city councilor for the remainder of the year. I have experience as a publicly elected official and extensive financial management experience as the treasurer for three organizations. I have lived in Springfield since 2023, and am a life-long resident of Lane County. I believe that local government has a big impact on the community's trust and cohesion, which is what I would like to bolster as a councilor.

Springfield has been in a state of exponential growth since my childhood, and I believe the best is still yet to come – prompting my move into the city. Downtown has become a bustling center, public transit and bike infrastructure has improved dramatically, park visits and recreation and community center use are at all time highs, and housing remains more affordable relative to neighboring Eugene, in part because of superior public utility management. More than three-quarters of residents have access to a park within a 10 minute walk, which far outpaces the rest of the country. Soon we will likely have a farmer's market and more investment from businesses in the area.

As a city councilor, my priorities would be to assess city resources and focus on utilizing these to support Springfield residents to the best of my ability, integrating feedback from public testimony as well as my professional relationships in the community. I am a careful listener and planner with a wide-array of experiences analyzing budgets and planning programs and projects, and I hope to be an asset for the community through this council.

Thank you for your consideration,
Ben Larson



Application for Interim Councilor for the City of Springfield

Name: _____
First Middle Initial Last

Home address: [redacted] _____
Street City Zip

Mailing address: _____
Street City Zip

Day Phone [redacted] Evening phone: _____

Email Address: [redacted] _____

Preferred Form of Contact: _____

Do you live within the Springfield city limits? Yes No If yes, how long? _____

Ward number: _____

Occupation: _____ Place of employment/School: _____

Business address: _____

Education: _____

Are you currently serving on any other board, committee, or commission? If so, please list them here:

Please print or type: You may answer the following questions on the space provided or on a separate piece of paper. Please also submit a cover letter but do not provide additional materials like a resume or references.

- Why do you want to be an Interim City Councilor?
- City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?

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Application for Interim Councilor for the City of Springfield

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Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: _____  Date: 02/10/2026

For more information, please call the City Manager's Office 541.726.3700
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or email your application and cover letter to cmomail@springfield-or.gov

FEB 20 REC'D AP
2026

Cj Mann

[REDACTED]
Springfield OR 97477

[REDACTED]
[REDACTED]@gmail.com

2/20/2026

City Manager
Springfield City Council

I am looking to becoming the next City Council person for Ward 4 and the City of Springfield: I believe that I am a good fit for the position and look forward to the interview and appointment process.

I believe that I have provided you with enough information on the application and that you know from all my years of community service, I have the skills, talents and expertise, to fulfill the role of City Council.

You will see from my enclosed application, that I meet all of these qualifications and more. I hope that I provided all that you would need in order to invite me to an interview.

To schedule an interview, please call me at 541-221-4546. The best time to reach me is between 11:00am and 4:00 pm, you can leave a voice message at any time, and I will return your call. You can text to my cell and send me a message to my email account.

Thank you for taking the time to review my application. I look forward to talking with all of you.

Sincerely,

[REDACTED]

Cj Mann





Application for Interim Councilor for the City of Springfield

FEB 20 REC'D 2026 AP

Name: Cj Mann

Home address: [Redacted] Springfield 97477

Mailing address: [Redacted]

Day Phone: [Redacted] Evening phone: [Redacted]

Email Address: [Redacted]

Preferred Form of Contact: [Redacted]

Do you live within the Springfield city limits? Yes [X] No [] If yes, how long? 40

Ward number: 4

Occupation: Retired in 2019 Place of employment/School: Retired from the Housing Authority and Community Services Agency

Business address: [Redacted]

Education: Bachelor of Social Science, Community Services and Public Affairs in 1978

Are you currently serving on any other board, committee, or commission? If so, please list them here: Willamalane Park and Recreation District (since Sept. 2023 & Wildish Community Theater (since Oct. 2023)

Please print or type: You may answer the following questions on the space provided or on a separate piece of paper. Please also submit a cover letter but do not provide additional materials like a resume or references.

- 1. Why do you want to be an Interim City Councilor? Additional pages attached
2. City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?

For more information, please call the City Manager's Office 541.726.3700 Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477 or email your application and cover letter to cmornail@springfield-or.gov

Additional pages for Ward 4

Q- #1: I have lived in many of the neighborhoods of Springfield, I have lived off Main St @ about 48th St, in the Game Farm Village neighborhood off Tinamou, in the Washburne area off 8th and E, and in my current neighborhood in the Mohawk-Marcola Rd -area since about 1990. I am actively participating in as many civic opportunities I can fit in and enjoy all aspects of City life.

As a citizen, I believe it is important for folks to actively commit to civic engagement, the decisions City Council makes effects the day to day lives of our families and I believe that constituent interaction is important to help the Council make informative decisions to help as many of our residents as possible. I do not want to see people move out of the area because they can no longer live in Springfield. I hope to play a part in keeping Springfield affordable, accessible and welcoming.

Q-#2: I believe that the needs, wants and concerns of the families that live in Ward 4 are the same, or similar to all of Springfield. Everyone who calls Springfield their home, have the same basic needs of all of the folks here. The need for clean air and water, healthy soil, educational opportunities, jobs, recreation, food, transportation, warmth and healthy accessible services, in health and child care options.

Q-#3: I am a caring, compassionate and friendly person, I believe I am accessible. I want to know all the angles and all the consequences of our actions on the Council and in our interactions with our neighbors. I want to ensure folks that my decisions will be based on research, communication with constituents and based on the greater good for as many people as possible. As a Board member on Willamalane Park and Recreation District and as a Board member of the Wildish Community Theater, I often interact with as many patrons as I can. I want to help folks navigate through the City Services as best I can. In order to be a partner in assisting our families to continue to call Springfield their home, I want to create an accessible avenue for folks to be more involved in the City.

Q-#4: I believe in cooperation and coalition building between all interested parties on any given issue that needs to be resolved. I believe that the table needs to be longer, wider and more diverse, when inviting others into the arenas of decision making, that you never know who will be a vital member of the decision making process and who might be impacted by our decisions as City leaders. I serve on a variety of Boards that put me in contact and connections that I believe serve me well, in knowing how some of our decisions will affect our neighbors. I serve on the Willamalane Board, the Wildish Community Theater Board, the Oregon AFSCME Retirees Board as the Vice President of the Retirees Local and the Lane County Democratic Party as a vice chair in the House District 12. I am a life long trade unionist, a member of the Coalition of Black Trade Unionists, a former Executive Board member of the NAACP for Lane County and a member of the Eugene Area Gleaners with sites in Springfield. Having lived in lane County for now 50 years now, I have met and worked with a substantial amount of folks, I believe that my supportive personality will blend in nicely and make me an effective Councilor.

Q-# 5: The role all City Councilors is to ensure that we are making solid decisions based on science, research, public interaction, staff data and what's in the best interest of the majority of people affected by our decisions. The Council priorities have been in place for a while and appear to cover all the areas where we can improve the quality of life for our families, businesses and our overall community. I look forward to continuing my community involvement and believe my community connections will add to the overall makeup of the Council. I have been working with a small group of folks trying to deal with transportation issues and public transit in the River Road area and have been gathering data to support that work on behalf of the Livable Communities initiative, through AARP. In this effort I have been working with LTD staff, ATU 757 and the River Road and Santa Clara Neighborhood organizations as well as Lane County Commissioners on this issue. I believe former City Councilor Beth Blackwell worked with LTD as part of her role with the City, in saying this I have some connections with LTD, which I believe if assigned to this subcommittee I could continue to build connections at Lane Transit District.

“One voice (vote) can change a room. And if one voice(vote) can change a room, then it can change a City.” I can help the City to be that kind of town to live, survive and thrive in.

Cj Mann



795

Application for Interim Councilor for the City of Springfield

3. What strengths do you bring to the position?

4. What makes you the most qualified candidate?

5. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

6. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature:



Date: 2/20/2026

For more information, please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
or email your application and cover letter to cmomail@springfield-or.gov

RECEIVED

JAN 27 2026

City of Springfield
City Recorder

Thomas Luke McAllister

OR 97478

mail.com

City Manager's Office 225 Fifth Street Springfield, OR 97477

To the Selection Committee,

I am applying for the Interim City Councilor position because I care deeply about Springfield's future and believe my experience, service, and practical approach to problem-solving would be an asset to the Council during this transitional period. My work as a financial advisor, small business owner, and long-time community volunteer has shaped a leadership style grounded in pragmatism, collaboration, and stewardship — qualities I would bring to this role.

My professional background in financial advising has trained me to evaluate complex information, communicate clearly, and make decisions that balance long-term stability with immediate needs. As a small business owner, I understand firsthand the challenges and opportunities facing local employers, workers, and families. These perspectives help me approach policy with both fiscal responsibility and community impact in mind.

Service has always been central to my life. As a Rotarian and a member of the Willamalane Park & Recreation Foundation Board, I have worked alongside dedicated community partners to strengthen programs that support youth, families, and quality-of-life amenities across Springfield. These roles have reinforced my belief that strong relationships — between residents, nonprofits, businesses, and local government — are essential to a thriving city.

I am a pragmatic leader who listens first, seeks common ground, and values transparent, accountable governance. I recognize the importance of representing my ward while making decisions that serve the entire city. Springfield is at an important moment, and I am committed to supporting the Council's priorities, addressing emerging challenges with steadiness, and helping maintain continuity in service to our community.

Thank you for considering my application. I would be honored to contribute my experience and perspective to the Springfield City Council and to serve our community in this interim capacity.

Sincerely, Thomas Luke McAllister



RECEIVED

Application for Interim Councilor **JAN 27 2026**
for the City of Springfield City of Springfield
City Recorder

Name: Thomas Luke McAlester

First Middle Initial Last

Home address: [Redacted] Springfield Oregon 97478

Street City Zip

Mailing address: [Redacted] St Springfield Oregon 97478

Street City Zip

Day Phone: [Redacted] Evening phone: [Redacted]

Email Address: [Redacted]

Preferred Form of Contact: Phone

Do you live within the Springfield city limits? Yes No \Rightarrow If yes, how long? 8 years

Ward number: 4

Occupation: Financial Advisor/Business Owner Place of employment/School: Drescher Financial Group (Northwestern Mutual)/ Valley Sims (Owner)

Treasure Valley Community College

Business address: 471 High St suit 200 Salem Oregon (Northwestern Mutual)/ 3685 W 11th Ave suit b Eugene Oregon 97402 (Valley Sims)

Education: Treasure Valley Community College/ The American College (CNFC and CLU)

Are you currently serving on any other board, committee, or commission? If so, please list them here:
Willamalane Park Foundation, LTD Budget Committee

Please print or type: You may answer the following questions on the space provided or on a separate piece of paper. Please also submit a cover letter but do not provide additional materials like a resume or references.

- Why do you want to be an Interim City Councilor?
I enjoy being invoved in my community. The thought of being able to have an immediate impact in my community, for the good, is something I strive for.
- City councilors are elected to represent a specific ward, but their decisions affect the entire city. How would you balance advocating for your ward while making decisions in the best interest of Springfield as a whole?
Taking a decision by decision approach. At the end of the day, my ward is in Springfield, so what affects my neighbors affects me as well.

For more information, please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
or email your application and cover letter to cmomail@springfield-or.gov



Application for Interim Councilor for the City of Springfield

3. What strengths do you bring to the position?

I am a financial advisor and own a small business. I am invested in building a strong community. As a financial advisor, I spend my time listening and understanding the intimate details of how individuals and business approach their finances. Being able to listen and understand is something I pride myself in. Working with people on creating an "everyone wins" strategy is how we have been able to make sure our customers at Valley Sims keep coming back.

4. What makes you the most qualified candidate?

Community involvement and investment. I serve on the Willamalane Park Foundation, as well as very active in the Springfield Rotary Club 364. These two organizations have a purpose of bettering our community through service.

5. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

By helping make an informed decision and guiding the community forward. This doesn't always mean that it will be the easiest choice, so I do expect there to be some hard times. In my experience hard times generally lead to great times, so I look at those hard choices as great opportunity for growth.

6. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: Thomas Luke McAllister Date: 1/26/2026

For more information, please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
or email your application and cover letter to cmomail@springfield-or.gov

SPRINGFIELD CITY COUNCIL INTERVIEW QUESTIONS

1. Community Connection

What do you value most about Springfield, and how would that perspective shape your priorities and decisions as a councilor?

2. Policy Priorities and Initiatives

The Council is currently addressing several major issues, including the general fund structural imbalance, economic development in Glenwood and downtown, infrastructure needs, and Eugene-Springfield Fire governance.

Which one or two of these areas would you prioritize, and what specific actions or policy changes would you propose to address them?

Separately, are there any new policy ideas or initiatives you believe the Council should consider?

3. Governance and Representation

How would you work within the councilor-manager form of government to advance your policy priorities?

How would the City's at-large election system shape the way you engage with and represent the community?

4. Decision-Making and Funding

When faced with a complex issue that has multiple possible solutions and varying costs, what process would you use to evaluate the options and select a solution that is both effective and financially sustainable?

5. Closing

What questions do you have for us, or is there anything else you would like us to know that was not covered?

I have hired, trained, and worked with many dozens of young men and women over the past 50 years during my career as senior executives with major departments stores, most recently Frederick and Nelson as EVP, Mayor of Kirkland Washington, owned and staffed a startup local pharmacy and bookstore, and served on over 15 community based non-profit boards and commissions. A lot of good talent came and went, but I would be hard pressed to remember any with the expertise, wisdom, leadership, savvy, and deep experience as the candidate for the 4th Ward Council seat, Callee Ackland has.

For the past decade Callee has been involved in a wide range of endeavors requiring initiating, planning, budgeting, training, leading, and business operating.

Along this impressive path she has been honored with recognition and awards for her skill and leadership. Also evident is her strength in environmental sustainability, housing and rental justice, small business development and community building. And, attractively, Callee is a candidate from the millennial population who will add a new important dimension to the Springfield Council.

Most impressive is the very beginning of her career as a Naval Cryptologic Linguist dealing with classified intelligence and initiating and leading the development of a training program that qualified 20+ interpreters for a high priority operation.

I have worked closely with Callee over the past six months and have been impressed with her initiative, participation and leadership. I believe she would be an outstanding City Council member.

Thank you,

James Lauinger

CRAIG Linda

From: Springfield CMOMail
Sent: Tuesday, March 3, 2026 8:06 AM
To: *Springfield City Councilors
Subject: FW: Letter re council vacancy

Good morning Mayor and Councilors,

Please see the email below.

Thank you,



Jennifer Zarazua
Administrative Specialist, City Manager's Office
City of Springfield, Oregon
225 Fifth Street, Springfield, Oregon, 97477
Office: 541-726-3700 (Oregon Relay 711)

-----Original Message-----

From: Kitty Piercy <Kittypiercy@earthlink.net>
Sent: Thursday, February 26, 2026 11:45 AM
To: Springfield CMOMail <cmomail@springfield-or.gov>
Subject: Letter re council vacancy

** | WARNING: This email originated from outside of your organization. Please do not click on links or open attachments unless you know the content is safe. | **

Mayor VanGordon and City councilors,

I write to recommend a strong candidate for your City Council vacancy. Springfield is thriving, even in these tough economic times. You can be proud of your achievements and the contributions Springfield makes to our region and state.

I am pleased to recommend Callee Ackland for your open seat. She has both the experience and skills to be an asset to your work guiding the City of Springfield.

Callee Ackland has contributed to Springfield through serving on your Planning Commission, and working to increase housing options and opportunities in a time when the need is great. She has been a strong supporter of an important city asset, your public library. And, she has worked on pressing rental issues through the Springfield Eugene Tenants Association.

I have personally worked with Callee most of this year and find her smart, efficient, responsible, helpful, thoughtful and easy to work with. She follows through and others rely on her cooperative skills. These are all qualities that help a City Council function at a high level.

Thanks for all you do and your consideration of Callee Ackland.

Sincerely,
Kitty Piercy

Sent from my iPad

CRAIG Linda

From: Springfield CMOMail
Sent: Thursday, March 5, 2026 8:48 AM
To: *Springfield City Councilors
Subject: FW: Interim City Councilor Recommendation

Good morning,

Please see the email below.

Thank you,



Jennifer Zarazua
Administrative Specialist, City Manager's Office
City of Springfield, Oregon
225 Fifth Street, Springfield, Oregon, 97477
Office: 541-726-3700 (Oregon Relay 711)

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From: WEBBER Michelle (Springfield Councilor) <mwebber@springfield-or.gov>
Sent: Thursday, March 5, 2026 7:53 AM
To: Springfield CMOMail <cmomail@springfield-or.gov>
Subject: Fw: Interim City Councilor Recommendation

Good morning,

Please forward to the Mayor and Council.

Thank you.

Michelle Webber
President, Springfield City Council
225 5th Street
Springfield, OR 97477

T: 541.726.3700
C: 541.554.6166

----- Forwarded message -----

From: Cindy Turell <justmecdt@gmail.com>
Date: Wed, Mar 4, 2026, 5:18 PM
Subject: Interim City Councilor Recommendation
To: Michelle Webber <michellewebber364@gmail.com>
Cc: <lukemcallister5@gmail.com>

Hi Michelle,

It is my understanding getting this to you will ensure that this email gets to the other members handling applications for Interim City Councilor.

Luke McAllister is a talented rotarian and business owner that has a genuine interest in serving the community and wants to participate in Springfield's growth. It has been my experience as a fellow rotarian that Luke will help whenever he can, is honorable and conscientious with any task taken and will aid in the successful conclusion of any project or consideration he is involved in. I believe Luke will give serious and level headed thought to issues before him and make a positive addition to the City Council.

Thank you
Cynthia D. Turell

CRAIG Linda

From: PULIDO Allyson on behalf of Springfield CMOMail
Sent: Friday, March 13, 2026 10:18 AM
To: *Springfield City Councilors
Subject: FW: Recommendation for Luke McAllister for Ward 4 Opening

Mayor and Councilors,

Please see the e-mail below from Kurt Delahooke.

Thank you,



Allyson Pulido
City Recorder, City Manager's Office
City of Springfield, Oregon
225 Fifth Street, Springfield, Oregon, 97477
Office: 541-726-3700 (Oregon Relay 711)

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From: BUCK Andrew <abuck@springfield-or.gov>
Sent: Friday, March 13, 2026 10:15 AM
To: Springfield CMOMail <cmomail@springfield-or.gov>
Subject: Fw: Recommendation for Luke McAllister for Ward 4 Opening

Please pass along to the rest of Council!

Thank you!

Get [Outlook for iOS](#)

From: Kurt Delahooke <ktdelahooke@gmail.com>
Sent: Thursday, March 12, 2026 1:02:11 PM
To: BUCK Andrew <abuck@springfield-or.gov>
Subject: Recommendation for Luke McAllister for Ward 4 Opening

****| WARNING: This email originated from outside of your organization. Please do not click on links or open attachments unless you know the content is safe. |****

Good afternoon,

Luke McAllister has my highest endorsement for the Ward 4 city council position. Over the past several months I've overlapped with Luke in a variety of personal and professional capacities, and I've found him to be incredibly forward thinking, strategic, and supportive of local community efforts including but not

limited to the School Garden Project. He is a highly proactive person, and seeks opportunities to bring out the unique skills and capabilities of people he works with and comes in contact with.

As a Springfield resident, I believe Luke is exactly what we need to continue developing and growing as a community both economically and socially. I have no reservations in fully endorsing Luke.

Sincerely,
Kurt Delahooke
Former United States Marine Corps Captain
Local Resident

CRAIG Linda

From: Springfield CMOMail
Sent: Wednesday, March 25, 2026 9:36 AM
To: *Springfield City Councilors
Subject: FW: Recommendation Letter - Luke McAllister

Mayor and Council,

Please see the letter below.

Thank you,



Jennifer Zarazua
Administrative Specialist, City Manager's Office
City of Springfield, Oregon
225 Fifth Street, Springfield, Oregon, 97477
Office: 541-726-3700 (Oregon Relay 711)

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To learn more please visit [Accessibility - City of Springfield Oregon](#)*

From: WEBBER Michelle (Springfield Councilor) <mwebber@springfield-or.gov>
Sent: Wednesday, March 25, 2026 9:29 AM
To: Springfield CMOMail <cmomail@springfield-or.gov>
Subject: Recommendation Letter - Luke McAllister

Please forward to Mayor and Council

Honorable Mayor and City Councilors,

I recommend **Luke McAllister** for the current vacancy on the Springfield City Council. Having worked closely with Luke through the Springfield Rotary and the Willamalane Park Foundation, I have seen firsthand his tireless work ethic and his deep-seated devotion to our community.

Luke is the rare individual who has professional managerial and finance experience with the "roll-up-your-sleeves" attitude of a small business owner. His background reflects a trajectory of leadership and service that would be an immense asset to the council.

Luke's career began in the service industry, where he rose from a dishwasher to a Regional Manager at Pizza Hut in just eight years. This journey taught him the realities of workforce management and the operational challenges of turning underperforming locations into success stories. Today, as the **Director of Financial Planning** at the Dressler Financial Group/Northwestern Mutual, he brings a sophisticated understanding of long-range planning and fiscal responsibility—skills that are vital for overseeing a city budget.

In 2025, Luke invested his personal assets to open **Valley Sims** in Eugene. As a local business owner, he understands the hurdles of the current economic landscape. He is already using his business as a platform for good, offering flat-rate facility use for nonprofits to maximize their fundraising efforts. His perspective as an employer and entrepreneur will ensure that the Council remains pro-growth and supportive of our local business community.

Luke does not just join organizations; he leads them.

- **Springfield Rotary:** Luke was instrumental in navigating the club through the technical challenges of the post-COVID era. He leads the program committee and helps with the logistics for our weekly meetings. He rarely misses a meeting.
- **Willamalane Park Foundation:** As a board member since 2023, Luke has helped with fundraising and logistics. He has served on the finance and investment committee, the After Dark in the Park committee, and now leads our Golf Committee!

Luke is a person of integrity. Whether he is running the Zoom meeting at Rotary or staying late to clean up after a community event, he approaches every task with humor and humility. He is a "bridge-builder" who works effectively with people of all ages and backgrounds, a quality that is essential for a cohesive and productive city council.

Luke cares deeply about Springfield and our community.

Sincerely,

Ronnel Curry President, Willamalane Park Foundation; Member, Springfield Rotary; Director of Philanthropy, KLCC; and 43-year proud resident of Springfield.

Gratefully,

Ronnel Curry

Director of Philanthropy

Board Administrator of the KLCC Public Radio Foundation

541-463-6005 Office

541-953-0298 Cell

136 West 8th Avenue

Eugene, OR 97401

KLCC.org

Michelle Webber
President, Springfield City Council
225 5th Street
Springfield, OR 97477

T: 541.726.3700
C: 541.554.6166

CRAIG Linda

From: Springfield CMOMail
Sent: Monday, March 9, 2026 1:02 PM
To: *Springfield City Councilors
Subject: FW: Ward 4 Councilor`

Hello,

Please see below.

Thank you,



Jennifer Zarazua
Administrative Specialist, City Manager's Office
City of Springfield, Oregon
225 Fifth Street, Springfield, Oregon, 97477
Office: 541-726-3700 (Oregon Relay 711)

*We are committed to accessibility. Let me know if you need this information in a different format.
To learn more please visit [Accessibility - City of Springfield Oregon](#)*

From: WEBBER Michelle (Springfield Councilor) <mwebber@springfield-or.gov>
Sent: Monday, March 9, 2026 12:56 PM
To: Springfield CMOMail <cmomail@springfield-or.gov>
Subject: Fw: Ward 4 Councilor`

This looks like it went to the full council but please forward to Mayor and Council if needed.

Thank you

Michelle Webber
President, Springfield City Council
225 5th Street
Springfield, OR 97477

T: 541.726.3700
C: 541.554.6166

From: dsanders61@comcast.net <dsanders61@comcast.net>
Sent: Monday, March 9, 2026 10:34 AM
To: WEBBER Michelle (Springfield Councilor) <mwebber@springfield-or.gov>
Subject: Ward 4 Councilor`

****| WARNING: This email originated from outside of your organization. Please do not click on links or open attachments unless you know the content is safe. |****

As residents of Ward 4, we are writing in support of Thomas McAllister's appointment to the Springfield City Council.

We know Mr. McAllister personally through Springfield Rotary and know he would bring a genuine commitment to energetically serve our city.

His desire to give back to our community is evidenced by his and his company's ongoing support for our club's causes and projects.

We feel he would be an excellent addition to the Council as our Ward 4 representative.

David & Mary Jo Sanders
310 33rd Street
Springfield OR 97748

Letter of Support for Luke McAllister – Springfield City Council

To Whom It May Concern,

I am writing to express my strong support for **Luke McAllister** as a candidate for the Springfield City Council.

As a Project Manager with Advance Cabinet Designs, a small business based in Eugene, I have a deep appreciation for the perspective and commitment that local business owners bring to their communities. Small businesses thrive when the communities around them are strong, collaborative, and forward-thinking. From one small business mindset to another, I believe Luke embodies those values.

Luke is not only a local business owner, but he is also someone who actively invests his time and energy into strengthening the community he calls home. His involvement as a member of the Springfield Rotary and as a board member for the Willamalane Park Foundation demonstrates his dedication to service and to improving quality of life for residents across the city. These roles reflect a genuine commitment to building a thriving community for everyone.

Even though I do not live in Springfield myself, I have seen firsthand the type of leadership Luke brings to the table. He approaches community involvement thoughtfully, understands the challenges and opportunities facing local businesses, and values collaboration. I believe he would bring a balanced, practical perspective to the City Council—one that considers the needs of residents, businesses, and the broader community alike.

Springfield would benefit from Luke's leadership, integrity, and commitment to creating a community where people and businesses can continue to grow and succeed. I am confident he would serve the city well.

Sincerely,

Jordan Thompson

Project Manager

Advance Cabinet Designs

Eugene, Oregon



March 6, 2026

Springfield City Council
City of Springfield
Springfield, Oregon

Dear Honorable Members of the Springfield City Council,

I am writing to offer my strong and enthusiastic recommendation for Luke McAllister for appointment to serve the City of Springfield. Luke is an engaged community leader, successful local business owner, and dedicated volunteer whose commitment to Springfield is evident in both his professional work and his ongoing civic involvement.

As the owner of Valley Sims Virtual Golf, Luke has demonstrated entrepreneurial vision and a clear dedication to investing in the local community. His business has become more than a recreational venue—it serves as a gathering place where residents, local organizations, and visitors connect. Luke understands that strong local businesses contribute to the vibrancy and economic health of Springfield, and he consistently looks for ways to support and collaborate with other local enterprises.

Luke's dedication to service extends well beyond his business. As an active member of the Springfield Rotary Club, he contributes his time and energy to projects that support youth, families, and community improvement initiatives. In his role as a board member of the Willamalane Foundation, Luke helps support programs and resources that enhance parks, recreation, and wellness opportunities for residents throughout the community.

He is also an engaged member of the Springfield Area Chamber of Commerce, where he works alongside fellow business leaders to strengthen the local economy and promote collaboration across organizations and industries. Luke brings a thoughtful perspective that bridges the interests of small businesses, nonprofits, and community institutions.

In 2025, Luke was recognized as a recipient of the "20 Under 40" award, an honor that highlights emerging leaders who demonstrate outstanding professional achievement and meaningful community impact. This recognition reflects what many in Springfield already know—Luke is a motivated, principled, and forward-thinking leader who cares deeply about the future of this community.

Just as importantly, Luke approaches leadership with humility, integrity, and a collaborative spirit. He listens carefully, values diverse perspectives, and focuses on practical, constructive solutions. These qualities are essential for effective public service and make him well suited to contribute thoughtfully to the important work of the City Council.

Springfield benefits from leaders who are invested in the community's long-term success, and Luke McAllister embodies that commitment. I am confident he will bring energy, sound judgment, and a genuine dedication to serving the residents of Springfield.

For these reasons, I strongly encourage the Springfield City Council to consider Luke McAllister for appointment. He will be a valuable asset to the city and a thoughtful advocate for the community he proudly serves.

Thank you for your time and consideration.

Sincerely,

Tammy Inglis-Drew
Owner, Aims Mobile Nursing
aims@aimsvascularaccess.com
541-736-6640

March 19, 2026,

I Have only known Luke McAllister a few years. It is said, and it is true, you can only have one first impression. In Luke's case my first, second and on, impressions have all been the same, one of admiration for a person in the performance of his tasks.

