

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COMMISSIONERS COURTROOM, SUITE 203
August 24, 2026
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to Order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments: This is the opportunity for citizens and guests to address the Commissioners' Court on any issue or any item of the agenda, in compliance with Tex. Gov't Code § 551.007. Commissioners' Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments to be heard are limited to five (5) minutes each. (Attorney General Opinion – JC-0169) (Comments made during this time shall follow the Commissioners' Court Rules of Procedure and Decorum) The Commissioners' Court may not deliberate on any item that is not on the agenda. For such an item, the Commissioners' Court may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda. Tex. Gov't Code § 551.042.
4. Judge Cude: Discuss and/or take appropriate action to approve the reading of the proclamation, "A Day to Remember," in remembrance of the events of September 11, 2001.
5. Judge Cude: Discuss and/or take appropriate action: Presentation of the Atascosa
Amanda Hill: County Local Match commitment and requirements for Camino Real
Camino Real Community Services for Fiscal Year 2027, and approval of the same.
6. Judge Cude: Discuss and/or take appropriate action request for the reappointment of

Amanda Hill: Laura Calvert to the Camino Real Community Services Board of
Camino Real: Directors.

7. Ronald Sanchez: Discuss and/or take appropriate action to approve an order restricting
Fire Marshal: outdoor burning (Burn Ban), effective on August 24, 2026, for the period
of 90 days (until November 22, 2026) and allow the Fire Marshal to end
the Burn Ban without returning to the Commissioner's Court for approval
when the Fire Marshal determines that the circumstances present in the
unincorporated areas of the county no longer create a public safety
hazard that would be exacerbated by outdoor burning.
8. Sarah Rihn: Discuss and/or take appropriate action concerning personnel:
Animal Control:
- | | |
|---------------------|-----------------------------|
| New Employee: | Christian Casanova |
| Position: | Full-Time Kennel Technician |
| Pay Rate: | \$19.00 hourly |
| Salary Budget Area: | 012-477-405 |
| Start Date: | August 24, 2026 |
| Physical: | Complete |
| Drug Test: | Complete |
-
- | | |
|---------------------|----------------------------------|
| New Employee: | Hayley Merriweather |
| Position: | Full-Time Animal Control Officer |
| Pay Rate: | \$21.00 hourly |
| Salary Budget Area: | 012-477-408 |
| Start Date: | August 24, 2026 |
| Physical: | Complete |
| Drug Test: | Complete |
9. Britni Van Curan: Discuss and/or take appropriate action for approval or denial of a Right-of-
Rural Way permit for CPS Energy at 2260 Stevens Rd. in Pct. 2.
Development:
10. Britni Van Curan: Discuss and/or take appropriate action on the approval or denial of the
Rural Right-of-Way permit for CPS Energy at Naeglin Rd. in Pct. 2.
Development:
11. Theresa Carrasco: Discuss and/or take appropriate action concerning personnel:
County Clerk:
- | | |
|---------------------|--|
| Existing Employee: | Lisa M. Castaneda |
| Position: | Deputy County Clerk |
| Pay Rate: | \$25.96/Hourly (FI Rate: \$25.9615/Hourly) |
| Salary Budget Area: | 012-408-402 |
| Start Date: | August 24, 2026 |
| Physical: | N/A |
| Drug Test: | N/A |
12. Theresa Carrasco: Discuss and/or take appropriate action to approve the Commissioners'
County Clerk: Court Minutes for June 2026.

13. Theresa Carrasco:
County Clerk: Discuss and/or take appropriate action to set Sheriff and Constable fees for 2027 as required under Local Government Code Section 118.131. Fees must be set by October 1, 2026, and be reported to the State Comptroller before October 15, 2026.
14. Tracy Barrera:
County Auditor:
 - a. Discuss and/or take appropriate action to accept the donation of 6 (six) backpacks from The Department of Family Protection Services to the Atascosa County Juvenile Probation Office.
 - b. Discuss and/or take appropriate action to accept the donation of personal hygiene items for use by female residents of the Atascosa County Juvenile Detention Center.
15. Justin Vasquez:
I.T: Discuss and/or take appropriate action concerning accepting an agreement with AT&T for an internet upgrade in the Pct. 1 yard pending County Attorney review and authorizing the County Judge to sign.
16. Justin Vasquez:
I.T:
Laura Pawelek:
County Treasurer: Discuss and/or take appropriate action concerning lease from Quadient, Inc. and agreeing to the terms and conditions of the lease as per BuyBoard agreement #755-24 for a new postage machine and label makers to stay current with newer technologies, lower costs, make postage process more efficient, and continue serving citizens who need passports pending County Attorney review and authorizing County Judge to sign.
17. Judge Cude:
Tracy Barrera:
County Auditor: Discuss and/or take appropriate action for approval of the Juvenile Board proposed budget for FY 2027.
18. Judge Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and Other County Elected Officials' training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**

Constable Mark Medina completed 20 continuing education hours in San Marcos, Tx on the Civil Process from July 26–29, 2026.

Constable Mark Medina completed 16.00 continuing education hours at the FY26 JPCA conference from June 29, 2026–July 3, 2026.

19. **EXECUTIVE SESSION**
The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 Consultation with Attorney and Section 551.0761. Deliberation Regarding Critical Infrastructure Facility, Section 551.074 Personnel Matters, and other applicable sections as announced.
 - A. Discuss and consider information presented by Motorola / Alamo Public Safety regarding equipment and process for updating the emergency services communication infrastructure system.
 - B. Discuss and Update on pending litigation matters.
 - C. Discuss and Consider an Animal Control personnel items update.

20.

OPEN SESSION

21. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

A. Discuss and consider information presented by Motorola / Alamo Public Safety regarding equipment and process for updating the emergency services communication infrastructure system.

B. Discuss and Update on pending litigation matters.

C. Discuss and Consider an Animal Control personnel items update.

22. **Judge Cude:** **Discuss, review and take action to accept and/or approve any**
Tracy Barrera: **invoices and payroll.**

23. **Judge Cude:** **Discuss, review and take action on reports submitted.**
Tracy Barrera:

24. **COMMENTS FROM THE COMMISSIONERS COURT (No Action Can Be Taken).** The next Commissioners Court is set for Monday, September 14 ,2026.

25. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 9:10 a.m., on Wednesday, August 19, 2026.



Jessica Kidd, Court Coordinator

AGENDA REQUEST (GENERAL)

Agenda Item 4.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Weldon Cude, County Judge

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action to approve the reading of the proclamation, "A Day to Remember," in remembrance of the events of September 11, 2001.

ATTACHMENTS

information

RESOLUTION OF THE COMMISSIONERS COURT OF ATASCOSA COUNTY, TEXAS

A RESOLUTION EXPRESSLY ACCEPTING THE PUBLIC DEDICATION OF SETTLERS CROSSING, DECLARING A PUBLIC INTEREST AND PUBLIC COUNTY ROAD PURSUANT THE TEXAS TRANSPORTATION CODE

WHEREAS, the Commissioners Court of Atascosa County, Texas ("County"), is authorized under the Texas Transportation Code, and the Texas Local Government Code, to establish, accept, and maintain public county roads for the safety, welfare, and economic benefit of the public; and

WHEREAS, a signed and properly executed Plat designating Settlers Crossing as a public county thoroughfare was previously approved by this Court on June 10, 2024 and duly recorded on June 11 2024, in the Official Public Records of Atascosa County, Texas, as Plat 450-B NPC; and

WHEREAS, this Commissioners Court desires to eliminate any administrative ambiguity regarding the public status of Settlers Crossing and to formally affirm its acceptance of the dedication for public use and maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF ATASCOSA COUNTY, TEXAS, THAT:

1. FORMAL ACCEPTANCE OF DEDICATION: The Commissioners Court hereby officially, expressly, and unconditionally accepts the dedication of Settlers Crossing as a public county road within the jurisdiction and county road system of Atascosa County, Texas.
2. JURISDICTION AND MAINTENANCE: The County hereby affirms its jurisdiction over Settlers Crossing and assumes maintenance responsibility for the public roadway approaches leading up to the railroad right-of-way.
3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its passage and adoption by the Commissioners Court.

PASSED AND APPROVED on this _____ day of _____, 2026.

Judge Weldon P. Cude

County Judge, Atascosa County, Texas

ATTEST:

Theresa Carrasco

County Clerk, Atascosa County, Texas

AGENDA REQUEST (GENERAL)

Agenda Item 5.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Weldon Cude, County Judge

Discuss and/or take appropriate action concerning:

Judge Cude:	Discuss and/or take appropriate action: Presentation of the Atascosa County
Amanda Hill:	Local Match commitment and requirements for Camino Real Community
Camino Real	Services for Fiscal Year 2027, and approval of the same.

ATTACHMENTS

information



CAMINO REAL COMMUNITY SERVICES
19965 F.M. 3175 NORTH, P.O. BOX 725, LYTLE, TX 78052

Phone: (210) 357-0300 Fax: (830) 772-4305
Crisis Hotline: (800) 543-5750

Veronica A. Sanchez, M.A., LPC-S, Executive Director

August 3, 2026

The Honorable Weldon Cude
Atascosa County Judge
#1 Courthouse Circle Drive, Suite 206
Jourdanton, TX 78026

RE: Camino Real Community Services – FY 2027 Local Match

Dear Judge Cude:

As you are aware, HHSC (Texas Health and Human Services) requires that the Center's sponsoring counties provide a match contribution for General Revenue. The match contribution may be met through an "In-Kind" or cash contribution.

The FY 2027 Commitment sheet for Match Contribution to Camino Real Community Services is enclosed for your review, approval, and signature. For Atascosa County, the in-kind contribution continues through the Atascosa County Advisory Board.

The consumers, staff, and Board of Trustees of Camino Real Community Services sincerely appreciate your commitment and dedicated support to assuring that the residents of Atascosa County have needed services available in their local community.

If you have any questions, or require additional information, please feel free to contact me at your earliest convenience.

Sincerely,

Veronica A. Sanchez
Executive Director
(210) 357-0320



COMMITMENT OF REQUIRED MATCH CONTRIBUTION TO CAMINO REAL COMMUNITY SERVICES

FY 2027

COUNTY: **ATASCOSA**

Match Required: \$122,899.00

In-kind Credit: \$154,050.00

REQUEST: In-Kind Contribution continues through Atascosa County Advisory Board.

PLEASE COMPLETE FOR FY 2027 CONTRIBUTION COMMITMENT.

		<u>Check One</u>
		Lump Sum Quarterly
Cash Commitment:	\$ <u>-0-</u>	☐ ☐
In-kind Committed/Credited:	\$ <u>154,050.00</u>	N/A
Total Commitment:	\$ <u>154,050.00</u>	
Additional Cash Commitment:	\$ _____	

APPROVED: _____
Honorable Weldon Cude
Atascosa County Judge

Date: _____

AGENDA REQUEST (GENERAL)

Agenda Item 6.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Weldon Cude, County Judge

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action request for the reappointment of Laura
Amanda Hill: Calvert to the Camino Real Community Services Board of Directors.
Camino Real:

ATTACHMENTS

information



CAMINO REAL COMMUNITY SERVICES
19965 F.M. 3175 NORTH, P.O. BOX 725, LYTLE, TX 78052

Phone: (210) 357-0300 Fax: (830) 772-4305
Relay Texas: (800) 735-2989 (TTY) Crisis Hotline: (800) 543-5750

Veronica A. Sanchez, MA, LPC-S
Executive Director

August 4, 2026

The Honorable Weldon Cude
Atascosa County Judge
Atascosa County Courthouse
#1 Courthouse Circle Drive, Suite 206
Jourdanton, TX 78026

RE: Camino Real Community Services Board of Trustee Representative
Re-appointment of Laura Calvert

Dear Judge Cude:

Camino Real is nearing the end of another fiscal year. Along with that, comes the ending of the terms of office for several of our Board members. For Atascosa County, Laura Calvert will be ending her term as of August 31, 2026. I would like to request that you, along with the Atascosa County Commissioners Court, consider a continuing term for Laura Calvert to remain on the Camino Real Board of Directors for a two-year term beginning September 1, 2026 through August 31, 2028.

Ms. Calvert has expressed an interest in continuing to serve on the Camino Real Board of Trustees for another two-year term.

Thank you for your consideration.

Sincerely,

Veronica A. Sanchez
Executive Director

AGENDA REQUEST (GENERAL)

Agenda Item 7.

Meeting Date: 08/24/2026
Item Title: Burn Ban Effective August 24, 2026
Submitted For: Ronald Sanchez, Fire Marshal

Discuss and/or take appropriate action concerning:

Ronald Sanchez: Discuss and/or take appropriate action to approve an order restricting outdoor burning (Burn Ban), effective on August 24, 2026, for the period of 90 days (until November 22, 2026) and allow the Fire Marshal to end the Burn Ban without returning to the Commissioner's Court for approval when the Fire Marshal determines that the circumstances present in the unincorporated areas of the county no longer create a public safety hazard that would be exacerbated by outdoor burning.

