

# CITY OF BILLINGS

## CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE  
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

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### AGENDA

**COUNCIL CHAMBERS**

**October 13, 2009**

**6:30 P.M.**

**CALL TO ORDER – Mayor Tussing**

**PLEDGE OF ALLEGIANCE – Mayor Tussing**

**INVOCATION – Councilmember Brewster**

**ROLL CALL**

**MINUTES: September 21, 2009 - Special Meeting  
September 28, 2009**

**COURTESIES**

**PROCLAMATIONS**

**ADMINISTRATOR REPORTS - TINA VOLEK**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Items: #1 ONLY. Speaker sign-in required.** (Comments offered here are limited to **1 minute** per speaker. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard **ONLY** during the designated public hearing time for each respective item.)

*(NOTE: For Items not on this agenda, public comment will be taken at the end of the agenda. Please sign up on the clipboard located at the back of the room.)*

**1. CONSENT AGENDA**

**A. Bid Awards:**

- 1. Purchase of eight (8) vehicles in the car and light truck class.** Opened 9/29/09.  
Recommend:

- Schedules I & V without trades to Archie Cochrane Ford, Billings MT, \$54,592.00
- Schedules II, III, VI & VII without trades to Fremont Motor Co., Lander, WY, \$105,888.19
- Schedule IV without trade to Bison Ford, Great Falls, MT, \$15,242.01.

**B. Change Order #1** for Park I Parking Garage awning; Sign Products, Inc., \$6,840.

**C. Change Order #1 Final** for W.O. 03-04, Jackson Street Sidewalk, H.L. Ostermiller Construction, \$13,321.

- D. Approval of Amendments** to the Alternative Modes Coordinator Services contract with Darlene Tussing; \$40,800 PL (federal) funds, \$27,200 local match.
- E. Approval** of Scheduled Airline Operating Permit with Comair, Inc.
- F. Approval** of Scheduled Airline Operating Permit with Regional Elite Airline Services, LLC.
- G. Amendment #3** to the Scheduled Airline Operating Agreement with Northwest Airlines, Inc.; adding additional square footage, and extending the expiration date to June 30, 2010; total budgeted airline revenue \$2,659,909 for FY 2010.
- H. Amendment #5** to Scheduled Airline Operating Permit with United Airlines, Inc.; extending the expiration date to June 30, 2010; budgeted airline revenue \$2,659,909 for FY 2010.
- I. Approval** of City Council Electronic Communications and Usage Policy.
- J. Approval** of East End Annexation Agreement (Staff memo currently unavailable).
- K. Approval** of donation of Graffiti Trailer to Rebuilding Together Yellowstone County, valued at \$1,000.
- L. SID 1387, Zimmerman Trail Subdivision Sanitary Sewer**
  - 1. SID 1387, Zimmerman Trail Subdivision Sanitary Sewer.** (Opened August 25, 2009) (Delayed from September 14 and September 28, 2009) Recommend Four Beers, Inc., dba Stillwater Excavating, \$87,163.
  - 2. Approval** of submission of InterCap Loan Program application for financing SID 1387, Zimmerman Trail Sanitary Sewer, \$80,500. Delayed from 9/28/09.
- M. Subordination of Downtown Revolving Loan** to Beartooth Bank for Anderson Management Group Building (formerly Hospitality Concepts), \$352,000.
- N. Approval** of Downtown Billings Partnership Board request to fund five new projects in the N. 27th Street Tax Increment District, \$21,000, and **inclusion** of all previously incurred and approved expenses in the second quarter budget amendment for FY2010.
- O. Resolution** approving petition to expand the Downtown Business Improvement District #0001 to establish a Safety Zone, maximum assessment of \$7,500 per year.
- P. Approval** of High Sierra Park Master Plan Update.
- Q. Approval and acceptance** of the Domestic Violence Unit and Victim Witness Assistance Program Grants awarded by the Montana Department of Justice and Board of Crime Control; Domestic Violence grant award \$52,000 with City's cash match of \$34,602,89 and in-kind match valued at \$4,891; Victim Witness Assistance grant award \$38,000 with City's cash match of \$34,483.13.

- R. **Approval and acceptance** of the State of Montana General Fund Allocation and the US Department of Justice Grant for Billings Adult Misdemeanor Drug Court; 3-year allocation, \$77,433.
- S. **Final Plat** of Goodwin Acres Subdivision, Amended Lot 2A.
- T. **Bills and Payroll:**
  - 1. September 11, 2009
  - 2. September 18, 2009
  - 3. May 1, 2009 - August 31, 2009, Municipal Court

### **REGULAR AGENDA:**

- 2. **PUBLIC HEARING AMENDING RESOLUTION #09-18799 ADOPTING THE SAHARA PARK MASTER PLAN**, extending the deadline for Plan A and Plan B of the resolution from September 30, 2009, to November 29, 2009. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.)
- 3. **PUBLIC HEARING AUTHORIZING REALLOCATION OF \$150,000 OF CDBG AFFORDABLE HOUSING SUPPORT FUNDS TO THE CITY'S FIRST TIME HOMEBUYERS PROGRAM.** Staff recommends approval. (**Action:** Approval or disapproval of staff recommendation.)
- 4. **PUBLIC HEARING FOR WELCOME HOME BILLINGS, TEN-YEAR PLAN TO IMPACT HOMELESSNESS AND FY2009-2011 TWO-YEAR ACTION PLAN.** Action scheduled for October 26, 2009.
- 5. **PUBLIC HEARING AND RESOLUTION AUTHORIZING THE SALE OF CITY-OWNED PROPERTY;** a resolution that authorizes staff to market the Park IV Parking Garage; sets a minimum price for the property; and directs staff to submit qualified offers to the City Council for final approval. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.)
- 6. **CONTINUANCE OF PUBLIC HEARING AND RESOLUTION** making original spread assessment on SID 1387, Zimmerman Trail Subdivision Sanitary Sewer. (Continued from 9/28/09.) Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.)
- 7. **PUBLIC HEARING AND RESOLUTION APPROVING AND ADOPTING BUDGET AMENDMENTS FOR FISCAL YEAR 2009-2010.** Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.)
- 8. **PUBLIC COMMENT** on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda; comments limited to 3 minutes per speaker. Please sign up on the clipboard located at the back of the Council Chambers.*)

### **COUNCIL INITIATIVES**

**ADJOURN**

*Additional information on any of these items is available in the City Clerk's Office.*

*Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.*

**Regular City Council Meeting**

**Consent : 1.A.1.**

**Date: 10/13/2009**

**TITLE: City Vehicles**

**PRESENTED BY:** Larry Deschene

**Department:** City Hall Administration

**Information**

**PROBLEM/ISSUE STATEMENT**

Eight City Vehicles in the car and light truck class are scheduled for replacement in the City's Equipment Replacement Program and were approved by City Council during the FY 09/10 budget process. The Fleet Services Division advertised for sealed bids for City Vehicles on September 3 and 10, 2009, with a bid opening on September 29, 2009.

The bids are for the following types of vehicles:

- One full size 4x4 SUV (Airport),
- One 1 ton regular cab 4x4 pickup (Airport),
- One 1/2 ton 2wd ext cab pickup (Engineering),
- One mid-size sedan (Police),
- One ¾ ton 2wd ext cab pickup with service body (PWD),
- Two ¾ ton 2wd regular cab pickups with service bodies (PWD),
- One 3/4 ton 2wd regular cab pickup (Street/Traffic).

**ALTERNATIVES ANALYZED**

Council may:

- Approve retaining trade vehicles for sale at next year's City auction and the current purchase of the eight new vehicles as recommended below; or
- Not approve retaining trade vehicles for sale at next year's City Auction or the current purchase of the eight new vehicles as recommended below.

**FINANCIAL IMPACT**

The City received bids on the vehicles as outlined below:

**BID SCHEDULE I - ONE (1) NEW CURRENT MODEL 2010, 4-WHEEL DRIVE, 4-DOOR SPORT UTILITY VEHICLE**

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$28,806.00	N/A	\$28,806.00
Rimrock Auto Group	\$34,127.93	N/A	\$34,127.93
Fremont Motor Co.	\$31,567.36	N/A	\$31,567.36
Bison Ford	\$30,127.93	N/A	\$30,127.93

**BID SCHEDULE II - ONE (1) NEW CURRENT MODEL 2010 ONE-TON, 4 X 4 REGULAR CAB, LONG BOX PICKUP**

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$26,099.00	\$1,300.00	\$24,799.00
Rimrock Auto Group	\$28,028.25	\$1,000.00	\$27,028.25
Fremont Motor Co.	\$24,321.71	\$ 500.00	\$23,821.71
Bison Ford	\$24,474.71	\$ 700.00	\$23,774.71

BID SCHEDULE III - ONE (1) NEW 2010 CURRENT MODEL HALF-TON FULL SIZE EXTENDED CAB PICKUP

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$22,161.00	\$ 800.00	\$21,361.00
Rimrock Auto Group	\$23,507.18	\$ 700.00	\$22,804.18
Fremont Motor Co.	\$20,341.35	\$1,250.00	\$19,091.35
Bison Ford	\$22,411.35	\$ 500.00	\$21,911.35

BID SCHEDULE IV - ONE (1) NEW 2010 CURRENT MODEL, 4-DOOR MID-SIZE SEDAN

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$15,270.00	\$600.00	\$14,670.00
Rimrock Auto Group	No Bid	No Bid	No Bid
Fremont Motor Co.	\$20,652.35	\$700.00	\$19,952.35
Bison Ford	\$15,242.01	\$100.00	\$15,142.01

BID SCHEDULE V - ONE (1) NEW 2010 MODEL, 3/4-TON, 2-WHEEL DRIVE EXTENDED CAB LONG WHEEL BASE PICKUP WITH SERVICE BODY

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$25,786.00	\$800.00	\$24,986.00
Rimrock Auto Group	\$29,354.65	\$300.00	\$29,054.65
Fremont Motor Co.	\$26,217.71	\$350.00	\$25,867.71
Bison Ford	\$26,371.71	\$400.00	\$25,971.71

BID SCHEDULE VI - TWO (2) NEW 2010 MODEL, 3/4-TON, 2-WHEEL DRIVE LONG WHEEL BASE PICKUPS WITH SERVICE BODIES

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade-In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$23,768.00 each	N/A	\$47,536.00
Rimrock Auto Group	\$29,354.65 each	N/A	\$58,709.30
Fremont Motor Co.	\$21,976.71 each	N/A	\$43,953.42
Bison Ford	\$24,562.71 each	N/A	\$49,125.42

BID SCHEDULE VII - ONE (1) NEW 2010 CURRENT MODEL 3/4-TON, FULL SIZE REGULAR CAB, LONG BOX PICKUP

<u>Vendor</u>	<u>Total Bid</u>	<u>Trade In</u>	<u>Net Bid</u>
Archie Cochrane Ford	\$19,128.00	\$1,000.00	\$18,128.00
Rimrock Auto Group	\$21,879.68	\$ 600.00	\$21,279.68
Fremont Motor Co.	\$17,271.71	\$ 850.00	\$16,421.71
Bison Ford	\$20,294.71	\$ 400.00	\$19,894.71

**RECOMMENDATION**

Staff recommends retaining trade vehicles for sale at the next City auction because the auction prices will likely exceed the offered trade-in prices. The total trade-in price for the low net bid offered for the 5 vehicles is \$4,200. By comparison, 5 similar vehicles sold for a total price of \$5,250 at the September 26, 2009, City auction. Therefore, staff is confident that the auction prices will be higher than the proposed trade-in values.

Staff recommends awarding Bid Schedules I & V without trades to Archie Cochrane Ford in Billings, Montana, for the bid amount of \$54,592.00; awarding Bid Schedules II, III, VI & VII without trades to Fremont Motor Co. in Lander, Wyoming, for the bid amount of \$105,888.19; and awarding Bid Schedule IV without trade to Bison Ford in Great Falls, Montana, for the bid amount of \$15,242.01.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Consent : 1.B.**

**Date: 10/13/2009**

**TITLE: Change Order #1 Park 1 Awning Replacement Contract**

Chris Mallow -- Parking

**PRESENTED BY:** Supervisor

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

City Council awarded the Park 1 Awning Replacement contract to Sign Products on August 24th, 2009. During the competitive bid process staff was asked if the awning frames needed to be painted as well as cleaned. Staff replied that the contractor will examine the awning frames and make a recommendation to the City about the condition of the awning frames. Sign Products, Inc. recommends that a rust inhibiting primer and white top-coat be applied on all awning frames. They states that this "procedure will help in preventing rust from staining new vinyl on awnings and will look better from underneath where awning frames are exposed."

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the change order, for awning frame painting, in the amount of \$6,840; or
- Reject the change order request.

**FINANCIAL IMPACT**

The original contract price is \$52,646 and the change order is \$6,840. The total of \$59,486 will be funded through Parking Division reserve fund.

**RECOMMENDATION**

Staff recommends that City Council approve the change order with Sign Products, Inc. in the amount of \$6,840 to have a rust inhibiting primer and white top-coat paint applied to all awning frames for the Park 1 parking garage.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Consent : 1.C.**

**Date: 10/13/2009**

**TITLE: WO 03-04 Jackson Street Change Order #1 Final**

**PRESENTED BY:** David Mumford

**Department:** Public Works

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**Information**

**PROBLEM/ISSUE STATEMENT**

WO 03-04 Jackson Street was awarded to H.L. Ostermiller Construction at the August 10, 2009, City Council Meeting in the amount of \$74,588.80. This project is a CTEP project which constructed approximately 1,250 feet of sidewalk along Jackson Street from King Avenue East to just south of Ryan Avenue. The project is complete. Change Order #1 Final is to reconcile final quantities with actual quantities which will result in a net increase of \$13,321.00. This was due to the fact that more asphalt was taken out than originally planned to make for a lesser cross slope against the curb and gutter. This change order has been approved by CTEP for reimbursement. This change order is over 10% of the original contract and as such must be approved by city council.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve Change Order #1 Final for \$13,321.00; or
- Not approve Change Order #1 Final.

**FINANCIAL IMPACT**

The original contract was for \$74,588.80 and the change order is for \$13,321.00 for a total of \$87,909.80.

The funding for this project is as follows:

Storm Drain Funds	\$ 20,000.00
Gas Tax Funds	\$ 75,000.00
CTEP Funds	\$ 55,000.00
Total Funds	\$150,000.00

**RECOMMENDATION**

Staff recommends that Council approve Change Order #1 Final for WO 03-04 Jackson Street Sidewalk with H.L. Ostermiller Construction in the amount of \$13,321.00.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [WO 03-04 Change Order #1 Final](#)

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# CHANGE ORDER

(Instructions on reverse side)

No. One (1) Final

**PROJECT:** WO 03-04 Jackson Street Sidewalks

**DATE OF ISSUANCE:** 9/21/09

**OWNER:** City of Billings  
(Name & Address) 510 N. Broadway, 4<sup>th</sup> Floor  
Billings, MT 59101

**OWNER'S PROJECT NO.** WO 03-04

**CONTRACTOR:** H.L. Ostermiller Construction  
302 Quiet Water Avenue  
Billings, MT 59105

**ENGINEER:** Office of the City Engineer

**ENGINEER'S PROJECT NO.**  
WO 03-04

**CONTRACT FOR:** WO 03-04

**You are directed to make the following changes in the Contract Documents.**

**Purpose of Change Order:** Reconcile final quantities with actual quantities

**Attachments:** (List documents supporting change)

## CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 74,588.80

Previous Change Orders

\$ NA

Contract Price prior to this Change Order

\$ 74,588.80

Net Increase (decrease) of this Change

\$ 13,321.00

Contract Price with approved Change Order

\$ 87,909.80

## CHANGE IN CONTRACT TIME:

Original Contract Time

NA  
days or date

Net Change from previous Change Orders

0  
days

Contract Time prior to this Change Order

NA  
days or date

Net Increase (decrease) of this Change

0  
days

Contract Time with approved Change Order

NA  
days or date

**APPROVED:**

By \_\_\_\_\_  
Owner

**RECOMMENDED:**

By \_\_\_\_\_  
Engineer

**APPROVED:**

By \_\_\_\_\_  
Contractor

## **CHANGE ORDER**

### **INSTRUCTIONS**

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#### **A. GENERAL INFORMATION**

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Time. Changes that have been initiated by a Work Directive Change must be incorporated into a subsequent Change Order if they affect price or time.

Changes that affect Contract Price or Contract Time should be promptly covered by a Change Order. The practice of accumulating Change Order items to reduce the administrative burden may lead to unnecessary disputes.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Time, a Field Order may be used.

#### **B. COMPLETING THE CHANGE ORDER FORM**

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to price or to time, cross out the part of the tabulation that does not apply.

Date: 10/13/2009

TITLE: Contract for Alternative Modes Coordinator Services

PRESENTED BY: Candi Beaudry

Department: Planning & Community  
Services

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Information

**PROBLEM/ISSUE STATEMENT**

The Planning Division is presenting contract amendments and modifications to the City Council to continue its contract for services with Active Transportation Alternatives, LLC for Alternative Modes Coordinator Services. The Alternative Modes Coordinator staff position was cut on March 31st, 2009, due to budget limitations in the Planning Division. The City Council approved an initial four month contract on June 8, 2009, for Alternative Modes Coordinator Services with Active Transportation Alternatives, LLC. The contract was only for four months initially to meet Montana Department of Transportation (MDT) and the Federal Highway Administration (FHWA) requirements so the contract would align with the Federal Fiscal Year that ended September 30, 2009. Since approval of the short term contract, the Division has had extensive discussions with the MDT and the FHWA to modify this contract and continue funding it to provide Alternative Modes Coordinator services through the 2010 Federal Fiscal Year. The Planning Division is preparing its annual Unified Planning Work Program (UPWP) for the 2010 Federal Fiscal Year that starts October 1, 2009. The Division anticipates that with the 2010 UPWP approval by MDT and FHWA the contract may be continued for one year for Alternative Modes Coordinator Services to align with the Federal Fiscal Year and the 2010 UPWP. The short term contract specified that any modifications or amendments be approved through the City and so these amendments to the contract are for the same services specified in the previous contract but continues the services for one year (See Contract Amendment attached).

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the amendments to the contract to have non-motorized transportation planning services continue to be provided for the Billings community and leverage a portion of Federal Planning Funds to continue the services; or
- Deny the contract amendments and cease, or severely limit, the non-motorized transportation planning services provided for the Billings community and reduce the amount of Federal Planning Funds used locally for transportation planning.

**FINANCIAL IMPACT**

This amended contract will be funded from the FY 2010 Unified Planning Work Program (UPWP). The breakdown of funding includes \$40,800 in PL funds (Federal) and \$27,200 in local match. The local match is expected to come from Planning Division revenues in FY 2010. The local match for FY2010 is higher than the Planning Division anticipated following extensive discussions with MDT and FHWA on the contract scope and the PL reimbursement levels. The Division will continue to assess the local costs of the contract throughout the City FY2010 to ensure that local match is available or adjustments will be made to the UPWP and/or the contract.

**RECOMMENDATION**

Staff recommends that the City Council approve and direct the Mayor or Mayor's designee to sign the amendments to the contract for Alternative Modes Coordinator Services with Active Transportation Alternatives.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Contract Amendment](#)

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**AMENDMENT #1 TO  
CONTRACT FOR SERVICES  
for  
Alternative Modes Coordinator Services**

**Between:**

The City of Billings

a Municipal Corporation  
Billings, Montana 59103,  
hereinafter designated the **CITY**  
and

Active Transportation Alternatives, LLC  
Billings, MT 59106  
hereinafter designated the **CONSULTANT**

This will constitute an Amendment to the Contract for Services entered into by the above parties on June 8, 2009, to provide Alternative Modes Coordinator Services. This signed Amendment will serve to amend the existing Contract as follows:

1. **SCOPE OF CONSULTANT'S SERVICES:** The scope of the work has been amended as outlined in Attachment A below.
2. **CONTRACT TIME:** This Contract shall be effective October 1, 2009, expiring on September 30, 2010. The City further reserves the right to exercise the option to renew the Contract for up to three (3), one (1) year periods by mutual, written agreement of both parties.

All other Sections of the Contract remain the same.

**IN WITNESS WHEREOF**, the parties hereto have executed this instrument the day and year first above written.

CITY OF BILLINGS, MONTANA

\_\_\_\_\_  
CONTRACTOR (Print Name Above)

By \_\_\_\_\_  
Ron Tussing, Mayor

By \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

Approved by \_\_\_\_\_  
BRENT BROOKS, City Attorney

## **ATTACHMENT A**

### **Scope of Work**

#### **Monthly Responsibilities**

- Support Long Range Transportation Plan development and implementation through a multimodal team of planners, engineers, and volunteers
- Perform community outreach and collect feedback on transportation plans and programs for the MPO area
- Maintain bicycle/pedestrian database of trail locations in conjunction with City GIS staff
- Participate in administration of Billings Area Transportation Plan
- Assess the effects of land use changes on the transportation plan and determine consequences to the Heritage Trail Plan
- Participate on a variety of boards and commissions, including providing administrative support to the City of Billings and Yellowstone County Bicycle and Pedestrian Advisory Committee
- Investigate problems and complaints along the trail system; conduct field inspections of areas of the trail corridor and individual properties
- Provide monthly reports due by the last working day of each month

#### **Ongoing Responsibilities**

- Review and coordinate responses to citizen requests for projects
- Research availability of grants, prepare or oversee grant applications, and administer grants for various city or county Heritage Trail Plan improvements
- Improve community understanding and awareness of transportation plan goals and objectives through outreach to professional groups; improve professional skills relating to innovations for alternative modes planning
- Prepare graphics, narratives, and other presentations of survey data
- Develop partnerships with community organizations and other agencies (such as the medical and health community, the schools, MET Transit, museums, law enforcement) to sponsor bicycle and pedestrian programs
- Assess land use and development with respect to planned development of long range transportation goals for trail rights-of-way and location easements
- Secure and maintain data relative to various phases of the Heritage Trail Plan, including information about securing land or easement arrangements for the trail system
- Represent the Heritage Trail Plan to other City and County departments, city and county elected officials, and outside agencies and organizations
- Coordinate transportation plan relationships with external departments and agencies relating to goals for the Heritage Trail Plan
- Coordinate surveys, outreach, education and training activities
- Promote cycling and pedestrian activities

### **Special Responsibilities**

- Organize multi-media campaigns and educational programs for special events including preparing press releases, newspaper articles, power-point presentations and photographs for publications
- Prepare surveys and technical studies of community needs, resources, population statistics and trends, as they relate to the Heritage Trail Plan
- Provide testimony or documentation on non-motorized planning activities, when directed, to state and federal legislators; represent the City of Billings and Yellowstone County on Heritage Trail Plan issues, as well as, provide a communication link with the public through e-mail, newsletters or other communication links

**Regular City Council Meeting**

**Consent : 1.E.**

**Date: 10/13/2009**

**TITLE: Airline Operating Permit with Comair, Inc.**

**PRESENTED BY:** Tom Binford

**Department:** Aviation & Transit

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**Information**

**PROBLEM/ISSUE STATEMENT**

Comair, Inc., operates at Billings Logan International Airport as a Delta Air Lines, Inc. affiliate. Due to the recent merger of Northwest with Delta, carrier arrangements at the Airport have changed effective July 1. To ensure that specific operating requirements will continue to be met, a standard Scheduled Airline Operating Permit between the City of Billings and Comair is required. The Operating Permit ensures that the airline follows certain operating parameters and procedures, including providing proof that the proper insurance coverage is in place. The Permit is automatically renewable for one-year periods, unless there have been no operational activities for three months or either party chooses to cancel the Permit with 30 days written notice.

A copy of the Operating Permit is available for review in the City Clerk's office.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the Operating Permit,
- Not approve the Operating Permit, or
- Request staff to renegotiate some part of the Operating Permit.

**FINANCIAL IMPACT**

Under the new Operating Permit, Comair would not lease any new space in the Terminal Building, but would operate from space currently leased by the airline affiliate contracting its services. Comair will basically be treated as just another Delta or Northwest operation, and all the common space rentals and landing fees generated by Comair are paid by the airline company for which Comair is working.

**RECOMMENDATION**

Staff recommends that Council approve and the Mayor execute the Scheduled Airline Operating Permit with Comair, Inc.

**APPROVED BY CITY ADMINISTRATOR**

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**Date: 10/13/2009**

**TITLE: Airline Operating Permit with Regional Elite Airline Services, LLC**

**PRESENTED BY:** Tom Binford

**Department:** Aviation & Transit

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**Information**

**PROBLEM/ISSUE STATEMENT**

Due to the recent merger of Northwest with Delta Air Lines, Inc., carrier arrangements at the Airport have been changing. As part of the continuing implementation of the merger, Delta is making internal changes to separate and consolidate the ground services currently being provided by some of its regional carriers (Comair, Compass, etc.) into a new entity, Regional Elite, which will only provide ticketing and ground service functions at various airports around the country. Flying operations will remain with each respective regional carrier. Since Regional Elite will soon take over the ticketing and ground handling operations for Delta Air Lines, a standard Scheduled Airline Operating Permit between the City of Billings and Regional Elite is required. The Operating Permit ensures that the airline follows certain operating parameters and procedures, including providing proof that the proper insurance coverage is in place. The Permit is automatically renewable for one-year periods, unless there have been no operational activities for three months or either party chooses to cancel the Permit with 30 days written notice.

A copy of the Operating Permit is available for review in the City Clerk's office.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the Operating Permit,
- Not approve the Operating Permit, or
- Request staff to renegotiate some part of the Operating Permit.

**FINANCIAL IMPACT**

Under the new Operating Permit, Regional Elite would not lease any new space in the Terminal Building, but would operate from space currently leased by the airline affiliate contracting its services. Regional Elite will basically be treated as just another Delta or Northwest operation and all the common space rentals generated by Regional Elite are paid by the airline it is working for.

**RECOMMENDATION**

Staff recommends that Council approve and the Mayor execute the Scheduled Airline Operating Permit with Regional Elite Airline Services, LLC.

