

Proposed Court Action and Agenda Language

County IT Governance Alignment

Proposed Agenda Caption

Discuss, consider, and take action to acknowledge the County IT Governance Policy, assign administrative supervision of the County IT Director to the County Auditor, and establish the County IT Advisory Committee as an advisory body for County-wide information technology matters.

Proposed Motion

I move that Commissioners Court acknowledge the County IT Governance Policy, assign administrative supervision of the County IT Director to the County Auditor for purposes of coordination, operational accountability, escalation, and performance evaluation, and establish the County IT Advisory Committee as an advisory body to support transparency, cross-department input, audit readiness, and technology planning.

Clarifying Language for the Record

- Commissioners Court retains budgetary authority and strategic policy oversight for the County IT Department.
- The County IT Department remains a County department.
- The County Auditor serves as administrative supervisor of the IT Director; this does not place IT under judicial operational control.
- Day-to-day technical and operational decisions remain delegated to the IT Director.
- The IT Advisory Committee is advisory only and does not manage IT staff, direct daily operations, or hold approval or veto authority over IT operations.
- Departments and elected offices retain ownership and custodianship of their business processes, official records, and statutory responsibilities.
- Technology purchases, vendor access, system configuration, and network connectivity remain subject to IT review for security, supportability, compliance, and integration.

Optional Court Order Language

It is ordered that the County IT Governance Policy is acknowledged as the County framework for IT authority, accountability, administrative oversight, advisory input, technology standards, vendor coordination, procurement review, risk acceptance, and compliance support. The County Auditor is assigned administrative supervision of the County IT Director. The County IT Advisory Committee is established as an advisory body. This action preserves Commissioners Court authority over County budget and policy matters and delegates technical and operational decision-making to the County IT Director in accordance with the adopted governance framework.

Recommended Attachments

1. County IT Governance Policy
2. County IT Advisory Committee Charter
3. Commissioner Explainer
4. County IT Department Charter
5. County IT Written Standards
6. 2026-2028 Strategic Direction and Roadmap

Legal Review Note

This language should be reviewed by the appropriate County legal authority before final placement on the agenda or adoption as a Court order.