I have observed Luke assuming responsibilities and performing them in an admirable way. It is one thing to perform a task in a way that only gets it done, but it is an entirely different scenario to perform that job in a way that one would be proud to put their name on. Luke's name would appear on anything that he has done.

Another attribute that I have seen in him is his willingness to step up to the plate and volunteer to help. Where a lot of people will hang back, I've seen Luke agree to perfume the task that is needed.

I feel confident that in any challenge Luke may take on, he will perform it in a way that brings credit, to not only himself, but to any organization he is associated with.



John G. Alden

MEMORANDUM

City of Springfield

Date: 4/6/2026
To: Nancy Newton, City Manager **COUNCIL**
From: Mary Bridget Smith, City Attorney **BRIEFING**
Subject: Ward 4 Interim Councilor Appointment **MEMORANDUM**

ISSUE: The Springfield City Council must appoint an Interim Councilor for Ward 4 consistent with the Springfield Charter, Council Operating Policies and Procedures, and its adopted process.

COUNCIL GOALS/MANDATE:

Council Goals: Mandate

BACKGROUND: This memo sets out certain aspects of the current Ward 4 vacancy. It addresses the typical obligations for a City Councilor, the interim councilor term and election cycle, interim councilor's qualifications, and the interim councilor voting process including public meeting requirements, voting threshold and voting methods.

COUNCILOR OBLIGATIONS: Serving as a City Councilor is a volunteer position with a significant time commitment. Councilors attend Council meetings most Monday evenings. They also will attend the upcoming Budget Committee Meetings scheduled for May 4-6, 2026, and be assigned to approximately four subcommittees that may meet monthly or quarterly. Also, most of these meetings require reviewing written materials beforehand along with the expected constituent follow up conversations and emails.

INTERIM COUNCILOR TERM: The following sets out the Ward 4 election cycle created by the vacancy.

Normal Election Cycle

- The term for Ward 4 was scheduled to expire **December 31, 2028**.
- Under the normal election cycle:
 - The Ward 4 seat would appear on the **May 2028 primary ballot**, and
 - The next term would begin **January 1, 2029**.

Effect of Early Resignation

Because the resignation occurred early in the term, **Springfield Charter Section 20 requires that the last two years of the Ward 4 term be filled by election.**

- That election must occur at the **next statewide general biennial election (November 2026)**.
- The elected councilor will take office **January 1, 2027**, and serve the remainder of the term through **December 31, 2028**.

Interim appointment

- The Council will appoint an **Interim Councilor** to serve **from the date of appointment until December 31, 2026**.
-

INTERIM COUNCILOR QUALIFICATIONS:

Charter-Required Qualifications

Section 23 of the Springfield Charter establishes the following minimum qualifications for appointment as an Interim Councilor:

- The individual must **be a registered voter**.
- The individual must **reside within the ward where the vacancy exists**.
- The individual may **not be a candidate for more than one elective City office at the same time**.
- The individual must **disclose any adult felony convictions**.
- The individual may **not be a City employee**.

Council Determination of Qualifications

Section 23 of the Springfield Charter further provides that:

- The **City Council makes the final determination** as to whether an applicant meets the required qualifications; and
- The **Council may establish additional qualifications or criteria** for the Interim Councilor position if it determines whether such criteria are appropriate.

INTERIM COUNCILOR APPOINTMENT PROCESS:

Public Meeting Requirements

The interviews, deliberation, and voting must occur at an open public meeting. The Council has agreed to share written communications they receive about appointing an Interim Councilor and they will all be compiled in a council packet.

Voting Threshold

The vote to appoint the Ward 4 Interim Councilor requires four affirmative votes because Section 18 of the Springfield Charter establishes special voting requirements for certain Council actions. Generally, Council decisions may be made by the express concurrence of a majority of the Council members present at a meeting when a quorum is present (Springfield Charter Section 18). However, the Charter requires a vote of a majority of the full Council to fill a Council vacancy and to appoint or remove the City Manager, City Attorney, or Municipal Judge (Springfield Charter Sections 11 and 20).

Incidentally, the Charter also establishes other special voting thresholds. Adoption of an ordinance containing an emergency clause requires a two-thirds vote of the Council (Springfield Charter Section 30). Adoption of an ordinance after mayoral disapproval requires a three-fourths vote of the Council (Springfield Charter Section 31). In addition, a smaller number of Council members may meet to compel the attendance of absent Councilors, and amendments to the Council Operating Policies and Procedures require a two-thirds vote (Springfield Charter Section 13 and Council Operating Policies and Procedures).

It is also important for the Council to determine its process for voting on the vacancy. CAO recommends that the Council formally adopt the voting process before it starts deliberations to ensure fairness, transparency, and consistency.

Voting Process

The following methods are for the Council's consideration.

1. Successive Ballots with Elimination (Recommended)

Process

1. Each Councilor votes for one applicant.
2. Votes are tallied publicly.
3. If no applicant receives four votes, the applicant with the fewest votes is eliminated.
4. Additional votes are taken until one applicant receives a majority.

Advantages

- Ensures the final candidate has majority support.
- Avoids repeated motions and debate.

Considerations

- Not having nominations is different than normal parliamentary procedure.

2. Majority Vote with Successive Motions

Process

1. A Councilor makes a motion to appoint one of the applicants.
2. The motion is seconded and voted on.
3. If the motion receives four votes, the applicant is appointed.
4. If the motion fails, another motion may be made for a different applicant.

Advantages

- Simple and consistent with normal parliamentary procedure.
- No special rules required.

Considerations

- Can become inefficient if multiple motions fail.
- Order of motions can influence outcomes.

3. Two-Stage Voting (Shortlist then Final Vote)

Process

1. Council first votes to narrow the field to two applicants (for example, by selecting the two applicants with the most votes).
2. The Council then conducts a final majority vote between the two remaining candidates.

Advantages

- Ensures the final vote is between the top candidates.
- Simple and easy for the public to follow.

4. Ranked-Choice (Preferential) Voting

Process

1. Councilors rank the applicants in order of preference.
2. First-choice votes are counted.
3. If no applicant receives four votes, the lowest-ranked candidate is eliminated, and those ballots are redistributed to the next ranked choice.
4. The process continues until one applicant receives four votes.

Advantages

- Identifies the candidate with the broadest support.
- Reduces repeated voting rounds.

Considerations

- Requires clear instructions and vote tabulation.

RECOMMENDED ACTION: Provide feedback on revised interview questions and conduct interviews.

AGENDA ITEM SUMMARY

Meeting Date: 04/06/2026
Meeting Type: Work Session
Staff Contact/Dept: Nathan Bell/Finance
Staff Phone No:
Estimated Time: 30 Minutes
Council Goals: Provide Financially Responsible and Innovative Government Services

**S P R I N G F I E L D
C I T Y C O U N C I L**

ITEM TITLE:

Payroll Tax Ordinance: Council Review and Feedback

ACTION REQUESTED:

Council is asked to provide direction on:

- 1) A proposed employer and employee payroll tax rate; and
- 2) Revisions to the proposed Payroll Tax Ordinance and Exhibit A amending the Springfield Municipal Code.

ISSUE STATEMENT:

Springfield's General Fund continues to face a long-term structural imbalance driven by constrained property tax growth and rising service delivery costs. Following extensive community review, the Fiscal Stability Task Force identified a shared payroll tax as a viable near-term strategy to begin to address funding stability for critical City services.

On February 2, 2026, Council reviewed a proposed Payroll Tax Ordinance and Exhibit A and provided initial feedback. At that time, staff noted that additional legal and technical analysis was needed before bringing forward a recommended rate.

This work session returns with a proposed rate and updated financial analysis to support Council deliberation.

DISCUSSION/FINANCIAL IMPACT:

At its February 2, 2026 Work Session, Council reviewed the proposed ordinance framework and directed staff to continue development, including consultation with tax counsel and refinement of key policy and implementation elements.

Staff have since completed additional legal review and financial modeling and are proposing a payroll tax rate of 0.1% (one-tenth of one percent) paid by both employers and employees.

At this rate, the tax is projected to generate approximately \$2.45 million in the program's first year. This aligns with the Task Force's funding target and is intended as an incremental step toward addressing the City's long-term structural imbalance.

The proposed payroll tax is one component of a broader fiscal strategy and does not, on its own, resolve the City's structural deficit. Decisions regarding service levels and potential reductions will continue to be addressed through the City's annual budget process.

This work session will focus on:

- Reviewing the proposed rate and its impact on the General Fund five-year forecast
- Reviewing updates to the Payroll Tax Ordinance and Exhibit A
- Identifying any refinements Council would like staff to incorporate prior to formal adoption

If Council reaches general agreement on a proposed rate and ordinance direction, a public hearing and first reading are scheduled during the Regular Session on April 20, 2026.

Attachments

1. Payroll Tax Ordinance
2. Exhibit A: Municipal Code Amendments
3. Payroll Tax Presentation

CITY OF SPRINGFIELD, OREGON
ORDINANCE NO. _____ (GENERAL)

AN ORDINANCE ADOPTING THE SPRINGFIELD PAYROLL TAX CODE BY ADDING SECTIONS 7.1200 THROUGH 7.1216 TO THE SPRINGFIELD MUNICIPAL CODE, ADOPTING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City's expenditures outpace its revenues due to inflation and long-standing property tax limitations under Oregon law creating a long-term General Fund structural imbalance and near-term budget deficit;

WHEREAS, in the 2024 Budget Message, the City Manager addressed this issue and stated that the City retained the Center for Public Service at Portland State University to research the fiscal stability of the City and make recommendations to address the general fund structural imbalance;

WHEREAS, in June of 2024, the Center for Public Service at Portland State University issued a written report that analyzed the City's budget and financial report and its report recommended that the City consider implementing a payroll tax to ease the pressure on the real property tax which makes up most of the General Fund tax revenue;

WHEREAS, in the fall of 2024, the Mayor and Council analyzed the report, the City's five-year financial forecast, and discussed the Mayor appointing a committee to study the City's services and finances and recommend a strategy for sustainable funding;

WHEREAS, the Fiscal Stability Task Force was then formed and made up of local business leaders, Chamber of Commerce leadership, labor representation and community volunteers who met from January to March 2025;

WHEREAS, the Council considered the Fiscal Stability Task Force recommendations at work session meetings on April 14, May 19, and June 30, 2025;

WHEREAS, one of the Fiscal Stability Task Force recommendations was to implement a shared employee and employer payroll tax with guardrails to protect taxpayers;

WHEREAS, the Council considered a payroll tax in work sessions on September 2 and October 27, 2025, and directed staff to develop a payroll tax program for potential adoption in 2026;

WHEREAS, the City Council also conducted a public hearing about imposing a payroll tax in the City of Springfield on December 8, 2025;

WHEREAS, the City Council evaluated and deliberated on implementing the Payroll Tax Code at work sessions held on February 2, and March 2, 2026, and conducted a second public hearing on March 2, 2026; and

WHEREAS, the City Council determined that retaining the same tax rate for three years, conducting a comprehensive review of the payroll three years after implementation, accounting for in a separate fund and annual reporting will serve as guardrails on the Springfield Payroll Tax intended to create public trust through consistency and transparency.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

Section 1. Chapter 7 of the Springfield Municipal Code is amended to add sections 7.1200 through 7.1216 (Springfield Payroll Tax Code) as set forth in Exhibit A, attached hereto and incorporated by this reference.

Section 2. Payroll tax revenues shall be budgeted and accounted for in a separate fund that is easily identifiable by members of the public.

Section 3. The Springfield Payroll Tax Code will require employers to file a tax report annually; the tax rate for employers and employees shall remain the same rate for the first three years of collection.

Section 4. In the fiscal year beginning July 1, 2030, staff shall conduct a comprehensive review of the Springfield Payroll Tax to determine the impact of the payroll tax on the general fund structural imbalance and efficacy of the payroll tax program. Staff shall prepare and deliver a written report of said review to the City Manager who shall make the report public.

Section 5. The City Manager shall by administrative rule set the first date on which the Springfield Payroll Tax will be owed, which will not be sooner than January 1, 2027.

Section 6. The City Attorney is hereby authorized to edit the Code to correct or change reference errors as provided in Section 1.145 of the Springfield Municipal Code.

Section 7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

Section 8. This Ordinance shall take effect 30 days after its adoption by the Council and approval by the Mayor.

ADOPTED by the Common Council of the City of Springfield this _____ day of _____, 2026, by a vote of _____ for and _____ against.

APPROVED by the Mayor of the City of Springfield this _____ day of _____, 2026.

Mayor

ATTEST:

City Recorder


REVIEWED & APPROVED
AS TO FORM

DATE: April 1, 2026
OFFICE OF CITY ATTORNEY

EXHIBIT A

Chapter 7 Business Article XXXII PAYROLL TAX

7.1200 Purpose.

Sections 7.1200 to 7.1214 shall be known as the "Springfield Payroll Tax Code." The purpose of the Springfield Payroll Tax Code is to establish a dedicated tax on wages and net income from self-employment to generate revenue to pay for city services and programs and set out the administration of the tax.

7.1202 Definitions.

Unless context clearly requires otherwise, the terms used in this code have the meanings set forth in this section and section 1.105.

Employer. Any of the following:

- (a) A person who is in such a relation to another person that the person may control the work of that other person and direct the manner in which it is to be done;
- (b) An officer or employee of a corporation, or a member or employee of a partnership, who as such officer, employee, or member is under a duty to perform the acts required of employers by ORS 316.167, 316.182, 316.197, 316.202, 316.207, 316.214 and 316.220; and
- (c) The State of Oregon or any political subdivision of the state.

Employee. An individual who renders personal services to an employer if the employer either pays or agrees to pay for personal services or permits the individual to perform personal services other than as a volunteer serving without compensation

Independent Contractor. An independent contractor as defined in ORS 670.600.

Net Earnings from Self-Employment. Net income of an independent contractor computed on such person's method of tax accounting that arises from the performance of personal services, but which cannot be classified as wages because an employer-employee relationship does not exist between the payer and the payee. This category includes, without limitation, director's fees, a partner's self-employment income from services--whether or not distributed--from the services trade or business carried on by the partnership, guaranteed payments to a partner, and payments to a retired partner to the extent that such amounts are not excluded from gross income by 26 U.S.C. § 1402(a)(10). In computing net earnings from self-employment, the following deductions are not allowed: deduction for an independent contractor's health insurance costs; deduction for net operating losses carried to the applicable year; one-half of total contributions to qualified retirement plans; and nonbusiness deductions.

Partnership. Any entity treated as a partnership for federal income tax purposes.

EXHIBIT A

Person. An individual, partnership, limited liability company corporation or other entity engaged in a trade or business.

Tax Administrator. The city manager, the finance director of the City of Springfield or their designee, or any person or entity with whom the city contracts to perform the administration, collection, and enforcement of the payroll tax established in section 7.1204.

Wages. All remuneration for services performed by an employee for any employer, including the cash value of all remuneration (including benefits) paid in any medium other than cash, unless excluded from the definition of wages by ordinance or rule. Wages include employee deferrals of salary or wages pursuant to retirement plans such as those described in 26 U.S.C. §§ 401(k), 403(b), 408(k)(6), 457, 501(c)(18)(D) and 408(p). Wages do not include remuneration paid:

- (a) For domestic service in a private home or local college club, including a local chapter of a fraternity or sorority if the total amount paid to such employee is less than \$1,000 a year;
- (b) For services to a seasonal agricultural worker if the amount paid to such employee is less than \$300 per year;
- (c) In the form of cash payments made to employees for casual labor not in the course of the employer's trade or business in an amount less than \$50 per year, and de minimis non-cash payments for casual labor not in the ordinary course of the employer's trade or business;
- (d) For services for which the employee would qualify for an exemption under 26 U.S.C. § 911, if it is reasonable for the employer to believe that the employee would qualify for such exemption;
- (e) To nonresident alien individuals, as defined in 26 USC § 7701(b)(1)(B) if it is reasonable for the employer to believe that the remuneration would be exempt from US taxation due to treaty benefits;
- (f) To ordained ministers for religious services or the rental value of parsonages;
- (g) In the form of employer contributions to, or distributions from, retirement plans qualified under 26 U.S. C. §§ 401, 403(b), 408, 457, 501(c)(18)(D) and 408(p), other qualified plans;
- (h) In the form of benefits provided under a qualifying plan under 26 U.S.C. § 125 to the extent that the employee does not choose a cash option;
- (i) To certain volunteer firefighters and emergency medical personnel to the extent excluded by 26 U.S.C. §139B;

EXHIBIT A

- (j) In the form of qualifying fringe benefits, to the extent excluded from gross income, under 26 USC §§ 79(a) (group-term life insurance), 127 and 139K (education benefits), 128 (Trump accounts), 129 (dependent care benefits), 134(b)(4 & (5))(certain qualified military benefits), 74(c)(employee achievement awards), 108(f)(4)(certain loan repayments), 132 (fringe benefits), 117 (qualified scholarships); 105, 106 and related sections for health care premiums, benefits under medical self-insured plans, employer contributions to health savings accounts and other health benefits, and 137 (qualified adoption expenses);
- (k) In the form of employer-provided disaster relief payments under 26 U.S.C. § 139 to the extent excluded from gross income;
- (l) To any person who is exempt from income tax withholding or garnishment, attachment or execution under the United States Code;
- (m) In the form of reimbursements of employee business expenses under an employer's accountable plan; and
- (n) Amounts excluded from gross income under 26 U.S.C. § 119 as meals or lodging furnished for the convenience of the employer.

7.1204 Tax Established.

- (1) A tax is hereby imposed on every employer except the federal government, the State of Oregon or any political subdivision of the state, which conducts business within the city at a physical location a rate of one-tenth of one percent of wages paid by the employer to employees and net income from self-employment of the employer.
- (2) A tax is hereby imposed on every employee who performs services at a business location within the city of an employer at a rate of one-tenth of one percent of the employee's wages.
- (3) A tax is hereby imposed on each independent contractor that performs services at a physical location within the city at the rate of one-tenth of one percent of the net earnings from self-employment of that independent contractor,
- (4) If an employer or independent contractor located in the city also has one or more business locations outside the city, no tax is owed by the employer, the employee or the independent contractor or those services attributable to the employer's business location(s) outside the city.
- (5) Every employer at the time of the payment of wages shall deduct and withhold from the total amount of the wages paid to employees an amount equal to total amount of wages multiplied by the rate of tax imposed under subsection (1) and (2) of this section.

EXHIBIT A

- (6) The tax imposed under sections 7.1204(1) and (2) shall remain at the same rate of one-tenth of one percent of wages for employers and employees, respectively, for the period of three years beginning on the first date on which employers are liable for the tax.

7.1206 **Payment and Remittance.**

The employer shall pay the tax imposed under section 7.1204(1) and remit the tax imposed under section 7.1204(2), to the City of Springfield quarterly, or less frequently than quarterly if directed by the administrative rules and procedures governing the administration of this Springfield Payroll Tax Code. Independent contractors shall remit the tax imposed under section 7.1204(3) as directed by the administrative rules and procedures governing the administration of this Springfield Payroll Tax Code.

7.1208 **Penalties and Interest.**

The city manager shall adopt administrative rules pursuant to section 7.1212 to specify the amount of penalties and interest that an employer must pay if the employer fails to timely pay or remit any tax imposed by the code. The amount of penalties and interest established by the administrative rule shall be consistent with comparable provisions of state law. The city manager shall adopt rules relating to personal liability for taxes not withheld and remitted in accordance with the requirements of the Springfield Payroll Tax.

7.1210 **Administration and Rulemaking.**

The city manager shall administer, implement, and enforce the provisions of the Springfield Payroll Tax Code, have the authority to render written and oral interpretations; conduct audits; adopt administrative rules and procedures and interpret the provisions of the Payroll Tax Code; and develop forms, guides, and policies governing the administration, enforcement, and collection of the Payroll Tax Code. Any powers granted to or duties imposed upon the city manager may be delegated by the city manager to a duly authorized designee.

7.1212 **Administrative Rulemaking Process.**

- (1) Prior to the adoption, amendment, or repeal of any rule implementing sections 7.1204(1) to 7.1204(4) of this code, the city manager shall provide notice of the proposed rule:
- (a) By making copies of the proposed rules available to any person upon request;
 - (b) By publishing the notice of the proposed rulemaking on its website and in a newspaper of general circulation; and
 - (c) By any other means that will provide a reasonable opportunity for interested persons to be notified of the city's intention to adopt, amend, or repeal a rule.
- (2) The notice required by subsection (1) of this section must include an objective, simple, and understandable statement summarizing the subject matter and purpose of the proposed rulemaking in sufficient detail to inform a person that the person's interests may be

EXHIBIT A

affected, and the time, place, and manner in which interested persons may present their views on the proposed rulemaking.

- (3) The city shall give interested persons reasonable opportunity to submit data or views, of not less than 15 days following the publication of notice under subsection (1).
- (4) All final actions adopting, amending, or repealing any rule shall be in writing signed by the city manager and shall include a statement of findings and reasoning in support of the rules being adopted, amended, or repealed.

7.1214 **Appeal.**

Any persons aggrieved by any decision under this code may appeal the decision in the manner provided by administrative rules and procedures adopted pursuant to sections 7.1208 and 7.1212. The appeal shall be heard and determined as provided in said rules. Any appeal fee shall be set by resolution of the council.

7.1216 **Annual Reporting.**

The City Manager shall provide an annual report to the City Council about the implementation, collection and use of the Springfield Payroll Tax Code and its revenue. The annual report will be made publicly available.



City of Springfield

Payroll Tax Ordinance: Council Work Session

Nathan Bell, Finance Director | April 6, 2026





Task Force Recommendation

The Task Force recommended a shared employer and employee payroll tax to generate approximately \$2.3 million annually to support Springfield's General Fund.

Recommendations:

1. Evenly shared between employers and employees
2. Simple to understand and administer
3. No tiered rates except for legally required exclusions
4. Guardrails to ensure transparency and accountability





Previous Council Discussions



- **September 2, 2025** Work Session: Council reviewed payroll tax structure.
- **October 27, 2025** Work Session: Council reviewed a preliminary payroll tax model and five-year forecast impacts.
- **December 8, 2025** Regular Session: Council adopted a resolution directing staff to develop a payroll tax ordinance for Council review.
- **February 2, 2026** Work Session: Council reviewed drafts of a payroll tax ordinance, amendments to the City's Municipal Code, and the administrative rules framework.





Purpose of Tonight's Work Session

Staff will review:

- 1) Proposed Payroll Tax Ordinance with a recommended employer/employee tax rate
- 2) The five-year General Fund Forecast





Recommended Payroll Tax Rate

- 0.1% (one-tenth of one percent) tax paid by employee
- 0.1% (one-tenth of one percent) tax paid by employer
- Generates approximately \$2.45 million in first year (cy2027)
- Applied to Box 1 wages on W2 with Box 12 deferred compensation added back
- Excludes healthcare premiums and FSA Medical and Dependent Care





General Fund Five Year Forecast

	PROPOSED FY27	FCST FY28	FCST FY29	FCST FY30	FCST FY31
Total Operating Revenue	\$ 49,867,726	\$ 51,208,781	\$ 52,597,502	\$ 54,035,550	\$ 55,524,650
Operating Expenditures					
Personal Services	39,914,403	42,491,460	43,974,946	45,528,491	47,030,577
Material & Services	9,753,842	10,046,457	10,347,851	10,658,287	10,978,035
Capital Outlay	89,138	89,138	89,138	89,138	89,138
Total Operating Expenditures	49,757,383	52,627,055	54,411,935	56,275,916	58,097,750
Fiscal Transactions					
Transfer to Street Fund	559,290	576,069	593,351	611,151	629,486
Transfer to Ambulance Fund	350,000	450,000	550,000	800,000	1,700,000
Transfer to Special Revenue Fund	5,000	-	-	-	-
Total Fiscal Transactions	914,290	1,026,069	1,143,351	1,411,151	2,329,486
TOTAL Expenditures	50,671,673	53,653,124	55,555,285	57,687,067	60,427,236
Current Operating Revenue over Expenditures	(803,947)	(2,444,343)	(2,957,784)	(3,651,517)	(4,902,586)
Payroll Tax	1,230,000	2,620,000	2,840,000	3,080,000	3,460,000
Current Operating Revenue over Expenditures	426,053	175,657	(117,784)	(571,517)	(1,442,586)
Beginning Cash	13,432,359	13,858,412	14,034,070	13,916,286	13,344,769
Ending Cash	\$ 13,858,412	\$ 14,034,070	\$ 13,916,286	\$ 13,344,769	\$ 11,902,183
Ending Cash as a Percent of Operating Expenditures	28%	27%	26%	24%	20%

Does not Include: 1) Deferred maintenance on City facilities; 2) Financial impact of new Fire Governance structure





Proposed Payroll Tax: Guardrails

Built-in Guardrails & Accountability

- Rate established by Council-adopted Ordinance
- No rate increases or structural changes for 3 years
- Required annual reporting to Council and public
- Revenues budgeted and accounted for in a separate Fund
- Formal program review after Year 3





Next Steps



- **April 20, 2026** Regular Session: Public hearing and first reading.
- **May 18, 2026** Regular Session: Second and final reading.



Thank you!



AGENDA ITEM SUMMARY

Meeting Date:

04/06/2026

**S P R I N G F I E L D
C I T Y C O U N C I L**

SUBJECT:

Thurston High School State Champion Boys Wrestling Team and Boys Swim Team

[Mayor VanGordon]

(10 mins)

Attachments

Thurston High School State Champion Boys Wrestling Team and Boys Swim Team

Thurston High School State Champion Boys Wrestling Team and Boys Swim Team

AGENDA ITEM SUMMARY

Meeting Date:

04/06/2026

**S P R I N G F I E L D
C I T Y C O U N C I L**

SUBJECT:

Child Abuse Prevention Month Proclamation

[Mayor VanGordon]

(5 mins)

Attachments

Proclamation

Child Abuse Prevention Month Proclamation

April 1- 30, 2026

WHEREAS, children are our community’s most valuable and vulnerable members, and their safety, well-being, and ability to thrive are fundamental to the health and future of our city; and

WHEREAS, child abuse and neglect are serious public health issues that can have lifelong impacts on a child’s physical, emotional, and mental well-being, as well as lasting effects on families and communities; and

WHEREAS, child abuse includes physical abuse, sexual abuse, neglect, trafficking, and internet crimes against children; and

WHEREAS, Kids FIRST, Lane County’s Child Advocacy Center, which provides intervention and advocacy for children who are victims of abuse, saw approximately 800 cases of child abuse from July 2024 to June 2025; and

WHEREAS, preventing child abuse requires a collective commitment to strengthening and caring for children and ensuring that caregivers have access to resources, education, and support; and

WHEREAS, communities that work together to prioritize safe, stable, and nurturing relationships help children grow into healthy, resilient adults and contribute to a stronger, more compassionate society; and

WHEREAS, April is recognized nationally as Child Abuse Prevention Month, a time to raise awareness, encourage community engagement, and reaffirm our shared responsibility to protect children and support families;

NOW, THEREFORE, be it resolved that I, Sean VanGordon, Mayor of Springfield do hereby proclaim April 2026 to be

CHILD ABUSE PREVENTION MONTH

and encourage all residents, organizations, businesses, and leaders to join in efforts that promote the safety, well-being, and healthy development of all children.



A handwritten signature in black ink, appearing to read "Sean VanGordon", written over a horizontal line.

Sean VanGordon, Mayor

AGENDA ITEM SUMMARY

Meeting Date:

04/06/2026

**S P R I N G F I E L D
C I T Y C O U N C I L**

SUBJECT:

Fair Housing Month Proclamation

[Mayor VanGordon]

(5 mins)

Attachments

Fair Housing Month Proclamation

Fair Housing Month Proclamation April 1-30, 2026

WHEREAS, April 2026 marks the 58th Anniversary of the signing of the Federal Fair Housing Act under the Civil Rights Act of 1968; and

WHEREAS, the Fair Housing Act prohibits discrimination in the sale, rental and financing of housing; and

WHEREAS, fundamentally, fair housing means that every person has the right to live where they choose, free from housing discrimination and hostility; and

WHEREAS, in Oregon this means that each one of us, regardless of race, color, religion, national origin, sex, familial status, disability, source of income, domestic violence survivor status, marital status, sexual orientation, and gender identity has access to neighborhoods of opportunity, where our children can attend quality schools, our environment allows us to be healthy, and economic opportunities are provided; and

WHEREAS, the City of Springfield is committed to equal opportunity and affirmatively furthers fair housing.