**APPROVED BY CITY ADMINISTRATOR**

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Date: 10/13/2009

**TITLE: Amendment 3 to the Northwest Airlines, Inc., Scheduled Airline Operating Agreement & Terminal Building Lease**

**PRESENTED BY:** Tom Binford

**Department:** Aviation & Transit

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**Information**

**PROBLEM/ISSUE STATEMENT**

In January 2008, the Airport and airlines agreed to a two-year extension to the Scheduled Airline Operating Agreement and Terminal Building Lease (the Agreement), which expired on June 30, 2009. Unfortunately, since that Agreement extension, the airline industry has been seriously impacted by the current economic recession in a magnitude not seen for some time. Due to the airlines' financial weakness and anticipated slow recovery, the Airport and its Master Plan consultants, Mead & Hunt, reevaluated some of the time frames for project construction within the Master Plan document, extending the anticipated completion of the Master Plan to approximately November 2009. In light of these special circumstances, the Airport and the airlines have again agreed to extend the term of the existing Agreement for an additional year, through June 30, 2010.

Additionally, the Amendment also incorporates several other changes in the Agreement with Northwest Airlines, Inc. In October 2008, Northwest merged with Delta Air Lines, Inc.; therefore, this Amendment assigns Northwest's leasehold interest to Delta as its successor after implementation of the merger. Secondly, the Amendment increases Delta's leasehold to include 1,858 additional square feet for a second loading gate and passenger holding area previously leased by SkyWest Airlines.

Delta is one of four airlines that will execute the Agreement extension for the additional year. The City Council approved Great Lakes Airlines' Agreement extension at the September 14, 2009, Council meeting, and Horizon Air Industries, Inc.'s Agreement extension at the September 28, 2009, Council meeting. The United Airlines Agreement extension is a separate item on this meeting's agenda. The remaining airlines (Allegiant and Frontier) are operating under City Ordinance, which requires them to pay a higher landing fee. Copies of the Amendment are available for review in the City Clerks Office.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the Amendment,
- Not approve the Amendment, or
- Request staff to renegotiate some part of the Amendment.

**FINANCIAL IMPACT**

This Amendment extends the term of Northwest Airlines' Agreement and helps to ensure the Airport's fiscal viability through June 30, 2010. Staff projects the total budgeted airline revenue for the City to be \$2,659,909 for FY 2010.

**RECOMMENDATION**

Staff recommends that Council approve Amendment 3 to the Scheduled Airline Operating Agreement with Northwest Airlines, Inc., assigning the leasehold interest to Delta Air Lines, Inc., adding additional square footage, and extending the Agreement expiration date to June 30, 2010.

**APPROVED BY CITY ADMINISTRATOR**

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Date: 10/13/2009

**TITLE: Amendment 5 to the United Airlines Scheduled Airline Operating Agreement and Terminal Building Lease**

**PRESENTED BY:** Tom Binford

**Department:** Aviation & Transit

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### Information

#### **PROBLEM/ISSUE STATEMENT**

In 2008, the Airport and airlines agreed to a two-year extension to the Scheduled Airline Operating Agreement and Terminal Building Lease (the Agreement), which expired on June 30, 2009. Unfortunately, since that Agreement extension, the airline industry has been seriously impacted by the current economic recession in a magnitude not seen for some time. Due to the airlines' financial weakness and anticipated slow recovery, the Airport and its Master Plan consultants, Mead & Hunt, reevaluated some of the time frames for project construction within the Master Plan document, which extended the anticipated completion of the Master Plan to approximately November 2009. In light of these special circumstances, the Airport and the airlines have again agreed to extend the term of the existing Agreement for an additional year, through June 30, 2010.

United Airlines, Inc., is one of four airlines that will execute the Agreement extension for the additional year. The City Council approved the Great Lakes Airlines Agreement extension at the September 14, 2009, Council meeting, and the Horizon Air Industries, Inc. Agreement extension at the September 28, 2009, Council meeting. The Delta/Northwest Agreement extension and assignment is a separate item on this meeting's agenda. The remaining airlines (Allegiant and Frontier) are operating under City Ordinance, which requires them to pay a higher landing fee. A copy of the Amendment is available for review in the City Clerk's office.

#### **ALTERNATIVES ANALYZED**

The Council may:

- Approve the Amendment,
- Not approve the Amendment, or
- Request staff to renegotiate some part of the Amendment.

#### **FINANCIAL IMPACT**

This Amendment extends the term of United's Agreement and helps to ensure the Airport's fiscal viability through June 30, 2010. Staff projects the total budgeted airline revenue for the City to be \$2,659,909 for FY 2010.

#### **RECOMMENDATION**

Staff recommends that Council approve Amendment 5 to the Scheduled Airline Operating Agreement with United Airlines, Inc., extending the Agreement expiration date to June 30, 2010.

#### **APPROVED BY CITY ADMINISTRATOR**

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Date: 10/13/2009

TITLE: City Council Electronic Communications and Usage Policy

Brent Brooks and Craig

PRESENTED BY: Hensel

Department: Legal

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### Information

#### PROBLEM/ISSUE STATEMENT

The advent of emerging technologies presents Council Members the opportunity to discuss and debate Council business in non-traditional formats not always conducive to public observation and scrutiny. Since principles of open government and open meetings laws require that debate on issues presented to the City Council take place in a manner consistent with the letter and spirit of open government and ample opportunity for public observation and comment, the Council wished to adopt policies consistent with these principles and set guidelines for use of electronic communications during Council Meetings. The City Attorney was directed via Council Initiative by Council Member Pitman to develop policies and guidelines to be implemented by resolution and administrative order. The proposed resolution and policy were presented to Council during the August 17th work session and formally during the September 28, 2009, Regular Council Meeting. Pursuant to the motion of Council Member Veis, the Council continued final approval of this policy in order to insert an exception for personal or business emergency. Staff is currently collaborating with Council Members Veis and Pitman on this exception.

#### ALTERNATIVES ANALYZED

Council may:

- Approve staff recommendation to delay until October 26, 2009; or
- Not approve staff recommendation to delay until October 26, 2009.

#### FINANCIAL IMPACT

There is no financial impact to the City.

#### RECOMMENDATION

Staff recommends delaying action until October 26, 2009.

#### APPROVED BY CITY ADMINISTRATOR

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Date: 10/13/2009

TITLE: Graffiti Trailer donation to Rebuilding Together, Yellowstone County

PRESENTED BY: Brenda Beckett

Department: Planning & Community  
Services

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### Information

#### PROBLEM/ISSUE STATEMENT

The City of Billings maintains a 1998 Trekker Cargo Trailer (8' x 6') and painting equipment, purchased in the year 2000, utilizing Community Development Block Grant (CDBG) funding, for community graffiti removal programs managed by the City Police Department. The equipment has not been utilized for its purpose in several years and liability concerns prevent the City from loaning the equipment to community organizations for graffiti removal in the future.

City staff believes the design of graffiti removal programs, being intermittent by nature, in addition to limited City staff to manage the program, will not support the continued use of the trailer and equipment for graffiti removal. Therefore, a recommendation has been made by Community Development staff, supported by the Community Development Board, to donate the trailer and remaining equipment to Rebuilding Together Yellowstone County for use in their year-long, volunteer home repair program.

#### ALTERNATIVES ANALYZED

The Council may:

- Maintain the trailer at the Billings Operations Center - Motor Pool. The cost to maintain the trailer is approximately \$100.00 per year and is being paid through the Code Enforcement Division / Department.
- Auction the trailer at the annual City Auction, proceeds must be returned to the Community Development Division to meet property disposition regulations. The expected benefits from sale of the trailer and equipment at city auction are considered less desirable by the Community Development Board than furthering the overall goals of the City's Consolidated Plan for CDBG and HOME funding activities.
- Donate the trailer to an organization that will utilize the equipment to benefit low- to moderate-income households. Rebuilding Together of Yellowstone County is the only Subrecipient carrying out home repair activities with CDBG funding outside of the City's Housing Rehabilitation and Minor Home Repair programs.

#### FINANCIAL IMPACT

The trailer was purchased for \$1,000 and is expected to remain the same if kept in good condition. Current fair market value for the trailer is estimated at \$1,000. Equipment purchases would have fully depreciated over a five-year period.

#### BACKGROUND

##### *Introduction*

The City of Billings owns and maintains a trailer (Unit # 1950, 1998 Trekker, VIN # 1WF200C16W4060122, Plate # 3-1695) and equipment purchased with CDBG funding in the year 2000. The trailer and equipment have not been utilized for intended purposes for several years. Graffiti removal programs are not currently performed on a year-round basis and several organizations have attempted to maintain programs since the acquisition of the trailer and equipment. City staffing in the Police Department, Code Enforcement and Community Development Divisions are currently insufficient to carry out graffiti removal programs.

For the most recent reporting year, Rebuilding Together Yellowstone County organized home repairs to twenty homes and leveraged over \$66,000 in additional funding and resources to support home repairs. This all-volunteer organization does not utilize funding for paid staff positions and has offered home repair services for the past six years. As a current CDBG Subrecipient, staff can continue monitoring the disposition of the trailer and equipment to ensure compliance with CDBG regulations.

## ***History***

The City of Billings Police Department applied for and received CDBG Public Services funding to support a Graffiti Removal program in the early 1990s to facilitate the removal of graffiti city-wide. The program supported approximately eight to ten properties per year. The project was expanded in the mid-1990s to include special activities related to the community policing efforts in low-income neighborhoods.

In FY 2000-2001, the application for CDBG funding indicated the purchase of the utility trailer and supplies. The application also indicated the Police Department was seeking additional funding to maintain the equipment, hire a contractor to perform graffiti removal activities and purchase additional supplies. The application stated the Graffiti Removal program assisted over 200 individuals / households per year. On February 2, 2000, Officer Mark Keyes requested the Community Development Division authorize the purchase of graffiti removal trailer from Ron Pierce for \$1,000 for the purposes of removing graffiti from low income neighborhoods. Equipment was also purchased for a total of \$2,027.38 including an air compressor for \$717.30, a generator for \$674.10 and a paint sprayer for \$448.20.

After managing the program for several years, the Police Department was unable to continue the program and offered program management to a local non-profit organization, Child and Family Intervention Center (CFIC). After a period of time, CFIC discontinued operations and remaining CDBG funding was reprogrammed for other eligible CDBG activities.

The trailer and equipment were inventoried by the Code Enforcement Division. The Division took interest in the trailer and equipment, hoping a volunteer organization would be able to utilize the equipment to assist them in their efforts as they enforced the Graffiti Ordinance. After researching liability through the Legal Department the Division has determined the trailer and equipment should not be loaned to community organizations.

## ***Procedural History***

- *January 2009* - The Boys and Girls Club contacted the Community Development and Code Enforcement Divisions regarding the use of the Graffiti Trailer and equipment for a prospective CDBG-funded pilot project to remove graffiti from lower income neighborhoods for FY2009-2010.
- *February 2009* - Legal Department reviewed the liabilities of loaning City-owned equipment with the Code Enforcement Division and recommended the City not loan equipment for use by other organizations.
- *March 2009* - Community Development staff include recommendations for budget sessions to donate the Graffiti Trailer and equipment to Rebuilding Together, provided they support the Boys & Girls Club's use of the trailer for their pilot program. Both organizations supported the proposition.
- *April 2009* - Community Development Board did not recommend funding the Boys & Girls Club Graffiti Pilot Program as per City Council's recommendations to fund fewer Public Service Activities.
- *May 2009* - City Council approves the CDBG budget and Community Development Board recommendations to not fund the Boys & Girls Club Graffiti Pilot Program.

- *September 1, 2009* - Community Development Board recommends the City Council donate the trailer to a non-profit organization that operates year-round to maintain the trailer to assist low-income and elderly households with home repairs.

### **Regulatory Compliance**

The equipment is considered “non-expendable personal property” by the U.S. Department of Housing and Urban Development (HUD), as the property is not land or structures and is tangible personal property considered to have a useful life of more than one year and acquisition costs exceeding \$300. Regulations state the City must maintain the use of the property for the “approved purpose”.

Public Service Activities must benefit low- to moderate-income clients and must be reported in the number of people assisted or low-income area assisted by census tract. The equipment must be available for use on other projects or programs currently supported by HUD, provided such use will not interfere with the work for which the equipment was originally acquired.

Equipment with a current fair market value of less than \$5,000 may be retained, sold or otherwise disposed of by the City. The City has the right to transfer title of the equipment to a third party. If the equipment is sold, the City must consider the proceeds “CDBG program income” and it must be re-programmed for CDBG eligible uses.

The trailer has not been utilized for several years and remains in storage at the Billings Operations Center Motor Pool.

### **STAKEHOLDERS**

- City of Billings Police Department - original title-holder and Subrecipient of CDBG funding to purchase the equipment.
- Community Development Division - responsible for auditing property management and disposition for equipment purchased using CDBG funding.
- Code Enforcement Division - granted “ownership” of the Graffiti Trailer and equipment following CFIC’s discontinued program.
- The Community Development Board - as an advisory body to the City Council, provides detailed oversight to both the CDBG and HOME programs throughout the year and facilitates an extensive process to prepare recommendations for the City Council consideration.
- Rebuilding Together Yellowstone County - potential recipient and responsible party for liability and ownership of the Graffiti Trailer and equipment.

### **CONSISTENCY WITH ADOPTED POLICIES OR PLANS**

The proposed donation of for the Graffiti Trailer and equipment to Rebuilding Together Yellowstone County is consistent with the goals and objectives of the adopted FY 2005-2009 Consolidated Plan for the use of CDBG & HOME resources in Billings.

Five primary strategies are proposed in the FY 2005-FY2009 Consolidated Plan to meet the diverse needs of Billings’ lower-income households. These needs have been primarily identified through the 2005 Billings Housing Needs Assessment, completed for the City of Billings by Montana State University-Billings Center for Applied Economic Research. This needs assessment was undertaken utilizing focus groups, individual interviews, a community survey, and an examination of census and housing market data.

This work and input from neighborhood groups and community partners resulted in the identification of the following four characteristics of the community that the City of Billings will attempt to address with housing and community development activities: (1) increasing housing cost compared to income and its effect on low income renters and homeowners in achieving safe, decent & affordable housing; (2) an aging population and the associated increase in the percentage of the population with disabilities; (3) a slight decrease in the price of rental housing and short term concern over the number of multi-family units; and (4) the age and condition of the community's affordable housing stock, particularly in the older neighborhoods surrounding the City's Central Business District.

### **SUMMARY**

Donating the 1998 Trekker Cargo Trailer and remaining equipment to Rebuilding Together of Yellowstone County will assist the City in meeting CDBG regulatory compliance and will make use of a trailer that is not currently being utilized.

### **RECOMMENDATION**

Staff recommends Council support the Community Development Board's recommendation to donate the 1998 Trekker Cargo Trailer and remaining equipment to Rebuilding Together of Yellowstone County.

### **APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Consent : 1.L.1.**

**Date: 10/13/2009**

**TITLE: SID 1387 Zimmerman Trail Subdivision Sanitary Sewer - Construction Bid Award**

**PRESENTED BY:** Chris Hertz, Public Works

**Department:** Public Works

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### **Information**

#### **PROBLEM/ISSUE STATEMENT**

Bids were received and evaluated for SID 1387 on August 25, 2009. This project consists of providing sanitary sewer to Zimmerman Trail Subdivision.

Bid award was delayed by the City Council at the September 28, 2009, Council Meeting to allow for the sale of bonds.

#### **ALTERNATIVES ANALYZED**

The Council may:

- Award SID 1387 to Four Beers, Inc., dba Stillwater Excavating in the amount of \$87,163.00; or
- Not award SID 1387.

#### **FINANCIAL IMPACT**

Funding for SID 1387 will be provided through direct assessments to the property owners within Zimmerman Trail Subdivision. The funds in the SID for construction are \$95,462.63. Four bids were received for this project.

Project Costs Bids

Engineer's Estimate \$ 93,917.00

Four Beers, Inc., dba Stillwater Excavating \$ 87,163.00

Western Municipal Construction, Inc. \$ 99,826.00

Capstone Excavating, Inc. \$ 97,905.97

Knife River - Billings \$153,430.00

#### **RECOMMENDATION**

Staff recommends that Council, after bonds are sold, award SID 1387 to Four Beers, Inc., dba Stillwater Excavating in the amount of \$87,163.00.

#### **APPROVED BY CITY ADMINISTRATOR**

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**Date: 10/13/2009**

**TITLE: Authorization to Apply for an Intercap Loan for SID 1387**

Teri Walker, City Hall

**PRESENTED BY:** Administration

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The property owners within Zimmerman Trail Subdivision have requested to hook up to public sanitary sewer. SID 1387 will construct the necessary improvements to hook all of the properties up to public sanitary sewer.

The COuncil is being asked to authorize the submission of an application for an Intercap loan through the Montana Board of Investments in the amount of \$80,500 for the funding of SID 1387.

This item was on the September 28, 2009, agenda but was delayed until October 13, 2009 to allow property owners to be notified of a change in the proposed interest rate for the project.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the loan application and Finance will proceed with the submission and execution of related documents for the loan; or
- Not approve the loan application and look for another financing option and assess properties next year or use General Fund reserves.

**FINANCIAL IMPACT**

The Intercap Loan Program through the Montana Board of Investments is a way for State agencies and local governments to finance projects with limited paperwork and at attractive interest rates. The State does set restrictions for the special improvement districts (SID) loans. The maximum loan limit is \$500,000 and loans in excess of \$250,000 are required to obtain two underwriter opinions that the bonds are not marketable through competitive bond sale.

Currently, the interest rate is 3.25% and is adjusted every February. Because of the interest rate adjustment, the five properties' assessments may also be adjusted annually.

Looking at financing options, an Intercap loan was the best option because of the limited time frame to sell bonds and prepare the assessments for the tax file and the small size of the SID.

Loan approval was received from the Board of Investments on Monday September 14, 2009.

**RECOMMENDATION**

It is recommended that the City Council approve the attached application.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Intercap Loan application](#)

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(Shaded Area For Board Use Only)

<p align="center"><b>Send Application and Exhibits To:</b>                  INTERCAP Loan Program                  Montana Board of Investments                  P.O. Box 200126 Helena, Mt. 59620-0126                  Phone (406) 444-0001 Fax (406) 449-6579</p>	Board Loan #
	Type Local Government
	Date Received:
	By:
<p><b>Application must be submitted by authorized local government representative</b></p>	

**Section 1. Applicant Information Summary**

Applicant Name →	City of Billings, MT		
Mailing Address →	PO Box 1178 Billings, MT 59103		
Contact , Name and Title →	Patrick M Weber Financial Services Manager		
Telephone number →	406-657-8209	Fax Number →	406-247-8608 e-mail → weberp@ci.billings.mt.us
Federal Employer Identification Number →	81-6001237		

**Section 2. Loan Type information**

<b>Check One</b>	<b>Type of Loan Applied For – Based on term or repayment type</b>
<input type="checkbox"/>	1. Short Term Loan
<input type="checkbox"/>	2. General Fund Debt Loan (no obligation of full faith and credit of issuer)
<input type="checkbox"/>	3. Enterprise Debt Loan
<input type="checkbox"/>	4. General Obligation Loan (requires backing of full faith and credit of issuer)
<input type="checkbox"/>	5. Fire District and Fire Service Area Loan
<input checked="" type="checkbox"/>	6. Special or Rural Improvement District Loan

**Section 3. Project Information**

<b>A. Project Description and costs (Please provide specific details, e.g., type of vehicles, equipment, improvements, construction, etc. If more than one project is contemplated, please describe separately.)</b>	
1 <sup>st</sup> Project Description →	SID 1387 Zimmerman Trail Subdivision Sanitary Sewer Improvements Make necessary improvements to hook all properties within the subdivision up to public sanitary sewer
	Total 1 <sup>st</sup> Project Cost \$167,000
2 <sup>nd</sup> Project Description →	
	Total 2 <sup>nd</sup> Project Cost \$
<b>B. Project Funding (Please enter all sources of funding for each project described).</b>	
1 <sup>st</sup> Project Funding	
INTERCAP Portion of Loan →	\$80,500
Borrower Portion of loan , if any →	
Other Funding Sources (please specify) → prepayments from property owners	\$86,500
	Total 1 <sup>st</sup> Project Cost \$167,000
2 <sup>nd</sup> Project Funding	
INTERCAP Portion of Loan →	\$
Borrower Portion of loan , if any →	\$
Other Funding Sources (please specify) →	\$
	Total 2 <sup>nd</sup> Project Cost \$
<b>C. Requested INTERCAP Loan Amount →</b>	<b>\$80,500</b>
<b>D. Requested Loan Term (years) →</b>	<b>15 years</b>
<b>E. Desired INTERCAP Loan Funding Date →</b>	

**F. Environmental Impact of Project.** Please describe the environmental impact of the proposed project and indicate whether any environmental review or permits are required for this project. If permits, review or approval is required, please indicate the type of approval required and the date on which approval is expected to be obtained.

**Section 4. References**

<b>A. Project Attorney</b>					
Name →	Mae Nan Ellingson	Legal Firm →	Dorsey & Whitney LLP		
Complete Address →	125 Bank Street Suite 600 Missoula MT 59802				
Telephone →	406-721-6025	Fax Number →	406-543-0863	e-mail →	Ellingson.Mae.Nan@dorsey.com
<b>B. Consulting Engineer (if applicable)</b>					
Name →	Cavin Nodding	Company →	Sanderson Stewart		
Complete Address →	1300 North Transtech Way Billings, MT 59102				
Telephone →	406-656-5255	Fax Number →	406-656-0967	e-mail →	www.enginc.com
<b>C. Accounting Firm</b>					
Name →		Firm →			
Complete Address →					
Telephone →		Fax Number		e-mail	

**Section 5. Authorized Representatives/Disbursement of Funds**

<b>A. The individuals listed below are legally authorized to act on behalf of the Local Government with respect to the execution and delivery of all documents, certificates, or materials necessary to be provided to the Board of Investments in order to execute this loan agreement.</b>					
Name →	Patrick M Weber	Title →	Financial Services Manager		
Complete Address →	210 N 27 <sup>th</sup> Street Billings MT 59101				
Name →		Title →			
Complete Address →					
Name →		Title →			
Complete Address →					
Name →		Title →			
Complete Address →					
<b>B. Loan proceeds are ordinarily disbursed by wire transfer. Please provide the following information.</b>					
Bank Name →	US Bank NA	Bank ABA Number →	092900383		
Applicant's Account Number →	1-500-9559-2021				

**Section 6. Supplemental Financial Information**

1. Unless applying for a short-term interim financing loan (7A), please refer to the APPLICATION CHECKLIST for most of the supplemental information needed to speed up the review process. Please include any additional information that would clarify or enhance the financial circumstances of the applicant or better describe the source of repayment of the loan.

**Section 7. Short Term Loans**

There are two types of loans available for short term financing: 7A.) Interim financing in anticipation of Rural Development, TSEP, CDBG, or other state or federal loan or grant; and 7B.) Temporary cash flow borrowing.	
<input type="checkbox"/> 7A. Interim Financing	Please describe anticipated funding and attach verification of loan or grant.

<input type="checkbox"/>	7B. Temporary Cash Flow	On next line, please describe cash flow needs.
If loan request is 7A, go directly to Section 10. If loan request is 7B, complete the remaining sections of the application including an identified source of funding (Section 9).		

**Section 8. Property Value and Indebtedness**

**A. Property Value. Please use the most recent assessed value of taxable property under the applicant's jurisdiction beginning with the most recent year.**

Fiscal Year →	2010	ASSESSED (Market) VALUE			
Real Property →	\$4,846,545,855	Personal Property →	\$289,007,798	Total Assessed Value →	\$5,135,553,650

**B. Indebtedness Capacity**

Statutory indebtedness limitation: 2.5 % X assessed value	\$120,260,100
Current outstanding indebtedness subject to limitations →	\$23,019,723
Available debt authority →	\$97,240,377

**Section 9. Source of Repayment of Loan**

Please complete only the appropriate section based on the source of repayment.

**9A. General Fund (general operating fund of the applicant).**

1. Please provide the general fund revenues for the current fiscal year and two preceding years. Please indicate if revenues are estimated.

	Fiscal Year	Revenue	Expense	Fund Balance
Current Year		\$	\$	\$
Prior Year		\$	\$	\$
Prior Year		\$	\$	\$

2. Is the applicant, levying taxes for its general fund up to the maximum permitted mill levy authorized by Title 15, Chapter 10, Part 4, Montana Code Annotated, as amended ("the Property Tax Limitation Act")?

Yes  No

3. Is the applicant currently delinquent, in default, or in arrears on any bond, loan, lease or any other type of obligation or agreement, payable from any source?

Yes  No

4. If the prior question is affirmative, please indicate the nature of the extent of such delinquency, default or arrears. Please indicate what action the applicant is taking to correct such delinquency, default or arrearage.

5. Has an amount necessary to pay the first installment on the loan been included in the budget for the current fiscal year?

Yes  No

6. If no funds are currently budgeted, will a budget amendment include this financing?

Yes  No

**9B. Enterprise Fund or Revenue Financing.**

1. Please provide the projected rates and charges to support the loan repayment.

Name of Enterprise →		Billing Frequency →	
Rates/charges Residential →	\$	Number Residential Users →	
Rates/charges Commercial →	\$	Number Commercial Users →	

2. List the outstanding debt of the enterprise fund from which the loan is to be repaid (include bonds, lease purchase agreements or installment purchase contracts). Please attach a copy of the resolution authorizing the outstanding debt.

**Page E4 Of E6 Board of Investments INTERCAP Loan Application Revised 2/27/09**

Purpose of Debt	Beginning date of debt	Final Year of Maturity	Debt Amount Outstanding	Maximum Debt Service (excluding INTERCAP Loan)	Debt Payment Dates
			\$	\$	
			\$	\$	

3. Please show revenues and Operations & maintenance expenses **excluding debt service or depreciation expense** for the last four fiscal years beginning with the current fiscal year.

