



6300 Cedar Springs Road, Dallas , TX, 75235

QUOTE DATE: 6/27/2025
EXPIRATION DATE: 9/25/2025

QUOTE: Q-01450
PO #:
SALES ORDER #: 20920674
OPPORTUNITY #: P322833

Kofile Proposal

Customer Information

Customer: Atascosa County Clerk | TX

Billing Terms: 3-years from 1/1/2026 to 12/31/28. Invoiced as film rolls are completed.

Billing Address: 1 Courthouse Circle Drive Jourdanton, TX 78026

Shipping Address: 1 Courthouse Circle Drive Jourdanton, TX 78026

Primary Contact	
<u>Name</u>	Theresa Carrasco
<u>Title</u>	County Clerk
<u>Telephone</u>	8307672511
<u>Email</u>	theresa.carrasco@atascosacounty.texas.gov

Kofile Sales Rep	
<u>Name</u>	John Rickerby
<u>Address</u>	6300 Cedar Springs Road, Dallas , TX, 75235
<u>Telephone</u>	
<u>Email</u>	john.rickerby@kofile.com

Dear Honorable Theresa Carrasco,

This proposal addresses Atascosa County Clerk | TX's critical records and is presented by Kofile Technologies, Inc. (Kofile). Note that prices for the inventory herein are good for 90 days from the date of this proposal. Critical Records Management is a modern approach to addressing diverse public records requirements. Kofile is trusted by over 3,000 government agencies as a consultant and partner and is the only supplier that offers this full suite of products and services. Kofile performs all services in accordance with the Code of Ethics & Guidelines for Practice of the American Institute Conservation (AIC).

SCOPE OF SERVICES

General treatments and services are outlined in the following. Services are tailored to the needs of the specific item. 3-year term from 1/126 to 12/31/28

Record Series	Service	Scope of Work
Vitals	Digital Image to Film	<ul style="list-style-type: none"> Archival silver microfilm is produced in 16mm, 100" rolls from newly processed digital images. Assumptions for microfilm: no cartridges, no vinegar syndrome present, no redox present, no photostats, no splitting of images, and no stapling (combining) of images.

PROJECT PRICING

Please reference this number on the P.O. Without a signed agreement, prices are good for 90 days. All pricing is based on estimated page counts and condition. Final billing occurs on actual page counts and condition per mutually agreed upon pricing; not to exceed the P.O. without written authorization.

Record Series	Volume(s)	Total # of Inventory	UOM	Total Estimated Quantity	Service	Estimated Total
Vitals	2026 - 2028	1	Per Image	195,000	Digital Image to Film	\$13,650.00
TOTAL:						\$13,650.00

Net Total: \$13,650.00

Terms and Conditions: This proposal shall be governed by the terms of use found at <https://kofile.com/termsandconditions>

Billing Terms: Kofile will invoice fees as finished film rolls are completed and place in the County Clerk's vault storage at Kofile.

<p>Customer Acceptance</p> <hr/> <p>Signature of Authorized Official</p> <hr/> <p>Print Name of Authorized Official</p> <hr/> <p>Title of Authorized Official</p> <hr/> <p>Date</p>	<p>Kofile Acceptance</p> <hr/> <p>Signature of Authorized Official</p> <hr/> <p>Print Name of Authorized Official</p> <hr/> <p>Title of Authorized Official</p> <hr/> <p>Date</p>
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