NOW, THEREFORE, be it resolved that I, Sean VanGordon, Mayor of Springfield do hereby proclaim April 2026 to be

FAIR HOUSING MONTH

And encourage all Springfield residents to learn more about their rights and responsibilities under the Fair Housing Act and reaffirm their commitment to creating equal opportunity in our community.



A handwritten signature in black ink, appearing to read "Sean VanGordon".

Sean VanGordon, Mayor

AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Jeremy Sherer/Community Development
	Staff Phone No:	
	Estimated Time:	Consent Calendar
S P R I N G F I E L D C I T Y C O U N C I L	Council Goals:	Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE:

ODOT Offer for a Temporary Easement

ACTION REQUESTED:

Accept/Not Accept the following motion: TO ACCEPT AN OFFER FROM OREGON DEPARTMENT OF TRANSPORTATION, REGION 2 FOR A 3 YEAR, TEMPORARY EASEMENT ON PROPERTY OWNED BY CITY OF SPRINGFIELD, LOCATED AT 590 MAIN STREET, SPRINGFIELD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE TEMPORARY EASEMENT

ISSUE STATEMENT:

The Oregon Department of Transportation (ODOT) requires a temporary construction easement on land owned by the City of Springfield (the "City") located at 590 Main Street, Springfield, which is the Springfield Museum building. This is part of ODOT's effort to upgrade 27,000 curb ramps across the State of Oregon, identified as the Astoria--Cottage Grove Curb Ramps Project (File No. 10070-455V). ODOT has offered the City \$750 for one temporary construction easement. (See ATT1 1 - ODOT Offer; ATT 2 - Surveyor's Report)

DISCUSSION/FINANCIAL IMPACT:

The 10 SF Temporary Construction Easement is a limited, non-exclusive encumbrance on the CITY property, granting ODOT priority construction rights in the designated area shown on as an exhibit attached to the easement document. It is situated at the northwest corner of 6th and Main Streets and contains a portion of sidewalk and includes portions of the exterior wall.

The temporary easement is to provide a workspace for setting forms, pouring, and finishing concrete to match existing grade. The duration of the temporary easement is limited to three years or until project completion, whichever occurs first. ODOT has offered \$750 as total compensation for the temporary easement.

The City retains the use of the property, provided that such use does not interfere with ODOT's rights. No permanent improvements will be placed on City property, and ODOT is obligated to restore or replace any improvements that are disturbed within the temporary easement areas. The terms in the easement include a "Non-discrimination" covenant, which is enforceable against ODOT

RECOMMENDATION:

The consideration of \$750 offered by ODOT is reasonable. The legal documents appear to conform to standard ODOT practices and comply with the statute of frauds, except the document is not planned to be recorded with Lane County Deeds & Records.

The City Manager recommends approval to accept ODOT's offer of \$750 for a temporary easement and authorize the City Surveyor to execute the documents.

ALTERNATIVES

- Accept offer and donate the easement
- Reject the offer
- Reject the Offer and counter for more compensation

Attachments

1. ODOT Offer
2. Surveyors Report

January 6, 2026

City of Springfield, a municipal
corporation
225 5th St
Springfield, Oregon 97477

File No.:	10070-455V
Grantor:	City of Springfield, a municipal corporation
Section:	Astoria-Cottage Grove curb ramps
Highway:	Var - VARIOUS HIGHWAYS
County:	Lane
FAP No.:	SA00(834)e.d.7/31/29

The Oregon Department of Transportation (ODOT) plans to proceed with the Astoria-Cottage Grove Curb Ramps project. This project will improve portions of curb ramps/sidewalk in your neighborhood to comply with Federal and State regulations. For this project, we need to enter onto your property temporarily in order to construct/reconstruct curb ramps/sidewalk. ODOT would like to offer you \$750 for the temporary right to enter onto your property behind the current curb ramp/sidewalk as shown in the attached sketch map.

The current curb ramp/sidewalk is on public property. Allowing this entry behind the current curb ramp/sidewalk will give the construction workers additional room to set concrete forms, pour and finish the concrete. No concrete or permanent improvements will be placed on your property, nor is this work expected to cause any property damage. ODOT and/or its contractor will either preserve and protect or replace in/like/kind any landscaping or other improvements affected within the area of use.

The enclosed Temporary Easement document covers the terms of our proposed agreement. Please read the document carefully and if acceptable, sign where indicated. This document needs to be signed in front of a notary. Please complete and sign the attached W-9. After returning both the signed and notarized document and W-9 in the enclosed self-addressed stamped envelope, you will receive payment.

Please be aware that this process is optional, other processes include a more formal approach. Please contact me if you would like to explore other options.

You do have the right to waive compensation. If you choose to do so, please contact me and I will see that you receive the necessary donation forms and instructions.

NOTICE TO VACATE:

Written notice will not be required. Possession will be upon payment.

The State will not require you to vacate the property being acquired earlier than 90 days following this letter or within 30 days after payment (less deposits) whichever is later. You will be given the specific date to vacate the area acquired, when payment is made to you.

If you have any questions or concerns, need additional clarification, or notary assistance, please contact me at (971) 433-9133 or you can contact our office toll free at (888) 769-7342. I am also prepared to meet with you at your convenience and will be available to assist you.

Thank you for your time and timely attention to this matter. I look forward to working with you to complete this process.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Hawkins', written in a cursive style.

John Hawkins
Right of Way Agent 1

Enclosures

January 06, 2026

Benefit Determination For:

City of Springfield, a municipal corporation

File No.:	10070-455V
Grantor:	City of Springfield, a municipal corporation
Section:	Astoria-Cottage Grove curb ramps
Highway:	Var - VARIOUS HIGHWAYS
County:	Lane
FAP No.:	SA00(834)e.d.7/31/29

Federal and State laws provide relocation benefits for displaced businesses, farms, and non-profit organizations. You may be eligible for the following assistance. **Please read the booklet, *Your Rights and Benefits as a Displaced Person*, for additional information concerning this assistance.**

- RELOCATION ADVISORY ASSISTANCE:** To provide you with current information regarding availability of comparable properties, and to provide information on Federal and State assistance programs, etc.
- SEARCH EXPENSES** in locating a new site, not to exceed \$2,500. Expenses may include transportation expenses, meals and lodging away from home, time spent searching based on reasonable salary and earnings, fees paid to a real estate agent or broker to locate a replacement site, exclusive of any fees or commissions related to the purchase of the replacement site.
- ACTUAL DIRECT LOSSES TO TANGIBLE PERSONAL PROPERTY:** This benefit is intended to compensate for personal property that cannot be moved. The payment is based on the actual value of the items not moved or the estimated cost to move the item(s), whichever is less.
- MOVING COST - BASED ON ESTIMATES:** A payment to you for moving your personal property 50 miles (80 kilometers) or less. This amount is based on the lower of two estimates prepared by qualified estimators. **We must be notified of when you plan to move.**
- COMMERCIAL MOVE COST:** A payment based on the actual and reasonable documented cost of moving your personal property 50 miles (80 kilometers) or less by a certified moving company. **We must be notified of when you plan to move.**
- REESTABLISHMENT EXPENSES:** In addition to the payments for actual, reasonable, and related moving expenses, you may be eligible to receive a payment not to exceed \$25,000 for expenses incurred in reestablishing your business, farm, or non-profit organization at a replacement site.
- FIXED PAYMENT:** If you apply and are found eligible, no other relocation benefits will be paid. If eligible, a payment of not less than \$1,000 nor more than \$40,000 will be made. This payment is based on the average annual net earnings of your operations, during the two taxable years prior to displacement.
- YOU ARE NOT ELIGIBLE FOR THE RELOCATION BENEFITS LISTED ABOVE:** A review of this acquisition indicates that you will not be displaced by this project.
- RELOCATION APPEAL:** If you have been denied eligibility for relocation benefits, or if you do not agree with the amount of a relocation payment, you have the right of appeal, and you may file a written request for an appeal of your relocation benefits within 60 days of this notification.

TEMPORARY EASEMENT

CITY OF SPRINGFIELD, a municipal corporation, Grantor, for the true and actual consideration of \$750.00, does grant to the STATE OF OREGON, by and through its DEPARTMENT OF TRANSPORTATION, Grantee, its successors and assigns, a temporary easement for a work area for construction purposes, over and across the property depicted on Exhibit "A" Drawing dated September, 2025, attached hereto and by this reference made a part hereof.

IT IS UNDERSTOOD that the temporary easement rights herein granted shall terminate three (3) years from the date hereof or upon completion of the State of Oregon Department of Transportation's construction project, whichever is sooner.

IT IS ALSO UNDERSTOOD that the temporary easement herein granted does not convey any right or interest in the above-described property, except as stated herein, nor prevent Grantor from the use of said property; provided, however that such use does not interfere with the rights herein granted.

Non-Discrimination.

1. The Grantee, for themselves, their heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree, as a covenant running with the land, that:
 - a. No person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Property,
 - b. That in the construction of any improvements on, over, or under the Property, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination,
 - c. That the Grantee will use, maintain, and operate the Property in compliance with all other requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, 42 USC 2000d *et seq.*, 49 CFR Part 21, and 28 CFR 50.3, as amended.
2. In the event of breach of any of the above non-discrimination covenants, Grantor will have the right to terminate the easement upon written notice.

Grantor covenants to and with Grantee, its successors and assigns, that Grantor is the owner of said property, and will warrant the easement rights herein granted from all lawful claims whatsoever.

Grantor agrees that the consideration recited herein is just compensation for the property or property rights conveyed, including any and all reduction in value to Grantor's remaining property, if any, which may result from the acquisition or use of said property or property rights. However, the consideration does not include damages resulting from any use or activity by Grantee beyond or outside of those uses expressed herein, if any, or damages arising from any negligence.

In construing this document, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this document shall apply equally to corporations and to individuals.

Dated this ____ day of _____, 20____.

APPROVED AS TO FORM:

CITY OF SPRINGFIELD, a municipal corporation

By: _____

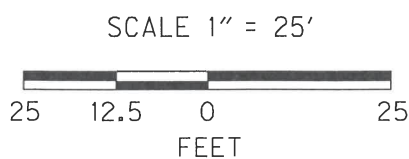
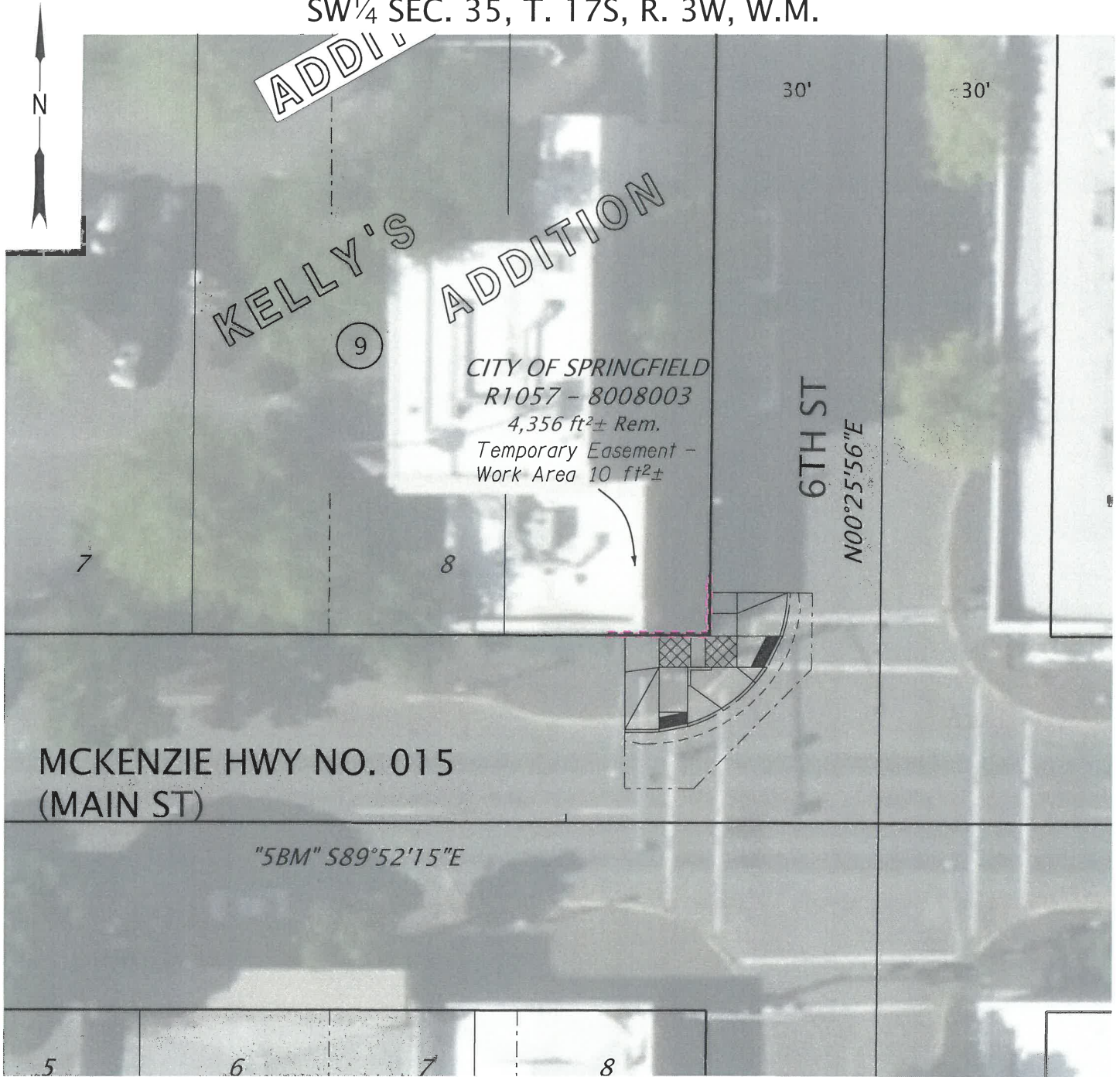
By: _____
Authorized Signer

STATE OF OREGON, County of _____

Dated _____ 20____. Personally appeared _____ who, being sworn, stated that he/she is the _____ of the City of Springfield, and that this instrument was voluntarily signed on behalf of said municipal corporation by authority of its Ordinance No. _____, passed by the Council of said City on the _____ day of _____, 20____.

Notary Public for the State of Oregon
My Commission expires _____

SW¹/₄ SEC. 35, T. 17S, R. 3W, W.M.



ACTIVE DRAWING
THIS DRAWING SHOWS THE PROPOSED R/W NEEDED TO BE ACQUIRED TO SUPPORT THE PROJECT DESIGN
SUBJECT TO CHANGE

OREGON DEPARTMENT OF TRANSPORTATION  EXHIBIT A	SECTION	ASTORIA-COTTAGE GROVE CURB RAMPS	PURPOSE	ADA RAMPS
	HIGHWAY	MCKENZIE HIGHWAY	SCALE	1" = 25'
	COUNTY	LANE COUNTY	FILE	10070455V
	DATE	SEPTEMBER, 2025	SEE DRAWING RW10070M	

CITY SURVEYOR'S REPORT

Jeremy A. Sherer, City Surveyor
Springfield, OREGON

February 23, 2026

IN THE MATTER OF ACCEPTING AN OFFER FROM OREGON DEPARTMENT OF TRANSPORTATION, REGION 2 FOR A 3 YEAR, TEMPORARY EASEMENT ON PROPERTY OWNED BY CITY OF SPRINGFIELD, LOCATED AT 590 MAIN STREET, SPRINGFIELD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE TEMPORARY EASEMENT

BACKGROUND

The Oregon Department of Transportation (ODOT) requires a temporary construction easement on land owned by the City of Springfield (the "City") located at 590 Main Street, Springfield, which the Springfield Museum building. This is part of ODOT's effort to upgrade 27,000 curb ramps across the State of Oregon, identified as the Astoria-Cottage Grove Curb Ramps Project (File No. 10070-455V). ODOT has offered the City \$750 for one temporary construction easements.

FINDINGS

Easement Type

The 10 SF Temporary Construction Easement is a limited, non-exclusive encumbrance on City property, granting ODOT priority construction rights in the designated area shown on as an exhibit attached to the easement document.

Site Location and Area

The parcel is situated at the northwest corner of 6th and Main Streets. It is 10 Sf and contains a portion of sidewalk and includes portions of the exterior wall.

East side look north along 6th Street



South side looking east along Main St



ANALYSIS

Purpose and Duration The temporary easement is to provide a workspace for setting forms, pouring, and finishing concrete to match existing grade. The duration of the temporary easement is limited to three years or until project completion, whichever occurs first.

Consideration / Just Compensation ODOT has offered \$750 as total compensation for the temporary easement.

Property Acquisition: The temporary easement is for construction, and the City retains use of the property, so long as it does not interfere with ODOT's activities during construction.

Restoration: ODOT will protect the building (exterior walls) during construction.

Analysis: The City retains the use of the property, provided that such use does not interfere with ODOT's rights. No permanent improvements will be placed on City property, and ODOT is obligated to restore or replace any improvements that are disturbed within the temporary easement area. The terms in the easement include a "Non-discrimination" covenant, which is enforceable against ODOT.

CITY GOALS

Goal 2: *Encourage Economic Development and Revitalization through Community Partnerships*

Goal 5: *Maintain and Improve Infrastructure and Facilities*

FINANCIAL The \$750 offer price for the one temporary easement is reasonable and will offset the cost of staff time.

CONCLUSION After reviewing the offer and the easement documents, I conclude that the amount of just compensation offered by ODOT is reasonable. The physical and legal conflicts are minor or addressed in the plans. The legal documents appear to conform to standard ODOT practices and comply with the statute of fraud.

RECOMMENDATION

- Accept the offer and execute the temporary easement

ALTERNATIVES

- Accept offer and donate the easement
- Reject the Offer
- Reject the Offer and counter for more compensation

AGENDA ITEM SUMMARY S P R I N G F I E L D C I T Y C O U N C I L	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Casilda Gonzales Figueroa/Community Development
	Staff Phone No:	541-744-3381
	Estimated Time:	Consent Calendar
	Council Goals:	Maintain and Improve Infrastructure and Facilities

ITEM TITLE:
Acceptance of Project P31070, Cherry Spring Apartments

ACTION REQUESTED:
Adopt or reject the following resolution:
A Resolution Accepting Public Improvement for Cherry Spring Apartments, P31070

ISSUE STATEMENT:
The work on this project has been completed by Timber Construction and their Contractor, Delta Construction. City Staff, and the developer's consulting engineer, have completed the final inspection, paperwork, and approval. The project is now ready for formal City Council acceptance.

DISCUSSION/FINANCIAL IMPACT:
The Cherry Springs 48th St project consists of repaving an 800-foot length of 48th St with a 10' wide pedestrian path along one side and an extension of the full street section of B St to connect to 48th St through the Cherry Springs Apartment Complex.

All construction work has been paid for by the developer, Timberview Construction, and constructed by Delta Construction, LLC. All work under the permit project has been completed and inspected by the City Engineer or designee and found satisfactory. This project has no final construction cost, as it was privately engineered, built, and financed. There is no financial impact to the City other than typical future maintenance responsibilities for public infrastructure.

Attachments

- P31070 - Resolution
- P31070 - Vicinity Map

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

ACCEPTANCE

WHEREAS, work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P31070, Cherry Springs Apartments;

WHEREAS, said work was found to be in conformance with the terms of the Public Improvement Permit and plans submitted by the Engineer of Record and approved by the City Engineer; and

WHEREAS, it is the recommendation of the City Engineer that this Public Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvement from the Developer involved.

Section 2: This Resolution will take effect upon adoption by the Council and approval by the Mayor.

ADOPTED by the Common Council of the City of Springfield this 6th day of April 2026, by a vote of _____ for and _____ against.

ATTEST:

City Recorder

**REVIEWED & APPROVED
AS TO FORM**

Kristina Kraatz _____

DATE: **Feb. 9, 2021**

SPRINGFIELD CITY ATTORNEY'S OFFICE

Cherry Springs Apartment - P31070

Vicinity Map



AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Casilda Gonzales Figueroa/Community Development
	Staff Phone No:	541-744-3381
S P R I N G F I E L D	Estimated Time:	Consent Calendar
C I T Y C O U N C I L	Council Goals:	Maintain and Improve Infrastructure and Facilities

ITEM TITLE:

Acceptance of Project P31091, Woodland Ridge Phase 5

ACTION REQUESTED:

Adopt or reject the following resolution:

A Resolution Accepting Public Improvement for Woodland Ridge Phase 5, P31091

ISSUE STATEMENT:

The work on this project has been completed by Hayden Homes and their Contractor, Kipco Construction. City Staff and the developer's consulting engineer, A & O, have completed the final inspection, paperwork, and approval. The project is now ready for formal City Council acceptance.

DISCUSSION/FINANCIAL IMPACT:

The Woodland Ridge Phase 5 project is for the construction of a phase of the Woodland Ridge Subdivision and consists of full section streets, sewer, stormwater, and all other utilities needed for a low-density residential subdivision.

All construction work has been paid for by the developer, Hayden Homes, and constructed by Kipco Construction. All work under the permit project has been completed and inspected by the City Engineer or designee and is found satisfactory. This project has no final construction cost, as it was privately engineered, built, and financed. There is no financial impact on the City other than typical future maintenance responsibilities for public infrastructure.

Attachments

1. P31091 - Resolution
2. P31091 - Vicinity Map

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

ACCEPTANCE

WHEREAS, work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P31091, Woodland Ridge Phase 5;

WHEREAS, said work was found to be in conformance with the terms of the Public Improvement Permit and plans submitted by the Engineer of Record and approved by the City Engineer; and

WHEREAS, it is the recommendation of the City Engineer that this Public Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvement from the Developer involved.

Section 2: This Resolution will take effect upon adoption by the Council and approval by the Mayor.

ADOPTED by the Common Council of the City of Springfield this 6th day of April 2026, by a vote of _____ for and _____ against.

ATTEST:

City Recorder

**REVIEWED & APPROVED
AS TO FORM**

Kristina Kraaz _____

DATE: **Feb. 9, 2021**

SPRINGFIELD CITY ATTORNEY'S OFFICE

AGENDA ITEM SUMMARY S P R I N G F I E L D C I T Y C O U N C I L	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Casilda Gonzales Figueroa/Community Development
	Staff Phone No:	541-744-3381
	Estimated Time:	Consent Calendar
	Council Goals:	Maintain and Improve Infrastructure and Facilities

ITEM TITLE:

Acceptance of Project P31089, 16th Street Manhole

ACTION REQUESTED:

Adopt or reject the following resolution:

A Resolution Accepting Public Improvement for 16th Street Manhole, P31089

ISSUE STATEMENT:

The work on this project has been completed by Cornerstone Community Housing and their Contractor, Meili Construction. City Staff and the developer's consulting engineer, KPFF Consulting Engineers, have completed the final inspection, paperwork, and approval. The project is now ready for formal City Council acceptance.

DISCUSSION/FINANCIAL IMPACT:

The 16th St Manhole project consists of installing a new storm drain lateral and storm drain manhole for the construction of the Alta Apartments on 16th St.

All construction work has been paid for by the developer, Cornerstone Community Housing, and constructed by Meili Construction. All work under the permit project has been completed and inspected by the City Engineer or designee and found satisfactory. This project has no final construction cost, as it was privately engineered, built, and financed. There is no financial impact to the City other than typical future maintenance responsibilities for public infrastructure.

Attachments

1. P31089 - Resolution
2. P31089 - Vicinity Map

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

ACCEPTANCE

WHEREAS, work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P31089, 16th Street Manhole;

WHEREAS, said work was found to be in conformance with the terms of the Public Improvement Permit and plans submitted by the Engineer of Record and approved by the City Engineer; and

WHEREAS, it is the recommendation of the City Engineer that this Public Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvement from the Developer involved.

Section 2: This Resolution will take effect upon adoption by the Council and approval by the Mayor.

ADOPTED by the Common Council of the City of Springfield this 6th day of April 2026, by a vote of _____ for and _____ against.

ATTEST:

City Recorder

**REVIEWED & APPROVED
AS TO FORM**

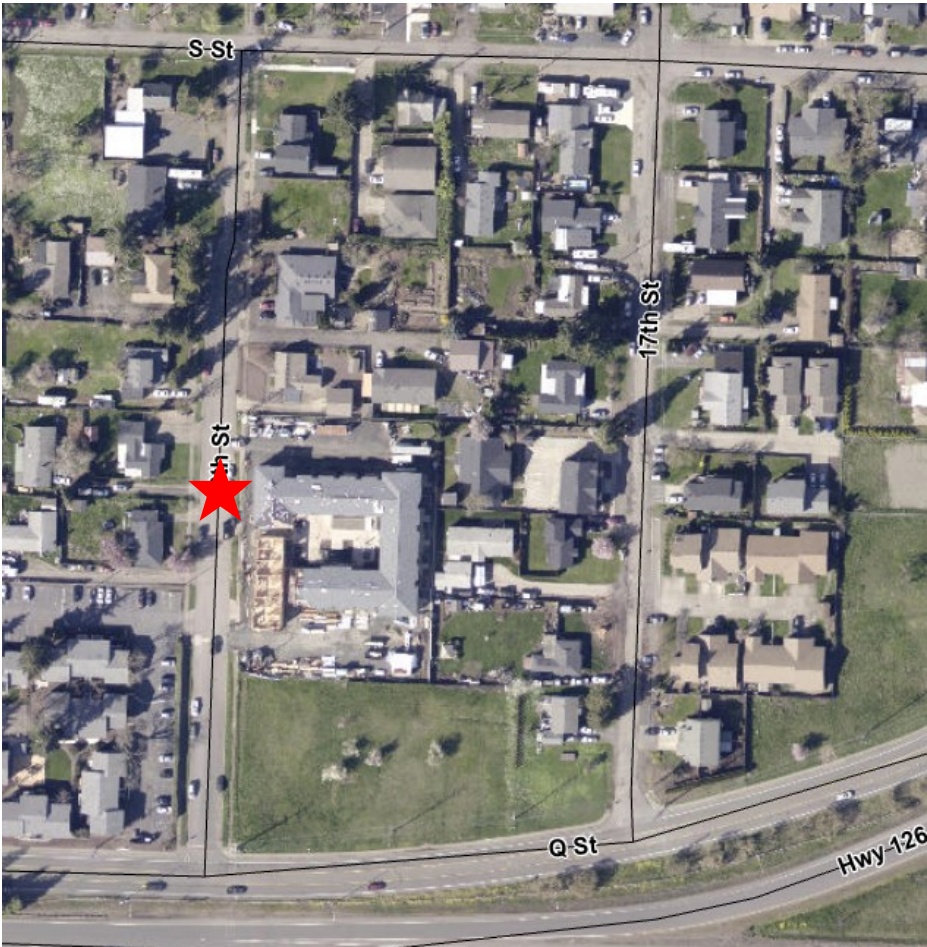
Kristina Kraaz _____

DATE: **Feb. 9, 2021**

SPRINGFIELD CITY ATTORNEY'S OFFICE

16th Street Manhole - P31089

Vicinity Map



AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Emma Newman/Community Development
	Staff Phone No:	541-852-0230
	Estimated Time:	Consent Calendar
S P R I N G F I E L D C I T Y C O U N C I L	Council Goals:	Promote and Enhance our Hometown Feel while Focusing on Livability and Environmental Quality

ITEM TITLE:

Bicycle and Pedestrian Advisory Committee Appointments

ACTION REQUESTED:

Appoint Nard Claar, Beverley Floyd, and Tessa Karbum for approximately a three-year term, ending on December 31, 2028.

ISSUE STATEMENT:

The Bicycle and Pedestrian Advisory Committee (BPAC) currently has three vacant positions due to recent resignations and term expirations.

The City of Springfield received seven applications from eligible candidates during the open recruitment period from February 3, 2026, to February 26, 2025. City Council interviewed all seven candidates during a work session on Monday, March 9, 2026. Council gave direction to appoint Nard Claar, Beverley Floyd, and Tessa Karbum.

DISCUSSION/FINANCIAL IMPACT:

The BPAC, which consists of nine Voting Members plus liaison positions, is seeking three new members to fill vacancies. The BPAC advises the Springfield City Council, Planning Commission, and City staff on matters relating to bicycle and pedestrian planning, policies, programs, and projects.