Fiscal Year	#1: Revenues	#2: Operation & Maintenance Expense	#3: Revenues less Operations & Maintenance Expense (#1 - #2)	#4: Debt Service Expense	#5: Ratio of Net Revenues (#3 / #4)
Current FY	\$	\$	\$	\$	\$
Prior FY	\$	\$	\$	\$	\$
Prior FY	\$	\$	\$	\$	\$
Prior FY	\$	\$	\$	\$	\$

4. Please show estimated budget for next two years. **Projected expenses are for operations & maintenance (do not include debt service or depreciation expenses)** Include INTERCAP loan debt service in projected debt service expense. You may use the 4.91% average variable interest rate since inception of the program in 1987 to estimate the INTERCAP debt service.

Fiscal Year	Projected Revenues	Projected Expense	Projected Debt Service Expense
	\$	\$	\$
	\$	\$	\$

5. If the budget data shown in #4 above reflects an increase in the enterprise rate or charges please show increases

Fiscal Year	No. Residential Users	Projected Rate	No. Commercial Users	Projected Rate
		\$		\$
		\$		\$

**9C. General Obligation Loan**

1. If the loan is to be a general obligation of the applicant, payable from an ad valorem property tax levied on all property within its jurisdiction without limitation as to rate or amount, please complete the following.

Date Voters Authorized Debt →		Amount of Debt Authorized →	\$
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2. Purpose of Borrowing as indicated on Ballot:

3. Term over which loan is to be repaid (5 year limit for school building reserve loans) →

4. Please provide the following information regarding the total revenue and expenditures

Fiscal Year	Anticipated Revenue over next three years	Anticipated Expenditures over next three years	Fiscal Year	Annual Revenues for last three years	Annual expenditures for last three years
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$

5. If the new revenue source is also pledged for other projects or purposes, please specify.

6. If the source of new revenue were lost, could general fund repay the loan? Yes  No

**9D. Fire District and Fire Service Area Loans**

1. Please provide the following information regarding applicant's general fund.				Fire District
Fiscal Year	Revenues	Expenses	Fund Balance	# Authorized Mills
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
2. For Fire Service Area: Fee per structure →		\$	# Structures in area →	
3. Is applicant levying taxes up to the maximum mill levy authorized by Title 15, Chapter 10, Part 4, Montana Code Annotated, as amended (the "Property Tax Limitation Act")?			Yes <input type="checkbox"/>	No <input type="checkbox"/>

List the outstanding debt of the fund from which the loan is to be repaid (include bonds, lease purchase agreements or installment purchase contracts):

Purpose of Debt	Beginning Date of Debt	Final Year of Maturity	Debt Amount Outstanding	Maximum Debt Service (excluding INTERCAP loan)	Debt Payment Dates
			\$	\$	
			\$	\$	
			\$	\$	

4. On the next line, please indicate if the applicant is currently delinquent, in default, or in arrears on any bond, loan, lease or any other type of obligation or agreement, and the nature and extent of such delinquency, default or arrears. Also please indicate what action the applicant is taking to correct such delinquency, default or arrears.

5. Has an amount necessary to pay the first installment of the project to be financed from the loan been included in the budget for the current fiscal year?

Yes  No

6. If no funds are currently budgeted, will a budget amendment include this financing?

Yes  No

**9E. Special or Rural Improvement District Loan**

1. Has the District been created? Yes  No

2. If the district has been created, please enclose with the application the transcript of proceedings creating the district. (A list of items constituting the transcript includes: Resolution of Intent to Create, Resolution to Create, Resolution Creating Revolving Fund).

3. Approximate size of District in acres → 7.62      4. Number of Parcels assessed in District → 10

5. Method of Assessment → Assessable Area  Area  Ad Valorem  Unit Cost Assessment

6. Taxable Valuation of the District → \$75,663

7. Estimated average annual per property assessment needed to repay loan (5.25% interest rate) → \$1700

8. Allocation of property within District (based on method of assessment):

Category	Developed	Undeveloped	
Commercial	%	%	
Industrial	%	%	
Single-Family Residential	90%	10%	
Multi-Family residential	%	%	

**Page E6 Of E6 Board of Investments INTERCAP Loan Application Revised 2/27/09**

Agricultural	%	%	
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9. On the line below, please describe the location of the district within the boundaries of the applicant.  
 Zimmerman Trail Subdivision Block 1 Lots 1-9 and 11A

10. If there are currently any bonds, notes, or warrants payable from special assessments please complete:

No. of SID/RID's Outstanding	Total Original Amount	Total Principal Amount Outstanding	Term Remaining	Amount of Delinquent Assessments if Any
33 bond issues	\$36,058,000	\$17,556,000	Varies 1 yr-15 years	\$0

11. If any SID/RID's have a delinquency of assessments greater than 5% , please provide the following information

District No.	Original Amount Assessed	Total Principal Amount Outstanding	Original Term of Debt	Amount of Delinquent Assessment	Percent of Delinquent Assessment
	\$	\$		\$	%
	\$	\$		\$	%

12. Do any of the above districts overlap with the district boundaries from which the loan is payable? Yes  No

13. What is the current balance in the Revolving Fund securing those bonds or notes → \$4,545,973

**9F. Other Repayment Sources**

1. If the loan is to be repaid from sources other than those listed above, please provided the following information (if more than one request is to be repaid from such sources, please make additional pages as needed).

Please indicate the source of the other revenue:


Fiscal Year	Anticipated Revenue over next three years	Anticipated Expenditures over next three years	Fiscal Year	Annual Revenues for last three years	Annual Expenditures for last Three Years
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$

2. If the source(s) of revenue is pledged for other projects please indicate the amount pledged → \$

3. If the source of revenue were lost, could the applicant repay loan from general fund? Yes  No

**Section 10. Endorsement**

I hereby certify as preparer of this application on behalf of the applicant that all of the information contained herein is true, accurate and complete as of the date hereof

Dated this 2<sup>nd</sup> Day of September 2009  
 By  Title: Financial Services Manager

Please print or type name Patrick M Weber

Date: 10/13/2009

**TITLE: Downtown Revolving Loan Fund Recommendations for Anderson Management Group Building (Formerly Hospitality Concepts)**

**PRESENTED BY:** Patrick M. Weber

**Department:** City Hall Administration

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### Information

#### **PROBLEM/ISSUE STATEMENT**

The Downtown Revolving Loan Committee approved a substitute of subordination parties to Anderson Management Group Building (formerly Hospitality Concepts) on September 18, 2009.

Management Group Building has requested financing from Beartooth Bank to pay off the following debt for which all liens will be released:

1. A Deed of Trust to secure an indebtedness of not more than \$288,000 to Rocky Mountain Bank.

The Downtown Revolving Loan was originally subordinated to this loan of approximately \$288,000. Beartooth Bank and Anderson Management Group have requested that the Downtown Revolving Loan be released from the subordination to the original Rocky Mountain Bank loan and subsequently be subordinated to the Beartooth Bank loan of \$352,000. The payments of the new loan will require regular monthly principal and interest payments.

The current balance of the loan from the City's Downtown Revolving Loan Fund is \$37,037.06.

#### **ALTERNATIVES ANALYZED**

The Council may:

- Approve the Revolving Loan Committee's recommendation; or
- Not approve the Revolving Loan Committee's recommendation.

#### **FINANCIAL IMPACT**

There is no financial impact to the Downtown Revolving Loan fund.

#### **RECOMMENDATION**

The Downtown Revolving Loan Committee recommends that council approve the loan subordination to Beartooth Bank, for the amount of \$352,000.

#### **APPROVED BY CITY ADMINISTRATOR**

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Date: 10/13/2009

TITLE: Downtown Billings Partnership Request for Project Funding

PRESENTED BY: Bruce McCandless

Department: City Hall Administration

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### Information

#### PROBLEM/ISSUE STATEMENT

The Downtown Billings Partnership (DBP) Board recently considered five new projects for the N. 27th Street Tax Increment District (TID) that total \$21,000. Even though these projects are low cost, the agreement with the DBP is that any new projects must be approved by the Council before funds may be expended on them. The Council is being asked to approve this list of five new downtown projects that will be funded by the TID. Budget authority for the entire proposed FY 2010 project budget of \$75,000 and other incurred expenses is contained in the first quarter budget amendment. Even if Council authorizes the total project budget of \$75,000, the Council will be asked to approve each new, individual project as the DBP develops and submits them.

#### ALTERNATIVES ANALYZED

The City Council may:

- Approve the proposal;
- Deny the proposal; or
- Modify and approve the proposal

#### FINANCIAL IMPACT

Council previously approved the DBP operating agreement for \$98,580 and four projects with a cost of \$20,000. If Council approves these five new projects for \$21,000, the DBP will have \$34,000 available for additional projects later in the year ( $\$75,000 - \$20,000 - \$21,000 = \$34,000$ ). The requested FY 2010 first quarter budget amendment establishes budget authority for these expenses and other incurred costs that total \$24,000.

#### RECOMMENDATION

Staff recommends that the City Council approve the DBP Board's request for \$21,000 to fund five new projects in the N. 27th Street Tax Increment District.

#### APPROVED BY CITY ADMINISTRATOR

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### Attachments

Link: [DBP projects request 10-13-09](#)

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AGENDA ITEM ONE

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Downtown Billings BOARD Action Items

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TITLE: N. 27<sup>th</sup> St. TIFD – FY 2010 Projects  
ORGANIZATION: Downtown Billings Partnership, Inc. (DBP)  
Approved by: DBP Board of Directors – May – September, 2009

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**PROBLEM/ISSUE STATEMENT:** Earlier this year, the Board approved and Council confirmed, up to \$20,000 in TIFD funding for Kit of Parts projects. This action confirmed the validity of the “Kit of Parts” and acknowledged that many components of the program are in need of updating and maintenance.

A significant portion of the Kit is the downtown street banner program. We currently have banners within the footprints of the Montana Avenue Streetscape and the N. Broadway Streetscape. And, about 3 years ago, using funds from the Downtown Streets account, banners were placed on 3<sup>rd</sup> Avenue North and kept up even during the holiday season in place of outdated and broken Christmas Decorations.

Over the years, many of the Montana Avenue walking tour banners have been lost due to a number of reasons that include inferior (to new products on the market) mounting hardware. The property owners of the PMD, under agreement, are responsible for the replacement and maintenance of the banners. They are not responsible for the reprinting of the walking tour maps nor the replacement of outdated hardware.

The North Broadway Streetscape PMD does not have a banner replacement provision as their banners pre-date the PMD. Further, the Alberta Bair Theater, playing off of the banner installation on 3<sup>rd</sup> Ave. North, has been placing event banners around the theater. These banners are quite expensive to replace with each show and the ABT budget for FY2010 does not allow for any changes. Further, Downtown Billings has adopted a new logo and brand – Downtown! Billings starts here.

Next, the DBP continues to explore redevelopment and public amenities options. Often, these projects lead to Development Agreements that contain, in part, some sort of real estate transaction. In order to expedite any development process, it is beneficial to the City and the DBP to know the actual appraised value of a property of interest as well as the feasibility of the projected from an engineering standpoint. The DBP is exploring two different properties as a potential development site and, in order accurately negotiate with the current owners and prospective buyers, must complete appraisals of the properties and obtain basic engineering opinions. This proposed expenditure of Tax Increment Funds is very similar to the Technical Assistance Grant program of the very successful expired tax increment district.

**FINANCIAL IMPACT:** Following expenditure of the previously approved Kit of Parts project of \$20,000, we will have \$55,000.00 remaining in our TIFD project budget that was approved as part of our Agreement with the City of Billings. If the new projects are funded in full (\$21,000 in FY 2010) the balance remaining in the Project Budget will be \$34,000. Based upon the DOR certified taxable value of the N. 27<sup>th</sup> District, we can anticipate more than sufficient tax increment revenue this fiscal year to allow for the entire project budget. The following action does not increase nor decrease the approved FY 2010 budget amount for fund 203.

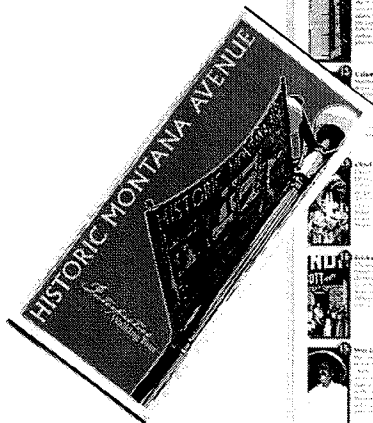
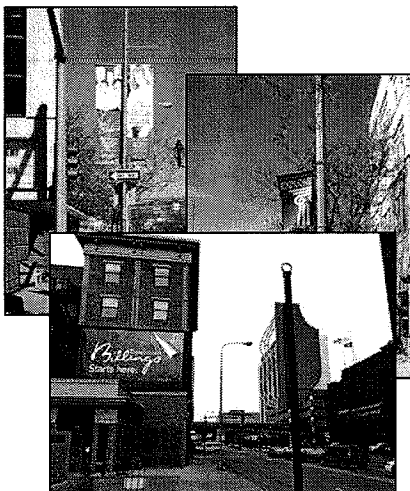
The DBP Board approved the following NEW two year Fund 203 projects:

Branded Banners (8) for ABT on N. Broadway and 3 <sup>rd</sup> –	FY 2010	FY2011
New hardware for 45 banner placements on MT Ave. –	up to \$2,700	
Reprint 5000 maps –	up to \$5,000	
2 year contract for gateway billboard on N. 27 <sup>th</sup>	up to \$3,000	
Branded Banners for 3 <sup>rd</sup> N. (22) and 2 <sup>nd</sup> N. (24) & N. Broadway (22)	up to \$5,300	up to \$3,600
Funding Property Appraisals and Engineering review	*****	up to \$27,200
	up to \$5,000	
<b>TOTAL FUND 203 NEW PROJECTS</b>	<b>up to \$21,000</b>	<b>up to \$30,800</b>

Updated Fund 203 Budget

APPROVED N. 27TH TIFD DISTRICT FY 2010 BUDGET		UPDATED FY2010	PROJECTED FY2011
Estimated Cash Balance as of 6/30/09 - Tax Year 2008		\$134,870.00	\$133,979
INTEREST		\$0.00	\$1,151
Projected Increment		\$80,000.00	\$506,914
<b>TOTAL FUND</b>		<b>\$214,870.00</b>	<b>\$642,044</b>
DBP Management Services		(\$98,580.00)	(\$98,580)
Expansion of historic district		(\$15,000.00)	(\$15,000)
City Service Charges		(\$9,000.00)	(\$9,000)
*For Council Approved TIFD Projects		(\$75,000.00)	(\$75,000)
<b>BALANCE</b>		<b>\$17,290.00</b>	<b>\$30,800</b>
Board Approval Date		*PROJECT FUND ALLOCATIONS	
Council Approval Date:			
4/13/2009	5/11/2009	Landscaping 1st N & N27th	(\$4,500)
4/13/2009	5/11/2009	Tree Treatments	(\$2,500)
4/13/2009	5/11/2009	Skypoint Cleaning	(\$6,000)
4/13/2009	5/11/2009	Pedestrian Wayfinding	(\$7,000)
5/22/2009	pending	ABT Branded Banners	(\$2,700)
5/22/2009	pending	New Hardware for Montana Ave. Banners	(\$5,000)
5/22/2009	pending	Reprint Walking Tour Maps	(\$3,000)
5/22/2009	pending	Gateway Billboard Project	(\$5,300)
5/22/2009	pending	City Center Banner Project	\$0
7/24/2009	pending	Property Appraisals	(\$2,000)
9/18/2009	pending	Property Appraisals 2	(\$3,000)
pending	pending	Other Projects 3	
		Bond Payment	
		<b>Total ALLOCATED</b>	<b>(\$41,000.00)</b>
		Approved Project Funds Remaining	\$34,000
		<b>BALANCE</b>	<b>\$478,464</b>
			<b>\$688,317</b>

COUNCIL ACTION: The DBP Board of Directors recommends approval of the Fund 203 project Budget projects.



Date: 10/13/2009

**TITLE: Authorize Mayor to Petition the Downtown Business Improvement District No. 0001 "Safety Zone" Boundary Expansion**

Bruce McCandless, Asst. City

**PRESENTED BY:** Administrator

**Department:** City Hall Administration

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### Information

#### **PROBLEM/ISSUE STATEMENT**

The City Council created the Downtown Business Improvement District No. 0001 (BID) in 2005 and expanded it in 2007 (Stockman) and 2009 (MET Transfer Center). The BID Board would like to expand again and to create a "Safety Zone" in the expansion area. Creating or expanding a BID requires support from owners of 60% of the assessable property. The City of Billings owns about 7.5% of the assessable property in the expansion area. The BID Board requests that the City Council authorize the Mayor to sign the BID expansion petition. If property owners submit a sufficient petition and the Council approves the expansion, the City will pay the maximum assessment of \$7,500, starting in FY 2011.

#### **ALTERNATIVES ANALYZED**

The City Council may:

- Authorize the Mayor to sign the BID expansion petition; or
- Not authorize the Mayor to sign the BID petition.

#### **FINANCIAL IMPACT**

The City of Billings owns about 7.5% of the assessable property in the proposed expansion area and would pay the maximum assessment of \$7,500 per year. The large pieces of City property in the area are Dehler Park, South Park and North Park. There are other, smaller City properties in the area, such as the Park IV parking garage. The General Fund is the only logical source for paying most of the assessment. The remaining assessment would be paid by the departments that operate facilities within the expansion area, such as the Parking Fund for the Park IV garage.

#### **RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor to sign the petition to expand the Downtown Business Improvement District No. 0001 to establish a "Safety Zone."

#### **APPROVED BY CITY ADMINISTRATOR**

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### Attachments

Link: [BID expansion petition 10-13-09](#)

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AGENDA ITEM TWO

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Downtown Billings BID BOARD Action Items

APPROVED BY BID BOARD MAY 18, 2009

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TITLE: REQUEST FOR COUNCIL RESOLUTION TO SIGN  
BID EXPANSION PETITION

Board: Downtown Billings Business Improvement District

PRESENTED BY: Lisa K. Harmon & Greg A. Krueger

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**PROBLEM/ISSUE STATEMENT:** In 2008, the Downtown Billings Business Improvement District, using funds from the now expired Downtown Tax Increment District, began implementation of the Downtown Cooperative Security program and entered into a Memorandum of Understanding with the Billings Police Department to provide for a Center Beat Resource Police Officer. In an effort to institute a funding source for at least the current level coverage provided by the program beyond the expenditure of allocated TIFD funds, the BID Board has voted to expand the footprint of the current BID and zone the newly added properties as a "Safety Zone" and assess them based upon square footage of land using a multiplier as well as a floor flat rate (both to be determined) as well as a capped rate per property owner entity **not to exceed \$7500.00 per year**. In order to expedite the petition and acquire the 60% support, the BID needs the signature of the City of Billings. The City is a current ratepayer in the existing BID and owns roughly 7.5% of the property within the proposed expansion area – roughly 1.7 M. sq. ft.

**FINANCIAL IMPACT:** The maximum assessment to the City for all of the properties within the proposed expansion Safety Zone would be \$7500.00 depending upon the exact boundaries approved by petition. This assessment would begin, **at the earliest**, with the 2010 tax year with payment required in the fall of 2011.

**Council Action Requested:**

BID staff requests that City staff recommend approval of the proposed Resolution request to the City of Billings City Council.

RESOLUTION 09-\_\_\_\_\_

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA, AUTHORIZING THE MAYOR TO SIGN A PETITION TO EXPAND THE BOUNDARIES OF THE DOWNTOWN BILLINGS BUSINESS IMPROVEMENT DISTRICT TO INCLUDE SEVERAL PROPERTIES OWNED BY THE CITY OF BILLINGS.

WHEREAS, the City of Billings supported the creation of Business Improvement District #0001 (BID); and

WHEREAS, the City of Billings currently owns property in the proposed expansion area of the BID; and

WHEREAS, Montana Code Annotated 7-12-1111 requires the signatures of the affected property owners representing at least 60% of the area of the proposed expansion of a BID; and

WHEREAS, the proposed expansion is designed to create a Safety Assessment Zone to enable and expand the current Cooperative Security Plan of the Business Improvement District; and

WHEREAS, the increased BID assessment to the City of Billings will not exceed \$7501.00 for the safety zone area, in the first year of the expansion, if approved; and

WHEREAS, the increased assessment will not begin prior to the start of tax year 2010

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Billings to further support the expansion plans of the Downtown Billings Business Improvement District by authorizing the Mayor to sign the petition attached herein as exhibit "A".

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this \_\_\_\_ day of June, 2009.

THE CITY OF BILLINGS:

By:

ATTEST:

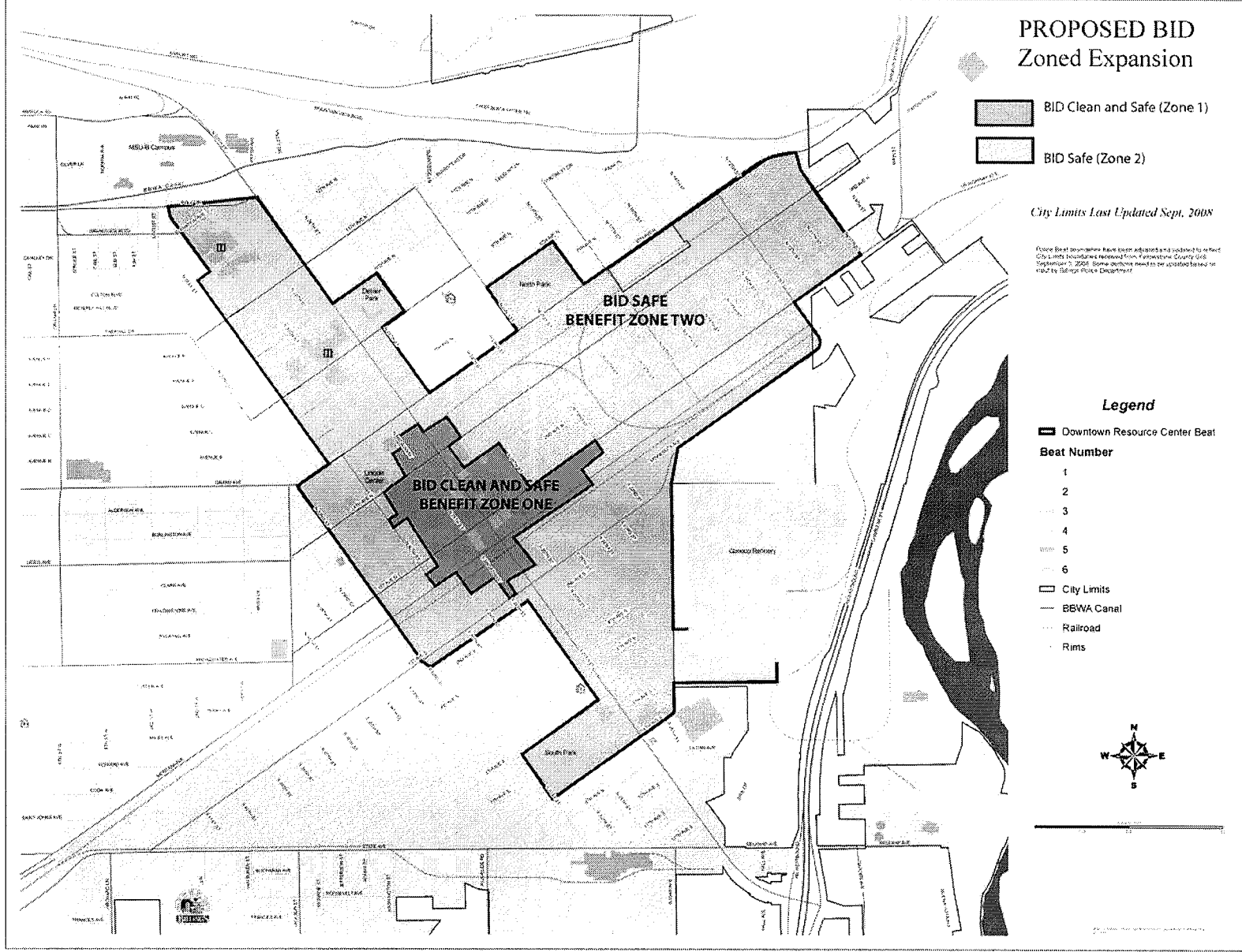
By: \_\_\_\_\_  
City Clerk

(Exhibit A)

PETITION TO AMEND THE BOUNDARIES FOR BUSINESS IMPROVEMENT DISTRICT 0001 (BID 0001)  
IN DOWNTOWN BILLINGS

In accordance with Title 7, Chapter 12, Part 11. *Business Improvement Districts*, of the Montana Code Annotated 2007, the undersigned hereby petition the *Governing Body* of the City of Billings to amend the Boundaries of the District, described in Section 3 of Resolution 05-18328 as approved by the Governing Body of the City of Billings on August 22, 2005 with a Duration as stated in Section 9 for a period of 10 years, TO INCLUDE ALL OR PART OF THE PARCELS SHOWN WITHIN THE BOUNDARIES OF THE PROPOSED EXPANSION AS SHOWN IN EXHIBIT "A" – "BID EXPANSION MAP." All of the properties listed below HEREBY PETITION TO BE ADDED TO BID 0001 in a manner that creates a new contiguous assemblage of parcels with clearly defined "Benefit Zones" in accordance with Title 7, Chapter 12, Part 11, of the Montana Code noted above.

