



BAYTOWN AREA WATER AUTHORITY

NOTICE OF MEETING

BAYTOWN AREA WATER AUTHORITY REGULAR MEETING

WEDNESDAY, AUGUST 17, 2022

4:30 P.M.

COUNCIL CHAMBER, CITY HALL

2401 MARKET STREET, BAYTOWN, TEXAS 77520

AGENDA

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

1. MINUTES

- a.** Consider approving the minutes of the Baytown Area Water Authority Regular Meeting held on July 20, 2022.

2. PROPOSED RESOLUTIONS

- a.** Consider a resolution awarding the South Lagoon Sludge Removal Contract to Synagro of Texas-CDR, Inc.

3. REPORTS

- a.** Receive Baytown Area Water Authority's Quarterly Financial and Investment Reports for the Quarter Ending June 30, 2022.

4. MANAGER'S REPORT

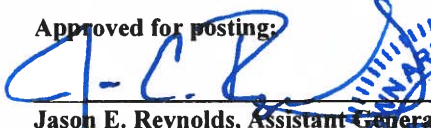
- a.** The next Baytown Area Water Authority meeting is scheduled for Wednesday, September 21, 2022, at 4:30 p.m., in the Council Chamber located at City Hall, 2401 Market Street, Baytown, Texas 77520.

5. ADJOURN

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE AUTHORITY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.090 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.


THE AUTHORITY IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE PLEASE CALL 281-420-6522, FAX 281-420-6586, OR CONTACT 281-420-6522 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TYY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).

Approved for posting:


Jason E. Reynolds, Assistant General Manager

Posted this 11th day of August 2022, at 5:38 P.M.

Posted by:


Angela Jackson, Assistant Secretary
(SEAL)



**BAYTOWN AREA WATER AUTHORITY
MEETING**

1. a.

Meeting Date: 08/17/2022

Subject: July 20, 2022, BAWA Meeting Minutes

Prepared For: Angela Jackson, City Clerk's Office

Prepared By: Raquel Martinez, City Clerk's Office

Information

ITEM

Consider approving the minutes of the Baytown Area Water Authority Regular Meeting held on July 20, 2022.

PREFACE

This item allows for the Board to review and approve the meeting minutes of the Baytown Area Water Authority Regular Meeting held on July 20, 2022.

RECOMMENDATION

Fiscal Impact

Attachments

July 20, 2022, BAWA Draft Minutes

DRAFT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE BAYTOWN AREA WATER AUTHORITY

July 20, 2022

The Board of Directors of the Baytown Area Water Authority (BAWA) met in a Regular Meeting on Wednesday, July 20, 2022, at 4:32 P.M., in the Council Chamber of the Baytown City Hall, 2401 Market Street, Baytown, Texas with the following in attendance:

Brenda Bradley Smith	President
Mike Wilson	Vice President
Frank McKay III	Secretary
Jimmy Smith	Director
Brandon Benoit	Director
Rick Davis	General Manager
Trevor Fanning	General Counsel
Angela Jackson	Assistant Secretary

President Brenda Bradley Smith convened the July 20, 2022, BAWA Board Regular Meeting with a quorum present at 4:32 P.M., all members were present with the exception of Secretary Frank McKay and Director Brandon Benoit, who were both absent.

1. MINUTES

a. Consider approving the minutes of the Baytown Area Water Authority Regular Meeting held on June 15, 2022.

A motion was made by Director Jimmy Smith, and seconded by Vice President Mike Wilson to approve the minutes of the Baytown Area Water Authority Regular Meeting held on June 15, 2022, as submitted. The vote was as follows:

Ayes: President Brenda Bradley Smith, Vice President Mike Wilson, Director Jimmy Smith

Nays: None

Other: Secretary Frank McKay III (Absent), Director Brandon Benoit (Absent)

Approved

2. BAWA FISCA YEAR 2022-23 PROPOSED BUDGET

a. Conduct a public hearing concerning the Baytown Area Water Authority Fiscal Year 2022-23 Proposed Budget.