Appointing three new members will provide the BPAC with a full committee.

AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	George Crolly/Springfield Police Department
	Staff Phone No:	5417444165
S P R I N G F I E L D C I T Y C O U N C I L	Estimated Time:	Consent Calendar
	Council Goals:	Mandate

ITEM TITLE:
 Authorization for Gun Destruction

ACTION REQUESTED:
 Provide authorization for Springfield Police Department to remove certain firearms from its property inventory pursuant to Springfield Municipal Code (SMC) 2.760(4).

ISSUE STATEMENT:
 SPD is seeking to remove and have rendered inoperable certain firearms in its evidence/property room pursuant to SMC 2.760(4).

DISCUSSION/FINANCIAL IMPACT:
 The SPD property/evidence inventory includes a number of firearms as a result of police seizures, found property, or criminal cases that have accumulated over many years. We are currently seeking to continue the reduction in that inventory by rendering inoperable some of those firearms held in property/evidence per state law and municipal code. SPD is approaching this project in phases, beginning with the elimination of firearms that are inoperable, where destruction requests from the rightful owners exist, are designated "ghost guns", court-ordered destruction, or are of little or no value monetarily. SMC 2.760(4) requires Council approval to destroy guns. The firearms will be destroyed/rendered inoperable in accordance with ATF approved destruction, witnessed by SPD Property Control and a Police Sergeant or Lieutenant.
 SPD intends to seek additional Council approval at a later date for other weapons after they have been through the unclaimed property process pursuant to SMC.

Attachments

- 1. Gun Destruction List 1
- 2. Gun Destruction List 2

SPD Firearms Destruction List 26-1

DESTRUCTION DATE: _____

LOCATION: _____

Total	Initials	Case #	Grp#	Description	Make	Model	Caliber	Serial Number	Reason	Date Checked
1		14-2562	3	SA PISTOL	BERETTA	JAGUAR	22	83779	ABAN	
2		15-4922	1	SA PISTOL	REMINGTON	1911 R1	45	RH59691A	ABAN	
3		18-2330	5	SA PISTOL	SMITH & WESSON	SHIELD 40	40	HNX8862	ABAN	
4		18-3528	1	SA PISTOL	SKYY	CPX-1	9	18195 (018195)	UNK OWNER/ABAN	
5		18-8847	1	SA PISTOL	WALTHER	CCP	9	WK077231	RG/ABAN	
6		22-8903	1	SHOTGUN	STEVENS	320	12	187026M	ILLEGAL	
7		23-7731	1	SA PISTOL	SPRINGFIELD ARMS	XD9	9	XD207736	FOUND	
8		24-8115	1	SA PISTOL	SIG SAUER	P365		66F758914	OWNER REQUEST DESTROY	
9		25-591	12	REVOLVER	SMITH & WESSON	AIRWEIGHT 38SP	380	372580646	UNK OWNER/ABAN	
10		25-3083	1	SA PISTOL	RUGER	SR22	22	36784296	EGC FORF	
11		25-4045	1	SA PISTOL	GLOCK	22 GEN4	40	WXR767	SPM FORF	
12		25-4653	1	REVOLVER	COLT	WCF	3220	497811	FOUND	
13		25-4653	2	REVOLVER	COLT			10204	FOUND	
14		25-4653	3	REVOLVER	RUGER	BLACKHAWK	30	51-21666	FOUND	
15		25-4653	4	REVOLVER	RUGER	BLACKHAWK	357	6368	FOUND	
16		25-5222	1	SHOTGUN	SUN CITY		12	166503H	ABAN/OWNER REQUEST	
17		25-4989	2	SA PISTOL	SIG SAUER	P320	9	M17A084544	SPM FORF	
18		25-4989	3	RIFLE	RUGER	AR 556	556	854-77779	SPM FORF	
19		25-6674	1	RIFLE	REMINGTON	SCOREMASTER	22	OBLITERATED	NO SERIAL #	
20		25-6748	1	RIFLE	WARDS	47B	22	NONE	OWNER SURRENDER	
21		03-9490	5	REVOLVER	ROSSI		38	DAMAGED	UNK OWNER	
22		03-9490	13	PISTOL	TAURUS	PT92AFS	9	TVG28542	UNK OWNER	
23		17-2256	1	REVOLVER	H WEIHRAUCH	ARMINIUS	38	630048	ABAN	
24		18-2090	3	REVOLVER	TAURUS		357	XL267256	UNK OWNER	
25		18-2090	16	PISTOL	COLT	1911	45	70G72095	UNK OWNER	

Chief of Police Authorization: _____

Firearms Destroyed / Property Controller: _____

Firearms Prep for Destruction: _____

Firearms Destroyed Supervisor: _____

Firearms Prep for Destruction: _____

Firearms Destroyed / Radius Employee: _____

Property Report Updated: _____

P&E Module Updated: _____

SPD Firearms Destruction List 26-2

DESTRUCTION DATE: _____

LOCATION: _____

Total	Initials	Case #	Grp#	Description	Make	Model	Caliber	Serial Number	Reason	Date Checked
1		19-3540	10	PISTOL	SMITH&WESSON	SHIELD	9	HMF4898	EGC FORF	
2		19-4516	14	PISTOL	FEG	PMK380	380	N11903	UNK OWNER	
3		22-3027	9	PISTOL	GLOCK	17	9	BBD804US	ABAN	
4		23-1135	8	SHOTGUN	J STEVEN	94B		29AE	UNK OWNER	
5		24-5944	1	PISTOL	KIMBER	45	405	KR220729	ABAN	
6		24-8482	3	RIFLE	DISASSEMBLED AR	GHOST GUN PARTS			EGC FORF	
7		25-5286	1	PISTOL	GHOST GUN		9		SPM FORF/ILLEGAL	
8		25-5368	1	PISTOL	TAURUS	709	9	TKP10004	EGC FORF	
9		25-5800	1	PISTOL	GLOCK	17	9	ADBG482	SPM FORF	
10		25-5908	1	PISTOL	GHOST GUN				FOUND	
11		25-6735	1	PISTOL	GLOCK	21	45	BXZV520	SPM FORF	
12		25-6791	1	PISTOL	JENNINGS	J22	22	290736	SPM FORF	
13		25-4539	1	PISTOL	SPRINGFIELD ARMS		45	LW502284	DECEASED	
14		25-6711	3	PISTOL	HI-POINT	SW	40	7293142	EGC FORF	
15		25-7578	1	PISTOL	GLOCK	20	10	BYGD704	EGC FORF	
16		25-8351	1	RIFE	RUGER	MINI 14	22	18346575	SPM FORF	
17		24-7842	2	PISTOL	GLOCK	17	9	UNREADABLE	NO SERIAL	
18		24-8543	1	PISTOL	STOEYER	STR-9F	9	T6429-22Z01850	ABAN	
19		25-5727	1	PISTOL	SMITH & WESSON	469	9	A866846	NOK REQUEST DESTROY	
20										
21										
22										
23										
24										
25										

Chief of Police Authorization: _____

Firearms Destroyed / Property Controller: _____

Firearms Prep for Destruction: _____

Firearms Destroyed Supervisor: _____

Firearms Prep for Destruction: _____

Firearms Destroyed / Radius Employee: _____

Property Report Updated: _____

P&E Module Updated: _____

AGENDA ITEM SUMMARY

Meeting Date: 04/06/2026
Meeting Type: Regular Meeting
Staff Contact/Dept: Mindy Linder/Library and Museum
Staff Phone No:
Estimated Time: Consent Calendar
Council Goals: Mandate

**S P R I N G F I E L D
C I T Y C O U N C I L**

ITEM TITLE:

Arts Commission Applicant Appointment

ACTION REQUESTED:

Appoint one (1) applicant who was interviewed at the Council Work Session on Monday, March 9, 2026.

Appoint one (1) Onalee Edwards to the Springfield Arts Commission for a partial-term position with an expiration ending December 31, 2029.

ISSUE STATEMENT:

In response to City Council's decision for boards, commissions and committees to have nine (9) members, the Springfield Arts Commission has one (1) vacancy and one (1) applicant eligible for appointment.

DISCUSSION/FINANCIAL IMPACT:

The Springfield Arts Commission has one (1) vacancy. Onalee Edwards applied and was one of two applicants interviewed at the March 9, 2026, City Council Work Session. Council approved to appoint one (1) applicant, Onalee Edwards, to the one (1) vacancy.

The Springfield Arts Commission requests that the Council formally ratify the appointments during the regular meeting.

AGENDA ITEM SUMMARY S P R I N G F I E L D C I T Y C O U N C I L	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Robin Holman/Community Development
	Staff Phone No:	541-726-3662
	Estimated Time:	10 Minutes
	Council Goals:	Mandate

ITEM TITLE:

Liquor license endorsements for the renewal period of 2026-2027.

ACTION REQUESTED:

Conduct a public hearing on liquor license endorsements for the 2026-2027 renewal period and, at the conclusion of the public hearing, approve or reject the following motion: to approve the recommendation to the Oregon Liquor & Cannabis Commission (OLCC) as appropriate.

ISSUE STATEMENT:

The attached list of 185 businesses will likely be applying to the Development and Public Works Department for their 2026-2027 liquor license endorsements.

DISCUSSION/FINANCIAL IMPACT:

On December 19, 1994, Council approved Ordinance No. 5768 that established specific criteria to be used when reviewing an application for liquor license endorsement. Council may recommend denial based upon reliable, factual information as it relates to any of the criteria listed in Section 7.302 of the Springfield Municipal Code.

Some of the required information for liquor license renewal, i.e., ownership of the establishment, along with license cancellations, cannot be determined until staff receive the applications. However, some determination about meeting the listed criteria can be made now since the criteria relates to the level of police activity associated with the establishment. In the Police Report, police noticed a decrease in calls comparable to the same time as the previous year.

The public hearing this evening is scheduled for Council to receive community testimony relative to the liquor license renewal endorsement. At the conclusion of the public hearing, Council is requested to provide one of the following recommendations to the Oregon Liquor & Cannabis Commission for the license renewal of the listed establishments: 1. Grant; 2. No Recommendations; 3. Do Not Grant Unless (applicant demonstrates commitment to overcome listed concerns); or 4. Deny. At this time, staff has no information that would tend to support negative recommendations on these renewals. Accordingly, subject to any public input received at the hearing, and final submission of applications meeting all the criteria, staff recommends that the Council provide a positive recommendation for renewal to the Oregon Liquor & Cannabis Commission.

Attachments

1. Liquor License Renewals
2. Police Activity Summary Report
3. Section 7.300 through 7.304 of the SMC

2026 Liquor License Renewals

	<u>Business Name</u>	<u>Physical Address</u>
1	14TH & MAIN STREET MARKET	1408 MAIN ST
2	42TH MARKET CORPORATION	316 42ND ST
3	7-ELEVEN #16908E	5808 MAIN ST
4	7-ELEVEN STORE #2363-18092D	1396 MAIN ST
5	A STREET PUB	720 S A ST
6	ABBY'S LEGENDARY PIZZA	2053 OLYMPIC ST
7	ALBERTSON'S #570	2000 MARCOLA RD
8	ALBERTSON'S #574	5755 MAIN ST
9	ALIBI TAVERN	2422 MAIN ST
10	ALL IN ONE MARKET	5095 MAIN ST
11	ALL IN ONE SMOKE SHOP	1350 MOHAWK BLVD
12	APPLEBEE'S NEIGHBORHOOD GRILL & BAR	3024 GATEWAY ST
13	ARCO AMPM #7203	4202 MAIN ST
14	ASHLEY'S	4027 MAIN ST
15	BAO BAO HOUSE	3342 GATEWAY ST
16	BENEDETTI'S MEAT MARKET & DELI	533 W CENTENNIAL BLVD
17	BI-MART #603	1521 MOHAWK BLVD
18	BI-MART #627	5744 MAIN ST
19	BRIGHT OAK MEATS	660 MAIN ST
20	BUFFALO WILD WINGS GRILL & BAR	2770 GATEWAY ST
21	BUY 2 002	1111 MOHAWK BLVD
22	BUY 2 019	4124 MAIN ST
23	BUY 2 020	5737 MAIN ST
24	CANDLEWOOD SUITES EUGENE SPRINGFIELD	3005 FRANKLIN BLVD
25	CENTENNIAL STEAKHOUSE	1300 MOHAWK BLVD
26	CHARRED APIZZA	553 MAIN ST
27	CHICKEN BONZ	1815 PIONEER PKWY E
28	CHIPOTLE MEXICAN GRILL	2860 GATEWAY ST STE 200
29	CHOPSTIX CHINESE CUISINE	631 W CENTENNIAL BLVD
30	CINEMARK 17 SPRINGFIELD	2900 GATEWAY ST
31	CJ'S EATERY 1	2152 MARCOLA RD
32	CJ'S EATERY 3	5721 MAIN ST
33	COBURG PIZZA COMPANY	1710 CENTENNIAL BLVD
34	COHO DISTRIBUTING / COLUMBIA DISTRIBUTING COMPANY	4011 INDUSTRIAL AVE
35	CONWAY'S RESTAURANT AND LOUNGE	5658 MAIN ST
36	CORNUCOPIA MAIN ST	521 MAIN ST
37	COURTYARD BY MARRIOTT	3443 HUTTON ST
38	CVS PHARMACY #11641	2130 MARCOLA RD
39	DARI MART STORE #1	1554 M ST
40	DARI MART STORE #16	1243 RAINBOW DR

2026 Liquor License Renewals

	<u>Business Name</u>	<u>Physical Address</u>
41	DARI MART STORE #17	6890 MAIN ST
42	DARI MART STORE #30	1191 HARLOW RD
43	DARI MART STORE #34	220 B ST
44	DARI MART STORE #36	456 HARLOW RD
45	DARI MART STORE #37	610 Q ST
46	DARI MART STORE #38	1950 MOHAWK BLVD
47	DARI MART STORE #39	1875 MAIN ST
48	DARI MART STORE #40	3185 GATEWAY ST
49	DARI MART STORE #48	995 HAYDEN BRIDGE RD
50	DAVE'S HOT CHICKEN	1572 MOHAWK BLVD
51	DENNYS #6363	987 KRUSE WAY
52	DOLLAR GENERAL STORE #23270	111 S 72ND ST
53	EAGLES LODGE #3597	1978 MAIN ST
54	EIRINN'S BISTRO	639 W CENTENNIAL BLVD
55	EL ANGEL AUTHENTIC MEXICAN RESTAURANT	2120 MAIN ST
56	EL CHARRO MEXICAN RESTAURANT	495 HARLOW RD
57	ELKS LODGE #2145 SPRINGFIELD	1701 CENTENNIAL BLVD
58	ESTELLE BAKERY	349 MAIN ST
59	EVEN STEVENS	117 S 14TH ST STE B
60	EVERYONE'S MARKET #1	1128 5TH ST
61	EVERYONE'S MARKET #2	7095 MAIN ST
62	EZ MARKET 1	651 W CENTENNIAL BLVD
63	FAIRFIELD INN & SUITES EUGENE SPRINGFIELD	3003 FRANKLIN BLVD
64	FAR MAN RESTAURANT	3111 GATEWAY ST
65	FPW MEDIA	4660 MAIN ST STE 160
66	FRED MEYER #328	650 Q ST
67	FUEGO SMOKE SHOP	2146 MAIN ST
68	FUSION CURRY PIZZA	1406 MOHAWK BLVD
69	GATEWAY LIQUOR STORE	812 BELTLINE RD
70	GEORGE & VIOLET'S STEAKHOUSE	305 MAIN ST
71	GET N GO GROCERY - 3	3444 MAIN ST
72	GET N GO GROCERY - 5	30 E ST
73	GET-N-GO GROCERY	150 & 152 28TH ST
74	GIANT BURGER	3760 MAIN ST
75	GRIDIRON GRILL AND TAP HOUSE	2816 MAIN ST
76	GRIDIRON STADIUM PUB	563 W CENTENNIAL BLVD
77	HACIENDA AMIGO MIO	3344 GATEWAY ST
78	HAYDEN BRIDGE DELI	2454 10TH ST
79	HERSCH & CO WINE LOUNGE	322 MAIN ST
80	HILTON GARDEN INN EUGENE / SPRINGFIELD	3528 GATEWAY ST

2026 Liquor License Renewals

	<u>Business Name</u>	<u>Physical Address</u>
81	HOLE IN THE WALL BBQ	1807 OLYMPIC ST
82	HOLIDAY INN EXPRESS EUGENE-SPRINGFIELD	919 KRUSE WAY
83	HOP VALLEY BREWING COMPANY	980 KRUSE WAY
84	INTERNATIONAL ARCO	3521 GATEWAY ST
85	JACKSONS FOOD STORES #112	3375 GATEWAY ST
86	JASPER'S	5608 MAIN ST
87	JASPER'S DELI	1665 18TH ST
88	JASPER'S FAST TRACK	3181 GATEWAY ST
89	JAX DELI	134 S 32ND ST
90	JAZZIE'S BAR & GRILL	1869 PIONEER PKWY E
91	JOEY'S PIZZA PARLOR	1498 S A ST
92	JX POP	525 W CENTENNIAL BLVD
93	KICK CITY	1650 28TH ST
94	KIRIN CITY RESTAURANT	1875 MOHAWK BLVD
95	LANI MOKU CHILL	4425 MAIN ST
96	LANI MOKU GRILL	5547 MAIN ST
97	LEE'S MONGOLIAN GRILL	215 MAIN ST
98	LOVELY	111 MAIN ST
99	LOW PLACES	1444 MAIN ST
100	LUCKY BUFFET	3260 GATEWAY ST
101	LUCKY LIL'S DELI	1330 MOHAWK BLVD
102	LUCKY LIZARD	1979 MOHAWK BLVD
103	LUCKY LOU'S DELI	4215 B & C MAIN STREET
104	MADE BY YOU	715 MAIN ST
105	MAHALO CIDER CO	1411 OKSANNA ST
106	MAIN STREET ASIAN MARKET	4301 MAIN ST
107	MAIN STREET MARKET	330 MAIN ST
108	MCKENZIE CREST WINES	6112 MAIN ST APT 5
109	MCKENZIE NAILS & SPA	5725 MAIN ST
110	MCKENZIE RIVER TAP HOUSE	5818 MAIN ST
111	MEMOS MEXICAN RESTAURANT	737 MAIN ST
112	MEZZA LUNA PIZZERIA	115 5TH ST
113	MOD PIZZA	1820 OLYMPIC ST
114	MOHAWK INN TAVERN	1501 MOHAWK BLVD
115	MOOSE LODGE #1726 SPRINGFIELD	2011 LAURA ST
116	MSM 526	5733 MAIN ST
117	NAILS NOW	3266 GATEWAY ST STE 102
118	NAILS UNCORKED	3000 GATEWAY ST STE 204
119	NAILS UNCORKED MOHAWK	1934 MARCOLA RD
120	NAYA'S TAQUERIA	1835 PIONEER PKWY E

2026 Liquor License Renewals

	<u>Business Name</u>	<u>Physical Address</u>
121	NORTHGATE LIQUOR	1408 MOHAWK BLVD
122	OAKSHIRE COMMONS	416 MAIN ST
123	OAKWAY CATERING	123 INTERNATIONAL WAY
124	O'BRIENS PLACE	1509 MOHAWK BLVD
125	OCEAN GARDEN RESTAURANT	5676 MAIN ST
126	OISHII SUSHI	1817 PIONEER PKWY E
127	OREGON AXE	303 S 5TH ST STE 147
128	ORIGINAL ROADHOUSE GRILL	3018 GATEWAY ST
129	OUTBACK STEAKHOUSE	3463 HUTTON ST
130	PAPA'S PIZZA PARLOR #3	4011 MAIN ST
131	PATTY'S CAFE	2327 OLYMPIC ST
132	PLANKTOWN BREWING COMPANY	346 MAIN ST
133	PRIME TIME SPORTS BAR & GRILL	1360 MOHAWK BLVD
134	PRO NAIL SALON	1813 PIONEER PKWY E
135	PUBLICHOUSE	418 A ST
136	RANCHITO GRILL	1537 MOHAWK BLVD
137	RICHARD E WILDISH COMMUNITY THEATER	630 MAIN ST
138	ROCKET #5468	5720 MAIN ST
139	ROMMY'S MARKET	701 W M ST
140	RS MARKET OREGON	1279 35TH ST
141	SAFEWAY STORE #1094	1891 PIONEER PKWY E
142	SECRET LOUNGE	1195 MAIN ST
143	SHARKY'S PUB	4221 MAIN ST
144	SIZZLER	1010 POSTAL WAY
145	SNACKTOWN MARKET 2	5390 MAIN ST
146	SONNY'S TAVERN	533 Q ST
147	SOPHIA'S	330 MAIN ST UNIT B
148	SPARK BY HILTON	3315 GATEWAY ST
149	SPRINGFIELD CONOCO PHILLIPS	4095 MAIN ST
150	SPRINGFIELD DRIFTERS BASEBALL CLUB	326 CENTENNIAL BLVD
151	SPRINGFIELD GROCERY OUTLET #5	160 S 14TH ST
152	SQUACHO'S BAR & GRILL	471 S A ST
153	STEVE'S BKFST & MORE	117 S 14TH ST STE A
154	SWALLOWTAIL SPIRITS	5250 HIGH BANKS RD STE 300
155	SWEET ILLUSIONS	1836 S A ST
156	TA RA RIN THAI CUISINE	1410 MOHAWK BLVD
157	TALL FIRS CAFE AND EVENTS	1486 18TH ST
158	TARGET STORE T-0612	2750 GATEWAY ST
159	TAVERN ON MAIN	338 MAIN ST
160	TERRA PACEM	5942 F ST

2026 Liquor License Renewals

	<u>Business Name</u>	<u>Physical Address</u>
161	THE GATEWAY GRILL	3198 GATEWAY ST
162	THE MONKEY'S PAW	420 MAIN ST
163	THE POUR HOUSE TAVERN	444 42ND ST
164	THE PUMP CAFE	710 MAIN ST
165	THE RUSTY PORCH	2134 MAIN ST
166	THE TWISTED DUCK PUB	529 W CENTENNIAL BLVD
167	THE WASHBURNE CAFE	326 MAIN ST
168	THURSTON MARKET	6590 THURSTON RD
169	TIME OUT TAVERN	5256 MAIN ST
170	TORERO'S RESTAURANT	5705 MAIN ST
171	TOXIC BURGER 42ND ST	4175 MAIN ST
172	TRACK TOWN PIZZA	5809 A ST
173	TRU BY HILTON EUGENE	3111 FRANKLIN BLVD
174	US MARKET	4213 MAIN ST
175	VFW POST #3965 SPRINGFIELD	5344 MAIN ST
176	VICTORICOS SPRINGFIELD	3491 HUTTON ST
177	VILLAGE SQUARE LIQUOR STORE #1196	5511 MAIN ST
178	WALGREENS #07975	5807 MAIN ST
179	WALGREENS #09258	1210 MOHAWK BLVD
180	WALGREENS #10812	6 W Q ST
181	WALMART #3239	2659 OLYMPIC ST
182	WALMART MARKET #4178	2730 GATEWAY ST
183	WILDFANG'S GRILL HOUSE	1414 MOHAWK BLVD
184	WILLAMALANE ADULT ACTIVITY CENTER	215 W C ST
185	WINCO FOODS #34	1920 OLYMPIC ST



SPRINGFIELD POLICE DEPARTMENT

MEMORANDUM

DATE: March 24th, 2026

TO: Robin Holman, Management Support Technician

CC: Springfield Police Command Staff

FROM: Lily Wick, Strategic Analyst

RE: On-Premises Liquor-Dispensing Establishments, Police Calls for Service Summary

Per your request, I have compiled the following information regarding police activity associated with on-premises liquor-dispensing establishments within the City of Springfield for the period of July 1st, 2025 through February 28th, 2026. Please note that the referenced police activity is associated with the establishments based on address and business name, and the listed incidents may have been located inside of, outside of, or in close proximity to the actual businesses. 116 Springfield businesses had either limited on-premises liquor sales or full on-premises liquor sales within the eight-month reporting period. These establishments allow people to purchase **and** consume alcohol on the property. 91 of these businesses (78%) had at least one call for service located on or near the establishment's address.

Police received 705 calls for service at on-premises liquor-dispensing establishments between July 2025 and February 2026. Table 1 displays the top 20 most common types of police calls for service.

Call Type	Count
Traffic Stop	80
Criminal Trespass	58
Check Welfare	39
Audible Alarm	35
Dispute	33
Disorderly Subject	29
Attempt to Locate Drunk Driver	29
Theft	27
Suspicious Conditions	26
Patrol Check	21
Person Stop	19
Follow Up	17
Assist Public	15
Incomplete Call	14
Harassment	14
Vehicle Check	14
Hit and Run	13
Suspicious Subject	13
Information	10
Animal Complaint	9

Table 1. Call Types and Occurrences

Table 2 lists on-premises liquor-dispensing establishments with 20 or more police calls for service during the eight-month reporting period. Included are the total number of calls for service to each establishment, the number of arrests resulting from these calls, the number of fight/assault calls, and the number of calls occurring between midnight and 6:00am.

Business	Address	Number of Calls	Arrests	Fight/Assault Calls	Calls Between 0000-0600
Denny's Restaurant	987 Kruse Way	61	6	1	18
Cinemark	2900 Gateway St	29	2	1	3
Centennial Steakhouse	1300 Mohawk Blvd	27	3	1	6
Holiday Inn Express	919 Kruse Way	25	1	0	4
Hilton Garden Inn	3528 Gateway St	22	0	0	1
Secret Lounge	1195 Main St	21	2	1	4
Total	-----	185	14	4	36

Table 2. Call Breakdown by Establishment

There were eleven calls for service at downtown on-premises liquor-dispensing establishments that resulted in arrest or CLC (Table 3). Downtown establishments were determined to be those located on Main Street, A Street, or South A Street between Mill Street and 19th Street.

Business	Address	Call Date/Time	Call Nature
Sweet Illusions	1836 S A St	7/3/25 11:43	Dispute
Cornucopia	521 Main St	7/11/25 17:33	Location of Wanted Subject
Even Stevens	117 S 14 th St	7/29/25 23:05	Attempt to Locate Drunk Driver
Even Stevens	117 S 14 th St	7/29/25 23:59	Attempt to Locate Drunk Driver
Secret Lounge	1195 Main St	8/23/25 01:07	Intoxicated Subject
Even Stevens	117 S 14 th St	9/16/25 02:10	Person Stop
Secret Lounge	1195 Main St	12/28/25 23:16	Attempt to Locate Drunk Driver
Tavern on Main	338 Main St	1/1/26 15:21	Violation of Court Order
Even Stevens	117 S 14 th St	1/17/26 09:30	Attempt to Locate
Lovely	111 Main St	2/19/26 21:00	Person Stop
Secret Lounge	1195 Main St	2/23/26 00:16	Attempt to Locate Drunk Driver (CLC)

Table 3. Arrests at Downtown Liquor-Dispensing Establishments

Table 4 displays downtown liquor-dispensing establishments that had at least one call for service during the eight-month reporting period.

Downtown Business	Address	Number of Calls	Arrests (including CLCs)	Fight/Assault Calls	Calls Between 0000-0600
Secret Lounge	1195 Main St	21	3	1	4
Even Stevens	117 S 14 th St	15	4	0	6
Sweet Illusions	1836 S A St	14	1	1	4
Public House	418 A St	11	0	0	2
Low Places	1444 Main St	5	0	0	1
Joey's Pizza	1498 S A St	5	0	0	0
Wildish Theater	630 Main St	5	0	0	1
Iris Vineyards	322 Main St	4	0	0	0
A Street Pub	720 S A St	4	0	0	1
Lovely	111 Main St	3	1	0	0
Lee's Mongolian Grill	215 Main St	3	0	0	0
Tavern on Main	338 Main St	3	1	0	0
Plank Town Brewing	346 Main St	3	0	0	0
Cornucopia	521 Main St	3	1	0	0
Monkey's Paw	420 Main St	2	0	0	0
Pump Café	710 Main St	2	0	0	0
Memo's Mexican Restaurant	737 Main St	2	0	0	0
The Pedaler	416 Main St	1	0	0	0
Noodle and Thai	553 Main St	1	0	0	0
Made by You	715 Main St	1	0	0	0
TOTAL	-----	108	11	2	19

Table 4. Calls for Service at Downtown On-Premises Liquor-Dispensing Establishments

Springfield Municipal Code

Chapter 7 BUSINESS

LIQUOR LICENSE RECOMMENDATION

7.300 Recommendation Required.

The Oregon Liquor Control Commission requires every applicant for a license to sell spirits, wines, beers, and other alcoholic liquors to obtain a recommendation in writing from the city council.