Signature of Mayor or Designee	PRINTED NAME	Mailing Address, City, State, Zipcode	Date Signed	Tax Codes																																																																																								
	City Billings			<table border="1"> <tbody> <tr><td>A00208</td><td>7000</td><td>A07341A</td><td>16500</td></tr> <tr><td>A00209</td><td>5250</td><td>A07347</td><td>10920</td></tr> <tr><td>A00210</td><td>5250</td><td>A07368</td><td>7000</td></tr> <tr><td>A00211</td><td>7000</td><td>A07369</td><td>14000</td></tr> <tr><td>A00215</td><td>14000</td><td>D12396</td><td>7500</td></tr> <tr><td>A00216</td><td>28000</td><td>D05866</td><td>3927</td></tr> <tr><td>A00383</td><td>41000</td><td>I00144</td><td>46609</td></tr> <tr><td>A00388</td><td>24500</td><td>A02005A</td><td>674178</td></tr> <tr><td>A01269</td><td>20750</td><td>A08170B</td><td>118919</td></tr> <tr><td>A01264</td><td>3250</td><td>A16450</td><td>407983</td></tr> <tr><td>A01266</td><td>3250</td><td>A01231</td><td>4500</td></tr> <tr><td>A01267</td><td>3250</td><td>A01233</td><td>7000</td></tr> <tr><td>A01268</td><td>6500</td><td>A01234</td><td>7000</td></tr> <tr><td>A01269</td><td>3250</td><td>A01239</td><td>3500</td></tr> <tr><td>A01270</td><td>3250</td><td>A01240</td><td>3500</td></tr> <tr><td>A01271</td><td>9750</td><td>A01241</td><td>7000</td></tr> <tr><td>A01272</td><td>3250</td><td>A01245</td><td>7000</td></tr> <tr><td>A01274</td><td>21000</td><td>A01539</td><td>42000</td></tr> <tr><td>A01936</td><td>2800</td><td>A01688</td><td>0</td></tr> <tr><td>A07324</td><td>82800</td><td>A01689</td><td>10500</td></tr> <tr><td>A07331</td><td>14000</td><td>A01690</td><td>7000</td></tr> <tr><td>A07341</td><td>21000</td><td>A01691</td><td>10500</td></tr> </tbody> </table> <p style="text-align: right;">Total Sq. Ft. 1747136 Max. Safety Assessment \$7,500.00</p>	A00208	7000	A07341A	16500	A00209	5250	A07347	10920	A00210	5250	A07368	7000	A00211	7000	A07369	14000	A00215	14000	D12396	7500	A00216	28000	D05866	3927	A00383	41000	I00144	46609	A00388	24500	A02005A	674178	A01269	20750	A08170B	118919	A01264	3250	A16450	407983	A01266	3250	A01231	4500	A01267	3250	A01233	7000	A01268	6500	A01234	7000	A01269	3250	A01239	3500	A01270	3250	A01240	3500	A01271	9750	A01241	7000	A01272	3250	A01245	7000	A01274	21000	A01539	42000	A01936	2800	A01688	0	A07324	82800	A01689	10500	A07331	14000	A01690	7000	A07341	21000	A01691	10500
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Date: 10/13/2009

TITLE: High Sierra Park Master Plan Update - Dog Park Addition

PRESENTED BY: Mike Whitaker

Department: Parks/Rec/Public Lands

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### Information

#### PROBLEM/ISSUE STATEMENT

High Sierra Park is a 14.35 acre parcel located at the west end of Wicks Lane in the High Sierra Subdivision. This park was constructed in 1986-87 with funding derived from a Special Improvement District (SID) created November 18, 1986. It is maintained through a Park Maintenance District (PMD) created September 10, 1984, and expanded June 13, 2005. The original park master plan was developed and approved by Council March 1986. Within the last 5 years there has been significant interest in developing a Dog Park in Billings. To respond to this public interest a "Friends of Billings Dog Parks" citizen committee was formed January 2008. Through an extensive evaluation process, High Sierra Park was selected as a favorable site for a Dog Park. The original High Sierra Park Master Plan did not include provisions for a Dog Park, therefore a master plan update is necessary. A public meeting was held August 27, 2009, to discuss the master plan update and receive public input regarding the development of a Dog Park at High Sierra Park. All public comments were positive in favor of the creation of a Dog Park. On September 9, 2009, a brief presentation on a master plan update for High Sierra Park to include a Dog Park was made to the Parks, Recreation and Cemetery Board. The Board voted unanimously to recommend to Council the adoption of the Master Plan Update for High Sierra Park and the addition of a Dog Park. The City Council reviewed the master plan update at its work session on Oct. 5, 2009.

#### ALTERNATIVES ANALYZED

The Council may:

- Do nothing, leaving the current plan in place; or
- Adopt the master plan update to include a Dog Park addition to High Sierra Park as the guiding document for future development at the park.

#### FINANCIAL IMPACT

There will be no financial impact to the City's General Fund. Funding for the construction of a Dog Park will be raised by the Friends of Billings Dog Parks Committee by private and in kind donations. Additional maintenance costs will be paid through a combination of donations, programming fees and an increase in the Park Maintenance District (PMD).

#### BACKGROUND

The need to revisit the High Sierra Park Master Plan came about because the existing plan does not reflect a Dog Park as an approved use in the park. In November of 2007 a public meeting was held to gauge citizen interest in developing a Dog Park in Billings. There was tremendous public support and from that meeting, a Friends of Billings Dog Parks Committee was formed and has been meeting monthly to advise staff in determining locations and funding options. Through an extensive analysis process, High Sierra Park was identified as a suitable location for a Dog Park. Since the existing master plan did not include a Dog Park provision, it was determined a master plan update was necessary. In compliance with the Billings Park Master Plan Policy, a public meeting was held on August 27, 2009, at 6:30 pm at the Castle Rock Middle School Library. The public meeting was advertised as a legal notice in the Billings Times Newspaper, through Public Service Announcements to radio, television and newspaper outlets and by mailing 390 information cards to all of the residents in the High Sierra Subdivision. The meeting was attended by over 20 citizens. A staff presentation on Dog Parks was made and a discussion about a Dog Park in High Sierra Park followed. All in attendance were in favor of the establishment of a dog park at High Sierra Park. On September 9, 2009, a presentation was made to the Parks, Recreation and Cemetery (PRC) Board regarding the High Sierra Park Master Plan Update to include a Dog Park. All were in favor of updating the Master Plan and voted to recommend to Council the adoption of the High Sierra Park Master Plan Update. The City Council reviewed the master plan update at its work session on Oct. 5, 2009.

### **STAKEHOLDERS**

The primary stake holders include the residents of High Sierra Subdivision who live the closest to High Sierra Park, The Friends of Billings Dog Parks Committee who are a group of citizens desiring to develop Dog Parks for public use in Billings and staff who will administer the development and maintenance of Dog Park facilities.

### **CONSISTENCY WITH ADOPTED POLICIES OR PLANS**

The High Sierra Park Master Plan Update follows the procedures in the Billings Park Master Plan Policy. It also follows recommendations contained in the 20/20 Plan adopted in 1997.

### **RECOMMENDATION**

Staff and the Parks, Recreation and Cemetery Board recommend that City Council approve and adopt the High Sierra Park Master Plan Update as the governing plan for the development of the park.

### **APPROVED BY CITY ADMINISTRATOR**

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#### **Attachments**

Link: [Resolution](#)

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**RESOLUTION NUMBER 09-\_\_\_\_\_**

**A RESOLUTION ADOPTING AN UPDATED MASTER  
PLAN FOR THE DEVELOPMENT OF A DOG PARK  
AT HIGH SIERRA PARK LOCATED AT THE WEST  
END OF WICKS LANE**

**WHEREAS**, the public interest requires the creation and adoption of an updated Master Plan for High Sierra Park, to control and limit development in accordance with the needs of the community, the limitations and constraints of the park site, and with improvements suited to and appropriate for this public park.

**WHEREAS**, it is in the public interest and necessary that the current and future development of the park shall conform to the adopted master plan; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**

**OF BILLINGS:**

1. *Master Plan.* The master plan update for High Sierra Park presented for adoption to include the addition of a dog park as an amenity shall become a part of the official Master Plan for the park.
2. *General Character of Improvements Provided for by the Plan.* The general character of the improvements are intended to maintain the original character of the existing park master plan and to include a dog park as an additional amenity thereby providing a dedicated fenced open space where dogs can be off leash with their owner and can socialize and interact with other dogs and owners to promote socialization, education, programming for dogs and owners and foster a sense of community. The purpose of the plan is to guide development and maintenance of the park and its facilities.
3. *Changes.* Proposed improvements not part of the adopted plan shall not be installed unless a new master plan is adopted through the normal park planning process that finds that the proposed improvement is appropriate as described above and can be incorporated as part of an “amended” park master plan to be presented for adoption at that time.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Billings, Montana, this 14<sup>th</sup> day of September, 2009.

**CITY OF BILLINGS**

By: \_\_\_\_\_  
Ron Tussing Mayor

ATTEST:

By: \_\_\_\_\_  
Cari Martin City Clerk

Date: 10/13/2009

TITLE: Approval of Domestic Violence Unit & Victim Witness Assistance Sub-Grants

PRESENTED BY: Brent Brooks

Department: Legal

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**Information**

**PROBLEM/ISSUE STATEMENT**

Since July 2000, the City Attorney's Office has annually applied for, and been successfully awarded, federal Violence Against Women Act monies through the Montana Board of Crime Control in the form of sub-grants. These sub-grants help fund positions within the City Attorney's Office Domestic Violence Unit and Victim Witness Assistance Program, which together provide statutorily-mandated services to victims of violent crime including domestic violence, sexual assault, stalking, simple assault and violations of protective orders. The Montana Board of Crime Control has awarded the full amount requested for both grants and awaits our acceptance of these monies.

**ALTERNATIVES ANALYZED**

The Council may:

- Accept the grants, continuing the state-supported funding of these positions; or
- Decline the grants, which would force the General Fund to provide all the support for these state-mandated positions.

**FINANCIAL IMPACT**

- The total amount of the sub-grant awards from the Board of Crime Control for FY 2010 are:
- \$38,000.00 (partial funding for the Victim Witness Assistance Program Director position), and
- \$52,000.00 (partial funding for the Domestic Violence Dedicated Prosecutor position).

Without this grant funding, the City would have the burden of fully funding these important positions in order to maintain the staff and materials necessary to fulfill statutorily-mandated services to victims of violent crime under MCA sections 46-24-101 through 46-24-212 (2009).

Each year the Montana Department of Justice, Board of Crime Control grant award amounts have been estimated into the fiscal year budget. The City's match for the Victim Witness Assistance Program grant totals \$34,483.13 which is a hard match (cash). For the Domestic Violence Unit grant the City's match is \$39,493.89, of which \$34,602.89 is a hard match (cash) and \$4,891.00 is a soft match (in kind expenses such as office space, and other operating expenses).

**RECOMMENDATION**

Staff recommends that the Mayor and City Council approve the acceptance of the Domestic Violence Unit and Victim Witness Assistance Program grants as awarded by the Montana Department of Justice, and the Board of Crime Control.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Grant Award/Victim Witness Program](#)

Link: [Grant Award/Domestic Violence Prosecutor](#)

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STATE OF MONTANA  
BOARD OF CRIME CONTROL

PO Box 201408 - 3075 N Montana Ave - Helena MT 59620-1408

Phone: (406) 444-3604 Fax: (406) 444-4722

ORIGINAL  
PLEASE RETURN

**GRANT AWARD**

Subgrant: **09-W03-90535**

**Billings City Victim Witness Program**

Grantee: Billings City  
PO Box 1178  
Billings, MT 59103

FEIN: 816001237  
Duration: 07/01/2009 through 06/30/2010  
Proj. Dir: Karen Benner

Award Date:	07/01/2009	Personnel:	\$72,483.13
Federal Amount Awarded:	\$38,000.00	Contract Services:	\$0.00
State Amount Awarded:	\$0.00	Travel:	\$0.00
Guaranteed Local Matching:	\$34,483.13	Equipment:	\$0.00
		Operating:	\$0.00
Total:	\$72,483.13	Total:	\$72,483.13

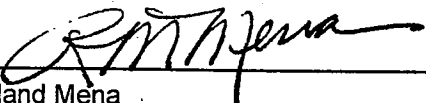
Source of Federal Funds: 16.588 - Violence Against Women Formu

**Special Conditions**

*Please see attached Special Conditions*

I am pleased to inform you that the Board of Crime Control has approved your application for financial assistance. This grant is subject to the special conditions listed above, general conditions attached hereto, and must be implemented and administered along guidelines already established by your agency. This grant shall become effective, as of the date of award, when the grantee signs and returns a copy of this grant award to the Board of Crime Control.

Funds allocated to this project, both awarded and matching, must be obligated prior to: **06/30/2010**

  
\_\_\_\_\_  
Roland Mena

Executive Director  
Board of Crime Control

7-1-09  
Date

I, as authorized representative of the above grantee agency, hereby signify acceptance of the above described grant on the terms and conditions set forth above or incorporated by reference therein.

\_\_\_\_\_  
Ron Tussing  
Mayor

\_\_\_\_\_  
Date

## SPECIAL CONDITIONS

Subgrant: 09-W03-90535 Billings City Victim Witness Program Billings City

1. If your agency receives \$500,000.00 or more in federal assistance from all sources during the fiscal year, you are required to have an audit conducted in accordance with federal circular A-133.

The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133. This audit must be performed in accordance with GAO's Government Auditing Standards. In conjunction with the beginning date of the award, the audit report period of the state or local governmental entity to be audited under the single audit requirement is 07/01/2009 to 06/30/2010. The audit report must be submitted no later than 03/31/2011 and for each audit cycle thereafter covering the entire award period as originally approved or amended. Subsequent audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year.

An original copy of the audit report shall be sent to:

Montana Board of Crime Control  
PO Box 201408  
Helena, MT 59620-1408

2. The applicant hereby assures and certifies compliance with all federal statutes, regulations, policies, guidelines and requirements, including EO 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements, 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of federal funds for this federally assisted project. Also, the applicant assures and certifies that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to MBCC.
3. Award of this grant does not commit the Board of Crime Control to future funding.
4. Applicant must maintain time and attendance records to support personnel costs associated with grant project.
5. Subgrantee must keep records documenting the services provided. Records should show the type of service provided, who provided the service, who received the service, the time and location of service and amount charged.
6. The applicant assures that any information furnished by any person and identifiable to any specific private person shall not be used for any purpose other than the purpose for which it was obtained. Such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding.
7. No more than 5% of the total project budget is to be used for public awareness or public education type expenditures.
8. Quarterly progress, financial, narrative and statistical reports, in a format required by MBCC are required for calendar quarters ending: September 30, December 31, March 31, and June 30. These reports are to be received by the Montana Board of Crime Control within 5 days following the end of the calendar quarter. Subgrantees who fail to submit reports by the due date will be subject to the following:  
  
FIRST LATE REPORT: Subgrantee will be notified to cease all expenditures of grant funds until the reports are submitted.  
  
SECOND LATE REPORT: The grant will be cancelled. The project director must appear before the Application Review Committee and petition to get the grant reinstated.
9. Subgrantee may be required to appear before a subcommittee, at the Board's discretion, to explain their progress towards successful implementation of the grant. Should grant problems or deficiencies be detected, the subcommittee is authorized to initiate corrective actions.
10. Subgrantee will assist victims in seeking available crime victim compensation benefits. Such assistance may be achieved by identifying and notifying potential recipients of the compensation program and assisting them with

## SPECIAL CONDITIONS

Subgrant: 09-W03-90535 Billings City Victim Witness Program Billings City

application forms and procedures. Program must demonstrate that it will coordinate its activities with the State Victims Compensation Program.

11. Any funds not properly obligated during the grant period shall lapse and revert to the Montana Board of Crime Control.
12. Funding for this project is designated for improving the justice system's response to violent crimes against women. Therefore, it is a special condition of this subgrant contract that priority for services from your program be given to women who are victims of gender-motivated crime, especially domestic violence, dating violence, sexual assault, and stalking.
13. Education, prevention and awareness campaigns are not allowable under the STOP Violence Against Women Grant Program.
14. The grantee shall submit one copy of all proposed publications resulting from this agreement to the Montana Board of Crime Control. Any publications (written, visual, or sound), printed with these funds shall contain the following statement.

This project was supported by Grant No. \_\_\_\_\_ awarded by the Montana Board of Crime Control (MBCC) through the Office of Justice Programs, US Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of Justice.

All media, press releases and public presentations must acknowledge funding through Montana Board of Crime Control.

15. All information furnished to VAWA subgrantee agencies by victims of gender specific violence, including identifying information, is confidential, with the following exceptions:
  - a) in situations where a trained professional assesses that a victim is in danger of harming herself or others ( i.e., suicide or homicide),
  - b) the victim informs the subgrantee that she is violating a court order or that there is a warrant out for her arrest, and
  - c) in the event that the victim provides written consent for a release of information.

Programs are required by state statute MCA 26-1-812 Advocate Privilege, to maintain confidentiality of victims, privilege belongs to the victim and may not be waived even if the victim is unreachable. This privilege terminates upon death of a victim.

16. The subgrantee agrees to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact requirements in the use of these grant funds either directly or indirectly by sub-contractors.
17. Subgrantee must submit quarterly statistical reports via the PDQ database in electronic format. In addition, subgrantee must submit quarterly narrative reports via mail. Reports are due within 20 days following the end of the calendar quarter. Failure to do so will require the subgrantee to cease all expenditures and appear before the Subgrant Review Committee to petition for reinstatement.
18. The recipient agrees to provide services to victims of federal and tribal crimes on the same basis as victims of state and local crimes.
19. Recipient understands and agrees that it CANNOT use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval from MBCC.

## SPECIAL CONDITIONS

Subgrant: 09-W03-90535 Billings City Victim Witness Program Billings City

I, as authorized representative of the above grantee agency, hereby signify acceptance of the above special conditions.

\_\_\_\_\_  
Ron Tussing  
Mayor

\_\_\_\_\_  
Date



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

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Check  if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check  if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

## **Equal Employment Opportunity Plan – EEOP**

Federal regulations require recipients of federal funds prepare, maintain on file, submit to MBCC for review, and/or implement an Equal Employment Opportunity Plan (EEOP). The purpose of an EEOP is to ensure full and equal participation of men and women regardless of race or national origin in the workforce. Below is a list of criteria to determine what you need to do to comply with federal regulations.

- An agency receiving \$500,000 or more in federal funds and has 50 or more employees must submit an EEOP to Montana Board of Crime Control (MBCC) within 45 days of the date of award.
- If an agency has fewer than 50 employees, regardless of the amount of the award, no EEOP is required; however, the agency must fill out a Certification Form (included in the award packet) and return it to MBCC within 45 days of the date of award.
- Pursuant to the Department of Justice regulations, each agency that receives \$25,000 or more, but under \$500,000 in federal funds and has 50 or more employees, is required to maintain an EEOP on file and return the Certification Form.
- A recipient of under \$25,000 is not required to maintain or submit an EEOP, but must return the Certification Form.
- Educational, non-profit or Indian Tribes are not required to maintain or submit an EEOP, but must return the Certification Form.

Determine which of the above criteria your agency falls under, then complete and sign the applicable section and return it to MBCC. If you need to submit an Equal Employment Opportunity Plan, please contact MBCC.

**CERTIFICATION FORM**

Recipient Name and Address: City of Billings P.O. Box 1178 Billings, MT 59103

Grant Title: Victim Witness Program Grant Number: 09-W03-90535 Award Amount: \$38,000.00

Contact Person Name and Title: Karen Benner Phone Number: (406) 247-8668  
Program Director

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R §§ 42.301-308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement, must complete Section B below. A recipient should complete either Section A or Section B, not both. If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7<sup>th</sup> Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

**Section A- Declaration Claiming Complete Exemption from the EEOP Requirement. Please check all the boxes that apply.**

- Recipient has less than 50 employees,
- Recipient is a non-profit organization,
- Recipient is a medical institution,
- Recipient is an Indian tribe,
- Recipient is an educational institution, or
- Recipient is receiving an award less than \$25,000

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R §42.302. I further certify that \_\_\_\_\_ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.**

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Ron Tussing [responsible official], certify that the City of Billings [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, *et seq.*, subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: City Clerk [organization], at 220 N 27th Billings MT 59101 [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Ron Tussing Mayor \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

*Complete top and either Section A or Section B*



STATE OF MONTANA  
BOARD OF CRIME CONTROL

PO Box 201408 - 3075 N Montana Ave - Helena MT 59620-1408  
Phone: (406) 444-3604 Fax: (406) 444-4722

ORIGINAL  
PLEASE RETURN

**GRANT AWARD**

Subgrant: **09-W03-90536** Domestic Violence Unit

Grantee: Billings City  
PO Box 1178  
Billings, MT 59103

FEIN: 816001237  
Duration: 07/01/2009 through 06/30/2010  
Proj. Dir: Teague Westrope

Award Date:	07/01/2009	Personnel:	\$85,540.89
Federal Amount Awarded:	\$52,000.00	Contract Services:	\$0.00
State Amount Awarded:	\$0.00	Travel:	\$1,062.00
Guaranteed Local Matching:	\$39,493.89	Equipment:	\$0.00
		Operating:	\$4,891.00
Total:	\$91,493.89	Total:	\$91,493.89

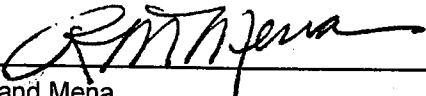
Source of Federal Funds: 16.588 - Violence Against Women Formu

**Special Conditions**

*Please see attached Special Conditions*

I am pleased to inform you that the Board of Crime Control has approved your application for financial assistance. This grant is subject to the special conditions listed above, general conditions attached hereto, and must be implemented and administered along guidelines already established by your agency. This grant shall become effective, as of the date of award, when the grantee signs and returns a copy of this grant award to the Board of Crime Control.

Funds allocated to this project, both awarded and matching, must be obligated prior to: **06/30/2010**

  
\_\_\_\_\_  
Roland Mena  
Executive Director  
Board of Crime Control

7-1-09  
\_\_\_\_\_  
Date

I, as authorized representative of the above grantee agency, hereby signify acceptance of the above described grant on the terms and conditions set forth above or incorporated by reference therein.

\_\_\_\_\_  
Ron Tussing  
Mayor

\_\_\_\_\_  
Date

# SPECIAL CONDITIONS

Subgrant: 09-W03-90536

Domestic Violence Unit

Billings City

1. If your agency receives \$500,000.00 or more in federal assistance from all sources during the fiscal year, you are required to have an audit conducted in accordance with federal circular A-133.

The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133. This audit must be performed in accordance with GAO's Government Auditing Standards. In conjunction with the beginning date of the award, the audit report period of the state or local governmental entity to be audited under the single audit requirement is 07/01/2009 to 06/30/2010. The audit report must be submitted no later than 03/31/2011 and for each audit cycle thereafter covering the entire award period as originally approved or amended. Subsequent audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year.

An original copy of the audit report shall be sent to:

Montana Board of Crime Control  
PO Box 201408  
Helena, MT 59620-1408

2. The applicant hereby assures and certifies compliance with all federal statutes, regulations, policies, guidelines and requirements, including EO 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements, 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of federal funds for this federally assisted project. Also, the applicant assures and certifies that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to MBCC.
3. Award of this grant does not commit the Board of Crime Control to future funding.
4. Applicant must maintain time and attendance records to support personnel costs associated with grant project.
5. Subgrantee must keep records documenting the services provided. Records should show the type of service provided, who provided the service, who received the service, the time and location of service and amount charged.
6. State rates for mileage, per diem, and lodging are maximum amounts that can be charged to subgrants funded by MBCC.

Mileage rate: Effective 01/01/2009 .550 cents per mile

Meals Allowance:	In-State	Out-of State
Morning Meal (12:01AM-10:00AM)	\$5.00	\$7.00
Midday Meal: (10:01AM-3:00PM)	\$6.00	\$11.00
Evening Meal: (3:01PM-12:00AM)	\$12.00	\$18.00
	\$23.00	\$36.00

In order to claim reimbursement for a meal, you must be in a travel status for more than 3 continuous hours within one of the time ranges. To receive the morning meal you must leave before 7:00AM and to receive the evening meal you must return after 6:01PM.

The lodging rate for Montana and federal lodging rate for out-of state lodging is available through the Internet at the following location:

<http://doa.mt.gov/DOAtravel/travelmain.asp>

Grant funds may not be used to pay for out-of state travel without prior approval from MBCC.

Grant funds can not be used for costs and fees associated with cancelation or changes to travel, (ie. Airline, hotels, registration, etc.) unless approved by MBCC.

Reimbursement for lodging without a receipt will be \$12.00

## SPECIAL CONDITIONS

Subgrant: 09-W03-90536

Domestic Violence Unit

Billings City

Allowable expenses include emergency working supplies taxi fares, and business telephone calls. Paid receipts must support individual expense items of \$25.00 or more.

7. The applicant assures that any information furnished by any person and identifiable to any specific private person shall not be used for any purpose other than the purpose for which it was obtained. Such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding.
8. No more than 5% of the total project budget is to be used for public awareness or public education type expenditures.
9. Quarterly progress, financial, narrative and statistical reports, in a format required by MBCC are required for calendar quarters ending: September 30, December 31, March 31, and June 30. These reports are to be received by the Montana Board of Crime Control within 5 days following the end of the calendar quarter. Subgrantees who fail to submit reports by the due date will be subject to the following:  
  
FIRST LATE REPORT: Subgrantee will be notified to cease all expenditures of grant funds until the reports are submitted.  
  
SECOND LATE REPORT: The grant will be cancelled. The project director must appear before the Application Review Committee and petition to get the grant reinstated.
10. Subgrantee may be required to appear before a subcommittee, at the Board's discretion, to explain their progress towards successful implementation of the grant. Should grant problems or deficiencies be detected, the subcommittee is authorized to initiate corrective actions.
11. Subgrantee will assist victims in seeking available crime victim compensation benefits. Such assistance may be achieved by identifying and notifying potential recipients of the compensation program and assisting them with application forms and procedures. Program must demonstrate that it will coordinate it's activities with the State Victims Compensation Program.
12. Any funds not properly obligated during the grant period shall lapse and revert to the Montana Board of Crime Control.
13. Funding for this project is designated for improving the justice system's response to violent crimes against women. Therefore, it is a special condition of this subgrant contract that priority for services from your program be given to women who are victims of gender-motivated crime, especially domestic violence, dating violence, sexual assault, and stalking.
14. Education, prevention and awareness campaigns are not allowable under the STOP Violence Against Women Grant Program.
15. The grantee shall submit one copy of all proposed publications resulting from this agreement to the Montana Board of Crime Control. Any publications (written, visual, or sound), printed with these funds shall contain the following statement.

This project was supported by Grant No. \_\_\_\_\_ awarded by the Montana Board of Crime Control (MBCC) through the Office of Justice Programs, US Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of Justice.

All media, press releases and public presentations must acknowledge funding through Montana Board of Crime Control.