At 4:32 P.M., President Brenda Bradley Smith opened and conducted a public hearing regarding the Baytown Area Water Authority (BAWA) Fiscal Year 2022-23 Proposed Budget.

Finance Director Victor Brownlees provided the Board with an overview of the budget and noted that the proposed budget remained the same as what was submitted to the Board at their June 15, 2022 meeting.

With there being no one registered to speak on this item, President Brenda Bradley Smith closed the public hearing at 4:33 P.M.

b. Consider a resolution adopting the Baytown Area Water Authority's Fiscal Year 2022-23 Proposed Budget.

A motion was made by Vice President Mike Wilson, and seconded by Director Jimmy Smith to approve Resolution No. 2022-09, related to Item 2.b. The vote was as follows:

Ayes: President Brenda Bradley Smith, Vice President Mike Wilson, Director Jimmy Smith

Nays: None

Other: Secretary Frank McKay III (Absent), Director Brandon Benoit (Absent)

Approved

RESOLUTION NO. 2022-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

3. PROPOSED RESOLUTIONS

a. Consider a resolution awarding an Annual Mechanical Services contract to IPS Pump Services, Inc., for maintenance and repairs at water treatment facilities.

BAWA Superintendent Michael Gay presented agenda item 3.a. and stated that Resolution No. 2020-10 awards the Annual Mechanical Services contract for maintenance and repairs at water treatment plants in the amount not to exceed of \$300,000.00.

The scope of this contract consists of repair/replacement of pumps, motors, and other associated mechanical equipment required in the operation of both BAWA water treatment facilities. BAWA will utilize this contract to repair water infrastructure, where the age, material, functionality, and/or repair history warrants repair/replacement. This contract work is completed via work order authorization for work activities, and also includes an on-call response repair to repair any

emergency work when needed. Additionally, Mr. Gay stated that this contract will help expedite the time frame for critical pump repair work by eliminating the need to obtain three quotes, or to call a Special Meeting to approve the item.

Director Mike Wilson asked if Staff has interacted with the company in the past and whether the contract was for both plant locations, and Mr. Gay confirmed they have had interactions with the company and clarified that the contract will cover both locations for the one (1) year annual term.

A motion was made by Vice President Mike Wilson, and seconded by Director Jimmy Smith to approve Resolution No. 2020-10, related to Item No. 3.a. the vote was as follows:

Ayes: President Brenda Bradley Smith, Vice President Mike Wilson, Director Jimmy Smith

Nays: None

Other: Secretary Frank McKay III (Absent), Director Brandon Benoit (Absent)

Approved

RESOLUTION NO. 2022-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY AUTHORIZING CHANGE ORDER NO. 2 WITH LEM CONSTRUCTION COMPANY, INC., FOR THE BAWA FRITZ LANHAM WATER TREATMENT PLANT FILTER AIR SCOUR IMPROVEMENTS PROJECT IN THE AMOUNT OF FIVE HUNDRED FIFTY-NINE THOUSAND TWO HUNDRED EIGHTY-ONE AND 58/100 DOLLARS (\$559, 281.58); AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

b. Consider a resolution authorizing Change Order No.2 with LEM Construction Company, Inc., for the Baytown Area Water Authority's Fritz Lanham Water Treatment Plant Filter Air Scour Improvements Project.

Assistant Director of Public Works and Engineering Andrea Brinkley presented an overview of agenda item 3.a. and stated that Resolution No. 2022-11 approves Change Order No. 2, with LEM Construction Company, Inc., to addresses replacing four valves at two of the three ground storage tanks, which were damaged from the Winter Storms Viola and Uri that occurred in February 2021.

She stated that the Contractor is presently onsite working on a related assignment for the Filter Air Scour Improvements Project, and that the bidding environment at this time is very tough and the contractor does exceptional quality work. As such, this change order is to add to the Filter Air Scour Improvements Project, as the valves were purchased in June of this year and are scheduled to be delivered to the site. Further, Ms. Brinkley stated that they have a contractor that has provided a fair price for complicated work that involves some line stops to isolate each tank, replace the valves and returning the tanks to full service. She stated that this work will be performed alongside

some of the Filter Scour work, as Staff has identified some gaps in the schedule, and that mobilization is less as the contractor is already on site.

