



September 5, 2024

Honorable Weldon Cude
Atascosa County Judge
1 Courthouse Circle Drive Suite 206
Jourdanton, TX 78026

Re: **Atascosa Tax Office Addition**
Proposal and Agreement for Architectural Services

Dear Judge Cude,

It has been a pleasure to meet you and discuss the **Addition to the Atascosa Tax Office Building**. We are proposing the following fees to provide construction documentation for the proposed 2700 to 3000 s.f. addition to the Tax Office.

Construction Documentation: Scope of Work shall include:

Survey of property including grading and utility info by licensed surveyor	\$ 4000
Hazardous Material Report for existing building	\$ 2500
Geotechnical Report for the site.	\$ 4500
Record drawings of existing building	\$ 1000
Architectural plans, elevations, details, and specifications sealed by architect	\$ 7500
Structural, Civil, MEP Engineering sealed by licensed engineers	\$ 14000
Bidding and negotiations with potential contractors and writing of contract	\$ 1000
Construction administration, punch list, closeout, and warranty	\$ 2000
TX Dept of Licensing and Regulation Accessibility Plan Review and Inspection	\$ 1000
Document Printing:	\$ 400

Total Proposal: \$ 37900

Deliverables:

Construction document deliverables will include 10 sealed permit sets of 24x36 drawings for permitting and construction and PDF files of all reports and surveys contracted for the project.

Terms of Payment:

An invoice for 80% of the fee will be submitted once permit sets have been provided. An invoice for 20% of the fee will be submitted at the completion of construction.

Reimbursable Expenses:

No Reimbursable Expenses will be charged for this project.

Limits of Liability:

Owner and Architect agree that the limit of liability for the architect's professional services shall be \$100,000.



1152 ferry street suite d
eagle pass, tx 78852
830.757.6750
davispowellarchitect.com

In conclusion, we appreciate any consideration given this proposal. Please sign below and return if our proposal is accepted. This document will serve as the agreement for this project.

Please call 361.215.3441 with any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Davis Powell', written over a horizontal line.

Davis Powell, Architect

Please indicate your acceptance of this proposal by signing and dating below:

Signed: _____ Date: _____