16. All information furnished to VAWA subgrantee agencies by victims of gender specific violence, including identifying information, is confidential, with the following exceptions:
  - a) in situations where a trained professional assesses that a victim is in danger of harming herself or others ( i.e., suicide or homicide),

## SPECIAL CONDITIONS

Subgrant: 09-W03-90536

Domestic Violence Unit

Billings City

b) the victim informs the subgrantee that she is violating a court order or that there is a warrant out for her arrest, and

c) in the event that the victim provides written consent for a release of information.

Programs are required by state statute MCA 26-1-812 Advocate Privilege, to maintain confidentiality of victims, privilege belongs to the victim and may not be waived even if the victim is unreachable. This privilege terminates upon death of a victim.

17. The subgrantee agrees to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact requirements in the use of these grant funds either directly or indirectly by sub-contractors.
18. Subgrantee must submit quarterly statistical reports via the PDQ database in electronic format. In addition, subgrantee must submit quarterly narrative reports via mail. Reports are due within 20 days following the end of the calendar quarter. Failure to do so will require the subgrantee to cease all expenditures and appear before the Subgrant Review Committee to petition for reinstatement.
19. The recipient agrees to provide services to victims of federal and tribal crimes on the same basis as victims of state and local crimes.
20. Recipient understands and agrees that it CANNOT use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval from MBCC.

I, as authorized representative of the above grantee agency, hereby signify acceptance of the above special conditions.

\_\_\_\_\_  
Ron Tussing  
Mayor

\_\_\_\_\_  
Date



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check  if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check  if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

\_\_\_\_\_

## **Equal Employment Opportunity Plan – EEOP**

Federal regulations require recipients of federal funds prepare, maintain on file, submit to MBCC for review, and/or implement an Equal Employment Opportunity Plan (EEOP). The purpose of an EEOP is to ensure full and equal participation of men and women regardless of race or national origin in the workforce. Below is a list of criteria to determine what you need to do to comply with federal regulations.

- An agency receiving \$500,000 or more in federal funds and has 50 or more employees must submit an EEOP to Montana Board of Crime Control (MBCC) within 45 days of the date of award.
- If an agency has fewer than 50 employees, regardless of the amount of the award, no EEOP is required; however, the agency must fill out a Certification Form (included in the award packet) and return it to MBCC within 45 days of the date of award.
- Pursuant to the Department of Justice regulations, each agency that receives \$25,000 or more, but under \$500,000 in federal funds and has 50 or more employees, is required to maintain an EEOP on file and return the Certification Form.
- A recipient of under \$25,000 is not required to maintain or submit an EEOP, but must return the Certification Form.
- Educational, non-profit or Indian Tribes are not required to maintain or submit an EEOP, but must return the Certification Form.

Determine which of the above criteria your agency falls under, then complete and sign the applicable section and return it to MBCC. If you need to submit an Equal Employment Opportunity Plan, please contact MBCC.

**CERTIFICATION FORM**

Recipient Name and Address: City of Billings P.O. Box 1178 Billings, MT 59103

Grant Title: Domestic Violence Unit Grant Number: 09-W03-90536 Award Amount: \$52,000

Contact Person Name and Title: Teague Westrope Phone Number: (406) 247-8602  
Deputy City Attorney

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R §§ 42.301-308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement, must complete Section B below. A recipient should complete either Section A or Section B, not both. If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7<sup>th</sup> Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

**Section A- Declaration Claiming Complete Exemption from the EEOP Requirement. Please check all the boxes that apply.**

- Recipient has less than 50 employees,
- Recipient is a non-profit organization,
- Recipient is a medical institution,
- Recipient is an Indian tribe,
- Recipient is an educational institution, or
- Recipient is receiving an award less than \$25,000

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R §42.302. I further certify that \_\_\_\_\_ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.**

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Ron Tussing [responsible official], certify that the City of Billings [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, et seq., subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: City Clerk [organization], at 220 N. 27<sup>th</sup> St. Billings, MT 59101 [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Ron Tussing, Mayor \_\_\_\_\_  
Print or type Name and Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

*Complete top and either Section A or Section B*

Date: 10/13/2009

TITLE: Billings Adult Misdemeanor Drug Court Implementation Grants

PRESENTED BY: Judge Mary Jane Knisely

Department: City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The City of Billings has been offered \$77,433 in grants for the Billings Adult Misdemeanor Drug Court (BAMDC) from the State of Montana and the U.S. Department of Justice Edward Byrne Memorial Grant for State and Local Government. The goal of the grants is to respond to the needs of persons with a drug addiction within the criminal justice system, thus furthering the mission of increased public safety. BAMDC will partner with community drug addiction treatment facilities and law enforcement to develop a system that will screen adult misdemeanor offenders with serious drug addictions for eligibility in the misdemeanor drug court, and provide diversion and treatment programs that address the specific needs of the participants. BAMDC will measure short-term outcomes regarding maintenance of treatment and medication regimens, employment, education and family support. Long-term goals will focus on independent living in a pro-social manner, reduced recidivism and increased sobriety.

Additional funding of \$25,433 was granted and funded by the State of Montana General Fund to the City for the grant year ending June 30, 2009, to be used for costs associated with the original grant. This award was drawn in FY09. A federal earmark of \$52,000 was granted, as well, to be used for treatment services in addition to the original grant for the grant period of July 1, 2008, through June 30, 2010. This award is expected to be drawn in FY10.

**ALTERNATIVES ANALYZED**

The Council may:

- Accept the State of Montana General Fund Allocation and the US Department of Justice Grant for the maintenance of the adult misdemeanor drug court;
- Decline the State of Montana General Fund Allocation and the US Department of Justice Grant.

**FINANCIAL IMPACT**

ACCEPT Grant Offers – MINOR FINANCIAL IMPACT. The City will receive \$77,433 over a period of three years. "In kind" match of approximately \$30,000 per year is already included in the Municipal Court FY10 budget through employee salaries and indigent mental health line items. "In kind" contribution is broadly defined in this grant. The majority of the City's contribution would include the hours which team members, (i.e. prosecutor, judge, public defender) spend on drug court-related activities. The City of Billings would not be required to hire additional staff. The evaluator, coordinator and treatment professionals would be employed by contract and without City benefits.

DECLINE Grant Offers – CONSIDERABLE FINANCIAL IMPACT ON COMMUNITY. Most offenders do not have private insurance and cannot afford treatment. Untreated offenders consistently re-offend and re-victimize the community.

**RECOMMENDATION**

Staff recommends that Council approve the request to allow Mayor Tussing to accept the State of Montana General Fund Allocation and the US Department of Justice Grant for \$77,433 in total on behalf of the Billings Municipal Court for the maintenance of an adult misdemeanor drug court.

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Consent : 1.S.**

**Date: 10/13/2009**

**TITLE: Final Plat of Goodwin Acres Subdivision, Amended Lot 2A**

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community  
Services

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**Information**

**PROBLEM/ISSUE STATEMENT**

The final plat for Goodwin Acres Subdivision, Amended Lot 2A, is being presented to Council for approval. On May 11, 2009, the City Council conditionally approved 2 lots on approximately 0.79 acres of land. The subject property is zoned Residential 9600 (R-96) and is located on Gentry Lane, just north of the 2500 block of Poly Drive. One of the new lots has a home on it, while the other is vacant. The property owners are Bruce and Lynette Jensen and the agent is EEC. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve or the final plat; or
- Deny the final plat.

**FINANCIAL IMPACT**

Should the City Council approve the final plat, the subject property may further develop, resulting in additional tax revenues for the City.

**RECOMMENDATION**

Staff recommends that the City Council approve the final plat of Goodwin Acres Subdivision, Amended Lot 2A.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Final Plat Goodwin Acres Am L2A](#)

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Regular City Council Meeting

Consent : 1.T.1.

Date: 10/13/2009

TITLE: Payment of Claims, September 11, 2009.

Pat M. Weber, Financial

**PRESENTED BY:** Services Manager

**Department:** City Hall Administration

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### Information

#### **PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$2,093,741.93 have been audited and are presented for your approval for payment. A complete listing of the claims dated September 11, 2009, is available in the Finance Department.

#### **ALTERNATIVES ANALYZED**

The Council may:

- Approve the payment of claims; or
- Not approve the payment of claims.

#### **FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

#### **RECOMMENDATION**

Staff recommends that Council approve Payment of Claims.

#### **APPROVED BY CITY ADMINISTRATOR**

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### Attachments

Link: [List of claims greater than \\$2500.](#)

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CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
09/11/2009	724158	AAAE	121			4,800.00	
561-7114-711.36-60	09/09/2009	INVOICE ID #380609	380609	F09694	03/2010	4,800.00	
09/11/2009	724160	ACORN TECHNOLOGIES LLC	821			3,160.00	
412-7155-713.92-10	09/02/2009	INVOICE# 1974	1974	F09690	03/2010	3,160.00	
09/11/2009	724163	ALFA LAVAL	15706			7,651.78	
502-0000-141.00-00	09/09/2009	WASTEWATER PARTS & SUPPLY	10479809		03/2010	7,651.78	
09/11/2009	724166	AMWEST CONTROL INC	9489			2,944.00	
512-8430-623.23-60	09/03/2009	ELECTRICAL CNTRL PANEL	6323	266416	03/2010	2,944.00	
09/11/2009	724177	BILLINGS COMMUNITY CABLE	413			25,000.00	
10-1411-414.72-66	09/08/2009	MISC SERVICES	08312009	268828	03/2010	25,000.00	
09/11/2009	724182	BILLINGS GAZETTE	420			6,752.13	
571-7146-713.33-70	09/08/2009	TRANSIT-BACK TO SCHOOL	AUGUST 2009		03/2010	219.54	
10-1411-414.33-10	09/08/2009	ONLINE BANNER	AUGUST 2009		03/2010	565.71	
10-1411-414.33-10	09/08/2009	DOWNTOWN PARKING GARAGES	AUGUST 2009		03/2010	900.00	
10-1750-417.33-70	09/08/2009	LIBRARY	AUGUST 2009		03/2010	2,187.72	
521-1521-493.33-70	09/08/2009	PARKING	AUGUST 2009		03/2010	838.21	
10-1220-412.32-10	09/08/2009	MUNICIPAL COURT	AUGUST 2009		03/2010	179.74	
512-8211-621.33-10	09/08/2009	PW DISTRIB/COLLECT	AUGUST 2009		03/2010	222.35	
502-7211-601.33-10	09/08/2009	PW WATER	AUGUST 2009		03/2010	968.36	
260-5511-455.33-60	09/10/2009	LIBRARY	AUGUST 2009		03/2010	670.50	
09/11/2009	724187	BILLINGS TIMES	452			5,737.90	
10-5112-452.32-90	09/10/2009	PARKS	AUGUST 2009		03/2010	41.60	
10-1313-413.33-60	09/10/2009	ADMINISTRATION	AUGUST 2009		03/2010	13.60	
10-1100-411.39-20	09/10/2009	ADMINISTRATION	AUGUST 2009		03/2010	80.00	
10-1100-411.32-30	09/10/2009	ADMINISTRATION	AUGUST 2009		03/2010	29.60	
240-4301-419.33-10	09/10/2009	PLANNING & COMMUNITY	AUGUST 2009		03/2010	93.20	
10-1512-415.32-10	09/10/2009	FINANCE	AUGUST 2009		03/2010	1,600.00	
10-1512-415.33-10	09/10/2009	FINANCE	AUGUST 2009		03/2010	164.00	
240-4301-419.33-10	09/10/2009	PLANNING	AUGUST 2009		03/2010	22.40	
240-4301-419.33-10	09/10/2009	PLANNING	AUGUST 2009		03/2010	17.50	
521-1521-493.33-70	09/10/2009	PARKING	AUGUST 2009		03/2010	19.20	
571-7141-713.33-10	09/10/2009	AIRPORT	AUGUST 2009		03/2010	9.20	
561-7110-711.32-10	09/10/2009	AIRPORT	AUGUST 2009		03/2010	9.20	
561-7113-711.24-50	09/10/2009	AIRPORT	AUGUST 2009		03/2010	83.00	
10-1220-412.32-10	09/10/2009	MUNICIPAL COURT	AUGUST 2009		03/2010	120.00	
240-4301-419.33-10	09/10/2009	PLANNING	AUGUST 2009		03/2010	272.80	
294-6501-463.33-10	09/10/2009	COMMUNITY DEVELOPMENT	AUGUST 2009		03/2010	44.80	
670-3141-489.33-10	09/10/2009	ENGINEERING	AUGUST 2009		03/2010	126.40	
260-5511-455.32-90	09/10/2009	LIBRARY	AUGUST 2009		03/2010	20.00	
150-2170-441.32-10	09/10/2009	ANIMAL CONTROL	AUGUST 2009		03/2010	2,615.00	
502-7312-602.21-90	09/10/2009	PUBLIC UTIL/WORKS	AUGUST 2009		03/2010	294.00	
10-1313-413.33-60	09/10/2009	PUBLIC UTIL/WORKS	AUGUST 2009		03/2010	22.40	
660-3110-431.33-50	09/10/2009	PUBLIC UTIL/WORKS	AUGUST 2009		03/2010	40.00	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
09/11/2009 503-7591-609.93-40	724191 09/09/2009	BROWN AND CALDWELL	18626				17,248.67
		WO0825 ZONE 3 RESERVOIR	4	264675	03/2010		17,248.67
09/11/2009 502-0000-141.00-00	724195 09/09/2009	CIBA SPECIALTY CHEMICALS	13646				7,400.00
		WATER PARTS AND SUPPLIES	91041002		03/2010		7,400.00
09/11/2009 544-3123-435.93-90	724196 09/09/2009	CMG CONSTRUCTION, INC.	17342				108,606.12
		WO0827 LANDFILL PHASE 4	1	267999	03/2010		108,606.12
09/11/2009 513-8491-623.93-90	724197 09/09/2009	COLSTRIP ELECTRIC INC	11663				46,426.37
		WO0809 2008 ELECTRICAL	4	257954	03/2010		46,426.37
09/11/2009 10-5112-452.34-20	724201 09/10/2009	COUNTY WATER DISTRICT OF	881				6,842.18
		WATER SERVICES	01019	268904	03/2010		207.91
		WATER SERVICES	06100	268904	03/2010		1,047.46
		WATER SERVICES	08163	268904	03/2010		1,760.06
		WATER SERVICES	10112	268904	03/2010		571.47
		WATER SERVICES	13137	268904	03/2010		15.55
		WATER SERVICES	13138	268904	03/2010		764.32
		WATER SERVICES	16219	268904	03/2010		734.90
		WATER SERVICES	17140	268904	03/2010		632.47
		WATER SERVICES	30388	268904	03/2010		723.89
		WATER SERVICES	384.15	268904	03/2010		384.15
09/11/2009 571-7144-713.23-20	724203 09/03/2009	CUMMINS ROCKY MOUNTAIN LLC	924				3,047.75
		MP	004-91788	268819	03/2010		3,047.75
09/11/2009 561-7117-711.24-50	724204 09/09/2009	DALE & JAX DOOR & GLASS INC	938				4,925.00
		INVOICE #11567	11567	F09700	03/2010		4,925.00
09/11/2009 10-4321-419.29-25	724205 09/08/2009	DELL COMPUTER L P	13426				3,031.32
		XDCCP94R2	XDCJ73C37	268416	03/2010		1,656.33
		MISC SERVICES	XDCNSM584	268633	03/2010		1,374.99
09/11/2009 512-8400-623.24-50	724219 09/03/2009	FARSTAD OIL INC	10692				2,733.50
		MISC SERVICES	45871	268801	03/2010		546.70
		MISC SERVICES	45895	268801	03/2010		1,093.40
		MISC SERVICES	46185	268801	03/2010		1,093.40
09/11/2009 502-0000-141.00-00	724222 09/09/2009	FERGUSON ENTERPRISES INC	20100				5,595.29
		CMO42714	0532418 852603		03/2010		33.12
		CMO42714	0532418 852603		03/2010		1,140.48
		CMO42714	0532418 852603	268321	03/2010		3,080.00
		CMO42714	0532418 852603	268321	03/2010		1,341.69
09/11/2009 562-7120-711.92-90	724225 09/09/2009	FISHER CONSTRUCTION	1313				14,528.25
		MISC SERVICES	09-2-038	264562	03/2010		14,528.25
		MISC SERVICES	090909	264562	03/2010		146.75-
		MISC SERVICES	090909	264562	03/2010		146.75

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
09/11/2009	724230	GALLES FILTER SERVICE	1397				3,622.61
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601-0000-141.00-00	08/11/2009	MP	188977		02/2010		67.75
601-0000-141.00-00	08/11/2009	MP	189180		02/2010		49.28
601-0000-141.00-00	08/11/2009	MP	189321		02/2010		226.10
601-0000-141.00-00	08/11/2009	MP	189440		02/2010		9.53
541-3123-435.23-20	08/11/2009	MP	188862	266711	02/2010		19.41
10-5112-452.23-20	08/12/2009	MP	188930	266711	02/2010		9.73
670-3141-489.23-20	08/12/2009	MP	188952	266711	02/2010		9.53
541-3122-435.23-20	08/12/2009	MP	188960	266711	02/2010		22.13
670-3141-489.23-20	08/12/2009	MP	188981	266711	02/2010		6.44
211-3134-433.23-20	08/12/2009	MP	189258	266711	02/2010		24.70
211-3134-433.23-20	08/12/2009	MP	189349	266711	02/2010		52.64
601-0000-141.00-00	08/21/2009	MP	189853		02/2010		843.57
601-0000-141.00-00	08/21/2009	MP	189947		02/2010		147.24
601-0000-141.00-00	08/21/2009	MP	190121		02/2010		627.57
601-0000-141.00-00	08/25/2009	MP	190214		02/2010		360.19
601-0000-141.00-00	08/26/2009	MP	190095		02/2010		10.26
601-0000-141.00-00	08/26/2009	MP	190180		02/2010		17.50
10-5112-452.23-20	08/26/2009	MP	189972	266711	02/2010		31.86
211-3134-433.23-20	08/26/2009	MP	190159	266711	02/2010		5.88
10-5112-452.23-20	08/26/2009	MP	190179	266711	02/2010		8.06
541-3122-435.23-20	08/26/2009	MP	190243	266711	02/2010		8.06
601-1553-481.23-20	08/26/2009	MP	190292	266711	02/2010		30.45
601-0000-141.71-41	08/31/2009	MP	189616		02/2010		234.48
601-0000-141.00-00	08/31/2009	MP	190301		02/2010		304.06
601-0000-141.00-00	08/31/2009	MP	190466		02/2010		6.44
601-0000-141.00-00	08/31/2009	MP	190555		02/2010		12.46
541-3122-435.23-20	08/31/2009	MP	190439	266711	02/2010		10.76
10-5121-451.23-20	08/31/2009	MP	190466	266711	02/2010		6.44
209-4452-428.23-20	08/31/2009	MP	190466	266711	02/2010		3.86
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541-3122-435.23-20	09/01/2009	MP	189729	266711	03/2010		23.24
211-3134-433.23-20	09/01/2009	MP	189815	266711	03/2010		55.25
571-7144-713.23-20	09/01/2009	MP	190027	266711	03/2010		28.20
150-2226-422.23-20	08/26/2009	AUTO &TRUCK MAINT.ITEMS	190401	266711	02/2010		45.08
601-0000-141.00-00	09/10/2009	MP	190239		03/2010		3.36-
601-0000-141.00-00	09/10/2009	MP	190328		03/2010		3.36-
09/11/2009	724244	HDR INC	1544				33,251.65
416-7493-603.92-20	09/09/2009	WO0426 ZONE 4 & 5 RESVRS	30	247294	03/2010		33,251.65
09/11/2009	724246	IAFF	20196				4,306.50
900-0000-209.99-20	09/11/2009	PAYROLL SUMMARY	20090911		03/2010		4,306.50
09/11/2009	724251	JTL GROUP INC DBA KNIFE RIVER	2417				6,987.19
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	182388	268903	03/2010		356.57
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	182389	268903	03/2010		379.29

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	182753	268903	03/2010	2,355.13	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	182837	268903	03/2010	384.69	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	182838	268903	03/2010	1,657.79	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	183067	268903	03/2010	247.70	
211-3132-433.45-20	09/09/2009	ROAD/HIGHWAY MATERIAL	183480	268903	03/2010	62.62	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	183481	268903	03/2010	1,024.74	
211-3132-433.45-20	09/09/2009	ROAD/HIGHWAY MATERIAL	183549	268903	03/2010	98.15	
211-3133-433.23-80	09/09/2009	ROAD/HIGHWAY MATERIAL	183550	268903	03/2010	420.51	
09/11/2009	724252	KEYSTONE CONSTRUCTION/SHOWPLAC	16489			8,215.12	
563-7122-711.92-90	09/09/2009	MISC SERVICES	2892	267118	03/2010	8,215.12	
09/11/2009	724258	M-B CO INC OF WISCONSIN	2235			503,298.00	
407-7128-711.94-97	09/09/2009	MISC SERVICES	137986	263481	03/2010	503,298.00	
09/11/2009	724259	MACHINERY POWER & EQUIPMENT (M	6710			5,476.15	
211-3133-433.53-33	09/09/2009	MISC SERVICES	41003656-0001	268909	03/2010	5,349.65	
211-3133-433.53-33	09/09/2009	MISC SERVICES	41003736-0001	268909	03/2010	126.50	
09/11/2009	724260	MAILING TECHNICAL SERVICES	12577			3,065.79	
502-7311-602.31-10	09/08/2009	MISC SERVICES	IVC09608	268846	03/2010	1,209.17	
502-7311-602.31-11	09/08/2009	MISC SERVICES	IVC09608	268846	03/2010	248.72	
512-8311-622.31-10	09/08/2009	MISC SERVICES	IVC09608	268846	03/2010	1,209.18	
512-8311-622.31-11	09/08/2009	MISC SERVICES	IVC09608	268846	03/2010	248.72	
502-7311-602.31-10	09/08/2009	MISC SERVICES	IVC09627	268846	03/2010	64.50	
502-7311-602.31-11	09/08/2009	MISC SERVICES	IVC09627	268846	03/2010	10.50	
512-8311-622.31-10	09/08/2009	MISC SERVICES	IVC09627	268846	03/2010	64.50	
512-8311-622.31-11	09/08/2009	MISC SERVICES	IVC09627	268846	03/2010	10.50	
09/11/2009	724262	MEAD & HUNT INC	18304			11,471.76	
405-7125-711.96-89	09/09/2009	MISC SERVICES	212925	251053	03/2010	11,471.76	
09/11/2009	724267	MONTANA BROOM & BRUSH COMPANY	13084			2,671.97	
561-7112-711.22-40	09/09/2009	INVOICE #624068	624068	F09696	03/2010	2,671.97	
09/11/2009	724270	MONTANA MUNICIPAL INTERLOCAL	20725			9,462.37	
630-1753-485.73-11	09/08/2009	MISC SERVICES	809007	268829	03/2010	9,462.37	
09/11/2009	724271	MONTANA RAIL LINK INC	13520			958,613.84	
202-1503-466.79-73	09/09/2009	WO0317 RR FEASIBILITY	1	265101	03/2010	958,613.84	
09/11/2009	724272	MONTANA STATE FIREMAN'S ASSOC	20195			2,645.01	
900-0000-209.99-24	09/11/2009	PAYROLL SUMMARY	20090911		03/2010	2,645.01	
09/11/2009	724275	MOSS HOME ACCESSORIES	18647			2,620.00	
521-1594-493.24-50	09/10/2009	P4 SWEEPING	3660	268949	03/2010	1,705.00	
521-1591-493.24-50	09/10/2009	P1 SWEEPING	3661	268949	03/2010	915.00	
09/11/2009	724283	NORTHWESTERN ENERGY	15771			3,911.21	
512-8500-625.34-10	09/08/2009	MISC SERVICES	17568932 AUG09	268844	03/2010	85.52	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
10-5141-436.34-10	09/11/2009	NW PARK/REC/PL	07125388	03/2010 734.85
571-7143-713.34-10	09/11/2009	NW AVIATION/TRAN	07192255	03/2010 177.90
561-7113-711.34-10	09/11/2009	NW AVIATION/TRAN	07195431	03/2010 1,841.15
150-2221-422.34-10	09/11/2009	NW FIRE	07208176	03/2010 283.27
10-5112-452.34-10	09/11/2009	NW PARK/REC/PL	08134892	03/2010 74.13
872-5198-452.34-10	09/11/2009	NW PARK/REC/PL	08814550	03/2010 7.86
872-5198-452.34-10	09/11/2009	NW PARKS	10291920	03/2010 .16
502-7400-603.34-10	09/11/2009	NW Parks	11422532	03/2010 152.90
872-5198-452.34-10	09/11/2009	NW parks	11759727	03/2010 70.02
10-5112-452.34-10	09/11/2009	NW	11914041	03/2010 433.80
521-1524-493.34-10	09/11/2009	PARKING-LINC CEN LOT POLE	15696313	03/2010 37.59
211-3136-433.34-10	09/11/2009	STREETS/TRAFFIC	17389891	03/2010 11.43
211-3133-433.34-10	09/11/2009	STREETS/TRAFFIC	17403577	03/2010 .15
211-3133-433.34-10	09/11/2009	STREETS/TRAFFIC	17488966	03/2010 .48
09/11/2009	724286	ONE EIGHTY COMMUNICATIONS	15590	9,632.27
561-7110-711.34-50	09/10/2009	ONE EIGHTY SEPT 09	AIRPORT 2948370	03/2010 40.60
606-1931-484.34-50	09/10/2009	ONE EIGHTY SEPT 09	ACCT 00018768	03/2010 542.87
606-1931-484.34-50	09/10/2009	ONE EIGHTY SEPT 09	ACCT 00001906	03/2010 3,104.82
10-5112-452.34-50	09/10/2009	ONE EIGHTY SEPT 09	867-7275	03/2010 46.00
670-3141-489.34-50	09/10/2009	ONE EIGHTY SEPT 09	DEPOT ONE HALF	03/2010 408.21
660-3110-431.34-50	09/10/2009	ONE EIGHTY SEPT 09	DEPOT ONE HALF	03/2010 408.21
260-5518-455.35-90	09/10/2009	ONE EIGHTY SEPT 09	INTERNET LIB	03/2010 259.00
150-2225-422.34-50	09/10/2009	ONE EIGHTY SEPT 09	LONG DISTANCE	03/2010 5.85
606-1931-484.34-50	09/10/2009	ONE EIGHTY AUG 09	ACCT 00001906	03/2010 3,105.97
606-1931-484.34-50	09/10/2009	ONE EIGHTY AUG 09	ACCT 00018768	03/2010 542.87
561-7110-711.34-50	09/10/2009	ONE EIGHTY AUG 09	AIRPORT 2948370	03/2010 40.60
670-3141-489.34-50	09/10/2009	ONE EIGHTY AUG 09	DEPOT ONE HALF	03/2010 408.21
660-3110-431.34-50	09/10/2009	ONE EIGHTY AUG 09	DEPOT ONE HALF	03/2010 408.21
260-5518-455.35-90	09/10/2009	ONE EIGHTY AUG 09	INTERNET LIB	03/2010 259.00
150-2225-422.34-50	09/10/2009	ONE EIGHTY AUG 09	LONG DISTANCE	03/2010 5.85
10-5112-452.34-50	09/10/2009	ONE EIGHTY AUG 09	867-7275	03/2010 46.00
09/11/2009	724287	OSTERMILLER CONST	2839	4,000.00
502-7400-603.24-50	09/08/2009	MISC SERVICES	9140.15	268858 03/2010 4,000.00
09/11/2009	724292	PORTABLE COMPUTER SYSTEMS, INC	19264	4,474.20
150-2150-421.29-25	09/08/2009	MISC SERVICES	30797	268213 03/2010 4,474.20
09/11/2009	724297	PUBLIC UTILITIES	5022	62,336.64
872-5198-452.34-20	09/11/2009	2445 WESTFIELD DR.	675778356	03/2010 121.45
872-5198-452.34-20	09/11/2009	2700 COUNTRY LN SP/IR	676233865	03/2010 622.50
872-5198-452.34-20	09/11/2009	HARVEST PARK-3600 GRANGER	676393901	03/2010 2,573.72
872-5198-452.34-20	09/11/2009	HARVEST PARK-3200 CANYON	676413853	03/2010 3,866.02
872-5198-452.34-20	09/11/2009	HARVEST PARK-3294 HENESTA	676433910	03/2010 10,688.55
872-5198-452.34-20	09/11/2009	HARVEST PARK-710 S. 32 W.	676454062	03/2010 860.85
872-5198-452.34-20	09/11/2009	OLYMPIC PK-3675 MARATHON	676473935	03/2010 7,605.16
872-5198-452.34-20	09/11/2009	OLYMPIC PK-701 DECATHLON	676497694	03/2010 4,612.45
872-5198-452.34-20	09/11/2009	PARKLAND WEST-3920 MONAD	676513943	03/2010 2,192.23
872-5198-452.34-20	09/11/2009	OLYMPIC PK-3914 DECATHLON	676533868	03/2010 284.69