7.302 Council Action.

- (1) The council shall provide a written recommendation for each applicant. The council may recommend denial of the license based upon reliable, factual information related to any of the following criteria:
 - (a) Disturbances, lewd or unlawful activities or noise in or on the immediate vicinity or the premises that are related to the sale or service of alcoholic beverages.
 - (b) Applicant has a history or arrest record of alcohol abuse or other controlled substance use.
 - (c) The licensed premises has a history of serious or persistent problems with unlawful activities, noise or disturbances resulting in the need to provide extraordinary police or other city services.
 - (d) Applicant proposes to locate near a licensed child care facility or elementary or secondary school; a church; a hospital, nursing care facility or convalescent care facility; a park or child oriented recreational facility; an alcohol or other drug treatment or rehabilitation facility.
 - (e) Applicant fails to provide complete information on city application.
 - (f) Applicant provides false or misleading information.
- (2) Prior to each annual liquor license renewal period, the city council shall hold a public hearing to allow interested persons the opportunity to provide testimony to be considered by the city council in making their decision to recommend approval or denial of any specific renewal applications. Notice of this public hearing shall be advertised in a local newspaper at least four days before the hearing. This requirement applies to renewal applications and does not apply to original, change in ownership, location or privilege applications.

7.304 License Fee.

Each licensee shall be required to pay the applicable license fee as set by council resolution.

AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
	Staff Contact/Dept:	Thomas Sievers/Community Development
	Staff Phone No:	
	Estimated Time:	10 Minutes
S P R I N G F I E L D C I T Y C O U N C I L	Council Goals:	Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE:

Annexation of territory to the City of Springfield and Willamalane Park and Recreation District - Annex 1.94 acres of R-1 Residential property, located at Map 18-02-05-24, Tax Lot 06100; Withdrawing the same territory from the Willakenzie-Springfield Rural Fire Protection District.

ACTION REQUESTED:

Conduct a quasi-judicial public hearing, first reading, of the following ordinance:

AN ORDINANCE ANNEXING CERTAIN TERRITORY (MAP 18-02-05-24, TL 06100) TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK AND RECERATION DISTRICT; WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE-SPRINGFIELD RURAL FIRE PROTECTION DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING).

ISSUE STATEMENT:

The City Council is requested to consider an ordinance to annex 1.94 acres of property zoned and designated R-1 Residential (Low Density Residential) located at Map 18-02-05-24, Tax Lot 06100 in south central Springfield. The proposed annexation is requested to facilitate a future residential subdivision.

DISCUSSION/FINANCIAL IMPACT:

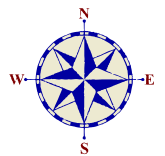
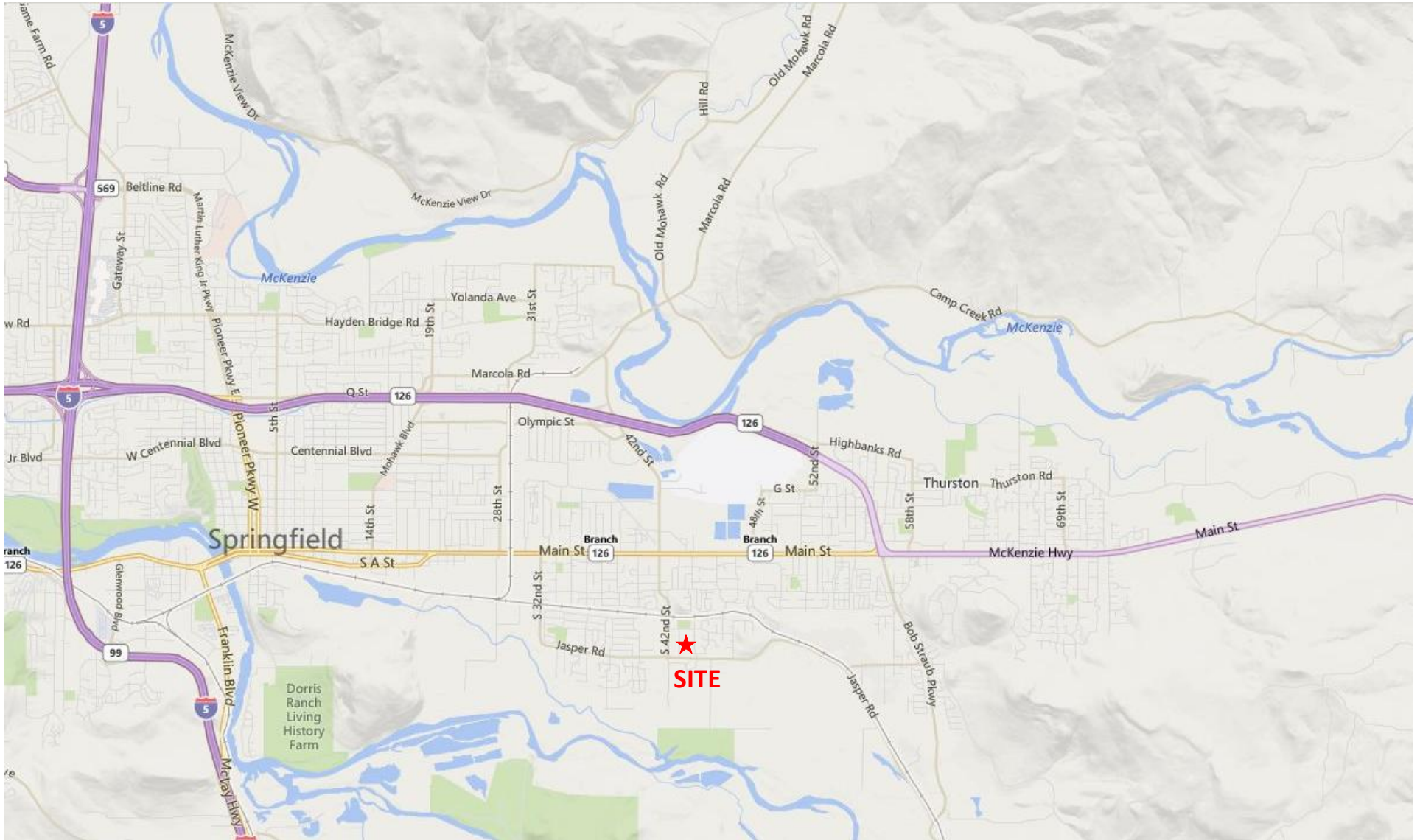
The City Council is authorized by Oregon Revised Statutes (ORS) Chapter 222 and Springfield Development Code (SDC) 5.7.100 to act on annexation requests. This Ordinance will become effective the day after the election, May 20, 2026, or upon the date of its filing with the Secretary of State as provided by ORS 222.180, whichever is later. The territory requested for annexation is an improved residential lot at Map 18-02-05-24, TL 06100. The property is zoned and designated for low density residential (R-1) with an Urbanizable Fringe Overlay (UF-10), and it is located inside the City's Urban Growth Boundary (UGB). The UF-10 overlay will no longer apply upon annexation. As outlined in the attached staff report (Attachment 2, Exhibit D), the annexation area can be served with the minimum level of key urban facilities and services as required in the Springfield 2030 Comprehensive Plan - Urbanization Element. The attached staff report also confirms the request meets the criteria of approval for annexations established in SDC 5.7.140. Staff recommend the Council approve an Annexation Agreement for this property to ensure that fiscal impacts to the city associated with future redevelopment of the site are appropriately mitigated.

Recommendation: The subject property complies with the standards and provisions of the SDC and applicable ORS for annexation; Council is requested to conduct a first reading and quasi-judicial public hearing of the ordinance annexing this property to the City and the Willamalane Park and Recreation District, and withdrawing from the Willakenzie-Springfield Rural Fire Protection District.

Attachments

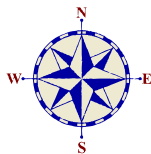
- 1. Location Maps
- 2. Ordinance
 - 2A. Site Map and Legal Description
 - 2B. Annexation Application
 - 2C. Annexation Agreement
 - 2D. Staff Report
- 3. Presentation

LOCATION OF PROPERTY SUBJECT TO ANNEXATION



811-26-000033-TYP4 – PROPOSED ANNEXATION OF 945 S. 43rd STREET

SITE CONTEXT MAP



CITY OF SPRINGFIELD, OREGON
ORDINANCE NO. _____

AN ORDINANCE ANNEXING CERTAIN TERRITORY (MAP 18-02-05-24, TL 06100) TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK AND RECREATION DISTRICT; WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE-SPRINGFIELD RURAL FIRE PROTECTION DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council is authorized by Springfield Development Code (SDC) Article 5.7.100 and Oregon Revised Statutes (ORS) Chapter 222 to accept, process, and act upon annexations to the City;

WHEREAS, a request to annex certain territory was submitted on February 9, 2026, said territory being Assessor's Map Township 18 South, Range 02 West, Section 05, Map 24, Tax Lot 06100, which is residentially developed, and is generally depicted and more particularly described in **Exhibit A** to this Ordinance;

WHEREAS, in accordance with SDC 5.7.125(A) and ORS 222.111, the property owners initiated the annexation by submittal of the required application forms and petition for annexation attached hereto as **Exhibit B** to this Ordinance;

WHEREAS, this annexation has been initiated in accordance with SDC 5.7.125(A) and ORS 222;

WHEREAS, the territory proposed for annexation is within the Springfield Comprehensive Plan Urban Growth Boundary and is contiguous to the city limits. (SDC 5.7.140(A));

WHEREAS, the annexation is consistent with the *Springfield 2030 Comprehensive Plan – Urbanization Element* requiring annexation to the City of Springfield as the highest priority for receiving urban services;

WHEREAS, the City Council of the City of Springfield has determined that the provision of City services to the subject area is necessary to serve the site;

WHEREAS, all required urban services are immediately available or can be reasonably extended to serve the site and the applicants have executed an Annexation Agreement (**Exhibit C**) that addresses the timing and financial responsibility for provision of public facilities and services to the property;

WHEREAS, in accordance with SDC 5.7-150(A), upon annexation the Urbanizable Fringe Overlay District (UF-10) will cease to apply to the property and the underlying R-1 Residential District zoning will be retained;

WHEREAS, a Staff Report (**Exhibit D**) was presented to the City Council with the Director's recommendation to withdraw the subject territory from the Willakenzie-Springfield Rural Fire Protection District as the Cities of Eugene and Springfield will provide emergency response services directly to the area after it is annexed to the City;

WHEREAS, this action is consistent with the intergovernmental agreement between Lane County and Springfield regarding boundary changes dated May 21, 2008; and

WHEREAS, on April 6, 2026, the Springfield Common Council conducted a public hearing and is now ready to take action on this application based on the recommendation and findings in support of approving the annexation request as set forth in the aforementioned Staff Report to the Council, incorporated herein

by reference, and the evidence and testimony presented at this public hearing held in the matter of adopting this Ordinance,

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

Section 1. The Common Council of the City of Springfield does hereby approve annexation of the following described territory to the City of Springfield and the Willamalane Park and Recreation District, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 2. The Common Council of the City of Springfield does hereby approve withdrawal of the following described territory from the Willakenzie-Springfield Rural Fire Protection District, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 3. The City Manager or the Development & Public Works Director or their designee shall send copies of this Ordinance to affected State and local agencies as required by SDC 5.7.155.

Section 4. Severability Clause. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

Section 5. Effective Date of Ordinance. This Ordinance shall become effective on the day following the primary election, May 20, 2026, or upon the date of its filing with the Secretary of State as provided by ORS 222.180, whichever is later.

ADOPTED by the Common Council of the City of Springfield, this ____ day of _____, 2026, by a vote of ____ for and ____ against.

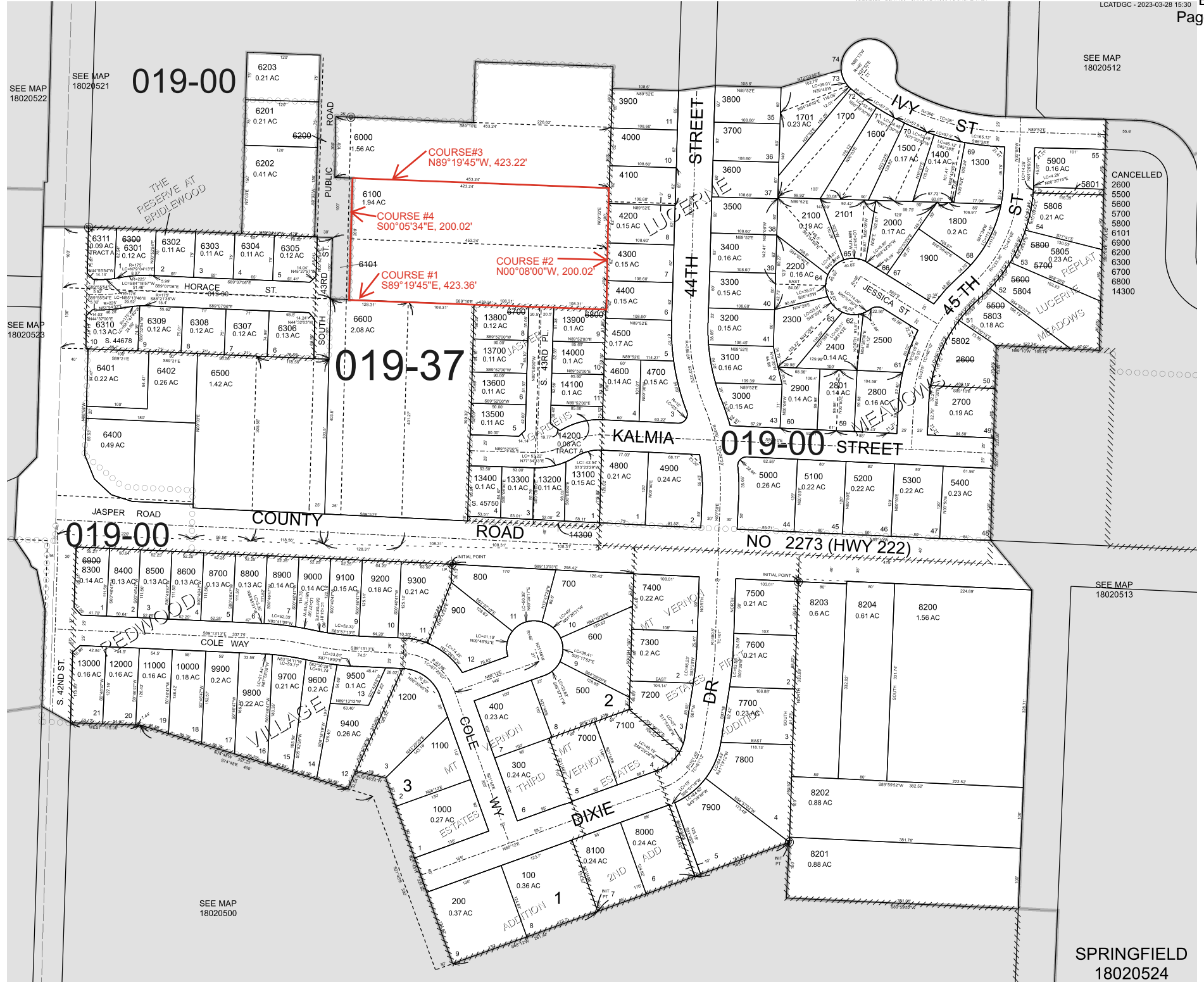
APPROVED by the Mayor of the City of Springfield this ____ day of _____, 2026.

Mayor

ATTEST:

REVIEWED & APPROVED
AS TO FORM
Kristina Kraaz
DATE: 3/30/2026
SPRINGFIELD CITY ATTORNEY'S OFFICE

City Recorder



SEE MAP 18020522

SEE MAP 18020521

019-00

THE RESERVE AT BRIDLEWOOD

SEE MAP 18020512

CANCELLED

SEE MAP 18020523

019-37

019-00 STREET

019-00

NO 2273 (HWY 222)

SEE MAP 18020513

SEE MAP 18020500

SPRINGFIELD
18020524

Legal Description of Affected Territory to be Annexed (Tax Lot #6100)

A unit of land situated in the northwest $\frac{1}{4}$ of Section 5, Township 18 South, Range 2 West of the Willamette Meridian in Lane County, Oregon and more particularly described as follows:

Beginning at a point in the center of a certain proposed North and South road which point is South 89° 10' East 437.12 feet from a point on the West line of the David Arthur Donation Land Claim No. 47, Township 17 South, Range 2 West of the Willamette meridian, 2227.1 feet South 0° 03' West of the Northwest corner thereof; from said beginning point run South 89°10' East 30.00 feet to the TRUE POINT OF BEGINNING;

Course #1: Thence South 89° 10' 00" East 423.36 feet;

Course #2: Thence North 00° 08' 00" West 200.02 feet;

Course #3: Thence North 89° 10' 00" West 423.22 feet;

Course #4: Thence South 00° 05' 34" East 200.02 feet; to the TRUE POINT OF BEGINNING, in Lane County, Oregon.

City of Springfield
Development & Public Works
225 Fifth Street
Springfield, OR 97477



Annexation Application Type 4

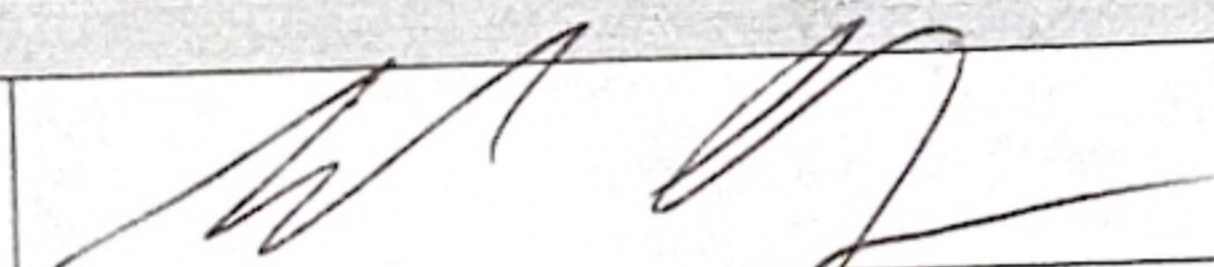
Application Type *(Applicant: Check one)*

Annexation Application Completeness Check:

Annexation Application Submittal:
Required Proposal Information *(Applicant: Complete This Section)*

Property Owner: Oxwood Properties 43rd St LLC **Phone:** 253-370-3751

Address: 88695 Gentry Rd, Eugene, OR 97402 **E-mail:** kyleBressler@lantzcabinets.com

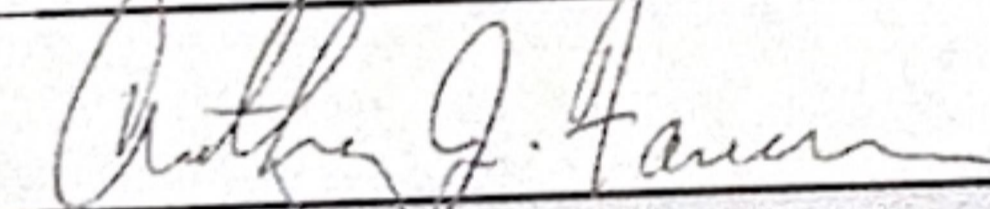
Owner Signature: 

Owner Signature:

Agent Name: Anthony J. Favreau **Phone:** 541-683-7048

Company: The Favreau Group, LLC **E-mail:** favreaugroup@msn.com

Address: 3750 Norwich Ave. Eugene, OR 97408

Agent Signature: 

If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his or her behalf, except where signatures of the owner of record are required, only the owner may sign the petition.

ASSESSOR'S MAP NO: 18-02-058-24 **TAX LOT NO(S):** 06100

Property Address: 945 S. 43rd

Area of Request: **Acres:** **Square Feet:** 84658

Existing Use(s): Single Family House **Proposed Use:** Single Family Homes

Required Property Information *(City Intake Staff: Complete This Section)*

Case No.: **Date:** **Reviewed By:**

Project No.: **Admin Fee:** **Comp. Planning Fee:**

Application Fee Deposit: \$7000.00 **Total Fee:**

*A deposit is collected and charged for Actual Cost of Service (COS) **Placard:**

Owner Signatures

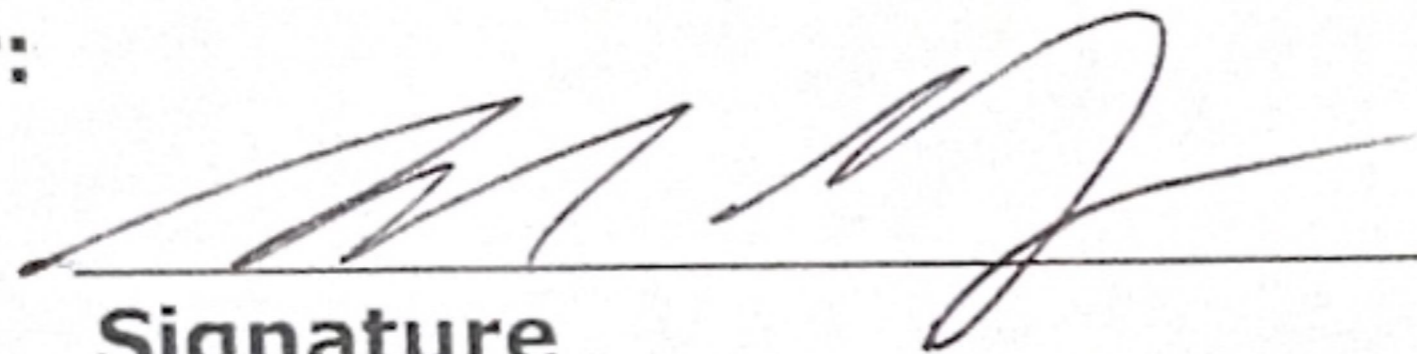
This application form is used for both the required completeness check meeting and subsequent complete application submittal. Owner signatures are required at both stages in the application process.

An application without the Owner's original signature will not be accepted.

Completeness Check

The undersigned acknowledges that the information in this application is correct and accurate for scheduling of the Completeness Check Meeting. If the applicant is not the owner, the owner hereby grants permission for the applicant to act in his/her behalf. I/we do hereby acknowledge that I/we are legally responsible for all statutory timelines, information, requests and requirements conveyed to my representative.

Owner:



1-28-26

Signature

Date

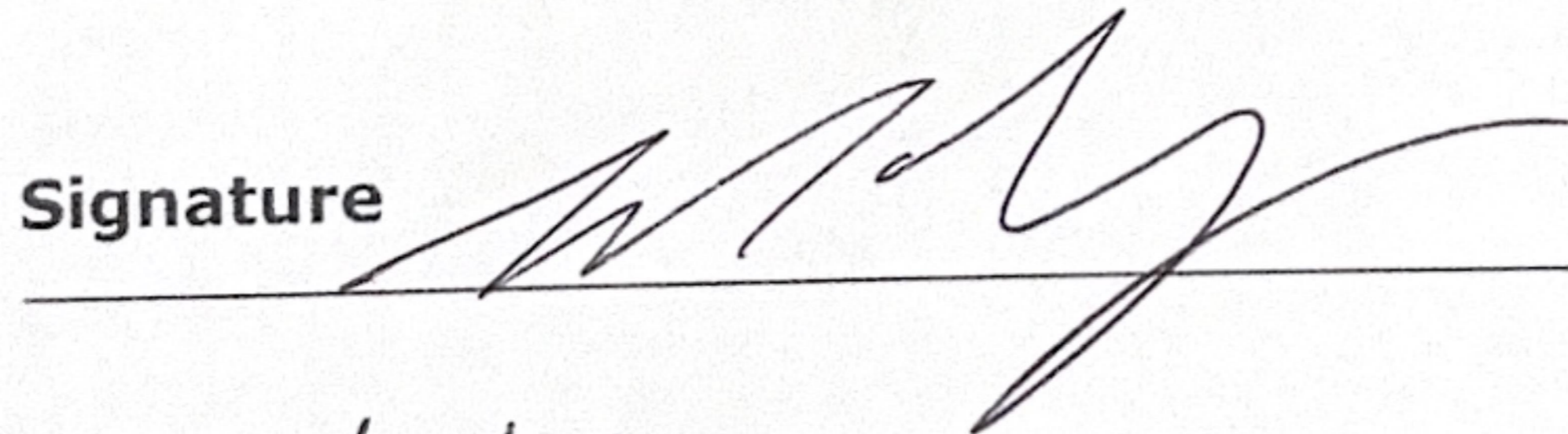
Noah Lacey
member of Oxwood

Print

Submittal

I represent this application to be complete for submittal to the City. Consistent with the completeness check performed on this application at the Completeness Check Meeting, I affirm the information identified by the City as necessary for processing the application is provided herein or the information will not be provided if not otherwise contained within the submittal, and the City may begin processing the application with the information as submitted. This statement serves as written notice pursuant to the requirements of ORS 227.178 pertaining to a complete application.

Owner:



Date 1-28-26

Signature

Noah Lacey
member of Oxwood

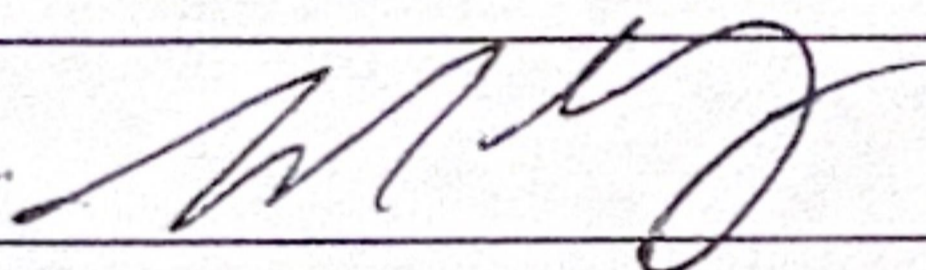
Print

Application #: C SP 2009 -

OWNER-CONSENT/DOUBLE MAJORITY PETITION

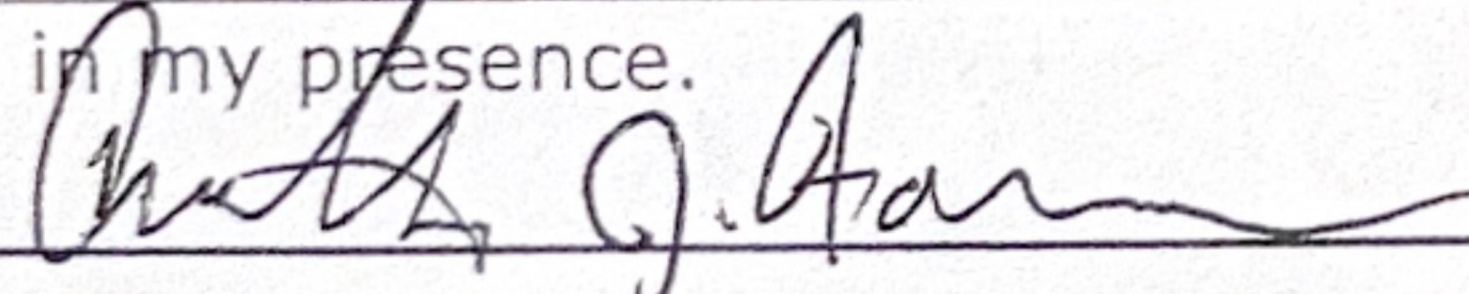
**Petition Signature Sheet
Annexation by Individuals**

We, the following property owners/electors, consent to the annexation of the following territory to the City of Springfield

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00- 00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
1. 	1-28-26	Noah Lacey	945 S 43 rd	18-02-05-24 DUIDO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1.94
2.					<input type="checkbox"/>	<input type="checkbox"/>	
3.					<input type="checkbox"/>	<input type="checkbox"/>	
4.					<input type="checkbox"/>	<input type="checkbox"/>	
5.					<input type="checkbox"/>	<input type="checkbox"/>	

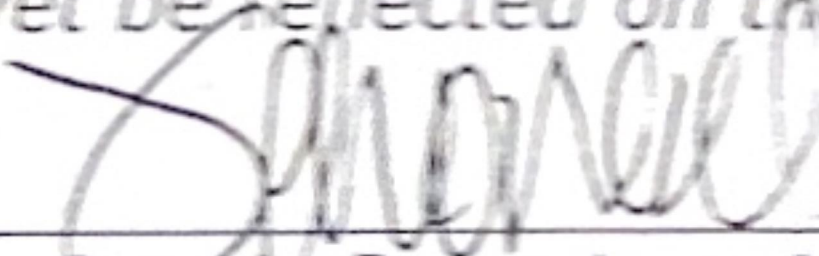
Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, ANTHONY J. FAVRO (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

x  (signature of circulator)

CERTIFICATION OF PROPERTY OWNERS

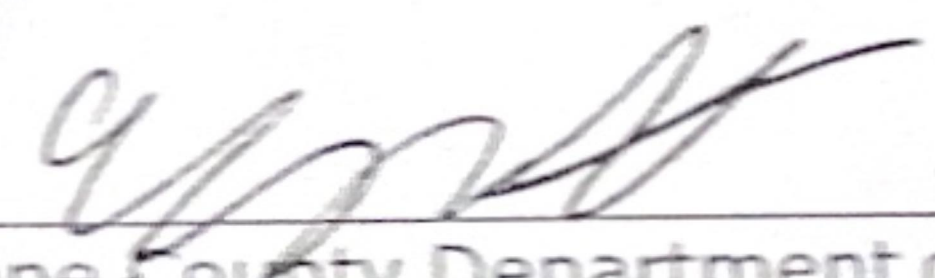
The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. *A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.*



Lane County Department of Assessment and Taxation
1/28/24
Date Certified

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 2 (qty). I hereby certify that this petition includes valid signatures representing 0% of the total active registered voters that are registered in the proposed annexation.



