



6300 Cedar Springs Road, Dallas , TX, 75235

QUOTE DATE: 6/27/2025
EXPIRATION DATE: 9/25/2025

QUOTE: Q-01451
PO #:
SALES ORDER #: 20920675
OPPORTUNITY #: P322834

Kofile Proposal

Customer Information

Customer: Atascosa County Clerk | TX

Billing Terms: Kofile will invoice fees periodically for work delivered. Kofile will bill upon the earlier of thirty (30) days after completion of work or delivery. Kofile's proposal pricing is a good-faith estimate based upon information provided to or understood by Kofile. Final pricing may vary based upon the actual quantity or condition of records.

Billing Address: 1 Courthouse Circle Drive Jourdanton, TX 78026

Shipping Address: 1 Courthouse Circle Drive Jourdanton, TX 78026

Primary Contact	
Name	Theresa Carrasco
Title	County Clerk
Telephone	8307672511
Email	theresa.carrasco@atascosacounty.texas.gov

Kofile Sales Rep	
Name	John Rickerby
Address	6300 Cedar Springs Road, Dallas , TX, 75235
Telephone	
Email	john.rickerby@kofile.com

Dear Honorable Theresa Carrasco,

This proposal addresses Atascosa County Clerk | TX's critical records and is presented by Kofile Technologies, Inc. {Kofile}. Note that prices for the inventory herein are good for 90 days from the date of this proposal. Critical Records Management is a modern approach to addressing diverse public records requirements. Kofile is trusted by over 3,000 government agencies as a consultant and partner and is the only supplier that offers this full suite of products and services. Kofile performs all services in accordance with the Code of Ethics & Guidelines for Practice of the American Institute Conservation (AIC).

SCOPE OF SERVICES

General treatments and services are outlined in the following. Services are tailored to the needs of the specific item.

Record Series	Service	Scope of Work
Microfilm Vault Storage	Custom Film Service	<ul style="list-style-type: none">• Library vault storage of archival microfilm at Kofile.• Unit pricing is for storage only. (Please note that any retrievals or refiles and/or delivery of microfilm rolls incurs an additional charge.)• Term of this Agreement is from 1/1/2026 to 12/31/2026.

PROJECT PRICING

Please reference this number on the P.O. Without a signed agreement, prices are good for 90 days. All pricing is based on estimated page counts and condition. Final billing occurs on actual page counts and condition per mutually agreed upon pricing; not to exceed the P.O. without written authorization.

Record Series	Volume(s)	Total # of Inventory	UOM	Total Estimated Quantity	Service	Estimated Total
Microfilm Vault Storage	All years	1	Per Image	1,625	Custom Film Service	\$6,256.25
TOTAL:						\$6,256.25

Net Total: \$6,256.25