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
872-5198-452.34-20	09/11/2009	OLYMPIC PK-531 S 38 WEST	676554066		03/2010	170.26	
872-5198-452.34-20	09/11/2009	OLYMPIC PK-3748 OLYMPIC B	676574011		03/2010	737.29	
872-5198-452.34-20	09/11/2009	OLYMPIC PK-3747 OLYMPIC B	676594010		03/2010	481.94	
872-5198-452.34-20	09/11/2009	OLYMPIC PK-3890 STILLWATER	676614077		03/2010	458.19	
872-5198-452.34-20	09/11/2009	HIGH SIERRA PK-2000 WICKS	676654097		03/2010	7,503.75	
872-5198-452.34-20	09/11/2009	PARKLAND WEST-380 S 36 W.	676754063		03/2010	1,576.15	
561-7110-711.34-20	09/11/2009	1901 AIRPORT TERM CIR	68407759		03/2010	11,283.83	
872-5198-452.34-20	09/11/2009	1760 COUNTRY MANOR BLVD.	8992912649100		03/2010	1,262.67	
872-5198-452.34-20	09/11/2009	4002 PARKHILL DR	899739343		03/2010	175.86	
872-5198-452.34-20	09/11/2009	255 ENERGY BLVD.	904059154		03/2010	1,258.74	
872-5198-452.34-20	09/11/2009	1515 38TH ST WEST	10697714654		03/2010	586.23	
872-5198-452.34-20	09/11/2009	4550 RANGVIEW DR	1142018810		03/2010	2,305.59	
872-5198-452.34-20	09/11/2009	4430 HI-LINE DR	11460717358		03/2010	52.36	
872-5198-452.34-20	09/11/2009	4430 HI-LINE DR	12051919090		03/2010	510.57	
872-5198-452.34-20	09/11/2009	210 S 36 ST W	13264320441		03/2010	536.35	
512-8500-625.34-20	09/11/2009	2229 BLUE CREEK RD	13670319854		03/2010	9.24	
09/11/2009	724299	RAIN FOR RENT	19797			9,648.72	
211-3133-433.23-80	08/31/2009	MISC SERVICES	082000520	268686	02/2010	9,648.72	
09/11/2009	724313	SUNSET EXCAVATION	11477			9,575.00	
505-7515-609.36-71	09/01/2009	MISC SERVICES	060233	268744	03/2010	925.00	
505-7515-609.36-71	09/01/2009	MISC SERVICES	060234	268744	03/2010	3,500.00	
505-7515-609.36-71	09/01/2009	MISC SERVICES	060235	268744	03/2010	3,250.00	
505-7515-609.36-71	09/01/2009	MISC SERVICES	060236	268744	03/2010	1,900.00	
09/11/2009	724320	TOTAL ASPHALT REPAIR INC	13249			4,414.37	
512-8500-625.36-80	09/01/2009	MISC SERVICES	3387	267954	03/2010	400.00	
512-8500-625.36-80	09/01/2009	MISC SERVICES	3388	267954	03/2010	400.00	
502-7500-609.36-80	09/01/2009	MISC SERVICES	3389	267954	03/2010	1,000.00	
505-7515-609.36-71	09/08/2009	MISC SERVICES	3398	268852	03/2010	1,010.37	
502-7500-609.36-80	09/08/2009	MISC SERVICES	3399	268852	03/2010	1,025.00	
505-7515-609.36-71	09/08/2009	MISC SERVICES	3401	268852	03/2010	579.00	
09/11/2009	724321	TOWN & COUNTRY SUPPLY ASSOCIAT	18295			67,147.30	
601-0000-141.71-41	09/03/2009	MP	66042		03/2010	4,757.55	
601-0000-141.00-00	09/08/2009	MP	74184		03/2010	24,696.00	
601-0000-141.71-41	09/09/2009	MP	66083		03/2010	14,014.20	
601-0000-141.00-00	09/09/2009	MP	72255		03/2010	4,001.20	
561-7113-711.23-10	09/09/2009	INVOICE #70518	70518	F09692	03/2010	10,891.40	
561-7118-711.23-13	09/09/2009	INVOICE #66079 - AIRPORT	70518	F09692	03/2010	8,786.95	
09/11/2009	724322	TRACTOR & EQUIPMENT	3775			10,290.47	
541-3123-435.23-20	09/08/2009	MP	BLW00111244	268839	03/2010	2,328.33	
541-3122-435.23-20	09/08/2009	MP	BLW00111263	268839	03/2010	888.72	
541-3123-435.23-20	09/08/2009	MP	BLW00111244-B	268862	03/2010	2,328.33	
541-3122-435.23-20	09/08/2009	MP	BLW00111263-A	268862	03/2010	888.72	
541-3123-435.23-20	09/08/2009	MP	BLW00111244-C	268863	03/2010	2,262.33	
541-3123-435.23-20	09/08/2009	MP	BLW00111244-C	268863	03/2010	66.00	
541-3122-435.23-20	09/08/2009	MP	BLW00111263	268863	03/2010	888.72	

PREPARED 09/11/2009, 14:20:23  
 PROGRAM: GM350L  
 CITY OF BILLINGS

A/P CHECKS BY PERIOD AND YEAR  
 MINIMUM AMOUNT: 2,500.00  
 FROM 09/11/2009 TO 09/11/2009

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BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
541-3123-435.23-20	09/08/2009	MP	BLW00111417	268878	03/2010	797.87	
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541-3123-435.23-20	09/08/2009	MP	BLW00111461	268878	03/2010	578.45	
211-3133-433.53-33	09/09/2009	MISC SERVICES	90000120-0005	268911	03/2010	300.00	
211-3133-433.53-33	09/09/2009	MISC SERVICES	90000120-001	268911	03/2010	2,525.00	
211-3133-433.53-33	09/09/2009	MISC SERVICES	90000120-002	268911	03/2010	2,800.00	
09/11/2009	724327	V.W.C, INC.	19226			2,880.00	
293-6554-463.72-75	09/09/2009	MISC SERVICES	ZIMMERMAN, KATJA	268886	03/2010	2,880.00	
09/11/2009	724338	WW GOETSCH ASSOC	3944			5,403.46	
502-0000-141.00-00	09/09/2009	WASTEWATER PARTS & SUPPLY	82018		03/2010	5,403.46	
DATE RANGE TOTAL *						2,025,851.86 *	

**Regular City Council Meeting**

**Consent : 1.T.2.**

**Date: 10/13/2009**

**TITLE: Payment of Claims, 09/18/09.**

**PRESENTED BY:** Pat M. Weber

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$3,726,080.11 have been audited and are presented for your approval for payment. A complete listing of the claims dated September 18, 2009, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve the payment of claims; or
- Not approve the payment of claims.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: List of claims greater than \$2500.

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CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
09/18/2009	724344	A & I DISTRIBUTORS	16				13,655.99
601-0000-141.00-00	08/11/2009	MP	1832609		02/2010		1,770.52
601-0000-141.00-00	08/11/2009	MP	1832609		02/2010		221.37
601-1553-481.26-50	08/11/2009	MP	1832609	266706	02/2010		.29-
601-0000-141.00-00	08/17/2009	MP	1835812		02/2010		219.56
601-0000-141.00-00	08/17/2009	MP	1835812		02/2010		3,917.65
541-3123-435.23-10	08/17/2009	MP	1835411	266706	02/2010		463.65
150-2112-421.23-10	08/17/2009	MP	1835812	266706	02/2010		19.51
211-3132-433.23-10	08/17/2009	MP	1835812	266706	02/2010		19.98
541-3122-435.23-10	08/17/2009	MP	1835812	266706	02/2010		19.98
601-0000-141.71-41	08/21/2009	MP	1833529		02/2010		3,138.30
601-0000-141.00-00	08/21/2009	MP	1837025		02/2010		877.36
571-7144-713.23-20	08/21/2009	MP	1833529	266706	02/2010		.80-
601-1553-481.26-50	08/21/2009	MP	1837025	266706	02/2010		.11-
601-0000-141.00-00	08/31/2009	MP	1840183		02/2010		1,668.26
601-0000-141.00-00	08/31/2009	MP	266706		02/2010		1,263.90
601-1553-481.26-50	08/31/2009	MP	1840183	266706	02/2010		.71-
601-1553-481.26-50	08/31/2009	MP	266706	266706	02/2010		.19-
541-3123-435.23-20	09/10/2009	MP	1836935	266706	03/2010		58.05
09/18/2009	724346	ACOM INC	20212				9,500.00
521-1594-493.24-50	09/16/2009	PAYMENT #6 GAR. PAINTING	256	260381	03/2010		9,500.00
09/18/2009	724347	ACORN TECHNOLOGIES LLC	821				11,788.00
150-2227-422.24-81	09/15/2009	MICROPHONE/FIRE	1978 FIRE/MICRO	268995	03/2010		200.00
407-7128-711.94-97	09/16/2009	MISC SERVICES	2011	268437	03/2010		2,897.00
407-7128-711.94-97	09/16/2009	MISC SERVICES	2011	268437	03/2010		2,897.00
407-7128-711.94-97	09/16/2009	MISC SERVICES	2011	268437	03/2010		2,897.00
563-7122-711.94-90	09/16/2009	MISC SERVICES	2011	268437	03/2010		2,897.00
09/18/2009	724352	AMERICAN INTERNATIONAL RECOVER	20781				8,476.07
561-7110-711.51-10	09/10/2009	982-00029-DED-1/JIM LEMON	091009	F09723	03/2010		4,497.07
561-7110-711.51-10	09/10/2009	982-00029-DED-2/JOHN NASH	091009	F09723	03/2010		3,979.00
09/18/2009	724358	AUTO TRIM DESIGN	6989				2,922.50
150-2111-421.35-90	09/15/2009	MISC SERVICES	597956	266688	03/2010		417.50
150-2111-421.35-90	09/17/2009	MISC SERVICES	597519	266688	03/2010		835.00
150-2111-421.35-90	09/17/2009	MISC SERVICES	597687	266688	03/2010		417.50
150-2111-421.35-90	09/17/2009	MISC SERVICES	597787	266688	03/2010		1,252.50
09/18/2009	724375	BORDER STATES ELECTRIC	509				10,811.49
512-8400-623.23-60	08/11/2009	NONSTOCKING ITEMS-P.U.D.	99697341	266709	02/2010		75.00
502-0000-141.00-00	08/19/2009	WATER PARTS AND SUPPLIES	99753961		02/2010		446.51
502-7400-603.23-60	08/20/2009	NONSTOCKING ITEMS-P.U.D.	99743238	266709	02/2010		80.33
502-7314-602.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	99766722	266709	02/2010		467.78
512-8314-622.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	99766722	266709	02/2010		467.79
502-7500-609.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	99766872	266709	02/2010		1,098.50
512-8500-625.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	99766872	266709	02/2010		1,098.50
211-0000-141.31-83	08/24/2009	STREET LIGHTS	99742212		02/2010		37.25

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
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211-3136-433.29-20	08/24/2009	MISC SERVICES	99761492	266709	02/2010	86.88	
512-8400-623.23-60	08/24/2009	NONSTOCKING ITEMS-P.U.D.	99762315	266709	02/2010	210.33	
502-7400-603.23-60	08/24/2009	NONSTOCKING ITEMS-P.U.D.	99762326	266709	02/2010	110.32	
512-8400-623.23-60	08/24/2009	NONSTOCKING ITEMS-P.U.D.	99766637	266709	02/2010	240.47	
502-7400-603.23-60	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99761975	266709	02/2010	223.83	
502-7400-603.23-60	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99766684	266709	02/2010	365.83	
512-8500-625.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99768807	266709	02/2010	256.83	
502-7400-603.23-60	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99774786	266709	02/2010	412.26	
512-8500-625.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99785128	266709	02/2010	291.31	
502-7400-603.23-60	08/28/2009	NONSTOCKING ITEMS-P.U.D.	99785285	266709	02/2010	44.62	
512-8500-625.24-50	09/01/2009	NONSTOCKING ITEMS-P.U.D.	99803590	266709	03/2010	210.46	
211-0000-141.31-83	09/02/2009	STREET LIGHTS	99791259		03/2010	525.04	
512-8400-623.23-60	09/08/2009	NONSTOCKING ITEMS-P.U.D.	99797101	266709	03/2010	384.00	
512-8400-623.23-60	09/08/2009	NONSTOCKING ITEMS-P.U.D.	99797131	266709	03/2010	2,970.00	
512-8400-623.23-60	09/10/2009	NONSTOCKING ITEMS-P.U.D.	99793309	266709	03/2010	7.85	
512-8400-623.23-60	09/15/2009	NONSTOCKING ITEMS-P.U.D.	99687526	266709	03/2010	5.94	
512-8400-623.23-60	09/15/2009	NONSTOCKING ITEMS-P.U.D.	99690863	266709	03/2010	550.00	
09/18/2009	724378	BROWN AND CALDWELL	18626			4,735.75	
503-7591-609.93-40	09/16/2009	WO0825 ZONE 3 RESERVOIR	21109706	264675	03/2010	4,735.75	
09/18/2009	724382	BUSINESS TAX SECTION	2449			20,450.06	
416-0000-201.10-00	09/08/2009	RETAINAGE RELEASE	RET RELEASE	256575	03/2010	257.29	
416-0000-201.10-00	09/15/2009	RETAINGE RELEASE	RET RELEASE	257981	03/2010	376.62	
503-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259804	03/2010	440.99	
513-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259804	03/2010	209.89	
513-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259804	03/2010	75.14	
405-7125-711.96-77	09/16/2009	MISC SERVICES	257365-F	257365	03/2010	83.60	
405-7125-711.96-87	09/16/2009	MISC SERVICES	257365-F	257365	03/2010	4.40	
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503-7591-609.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	CO#5	259804	03/2010	8.90	
503-7591-609.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	10	259804	03/2010	1,831.48	
513-8591-625.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	10	259804	03/2010	645.09	
405-7125-711.96-91	09/16/2009	MISC SERVICES	264666-4	264666	03/2010	7,859.51	
405-7125-711.96-92	09/16/2009	MISC SERVICES	264666-4	264666	03/2010	413.66	
405-7125-711.96-91	09/16/2009	MISC SERVICES	264668-4	264668	03/2010	288.29	
405-7125-711.96-92	09/16/2009	MISC SERVICES	264668-4	264668	03/2010	15.17	
405-7125-711.96-91	09/16/2009	MISC SERVICES	264668-6	264668	03/2010	118.26	
405-7125-711.96-92	09/16/2009	MISC SERVICES	264668-6	264668	03/2010	6.21	
205-3131-433.93-10	09/16/2009	WO0904 09 ACCESS RAMPS	4	265228	03/2010	536.78	
205-3131-433.93-10	09/16/2009	WO0802 MISC DEVELOPER	4	265381	03/2010	315.25	
448-3165-431.93-11	09/16/2009	WO0802 MISC DEVELOPER	4	265381	03/2010	213.28	
840-3184-431.93-10	09/16/2009	WO0802 MISC DEVELOPER	4	265381	03/2010	116.69	
513-8591-625.93-40	09/16/2009	WO0801 WATER/SEWER REHAB	4	265603	03/2010	2,625.93	
503-7591-609.93-40	09/16/2009	WO0823 WICKS LANE	CORRECTION	266309	03/2010	208.47-	
513-8591-625.93-40	09/16/2009	WO0823 WICKS LANE	CORRECTION	266309	03/2010	56.71	
840-3184-431.93-10	09/16/2009	WO0823 WICKS LANE	CORRECTION	266309	03/2010	151.76	
205-3131-433.93-10	09/16/2009	WO0823 WICKS LANE	2	266309	03/2010	754.98	
840-3184-431.93-10	09/16/2009	WO0823 WICKS LANE	2	266309	03/2010	139.52	

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409-7126-711.96-80	09/16/2009	MISC SERVICES	ARRA RSG #3	324.02
405-7125-711.96-91	09/16/2009	MISC SERVICES	267134-4	2,383.43
405-7125-711.96-92	09/16/2009	MISC SERVICES	267134-4	125.45
845-3186-431.93-10	09/17/2009	WOOS20 ARONSON AVE EXTN	14	289.13
09/18/2009	724390	CARQUEST AUTO PARTS	3890	3,247.48
502-7400-603.24-50	08/04/2009	NONSTOCKING ITEMS-P.U.D.	1935119214	19.75
601-0000-141.00-00	08/11/2009	MP	1910-151507	49.95
601-0000-141.00-00	08/11/2009	MP	1910-151572	131.40
502-0000-141.00-00	08/11/2009	WATER PARTS AND SUPPLIES	1935119551	311.54
502-0000-141.00-00	08/11/2009	WATER PARTS AND SUPPLIES	1935119553	488.89
512-8500-625.23-20	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1935120432	12.29
10-5112-452.23-20	08/12/2009	MP	1910-151437	3.88
295-6501-463.23-20	08/12/2009	MP	1910-151604	7.68
295-6501-463.23-20	08/12/2009	MP	1910-151632	8.94
10-5112-452.23-20	08/12/2009	MP	1910-151693	5.40
10-5112-452.23-20	08/12/2009	MP	1910-151723	7.36
150-2112-421.23-20	08/12/2009	MP	1910-151723	37.98
512-8400-623.24-50	08/12/2009	NONSTOCKING ITEMS-P.U.D.	1935120287	11.82
601-0000-141.00-00	08/14/2009	MP	1910-152328	23.80
502-7700-611.23-20	08/14/2009	NONSTOCKING ITEMS-P.U.D.	1935120606	68.37
601-0000-141.00-00	08/17/2009	MP	1910-152405	68.00
502-7500-609.24-10	08/17/2009	NONSTOCKING ITEMS-P.U.D.	1935120563	26.49
512-8500-625.23-20	08/17/2009	NONSTOCKING ITEMS-P.U.D.	1935120846	15.81
502-7400-603.23-20	08/17/2009	NONSTOCKING ITEMS-P.U.D.	1935120945	33.98
601-0000-141.00-00	08/21/2009	MP	1910-153020	19.80
601-0000-141.00-00	08/21/2009	MP	1910-153150	29.94
601-0000-141.00-00	08/21/2009	MP	1910-153150	71.64
502-0000-141.00-00	08/21/2009	WATER PARTS AND SUPPLIES	1935121668	185.42
502-7500-609.23-20	08/21/2009	NONSTOCKING ITEMS-P.U.D.	1935121724	8.16
502-7500-609.23-20	08/21/2009	NONSTOCKING ITEMS-P.U.D.	1935121816	4.97
502-7312-602.23-20	08/24/2009	NONSTOCKING ITEMS-P.U.D.	1935121857	17.36
541-3122-435.23-20	08/25/2009	MP	1910-153333	3.56
502-7500-609.23-20	08/25/2009	NONSTOCKING ITEMS-P.U.D.	1935122193	30.76
209-4452-428.23-20	08/26/2009	MP	1910-151786	21.10
502-7400-603.23-20	08/26/2009	MP	1910-153034	4.86
211-3134-433.23-20	08/26/2009	MP	1910-153059	10.29
150-2112-421.23-20	08/26/2009	MP	1910-153074	34.24
150-2112-421.23-20	08/26/2009	MP	1910-153221	18.45
10-5112-452.23-20	08/26/2009	MP	1910-153327	5.40
150-2112-421.23-20	08/27/2009	MP	1910-152254	21.81
502-0000-141.00-00	08/28/2009	WATER PARTS AND SUPPLIES	1935122670	156.24
295-6501-463.23-20	08/28/2009	MP	1910-151604-A	7.68-
295-6501-463.23-20	08/28/2009	MP	1910-151604-B	7.68
295-6501-463.23-20	08/28/2009	MP	1910-151604-BB	7.68-
601-1553-481.26-50	08/28/2009	MP	1910-151604-CB	7.68
295-6501-463.23-20	08/28/2009	MP	1910-151632-A	8.94-
601-1553-481.26-50	08/28/2009	MP	1910-151632-B	8.94
512-8400-623.23-20	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1935122766	16.50
502-0000-141.00-00	08/31/2009	WATER PARTS AND SUPPLIES	1935122931	39.80