Lane County Department of Assessment and Taxation
1-28-24
Date Certified

OWNERSHIP WORKSHEET

(This form is **NOT** the petition)

Please include the name and address of ALL owners regardless of whether they signed an annexation petition or not.

OWNERS

Property Designation (Map/lot number)	Name of Owner	Acres	Assessed Value	Imp. Y / N	Signed Yes	Signed No
18-02-05-24-06100	OxWOOD PROPERTIES 43 RD ST LLC	1.94	\$211,859	Y	✓	
TOTALS:						

Exhibit B
Page 6 of 12

TOTAL NUMBER OF OWNERS IN THE PROPOSAL	1
NUMBER OF OWNERS WHO SIGNED	1
PERCENTAGE OF OWNERS WHO SIGNED	100
TOTAL ACREAGE IN PROPOSAL	1.94
ACREAGE SIGNED FOR	1.94
PERCENTAGE OF ACREAGE SIGNED FOR	100
TOTAL VALUE IN THE PROPOSAL	\$211,859
VALUE CONSENTED FOR	\$211,859
PERCENTAGE OF VALUE CONSENTED FOR	100

CONSENT TO ANNEXATION

Consent is hereby given to the annexation by the City of Springfield, Oregon of the following described real property:

Map and Tax Lot: 18-02-05-24-6100 Address: 6100

Legal Description:

A unit of land situated in the northwest ¼ of Section 5, Township 18 South, Range 2 West of the Willamette Meridian in Lane County, Oregon and more particularly described as follows:

Beginning at a point in the center of a certain proposed North and South road which point is South 89° 10' East 437.12 feet from a point on the West line of the David Arthur Donation Land Claim No. 47, Township 17 South, Range 2 West of the Willamette meridian, 2227.1 feet South 0° 03' West of the Northwest corner thereof; from said beginning point run South 89° 10' East 30.00 feet to the TRUE POINT OF BEGINNING;

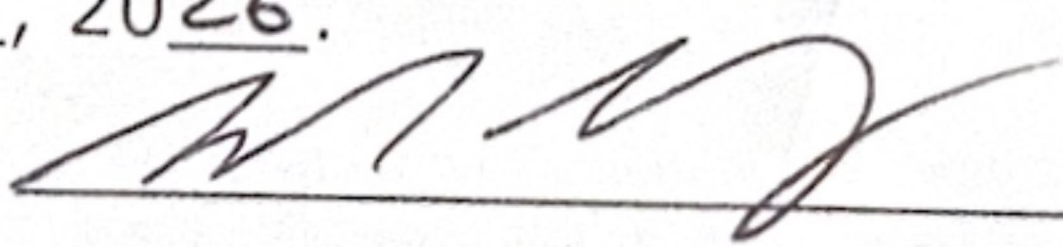
Course #1: Thence South 89° 10' 00" East 423.36 feet;

Course #2: Thence North 00° 08' 00" West 200.02 feet;

Course #3: Thence North 89° 10' 00" West 423.22 feet;

Course #4: Thence South 00° 05' 34" East 200.02 feet; to the TRUE POINT OF BEGINNING, in Lane County, Oregon.

In the corporate limits of said city, which is owned by the undersigned
DATED this 28 day of January, 2026.


Noah Lacey member of oxwood

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Assessor’s Map and Tax Lot Numbers for Properties Proposed for Annexation (including the township, section, and range numbers) For example: Map 17-03-19-31, Tax Lot 100
Map 18-02-05-24, Tax Lot 6100

The street or site addresses within the affected territory as shown in the Lane County Regional Land Information Database system (RLID)
945 S. 43rd St.

Wastewater – All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Springfield Engineering at 541-726-3753.)

The property(ies) in this annexation request: Tax Lot 6100

will be served from an existing gravity wastewater line.

Location and size of existing wastewater line: S. 43rd Pl.

will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended?

By whom? The owner can extend the existing wastewater line in S. 43rd Pl.

Stormwater –All new development must provide for drainage to an approved system. City approval for storm drainage will be required as part of the development process. (For more information, contact the City of Springfield Engineering at 541-726-3753.)

Is the site currently served by an approved stormwater system? Yes

If yes, location? S. 43rd Pl.

If no, how will stormwater be handled after development? _____

Streets – What existing streets provide access to this site? List existing streets that provide access to this site. S. 43rd St and S. 43rd Pl.

Will dedication for additional street right-of-way be required upon further development of this site?

Yes No Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

Yes No Unknown

Schools – Please indicate which school district serves the subject property.

_____ Eugene School District

X _____ Springfield School District

_____ Pleasant Hill School District

Parks, Recreation, and Cultural Services – Systems Development revenues generated by new development will help to fund future acquisition and development in this area and throughout the Willamalane Park and Recreation District. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Volunteer Park

Key services, defined by the Willamalane Comprehensive Plan as parks and recreation programs, will be available to residents in this area on an equal basis with residents throughout the Willamalane Park and Recreation District.

Public Safety

Police services – Police protection can be extended to this site upon annexation

consistent with service provision throughout the city.

Fire and emergency services (Please indicate which fire district serves subject property.)

- McKenzie Fire & Rescue
- Glenwood Water District
- Rainbow Water and Fire District
- Willakenzie Fire & Rescue

Upon annexation, fire protection will be provided directly by the City of Springfield Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including unincorporated areas in Springfield. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers’ areas.

Planning and Development Services - Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Springfield. This service would continue after annexation.

Water and Electric Services – Springfield Utility Board (SUB) currently provides water and electric service in the Springfield area and can provide service upon annexation. For more information contact EPUD, Glenwood Water District, Rainbow Water and Fire District, or SUB.

Water and electric services (Please indicate which utility provider serves the subject property.)

- Emerald People’s Utility District (EPUD)
- Glenwood Water District
- Rainbow Water and Fire District
- Springfield Utility Board

Electric Service – Which electric company will serve this site? SUB

Water Service – Please provide the size and location of the water main closest to your property. 8" water line in S. 43rd PI

Solid Waste – Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas – Northwest Natural Gas can extend service to new development in this area.

Communications – A variety of telecommunications providers offer communications services throughout the Eugene/Springfield Area.

WAIVER OF ONE YEAR TIME LIMIT
FOR ANNEXATION PURSUANT TO ORS 222.173

This waiver of the time limit is for the following described property:

18-02-05-24-6100

945 S. 43rd

Map and Tax Lot Number
assigned)

Street Address of Property (if address has been

ONE WAIVER OF TIME LIMIT FOR EACH PARCEL, PLEASE

We, the owner(s) of the property described above understand the annexation process can take more than one year but desire to annex to have City services. Therefore, we agree to waive the one-year time limitation on this petition to annex established by Oregon Revised Statutes 222.173, and further agree that this contract shall be effective indefinitely or until _____.

Signatures of Legal Owners

Please print or type name	Signature	Date Signed
Noah Cacey		2/6/26

LCOG: L:\BC\2008 BOUNCHANGE TRANSITION\APPLICATION
FORMS\SPRINGFIELD\10-03-08 UPDATED FORMS\PRE-SUBMITTAL ANNEXATION
APPLICATION 10-07-08.DOC
Last Saved: October 30, 2024

ANNEXATION AGREEMENT

This Annexation Agreement (“Agreement”) is made between the City of Springfield, an Oregon municipal corporation (“City”) and Oxwood Properties 43rd St LLC (“APPLICANT”).

RECITALS

- A. APPLICANT owns the parcel of land legally described in Exhibit A, the Property. The property is proximate to the jurisdictional limits of the City and is subject to annexation by the City of Springfield following minor boundary change processes.
- B. APPLICANT has submitted to the City a request for Annexation, dated 3-19-26 for Assessor’s Map No. 18-02-05-24, Tax Lot 06100, which is currently municipally addressed as 945 S 43rd and is more particularly described in Exhibit A.
- C. APPLICANT wishes to annex the Property to the City and seeks support from the City for the annexation.
- D. The Property is inside the recognized Urban Growth Boundary of the City of Springfield. The Property is within the Urbanizable Fringe Overlay District (UF-10) according to the Springfield Zoning Map, and the underlying zoning is Low Density Residential (LDR).
- E. Annexation of the Property requires a showing under SDC 5.7.140(C) that the Property can be provided with the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield Comprehensive Plan – Urbanization Element*, and such showing is supported by the substantial evidence in the record of the proceeding on this annexation. City staff has determined the minimum level of key urban services is currently available to the Property.
- F. The purpose of this Agreement is to memorialize APPLICANT’s and City’s commitment and agreement to the allocation of financial responsibility for public facilities and services for the Property and other users of the facilities, sufficient to meet the City’s requirements for the provision of key urban services, including long term public sanitary sewer, stormwater management systems, interconnected transportation systems, and Fire and Life Safety services necessary for an affirmative City recommendation for the annexation request.

After Recording, Return to:

Place Bar Code Sticker Here:

City of Springfield
Attn: Current Development Division
Development & Public Works Department
225 Fifth Street
Springfield, OR 97477

- G. A public sanitary sewer system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is necessary to support a finding that this key urban service is available to serve the Property.
- An existing public sanitary sewer system is located along the property boundary at the current end of S 43rd Place and
 - An existing public sanitary sewer system is located along the western property boundary in S 43rd St.
 - Both connection locations are 8” mains and have sufficient capacity to convey this development to the Jasper Trunk Line located in Jasper Road to the south.
- H. A public stormwater management system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is also necessary to support a finding that this key urban service is available to serve the Property.
- An existing public storm sewer system is located in South 43rd Place at the southeast corner of the property and can be extended on to this property.
- I. An interconnected transportation system with the existing and proposed land uses in the vicinity of the Property is also required in order to provide access and a transportation system for the provision of Fire and Life Safety services to and from the annexed property.
- The Property has legal and physical access to S 43rd Street along the western frontage. S 43rd Place stubs onto this property at the southeast corner.
 - Both S 43rd Street and S 43rd Place are classified as a local streets.
 - South 43rd Street is not improved to current City standards along this frontage. Partial improvement of South 43rd Street to City standards will be required for any development of this lot, no further dedication is required.
 - To meet block length standards an east west street is required through this lot to connect S 43rd Street to S 43rd Place. The applicant has shown this on their development concept plan in Exhibit C.
 - To meet block length standards an S 43rd Place is required to be completed through this lot to the northern boundary. The applicant has shown this on their development concept plan in Exhibit C.
- J. In order to facilitate orderly development of the Property and ensure the full provision of key urban services that are satisfactory to the City and meet the City’s conditions for an affirmative recommendation for annexation to the Common Council, and in exchange for the obligations of the City set forth below, APPLICANT shall comply with all requirements imposed on APPLICANT in this Agreement.

Now, therefore based upon the foregoing Recitals, which are specifically made a part of this Agreement, the parties agree as follows:

AGREEMENT

1. Obligations of APPLICANT. Consistent with the above Recitals, APPLICANT agrees to perform the obligations set forth in this section.

- 1.1.1. The Property owner will upon development of this property shall dedicate as right of way an east-west st connection to S 43rd Place as generally depicted in Exhibit C and shall improve this Street to full City standards for a local street, including but not limited to: street paving, storm sewers, sanitary sewers, curbs, gutters, planter strips, street trees, street lights and sidewalks using the Public improvement Permit process per the Engineering Design Standards and Practices Manual.
 - 1.1.2. The Property owner will upon development of this property shall dedicate as right of way the a north-south extension of S 43rd Place to the northern property boundary as generally depicted in Exhibit C and shall improve this Street to full City standards for a local street, including but not limited to: street paving, storm sewers, sanitary sewers, curbs, gutters, planter strips, street trees, street lights and sidewalks using the Public improvement Permit process per the Engineering Design Standards and Practices Manual.
 - 1.1.3. The property owner will extend the public storm system in S 43rd Place to the northern property boundary and install all stormwater collection and treatment facilities as required by the Springfield Development Code upon development of this property using the Public improvement Permit process per the Engineering Design Standards and Practices Manual.
 - 1.1.4. The property owner will extend the public sanitary system in S 43rd Place to the northern property boundary and install all sanitary system facilities as required by the Springfield Development Code upon development of this property using the Public improvement Permit process per the Engineering Design Standards and Practices Manual.
 - 1.1.5. The property owner will extend the public sanitary system in S 42nd Place to the northern property boundary from its current terminus approximately halfway along the S 42nd St frontage and install all sanitary system facilities as required by the Springfield Development Code upon development of this property using the public improvement Permit process per the Engineering Design Standards and Practices Manual.
- 1.2. APPLICANT shall provide and be financially responsible for the provision of any additional urban facilities and services identified during the review and approval of any Partition or Subdivision as necessary to serve the further development of the Property, including the construction and maintenance through the warranty period thereof.
- 1.3. In determining APPLICANT's share of costs for the improvements described in this Agreement, the full cost for the provision of the improvements at the time of construction shall be used. For the purposes of this Agreement, the full cost shall include design, construction, acquisition of land and/or easements, studies, permits from all agencies having jurisdiction, attorney's fees, and all other costs reasonably associated with the implementation of the needed improvements.
2. Obligations of City. Consistent with the above Recitals, City agrees to:
- 2.1 Process the annexation request and support annexation of the Property to the City before the Common Council, and support APPLICANT's defense of any appeal of a decision to

the City. However, the City will not assume any financial responsibility to provide legal counsel on appeal.

3. Covenants Running with the Land. It is the intention of the parties that the covenants herein are necessary for the annexation and development of the Property and as such shall run with the Property and shall be binding upon the heirs, executors, assigns, administrators, and successors of the parties hereto, and shall be construed to be a benefit to and burden upon the Property. This Agreement shall be recorded, at APPLICANT's expense, upon its execution in the Lane County Deeds and Records. This Agreement may be assigned by APPLICANT and shall benefit any assigns or successors in interest to APPLICANT. Execution of this Agreement is a precondition to the support of the City for annexation of the Property described in Exhibit A to the City. Accordingly, the City retains all rights for enforcement of this Agreement.
4. Limitations on the Development. No portion of the Property shall be further developed prior to the approval of building permit approval, partition or subdivision, as applicable, for the proposed development.
5. Mutual Cooperation. City and APPLICANT shall endeavor to mutually cooperate with each other in implementing the various matters contained herein.
6. Waiver of Right of Remonstrance. APPLICANT agrees to sign any and all waivers, petitions, consents and all other documents necessary to obtain the public facilities and services described herein as benefiting the Property, under any Improvement Act or proceeding of the State of Oregon, Lane County, or the City and to waive all rights to remonstrate against these improvements. APPLICANT does not waive the right to protest the amount or manner of spreading the assessment thereof, if the assessment appears to APPLICANT to be inequitable or operate unfairly upon the Property. APPLICANT waives any right to file a written remonstrance against these improvements. APPLICANT does not waive its right to comment upon any proposed Local Improvement District (LID) or any related matters orally or in writing.
7. Modification of Agreement. This Agreement may only be modified in writing signed by both parties. Any modifications to this Agreement shall require the approval of the Springfield Common Council. This Agreement shall not be modified such that the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield 2030 Refinement Plan – Urbanization Element* and as required herein are not provided in a timely manner to the Property.
8. Land Use. Nothing in this Agreement shall be construed as waiving any requirements of the Springfield Development Code or Springfield Municipal Code which may be applicable to the use and development of this Property. Nothing herein shall be construed as City providing or agreeing to provide approval of any building, land use, or other development application or Land and Drainage Alteration Program (LDAP) permit application submitted by APPLICANT. APPLICANT is responsible for obtaining, at APPLICANT's expense, all State and/or Federal permits and any other approvals as may be required.
9. Dolan. APPLICANT knows and understands any rights it may have under the law as interpreted in Dolan v. City of Tigard, 512 US 374 (1994) and subsequent cases interpreting the legal effect of Dolan and by entering into this Agreement hereby waives any requirement that

the City demonstrate the public improvements and other obligations of APPLICANT, for payments, financial responsibility and reimbursements set forth in Section 1, required herein, are roughly proportional to the burden and demands placed upon the urban facilities and services by the development and to the impacts of the development of the Property. APPLICANT further waives any cause of action it may have pursuant to Dolan v. City of Tigard and cases interpreting the legal effect of Dolan arising out of the actions described herein.

10. Ballot Measures 37/49/ORS 195.300 et seq. APPLICANT knows and understands any rights it may have under Oregon Revised Statutes (ORS) Chapter 195.300 et seq., “Just Compensation for Land Use Regulation.” APPLICANT for itself and its heirs, executors, assigns, administrators and successors hereby waives any claim or cause of action it may have under such ORS provisions against the City.
11. Invalidity. If any provision of this Agreement shall be deemed unenforceable or invalid, such enforceability or invalidity shall not affect the enforceability or validity of any other provision of this Agreement. The validity, meaning, enforceability, and effect of the Agreement and the rights and liabilities of the parties hereto shall be determined in accordance with the laws of the State of Oregon.

DATED this 19 day of March, 2026

IN WITNESS WHEREOF, the APPLICANT and City have executed this Agreement as of the date first herein above written.

APPLICANT

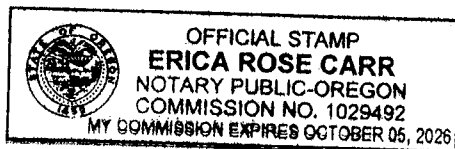
[Signature]
By: _____

3-19-26
Date _____

Member
Its: _____

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON March 19, 202, 2026 BY
Kyle Bressler AS Member OF Oxwood Properties 43rd St LLC.
(APPLICANT)



Erica R Carr
NOTARY PUBLIC FOR OREGON

CITY OF SPRINGFIELD

By: _____
Nancy Newton, City Manager

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON _____, 20____ BY

(CITY) AS _____ OF _____

NOTARY PUBLIC FOR OREGON

TYPE 4 – ANNEXATION STAFF REPORT AND FINDINGS OF FACT

File Name: Oxwood S.
43rd Street Annexation

Applicant: Oxwood
Properties 43rd St LLC

Case Number: 811-26-
000033-TYP4

Proposal Location:
Assessor’s Map 18-02-05-
24, TL: 06100

Current Zoning:
R-1 Low Density
Residential, Urbanizable
Fringe Overlay (UF-10)

**Applicable
Comprehensive Plan:**
*Springfield 2030
Comprehensive Plan*

**Comprehensive Plan
Designation:** Low
Density Residential

**Application Submittal
Date:** February 9, 2026

Associated Applications:
811-25-000223-PRE (Development Issues Meeting); 811-26-000020-PRE (Completeness Check)



CITY OF SPRINGFIELD’S DEVELOPMENT REVIEW COMMITTEE:

POSITION	REVIEW OF	NAME	PHONE
Project Manager	Planning	Tom Sievers	541-726-2333
Transportation Planning Engineer	Transportation	Michael Liebler	541-736-1034
Public Works Civil Engineer	Streets and Utilities	Clayton McEachern	541-726-1036
Deputy Fire Marshal	Fire and Life Safety	Gilbert Gordon	541-726-2293
Building Official	Building	Chris Carpenter	541-744-4153

Review Process (Springfield Development Code (SDC) 5.7.115): The subject annexation request is being reviewed under Type 4 procedures, as a legislative matter, without Planning Commission consideration.

Development Issues Meeting (SDC 5.7.120): A Development Issues Meeting (DIM) is required of all public agency and private landowner-initiated annexation applications, unless waived by the Director.

Finding 1: A Development Issues Meeting for the subject annexation request was held on January 8, 2026 (Case 811-25-000223-PRE).

Conclusion: The requirement in SDC 5.7.120 is met.

Annexation Initiation and Application Submittal (SDC 5.7.125): In accordance with SDC 5.7.125(B)(2)(b)(i) and ORS 222.170(1), an annexation application may be initiated by “more than half the owners of land in the territory, who also own more than half the land in the contiguous territory and of real property therein representing more than half the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land.”

Finding 2: The property owners, who own all the land and real property, and full assessed value of real property in the contiguous territory, has filed an application and petition requesting annexation to the City of Springfield (Attachment 2, Exhibit B).

Finding 3: In addition to the petition, the submitted application includes the required documents listed under SDC 5.7.125(B). This includes a Verification of Property Owners signed by the Lane County Department of Assessment and Taxation, the Ownership Worksheet, and a Waiver Form in accordance with ORS 222.173 (all within Attachment 2, Exhibit B).

Conclusion: The application requirements in SDC 5.7.125 have been met.

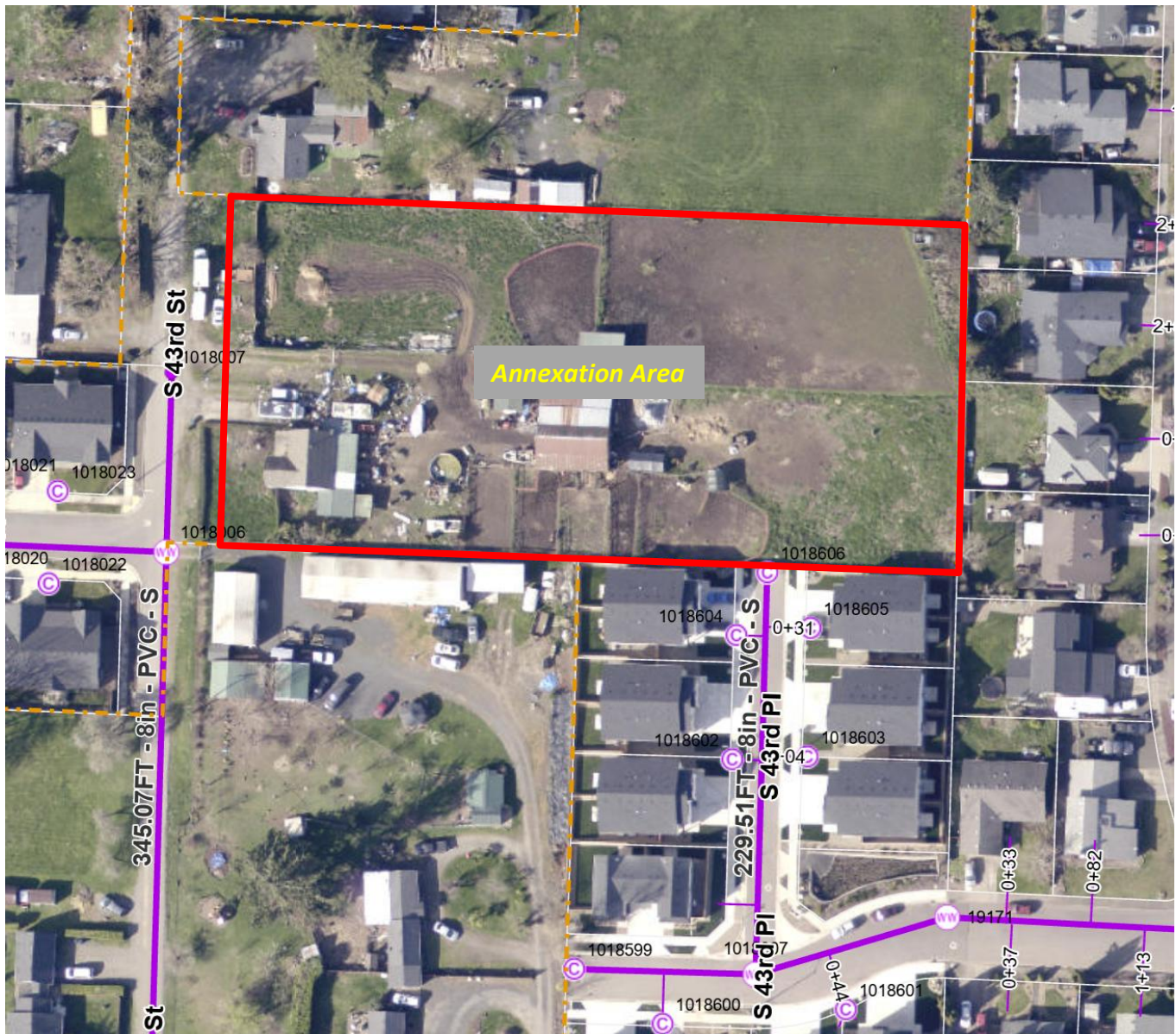
Site Information: The subject annexation is comprised of 1 lot for a total of approximately 1.94 acres. This lot is owned by Oxwood 43rd Street LLC and is developed with a dwelling. The subject site is inside the Springfield Urban Growth Boundary (UGB) and is contiguous to the Springfield city limits primarily along its eastern and western boundaries.

Zoning for the property is R1 (Low Density Residential) with an Urbanizable Fringe Overlay (UF-10) applied according to the City’s Zoning Map. Based on the applicants’ submittal, the primary purpose of the annexation request is to facilitate a residential subdivision. A public sanitary sewer line is already available at the site’s southern and western boundaries in S. 43rd Street and S. 43rd Place, as shown in the image below (the purple lines show the existing sanitary sewer system). An Annexation Agreement is ready to be signed by the applicants and will be ready for execution by the City upon approval by Council. The Annexation Agreement outlines the applicants’ responsibilities and financial obligations for provision of public streets, utilities, and services to the property.

Existing public services are provided to the annexation area as follows: police (Lane County Sheriff), schools (Springfield School District), roads (City of Springfield and Lane County), and ambulance services (Eugene/Springfield Fire)¹. The property currently receives fire protection from the Willakenzie-Springfield Rural Fire Protection District. Water is currently served by an on-site well. SUB operates the existing electric service and will continue to after annexation. Upon annexation, the City of Springfield will be responsible for all urban services, including sewer, water (retained through SUB), electricity (retained through SUB), and police/fire response (through Eugene/Springfield Fire) to the subject area.

The approximately 84,506 square foot annexation area consists of the 1.94-acre lot.

¹ The subject property currently receives emergency services from Eugene/Springfield Fire through long-standing contractual agreements. The standards of coverage can be found here: https://www.eugene-or.gov/DocumentCenter/View/56636/Standards-of-Response-Coverage_FY-2020?bidId=



Notice Requirements (SDC 5.7.130): Consistent with SDC 5.7.130, notice was provided as follows:

Mailed Notice. Notice of the annexation application was mailed on March 13, 2026, which was at least 20 days prior to the public hearing date, to the affected property owner(s) and applicant; owners and occupants of properties located within 100 feet of the perimeter of the proposed annexation territory; affected special districts (Eugene/Springfield Fire) and all other public utility providers (Springfield Utility Board, CenturyLink Telecommunications); and the Lane County Land Management Division, Lane County Elections, and the Lane County Board of Commissioners. The list of recipients of the mailed notice is included with the Affidavit of Mailing for this annexation application and is retained as part of the public record for Planning Case 811-26-000033-TYP4.