Director Mike Smith questioned the assessment method used to come up with a fair price and other contributing factors to their decision and Ms. Brinkley answered that a parallel estimate was done to vet this price and that this contractor was chosen due scheduling availability, as they are aiming to complete the work before the next cold season.

President Brenda Bradley Smith stated that the Texas Commission on Environmental Quality (“TCEQ”) has guidelines for change orders and clarified that TCEQ does not allow change orders for anything and questioned if this item was categorized as an unforeseen circumstance, emergency or etc. Ms. Brinkley responded that she believed the valve procurement was categorized as an emergency, as they want to ensure that the drinking water system is operational for the safety and well-being of the public.

A motion was made by Vice President Mike Wilson, and seconded by Director Jimmy Smith to approve Resolution No. 2022-11, related to Item 3.b. The vote was as follows:

Ayes: President Brenda Bradley Smith, Vice President Mike Wilson, Director Jimmy Smith

Nays: None

Other: Secretary Frank McKay III (Absent), Director Brandon Benoit (Absent)

Approved

RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY ACCEPTING THE BID OF IPS PUMP SERVICES, INC., FOR THE ANNUAL MECHANICAL SERVICES CONTRACT FOR MAINTENANCE AND REPAIRS AT WATER TREATMENT PLANTS AND AUTHORIZING PAYMENT BY THE BAYTOWN AREA WATER AUTHORITY, IN THE AMOUNT OF THREE HUNDRED THOUSAND AND NO.,100 DOLLARS (\$300,000.00); MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

4. REPORTS

a. Receive an update regarding the Baytown Area Water Authority Filter Scour Improvements Project.

Assistant Director of Public Works and Engineering Andrea Brinkley presented the Board with an update on the Area Water Authority Filter Scour Improvements Project and noted the following items:

Project Status for Construction:

- Notice to Proceed issued on 02/07/2022 to LEM Construction
- Contract amount of \$4,903,000.00
 - Change Order No. 1 Approved
 - Valve Manufacturer change from Bray to DeZurik
 - Air Header Piping revised from double walled to single walled
 - Existing water line relocated and reduced from 4” to 2”
 - Amount paid \$498,660.90
 - 10.17% of contract paid
- Contract Duration is 425 calendar days
 - 8.18% Work completed

Ms. Brinkley provided before and after pictures to the Board of ground preparation for the following items that are either ongoing or complete:

- Concrete Pad for Filter Scour Blowers was poured
- Steel frame for the new Filter Scour Blower Building is being erected
- Concrete was poured for the Driveway for access to the Filter Scour Blower Building
- Change Order Item No. 3 to relocated and change water line from 4” to 2” is now complete
- Immediate work to be completed
 - Monorail and Hoist system delivered and installation to be completed the week of July 18th.

Furthermore, Ms. Brinkley also provided a timeline of the following items and noted that there is a manufacture delay for the Electrical Transformer, due to material delays; however, Staff is reviewing the electrical plans with the Engineers to see if they can use the existing transform, and that it is Staff’s hope that this timeline will be reduce.

- Major Delivery Milestones:
 - Blowers August 29, 2022
 - Piping and Supports September 6, 2022
 - Filter Air Scour October 6, 2022
 - Filter Media November 3, 2022
 - Electrical Transformer May 24, 2023

5. MANAGER'S REPORT

a. The next Baytown Area Water Authority meeting is scheduled for Wednesday, August 17, 2022, at 4:30 p.m., in the Council Chamber located at City Hall, 2401 Market Street, Baytown, Texas 77520.

General Manager Rick Davis reminded the board of the next meeting in August and thanked the Directors for all of their service during the budget process.

6. ADJOURN

With there being no further business to discuss, President Brenda Bradley Smith adjourned the July, 20, 2022, BAWA Board Regular Meeting at 4:45 P.M.

Angela Jackson, Assistant Secretary
City of Baytown



**BAYTOWN AREA WATER AUTHORITY
MEETING**

2. a.