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
541-3122-435.23-20	08/31/2009	MP	1910-153789	266710	02/2010	6.68	
10-5112-452.23-20	08/31/2009	MP	1910-153819	266710	02/2010	80.48	
211-3132-433.23-20	08/31/2009	MP	1910-153842	266710	02/2010	75.97	
521-1523-493.23-20	08/31/2009	MP	1910-154007	266710	02/2010	63.79	
541-3122-435.23-20	09/03/2009	MP	1910-154127	266710	03/2010	32.96	
512-8400-623.24-50	09/08/2009	NONSTOCKING ITEMS-P.U.D.	1935123287	266710	03/2010	88.92	
601-0000-141.00-00	09/09/2009	MP	1910-153163		03/2010	5.33	
601-0000-141.00-00	09/09/2009	MP	1910-153209		03/2010	39.70	
150-2112-421.23-20	09/09/2009	MP	1910-153163	266710	03/2010	37.98	
601-0000-141.00-00	09/10/2009	MP	1910-152510		03/2010	13.95	
10-5112-452.23-20	09/10/2009	MP	1910-152467	266710	03/2010	2.97	
502-7400-603.23-20	09/10/2009	MP	1910-152921	266710	03/2010	246.89	
601-1553-481.26-50	09/11/2009	MP	1910-151558	266710	03/2010	8.98	
211-3134-433.23-20	09/11/2009	MP	1910-151874	266710	03/2010	25.48	
541-3123-435.23-20	09/11/2009	MP	1910-151910	266710	03/2010	43.98	
150-2112-421.23-20	09/11/2009	MP	1910-151949	266710	03/2010	238.99	
150-2112-421.23-20	09/11/2009	MP	1910-151954	266710	03/2010	42.69	
601-1553-481.26-50	09/11/2009	MP	1910-151997	266710	03/2010	9.27	
601-1553-481.26-50	09/11/2009	MP	1910-152034	266710	03/2010	5.90	
211-3132-433.23-20	09/11/2009	MP	1910-152545	266710	03/2010	13.36	
541-3122-435.23-20	09/11/2009	MP	1910-153647	266710	03/2010	6.68	
601-1553-481.23-20	09/11/2009	MP	1910-153647	266710	03/2010	11.29	
150-2112-421.23-20	09/11/2009	MP	1910-154006	266710	03/2010	5.70	
521-1522-493.23-20	09/11/2009	MP	1910-154006	266710	03/2010	4.33	
295-6501-463.23-20	09/11/2009	MP	1910-154014	266710	03/2010	15.48	
521-1523-493.23-20	09/11/2009	MP	1910-154025	266710	03/2010	21.39	
541-3122-435.23-20	09/11/2009	MP	1910-154194	266710	03/2010	36.29	
211-3134-433.23-20	09/11/2009	MP	1935-121303	266710	03/2010	28.42	
09/18/2009	724392	CHEMGUARD INC	13264			4,653.00	
561-7115-711.22-90	09/16/2009	MISC SERVICES	59644-IN	267725	03/2010	4,653.00	
09/18/2009	724393	CIBA SPECIALTY CHEMICALS	13646			3,740.00	
502-0000-141.00-00	09/16/2009	WATER PARTS AND SUPPLIES	91061849		03/2010	3,740.00	
09/18/2009	724397	COLSTRIP ELECTRIC INC	11663			25,472.11	
416-0000-201.10-00	09/08/2009	RETAINAGE RELEASE	RET RELEASE	256574	03/2010	25,472.11	
09/18/2009	724399	COP CONSTRUCTION CO	865			326,413.19	
503-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259803	03/2010	43,657.06	
513-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259803	03/2010	20,779.21	
513-0000-201.10-00	09/16/2009	RETAINAGE RELEASE	RET RELEASE	259803	03/2010	7,438.77	
503-7591-609.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	CO#5	259803	03/2010	881.10-	
503-7591-609.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	CO#5	259803	03/2010	881.10	
503-7591-609.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	10	259803	03/2010	181,317.00	
513-8591-625.93-40	09/16/2009	WO0716 SHILOH CORRIDOR	10	259803	03/2010	63,863.58	
513-8591-625.93-40	09/17/2009	WO0520 ARONSON AVE EXTN	14	254739	03/2010	527.19	
845-3186-431.93-10	09/17/2009	WO0520 ARONSON AVE EXTN	14	254739	03/2010	8,830.38	
09/18/2009	724403	CUMMINS NORTHWEST LLC	20574			2,806.91	
541-3123-435.23-20	09/14/2009	MP	005-67451	268977	03/2010	573.78	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
541-3122-435.23-20	09/14/2009	MP		479.05
541-3122-435.23-20	09/14/2009	MP		.99
541-3122-435.23-20	09/14/2009	MP		108.30
541-3123-435.23-20	09/16/2009	MP		1,643.80
541-3123-435.23-20	09/16/2009	MP		.99
09/18/2009	724404	CUMMINS ROCKY MOUNTAIN LLC	924	3,036.78
541-3122-435.23-20	09/14/2009	MP		2,129.31
541-3122-435.23-20	09/16/2009	MP		907.47
09/18/2009	724418	ENGINEERING INC	1196	6,587.81
503-7591-609.93-40	09/16/2009	WO0716 SHILOH RD CORRIDOR	29905	3,842.81
503-7591-609.93-40	09/16/2009	WO0823 WEST WICKS LN	29906	2,745.00
09/18/2009	724424	FIRST MONTANA TITLE CO	1304	15,000.00
288-6581-464.72-77	09/17/2009	MISC SERVICES	STANLEY, SHAUN	15,000.00
09/18/2009	724435	GENERAL ELECTRIC CAPITAL CORP	19598	9,370.42
150-2150-421.61-00	09/15/2009	MISC SERVICES	70225885	4,177.99
150-2150-421.62-00	09/15/2009	MISC SERVICES	70225885	507.22
150-2150-421.61-00	09/15/2009	MISC SERVICES	70236253	4,177.99
150-2150-421.62-00	09/15/2009	MISC SERVICES	70236253	507.22
09/18/2009	724439	GREAT WEST ENGINEERING	18016	4,661.59
544-3123-435.93-90	09/16/2009	WO0827 LANDFILL EXPANSION	7	4,661.59
09/18/2009	724443	HARDY CONSTRUCTION	1601	2,560.48
630-1753-485.73-10	09/16/2009	MISC SERVICES	09-02-027	2,560.48
09/18/2009	724446	HDR INC	1544	49,636.93
840-3184-431.93-10	09/16/2009	WO0709 STORMWATER MASTER	135597-H	5,503.71
416-7493-603.93-40	09/16/2009	WO0622 LSTRUCTURE	130155-H	7,754.52
421-8493-623.93-40	09/16/2009	WO0822 DISINFECTION SYS	130148-H	35,445.30
513-8491-623.93-90	09/16/2009	WO0908 WWTP WTR LINE REPL	135600-H	933.40
09/18/2009	724448	HKM ENGINEERING INC	10883	7,400.06
205-3131-433.93-10	09/16/2009	WO0821 LAKE ELMO DRIVE	0802M0.25436.01	7,400.06
09/18/2009	724454	INTERMOUNTAIN COACH INC	12264	119,706.00
10-5111-452.94-40	09/17/2009	REC BUS	5973A	59,853.00
10-5111-452.94-40	09/17/2009	REC BUS	5974A	59,853.00
09/18/2009	724458	J & J CONCRETE	15244	117,018.54
205-3131-433.93-10	09/16/2009	WO0904 09 ACCESS RAMPS	4	53,141.64
205-3131-433.93-10	09/16/2009	WO0802 MISC DEVELOPER	4	31,210.47
448-3165-431.93-11	09/16/2009	WO0802 MISC DEVELOPER	4	21,114.34
840-3184-431.93-10	09/16/2009	WO0802 MISC DEVELOPER	4	11,552.09
09/18/2009	724464	JTL GROUP INC DBA KNIFE RIVER	2417	1,164,689.90
405-7125-711.96-77	09/16/2009	MISC SERVICES	257364-F	8,276.40

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
405-7125-711.96-87	09/16/2009	MISC SERVICES	257364-F	435.60
405-7125-711.96-91	09/16/2009	MISC SERVICES	264665-4	778,091.38
405-7125-711.96-92	09/16/2009	MISC SERVICES	264665-4	40,952.18
503-7591-609.93-40	09/16/2009	WO0823 WICKS LANE	CORRECTION	20,638.74-
513-8591-625.93-40	09/16/2009	WO0823 WICKS LANE	CORRECTION	5,614.17
840-3184-431.93-10	09/16/2009	WO0823 WICKS LANE	CORRECTION	15,024.57
205-3131-433.93-10	09/16/2009	WO0823 WICKS LANE	2	74,743.22
840-3184-431.93-10	09/16/2009	WO0823 WICKS LANE	2	13,812.08
405-7125-711.96-91	09/16/2009	MISC SERVICES	267131-	235,960.09
405-7125-711.96-92	09/16/2009	MISC SERVICES	267131-	12,418.95
09/18/2009	724465	KADRMAS LEE & JACKSON	14850	13,852.17
845-3186-431.93-10	09/16/2009	WO0412 ALK CRK RD	103028	11,716.77
845-3186-431.93-10	09/16/2009	WO0911 RR RD-17W-REHBERG	103037	576.70
503-7591-609.93-40	09/16/2009	WO0911 RR RD-17W-REHBERG	103038	330.20
840-3184-431.93-10	09/16/2009	WO0911 RR RD-17W-REHBERG	103038	516.60
845-3186-431.93-10	09/16/2009	WO0911 RR RD-17W-REHBERG	103038	711.90
09/18/2009	724486	MES-NW	19056	27,808.24
640-2240-422.94-60	09/15/2009	EAGLE-X THERMAL IMAGERS	00117510 EAGLEX	27,808.24
09/18/2009	724503	MORRISON MAIERLE INC	2572	285,930.10
503-7591-609.93-40	09/16/2009	WO0801 WATER/SEWER REHAB	91309	96,865.01
513-8591-625.93-40	09/16/2009	WO0801 WATER/SEWER REHAB	91309	84,364.10
405-7125-711.96-77	09/16/2009	MISC SERVICES	91355	2,211.16
405-7125-711.96-87	09/16/2009	MISC SERVICES	91355	116.38
405-7125-711.96-91	09/16/2009	MISC SERVICES	91356	9,657.05
405-7125-711.96-92	09/16/2009	MISC SERVICES	91356	508.27
405-7125-711.96-91	09/16/2009	MISC SERVICES	91357	34,778.10
405-7125-711.96-92	09/16/2009	MISC SERVICES	91357	1,830.43
405-7125-711.96-91	09/16/2009	MISC SERVICES	91358	19,816.34
405-7125-711.96-92	09/16/2009	MISC SERVICES	91358	1,042.96
405-7125-711.96-91	09/16/2009	MISC SERVICES	91359	22,584.95
405-7125-711.96-92	09/16/2009	MISC SERVICES	91359	1,188.68
407-7128-711.94-97	09/16/2009	MISC SERVICES	91360	943.41
409-7126-711.96-80	09/16/2009	MISC SERVICES	91361	10,023.26
09/18/2009	724510	NORTH WEST FLOORS	16186	18,845.00
562-7120-711.92-90	09/16/2009	MISC SERVICES	1159	18,845.00
09/18/2009	724515	NORTHWEST PIPE FITTINGS	2758	32,849.96
502-0000-141.00-00	08/04/2009	WATER PARTS AND SUPPLIES	1417583	66.13
502-0000-141.00-00	08/05/2009	WATER PARTS AND SUPPLIES	1417616	9,376.50
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	14187771	7.29
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	14214601	22.50
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1424503	283.23
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1424504	141.98
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1424505	47.57
512-8400-623.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1426548	151.98
502-7400-603.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1426820	32.06

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502-7400-603.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1426958	266714 02/2010 95.38
502-7400-603.24-50	08/11/2009	NONSTOCKING ITEMS-P.U.D.	1427597	266714 02/2010 118.01
502-0000-141.00-00	08/13/2009	WATER PARTS AND SUPPLIES	14176461	02/2010 3,761.31
502-0000-141.00-00	08/13/2009	WATER PARTS AND SUPPLIES	14241141	02/2010 380.64
502-7500-609.23-80	08/14/2009	NONSTOCKING ITEMS-P.U.D.	1417701	266714 02/2010 63.45
502-7500-609.23-80	08/14/2009	NONSTOCKING ITEMS-P.U.D.	1430998	266714 02/2010 21.09
502-7500-609.24-10	08/17/2009	NONSTOCKING ITEMS-P.U.D.	14136511	266714 02/2010 7.50
502-7400-603.24-50	08/17/2009	NONSTOCKING ITEMS-P.U.D.	1431078	266714 02/2010 378.74
512-8314-622.24-50	08/18/2009	NONSTOCKING ITEMS-P.U.D.	1432309	266714 02/2010 7.19
512-8400-623.24-50	08/19/2009	NONSTOCKING ITEMS-P.U.D.	1431669	266714 02/2010 634.70
512-8400-623.24-50	08/19/2009	NONSTOCKING ITEMS-P.U.D.	1432251	266714 02/2010 140.38
502-0000-141.00-00	08/21/2009	WATER PARTS AND SUPPLIES	14176161	02/2010 2,679.00
502-7400-603.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	1434411	266714 02/2010 76.92
502-7400-603.24-50	08/21/2009	NONSTOCKING ITEMS-P.U.D.	1434635	266714 02/2010 682.42
502-7312-602.23-80	08/24/2009	NONSTOCKING ITEMS-P.U.D.	1427822	266714 02/2010 24.00
502-7500-609.24-10	08/24/2009	NONSTOCKING ITEMS-P.U.D.	1430734	266714 02/2010 35.80
211-3136-433.24-20	08/24/2009	MISC SERVICES	1431592	266714 02/2010 149.42
502-7500-609.24-10	08/24/2009	NONSTOCKING ITEMS-P.U.D.	1434337	266714 02/2010 5.96
502-7500-609.23-80	08/26/2009	NONSTOCKING ITEMS-P.U.D.	1436820	266714 02/2010 642.00
503-7391-602.93-40	08/26/2009	NONSTOCKING ITEMS-P.U.D.	1427802	268455 02/2010 10,910.00
502-7500-609.24-10	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1435315	266714 02/2010 1.61
502-7400-603.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1436059	266714 02/2010 146.30
512-8400-623.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1436082	266714 02/2010 409.20
502-7400-603.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1436273	266714 02/2010 9.90
512-8400-623.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1436333	266714 02/2010 202.74
512-8400-623.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1436389	266714 02/2010 10.89
512-8400-623.24-50	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1437376	266714 02/2010 122.27
512-8500-625.42-20	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1437408	266714 02/2010 105.75
513-8591-625.93-40	08/28/2009	NONSTOCKING ITEMS-P.U.D.	1437510	266714 02/2010 56.87
502-0000-141.00-00	09/10/2009	WATER PARTS AND SUPPLIES	1417583A	03/2010 66.13-
512-8400-623.24-50	09/10/2009	NONSTOCKING ITEMS-P.U.D.	1431672	266714 03/2010 789.25
512-8400-623.24-50	09/10/2009	NONSTOCKING ITEMS-P.U.D.	14316721	266714 03/2010 118.16
09/18/2009	724518	NORTHWESTERN ENERGY	15771	30,285.49
561-7117-711.34-10	09/14/2009		1341288-7	091409 F09731 03/2010 281.71
561-7117-711.34-10	09/14/2009		1341289-5	091409 F09731 03/2010 27.52
561-7117-711.34-10	09/14/2009		1341291-1	091409 F09731 03/2010 35.66
561-7117-711.34-10	09/14/2009		1341295-2	091409 F09731 03/2010 182.85
561-7113-711.34-10	09/14/2009		1647695-4	091409-1 F09738 03/2010 25.92
561-7117-711.34-10	09/14/2009		1264299-7	091409-1 F09738 03/2010 519.04
561-7117-711.34-10	09/14/2009		1669567-8	091409-1 F09738 03/2010 663.47
561-7113-711.34-10	09/14/2009		0100483-7	091409-1 F09738 03/2010 1,426.19
561-7113-711.34-10	09/14/2009		0100484-5	091409-1 F09738 03/2010 1,631.46
571-7143-713.34-10	09/14/2009		ACCOUNT NO: 0100473-8	91409 F09743 03/2010 2,143.76
10-5127-451.34-10	09/18/2009		NW PARK/REC/PL	07123870 03/2010 37.18
10-5122-451.34-10	09/18/2009		NW PARK/REC/PL	07125362 03/2010 119.50
10-5122-451.34-10	09/18/2009		NW PARK/REC/PL	07208184 03/2010 32.49
10-5126-451.34-10	09/18/2009		NW PARK/REC/PL	07208218 03/2010 1,377.37
607-2235-486.34-10	09/18/2009		NW FIRE	07215809 03/2010 235.44
502-7400-603.34-10	09/18/2009		NW PUD-WATER TREAT	07222508 03/2010 7.10

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
10-5112-452.34-10	09/18/2009	NW PARK/REC/PL	07222516		03/2010	217.11
502-7400-603.34-10	09/18/2009	NW PUD-WATER TREAT	07222649		03/2010	6,821.76
10-5112-452.34-10	09/18/2009	NW PARK/REC/PL	07222870		03/2010	1,116.05
502-7430-603.34-10	09/18/2009	NW PUD-WATER TREAT	07230402		03/2010	3,938.36
10-5112-452.34-10	09/18/2009	NW PARK/REC/PL	07230451		03/2010	688.17
502-7400-603.34-10	09/18/2009	NW PUD-WATER TREAT	07230592		03/2010	9.37
211-3137-433.34-10	09/18/2009	NW PUBLIC WORKS	07240575		03/2010	141.55
211-3133-433.34-10	09/18/2009	NW PUBLIC WORKS	08554040		03/2010	8.30
150-2221-422.34-10	09/18/2009	NW FIRE	08715468		03/2010	515.56
10-5112-452.34-10	09/18/2009	NW PARK/REC/PL	09254962		03/2010	321.84
650-1566-487.34-10	09/18/2009		09758087		03/2010	422.85
872-5198-452.34-10	09/18/2009	NW PARK/REC/PL	10458131		03/2010	49.68
502-7400-603.34-10	09/18/2009	NW PUD	11164522		03/2010	772.58
561-7117-711.34-10	09/18/2009	NW PUD	11389269		03/2010	31.68
650-1566-487.34-10	09/18/2009	ACCOUNTS PAYABLE	11608023		03/2010	921.95
650-1566-487.34-10	09/18/2009	ACCOUNTS PAYABLE	11608049		03/2010	2,365.51
650-1566-487.34-10	09/18/2009	NW	12693917		03/2010	3,196.51
09/18/2009	724528	NORTHWESTERN ENERGY	15784			126,465.24
211-3136-433.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE SIGNALS		03/2010	9,443.32
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712544-6		03/2010	423.25
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712545-3		03/2010	445.72
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712546-1		03/2010	1,267.38
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0721276-4		03/2010	3,325.42
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0721277-2		03/2010	1,642.92
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712553-7		03/2010	1,040.16
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712554-5		03/2010	76.80
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712556-0		03/2010	330.07
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712557-8		03/2010	12,373.79
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712558-6		03/2010	1,341.87
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810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712560-2		03/2010	1,517.40
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810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712563-6		03/2010	806.12
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712564-4		03/2010	189.68
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712565-1		03/2010	497.91
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712566-9		03/2010	2,746.12
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712567-7		03/2010	195.88
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712568-5		03/2010	128.10
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712570-1		03/2010	2,133.84
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712571-9		03/2010	162.08
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712572-7		03/2010	284.50
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712573-5		03/2010	829.83
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712574-3		03/2010	331.92
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712575-0		03/2010	165.97
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712576-8		03/2010	607.78
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712577-6		03/2010	425.46
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712578-4		03/2010	284.50
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712579-2		03/2010	122.48

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810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712580-0		03/2010	735.00
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810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712582-6		03/2010	459.28
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712583-4		03/2010	445.71
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712584-2		03/2010	394.67
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712585-9		03/2010	314.05
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712586-7		03/2010	640.16
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712587-5		03/2010	213.39
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712588-3		03/2010	495.53
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712589-1		03/2010	23.60
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712590-9		03/2010	405.19
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712591-7		03/2010	308.22
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712592-5		03/2010	396.33
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712593-3		03/2010	1,130.46
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712594-1		03/2010	648.30
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712595-8		03/2010	545.32
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712596-6		03/2010	3,711.17
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712597-4		03/2010	465.97
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712598-2		03/2010	1,053.51
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712599-0		03/2010	426.77
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712600-6		03/2010	790.11
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712601-4		03/2010	687.57
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712602-2		03/2010	922.05
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712603-0		03/2010	616.44
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712604-8		03/2010	911.68
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712605-5		03/2010	50.68
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712607-1		03/2010	324.16
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712608-9		03/2010	758.70
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712609-7		03/2010	202.60
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712610-5		03/2010	486.23
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712611-3		03/2010	459.28
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712612-1		03/2010	1,012.99
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712613-9		03/2010	850.89
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712614-7		03/2010	283.62
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712615-4		03/2010	36.20
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712616-2		03/2010	222.86
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712617-0		03/2010	445.71
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712618-8		03/2010	303.90
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712619-6		03/2010	1,446.27
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712620-4		03/2010	506.49
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712621-2		03/2010	1,012.99
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712622-0		03/2010	324.16
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712623-8		03/2010	121.56
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712624-6		03/2010	495.02
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712625-3		03/2010	202.60
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712626-1		03/2010	243.10
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712627-9		03/2010	202.60
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712628-7		03/2010	1,053.51
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712629-5		03/2010	361.91
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712630-3		03/2010	263.37

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712631-1		03/2010	648.30
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712632-9		03/2010	204.84
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712633-7		03/2010	170.69
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712634-5		03/2010	55.05
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712635-2		03/2010	55.05
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712636-0		03/2010	101.30
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712637-8		03/2010	58.72
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712638-6		03/2010	425.46
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712639-4		03/2010	629.61
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712640-2		03/2010	14.68
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712641-0		03/2010	230.59
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712642-8		03/2010	28.96
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712643-6		03/2010	283.62
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712644-4		03/2010	324.16
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712645-1		03/2010	192.72
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712646-9		03/2010	465.97
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712647-7		03/2010	66.05
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712648-5		03/2010	36.70
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712649-3		03/2010	36.70
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712650-1		03/2010	22.02
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712651-9		03/2010	402.81
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712652-7		03/2010	121.56
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712653-5		03/2010	304.03
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712654-3		03/2010	167.71
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712655-0		03/2010	7.24
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712656-8		03/2010	57.91
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712657-6		03/2010	88.07
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712658-4		03/2010	1,520.19
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712659-2		03/2010	303.91
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712660-0		03/2010	234.95
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712661-8		03/2010	576.71
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712662-6		03/2010	687.57
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712663-4		03/2010	355.65
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712664-2		03/2010	829.83
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712665-9		03/2010	497.91
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712666-7		03/2010	2,157.55
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712667-5		03/2010	640.15
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712668-3		03/2010	376.39
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712669-1		03/2010	401.98
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712670-9		03/2010	128.38
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712671-7		03/2010	344.42
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712672-5		03/2010	12.47
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712673-3		03/2010	81.04
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712674-1		03/2010	307.26
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712675-8		03/2010	526.73
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712676-6		03/2010	71.13
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712677-4		03/2010	94.84
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712678-2		03/2010	72.54
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712679-0		03/2010	284.50
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712680-8		03/2010	973.91

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0712681-6		03/2010	2,067.38
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0718734-7		03/2010	2,347.25
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1301786-8		03/2010	13.44
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0719001-0		03/2010	155.67
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0718801-4		03/2010	3,363.50
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0719162-0		03/2010	474.19
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0719644-7		03/2010	1,645.84
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0719763-5		03/2010	115.80
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720813-5		03/2010	112.24
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720360-7		03/2010	673.51
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720606-3		03/2010	2,228.45
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1301786-8		03/2010	12.41
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720810-1		03/2010	1,051.54
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720705-3		03/2010	426.77
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720937-2		03/2010	2,686.56
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0720716-0		03/2010	744.58
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0721427-3		03/2010	126.32
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0721556-9		03/2010	301.35
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0721684-9		03/2010	32.62
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0833098-7		03/2010	59.74
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0906944-4		03/2010	336.71
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0995095-7		03/2010	850.68
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0905005-5		03/2010	2,415.78
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0926386-4		03/2010	173.27
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0907926-0		03/2010	51.22
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 0961926-3		03/2010	364.99
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1058710-3		03/2010	710.59
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1087619-1		03/2010	179.24
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1124127-0		03/2010	52.47
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1045653-1		03/2010	554.78
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1079722-3		03/2010	284.93
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1172743-5		03/2010	290.40
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1206985-2		03/2010	289.18
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1296582-8		03/2010	204.32
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1246537-3		03/2010	75.85
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1303978-9		03/2010	430.27
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1685375-6		03/2010	269.08
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1433921-2		03/2010	81.88
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481532-8		03/2010	521.61
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481534-4		03/2010	202.60
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481535-1		03/2010	405.19
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481536-9		03/2010	94.84
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481537-7		03/2010	1,088.92
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481539-3		03/2010	182.34
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1481540-1		03/2010	162.08
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1662840-6		03/2010	346.30
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1687005-7		03/2010	1,532.51
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1607534-3		03/2010	137.46
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1695873-8		03/2010	602.37
810-3183-431.34-10	09/30/2009	LIGHT MAINT TRANSFER	NWE 1740353-6		03/2010	353.18

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	DESCRIPTION	INVOICE	PO #	PER/YEAR	CHECK AMOUNT
810-3183-431.34-10				LIGHT MAINT TRANSFER	NWE 0712569-3		03/2010	42.60
09/18/2009	724547	RIMROCK FOUNDATION	3210					3,495.03
248-1262-412.35-90				IOP COUNSELOR BAMDUI	2010-3	268975	03/2010	3,495.03
09/18/2009	724548	RIVERSIDE SAND & GRAVEL INC	19447					74,442.59
405-7125-711.96-91				MISC SERVICES	264667-4	264667	03/2010	28,540.58
405-7125-711.96-92				MISC SERVICES	264667-4	264667	03/2010	1,502.14
405-7125-711.96-91				MISC SERVICES	264667-6	264667	03/2010	11,706.13
405-7125-711.96-92				MISC SERVICES	264667-6	264667	03/2010	616.11
409-7126-711.96-80				MISC SERVICES	ARRA RSG #3	266562	03/2010	32,077.63
09/18/2009	724552	RUTHERFORD & ASSOC	3286					4,700.00
205-3131-433.93-10				WO0015 GRAND AVE 8TH-12TH	091109	269071	03/2010	4,700.00
09/18/2009	724554	SANDERSON STEWART	20446					10,874.80
294-6690-463.72-75				MISC SERVICES	PC #611 PMT #1	268900	03/2010	21,560.96
845-3186-431.93-10				WO0912 INNER BELT LOOP	29907	267730	03/2010	10,874.80
294-6690-463.72-75				MISC SERVICES	VOID PO 268900	269125	03/2010	21,560.96-
09/18/2009	724574	ST VINCENT OCCUPATIONAL HEALTH	3535					3,113.20
10-1750-417.35-72				MISC SERVICES	16750	269005	03/2010	790.00
150-2112-421.35-10				MISC SERVICES	16750	269005	03/2010	542.25
150-2171-441.35-10				MISC SERVICES	16750	269005	03/2010	80.00
211-3131-433.22-60				MISC SERVICES	16750	269005	03/2010	210.00
502-7400-603.35-10				MISC SERVICES	16750	269005	03/2010	15.00
502-7500-609.35-10				MISC SERVICES	16750	269005	03/2010	19.38
512-8400-623.35-10				MISC SERVICES	16750	269005	03/2010	15.00
512-8500-625.35-10				MISC SERVICES	16750	269005	03/2010	19.37
541-3121-435.35-10				MISC SERVICES	16750	269005	03/2010	40.00
571-7142-713.35-10				MISC SERVICES	16750	269005	03/2010	110.00
627-1752-417.51-60				MISC SERVICES	16750	269005	03/2010	765.00
10-1750-417.35-72				MISC SERVICES	16901	269005	03/2010	137.25
10-1750-417.35-72				MISC SERVICES	17001	269005	03/2010	174.50
10-1750-417.35-72				MISC SERVICES	17256ROSS	269114	03/2010	195.45
09/18/2009	724577	STAR SERVICE INC	3553					45,985.38
416-0000-201.10-00				RETAINAGE RELEASE	RET RELEASE	257953	03/2010	37,285.38
503-7391-602.93-40				NONSTOCKING ITEMS-P.U.D.	42100	266987	03/2010	8,700.00
09/18/2009	724584	SV PRIMARY CARE NETWORK	14275					2,624.25
260-5511-455.33-60				MISC SERVICES	09012009	269003	03/2010	1,800.00
627-1752-417.51-60				MISC SERVICES	09012009	269003	03/2010	824.25
09/18/2009	724589	TIRE-RAMA	1864					11,517.80
571-7147-713.23-90				AUTO &TRUCK MAINT.ITEMS	1050146255	266715	02/2010	30.00
541-3123-435.23-90				16 TIRES AT LF	1050144392	266715	03/2010	4,544.00
541-3123-435.23-90				TIRE REPAIR	1050146971	266715	03/2010	20.00
541-3122-435.23-90				TIRES AND REPAIRS	1050146972	266715	03/2010	4,750.00
541-3122-435.23-90				TIRES AND REPAIRS	1050146973	266715	03/2010	2,103.80