Newspaper Notice. Notice of the April 6, 2026, public hearing was published in *The Chronicle*, running for two consecutive weeks on March 19th and March 26th prior to the hearing.

Posted Notice. A total of five (5) notices were posted for the April 6th public hearing. Two (2) digital notices were posted on the City of Springfield website on March 20th and the Department of Public Works' Digital Display in City Hall on March 17th. One (1) notice was posted on the physical display board in the City Hall lobby on March 20th and two (2) notices were posted at the subject property along the site frontage on March 20th.

Finding 4: Staff did not receive written comments from the public at the time of this writing (3/27/26).

Conclusion: Notice of the public hearing was provided consistent with SDC 5.7.130.

Recommendation to City Council (SDC 5.7.135): The Director shall forward a written recommendation on the annexation application to the City Council based on the approval criteria specified in SDC 5.7.140, which are provided as follows with the SDC requirements, findings, and conclusions. The Director's recommendation follows SDC 5.7.140, Criteria.

Criteria of Approval

Criteria (SDC 5.7.140): The application may be approved only if the City Council finds that the proposal conforms to the following criteria:

A. The affected territory proposed to be annexed is within the City's urban growth boundary; and is

- 1. Contiguous to the city limits; or**
- 2. Separated from the City only by a public right of way or a stream, lake, or other body of water.**

Finding 5: The subject annexation territory is located within the City of Springfield's acknowledged urban growth boundary (UGB). The territory requested for annexation abuts the Springfield city limits along the western and eastern boundaries. Therefore, this annexation application meets the statutory definition of contiguity as found in ORS 222.111(1).

Conclusion: The proposal meets and complies with Criterion A(1), Subsection 5.7.140.

B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans or Plan Districts;

Finding 6: The annexation area is located within the acknowledged Springfield UGB and as more specifically delineated by the *Springfield 2030 Comprehensive Plan*. Territory within the delineated UGB ultimately will be within the City of Springfield.

Finding 7: The *Springfield 2030 Comprehensive Plan* amends the Eugene-Springfield Metropolitan Area General Plan (*Metro Plan*) through adoption of ordinances since 2011. Volume 1 of the *Springfield 2030 Comprehensive Plan* includes the following elements: Economic, Residential Land Use & Housing, Recreation, Transportation, and Urbanization. In December 2016, Springfield adopted the Urbanization Element in compliance with Statewide Planning Goal 14, Urbanization. The *Urbanization Element* explicitly retains the *Metro Plan's* long-standing urbanization policy criteria for approving annexations.

Finding 8: The territory requested for annexation is within an area that is zoned R-1 (Low Density Residential) and is designated for Low Density Residential use in the Springfield Comprehensive Plan (which became effective March 1, 2024, replacing the Metro Plan Diagram within the Springfield UGB). The adopted elements of the *Springfield 2030 Comprehensive Plan* apply to areas within the Springfield UGB, particularly the *Urbanization Element* adopted by Ordinance 6361. There are no proposed changes to the current zoning or plan designation for the property, although the Urbanizable Fringe (UF-10) overlay will be removed upon annexation.

Finding 9: The continued annexation of properties to the City of Springfield is consistent with Policies 27 and 29 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, which will result in the elimination of special districts within the urbanizable area. The *Metro Plan* and the *Springfield 2030 Comprehensive Plan – Urbanization Element* recognize that as annexations to the City occur, the special district service areas within

the UGB will diminish incrementally and eventually will be dissolved.

Finding 10: The territory requested for annexation is currently within the service area of the Willakenzie-Springfield Rural Fire Protection District fire protection service. After the public hearing and upon City Council adoption of the Annexation Ordinance, the annexation area will remain in the combined fire and life safety departments of the Cities of Eugene & Springfield for fire protection and emergency medical service directly to the annexation area.

Finding 11: In accordance with Policy 33 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, SUB is the exclusive water service provider within the Springfield City Limits. As stated above, the annexation area is currently served by an on-site well. As discussed below in more detail under Finding 18, water services provided by SUB are planned for future development.

Finding 12: In accordance with Policy 34 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, when unincorporated territory within the UGB is provided with any new urban service, that service shall be provided by one of the following methods in this priority order: (a) Annexation to City; or (b) Contractual annexation agreements with City. If this annexation request is approved and executed, the subject property will be provided with new urban services such as public sanitary sewer via S. 43rd Street and S. 43rd Place.

Finding 13: In accordance with Policy 35 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, the City shall not extend water or wastewater service outside city limits to serve a residence or business without first obtaining a valid annexation petition, a consent to annex agreement, or when a health hazard abatement annexation is required. The property owners applied for annexation to the City (Attachment 2, Exhibit B), and an annexation agreement has been drafted for execution upon approval of the annexation.

Finding 14: The annexation area is not located within an approved refinement plan area.

Conclusion: The proposal meets and complies with Criterion B, SDC 5.7.140.

C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and

Finding 15: In accordance with Policy 29 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, annexation shall continue to be a prerequisite for urban development and the delivery of City services in accordance with the Springfield Comprehensive Plan and Springfield Development Code.

Finding 16: In accordance with Policy 31 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, key urban facilities and services are defined as wastewater service; stormwater service; transportation; solid waste management; water service; fire and emergency medical services; police protection; citywide park and recreation programs; electric service; land use controls; communication facilities; and public schools on a districtwide basis.

Finding 17: In accordance with Policy 32 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, urban services provided by the City upon annexation to Springfield include storm and sanitary sewer; water; transportation systems; police and fire protection; planning, building, code enforcement and library services; and public infrastructure maintenance of City owned or operated facilities.

Finding 18: The territory requested for annexation is contiguous with the City Limits along its western and eastern boundaries. Urban utilities including sanitary sewer, electricity, and water service, are located within the S. 43rd Street and S. 43rd Place ROWs and can be extended to serve the subject site. Therefore, the urban service delivery systems are already available and in place or can be logically extended from points in the vicinity to serve the annexation area. In addition to urban utilities, the following facilities and services are either available or can be extended to this annexation area in a timely, orderly, and efficient manner:

Water – As noted above, SUB is the exclusive water service provider for properties within the City limits. The

annexation area currently receives water from an on-site well. In an email dated February 20, 2026, SUB Water stated that there are no issues with the proposed annexation. The property does not currently have a water service, but there is a 8” main on S. 43rd Street and S. 43rd Place that has the capacity to serve future development.

Electricity – SUB provides electric service to the neighborhoods within incorporated areas of Springfield. SUB owns and maintains electrical system infrastructure in neighborhoods they serve. SUB electric services are present in the area along S. 43rd Street and service needs will be evaluated at the time of future development.

Police Services – Springfield Police Department currently provides service to areas of Springfield that are already inside the City limits. The annexation territory is currently within the jurisdiction of the Lane County Sheriff’s Department. Upon annexation, this area will receive Springfield Police services on an equal basis with other properties inside the City.

Fire and Emergency Services – Fire protection is currently provided to the annexation area by the Willakenzie-Springfield Rural Fire Protection District. Upon annexation, the Eugene/Springfield Fire Department will provide fire and emergency services directly to the subject territory. Per the Fire Marshal’s Office, this proposal meets the requirements for fire department access and water supply and is within a 5-minute response time from Fire Station 14.

Emergency medical transport (ambulance) services are provided on a regional basis by the Eugene/Springfield Fire Department. The annexation area will continue to receive this service consistent with the adopted ambulance service area (ASA) plan. Mutual Aid Agreements have been adopted by the three regional ASA providers to provide backup coverage for each other’s jurisdictions.

Parks and Recreation – Park and recreation services are provided by the Willamalane Park & Recreation District. The park district operates several indoor recreation facilities, such as the Willamalane Park Swim Center, Lively Park Swim Center, Bob Keefer Center for Sports and Recreation, and Willamalane Adult Activity Center. The park district offers various after-school and other programs for children at schools and parks throughout the community. Also available are pathways and several categories of parks, including community parks, sports parks, special use parks, and natural area parks. The subject property is not within the special district territory of Willamalane. Concurrently with annexation to the City of Springfield, the subject property will be annexed to the Willamalane Park & Recreation District consistent with City policy, an intergovernmental agreement between the City of Springfield and Lane County, and the adopted Willamalane Comprehensive Plan.

Library Services – While annexation to the City of Springfield brings the site into the service area of the Springfield Public Library, the existing zoning and residential uses do anticipate the addition of residents who would utilize such services.

Schools – The Springfield School District serves this area of Springfield. Based on the provision of the residential zoning district, and proposed future development, the annexation territory does anticipate the possibility of a school-aged population increase. In an email dated March 25, 2026, the Springfield school district stated they have capacity for the future development.

Sanitary Sewer – An existing public sanitary sewer system is located along the property boundary at the current end of S. 43rd Place and an existing public sanitary sewer system is located along the western property boundary in S. 43rd Street. Both connection locations are 8” mains and have sufficient capacity to convey this development to the Jasper Trunk Line located in Jasper Road to the south.

Stormwater – An existing public storm sewer system is located in South 43rd Place at the southeast corner of the property and can be extended on to this property.

Streets – An interconnected transportation system with the existing and proposed land uses in the vicinity of the Property is required in order to provide access and a transportation system for the provision of Fire and Life Safety

services to and from the annexed property. The Property has legal and physical access to S. 43rd Street along the western frontage. S. 43rd Place stubs onto this property at the southeast corner. Both S. 43rd Street and S. 43rd Place are classified as local streets. S. 43rd Street is not improved to current City standards along this frontage. Partial improvement of S. 43rd Street to City standards will be required for any development of this lot, no further dedication is required. To meet block length standards an east-west street is required through this lot to connect S. 43rd Street to S. 43rd Place. The applicant has shown this on their development concept plan. To meet block length standards S. 43rd Place is required to be completed through this lot to the northern boundary. The applicant has shown this on their development concept plan.

Solid Waste Management – The City and Sanipac have an exclusive franchise arrangement for garbage service inside the City limits. Upon annexation, solid waste disposal service would be provided by Sanipac.

Communication Facilities – Various providers, such as CenturyLink, offer both wired and wireless communication services in the Eugene-Springfield metropolitan area. Existing providers and those entering the market have the capability to provide service to this area.

Land Use Controls – The annexation area is within Springfield’s urban growth boundary (UGB). Through an intergovernmental agreement between Lane County and the City of Springfield, the City already has planning and building jurisdiction for unincorporated areas of Springfield. The City will continue to administer land use controls after annexation.

Finding 19: The minimum level of key urban facilities and services, as outlined in the adopted *Metro Plan* and the *Springfield 2030 Comprehensive Plan – Urbanization Element* are immediately available and have the capacity to serve the site at the time of development.

Conclusion: Based on the findings above, the proposed annexation, if approved, will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly efficient and timely manner because of their availability and capacity levels meet the City’s requirements. The proposal complies with Criterion C, SDC 5.7.140.

D. Where applicable, fiscal impacts to the City have been mitigated through an Annexation Agreement or other mechanism approved by the City Council.

Finding 20: An Annexation Agreement outlines the applicants’ financial responsibility for provision of public streets and utilities necessary to serve the property (Attachment 2, Exhibit C). The Annexation Agreement has been prepared and is ready to be executed by the City upon annexation approval by City Council. Upon future development and change of use on the subject property, the property owner will be responsible for the cost of constructing the public improvements necessary to serve the area. Fiscal impacts to the city to provide public services to the site, other than the public infrastructure outlined in the Annexation Agreement, are de minimis. Therefore, all fiscal impacts to the City have been mitigated by the Annexation Agreement.

Conclusion: The proposal meets and complies with Criterion D, Subsection 5.7.140.

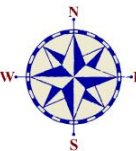
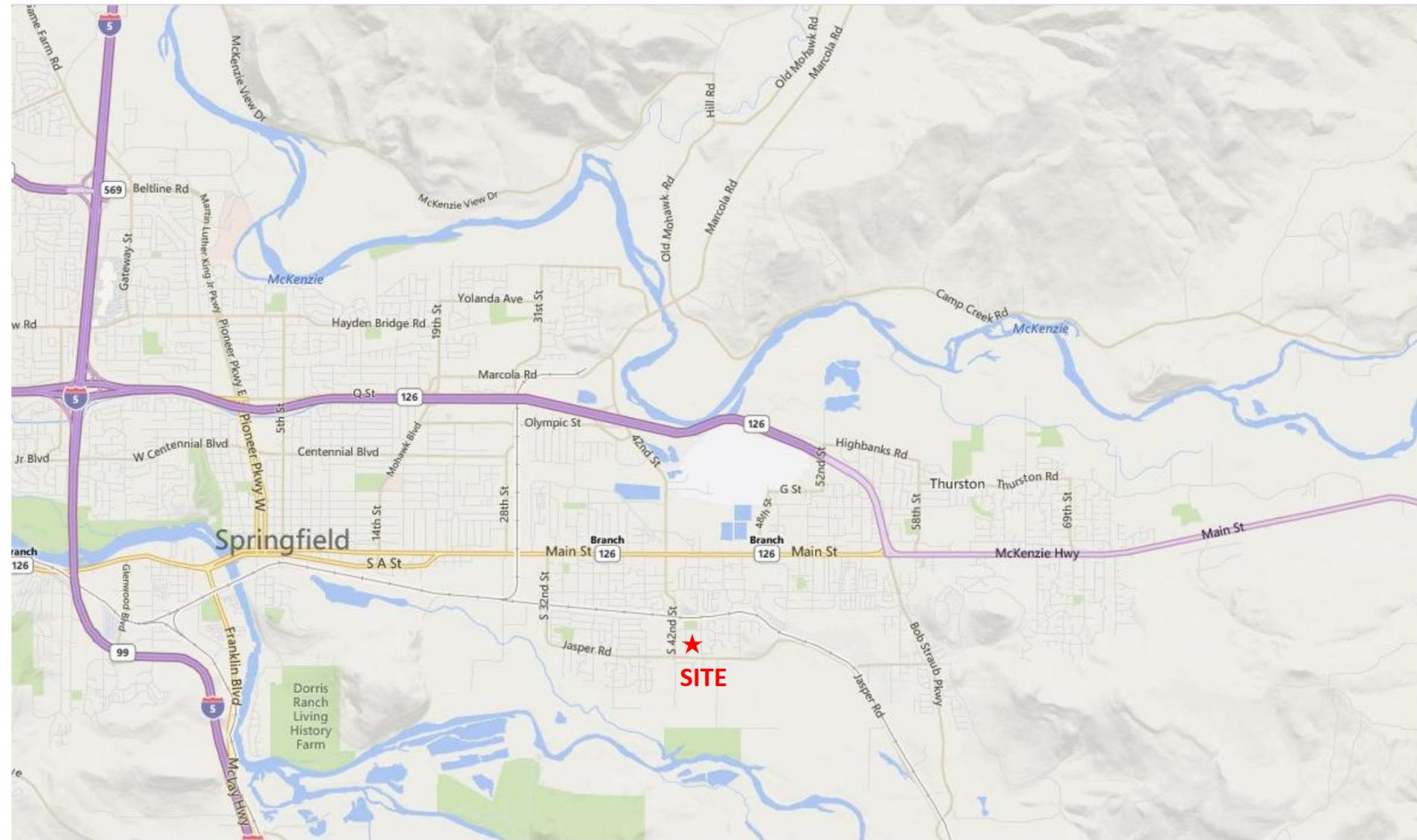
Withdrawal from Special Service Districts (SDC 5.7.160): Withdrawal from special districts may occur concurrently with the approved annexation Ordinance or after the effective date of the annexation of territory to the City. The Director shall recommend to the City Council for consideration of the withdrawal of the annexed territory from special districts as specified in ORS 222. In determining whether to withdraw the territory, the City Council shall determine whether the withdrawal is in the best interest of the City. Notice of the withdrawal shall be provided in the same manner as the annexation notice in SDC 5.7.150.

Finding 21: The annexation area is within the delineated service territory of SUB (electric). The Cities of Eugene/Springfield will directly provide fire and emergency services after annexation, and the City of Springfield by and through the Springfield Utility Board will provide water service after annexation. SUB will also retain electric service upon annexation. Consistent with SDC 5.7.130, posted notice in City Hall and the City of Springfield

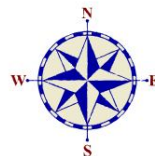
webpage was provided for the public hearing on March 20, 2026, and mailed notice on March 13, 2026. Withdrawal from the Willakenzie-Springfield Rural Fire Protection District (RFPD) concurrently with annexation of the territory to the City of Springfield is in the best interest of the City. The withdrawal from the Willakenzie-Springfield RFPD is necessary to implement Policies 31 and 32 of the Springfield 2030 Comprehensive Plan – Urbanization Element whereby annexation is prioritized for the City of Springfield to provide urban services to its incorporated territory, and existing special service districts within the City’s UGB are to be dissolved over time.

DIRECTOR’S RECOMMENDATION: The proposal complies with the annexation criteria of approval listed in SDC 5.7.140, and Council is within its authority to approve annexation of the subject territory to the City of Springfield and the Willamalane Park and Recreation District and withdrawal of the subject territory from the Willakenzie-Springfield Rural Fire Protection District.

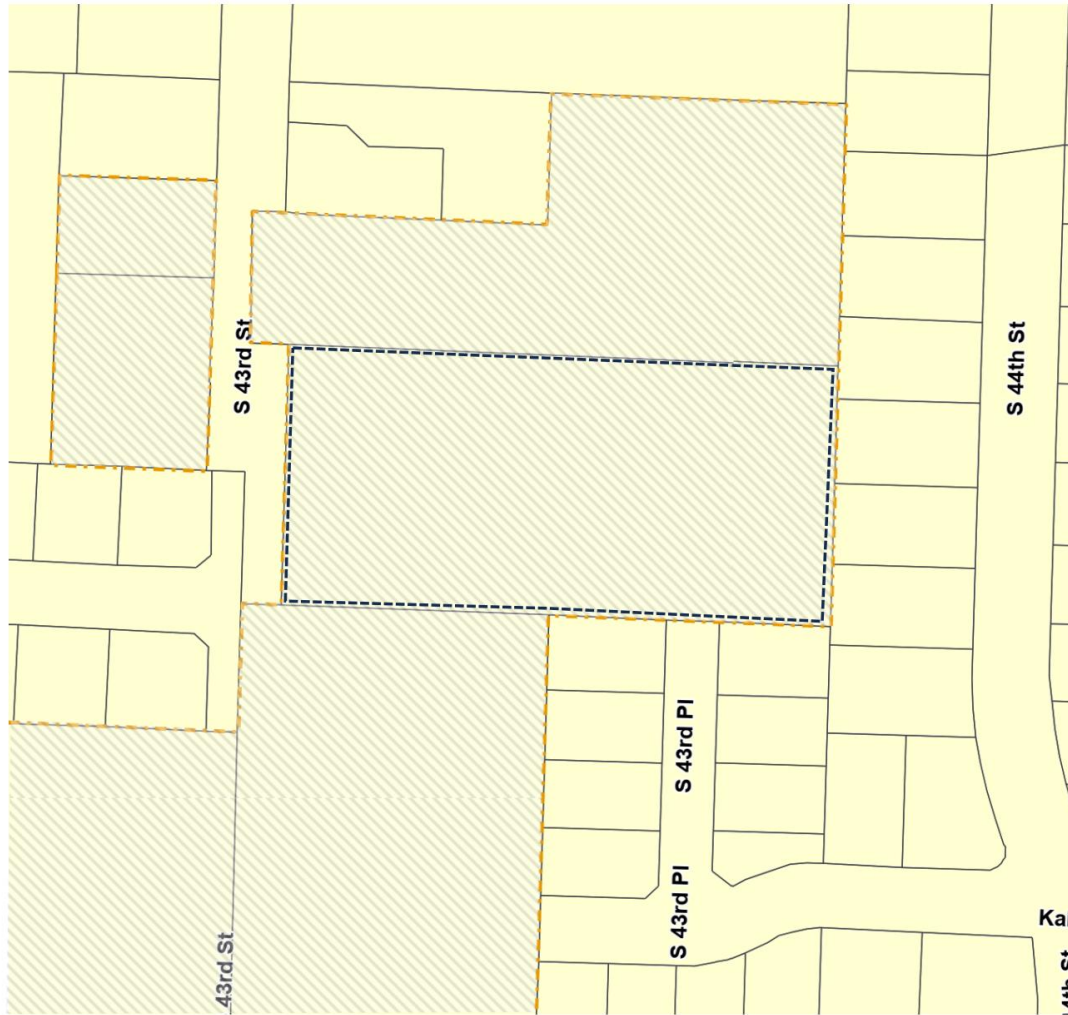
LOCATION OF PROPERTY SUBJECT TO ANNEXATION



SITE CONTEXT MAP



CURRENT ZONING



ZONING MAP LEGEND



Urbanizable Fringe Overlay District (UF-10)



R-1 Residential District



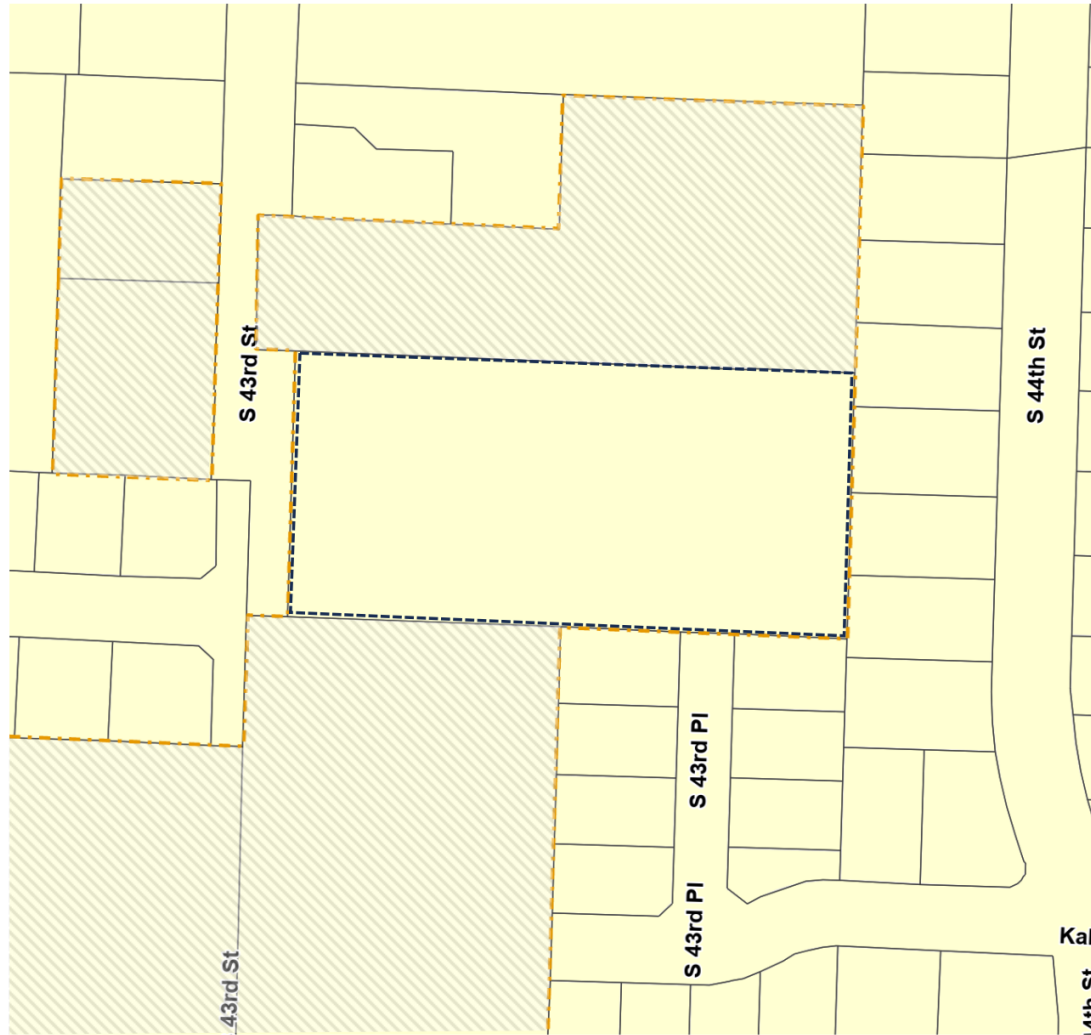
Springfield City Limits



Area Proposed for Annexation



PROPOSED ZONING



ZONING MAP LEGEND



Urbanizable Fringe Overlay District (UF-10)

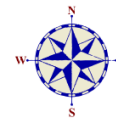


R-1 Residential District

--- Springfield City Limits



Area Proposed for Annexation



SUMMARY OF APPROVAL CRITERIA

- Criterion A – Within UGB and Contiguous to City Limits
- Criterion B – Consistent with Policies of the Metro Plan
- Criterion C – Within Boundary for Minimum Level of Key Urban Facilities in a Timely and Efficient Manner
- Criterion D – Annexation Agreement for Fiscal Impacts
- Staff Recommendation - APPROVAL

AGENDA ITEM SUMMARY

Meeting Date:

04/06/2026

**S P R I N G F I E L D
C I T Y C O U N C I L**

SUBJECT:

Letter from Robert's Supply Re: Payroll Tax

Attachments

1. Letter from Robert's Supply



February 25, 2026

Dear City of Springfield Mayor, City Manager and Council Members,

We are Nick and Libby Smith, owners of Roberts Supply Co. on 28th and Main Street. Roberts Supply Co. is a multigenerational family business that was established in approximately 1950. We are writing to vehemently oppose the proposed local city payroll tax for the City of Springfield! We recognize your budget shortfall; but please seek alternative funding, instead of relying on taxpayers and businesses to the point of unemployment and closure. It may be time for the city to reorganize departments, streamline employment, cut discretionary spending, consider salary reductions and consider temporarily closing or reducing hours at recreational facilities; such as the library and any non-essential government entity. Whatever means are necessary, because the businesses and taxpayers cannot bear another tax increase. In the private sector, this is what we do when our budget runs short. Sometimes it means cutting jobs, sometimes it means, cutting benefits, sometimes it means cutting expenditures, halting raises or COLAS (cost of living adjustments) in the case of the government. Drastic times call for drastic measures, but you must look internally before imposing on the public.

We ourselves and our employees are struggling to afford the 30+% price hikes on groceries, let alone the increases on all of our essential services like health care, child care, commodities and consumer goods. Lest we mention the increase in other taxes and fuel hikes. We could go on. You're already taxing the working class and small business owners

into poverty. We mainly serve the logging and construction industry and with a slow-down in the timber market last quarter and the construction slump due to high interest rates and high input costs, we are already facing a serious shortage in sales. We have had to lay off 1 full-time employee and the 2 full-time employees that retired last year have not been replaced thus far. That is a 27% reduction in our workforce! The cost of hiring and training qualified employees is also rising and we are in an industry where it can take 1-2 years on average to effectively train a new employee. When we have to lay someone off, it is highly detrimental, as they tend to find other work before we can rehire them. We were forced during covid to use the workshare program, but our employees have reported that is cumbersome and they often faced challenges even getting the reimbursements rolling. Some have even given up on the program due to administrative challenges and errors.

We realize that government employees face some of the same personal cost of living challenges, but typically there is much higher job security and stability and COLAs to help cover the increases. Private employees do not get that luxury, especially in tough times. If you are to impose this tax, you will not only further impoverish the working class of the city, but you will put all businesses that this applies to at a disadvantage. As I understand, larger businesses may be exempt or already paying the maximum amount of tax; so the tax will target small and medium businesses only applying more pressure to them and more advantage to the larger corporations, who could simultaneously benefit when advertising for new jobs, by touting that their employees won't pay the additional tax. This will have far-reaching consequences, because our business will need to raise our prices again to help cover the overhead; while simultaneously being put at a disadvantage against our competitors, who are in nearby cities, that do not have this extra cost of doing business imposed on them.

Businesses like ours, who have withstood the test of time, need relief from constant new bureaucracy, regulation and tax. New businesses come into the market and are aware of their challenges up front, but older businesses like ours have a much harder time navigating the constantly changing demands and costs of doing business. Yes, there is a certain wisdom and durability that comes with age, but there is also a rigidity and sometimes inability to keep up with the ever-growing demands and ever-increasing taxes. We cannot remain competitive with other employers and other companies, when the employees would be wise to choose employment elsewhere and not pay the tax; and consumers would be wise to shop elsewhere where prices will likely be lower.