Meeting Date: 08/17/2022

Subject: South Lagoon Sludge Removal

Prepared For: Frank Simoneaux, Public Works/Engineering/BAWA

Prepared By: Michael Gay, Public Works/Engineering/BAWA

Information

ITEM

Consider a resolution awarding the South Lagoon Sludge Removal Contract to Synagro of Texas-CDR, Inc.

PREFACE

This proposed resolution awards the South Lagoon Sludge Removal Contract to Synagro of Texas-CDR, Inc., in the amount of \$10.13 per cubic yard with an estimated quantity of 16,000 cubic yards to be removed and land applied for a contract price of \$162,080.

During the water treatment process raw water goes through a sedimentation stage which aids in the removal of solid particles. The solid particles, known as sludge, are then collected and discharged to an onsite sludge lagoon. Over time the sludge lagoon accumulates and requires sludge removal to restore the storage capacity.

This project will remove all sludge and vegetation from the South Sludge lagoon restoring the lagoon to its original condition. Advertising for the project commenced on June 20, 2022. Nine (9) contractors were contacted regarding this project. Three (3) bids were received at the bid opening was held on August 4, 2022, at 2:00 p.m.

Synagro has performed the work outlined on previous projects for BAWA with good results.

The Bidder is to start the project within ten (10) days of notification to proceed and has thirty (30) calendar days to complete the project.

RECOMMENDATION

Staff recommends approval.

Fiscal Impact

Fiscal Year: FY22

Acct Code: 30710-74021

Source of Funds (Operating/Capital/Bonds): Operating

Funds Budgeted Y/N: Y

Amount Needed:

\$162,080

Fiscal Impact (Additional Information):

Attachments

Resolution - Awarding South Lagoon Sludge Removal Project to Synagro of TX.-CDR, Inc.

Bid Tab

Conflict of Interest

Proposers Certification

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY AWARING THE SOUTH LAGOON SLUDGE REMOVAL PROJECT TO SYNAGRO OF TEXAS-CDR, INC., SUBJECT TO THE APPROVAL OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS; AUTHORIZING PAYMENT IN THE AMOUNT OF ONE HUNDRED SIXTY-TWO THOUSAND EIGHTY AND NO/100 DOLLARS (\$162,080.00) TO SYNAGRO OF TEXAS-CDR, INC.; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the Baytown Area Water Authority advertised for bids for the South Lagoon Sludge Removal Project (the "Project") to be received on August 4, 2022; and

WHEREAS, notice to bidders as to the time and place, when and where the bids would be publicly opened and read aloud was published; and

WHEREAS, all bids were opened and publicly read at City Hall at 2:00 p.m., Thursday, August 4, 2022, as per published notice to bidders; and

WHEREAS, after considering the recommendation of BAWA's engineer, the Board believes that awarding the bid to Synagro of Texas-CDR, Inc., the lowest responsible bidder, will be most advantageous to BAWA and will result in the best and most economical completion of the Project; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY:

Section 1: That, subject to the approval of the City Council of the City of Baytown, the Board of Directors of the Baytown Area Water Authority hereby accepts the bid of Synagro of Texas-CDR, Inc., for the South Lagoon Sludge Removal Project according to the plans and specifications set forth by BAWA's Engineer in the amount of ONE HUNDRED SIXTY-TWO THOUSAND EIGHTY AND NO/100 DOLLARS (\$162,080.00) to Synagro of Texas-CDR, Inc.; and the General Manager and the Assistant Secretary of the Baytown Area Water Authority are hereby authorized and directed to execute and attest to a contract with Synagro of Texas-CDR, Inc., for the above-described project, said contract containing the plans, specifications, and requirements of BAWA's engineer and appropriate bond requirements in accordance with the provisions of Texas Government Code, Chapter 2253.

Section 2: That the General Manager is hereby granted general authority to approve any change order involving a decrease or an increase in costs of FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00) or less; however, the aggregate of the change orders may not increase the original contract price by more than twenty-five percent (25%).

