

ATASCOSA COUNTY
COMMISSIONERS COURT
SPECIAL CALLED MEETING
COMMISSIONERS' COURTROOM, SUITE 203
June 30, 2025
9 a.m.

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to Order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Cathy Seiter: Election Admin. Discuss and/or take appropriate action to adopt a Resolution authorizing acceptance of the 2025 Help America Vote Act (HAVA) Election Security Subgrant. Additionally, request approval to designate Cathy Seiter as the single point of contact (SPOC) for all matters related to the administration and implementation of the grant.
5. Laura Pawelek: Treasurer: Discuss and/or take appropriate action to award the winning bid for the Depository Contract to Security State Bank and have the County Judge, Weldon P. Cude, sign the contract that has been reviewed and approved by County Attorney, Molly Solis.
6. Kayla Fournier: HR: Discuss and/or take appropriate action concerning personnel:
 - New Employee: Paula Brister
 - Position: Payroll Clerk
 - Pay Rate: \$24.00/hour
 - Salary Budget Area: 012-453-402
 - Start Date: 06/30/2025
 - Physical: Complete
 - Drug Test: Complete

7. Molly Solis: Discuss and/or take appropriate action to adopt the following rules of the County Attorney: Commissioners' Court concerning the authorization of emergency overtime pay and/or compensatory time for Commissioners and Elected Officials.
8. Judge Cude: Discuss and/or take appropriate action to make final adoption of the Policy & Procedure Committee: updated Personnel Manual.
Kayla Fournier:
9. Judge Cude: Discuss and/or take appropriate action concerning the Medical Examiner recommendation by the Medical Examiner Oversight Committee to approve and accept the negotiations on the construction contract from the highest-ranked General Contractor, Tegrity Contractors Inc, and to select and award the best value proposal to Tegrity Contractors Inc, pending County Attorney Molly Solis' review and approval.
Oversight Committee:

10. **EXECUTIVE SESSION**

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 to discuss personnel and other matters with the County Attorney's office.

11. **OPEN SESSION**

12. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

13. **COMMENTS FROM THE COMMISSIONERS COURT (No Action Can Be Taken).** The next Commissioners Court Meeting is set for Monday, July 14, 2025.

14. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 9:00a.m., on Friday, June 27, 2025.



Jessica Kidd, Court Coordinator

**AGENDA REQUEST
(GENERAL)**

Agenda Item 4.

Meeting Date: 06/30/2025
Item Title: HAVA Grant Resolution
Submitted For: Cathy Seiter, Elections Admin.

Discuss and/or take appropriate action concerning:

Cathy Seiter: Discuss and/or take appropriate action to adopt a Resolution authorizing
Election Admin. acceptance of the 2025 Help America Vote Act (HAVA) Election Security
Subgrant. Additionally, request approval to designate Cathy Seiter as the single
point of contact (SPOC) for all matters related to the administration and
implementation of the grant.

ATTACHMENTS

Resolution Accepting HAVA Grant



RESOLUTION

AUTHORIZING THE ACCEPTANCE OF THE 2025 HELP AMERICA VOTE ACT (HAVA) ELECTION SECURITY SUBGRANT

WHEREAS, the Help America Vote Act (HAVA) provides federal funds to states and local jurisdictions to support and improve election systems and the administration of elections; and

WHEREAS, the State of Texas, acting through the Texas Secretary of State, has awarded a 2025 HAVA Election Security Subgrant to Atascosa County, Texas, to support enhancements to the county's election systems and security; and

WHEREAS, the 2025 Subgrant provides state funds in the amount of \$42,500 and requires a 20% local match; and

WHEREAS, Commissioners Court agrees that the expenditure of the funds will be in accordance with applicable federal and state law and any agreement between Atascosa County and the State of Texas, Office of the Secretary of State as authorized under Section 101 of the Help America Vote Act of 2002 and in consultation and agreement with the county election official(s) as defined in Sections 12.001 and 31.091 of the Texas Election Code.

WHEREAS, the funds will be used for the purpose of improving election security, including but not limited to cybersecurity enhancements, secure election equipment, improvements to physical election security, and related training; and

WHEREAS, Commissioners Court agrees to assign a single point of contact (SPOC) to act on behalf of the county in communicating with the Office of the Secretary of State, including the submission of reimbursement requests and any other required reports.