ATTACHMENTS

Burn Ban Order



Atascosa County Fire Marshal & Emergency Management Office

711 Broadway Jourdanton, Texas 78026

Tel: 830-769-2029 Fax: 830-767-2600

RONALD SANCHEZ

Fire Marshal

rsanchez@co.atascosa.tx.us



**ATASCOSA COUNTY ORDER RESTRICTING OUTDOOR BURNING
TO INCLUDE PRESCRIBED BURN CRITERIA**

COUNTY OF ATASCOSA

STATE OF TEXAS

ORDER PROHIBITING OUTDOOR BURNING

WHEREAS, Section 352.081 of the Local Government Code provides that the commissioners court of a county, by order, may prohibit outdoor burning in the unincorporated area of the county if the commissioners court makes a finding that circumstances present in the unincorporated area create a public safety hazard that would be exacerbated by outdoor burning; and,

WHEREAS, the Texas Forest Service has determined that drought conditions, as defined by Section 352.081(a), Local Government Code, exist in all or a part of Atascosa County; and,

WHEREAS, the Atascosa County Commissioners Court does hereby find that circumstances present in the unincorporated areas of Atascosa County create a public safety hazard that would be exacerbated by certain outdoor burning; and,

WHEREAS, Section 352.081 of the Local Government Code provides for exemptions from county burn bans for certified prescribed burn managers meeting the requirements of Natural Resources Code, Ch. 153, and the County Commissioners Court believes that additional exceptions are warranted to reduce the likelihood of dangerous and uncontrolled wildfire.

BE IT THEREFORE ORDERED that the following emergency regulations are hereby established for portions of the unincorporated areas of Atascosa County, Texas not subject to public ownership or stewardship for the duration of the above-mentioned declaration:

(1) Actions Prohibited:

Except as described hereinafter, a person violates this order if he/she ignites or causes ignition of any combustible or vegetative material outside of an enclosure which serves to contain all flames and/or sparks, or orders such burning or ignition by others.

(2) Enforcement:

(a) Under notification of suspected outdoor burning, the fire department assigned to the location of the fire shall respond to the scene and take immediate measures to contain and to extinguish the fire.

(b) If requested by a fire official, a duly commissioned peace officer, when available, shall be sent to the scene to investigate the nature of the fire.

(c) In accordance with Section 352.081 of the Local Government Code, a person who knowingly or intentionally violates this order commits a Class C Misdemeanor, punishable by a fine up to \$500.

(d) If the responding peace officer finds that the person responsible for the fire is in violation of Section (1) above, a citation shall be issued for: Violation of Burn Ban Order.

(3) Exceptions:

(a) This order shall not apply to the outdoor burning of vegetative material caused by welding or by other causes relating to the act of welding if such burning is not malicious or intentional.

(b) This order shall not apply to a prescribed burn conducted by burn personnel of a federal or state agency, or an institution of higher education for prescribed burns on agency owned or managed properties, or for purposes of training local fire department personnel or prescribed burn managers.

(c) This order shall not apply to a prescribed burn conducted for the purpose of research or demonstration by burn personnel of a federal or state agency, or institution of higher education.

(d) This order shall not apply to burning of vegetative material when such burning is performed by an individual with appropriate training and experience in conducting burns and in accordance with a prescribed burn permit application which:

i. addresses the useful nature of such activity

ii. includes appropriate safety and protective measures; and

iii. is submitted to and approved by the Atascosa County Fire Marshal with notice provided to the Fire Chief of the Volunteer Fire Department or Emergency Services District where the burn site is located. The Atascosa County Fire Marshal shall promulgate policies and procedures for the submission and approval of such requests.

(e) This order shall not apply to burns authorized by the Fire Marshal's Office where a permit has been filed for fires other than agricultural purpose.

(f) This order shall not prohibit other lawful burning as may be permissible by rules established by the Texas Commission on Environmental Quality.

(g) This order shall not prohibit prescribed burning by a commercial or private prescribed burn manager certified by the Texas Department of Agriculture, or by other individual or entities exempted by Section 352.081 of the Local Government Code.

Be it also **ORDERED** that the purpose of this order is the mitigation of the public safety hazard posed by wildfires during the current dry weather period, by curtailing the practice of outdoor burning without specific approval of the commissioners' court or without appropriate licensing from the state.

This order prohibiting outdoor burning shall remain in effect for a period of 90 days, and shall expire at the end of said period, upon the date set by the Atascosa County Commissioners Court, by order, and allow the Fire Marshal to end the Burn Ban without returning to Commissioners Court for approval when the Fire Marshal determines that the circumstances present in the unincorporated areas of Atascosa County no longer create a public safety hazard that would be exacerbated by outdoor burning.

ORDERED THIS _____ DAY OF _____, 20____, by a vote of _____ ayes and _____ nays.

ATASCOSA COUNTY COMMISSIONERS COURT

Weldon P. Cude
County Judge

Mark Gillespie
Commissioner, Pct. 1

Mark Bowen
Commissioner, Pct. 2

George Pawelek
Commissioner, Pct. 3

Joseph Eustace
Commissioner, Pct. 4

Attest:

Theresa Carrasco, County Clerk



PERSONNEL ACTION FORM

Please indicate if action to be taken is regarding *new employment or completion of probation*:

Employment Type: New employee

Requested Action

Sarah Rihn:	Discuss and/or take appropriate action concerning personnel:	
Animal Control:	New Employee:	Christian Casanova
	Position:	Full-Time Kennel Technician
	Pay Rate:	\$19.00 hourly
	Salary Budget Area:	012-477-405
	Start Date:	August 24, 2026
	Physical:	Complete
	Drug Test:	Complete



PERSONNEL ACTION FORM

Please indicate if action to be taken is regarding *new employment or completion of probation*:

Employment Type: New employee

Requested Action

New Employee:	Hayley Merriweather
Position:	Full-Time Animal Control Officer
Pay Rate:	\$21.00 hourly
Salary Budget Area:	012-477-408
Start Date:	August 24, 2026
Physical:	Complete
Drug Test:	Complete

AGENDA REQUEST (GENERAL)

Agenda Item 9.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Britni Van Curan, Rural Development Director

Discuss and/or take appropriate action concerning:

Britni Van Curan: Discuss and/or take appropriate action for approval or denial of a Right-of-Way
Rural permit for CPS Energy at 2260 Stevens Rd. in Pct. 2.
Development:

ATTACHMENTS

Permit

Notice of Proposed Commercial Installation
Utility Line on Non-Controlled Access Roadway

Residential Use: X

Commercial Use:

FEE: No Fee

PAID:

CPS Energy

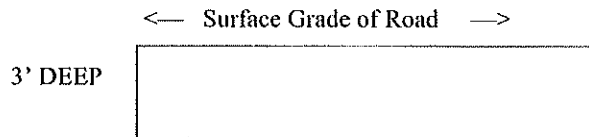
Date: 8-7-26

To: County of Atascosa--Commissioners Court
1 Courthouse Circle Dr.
Jourdanton, Texas 78026

Formal notice is hereby given that Utility Engineering
Company proposes to place a 2 CPS poles and 2 ANSL lights and secondary feed
line within the right-of-way of 2260 Stevens Rd in Precinct 2
Atascosa County, Texas as follows: (give location, length, general design, etc.)

Installing secondary wire from existing pole
on ROW to 2 new poles in private property.

(Please see attached map)
—Diagram Location



" PVC casing with " PVC Service

**** (NOTE—IF APPLICABLE CASING TO BE PLACED 30" BELOW DITCH ELEVATION)**

1. The line will be constructed and maintained on the highway right-of-way as shown on the attached drawing and in accordance with the rules, regulations and policies of the Atascosa County Commissioners Court, and all governing laws, including but not limited to the "Federal Clean Water Act", the "Federal Endangered Species Act", and the "Federal Historic Preservation Act". Upon request by the County of Atascosa, proof of compliance with all governing laws, rules, and regulations will be submitted to the County of Atascosa before commencement of construction.
2. Our firm will use Best Management Practices to minimize erosion and sedimentation resulting from the proposed installation, and we will re-vegetate the area as indicated under "Re-vegetation Special Provisions".
3. Our firm will ensure that traffic control measures complying with applicable portions of the *Texas Manual of Uniform Traffic Control Devices* will be installed and maintained for the duration of this installation.
4. Our firm agrees to indemnify and hold Atascosa County, its officers, agents or employees, harmless from any personal injury, property damage or real property related claims against County, its officers, agents or employees, that result from Company's operations under this permit, or facilities installed under this permit, EVEN IF SUCH CLAIMS RESULT IN WHOLE OR PART FROM THE NEGLIGENCE, OR NONCOMPLIANCE WITH A STATUTORY DUTY, OF COUNTY, ITS OFFICERS, AGENTS OR EMPLOYEES.
5. The firm agrees to release the County, and any emergency services personnel operating on behalf of the County, from any and all claims for damages done to Company's property, during emergency operations.
6. The firm agrees to waive receipt of notice from the County, of routine maintenance operations in the right of way, or adjoining drainage easements, and to bear the cost of any additional fortifications, barriers, conduits, or

other changes or improvements necessary to protect the public or pipeline facility, that the firm requires under §756.123 Texas Health and Safety Code.

7. The location and description of the proposed line and appurtenances is more fully shown by (number) -1- complete sets of drawings attached to this notice.

8. Construction of this line will begin on or after the 20 day of August, 2026.

SPECIAL PROVISIONS CONCERNING ENERGY UTILITY LINES

If the firm represents that it is a "gas corporation" as defined by Chapter 181, Texas Utilities Code, and/or a "common carrier" as defined by Chapter 111, Texas Natural Resources Code, AND the firm represents that it has the power of eminent domain to place THIS line on the County Right of Way, under Chapter 181, Texas Utilities Code, and/or Chapter 111, Texas Natural Resources Code, then provide the following information:

9. The firm's Operator Number assigned by the Texas Rail Road Commission: _____.

10. A copy of the firm's complete application, to the Texas Rail Road Commission, for a T-4 permit, for the pipeline:

Is attached _____. **OR** Will be submitted with T-4 permit _____. (Check One)

OR

No T-4 permit is required for this pipeline because: (describe why no permit is required, ie: "*low pressure transmission pipeline of less than 1 mile.*")

11. A copy of the Texas Rail Road Commission T-4 permit for the pipeline:

N/A under # 9 _____ Is attached _____.

Will be submitted when received _____. (Check One)

12. A copy of the firm's complete PS-48, New Construction Report, to the Texas Rail Road Commission, for the pipeline:

Is attached _____. **OR** Will be submitted when filed with RRC _____. (Check One)

OR

No PS-48 is required for this pipeline because: (describe why no permit is required, ie: "*low pressure distribution pipeline of less than 5 miles.*")

A permit granted without the attachments required under items 10-12 is contingent upon the firm obtaining a T-4 permit (if required by the RRC), submitting copies of the T-4 permit and the complete application for the T-4 permit (if required by the RRC), and the PS-48 (if required by the RRC) to Atascosa County, and maintaining the T-4 permit (if required by the RRC).

13. If State or Federal law requires registration and/or signage of the pipeline, Firm agrees to abide by that law, at all points where the pipeline touches the County right of way. If no such law requires registration, and/or signage:

(a) Firm shall at its sole expense, register the line, where it touches the County Road right of way, as an underground facility, with the Texas Underground Facility Notification Corporation, and shall maintain such registration during the entire life of the permit, and any additional time that Company may utilize the line.

(b) Firm shall place and maintain in good repair and condition permanent line markers as close as practical over the line at each crossing of a County Road right of way, in order to assist the County, and utility providers in identifying the exact location of such line. Each such line marker shall be of permanent type construction and contain labeling identifying: (1) the Company; (2) a twenty-four-hour contact telephone for the Company; (3) the appropriate Texas One Call System telephone number; (4) the size of the line, and (5) a description of the product transported in the line; e.g., natural gas, oil or salt water.

(c) Firm shall maintain all such line markers in good condition, shall promptly replace any such line markers that are lost or stolen, and shall promptly repair any such line markers that require re-painting.

By signing below, I certify that I am authorized to represent the FIRM listed below, and that the FIRM agrees to the conditions/provisions included in this permit.

FIRM Contractor for CPS Energy

By (Print) Leroy Sandoval

Signature LEROY SANDOVAL

Title Senior Designer

Address 500 MCCULLOUGH

Phone No. 210-729-1400

Fax No. _____

To: _____

Roadway 2260 Stevens RD.
Beg. RM _____ Offset _____ End RM _____
County Precincts No. 2 Atascosa County, Texas
Date: 8-7-26

UTILITY PERMIT NO.

The County of Atascosa, Texas, offers no objection to the location on the right-of-way of your proposed

(Please see attached map)

as shown by accompanied drawings and notice dated _____ except as noted below.