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Area Water Authority.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Area Water Authority this the 17th day of August, 2022.

BRENDA BRADLEY SMITH, President

ATTEST:

ANGELA JACKSON, Assistant Secretary

APPROVED AS TO FORM:

SCOTT LEMON, General Counsel

08/04/2022 02:00 PM CDT

Base Bid Total:

Denali Water

Solutions

Mobile Solids Solutions

Extension	Unit Price	Extension	Unit Price	Extension
\$10.13		\$38.00		\$248,000.00
\$10.13	\$38.00	\$38.00	\$248,000.00	\$248,000.00
\$10.13		\$38.00		\$248,000.00

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 

Signature of vendor doing business with the governmental entity
Emil Kneis, Sales Support Manager

August 2, 2022

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

PROPOSER'S CERTIFICATION

Section 2252.002 of the Texas Government Code provides as follows:

A governmental entity may not award a governmental contract to a nonresident proposer unless the nonresident underbids the lowest proposal submitted by a responsible resident proposer by an amount that is not less than the amount by which a resident proposer would be required to underbid the nonresident proposer to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

In providing the certification below, please make note of the following definitions:

"Governmental contract" means a contract awarded by a governmental entity for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment.

"Nonresident proposer" refers to a person who is not a resident.

"Resident proposer" refers to a person whose principal place of business is in this state, including a proposer whose ultimate parent company or majority owner has its principal place of business in this state.

I certify that _____ is a resident proposer as defined hereinabove. (Company Name)

Signature:

Print Name:

I certify that Synagro of Texas-CDR, Inc. is a nonresident proposer as defined hereinabove and our principal place of business is 435 Williams Court, Suite 100, Baltimore, MD 21220
(Company Name)

Signature:

_____

Print Name:

Emil Kneis, Sales Support Manager



**BAYTOWN AREA WATER AUTHORITY
MEETING**

3. a.

Meeting Date: 08/17/2022

Subject: Receive Baytown Area Water Authority's Quarterly Financial and Investment Reports for the Quarter Ending June 30, 2022

Prepared For: Victor Brownlees, Finance

Prepared By: Elizabeth Donato, Finance

Information

ITEM

Receive Baytown Area Water Authority's Quarterly Financial and Investment Reports for the Quarter Ending June 30, 2022.

PREFACE

The Baytown Area Water Authority's (BAWA) Quarterly Investment Report, for the Quarter Ending June 30, 2022, is submitted for review in accordance with the Public Funds Investment Act, Section 2256.023 (a) and (b).

RECOMMENDATION

Fiscal Impact

Attachments

BAWA Financial Report



BAYTOWN AREA WATER AUTHORITY (BAWA)

QUARTERLY FINANCIAL AND INVESTMENT REPORT
ENDING JUNE 30, 2022

OPERATING

	Budget	CY Actual	Balance	%	PY Actual	CY to PY Change \$
Revenues						
Water Sales - Baytown	\$ 13,814,730	\$ 9,834,478	\$ 3,980,252	71%	\$ 9,482,191	\$ 352,287
Water Sales - Other	1,527,968	1,217,884	310,084	80%	1,054,264	163,620
Investment Interest	10,000	921	9,079	9%	2,728	(1,807)
Miscellaneous	-	20,000	(20,000)	0%	-	20,000
Revenue from WWIS	123,258	92,444	30,814	75%	87,920	4,524
Total Revenues	15,475,955	11,165,727	4,310,228	72%	10,627,103	538,624
Expenditures						
Personnel Serv.	1,985,739	1,237,969	747,771	62%	1,151,772	86,197
Supplies	6,159,857	4,079,872	2,079,985	66%	3,879,092	200,780
Maintenance	306,650	338,405	(31,755)	110%	252,366	86,039
Services	1,246,055	609,093	636,962	49%	832,117	(223,024)
Capital Outlay	25,194	24,349	845	97%	186,865	(162,516)
Interfund Trsf.	7,411,705	5,558,779	1,852,926	75%	4,330,172	1,228,607
Expense - CO	350,000	262,500	87,500	75%	262,500	-
Total Expenditures	17,735,200	12,110,967	5,624,233	68%	10,894,884	1,216,083
Net Change	(2,259,245)	(945,240)			(124,572)	
Beg. Working Capital	5,740,306	3,930,400			4,705,064	
End. Working Capital	\$ 3,481,061	\$ 2,985,160			\$ 4,580,492	