WHEREAS, Commissioners Court agrees claims against the fund shall be audited and approved in the same manner as other claims against the county before they are paid.

WHEREAS, Commissioners Court agrees that it will not consider the availability of the funds in adopting the county budget.

WHEREAS, Commissioners Court agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, the Commissioners Court assures that the funds will be returned to the Office of the Secretary of State in full.

WHEREAS, the Texas Secretary of State requires formal acceptance of the Subgrant and authorization for the County Judge to execute all related documents and amendments.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF ATASCOSA COUNTY, TEXAS.

PASSED AND APPROVED this ____ day of _____, 2025, by a vote of ____ in favor and ____ opposed.

WELDON CUDE
COUNTY JUDGE

MARK GILLESPIE
COMMISSIONER PCT #1

MARK BOWEN
COMMISSIONER PCT #2

GEORGE "BUTCH" PAWELEK
COMMISSIONER PCT #3

KENNARD "BUBBA" RILEY
COMMISSIONER PCT #4

ATTEST:

THERESA CARRASCO
COUNTY CLERK

**AGENDA REQUEST
(GENERAL)**

Agenda Item 5.

Meeting Date: 06/30/2025
Item Title: Award Depository Contract
Submitted For: Laura Pawelek, County Treasurer

Discuss and/or take appropriate action concerning:

Laura Pawelek: Discuss and/or take appropriate action to award the winning bid for the
Treasurer: Depository Contract to Security State Bank and have the County Judge, Weldon P. Cude, sign the contract that has been reviewed and approved by County Attorney, Molly Solis.



PERSONNEL ACTION FORM

Please indicate if action to be taken is regarding *new employment or completion of probation*:

Employment Type:

New employee

Requested Action

Kayla Fournier:

HR:

Discuss and/or take appropriate action concerning personnel:

New Employee:

Paula Brister

Position:

Payroll Clerk

Pay Rate:

\$24.00/hour

Salary Budget Area:

012-453-402

Start Date:

06/30/2025

Physical:

Complete

Drug Test:

Complete

**AGENDA REQUEST
(GENERAL)**

Agenda Item 7.

Meeting Date: 06/30/2025

Item Title:

Submitted For: Molly Solis, County Attorney

Discuss and/or take appropriate action concerning:

Molly Solis: Discuss and/or take appropriate action to adopt the following rules of the
County Attorney: Commissioners' Court concerning the authorization of emergency overtime pay
and/or compensatory time for Commissioners and Elected Officials.

**AGENDA REQUEST
(GENERAL)**

Agenda Item 8.

Meeting Date: 06/30/2025
Item Title: Final Adoption of the Updated Personnel Manual
Submitted For: Kayla Fournier, HR

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action to make final adoption of the updated
Policy & Procedure Personnel Manual.
Committee:
Kayla Fournier:

**AGENDA REQUEST
(GENERAL)**

Agenda Item 9.

Meeting Date: 06/30/2025

Item Title:

Submitted For:

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action concerning the recommendation by the
Medical Examiner Medical Examiner Oversight Committee to approve and accept the
Oversight Committee: negotiations on the construction contract from the highest-ranked General
Contractor, Tegrity Contractors Inc, and to select and award the best value
proposal to Tegrity Contractors Inc, pending County Attorney Molly Solis'
review and approval.

**AGENDA REQUEST
(GENERAL)**

Agenda Item 10.

Meeting Date: 06/30/2025

Item Title:

Submitted For:

**Discuss and/or take appropriate action concerning:
EXECUTIVE SESSION**

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 to discuss personnel and other matters with the County Attorney's office.

**AGENDA REQUEST
(GENERAL)**

Agenda Item 11.

Meeting Date: 06/30/2025

Item Title:

Submitted For:

**Discuss and/or take appropriate action concerning:
OPEN SESSION**

**AGENDA REQUEST
(GENERAL)**

Agenda Item 12.

Meeting Date: 06/30/2025

Item Title:

Submitted For:

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.