1. It is expressly understood that the County of Atascosa does not, hereby, grant any right, claim, title, or easement in or upon this county road. The firm is cautioned that it should ensure that it has a valid easement from the owner of the land under the county road right of way.
2. It is further understood that the County of Atascosa may require the owner to relocate this line, subject to provisions of governing laws, by giving thirty (30) day written notice.
3. You are requested to notify the appropriate Precinct Commissioner prior to commencement of any routine or periodic maintenance which requires pruning of trees within the highway right-of-way, so that the Commissioner may be made aware and may provide specifications for the extent and methods to govern in trimming, topping, tree balance, type of cuts, painting cuts, and clean up. These specifications are intended to preserve our considerable investment in roadway construction/maintenance.
4. The installation shall not damage any part of the highway and adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners. In the event the Owner fails to comply with any or all of the requirements as set forth herein, the County of Atascosa may take such action as it deems appropriate to compel compliance.
5. This permit is _____ is not _____ contingent upon later receipt of a T-4 permit, or T-4 permit and complete application for T-4 permit, or PS-48.

• **General Special Provisions:**

- **Re-vegetation Special Provisions:** In order to minimize erosion and sedimentation resulting from the proposed installation, the project area will be re-vegetated

- ☐ in accordance with Standard Specification Item 164 which specifies the appropriate grass seed mix to be used, or
- ☐ as indicated on the attachment.

Please notify _____ forty-eight (48) hours prior to starting construction of the line in order that we may have a representative available.

County of Atascosa—Commissioners Court: DATE: August 24, 2026

By: _____
COUNTY JUDGE

COMMISSIONER, PRECINCT No. 2

COUNTY OF ATASCOSA

“LIST OF REQUIRED INFORMATION” FROM (TXDOT) “SAFETY AND MAINTENANCE OPERATIONS DIVISION MANUAL”

- 1) Location of proposed installation. (This should include a written description as well as a sketch or drawing. Adequate information, with reference to the nearest highway, street or county road intersection or river or creek crossing should be included.)
- 2) Size and total length of proposed installation.
- 3) Whether the proposed utility installation will parallel or cross roadway right-of-way.
- 4) Whether any paving, riprap, or roadway material is involved.
- 5) Working pressure of pipelines.
- 6) Whether sewer line is gravity flow or pressure.
- 7) Voltage of transmission lines.
- 8) Whether communication cables are copper or fiber optic.
- 9) Type of pipe, encasement, or any other such information.
- 10) Longitude/latitude (GPS points)

Permit applications for high pressure pipelines shall contain the following additional information:

- 1) Diameter
- 2) Wall Thickness
- 3) Material Specifications
- 4) Minimum Yield Strength
- 5) Maximum Operating Pressure of the Pipeline

SUBMIT APPLICATION TO:

Precinct 1 Commissioner:

Mark Gillespie
830-569-2901
152 Ben Parker
Pleasanton, TX 78064

Precinct 3 Commissioner:

George "Butch" Pawelek
830-277-1213
76 Yule Ave
Charlotte, TX 78011

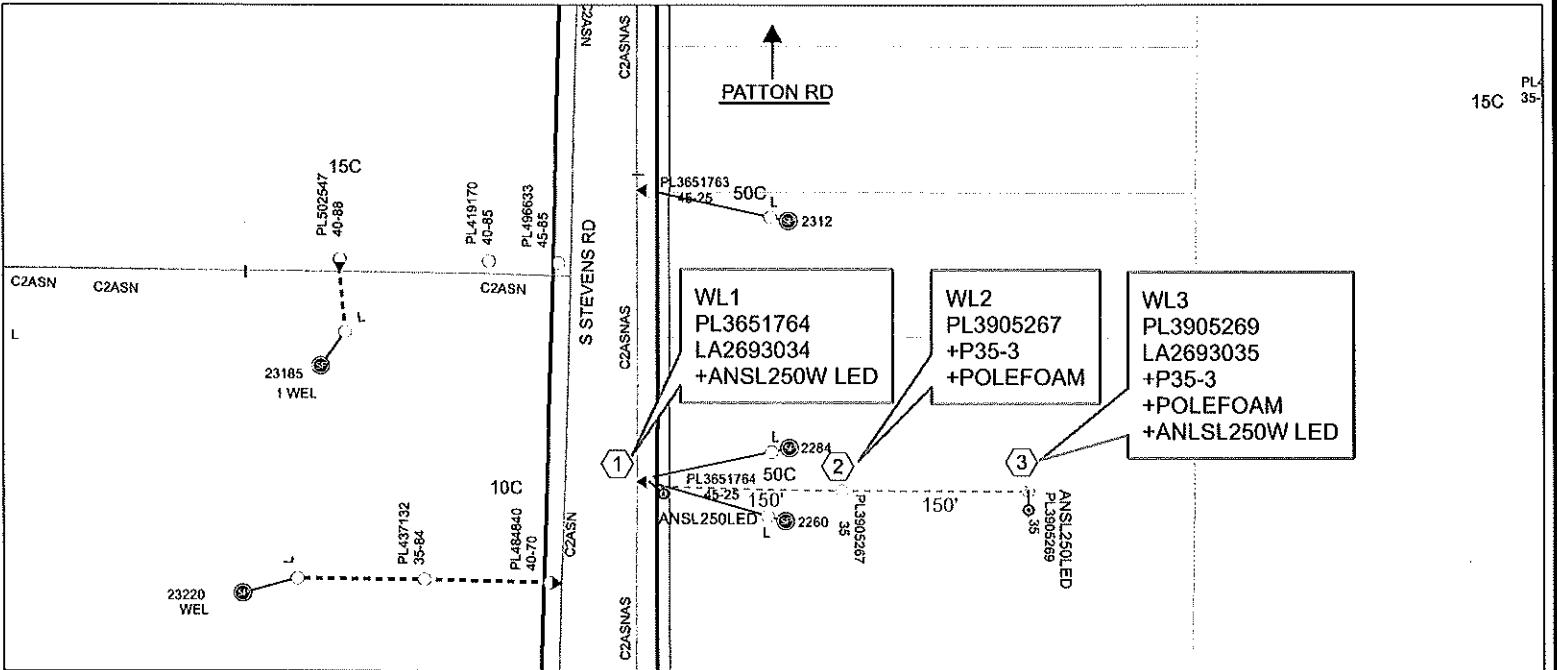
Precinct 2 Commissioner:

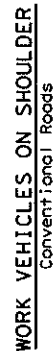
Mark Bowen
830-742-3946
1625 FM 3175
Lytle, TX 78052

Precinct 4 Commissioner:

Joseph Eustace
830-569-1147
384 Shale Rd
Pleasanton, TX 78064

Permit Fees: Residential – No Fee, Commercial - \$500/mile or part of a mile. Checks made payable to Atascosa County.





FILED	TSP-1-B.dgn	Date		Sig.	
(C) 1987	December 1985	COST \$627	\$00	REMARKS	
2-94 4-96					
8-95 2-12					
1-97 2-19		PAGE		COUNTRY	SHEET NO.

AGENDA REQUEST (GENERAL)

Agenda Item 10.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Britni Van Curan, Rural Development Director

Discuss and/or take appropriate action concerning:

Britni Van Curan: Discuss and/or take appropriate action on the approval or denial of the Right-
Rural of-Way permit for CPS Energy at Naeglin Rd. in Pct. 2.
Development:

ATTACHMENTS

information

information

information

Notice of Proposed Commercial Installation Utility Line on Non-Controlled Access Roadway

Residential Use: _____
FEE: _____

Commercial Use: _____
PAID: _____

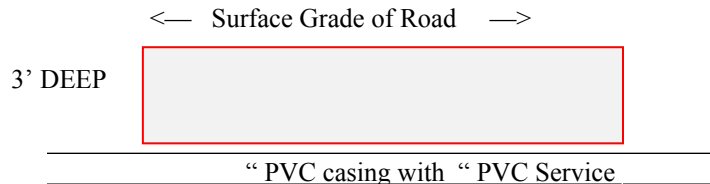
To: County of Atascosa--Commissioners Court
1 Courthouse Circle Dr.
Jourdanton, Texas 78026

Date: _____

Formal notice is hereby given that Entrust Solutions Group
Company proposes to place a raise service drip loop
line within the right-of-way of 1293 Naegelin Rd, Lytle, TX 78052 in
Precinct 2
Atascosa County, Texas as follows: (give location, length, general design, etc.)

Raise Service Drip Loop at 1293 Naegelin Rd, Lytle, TX 78052

(Please see attached map)
—Diagram Location



****(NOTE—IF APPLICABLE CASING TO BE PLACED 30” BELOW DITCH ELEVATION)**

1. The line will be constructed and maintained on the highway right-of-way as shown on the attached drawing and in accordance with the rules, regulations and policies of the Atascosa County Commissioners Court, and all governing laws, including but not limited to the “Federal Clean Water Act”, the “Federal Endangered Species Act”, and the “Federal Historic Preservation Act”. Upon request by the County of Atascosa, proof of compliance with all governing laws, rules, and regulations will be submitted to the County of Atascosa before commencement of construction.
2. Our firm will use Best Management Practices to minimize erosion and sedimentation resulting from the proposed installation, and we will re-vegetate the area as indicated under “Re-vegetation Special Provisions”.
3. Our firm will ensure that traffic control measures complying with applicable portions of the *Texas Manual of Uniform Traffic Control Devices* will be installed and maintained for the duration of this installation.
4. Our firm agrees to indemnify and hold Atascosa County, its officers, agents or employees, harmless from any personal injury, property damage or real property related claims against County, its officers, agents or employees, that result from Company’s operations under this permit, or facilities installed under this permit, EVEN IF SUCH CLAIMS RESULT IN WHOLE OR PART FROM THE NEGLIGENCE, OR NONCOMPLIANCE WITH A STATUTORY DUTY, OF COUNTY, ITS OFFICERS, AGENTS OR EMPLOYEES.
5. The firm agrees to release the County, and any emergency services personnel operating on behalf of the County, from any and all claims for damages done to Company’s property, during emergency operations.
6. The firm agrees to waive receipt of notice from the County, of routine maintenance operations in the right of way, or adjoining drainage easements, and to bear the cost of any additional fortifications, barriers, conduits, or

other changes or improvements necessary to protect the public or pipeline facility, that the firm requires under §756.123 Texas Health and Safety Code.

7. The location and description of the proposed line and appurtenances is more fully shown by (number) -1- complete sets of drawings attached to this notice.

8. Construction of this line will begin on or after the 1st day of September, 2026.

SPECIAL PROVISIONS CONCERNING ENERGY UTILITY LINES

If the firm represents that it is a “gas corporation” as defined by Chapter 181, Texas Utilities Code, and/or a “common carrier” as defined by Chapter 111, Texas Natural Resources Code, AND the firm represents that it has the power of eminent domain to place THIS line on the County Right of Way, under Chapter 181, Texas Utilities Code, and/or Chapter 111, Texas Natural Resources Code, then provide the following information:

9. The firm’s Operator Number assigned by the Texas Rail Road Commission:_____.

10. A copy of the firm’s complete application, to the Texas Rail Road Commission, for a T-4 permit, for the pipeline:

Is attached _____. **OR** Will be submitted with T-4 permit_____. (Check One)

OR

No T-4 permit is required for this pipeline because: (describe why no permit is required, ie: “*low pressure transmission pipeline of less than 1 mile.*”)

11. A copy of the Texas Rail Road Commission T-4 permit for the pipeline:

N/A under # 9 _____ Is attached _____.

Will be submitted when received_____. (Check One)

12. A copy of the firm’s complete PS-48, New Construction Report, to the Texas Rail Road Commission, for the pipeline:

Is attached _____. **OR** Will be submitted when filed with RRC_____. (Check One)

OR

No PS-48 is required for this pipeline because: (describe why no permit is required, ie: “*low pressure distribution pipeline of less than 5 miles.*”)

A permit granted without the attachments required under items 10-12 is contingent upon the firm obtaining a T-4 permit (if required by the RRC), submitting copies of the T-4 permit and the complete application for the T-4 permit (if required by the RRC), and the PS-48 (if required by the RRC) to Atascosa County, and maintaining the T-4 permit (if required by the RRC).

13. If State or Federal law requires registration and/or signage of the pipeline, Firm agrees to abide by that law, at all points where the pipeline touches the County right of way. If no such law requires registration, and/or signage:

(a) Firm shall at its sole expense, register the line, where it touches the County Road right of way, as an underground facility, with the Texas Underground Facility Notification Corporation, and shall maintain such registration during the entire life of the permit, and any additional time that Company may utilize the line.

(b) Firm shall place and maintain in good repair and condition permanent line markers as close as practical over the line at each crossing of a County Road right of way, in order to assist the County, and utility providers in identifying the exact location of such line. Each such line marker shall be of permanent type construction and contain labeling identifying: (1) the Company; (2) a twenty-four-hour contact telephone for the Company; (3) the appropriate Texas One Call System telephone number; (4) the size of the line, and (5) a description of the product transported in the line; e.g., natural gas, oil or salt water.