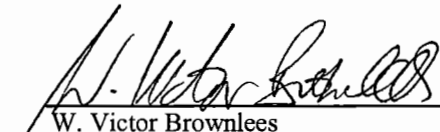
CAPITAL IMPROVEMENT PROGRAM

	Budget	CY Actual	Balance	%	PY Actual	CY to PY Change \$
Revenues						
Investment Interest	\$ 5,000	\$ 2,255	\$ 2,745	45%	\$ 2,395	\$ (140)
Revenue from WWIS	3,000,000	2,250,000	750,000	75%	1,693,644	556,356
Total Revenues	3,005,000	2,252,255	752,745	75%	1,696,039	556,216
BAWA CIPF PROJECT EXP.	4,193,199	6,215,423	(2,022,224)	148%	6,624,139	(408,716)
Net Change	(1,188,199)	(3,963,168)			(4,928,100)	
Beg. Working Capital	1,188,199	9,240,005			9,089,064	
End. Working Capital	\$ -	\$ 5,276,837			\$ 4,160,964	

BAYTOWN AREA WATER AUTHORITY
QUARTERLY INVESTMENT REPORT
April 1, 2022 to June 30, 2022

	<u>Beginning Balance</u>	<u>Ending Balance</u>
INVESTMENTS		
Book Value	\$ 993,245.59	\$ 1,306,555.12
Market Value	\$ 993,245.59	\$ 1,306,555.12
Par Value	\$ 993,245.59	\$ 1,306,555.12
Quarterly Interest Earnings		\$ 1,888.07

This report is presented in accordance with the Texas Government Code, Title 10, Section 2256.023. The below signed hereby certify that, to the best of their knowledge on the date this report was created, the Baytown Area Water Authority is in compliance with the provisions of the Texas Government Code, Chapter 2256 and with the stated policies and strategies of the Baytown Area Water Authority.



W. Victor Brownlees
Director of Finance

Portfolio Position
City of Baytown Treasury
Effective Interest - Actual Life
Receipts in Period
04/01/22 - 06/30/22

	<i>CUSIP</i>	<i>Invest Number</i>	<i>Security Description</i>	<i>Other Rating</i>	<i>Fund Number</i>	<i>Beginning Par Val/Shares</i>	<i>Ending Par Val/Shares</i>	<i>Beginning Market Val</i>	<i>Ending Market Val</i>	<i>Beginning Amor Val/Cost</i>	<i>Ending Amor Val/Cost</i>	<i>Unamor Prem/Dscnt</i>	<i>Gain/ Loss</i>	<i>Int/Div Rec/Earn In the Perd</i>	<i>Int/Div Accrued In the Perd</i>	<i>Amortization In the Perd</i>	<i>Total Earnings</i>
State Pool	TP510-0001 BAWA	AR-0014	TexPool	AAA-m	Total	993,147.91	1,306,457.37	993,147.91	1,306,457.37	993,147.91	1,306,457.37	-	-	1,887.91	-	-	1,887.91
	TP511-0034 BAWA Debt Service	AR-0015	TexPool	AAA-m	Total	-	-	-	-	-	-	-	-	-	-	-	-
	TP518-0035 BAWA CIPF	AR-0016	TexPool	AAA-m	Total	-	-	-	-	-	-	-	-	-	-	-	-
	TS513-20190 2019 BAWA WS Rev	AR-0043	TexStar	AAA-m	Total	97.68	97.75	97.68	97.75	97.68	97.75	-	-	0.07	-	-	0.07
BAWA State Pool Total						993,245.59	1,306,555.12	993,245.59	1,306,555.12	993,245.59	1,306,555.12	-	-	1,887.98	-	-	1,887.98