It is our strong belief that all non-essential services and entities should be reviewed before ever picking the taxpayers' pockets, nor the cash registers of your local businesses, who might I remind you, pay the public employee's wages. When there are less employees

working and less sales made, you'll have an even bigger shortfall and that's what you should really be concerned about. Stay focused on growing businesses in your area, not stifling them with superfluous taxes. Some information circulating says that you may be considering moving money from the library fund. That is a thoughtful place to start. While generally we are proponents of public libraries, it is a service that is underutilized and sometimes I could go so far as to say non-essential. Consider a reduction in operating hours or days if that is necessary. The schools need to be open. The schools' libraries need to be funded. The public library, however, is something that needs to be considered if we are talking about such a vast budget shortfall. Any non-essential public service or entity needs to be streamlined and examined for efficiency and waste in such scarce times as these. We implore you to look within your current budget and operation as a whole, or the problems that we face will only grow. There is only so much money to be taken from the business and taxpayers, before there isn't ANY MORE!

We request that this letter be put in the agenda packet for correspondence and applied to public record at the next city council meeting.

Sincerely,

Nick & Libby Smith

Roberts Supply Co.

2842 Main Street

Springfield, OR 97477

(541) 747-7129

AGENDA ITEM SUMMARY	Meeting Date:	04/06/2026
	Meeting Type:	Regular Meeting
S P R I N G F I E L D C I T Y C O U N C I L	Staff Contact/Dept:	Erin Fifield/Community Development
	Staff Phone No:	541-726-2302
	Estimated Time:	5 Minutes
	Council Goals:	Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE:
HOME Consortium Intergovernmental Agreement Renewal

ACTION REQUESTED:
Adopt the following: A RESOLUTION OF THE CITY OF SPRINGFIELD AUTHORIZING THE CITY MANAGER TO EXECUTE THE FEDERAL FISCAL YEAR 2027-2029 EUGENE-SPRINGFIELD HOME CONSORTIUM INTERGOVERNMENTAL AGREEMENT

ISSUE STATEMENT:
In order to renew the HOME Consortium, the U.S. Department of Housing and Urban Development (HUD) requires that Springfield and Eugene submit a HOME Consortium Intergovernmental Agreement (IGA) and attach a resolution as proof the City Manager has signing authority. This IGA renews the existing HOME Consortium relationship between Springfield and Eugene for another 3 years, beginning with Federal Fiscal Year 2027.

DISCUSSION/FINANCIAL IMPACT:
The Cities of Eugene and Springfield formed the Eugene-Springfield HOME Consortium in 1992 to expand upon Eugene's entitlement allocation of HOME funds to also allow for support of affordable housing activities within the City of Springfield. The City of Springfield is not large enough to receive its own entitlement allocation of HOME funds.

In 2015, Eugene and Springfield entered a "Lead Entity model" due to significant changes to the HOME program and a 2014 HUD monitoring of the Consortium's HOME program. In this model, Eugene is responsible for the oversight and administration of HOME funds in the entire Consortium area. Springfield supports oversight and administration of HOME projects in Springfield and participates in the selection of projects and allocation of HOME funds.

The roles and responsibilities of the two jurisdictions are outlined in the HOME Consortium IGA, including the process for evaluating and awarding HOME funds in each jurisdiction. This IGA includes minor administrative updates reflective of HUD requirements.

In order to comply with HUD requirements, the IGA must be executed by the City Manager as the chief executive officer of the City of Springfield, as authorized by resolution of the Common Council of the City of Springfield. HUD must receive an executed copy of the IGA and Resolution by August 1, 2026 in order for the HOME Consortium to receive funds for the following fiscal year.

Through the HOME Consortium, the Cities of Eugene and Springfield have worked in partnership to develop multiple Eugene-Springfield Consolidated Plans, build the capacity of local affordable housing organizations, and support development of hundreds of low-income housing units.

Attachments

- 1. Resolution with Exhibit IGA

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY OF SPRINGFIELD AUTHORIZING THE CITY MANAGER
TO EXECUTE THE FEDERAL FISCAL YEAR 2027-2029 EUGENE-SPRINGFIELD HOME
CONSORTIUM INTERGOVERNMENTAL AGREEMENT**

WHEREAS, the federal HOME Investment Partnerships Program (HOME) is administered by the U.S. Department of Housing and Urban Development (HUD) and its purpose is to create affordable housing for low-income households;

WHEREAS, the Cities of Eugene and Springfield are geographically contiguous units of general local government;

WHEREAS, the Cities of Eugene and Springfield have formed the Eugene-Springfield HOME Consortium (Consortium) for the purpose of receiving HOME funds;

WHEREAS, the City of Springfield is a member of the Consortium and the City of Eugene serves as the lead entity;

WHEREAS, ORS 190.010 provides that units of local government may enter into agreements for the performance of any functions or activities that a party to the agreement, its officers or agencies, have authority to perform;

WHEREAS, to comply with HUD requirements, the Cities of Springfield and Eugene must enter a binding Intergovernmental Agreement (IGA) defining each city's roles and responsibilities and generally how funds will be allocated to projects and HOME activities; and

WHEREAS, the IGA must be executed by the City Manager as the chief executive officer of the City of Springfield, as authorized by resolution of its governing body, the Common Council of the City of Springfield,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1. The City Manager is authorized to execute the Eugene-Springfield HOME Consortium IGA attached hereto as Exhibit A in substantially its current form, effective October 1, 2026.

Section 2. This Resolution will take effect upon its adoption by the Council.

ADOPTED by the Common Council of the City of Springfield this _____ day of _____, 2026, with a vote of _____ for and _____ against.

ATTEST:

City Recorder

REVIEWED & APPROVED
AS TO FORM
Kristina Kraaz
DATE: 3/24/2026
SPRINGFIELD CITY ATTORNEY'S OFFICE

EXHIBIT A

**INTERGOVERNMENTAL AGREEMENT
FOR THE
EUGENE-SPRINGFIELD HOME CONSORTIUM**

BETWEEN: City of Eugene, a unit of local government
of the State of Oregon (EUGENE)

AND: City of Springfield, a unit of local government
of the State of Oregon (SPRINGFIELD)

EFFECTIVE DATE: October 1, 2026

CONTRACT NO.: Eugene 2026-02167
Springfield C4099

RECITALS

THIS Agreement is made and entered into by the CITY OF EUGENE (EUGENE) and the CITY OF SPRINGFIELD (SPRINGFIELD), municipal corporations of the State of Oregon.

- A. The U.S. Department of Housing and Urban Development (HUD) provides funding to units of general local government through the federal HOME Investment Partnership Program (HOME). As provided in 24 CFR 92.101, geographically contiguous units of general local government may form a consortium for the purposes of participating in the HOME Program.
- B. HUD requires consortium members to enter one legally binding cooperation agreement designating a legal entity to act in a representative capacity for all consortium members, providing that the lead entity assumes overall responsibility for ensuring the consortium's HOME Program is carried out in compliance with the requirements of 24 CFR part 92.
- C. ORS 190.010 provides that units of local government may enter into agreements for the performance of any and or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform.
- D. EUGENE and SPRINGFIELD are units of local government with boundaries that are geographically contiguous.
- E. EUGENE and SPRINGFIELD participate in the EUGENE-SPRINGFIELD HOME CONSORTIUM (CONSORTIUM), for the purposes of participating in the HOME Program.
- F. The CONSORTIUM designates EUGENE as the LEAD ENTITY of the CONSORTIUM responsible for meeting HOME requirements, and SPRINGFIELD is a CONSORTIUM MEMBER. EUGENE has the requisite resources, legal authority, and experience to act as LEAD ENTITY.
- G. The CONSORTIUM seeks qualification from HUD for the three-year period beginning October 1, 2026 and ending September 30, 2029.
- H. For the CONSORTIUM, EUGENE and SPRINGFIELD have developed and adopted, and HUD has approved, the EUGENE-SPRINGFIELD CONSOLIDATED PLAN for the time period of July 1, 2025 through June 30, 2030. The CONSOLIDATED PLAN guides the use of HOME and Community Development Block Grant (CDBG) funds. Each year the CONSORTIUM adopts a ONE YEAR ACTION PLAN that describes the specific planned uses of the funds.

EXHIBIT A

AGREEMENT

NOW, THEREFORE, based upon the forgoing recitals, which are fully incorporated herein, and in consideration of the mutual promises and covenants contained herein and other valuable consideration, the parties, intending to be legally bound, agree as follows:

1. **Eugene-Springfield HOME Consortium.** EUGENE and SPRINGFIELD hereby form the EUGENE-SPRINGFIELD HOME CONSORTIUM for the purposes of participating in the HOME Program and agree to cooperate in undertaking housing assistance activities to alleviate housing problems in the metropolitan area.
2. **Qualification Period and Duration of Agreement.** This Agreement is applicable to federal funding received for federal fiscal years FY 2027, FY 2028, and FY 2029, which is the three-year period beginning October 1, 2026 and ending September 30, 2029. Pursuant to 24 CFR 92.101(e), no CONSORTIUM member may withdraw from the CONSORTIUM during the qualification period. EUGENE and SPRINGFIELD may amend the Agreement to add new member units of local government for the qualification period only if additions are approved and signed by both parties. The Agreement remains in effect until the completion of activities to be funded during this qualification period. Completion of activities means all funds have been expended and the activities receiving funds have been completed in the HUD Integrated Disbursement and Management System (IDIS).
3. **Program Year.** The CONSORTIUM's HOME program year shall run from July 1 to June 30 of the following calendar year.
4. **Consolidated Plan and Assessment of Fair Housing.** EUGENE and SPRINGFIELD agree to jointly submit a single Consolidated Plan every five years and an Action Plan each year in accordance with HUD requirements and deadlines. EUGENE and SPRINGFIELD agree to conduct an Assessment of Fair Housing in accordance with HUD requirements and deadlines. EUGENE and SPRINGFIELD agree to affirmatively further fair housing in accordance with HUD requirements. EUGENE and SPRINGFIELD shall develop an agreement to delineate an equitable set of roles and responsibilities for completing the Consolidated Plan and Assessment of Fair Housing. Nothing in this agreement may be construed to allow either jurisdiction, or any public official acting on behalf of a jurisdiction, to obstruct implementation of the approved CONSOLIDATED PLAN.
5. **Allocation of Responsibility.** EUGENE is designated as the LEAD ENTITY to act in the representative capacity for all members of the CONSORTIUM for the purposes of the HOME Program. SPRINGFIELD is a CONSORTIUM MEMBER. Although EUGENE is the LEAD ENTITY, it is vital that both jurisdictions work closely together in developing and delivering a quality HOME Program. This includes establishing timeframes for completion of projects.
6. **EUGENE as Lead Entity.** As the LEAD ENTITY for the CONSORTIUM, EUGENE agrees to assume overall responsibility for ensuring that the CONSORTIUM's HOME Program activities are carried out in compliance with the HOME rules, including any requirements related to the Consolidated Plan. EUGENE agrees to the following specific responsibilities:
 - 6.1 Consolidated Plan. EUGENE shall lead development of the Eugene-Springfield Consolidated Plan every five years. For each Consolidated Plan, EUGENE agrees to contribute two-thirds of the staff time necessary to develop the plan.

EXHIBIT A

6.2 Annual Action Plan and Consolidated Annual Performance Evaluation Report. EUGENE shall lead development of the Annual Action Plans and Consolidated Annual Performance Evaluation Reports with support from SPRINGFIELD, except for the Action Plan and Consolidated Annual Performance Evaluation Report elements related to use of SPRINGFIELD CDBG funds for which SPRINGFIELD shall be solely responsible.

CONSORTIUM Management. EUGENE shall be responsible for development of CONSORTIUM operating policies and procedures consistent with HUD requirements in consultation with SPRINGFIELD, development of annual budget estimates for use of HOME funds, and completion of data reporting into IDIS.

6.3 HOME Account and Financial Management. EUGENE shall manage the HOME Account, including preparation of all financial draws from IDIS.

6.4 Environmental Review. In accordance with 24 CFR 92.504(c)(2)(iv), EUGENE as LEAD ENTITY may not delegate its environmental review obligation to any CONSORTIUM MEMBER. EUGENE agrees to complete environmental reviews for SPRINGFIELD HOME activities in a timely manner, with support from SPRINGFIELD. All reviews must be completed and approved prior to entering into any HOME written agreement and prior to any site-limiting action(s) related to the project even if the specific activity is not paid for with HOME funds.

6.5 Community Housing Development Organizations. EUGENE shall monitor and certify Community Housing Development Organizations (CHDO) on behalf of the CONSORTIUM. EUGENE shall enter into written agreements for use of CHDO Operating funds on behalf of EUGENE and SPRINGFIELD.

6.6 Selection of HOME Funded Projects and Programs. EUGENE shall lead development and implementation of an annual RFP process described in Section 11 of this Agreement to solicit and select projects for use of HOME funds with participation from SPRINGFIELD.

6.7 Written Agreements and Implementation of HOME Funded Projects and Programs. EUGENE shall develop HUD-specified HOME Written Agreements and directly enter into such agreements for projects in both EUGENE and SPRINGFIELD, in consultation with SPRINGFIELD for projects in SPRINGFIELD. EUGENE shall work directly with all HOME recipients to meet HOME requirements during project implementation, and shall consult with SPRINGFIELD when necessary. The EUGENE City Manager is authorized to execute the HOME Written Agreements for approved HOME projects in EUGENE and SPRINGFIELD.

6.8 Project Monitoring and Compliance. EUGENE as the LEAD ENTITY shall lead project and program monitoring for all HOME projects and programs in accordance with HOME requirements. EUGENE shall manage all aspects of monitoring activities during the HOME affordability period for each project in accordance with the provisions of 24 CFR 92 and other related regulatory requirements. EUGENE shall directly lead monitoring of all HOME development projects and EUGENE Homebuyer Assistance Program loans. EUGENE shall provide oversight of monitoring conducted by SPRINGFIELD for SPRINGFIELD HOME OWNERSHIP PROGRAM loans.

7. **SPRINGFIELD as Consortium Member.** As CONSORTIUM MEMBER, SPRINGFIELD agrees to cooperate with EUGENE in its role as LEAD ENTITY and to be responsible for the following actions:

EXHIBIT A

- 7.1 Participation in development of Consolidated Plan. SPRINGFIELD shall provide staff support to develop the Consolidated Plan. For each Consolidated Plan, SPRINGFIELD agrees to contribute one-third of the staff time necessary to develop the plan. SPRINGFIELD shall have sole responsibility for completion of Consolidated Plan elements related to use of SPRINGFIELD CDBG funds.
 - 7.2 Participation in development of annual Action Plan and Consolidated Annual Performance Evaluation Report. SPRINGFIELD shall provide staff support to develop the annual Action Plans and Consolidated Annual Performance Evaluation Report. SPRINGFIELD shall be consulted by EUGENE on the development of the shared elements of the Action Plan. SPRINGFIELD shall have sole responsibility for completion of Action Plan and Consolidated Annual Performance Evaluation Report elements related to use of SPRINGFIELD CDBG funds.
 - 7.3 CONSORTIUM Management. SPRINGFIELD shall provide input on CONSORTIUM policies and procedures, annual budget estimates for use of HOME funds, and other CONSORTIUM management issues as needed.
 - 7.4 Environmental Review. SPRINGFIELD shall provide support to EUGENE in the completion of environmental reviews for SPRINGFIELD projects in a timely manner.
 - 7.5 Selection of HOME Funded Projects. SPRINGFIELD shall participate in the development and implementation of an annual RFP to solicit and select projects for use of HOME funds.
 - 7.6 Written Agreements and Implementation of HOME Funded Projects and Programs. SPRINGFIELD may review and comment on HUD required HOME Written Agreements for projects located in SPRINGFIELD. SPRINGFIELD may work directly with HOME recipients on SPRINGFIELD-specific issues and will consult with EUGENE when necessary.
 - 7.7 Project Monitoring and Compliance. SPRINGFIELD shall assist with monitoring and reporting activities for all HOME development projects in SPRINGFIELD, to the extent practical and feasible. SPRINGFIELD shall maintain responsibility for monitoring and compliance associated with the Springfield Home Ownership Program funded under HOME.
 - 7.8 Performance of Past Projects. SPRINGFIELD remains responsible for the performance of projects implemented prior to July 1, 2015. If such project is unable to meet the requirements of the HOME affordability period, EUGENE may hold SPRINGFIELD responsible for repayment of HOME funds if such repayment is required by HUD.
8. **Use of Consortium Funds.** EUGENE and SPRINGFIELD agree to the following conditions for use of CONSORTIUM funds:
- 8.1 Use of CONSORTIUM New Entitlement Funds. Annually, 85 percent of HOME funds shall be used for HOME projects, 5 percent of funds for CHDO operating support, and 10 percent of funds for administration. Unless otherwise permitted under HUD regulations, each allocation of funds must be committed to eligible uses within two years of receipt and expended within eight years of receipt.
 - 8.2 Use of HOME Program Income. At least 90 percent of HOME program income will be reserved for use for projects in the jurisdiction where the program income originated; Up

EXHIBIT A

to 10 percent will be available for eligible HOME Program Administration costs by the jurisdiction where the program income originated as described in Section 8.5. Each jurisdiction may decide on an annual basis to use more than 90 percent of program income for projects, as established as part of the Annual Action Plan. SPRINGFIELD shall submit any program income, within 30 days of receipt, to EUGENE for deposit into the CONSORTIUM account. Program Income must be allocated for use through the Action Plan. Program Income used for projects will be made available through the subsequent RFP.

8.3 Use of HOME funds for Projects. At least 85 percent of new entitlement funds and at least 90 percent of program income shall be available for HOME projects.

8.3.1 Allocation of New Entitlement Funds. New entitlement funds will be allocated for HOME projects, as stated in 8.1, located in each jurisdiction over time in accordance with the allocation shown in the most recent HOME Consortium calculator published by HUD. At this time, 75 percent of the annual allocation is for EUGENE projects and 25 percent are for SPRINGFIELD projects.

8.3.2 CHDO Set-Aside Funds. Annually, 15 percent of new entitlement funds available for projects must be set aside for use in projects developed, owned, or sponsored by eligible CHDOs in accordance with HUD requirements. It is the intent of the CONSORTIUM to meet the CHDO requirements jointly in the distribution of funds.

8.3.3 Project Delivery Costs. A portion of HOME project funds allocated to each project may be used for HOME eligible project delivery costs incurred by both jurisdictions. Project delivery costs incurred by EUGENE and SPRINGFIELD will vary depending on the nature, complexity, and location of the project.

8.4 Use of HOME funds for CHDO Operating Grants. EUGENE and SPRINGFIELD agree that CHDO Operating Grants will be provided each year to eligible CHDOs and divided equally among those agencies.

8.5 Use of HOME funds for HOME Program Administration. Pursuant to Section 8.1 of this Agreement, 10 percent of new entitlement HOME funds shall be used for HOME Program administration costs. EUGENE shall receive 90 percent of these funds and SPRINGFIELD shall receive 10 percent for eligible HOME Program administration costs. Pursuant to Section 8.2 of this Agreement, up to 10 percent of program income received by each jurisdiction in the preceding year may be used for eligible HOME Program administration costs. SPRINGFIELD shall use HOME Program administration funds primarily for direct staffing costs, but may also use HOME Program administration funds for materials and supplies necessary for administration of the HOME program. HOME Program administration funds will be made available to SPRINGFIELD through an executed annual agreement, as referenced in Section 9 of this Agreement. EUGENE will not decline Springfield's request for reimbursement for costs that are HOME eligible and are consistent with this Agreement and the annual agreement. Any remaining unused HOME funds allocated to Springfield for program administration costs will be made available to EUGENE for costs incurred in their capacity as LEAD ENTITY.

8.6 HOME Match Requirements Each HOME project funded must provide a match equivalent to 25 percent of total HOME funds spent on the project. Match sources shall be reviewed and verified as part of the RFP process described in Section 11 of this Agreement.

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9. **Reimbursement.** SPRINGFIELD shall request reimbursement from EUGENE, and EUGENE shall submit repayment to SPRINGFIELD, for eligible program administration and program delivery costs up to twice a year through an executed annual agreement.

10. **HOME Consortium Governing Board.** The CONSORTIUM shall be directed by the HOME CONSORTIUM GOVERNING BOARD (GOVERNING BOARD).

10.1 Composition. The GOVERNING BOARD shall be composed of the Mayor and one Councilor from EUGENE and SPRINGFIELD each. Each jurisdiction shall appoint a Councilor in accordance with their respective operating procedures. Staff from each jurisdiction shall serve as ex-officio members.

10.2 Purpose. The GOVERNING BOARD shall provide leadership for the CONSORTIUM, including review of RFPs, review and approval of the annual allocation of CONSORTIUM funds, approval of the use of HOME project funds in specific projects in EUGENE and SPRINGFIELD, and approval of operating procedures for the GOVERNING BOARD. Such decisions shall be made consistent with the framework established by the CONSOLIDATED PLAN, requirements of the HOME program, and project readiness to proceed. Neither EUGENE nor SPRINGFIELD shall obstruct the implementation of the consortium's approved Consolidated Plan.

10.3 Annual program review. The GOVERNING BOARD shall review the overall management and outcomes of this Agreement, as well as the operating procedures for the GOVERNING BOARD each year. This review may lead to changes to the GOVERNING BOARD's operating procedures.

10.4 Staffing. EUGENE shall serve as lead staff for the GOVERNING BOARD.

10.5 Oregon Public Meetings Law Compliance. The GOVERNING BOARD and its committees shall comply with the Oregon Public Meetings law as provided in ORS 192.610 to 192.710.

11. HOME Project Selection Process.

11.1 RFP. The CONSORTIUM will issue an request for proposals for projects to receive HOME funds ("RFP"), at least annually. EUGENE shall lead the development of the RFP in accordance with HOME requirements and with guidance from SPRINGFIELD and approval by the GOVERNING BOARD.

11.2 Evaluation Committee: Proposals resulting from the RFP shall be reviewed by an Evaluation Committee.

11.2.1 The Evaluation Committee is appointed annually by the GOVERNING BOARD and composed of one Councilor of the GOVERNING BOARD from each jurisdiction and at least one community member from each jurisdiction. As necessary, the GOVERNING BOARD may add one or more representatives to the Evaluation Committee who bring a demonstrated technical expertise in the areas of financing and delivering affordable housing projects or reside in the area where the project is proposed. Staff from each jurisdiction shall serve as ex-officio members.

11.2.2 The role of the Evaluation Committee is to review, prioritize and recommend to the GOVERNING BOARD the funding for qualified projects submitted for HOME funding availability. The Evaluation Committee will make a

EXHIBIT A

recommendation for each project that will be presented to the respective Cities for approval. The GOVERNING BOARD will make final funding decisions and establish project priority in accordance with HOME requirements.

12. **Contract Administration.** Each party designates the following as its representative for purposes of administering this Agreement:

EUGENE:
Ellen Meyi-Galloway
Affordable Housing Production Manager
99 West 10th Avenue, Suite 240
Eugene OR 97401

SPRINGFIELD:
Erin Fifield
Community Development Analyst
225 5th Street
Springfield OR 97477

EMeyi-Galloway@eugene-or.gov
PH: 541-682-5532

efifield@springfield-or.gov
PH: 541-726-2302

Either party may change its designated representative by giving written notice pursuant to the other.

13. **Oregon Public Records Law.** Each jurisdiction will maintain records of its activities under this Agreement according to the Oregon Public Records Law. If either jurisdiction receives a request for public records related to the CONSORTIUM or HOME Program, EUGENE and SPRINGFIELD agree to cooperate to the extent needed to respond to the request as required under Oregon law.
14. **Indemnification.** To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, each of the parties hereto agrees to defend, indemnify, and save the other harmless from any claims, liability or damages including attorney fees arising out of any error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this Agreement.
15. **Status.** In providing the services specified in this agreement (and any associated services) both parties are public bodies and maintain their public body status as specified in ORS 30.260. Both parties understand and acknowledge that each retains all immunities and privileges granted them by the Oregon Tort Claims Act (ORS 30.260 through 30.300) and any and all other statutory rights granted as a result of their status as local public bodies.
16. **Subcontracting.** To the extent EUGENE subcontracts its work for SPRINGFIELD projects under this contract, EUGENE agrees to provide SPRINGFIELD with reasonable advance notice before entering into any such subcontracts. EUGENE shall remain responsible for full performance of its obligations under this Agreement, and SPRINGFIELD shall incur no obligation to any subcontractor.
17. **Notices.** Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to the representative designated in Section 12. Either party may change its address by notice given to the other in accordance with this section.
18. **Arbitration.** Except with respect to any judicial foreclosure of a deed of trust, any controversy regarding the terms and conditions of this Agreement shall be submitted to arbitration. Any party may request arbitration by written notice to the other. If the parties cannot agree on a single arbitrator within fifteen (15) days from the giving of notice, each party shall, within five (5) days, select a person to represent that party and the two arbitrators shall immediately select a third impartial person to complete a three-member arbitration panel. If the two

EXHIBIT A

arbitrators cannot agree within fifteen (15) days on the third arbitrator, then either party may petition the Presiding Judge of the Lane County Circuit Court to select the third arbitrator. The panel shall conduct the arbitration in accordance with the provisions of ORS Chapter 36.400-36.425, or the corresponding provisions of any such future law. The arbitrator(s) shall assess all or part of the cost of the arbitration, including attorney fees, to any or all parties.

19. **Conflict of Interest.** No member, officer, or employee of EUGENE or SPRINGFIELD, or its designees or agents, no member of the Eugene City Council or Springfield City Council, and no other public official of either jurisdiction who exercises any functions or responsibilities with respect to HOME Program during their tenure or for one year thereafter, shall have any pecuniary interest, direct or indirect, in any contract or subcontract or the proceeds thereof involving the HOME fund proceeds. In addition, no member of the Evaluation Committee may be an employee, contractor, board member, officer, or beneficiary of an organization or project that has received or may seek HOME funds.
20. **Anti-Lobbying.** EUGENE and SPRINGFIELD each certifies, to the best of its knowledge and belief, that:
 - 20.1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - 20.2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
21. **Integration.** This Agreement signed by both parties is the parties' final and entire Agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions or obligations other than those contained herein, except for CONSORTIUM operating policies and procedures, as referenced in Section 6.3, an executed annual agreement for the purposes of REIMBURSEMENT, as referenced in Section 9, and the GOVERNING BOARD operating procedures, as referenced in Section 10.
22. **Interpretation.** This Agreement shall be governed by and interpreted in accordance with the laws of the state of Oregon, apart from choice of law provisions. The parties agree that the Circuit Court for the County of Lane, State of Oregon, or the Federal District Court of the State of Oregon (Eugene) is the sole and proper forum for resolving any disputes involving this Agreement, any breach of this Agreement, or relating to its subject matter. The Parties agree to submit themselves to the jurisdiction of such courts without challenge to the jurisdiction of these courts. This Agreement shall not be construed more favorably to either party due its role in the preparation of this Agreement. The headings and subheadings in this Agreement are for convenience, do not form a part of this Agreement, and shall not be used in construing this Agreement.

EXHIBIT A

- 23. **Amendments.** Except as provided otherwise in this Agreement, EUGENE and SPRINGFIELD may amend this Agreement in writing based on mutual consideration and agreement of both parties, and approval of HUD as outlined in Notice CPD-13-002, section IV.
- 24. **Renewal.** This agreement may be renewed for another three (3) year period with the consent of both parties. If EUGENE and SPRINGFIELD wish to renew this Agreement, it must be signed and submitted to HUD by June 30, 2029, or amended.
- 25. **Authorization.** Each signator has been authorized by and through its respective City Council or charter to sign this agreement as shown in the authorizing documentation provided in Attachment A – City of Springfield Signature Authorization and Attachment B - City of Eugene Signature Authorization attached hereto and incorporated herein by this reference.

City of Eugene

City of Springfield

By: _____ Date: _____
(signature)
Jenny Haruyama
City Manager

By: _____ Date: _____
(signature)
Nancy Newton
City Manager

REVIEWED & APPROVED
AS TO FORM
Kristina Kraaz
DATE: 3/23/2026
SPRINGFIELD CITY ATTORNEY'S OFFICE

EXHIBIT A

ATTACHMENT A

City of Springfield Signature Authorization

[Adopted Resolution to be incorporated as Attachment A]

EXHIBIT A

ATTACHMENT B

City of Eugene Signature Authorization