(c) Firm shall maintain all such line markers in good condition, shall promptly replace any such line markers that are lost or stolen, and shall promptly repair any such line markers that require re-painting.

By signing below, I certify that I am authorized to represent the FIRM listed below, and that the FIRM agrees to the conditions/provisions included in this permit.

FIRM Entrust Solutions Group

By (Print) Gabriela Salinas



Signature _____

Title Design Engineer II

Address 1922 Dry Creek Way Ste 116

San Antonio, TX 78259

Phone No. 210-477-2132

Fax No. _____

To: _____

Roadway 1293 Naegelin Rd, Lytle, TX 78052

Beg. RM _____ Offset _____ End RMOffset _____

County Precincts No. 2 Atascosa County, Texas

Date: _____

UTILITY PERMIT NO.

The County of Atascosa, Texas, offers no objection to the location on the right-of-way of your proposed

(Please see attached map)

as shown by accompanied drawings and notice dated _____ except as noted below.

1. It is expressly understood that the County of Atascosa does not, hereby, grant any right, claim, title, or easement in or upon this county road. The firm is cautioned that it should ensure that it has a valid easement from the owner of the land under the county road right of way.

2. It is further understood that the County of Atascosa may require the owner to relocate this line, subject to provisions of governing laws, by giving thirty (30) day written notice.

3. You are requested to notify the appropriate Precinct Commissioner prior to commencement of any routine or periodic maintenance which requires pruning of trees within the highway right-of-way, so that the Commissioner may be made aware and may provide specifications for the extent and methods to govern in trimming, topping, tree balance, type of cuts, painting cuts, and clean up. These specifications are intended to preserve our considerable investment in roadway construction/maintenance.

4. The installation shall not damage any part of the highway and adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners. In the event the Owner fails to comply with any or all of the requirements as set forth herein, the County of Atascosa may take such action as it deems appropriate to compel compliance.

5. This permit is _____ is not _____ contingent upon later receipt of a T-4 permit, or T-4 permit and complete application for T-4 permit, or PS-48.

• **General Special Provisions:**

- **Re-vegetation Special Provisions:** In order to minimize erosion and sedimentation resulting from the proposed installation, the project area will be re-vegetated

- ☐ in accordance with Standard Specification Item 164 which specifies the appropriate grass seed mix to be used, or
- ☐ as indicated on the attachment.

Please notify _____ forty-eight (48) hours prior to starting construction of the line in order that we may have a representative available.

County of Atascosa—Commissioners Court: DATE: _____

By: _____

COUNTY JUDGE

COMMISSIONER, PRECINCT No. _____

2012-08-13

4

COUNTY OF ATASCOSA

“LIST OF REQUIRED INFORMATION” FROM (TXDOT) “SAFETY AND MAINTENANCE OPERATIONS DIVISION MANUAL”

- 1) Location of proposed installation. (This should include a written description as well as a sketch or drawing. Adequate information, with reference to the nearest highway, street or county road intersection or river or creek crossing should be included.)
- 2) Size and total length of proposed installation.
- 3) Whether the proposed utility installation will parallel or cross roadway right-of-way.
- 4) Whether any paving, riprap, or roadway material is involved.
- 5) Working pressure of pipelines.
- 6) Whether sewer line is gravity flow or pressure.
- 7) Voltage of transmission lines.
- 8) Whether communication cables are copper or fiber optic.
- 9) Type of pipe, encasement, or any other such information.
- 10) Longitude/latitude (GPS points)

Permit applications for high pressure pipelines shall contain the following additional information:

- 1) Diameter
- 2) Wall Thickness
- 3) Material Specifications
- 4) Minimum Yield Strength
- 5) Maximum Operating Pressure of the Pipeline

SUBMIT APPLICATION TO:

Precinct 1 Commissioner:

Mark Gillespie
830-569-2901
152 Ben Parker
Pleasanton, TX 78064

Precinct 3 Commissioner:

George Pawelek
830-277-1213
76 Yule Ave
Charlotte, TX 78011

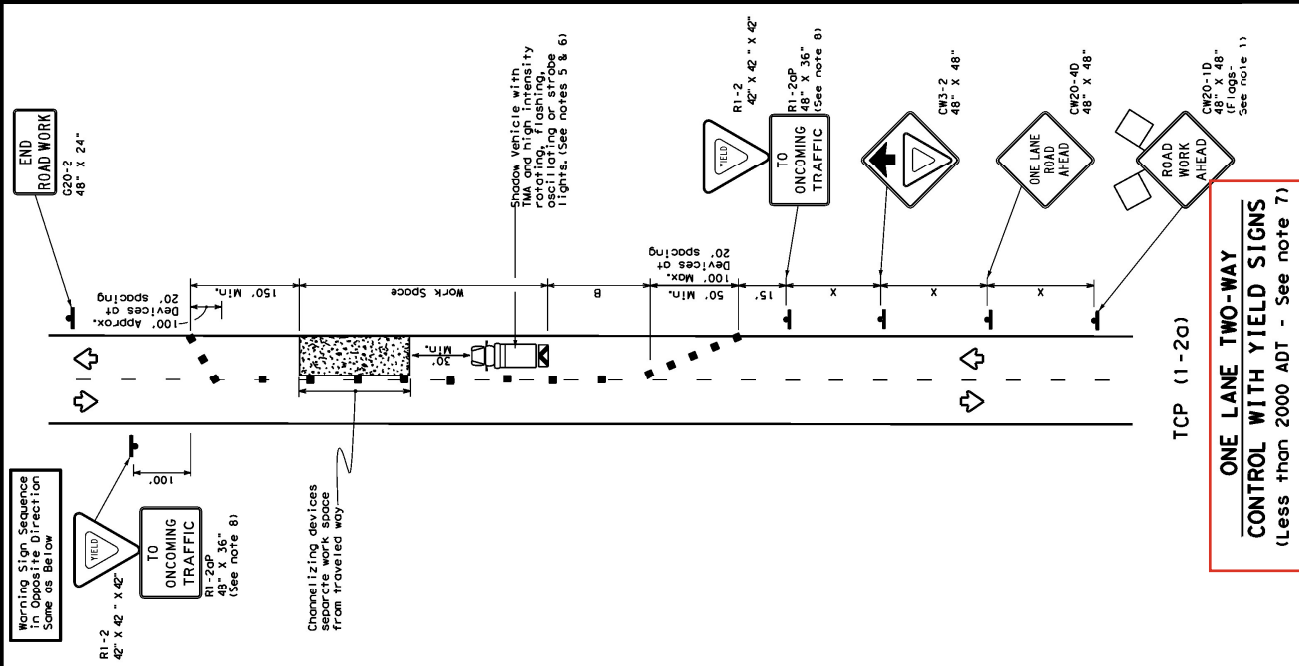
Precinct 2 Commissioner:

Mark Bowen
830-742-3946
1625 FM 3175
Lytle, TX 78052

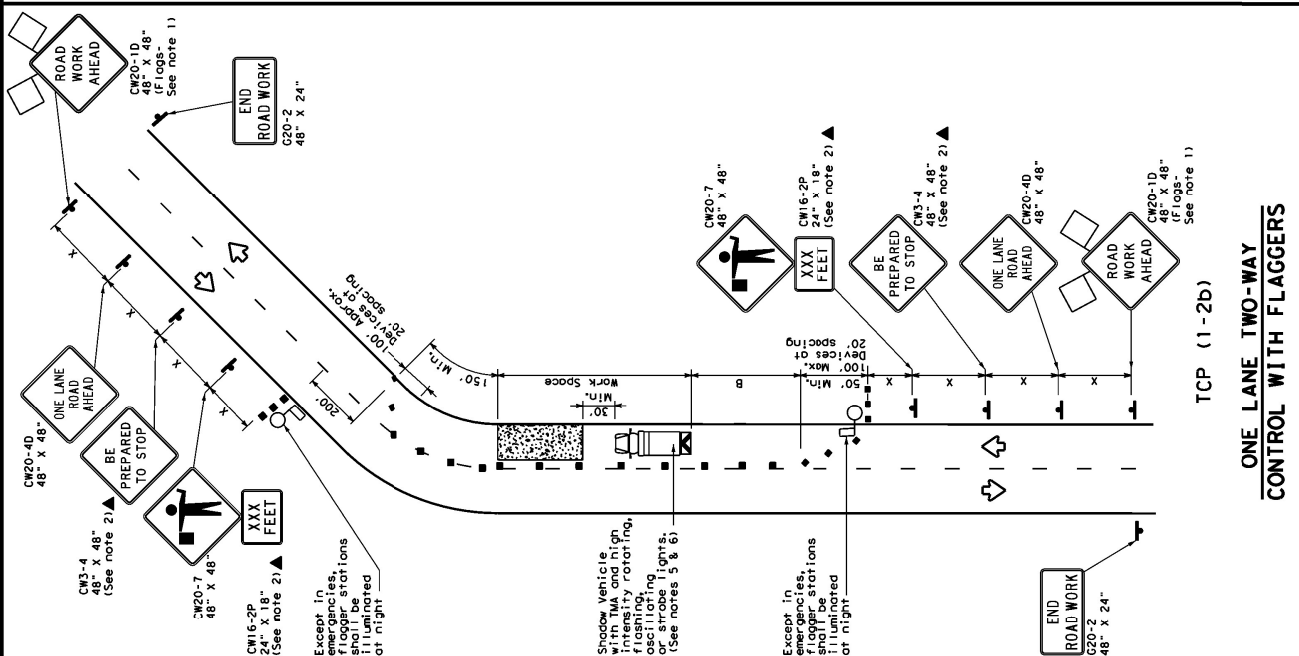
Precinct 4 Commissioner:

Kennard “Bubba” Riley
830-569-1147
384 Shale Rd
Pleasanton, TX 78064

Permit Fees: Residential – No Fee, Commercial - \$500/mile or part of a mile. Checks made payable to Atascosa County.



TCP (1-2a)



TCP (1-2b)

LEGEND

Type 3 Barricade	Channelizing Devices
Heavy Work Vehicle	Truck Mounted Attenuator (TMA)
Trailer Mounted Flashing Arrow Board	Portable Changeable Message Sign (PCMS)
Sign	Traffic Flow
Flag	Flagger

Posted Speed *	Formula	Minimum Tower Lengths	Suggested Maximum Spacing of Channelizing Devices	Minimum Sign Spacing Distance	Suggested Spacing of Channelizing Devices "B"
30	WS ² / 60	10' - 11' - 12'	On a Tangent	120'	90'
35	L = 60	150' 165' 180'	30' 30' 30'	160'	250'
40		205' 225' 245'	35' 35' 35'	240'	305'
45		265' 295' 320'	40' 40' 40'	320'	360'
50		330' 375' 420'	45' 45' 45'	400'	425'
55	L = WS	405' 465' 510'	50' 50' 50'	500'	495'
60		480' 555' 630'	60' 60' 60'	600'	570'
65		560' 645' 735'	70' 70' 70'	700'	645'
70		645' 735' 840'	80' 80' 80'	800'	730'
75		735' 840' 960'	90' 90' 90'	900'	820'

* Conventional Roads Only rounded off.
 ** Total length rounded off.
 L = Length of Taper (FT) W = Width of Offset (FT) S = Posted Speed (MPH)

TYPICAL USAGE

MOBILE	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
✓	✓	✓	✓

GENERAL NOTES

- Flags attached to signs where shown are REQUIRED.
- All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
- The CW3-4 "BE PREPARED TO STOP" sign may be installed after the CW20-4D "ONE LANE ROAD AHEAD" sign, but proper sign spacing shall be maintained.
- Use of the CW20-7 "XXX FEET" sign is optional. The CW20-7 sign may be used if it is placed in advance of the CW20-4D sign. The CW20-7 sign is less than 1500 feet in advance of the CW20-4D sign.
- A Shadow Vehicle with a TMA should be used anytime it can be positioned the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices should be used to maintain the work zone.
- Additional Sign Vehicle with TMA should be positioned off the paved surface, next to those shown in order to protect wider work spaces.

TCP (1-2a)

- RI-2 "YIELD" sign traffic control may be used on projects with approaches that have a half city block. In rural areas on roadways with less than 2000 ADT, work spaces should be no longer than 400 feet.
- RI-2 "YIELD" sign with RI-20P "ONCOMING TRAFFIC" plaque shall be placed on a support at a 7 foot minimum mounting height.

TCP (1-2b)

- Flaggers should use two-way radios or other methods of communication to control traffic.
- Length of work space should be based on the ability of flaggers to communicate.
- If the work space is located near a horizontal or vertical curve, the buffer distances should be increased in order to maintain adequate stopping sight distance to the flagger and a queue of stopped vehicles (see table above).
- Channelizing devices should be placed on the work space when a pilot car is leading traffic and approved by the Engineer.
- Flaggers should use 24" STOP/SLOW paddles to control traffic. Flags should be limited to emergency situations.

Texas Department of Transportation
 Traffic Operations Division
 Standard

TRAFFIC CONTROL PLAN
ONE-LANE TWO-WAY
TRAFFIC CONTROL

TCP (1-2) - 18

FILE:	TCP 2-18.dgn	DATE:	DEC 1995
PROJECT:	4-90 4-98	REVISIONS:	2-94 2-12
CONTRACT:	1-97 2-18	COUNTY:	
SHEET NO.:	137		



CONSTRUCTION COMPLETED

BY: _____

DATE: _____

CONST CTR: _____

FERG MAP PAGE
744 - C7

SOIL: N/A
TRAFFIC: LOW
INTERFERENCE: NONE

OVERHEAD ELECTRIC DESIGN			PROJECT # E-0070	
WORK REQUEST NO		WORK REQUEST TITLE / ADDRESS		
41110785		SPECTRUM#20022187-2 - MFI SAX WILDFLOWER DR- MR		
PLANNED BY		PHONE		DATE PLANNED
G.SALINAS		210-477-2132		1/27/2026
REVIEWED BY		PHONE		DATE REVIEWED
SCHAVEZMART		210-947-2759		
PAGE		Job Description:		
1 OF 1		SPECTRUM MAKE READY (1)		
SERVICE CENTER		ADDRESS:		
SWD		1293 NAEGELIN RD		
X.Y GRID COORDINATES		CIRCUIT NO		SCALE
X 2034156		Y 13616834		X213 1 " = 100 '
BURIED FACILITIES				
CLEAR	CATV	WATER	TELEPHONE	SEWER
NOTED ON SKETCH	☒	☒	☒	☒
COPIES				TOTAL
				0
ESTIMATED MAN HOURS		SKETCH SIZE 11 X 17 1 " = 100 '		

Seal

NO SEAL REQUIRED

Outages

NO OUTAGES
REQUIRED

Associated
Work Orders

N/A

Locates & Permits

24HRS PRIOR TO CONSTRUCTION
PLEASE NOTIFY LYTLE COUNTY
PUBLIC WORKS

CPS APPLICATION AND PROJECT
MAP ATTACHED AT TASK 2360
IN WMIS

Environmental
Notes
NO
ENVIRONMENTAL
IMPACT,
NO EPIC SHEET

Field Notes

N/A

Miscellaneous Notes

CONTACT DESIGNER 48 HRS PRIOR TO
CONSTRUCTION AT (210) 477-2132 OR
GSALINAS@ENTRUSTSOL.COM OR ENE
SUPERVISOR AT (210)728-3195 OR
AANZALDUA@ENTRUSTSOL.COM



0.66 MILES
GREY RD

NAEGELIN RD

A4ASN

22420
PL487561 15A
40-76

1

OP#1
PL487561
RAISE SERVICE
DRIP LOOP
19" TO 24'-6"



PERSONNEL ACTION FORM

Please indicate if action to be taken is regarding *new employment or completion of probation*:

Employment Type: Existing Employee, new position or promotion

Requested Action

Theresa Carrasco:
County Clerk: Discuss and/or take appropriate action concerning personnel:

Existing Employee:	Lisa M. Castaneda
Position:	Deputy County Clerk
Pay Rate:	\$25.96/Hourly (FI Rate: \$25.9615/Hourly)
Salary Budget Area:	012-408-402
Start Date:	August 24, 2026
Physical:	N/A
Drug Test:	N/A

**AGENDA REQUEST
(GENERAL)**

Agenda Item 12.

Meeting Date: 08/24/2026
Item Title: June Minutes
Submitted For: Theresa Carrasco, County Clerk

Discuss and/or take appropriate action concerning:

Theresa Carrasco: Discuss and/or take appropriate action to approve the Commissioners' Court
County Clerk: Minutes for June 2026.

AGENDA REQUEST (GENERAL)

Agenda Item 13.

Meeting Date: 08/24/2026
Item Title: Sheriff and Constable Fees 2027
Submitted For: Theresa Carrasco, County Clerk

Discuss and/or take appropriate action concerning:

Theresa Carrasco: Discuss and/or take appropriate action to set Sheriff and Constable fees for
County Clerk: 2027 as required under Local Government Code Section 118.131. Fees must
be set by October 1, 2026, and be reported to the State Comptroller before
October 15, 2026.

ATTACHMENTS

Sheriff and Constable Fees 2027

Atascosa County Sheriff and Constable's Fees for 2027

Year	County	Fee Type	Fee Name	Fee Name Original	Fee Amount	Fee Type Code	Comment
2027	Atascosa	Citation	Citations by Posting	Justice Citations by Posting	\$100.00	H	
2027	Atascosa	Service	Constable's Court Services Fee	All Justice Personal Service Citations	\$150.00	H	
2027	Atascosa	Other	Forcible Detainer	Justice Forcible Detainer	\$150.00	H	
2027	Atascosa	Other	Forcible Entry Detainer	Justice Forcible Entry Detainer	\$150.00	H	
2027	Atascosa	Writ & Order of Sale	Justice Court Writs	Justice Court Writs	\$200.00	H	
2027	Atascosa	Writ & Order of Sale	Writ of Possession	Justice Writ of Possession	\$200.00	H	After a maximum of two hours the fee is \$50/hour/Constable
2027	Atascosa	Order	Orders of Sale	Orders of Sale	\$250.00	H	Sheriff's and Constable's commission on an Execution of Order of Sale, in addition to the fees above, when the same is made by a sale: 1st \$10,000.00, a fee of 10 percent; an additional 5 percent of the next \$15,000.00; an additional 2.5 percent of amounts more than \$25,000.00. When money is collected by the Sheriff or Constable without a sale, half of the above commission shall be allowed.
2027	Atascosa	Notice	Posting Notices of any kind	Posting Notices of any kind	\$100.00	H	
2027	Atascosa	Citation	Personal Service Citations	Personal Citations	\$150.00	H	
2027	Atascosa	Other	Precepts	Precepts	\$100.00	H	
2027	Atascosa	Notice	Show Cause Notice Order	Show Cause Orders	\$100.00	H	
2027	Atascosa	Subpoena	Subpoenas	Subpoenas	\$100.00	H	
2027	Atascosa	Subpoena	Summons Fee	Summons	\$100.00	H	
2027	Atascosa	Writ & Order of Sale	Writ of Attachment	Writ of Attachment	\$250.00	H	
2027	Atascosa	Writ & Order of Sale	Writ of Garnishment	Writ of Garnishment	\$250.00	H	
2027	Atascosa	Writ & Order of Sale	Writ of Possession	Writ of Possession	\$250.00	H	After a maximum of two hours the fee is \$50/hour/deputy.
2027	Atascosa	Writ & Order of Sale	Writ of Restitution	Writs of Restitution	\$250.00	H	
2027	Atascosa	Writ & Order of Sale	Writ of Sequestration	Writ of Sequestration	\$250.00	H	
2027	Atascosa	Writ & Order of Sale	Writs of Execution	Writs of Execution	\$250.00	H	
2027	Atascosa	Writ & Order of Sale	Writs of Sale	Writs of Sale	\$250.00	H	

AGENDA REQUEST (GENERAL)

Agenda Item 14.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Tracy Barrera, County Auditor

Discuss and/or take appropriate action concerning:

Tracy Barrera: a. Discuss and/or take appropriate action to accept the donation of 6 (six)
County Auditor: backpacks from The Department of Family Protection Services to the Atascosa
County Juvenile Probation Office.
b. Discuss and/or take appropriate action to accept the donation of personal
hygiene items for use by female residents of the Atascosa County Juvenile
Detention Center.

ATTACHMENTS

information

Juvenile Probation Donation—Backpacks

Donor: Department Family Protection Services donated 6 backpacks with school supplies in them.

Distribution information: Pleasanton High School 2 back packs with school supplies, Poteet Jr. High School 1 backpack with school supplies, Poteet High School with school supplies and Jourdanon High School 2 back packs with school supplies.

Pleasanton Jr. High: 8th Grade 1 pkg blue or black pens 2 pkg #2 pencils 1 pkg colored markers 1 pkg colored pencils 1 pair scissors 1 pkg highlighters 1 pair earbuds 1 pkg Expo dry erase markers 5 composition notebooks 1- 2 count pkg glue sticks 2 bottles Elmer glue 1 pkg red pen 1 roll tape 2 tissue boxes 1 pencil pouch

Pleasanton High School: **English I** 1 folder with brads and pockets 1 composition notebook 1 pkg highlighters (multi-colored) 1 pks # 2 pencils 1 plug-in headphones
Algebra I 1 composition notebook 1 pkg clear tape **Spanish I** 1 – 1” binder 1 pkg of 5 dividers **World Geography** 1 binder (larger than 1”) 1 pkg dividers 1 pkg notebook paper
Biology 1 composition notebook 1 pkg glue sticks 1 pkg colored pencils 1 folder with pockets 1 pkg highlighters 1 pkg plug-in earphones Tape, pens, and markers **CTE Course** 1 folder with brads and pockets 1 – 1” binder 1 composition notebook 1 pkg notebook paper
Health Sciences 1 composition notebook

Poteet Jr. High School:

1 Pocket Folders, Plastic, with Prongs/Brads
1 Composition Notebook Wide Ruled
1 Spiral Notebook Wide Ruled, 3 Subjects
1 Pocket Folders, Plastic, Purple, with Prongs/Brads
1 Composition Notebook Wide Ruled
2 Highlighters
1 Spiral Notebook Wide Ruled, 3 Subjects
1 Pocket Folders, Plastic, with Prongs/Brads
2 Package(s) of Loose Leaf/Filler Paper, Wide Ruled
4 Box(es) of #2 Pencils
2 Colored Pencils, Box(es)
1 Markers, Box(es)
3 Box(es) of Facial Tissues
2 Lysol Disinfecting Wipes, Canister(s)
4 Elmer's® Glue Bottle

2 EXPO® Dry Erase Markers

2 Scotch® Brand Tape

1 Earbuds

Backpack- Clear

Jourdanton Jr. High School

1 Pocket Folders, Plastic, with Prongs/Brads

1 Composition Notebook Wide Ruled

1 Spiral Notebook Wide Ruled, 3 Subjects

1 Pocket Folders, Plastic, Purple, with Prongs/Brads

1 Composition Notebook Wide Ruled

2 Highlighters

1 Spiral Notebook Wide Ruled, 3 Subjects

1 Pocket Folders, Plastic, with Prongs/Brads

2 Package(s) of Loose Leaf/Filler Paper, Wide Ruled

4 Box(es) of #2 Pencils

2 Colored Pencils, Box(es)

1 Markers, Box(es)

3 Box(es) of Facial Tissues

2 Lysol Disinfecting Wipes, Canister(s)

4 Elmer's® Glue Bottle

2 EXPO® Dry Erase Markers

1 Earbuds

Jourdanton High School

English 1 folder with brads and pockets 1 composition notebook 1 pkg highlighters 1 pks #

2 pencils 1 plug-in headphones **Algebra I** 1 composition notebook 1 pkg clear tape

Spanish I 1 – 1” binder 1 pkg of 5 dividers **World Geography** 1 binder (larger than 1”) 1 pkg

dividers 1 pkg notebook paper **Biology** 1 composition notebook 1 pkg glue sticks 1 pkg

colored pencils 1 folder with pockets 1 pkg highlighters 1 pkg plug-in earphones Tape,

pens, and markers **CTE Course** 1 folder with brads and pockets 1 – 1” binder 1

composition notebook 1 pkg notebook paper Health Sciences 1 composition notebook

TOTAL ESTIMATED COST IS ABOUT \$87.00 PER BAG WITH SUPPLIES

\$522 TOTAL

AGENDA REQUEST (GENERAL)

Agenda Item 15.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Justin Vasquez, I.T. Manager

Discuss and/or take appropriate action concerning:

Justin Vasquez: Discuss and/or take appropriate action concerning accepting an agreement
I.T: with AT&T for an internet upgrade in the Pct. 1 yard pending County Attorney
review and authorizing the County Judge to sign.

ATTACHMENTS

Contract



AT&T Mobile Business Pricing Schedule

AT&T Master Agreement No. eMSA834669
Agreement No: 90626480

Customer	AT&T
Atascosa Commissioner 1 Street Address: 1 Courthouse Circle Dr Ste 105 City: Jourdanton State/Province: TX Zip Code: 78026 Country: United States	AT&T Mobility National Accounts LLC (AT&T)
Customer Contact (for Notices)	AT&T Contact (for Notices)
Name: Justin Vasquez Title: Street Address: 1 Courthouse Circle Dr City: Jourdanton State/Province: TX Zip Code: 78026 Country: USA Telephone: 8305707742 Email: jvasquez@co.atascosa.tx.us	AT&T 208 S. Akard Street Dallas, TX 75202 ATTN: Master Agreement Support Team Email: mast@att.com

This Pricing Schedule is part of the Agreement between AT&T and Customer referenced above. **That Agreement includes the AT&T Mobile Services Service Guide available at http://serviceguidenew.att.com/sg_flashPlayerPage/MS (Service Guide), including its provision requiring the disputes be resolved by binding individual arbitration instead of jury trials or class actions, as well as the other documents referenced in Section 1 below.** Capitalized terms not defined herein shall have the meaning set forth in the Service Guide. In the event of a conflict or inconsistency between the terms of this Pricing Schedule and the terms contained (i) in the "Optional Programs" section of the Service Guide and associated Sales Information for an Optional Program selected by Customer or a CRU (collectively, the **Optional Program Terms**) or (ii) in the Sales Information for any Service selected by Customer or a CRU, the Optional Program Terms and the Sales Information will prevail but only with respect to such Optional Program or other Service, as applicable.

By signing below on behalf of Customer, I am representing and warranting that I have reviewed, and agree on behalf of Customer to, all of the terms and conditions of the Agreement, including, without limitation, the Service Guide incorporated by reference.

AT&T by presenting this contract to Customer, represents and warrants that, upon customer's signature, it is committing to all of the terms and conditions of the Agreement, including without limitation the Service Guide incorporated by reference.

Customer (by its authorized representative)
By:
Name:
Title:
Date:

AT&T Mobile Business Agreement Pricing Schedule

1. SERVICES AND SERVICE PUBLICATIONS

1.1. Services and Service Publications

Services	Service Publications
AT&T Mobile Services, Equipment, Optional Programs, and Supplemental Services	Service Guide, Sales Information and Mobility Fee Schedule

1.2. Service Publication Locations

Service Publications	Service Publication Descriptions	Service Publication Locations
Service Guide	AT&T Mobile Services Service Guide	http://serviceguidenew.att.com/sq_flashPlayerPage/MS
Sales Information	Product-specific product briefs, rate brochures, service guides, ordering documents or acknowledgments, or other product offers provided to Customer.	Available in a retail store or through an AT&T sales representative upon request, on the Equipment or in an app, and/or online at www.att.com/abs-addtl-terms , www.wireless.att.com/business , or such other site provided by AT&T
Mobility Fee Schedule	Surcharges, recovery fees and one-time fees	www.att.com/mobilityfees

2. PRICING SCHEDULE TERM AND EFFECTIVE DATES

Pricing Schedule Term	36 months
Pricing Schedule Term Start Date	Effective Date of this Pricing Schedule
Auto-Renewal Period(s)	At the end of the Pricing Schedule Term, the term of this Pricing Schedule will continue for successive 1-month renewal periods on the terms, conditions and pricing then in effect unless Customer provides AT&T written notice of its intent not to renew at least 30 days prior to the end of the initial term or then current monthly renewal period, as applicable. Nonrenewal of the Pricing Schedule will result in Customer not being able to activate new Services, and AT&T no longer providing any discounts provided by the Pricing Schedule to Customer's existing Services. However, Customer's existing Services will continue in effect until Customer separately cancels them by accessing Customer's account online at www.att.com/myATT or www.att.com/Premier (as applicable), by calling 1.800.331.0500, or by contacting Customer's AT&T representative. Any terms and conditions of the Pricing Schedule related to Customer's existing Services will continue to apply to such Services until Customer cancels them.

3. SERVICE WITHDRAWAL

Notification Required for AT&T to withdraw from market and terminate a Service or Service Component	
Optional Programs	30 days
All other Services	None

4. EQUIPMENT PURCHASE OPTIONS AND CANCELLATION FEE

Equipment Purchase Option	Applicable Cancellation Fee
At a discounted price with a 2 or 3 year service commitment*	The Cancellation Fee amount for each CRU line of Service that is terminated before the end of the applicable service commitment will vary depending upon the undiscounted retail price of the Equipment for such CRU line. Go to www.att.com/equipmentETF to see what Cancellation Fee applies to the Equipment and how the fee is prorated over time.**
At full, undiscounted retail price	N/A
On an installment plan*	N/A – each purchase is subject to a Retail Installment Agreement; see the Installment Financing Options for Qualified Equipment section of the Service Guide for more details about this option.
* This option may not be available in all sales channels or for all devices.	

AT&T Mobile Business Agreement Pricing Schedule

****** The applicable Cancellation Fee found at the above link may be changed by AT&T from time to time, and AT&T will provide to Customer notice of any such changes. Any such changes will apply to CRU lines of Service that are activated or upgraded after the effective date of the changes. The Cancellation Fee will not apply to service terminations within the first 30 days after activation so long as Customer returns the applicable Equipment and pays any applicable restocking fee. See www.att.com/returns for more details.

5. ADDITIONAL TERMS AND CONDITIONS**5.1. Liability**

AT&T WILL HAVE NO LIABILITY FOR ANY SERVICE INTERRUPTIONS, DELAYS, ERRORS, OR DEFECTS THAT LAST LESS THAN 24 HOURS.

5.2. Third Party Claims

AT&T WILL HAVE NO DUTY TO DEFEND, SETTLE, INDEMNIFY, OR HOLD HARMLESS CUSTOMER FROM AND AGAINST ANY SETTLEMENTS, DAMAGES, COSTS AND OTHER AMOUNTS INCURRED BY CUSTOMER ARISING FROM THE ACTUAL OR ALLEGED INFRINGEMENT OR MISAPPROPRIATION OF INTELLECTUAL PROPERTY BASED ON EQUIPMENT, SOFTWARE OR SUPPLEMENTAL SERVICES FURNISHED UNDER THIS PRICING SCHEDULE (INCLUDING, WITHOUT LIMITATION, UNDER AN OPTIONAL PROGRAM).

5.3. Prohibited Network Uses, and Other Reasons AT&T May Change, Suspend or Terminate Service

If Customer violates off-net usage thresholds, engages in Prohibited Network Uses, or engages in other Misconduct described in the applicable Service Publication, then in addition to its other rights under the Agreement, AT&T may undertake applicable remedies set forth in the Service Publication.

5.4 Termination

Customer may only terminate this Pricing Schedule before the end of the Pricing Schedule Term for AT&T's uncured material breach.

5.5. Binding Individual Arbitration and Forum Selection

Notwithstanding anything to the contrary elsewhere in the Agreement, all disputes between the parties will be resolved in accordance with AT&T's Informal Dispute Resolution and Binding Individual Arbitration provisions (including without limitation, the Forum Selection provision) contained in Mobile Services Service Guide and can be found by typing http://serviceguidenew.att.com/sg_flashPlayerPage/MS. **Arbitration will take place on an individual basis.**

Class arbitrations, class actions, and representative actions are not permitted.

5.6. Wi-Fi Calling and 911 Calls

Customer acknowledges that it has received and understands, and has informed its CRUs of, the information about 911 calls using Wi-Fi Calling as an AT&T wireless service customer contained in Section 1 of the Service Guide, which is a part of the Agreement and can be found by typing http://serviceguidenew.att.com/sg_flashPlayerPage/MS, and Customer further agrees that if a CRU dials 911 on Equipment using Wi-Fi Calling, AT&T may treat the automatic location information transmitted by the Equipment as the temporarily updated Wi-Fi Calling Emergency Address.

AGENDA REQUEST (GENERAL)

Agenda Item 16.

Meeting Date: 08/24/2026

Item Title:

Submitted For:

Discuss and/or take appropriate action concerning:

Justin Vasquez: Discuss and/or take appropriate action concerning lease from Quadient, Inc.
I.T: and agreeing to the terms and conditions of the lease as per BuyBoard
Laura Pawelek: agreement #755-24 for a new postage machine and label makers to stay
County Treasurer: current with newer technologies, lower costs, make postage process more
efficient, and continue serving citizens who need passports pending County
Attorney review and authorizing County Judge to sign.

ATTACHMENTS

information

information

information

1 Courthouse Circle Dr Ste 3
Jourdanton, TX 78026
Phone 830-769-3024

SHIP TO:
Atascosa County
1 Courthouse Circle Dr Ste 3
Jourdanton, TX 78026

To:
Quadient Inc
478 Wheelers Farms Road
Milford, CT 06461
800-881-6245

Atascosa County
1 Courthouse Circle Dr Ste 3
Jourdanton, TX 78026

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
				BuyBoard #755-24

[illegible]

		Current lease number: N22081839		
	Includes:	equipment, maintenance, meter rental, and software subscription		
	Term of lease – 60 months	Billing Frequency - Quarterly		

SUBTOTAL	\$606.35/mo
SALES TAX	n/a
SHIPPING & HANDLING	n/a
OTHER	n/a
TOTAL	\$36,381.00

- Order is governed under the terms and conditions of BuyBoard agreement #755-24. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above
- Payments will be sent to:
Quadient Inc
478 Wheelers Farms Rd
Milford, CT 06461
Federal ID Number: 94-2388882
- Send all correspondence to:
Attn: Accounts Payable
Atascosa County
1 Courthouse Circle Dr Ste 3
Jourdanton, TX 78026

Authorized by _____ Date _____

Print Name and Title

ECERTIFY OVERAGE AGREEMENT

This eCertify Overage Agreements dated August 18, 2026, is by and between Quadient Leasing USA, Inc. ("Quadient Leasing"), Quadient, Inc. ("Quadient") and Atascosa County ("Customer") with reference to the following:

A. Quadient Leasing and Customer are entering into a Product Lease Agreement (the "Lease"), pursuant to which Quadient Leasing will lease products to Customer.

B. Concurrently, Quadient and Customer are entering into an Online Services and Software Agreement (the "OSS Agreement") pursuant to which Quadient will make certain other services available to Customer.

C. Any defined term used herein shall have the same meaning as in the Lease, or the OSS Agreement.

In consideration of the mutual covenants contained herein, and in the Lease, and the OSS Agreement, the parties agree to amend the OSS Agreement as follows:

1. The following is hereby added to the end of Section 2, titled "License Grant and Additional Terms":

"Your use of the Services is limited to the number of Electronic Certified Mail pieces (each an "eCert") indicated on the Order Form ("Annual Volume Limit"). In the event You exceed the Annual Volume in any year, You agree to pay an overage charge for each eCert used over the Annual Volume Limit as outlined below (the "Overage Charge"). The Overage Charge will be determined as a product of the number of eCerts You process in excess of the Annual Volume Limit multiplied by the Overage Charge associated with tier for the excess as set forth below:"

Annual Volume Band (# of eCerts) *	eCertify Overage Charge	eCertify Plus Overage Charge
1 - 500	\$0.56	\$0.68
501 - 1,000	\$0.50	\$0.66
1,001 - 2,000	\$0.48	\$0.59
2,001 - 4,000	\$0.35	\$0.54
4,001 - 8,000	\$0.33	\$0.49
8,001 - 12,000	\$0.31	\$0.46
12,001 - 16,000	\$0.28	\$0.45
16,001 - 32,000	\$0.25	\$0.42
32,001 - 64,000	\$0.24	\$0.41
64,001 - 96,000	\$0.23	\$0.37
96,001 - 128,000	\$0.22	\$0.36
128,001 - 200,000	\$0.20	\$0.34
200,001 - 256,000	\$0.19	\$0.32
256,001 - 384,000	\$0.19	\$0.31
384,001 - 512,000	\$0.16	\$0.30
512,001 - 1,200,000	\$0.14	\$0.29
1,200,001 and above	\$0.13	\$0.28

* Volume bands renew annually

The Lease, OSS Agreement, and this eCertify Overage Agreement contain the complete understanding and agreement between the parties regarding the subject matter herein, and supersede all representations, understandings or agreements prior to the execution thereof. Any changes to the foregoing agreements will be valid only if they are in writing and signed by the appropriate parties. In the event of any conflict between the terms of the Lease, OSS Agreement, and this eCertify Overage Agreement, the terms of this eCertify Overage Agreement shall control.

The parties have caused this eCertify Overage Agreement to be executed by their duly authorized representatives on the date set forth below.

Customer: Atascosa County

By: _____

Name: _____

Title: _____

Date: _____

Quadient Leasing USA, Inc.

By: _____

Name: _____

Title: _____

Date: _____

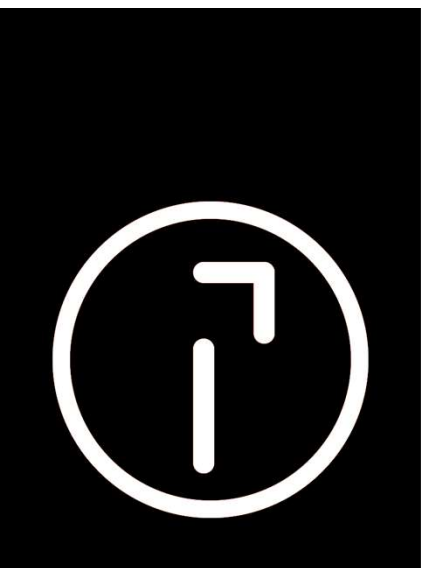
Quadient, Inc.

By: _____

Name: _____

Title: _____

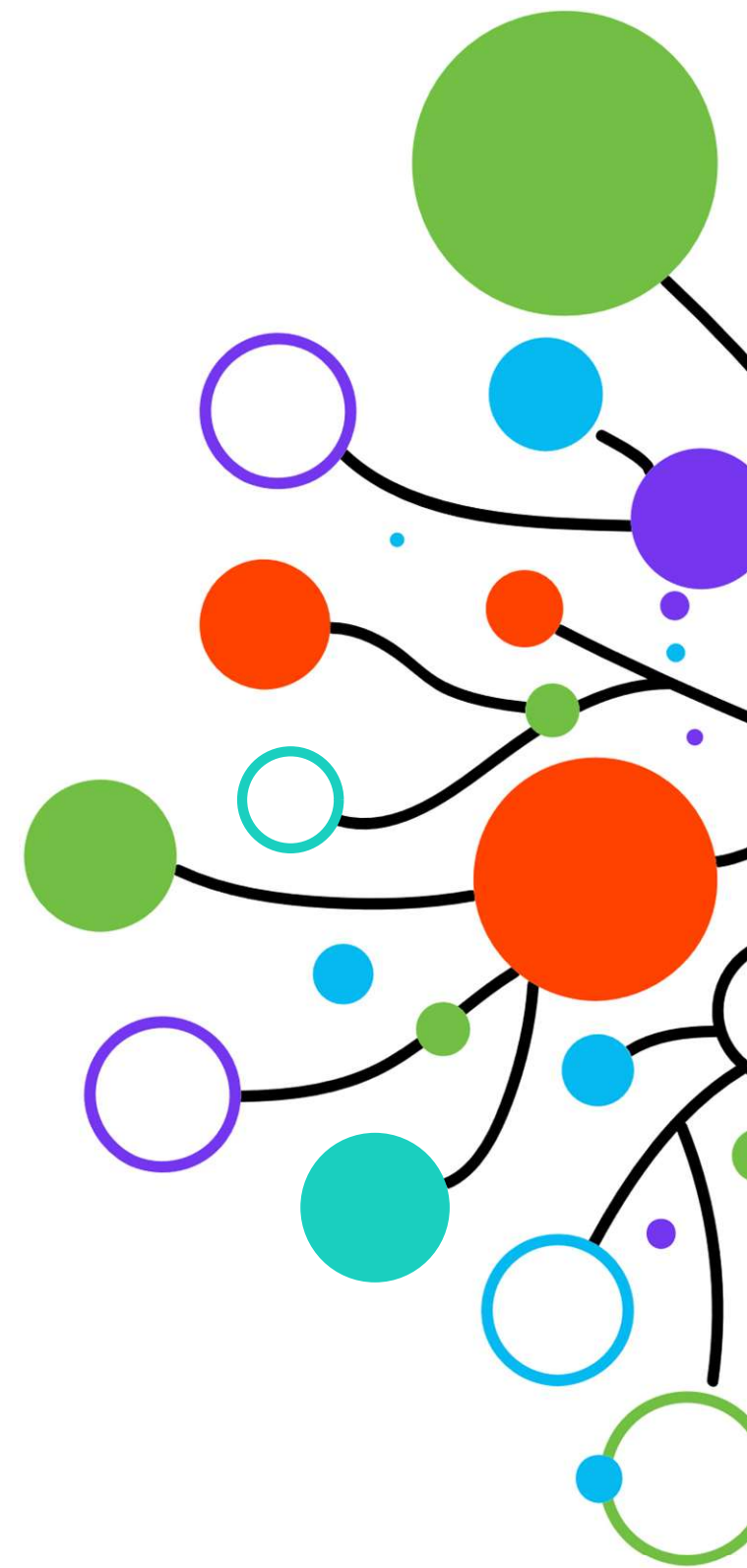
Date: _____



BUSINESS CASE

Customer Communication Solution

Prepared for: **Atascosa County**
Submitted on: **August 18, 2026**
Valid until: **September 18, 2026**
Submitted by: **Eddie Lopez**
MAE
210-289-1430



quadi⁷ent



Current Process

quadi⁷ent

- USPS will no longer accept labels 888
- Customer needs basic shipping solution to comply with new USPS shipping requirements
- Not taking advantage of USPS discounted rates for electronic return receipt and packages
- Quadient's recommendation for a smooth transition, install new meter, shipping and e-certify platform to leverage USPS discounted rates and terminate existing agreement



Current usage

quadiant

Account Address:	1 Courthouse Circle Dr Ste 3 JOURDANTON, TX 78026-3446	Report Date:	08 / 14 / 2026
Mailing Machine:	IX7	Last Data Upload:	08 / 04 / 2026
Meter Serial #:	31236442	Sales Professional:	Eddie Lopez
		Data Status:	Actual Activity (365 Days)

	Last Year Jan/25 - Dec/25		Rolling Year Jul/25 - Jun/26	
Mail Type	Pieces #	Postage \$	Pieces #	Postage \$
Postcards		\$		\$
Letters	15449	\$ 19323.4	47562	\$ 51640.87
Flats (Large Envelopes)	648	\$ 1917.95	1875	\$ 5603.49
Flat-Rate Envelopes		\$	0	\$ 0
Flat-Rate Boxes		\$	0	\$ 0
Packages	15	\$ 190.2	48	\$ 574.95
International Mail		\$		\$
Manual Entry		\$		\$
Unknown / Other	468	\$ 3241.35	1319	\$ 9181.91
Total	16580	\$ 24672.9	50804	\$ 67001.22

	Letters - Rolling Year		Flats - Rolling Year	
Mail Class	Pieces #	Postage \$	Pieces #	Postage \$
First-Class Mail® Single	47562	\$ 51640.87	1875	\$ 5603.49
First-Class Mail® Presort		\$		\$
First-Class Mail® Auto		\$		\$
USPS Marketing Mail™		\$		\$

Accountable Mail – Rolling Year	Pieces #	Postage \$
Certified Mail™ without Return Receipt	137	\$ 844.14
Certified Mail™ with Return Receipt	1639	\$ 19744.15
Electronic Return Receipt Savings Estimate*		\$ 2851.86

Letters (Metered)^{1,4}

Weight Not Over (oz.)	
1	\$0.74
2	1.03
3	1.32
3.5	1.61

Large Envelopes (Flats)²

Weight Not Over (oz.)	
1	\$1.63
2	1.90
3	2.17
4	2.44
5	2.72
6	3.00
7	3.28
8	3.56
9	3.84
10	4.14
11	4.44
12	4.74
13	5.04





- 1,319 packages





Workflow

quadi⁷ent

- Manually write to and from address



- Manually apply label 888. What do you do the tracking number?
 - Manually track package status on USPS website
 - Enter 22 digits



- Lengthy process, place package on scale, enter zip code select OK, then select rectangular and select next, enter length, width, height and select next and then next again. Plenty of sub-menu's

- Apply meter strip



- If the address is incorrect, the post office will return the package, which delays the delivery. As a result, you will have to repeat the entire process and pay for postage a second time (\$6.80 plus)



USPS Ground Advantage

- Currently paying higher retail rates (\$7.90)

USPS Ground Advantage-Retail									
Retail-Parcels									
Weight Not Over ⁹	Zone ^{1,2,3,4,5,6,7,8}								
	1	2	3	4	5	6	7	8	9
4 oz	\$7.90	\$8.05	\$8.15	\$8.30	\$8.60	\$8.75	\$8.95	\$9.45	\$9.45
8 oz	7.90	8.05	8.15	8.30	8.60	8.75	8.95	9.45	9.45
12 oz	9.55	9.95	10.20	10.60	10.95	11.35	11.95	12.90	12.90
15.999 oz	9.55	9.95	10.20	10.60	10.95	11.35	11.95	12.90	12.90



- Take advantage of discounted shipping rates (\$5.58)

Carrier Services			×
			Guaranteed Delivery
Service	Delivery Date ↑↓	Cost ↑↓	
Priority Mail Express 1-Day®	2026-08-18 6:00 PM	\$31.11	
Priority Mail®	2026-08-19 6:00 PM	\$8.01	
USPS Ground Advantage®	2026-08-19 6:00 PM	\$5.58	
Media Mail Parcel	2026-08-21 6:00 PM	\$4.39	
Library Mail Parcel	2026-08-21 6:00 PM	\$4.17	
		OK	CANCEL





Quadiant

CREATE SHIP FROM ADDRESS

Simple Integration/RTS

Package ID

Ship To Address

999

US - United States of America

Attention

Quadiant

300 E SONTERRA BLVD

Apt / Suite / Other

Other

SAN ANTONIC TX - Texas 78258-3971

☐ Residential Address

PACKAGE TYPE

Priority Mail® Flat Rate Envelope X

Total Package Count: 1

Shipment Details

SELECT SERVICE

COMPARE CARRIERS

Ship Date
8/14/2026

Billing: SENDER

Priority Mail® Flat Rate Envelope

MODIFY EXTRA SERVICES

EXTRA HANDLING

Level 3
Level 4
Level 5

Reference Fields

Reference 1
Reference 2

Package Charges

Package Base Rate:	\$9.620
Services & Fees:	\$0.000
TOTAL CHARGES:	\$9.620

CREATE CUSTOMS FORM(S)

PROCESS SHIPMENT



Address Verification

quadient

Ship From

01 - Quadient - 78258-

Sender Name

Quadient

CREATE SHIP FROM ADDRESS

Simple Integration,

Package ID

Ship To Address

ID

US - United States of A

Attention

Address Verification

The address you entered was found but more information is needed (such as an apartment, suite, or box number) to match to a specific address.

ENTERED ADDRESS:

Quadient

300 E Sonterra

San Antonio TX 78258

☐ Residential Address

MODIFY ENTERED ADDRESS

CORRECTED ADDRESS:

Quadient

300 E SONTERRA BLVD

SAN ANTONIO TX 78258-3971

☐ Residential Address

USE CORRECTED ADDRESS



Service Level Optimization (Rate shop every package)

quadrant

Compare Rates

Display 3 Future Days



☒ Any ☐ Cost Saver
FedEx Ground® ☐ Time Saver
UPS Next Day Air® Early

 Guaranteed Delivery

Wednesday July 01 2020

Carrier	Service	Delivery Time	Cost
FedEx	FedEx Standard Overnight®	 3:00 PM	\$17.70
FedEx	FedEx Priority Overnight®	 10:30 AM	\$19.20
USPS	Priority Mail Express 1-Day™	 End Of Day	\$34.30
ups	UPS Next Day Air Saver®	End Of Day	\$69.09
ups	UPS Next Day Air®	10:30 AM	\$74.20
FedEx	FedEx First Overnight®	 9:30 AM	\$104.50
ups	UPS Next Day Air® Early	9:00 AM	\$105.25

Thursday July 02 2020

Carrier	Service	Delivery Time	Cost
FedEx	FedEx Ground®	 11:59 PM	\$7.87
ups	UPS® Ground	End Of Day	\$11.86
FedEx	FedEx 2Day®	 4:30 PM	\$13.31
FedEx	FedEx 2Day® A.M.	 10:30 AM	\$14.44



Tracking

quadi⁷ent

SMARTTM MailCenter Management Solution

\$19,325.97

Scott Watson

Transaction History

User ID

Select a field

All

DATE

All carriers

All carriers

USPS

FedEx

UPS

DHL

Select a service

Conditional value

Select an extra service

SAVED FILTERS

SAVE FILTER

CLEAR FILTER

APPLY

NEW TRANSACTION

ALL

SHIPPING

MAILING

RTS

MANUAL

ALL

IN PROGRESS

DELIVERED

CANCELED

ADJUSTED

Search shipments

	Created Date	Price	Accounts	Destination	Service	Tracking	Details	Doc	Actions/Status
☐	7/14/20, 1:58 PM	\$14.040		STARBUCKS GLOBAL CARDS-MAIL STOP S-AC5 2401 UTAH AVE S STE 800 SEATTLE WA 98134-1435	FEDEX FedEx Priority Overnight®	394821553904			
☐	7/14/20, 1:32 PM	\$13.470		Catherine Ferris 52 GENEST ST MERIDEN CT 06450-4538	FEDEX FedEx Home Delivery®	394820070046			
☐	7/14/20, 1:28 PM	\$7.150		STATEWIDE PAYEE REGISTRATION PO BOX 41450 OLYMPIA WA 98504-1450	USPS Priority Mail 2-Day™ Flat Rate Envelope	420985049205890112203934655941			
☐	7/13/20, 3:32 PM	\$14.040		893682 HSBC Lockbox - Quodient Leasing USA, Inc. 1501 N PLANO RD STE 100 RICHARDSON TX 75081-2493	FEDEX FedEx Priority Overnight®	394783580579			

207680

Current Process

A handwritten “ship to” address label is applied to items such as Flat Rate Envelopes or Parcels (1).

A postage meter tape is printed using Retail postage rates and also applied to the item (2).

An tracking barcode label (USPS® 400/888) is also applied to the item (3).

The tracking number must be copied and saved for later use.

Tracking info is retrieved from the USPS® web site by manually entering the 22-digit tracking number.

3 labels. More postage. Manual tracking.



Proposed Process

Using Quadient shipping software, the “ship to” address is typed or selected from the address book. Addresses are auto-validated to ensure deliverability.

An “all-in-one” shipping label is generated that includes address information, proof of postage payment, and tracking barcode (1).

The item is automatically eligible for USPS® Merchant Rates, saving up to 56% on Ground Advantage™ and over 20% on Flat Rate envelopes/boxes.

Any employee can log in and quickly find a package’s delivery status, with or without the actual tracking number.

Plus, a tracking link can be automatically emailed to the recipient, the sender, and a third party.

1 label. Less postage. Automated tracking.



e-Certify Current Workflow (Steps 1-5)

STEP 1	Collect Blank Certified Mail® and Return Receipt Forms	
STEP 2	Complete Form 3800	
STEP 3	Complete Front of Form 3811	
STEP 4	Complete Back of Form 3811	
STEP 5	Peel Tracking # Strip Label Off Form 3800 and Apply to Form 3811	

e-Certify Current Workflow (Steps 6-10)

STEP 6	Fold Documents and Insert Into Envelope	
STEP 7	Tear Off Form 3800 Tracking Label, Peel Backing and Apply to Front of Envelope	
STEP 8	Peel Backing Off Perforated Sides of Form 3811 and Apply to Back of Envelope	
STEP 9	Meter the Envelope at \$10.98 and Mail	
OPTIONAL	Take Form 3800 Receipt to Post Office for Official Round Date Stamp	
STEP 10	File or Scan Form 3800 Receipt For Record-Keeping	

e-Certify Proposed Workflow

STEP 1	Enter recipient's address or select it from address book. Address validated for accuracy and proper formatting. Mail piece data uploaded to USPS®.	
STEP 2	Print Certified Mail® barcode. Option A: Print a barcoded cover page and place on top of documents. Option B: Print a barcoded tracking label using a thermal label printer.	
STEP 3	Prepare Certified Mail® piece. Option A: Insert folded cover page and documents into a double-window Certified Mail® envelope. Option B: Apply thermal tracking label onto any type of envelope.	
STEP 4	Meter the envelope for \$1.74 less than the “green card” paper-based method (reflects reduced amount for electronic Return Receipt service).	
STEP 5	Delivery status of all sent items is automatically tracked and displayed in a user-friendly online portal. Download electronic PDF signature files as needed (replaces “green card”). All activity and signature files are stored for the lifetime of your subscription. Run simple or advanced searches and print or export reports.	



- 1,639 Certified Letters

Certified Mail

Per item, in addition to postage and other fees	Fee
Certified Mail	\$5.55
Certified Mail Restricted Delivery	14.35
Certified Mail Adult Signature Required	14.35
Certified Mail Adult Signature Restricted Delivery	14.35

Collect on Delivery (COD)

Amount to be collected or insurance coverage desired, whichever is higher	Fee
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Services

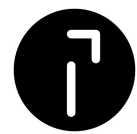
Insurance Restricted Delivery ²	\$8.80
1. Bulk Insurance discount \$0.80 per piece. 2. For articles insured for more than \$500.	

Return Receipt

(In conjunction with another extra service)		Fee
Requested at time of mailing	(Hard copy PS Form 3811)	\$4.65
	Electronic	2.91

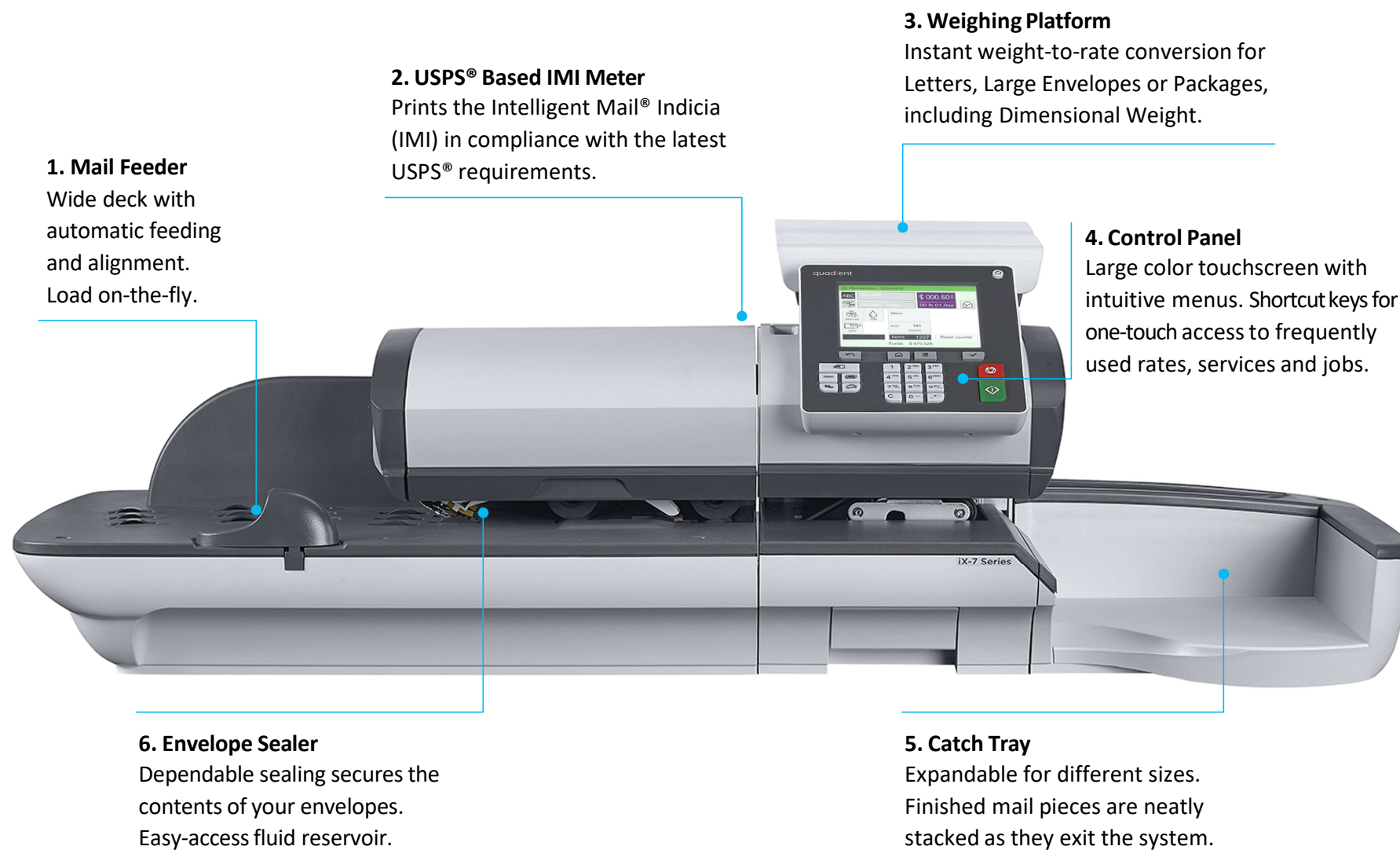
Signature Confirmation Service

Accountable Mail – Rolling Year	Pieces #	Postage \$
Certified Mail™ without Return Receipt	137	\$ 844.14
Certified Mail™ with Return Receipt	1639	\$ 19744.15
Electronic Return Receipt Savings Estimate*		\$ 2851.86



Product Overview

iX-7
SERIES



Key Specifications

Processing speed: Up to 140 lpm

Weighing platform capacity: 10, 30 or 70 lb.

Envelope thickness: Up to 5/8"

Accounts/departments: 100 standard, up to 500 optional

Online expense reporting (Neostats Basic): Standard

Connectivity: LAN standard, Wireless LAN optional

Postage labels: Self-adhesive with automatic dispenser

Security: 4-digit operator PIN codes

Job presets (imprint memories): Up to 9

Envelope printing: Graphics (10), Text messages (10)

Ink supply: Quick-change cartridge, up to 26,000 imprints

S.M.A.R.T. Online shipping software: Available



Financial Analysis

Expense Description	Current	Proposed
Equipment cost	\$252.06 per month	\$606.35 per month
Certified mail postage cost for 1,639 mail pieces (current rate \$4.65 return receipt and proposed rate \$2.91)	$\$7,621.35 / 12 = \635.11	$\$4,769.49 / 12 = \397.46
USPS packages retail \$7.90 (merchant rates \$5.58) save on average about \$2.32 per package	+++ \$255.00	--- \$255.00
Total Monthly Operational Costs	\$1,142.17	\$748.81





Financial Considerations

Product Summary

- IX7 Mail Machine with 10lb scale
- Shipping Platform with 10lb scale and label printer
- E-certify Platform with 2 label printers (2,000 annual transactions)
- Texas Buyboard Pricing

Cost Summary		Valid Until: 09/18/26
01	60-month option	\$606.35 per month
02	Freight, delivery & installation	Included
03	Equipment	Included
04	Equipment maintenance and meter rental	Included
05	Software subscription	Included
Total Monthly Cost		\$606.35 per month

Quadient At-a-Glance

quadient



\$1.06BN
REVENUE



~440K
CUSTOMERS
WORLDWIDE



~5,000
PASSIONATE
EMPLOYEES



LEADERS
A CENTURY OF
INNOVATION



96%
SATISFACTION
RATE

#1 GLOBAL
SUPPLIER OF
CUSTOMER
COMMUNICATIONS
SOLUTIONS

#2 GLOBAL
SUPPLIER OF
PARCEL LOCKER
SOLUTIONS

#2 GLOBAL
SUPPLIER
OF MAILING
EQUIPMENT AND
SOFTWARE

Driving Business Results That Matter



CUSTOMER & EMPLOYEE ENGAGEMENT

- ✓ Personalize the communications experience for each customer
- ✓ Remove workflow complexities that discourage employees



REVENUE GROWTH

- ✓ Speed up document delivery and increase on-time payments
- ✓ Turn more customer communications into marketing opportunities



RISK MITIGATION

- ✓ Eliminate mail assembly errors that compromise privacy or compliance
- ✓ Ensure inbound packages are delivered without loss or delay



EXPENSE CONTROL

- ✓ Reduce operational costs by automating physical mail processing
- ✓ Choose the optimal carrier and service for every package you ship

**AGENDA REQUEST
(GENERAL)**

Agenda Item 17.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Weldon Cude, County Judge

Discuss and/or take appropriate action concerning:

Judge Cude: Discuss and/or take appropriate action for approval of the Juvenile Board
Tracy Barrera: proposed budget for FY 2027.
County Auditor:

**AGENDA REQUEST
(GENERAL)**

Agenda Item 18.

Meeting Date: 08/24/2026

Item Title:

Submitted For: Weldon Cude, County Judge

Discuss and/or take appropriate action concerning:

Judge Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and Other County Elected Officials' training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**

Constable Mark Medina completed 20 continuing education hours in San Marcos, Tx on the Civil Process from July 26–29, 2026.

Constable Mark Medina completed 16.00 continuing education hours at the FY26 JPCA conference from June 29, 2026–July 3, 2026.

ATTACHMENTS

information
information

The seal of the Texas Justice Court Training Center is a circular emblem. The outer ring contains the text "TEXAS JUSTICE COURT" at the top and "TRAINING CENTER" at the bottom. In the center, there is a five-pointed star with the words "EST. 1971" written in an arc above it.

Texas Justice Court Training Center Certifies that

Mark Medina

Has completed testing requirements for Designation as

FY26 JPCA CONFERENCE - CIVIL PROCESS

Under the authority granted by the Board of Directors of the Justices of the Peace and Constables Association of Texas.

29/Jun/2026 to 03/Jul/2026

Academic Units Earned: 16.00

Grade Awarded: Complete

The seal of the Texas Justice Court Training Center is a circular emblem. It features a central five-pointed star with a smaller star inside it. The words "TEXAS JUSTICE COURT" are arched across the top, and "TRAINING CENTER" is arched across the bottom. In the center, below the star, it says "EST. 1971".

Texas Justice Court Training Center Certifies that

Mark Medina

Has completed testing requirements for Designation as

Civil Process - San Marcos

Under the authority granted by the Board of Directors of the Justices of the Peace and Constables Association of Texas.

26/Jul/2026 to 29/Jul/2026

Academic Units Earned: 20.00

Grade Awarded: Complete