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
211-3134-433.23-90	09/10/2009	MP	1050-146813	266715	03/2010	30.00	
571-7144-713.23-90	09/11/2009	AUTO &TRUCK MAINT.ITEMS	1050146283	266715	03/2010	40.00	
09/18/2009	724592	TOWN & COUNTRY SUPPLY ASSOCIAT	18295			26,955.24	
601-0000-141.00-00	09/15/2009	MP	67253		03/2010	21,906.80	
150-2226-422.23-10	09/15/2009	FIRE1/FUEL 9-1-09	67110 FIRE1	267496	03/2010	1,620.61	
150-2226-422.23-10	09/17/2009	FIRE1/UNLEADED/226 GAL	68564 FIRE1	267496	03/2010	530.83	
150-2226-422.23-10	09/17/2009	FIRE1/DIESEL/376 GALLONS	68565 FIRE1	267496	03/2010	771.43	
150-2226-422.23-10	09/17/2009	FIRE3/DIESEL/376 GALLONS	68566 FIRE3	267496	03/2010	771.43	
150-2226-422.23-10	09/17/2009	FIRE5/DIESEL/350 GALLONS	68567 FIRE5	267496	03/2010	718.11	
150-2226-422.23-10	09/17/2009	FIRE6/DIESEL/310 GALLONS	68568 FIRE6	267496	03/2010	636.03	
09/18/2009	724593	TRACTOR & EQUIPMENT	3775			3,288.75	
512-8500-625.24-50	09/15/2009	NONSTOCKING ITEMS-P.U.D.	410037070001	268893	03/2010	811.55	
541-3123-435.23-20	09/15/2009	MP	BLCS0441703	269044	03/2010	2,434.70	
211-3132-433.23-20	09/15/2009	MP	BLCS0441449	269047	03/2010	42.50	
09/18/2009	724594	TRISTATE EQUIPMENT	3797			717,939.65	
601-0000-141.00-00	09/11/2009	MP	M37250		03/2010	22.11	
601-0000-141.00-00	09/11/2009	MP	M37381		03/2010	16.32	
541-3122-435.23-20	09/11/2009	MP	M37101	268956	03/2010	58.62	
541-3123-435.23-20	09/11/2009	MP	M37476	268968	03/2010	86.55	
541-3123-435.23-20	09/11/2009	MP	M37477	268968	03/2010	37.94	
541-3123-435.23-20	09/11/2009	MP	M37502	268968	03/2010	22.11	
541-3122-435.94-20	09/14/2009	3-NEW SIDELOADERS	101409/412/413	262342	03/2010	717,696.00	
09/18/2009	724605	WESTERN MUNICIPAL CONSTRUCTION	11742			259,966.96	
513-8591-625.93-40	09/16/2009	WO0801 WATER/SEWER REHAB	4	265602	03/2010	259,966.96	
09/18/2009	724608	WINGFOOT COMMERCIAL TIRE	15322			3,148.91	
211-3136-433.23-20	08/24/2009	MP	176-1028498	266717	02/2010	79.16	
211-3136-433.23-20	08/24/2009	MP	176-1028498	266717	02/2010	295.04	
211-3134-433.23-90	09/09/2009	MP	176-1028556	266717	03/2010	44.92	
211-3132-433.23-90	09/10/2009	MP	176-1028359	266717	03/2010	25.92	
211-3132-433.23-90	09/10/2009	MP	176-1028364	266717	03/2010	444.40	
211-3132-433.23-90	09/10/2009	MP	176-1028373	266717	03/2010	953.36	
211-3132-433.23-90	09/10/2009	MP	176-1028374	266717	03/2010	1,366.00	
211-3132-433.23-90	09/10/2009	MP	176-1028391	266717	03/2010	1,045.60	
211-3132-433.23-90	09/10/2009	MP	176-1028461	266717	03/2010	41.92	
211-3134-433.23-90	09/10/2009	MP	176-1028479	266717	03/2010	62.25	
211-3134-433.23-90	09/10/2009	MP	176-1028489	266717	03/2010	91.16	
211-3138-433.23-90	09/15/2009	MP	176-1028387	266717	03/2010	192.98	
211-3138-433.23-90	09/15/2009	MP	176-1028387	266717	03/2010	372.00	
150-2112-421.23-20	09/15/2009	MP	176-1028452	266717	03/2010	40.92	

DATE RANGE TOTAL \*

3,652,429.82 \*

**Regular City Council Meeting**

**Consent : 1.T.3.**

**Date: 10/13/2009**

**TITLE: Payment of Claims**

**PRESENTED BY:** Mary Jane Knisley

**Department:** Court

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**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$702,901.27 have been audited and are presented for your approval for payment. A complete listing of the claims dated May 1, 2009 through August 31, 2009, is on file in the Municipal Court. Claims include payments to individual victims and businesses for restitution, disbursement of surcharges and revenues and return of bonds posted to ensure court appearance.

**ALTERNATIVES ANALYZED**

The Council may:

- Approve payment of claims; or
- Not approve payment of claims

**FINANCIAL IMPACT**

There is no financial impact to the City.

**RECOMMENDATION**

Staff recommends that Council approve Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [10.13.09 payment of claims](#)

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## Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 05/01/2009 to 08/31/2009

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
8832	05/04/2009	Pug Mahon's	21.76	Voided	05/31/2009
8833	05/04/2009	Target	255.26	Voided	05/31/2009
8834	05/04/2009	Beatrice Ann Dvarishkis	20.00	Voided	05/31/2009
8835	05/04/2009	Benjamin Adame	50.00	Voided	05/31/2009
8836	05/04/2009	Benjamin Arthur Schlicting	25.00	Voided	05/31/2009
8837	05/04/2009	Benjamin T Vigesaa	50.00	Voided	05/31/2009
8838	05/04/2009	Best Buy	25.00	Voided	05/31/2009
8839	05/04/2009	Brandie Elizabeth Strong	100.00	Voided	05/31/2009
8840	05/04/2009	Carmen Salazabribarria	55.00	Voided	05/31/2009
8841	05/04/2009	City of Billings Animal Shelter	30.91	Voided	05/31/2009
8842	05/04/2009	City of Billings Parking Division	50.00	Voided	05/31/2009
8843	05/04/2009	Colleen Eatman	255.00	Voided	05/31/2009
8844	05/04/2009	Connie Goodbear	25.00	Voided	05/31/2009
8845	05/04/2009	Crime Victim Compensation Fund	50.00	Voided	05/31/2009
8846	05/04/2009	Crime Victim Compensation Fund	50.00	Voided	05/31/2009
8847	05/04/2009	Crime Victim Compensation Program	115.00	Voided	05/31/2009
8848	05/04/2009	DALE ABELL	34.50	Voided	05/31/2009
8849	05/04/2009	Daron Larsen	700.00	Voided	05/31/2009
8850	05/04/2009	Felicia R Flores	295.00	Voided	05/31/2009
8851	05/04/2009	First National Pawn	75.00	Voided	05/31/2009
8852	05/04/2009	James Alan Stokes	25.00	Voided	05/31/2009
8853	05/04/2009	James Richard Loveridge	20.00	Voided	05/31/2009
8854	05/04/2009	Jennifer Avants	50.00	Voided	05/31/2009
8855	05/04/2009	Jerry Stewart	10.00	Voided	05/31/2009
8856	05/04/2009	K MART	44.74	Voided	05/31/2009
8857	05/04/2009	Karly Tuma	112.00	Voided	05/31/2009
8858	05/04/2009	MARIE MEIDINGER	100.00	Voided	05/31/2009
8859	05/04/2009	Michael Daniel Erdmann	25.00	Voided	05/31/2009
8860	05/04/2009	Michael Foos	1095.00	Voided	05/31/2009
8861	05/04/2009	Patricia Whiate	195.00	Voided	05/31/2009
8862	05/04/2009	Patrick Diekemper	25.00	Voided	05/31/2009
8863	05/04/2009	Paul Franzel	60.00	Voided	05/31/2009
8864	05/04/2009	Ralph Gurney	100.00	Voided	05/31/2009
8865	05/04/2009	Shauna Gay Kerr	19.09	Voided	05/31/2009
8866	05/04/2009	Tonya Mckinney	161.46	Voided	05/31/2009
8867	05/04/2009	Pug Mahon's	21.76	Cleared	05/31/2009

## Check Register

Bank: US BANK - Account: 150095602101

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All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
8868	05/04/2009	Target	255.26	Cleared	06/30/2009
8869	05/04/2009	Amanda Hoots	1000.00	Cleared	05/31/2009
8870	05/04/2009	Beatrice Ann Dvarishkis	50.00	Cleared	05/31/2009
8871	05/04/2009	Benjamin Adame	50.00	Cleared	05/31/2009
8872	05/04/2009	Benjamin Arthur Schlicting	25.00	Cleared	05/31/2009
8873	05/04/2009	Benjamin T Vigesaa	50.00	Cleared	05/31/2009
8874	05/04/2009	Best Buy	25.00	Cleared	05/31/2009
8875	05/04/2009	Brandie Elizabeth Strong	100.00	Cleared	05/31/2009
8876	05/04/2009	Carmen Salazabribarria	55.00	Cleared	05/31/2009
8877	05/04/2009	Chadwick L Buscher	129.04	Cleared	05/31/2009
8878	05/04/2009	City of Billings Animal Shelter	30.91	Cleared	05/31/2009
8879	05/04/2009	City of Billings Parking Division	50.00	Cleared	05/31/2009
8880	05/04/2009	Colleen Eatman	255.00	Cleared	05/31/2009
8881	05/04/2009	Connie Goodbear	25.00	Cleared	05/31/2009
8882	05/04/2009	Crime Victim Compensation Fund	50.00	Cleared	05/31/2009
8883	05/04/2009	Crime Victim Compensation Fund	50.00	Cleared	05/31/2009
8884	05/04/2009	Crime Victim Compensation Program	115.00	Cleared	05/31/2009
8885	05/04/2009	DALE ABELL	34.50	Cleared	05/31/2009
8886	05/04/2009	Daron Larsen	700.00	Cleared	05/31/2009
8887	05/04/2009	First National Pawn	75.00	Voided	05/31/2009
8888	05/04/2009	James Alan Stokes	25.00	Voided	05/31/2009
8889	05/04/2009	James Richard Loveridge	20.00	Voided	05/31/2009
8890	05/04/2009	Jennifer Avants	50.00	Voided	05/31/2009
8891	05/04/2009	Jerry Stewart	10.00	Voided	05/31/2009
8892	05/04/2009	K MART	44.74	Voided	05/31/2009
8893	05/04/2009	Karly Tuma	112.00	Voided	05/31/2009
8894	05/04/2009	Michael Daniel Erdmann	25.00	Voided	05/31/2009
8895	05/04/2009	Michael Foos	1095.00	Voided	05/31/2009
8896	05/04/2009	Patricia Whiate	195.00	Voided	05/31/2009
8897	05/04/2009	Patrick Diekemper	25.00	Voided	05/31/2009
8898	05/04/2009	Paul Franzel	60.00	Voided	05/31/2009
8899	05/04/2009	Ralph Gurney	100.00	Voided	05/31/2009
8900	05/04/2009	Shauna Gay Kerr	19.09	Voided	05/31/2009
8901	05/04/2009	Toni Lynn Heim	63.90	Voided	05/31/2009
8902	05/04/2009	Tonya Mckinney	161.46	Voided	05/31/2009
8903	05/04/2009	First National Pawn	75.00	Voided	05/31/2009

## Check Register

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Date Range: From 05/01/2009 to 08/31/2009

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
8904	05/04/2009	James Alan Stokes	25.00	Voided	05/31/2009
8905	05/04/2009	James Richard Loveridge	20.00	Voided	05/31/2009
8906	05/04/2009	Jennifer Avants	50.00	Voided	05/31/2009
8907	05/04/2009	Jerry Stewart	10.00	Voided	05/31/2009
8908	05/04/2009	K MART	44.74	Voided	05/31/2009
8909	05/04/2009	Karly Tuma	112.00	Voided	05/31/2009
8910	05/04/2009	Michael Daniel Erdmann	25.00	Voided	05/31/2009
8911	05/04/2009	Michael Foes	1095.00	Voided	05/31/2009
8912	05/04/2009	Patricia Whiate	195.00	Voided	05/31/2009
8913	05/04/2009	Patrick Diekemper	25.00	Voided	05/31/2009
8914	05/04/2009	Paul Franzel	60.00	Voided	05/31/2009
8915	05/04/2009	Ralph Gurney	100.00	Voided	05/31/2009
8916	05/04/2009	Shauna Gay Kerr	19.09	Voided	05/31/2009
8917	05/04/2009	Toni Lynn Heim	63.90	Outstanding	
8918	05/04/2009	Tonya Mckinney	161.46	Voided	05/31/2009
8924	05/04/2009	First National Pawn	75.00	Cleared	05/31/2009
8925	05/04/2009	James Alan Stokes	25.00	Cleared	05/31/2009
8926	05/04/2009	James Richard Loveridge	20.00	Cleared	05/31/2009
8927	05/04/2009	Jennifer Avants	50.00	Cleared	05/31/2009
8928	05/04/2009	Jerry Stewart	10.00	Cleared	05/31/2009
8929	05/04/2009	K MART	44.74	Cleared	05/31/2009
8930	05/04/2009	Karly Tuma	112.00	Cleared	05/31/2009
8931	05/04/2009	Michael Daniel Erdmann	25.00	Cleared	05/31/2009
8932	05/04/2009	Michael Foes	1095.00	Cleared	05/31/2009
8933	05/04/2009	Patricia Whiate	195.00	Cleared	05/31/2009
8934	05/04/2009	Patrick Diekemper	25.00	Cleared	05/31/2009
8935	05/04/2009	Paul Franzel	60.00	Cleared	05/31/2009
8936	05/04/2009	Ralph Gurney	100.00	Cleared	05/31/2009
8937	05/04/2009	Shauna Gay Kerr	19.09	Cleared	05/31/2009
8938	05/04/2009	Tonya Mckinney	161.46	Cleared	05/31/2009
8939	05/08/2009	Target	42.54	Cleared	06/30/2009
8940	05/08/2009	Aja L McCollough	100.00	Cleared	05/31/2009
8941	05/08/2009	Alanna Marie Newbauer	116.13	Cleared	05/31/2009
8942	05/08/2009	Becka Wattles	500.00	Cleared	05/31/2009
8943	05/08/2009	Brock Ping	350.00	Cleared	05/31/2009
8944	05/08/2009	Carol Weller Timm	25.00	Cleared	05/31/2009

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Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
8945	05/08/2009	Cindy Mae Buckner	50.00	Cleared	05/31/2009
8946	05/08/2009	Dale Joseph Nibbe	165.86	Outstanding	
8947	05/08/2009	Daniel A Lebaron	350.00	Cleared	05/31/2009
8948	05/08/2009	Danielle Stacy	125.00	Outstanding	
8949	05/08/2009	Deborah Moe	350.00	Cleared	05/31/2009
8950	05/08/2009	Donalda A Wesche	50.00	Cleared	05/31/2009
8951	05/08/2009	Donalda A Wesche	50.00	Cleared	05/31/2009
8952	05/08/2009	GARY MESERVEY	22.50	Cleared	05/31/2009
8953	05/08/2009	Heather Ostermiller	1000.00	Cleared	05/31/2009
8954	05/08/2009	James Robert Molyneaux	50.00	Cleared	06/30/2009
8955	05/08/2009	James Thomas Sutliff J	50.00	Outstanding	
8956	05/08/2009	Jessica Bruce	95.00	Cleared	05/31/2009
8957	05/08/2009	John Paul Thomas	100.00	Cleared	06/30/2009
8958	05/08/2009	Julie Cogdill	95.00	Cleared	05/31/2009
8959	05/08/2009	K MART	7.46	Cleared	05/31/2009
8960	05/08/2009	Karly Tuma	150.00	Cleared	06/30/2009
8961	05/08/2009	Kendra Runsabove	20.00	Cleared	08/31/2009
8962	05/08/2009	Kenneth Reuben Reinhardt	50.00	Cleared	06/30/2009
8963	05/08/2009	Kirby Deary	350.00	Cleared	05/31/2009
8964	05/08/2009	Lashonda Neuman	50.00	Cleared	05/31/2009
8965	05/08/2009	MARIE MEIDINGER	100.00	Cleared	06/30/2009
8966	05/08/2009	Margaret Cynthia Rector	405.00	Cleared	05/31/2009
8967	05/08/2009	Melissa Ann Degele	155.00	Cleared	05/31/2009
8968	05/08/2009	Michelle Grenier	50.00	Cleared	05/31/2009
8969	05/08/2009	Michelle Mion Deigert	50.00	Cleared	05/31/2009
8970	05/08/2009	Montana Jack's Casino	224.75	Cleared	05/31/2009
8971	05/08/2009	Motherhood Maternity	100.00	Cleared	06/30/2009
8972	05/08/2009	Rodney Steven Wagner	100.00	Cleared	05/31/2009
8973	05/08/2009	Ryan Joseph Baker	167.95	Cleared	05/31/2009
8974	05/08/2009	Shrine	25.00	Cleared	05/31/2009
8975	05/08/2009	Sportsman Warehouse	5.00	Cleared	05/31/2009
8976	05/08/2009	Terry Lynn Roberts	25.00	Cleared	05/31/2009
8977	05/08/2009	Tj Maxx	594.50	Cleared	07/31/2009
8978	05/08/2009	Toni Lynn Heim	63.90	Cleared	05/31/2009
8979	05/08/2009	Tonya Mckinney	150.00	Cleared	05/31/2009
8980	05/15/2009	Al Jordan	100.00	Cleared	05/31/2009

## Check Register

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Date Range: From 05/01/2009 to 08/31/2009

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
8981	05/15/2009	Alyssa Kay Hennager	25.00	Cleared	05/31/2009
8982	05/15/2009	Amanda Maria Mertz	50.00	Cleared	05/31/2009
8983	05/15/2009	Anthony Davis	1000.00	Cleared	05/31/2009
8984	05/15/2009	Anthony Garcia	350.00	Cleared	05/31/2009
8985	05/15/2009	Antjuan Mario Brown	150.00	Cleared	06/30/2009
8986	05/15/2009	Barry Allan Vialpando	160.00	Cleared	06/30/2009
8987	05/15/2009	Best Buy	50.00	Cleared	05/31/2009
8988	05/15/2009	Blue Cross/Blue Shield of New Mexico	50.00	Cleared	05/31/2009
8989	05/15/2009	Brandon Scott Smith	200.00	Cleared	05/31/2009
8990	05/15/2009	City Of Billings Police Dept.	50.00	Cleared	05/31/2009
8991	05/15/2009	Clisty Lozon Burckhard	100.00	Cleared	05/31/2009
8992	05/15/2009	Coral Stief Creek	13.38	Cleared	06/30/2009
8993	05/15/2009	Crime Victim Compensation Fund	50.00	Cleared	05/31/2009
8994	05/15/2009	Crime Victim Compensation Program	25.00	Cleared	05/31/2009
8995	05/15/2009	Crime Victim Compensation Program	25.00	Cleared	05/31/2009
8996	05/15/2009	Daniel Austin Peterson	5.00	Cleared	05/31/2009
8997	05/15/2009	Deborah Francis	75.00	Cleared	05/31/2009
8998	05/15/2009	Derek Allan Thorson	30.22	Cleared	05/31/2009
8999	05/15/2009	George Henry Stebbins	50.00	Cleared	05/31/2009
9000	05/15/2009	Geraldine Halverson Berckmoes	50.00	Cleared	05/31/2009
9001	05/15/2009	Heather McCuin	1150.00	Cleared	05/31/2009
9002	05/15/2009	John Martin Matz	11.62	Cleared	05/31/2009
9003	05/15/2009	Justin J Jenkins	595.00	Cleared	06/30/2009
9004	05/15/2009	Justin Jenkins	1000.00	Cleared	05/31/2009
9005	05/15/2009	Krispy Kreme	25.00	Outstanding	
9006	05/15/2009	Larry Wychoff	1000.00	Cleared	05/31/2009
9007	05/15/2009	Lisa Weaver	350.00	Cleared	05/31/2009
9008	05/15/2009	Lissa Power	50.00	Cleared	05/31/2009
9009	05/15/2009	Mark F Vargas	250.00	Cleared	05/31/2009
9010	05/15/2009	Mark F Vargas	595.00	Cleared	05/31/2009
9011	05/15/2009	Matthew Fisher	800.00	Cleared	05/31/2009
9012	05/15/2009	Melinda Crenshaw	50.00	Cleared	06/30/2009
9013	05/15/2009	Michael L Murphy	555.00	Cleared	05/31/2009
9014	05/15/2009	Patrick Caldwell	100.00	Cleared	05/31/2009
9015	05/15/2009	ROSIE COTE	150.00	Cleared	05/31/2009
9016	05/15/2009	Rory Jade Lausch	350.00	Cleared	05/31/2009

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All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
9017	05/15/2009	Safeco Insurance	510.23	Cleared	05/31/2009
9018	05/15/2009	Sportsman Warehouse	20.00	Cleared	06/30/2009
9019	05/15/2009	Steven Phillip Merritt	25.00	Cleared	06/30/2009
9020	05/15/2009	Whitney Marie Bittner	50.00	Cleared	06/30/2009
9021	05/15/2009	Zachary Allen Newell	50.00	Cleared	05/31/2009
9022	05/15/2009	Zachary Jihuan Jones	50.00	Outstanding	
9023	05/20/2009	Executive Cleaning	20.00	Cleared	05/31/2009
9024	05/20/2009	St. Vincent's Healthcare	49.73	Cleared	05/31/2009
9025	05/20/2009	Alyssa Kay Hennager	25.00	Cleared	06/30/2009
9026	05/20/2009	Angela Kay Wilks	25.00	Cleared	06/30/2009
9027	05/20/2009	CHRIS JOHNS	45.00	Cleared	06/30/2009
9028	05/20/2009	Curtis Geroge Elkshouder Jr	5.00	Outstanding	
9029	05/20/2009	Debbie Hartung	500.00	Cleared	06/30/2009
9030	05/20/2009	Debbie Taylor	450.00	Cleared	06/30/2009
9031	05/20/2009	Felicia R Flores	295.00	Cleared	06/30/2009
9032	05/20/2009	First National Pawn	50.00	Cleared	06/30/2009
9033	05/20/2009	Gary Clark Hauck	350.00	Cleared	06/30/2009
9034	05/20/2009	James Thomas Sutliff J	50.00	Outstanding	
9035	05/20/2009	Jennifer Jill Vasseur	50.00	Cleared	06/30/2009
9036	05/20/2009	Jon Allen Matejovsky	100.00	Cleared	05/31/2009
9037	05/20/2009	Jonas W Lanchberry	38.75	Cleared	07/31/2009
9038	05/20/2009	Joseph Scott Bykonen	38.75	Cleared	07/31/2009
9039	05/20/2009	Lane Redwing	5.00	Cleared	06/30/2009
9040	05/20/2009	Lorna Nottingham	50.00	Cleared	05/31/2009
9041	05/20/2009	Marilyn Ruckman	50.00	Cleared	06/30/2009
9042	05/20/2009	Michael Nelson Chavez	100.00	Cleared	06/30/2009
9043	05/20/2009	Michelle Frimodig	100.00	Cleared	06/30/2009
9044	05/20/2009	Michelle Mion Deigert	19.37	Cleared	06/30/2009
9045	05/20/2009	Nicholas Shaubel	25.00	Cleared	06/30/2009
9046	05/20/2009	Robert Scheibel	25.00	Cleared	06/30/2009
9047	05/20/2009	SUMMER MONTEZ	25.00	Outstanding	
9048	05/20/2009	Sears	50.00	Cleared	06/30/2009
9049	05/20/2009	Shane Adam Crandall	45.00	Cleared	05/31/2009
9050	05/20/2009	Shane Adam Crandall	55.00	Cleared	05/31/2009
9051	05/20/2009	Shawna Marie Arp	3.50	Outstanding	
9052	05/20/2009	Stephanie Susan Black	51.61	Cleared	05/31/2009

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Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
9053	05/20/2009	Susan McGrath	640.00	Cleared	05/31/2009
9054	05/20/2009	Tamara Lynn Even	50.00	Cleared	06/30/2009
9055	05/20/2009	Timothy Michael Saur	50.00	Cleared	06/30/2009
9056	05/20/2009	Toni Flaskey	129.97	Cleared	06/30/2009
9057	05/20/2009	Toni Lynn Heim	50.00	Cleared	06/30/2009
9058	05/20/2009	Tonya Nava	390.00	Outstanding	
9059	05/20/2009	Tyna Williams	100.00	Outstanding	
9060	05/20/2009	City Treasurer	143553.82	Cleared	05/31/2009
9061	05/20/2009	Municipal Services Bureau	9201.53	Cleared	05/31/2009
9062	05/20/2009	Yellowstone County Treasurer	12120.12	Cleared	05/31/2009
9063	05/29/2009	Cor Enterprises	25.00	Cleared	06/30/2009
9064	05/29/2009	Holiday	2.00	Cleared	06/30/2009
9065	05/29/2009	JC PENNYS	25.00	Cleared	06/30/2009
9066	05/29/2009	Pug Mahon's	21.76	Cleared	06/30/2009
9067	05/29/2009	Sears	25.00	Cleared	06/30/2009
9068	05/29/2009	Angel Villaneuva	20.00	Cleared	06/30/2009
9069	05/29/2009	Anthony M. Actisdano	150.00	Outstanding	
9070	05/29/2009	Best Buy	25.00	Cleared	06/30/2009
9071	05/29/2009	Billings Parks, Recreation and Land	221.45	Cleared	06/30/2009
9072	05/29/2009	Brandie Elizabeth Strong	150.00	Cleared	06/30/2009
9073	05/29/2009	CAPITAL ONE FRAUD INVESTIGATIONS	50.00	Cleared	07/31/2009
9074	05/29/2009	Candyce Brennan	25.00	Cleared	07/31/2009
9075	05/29/2009	Celie Wubbels	1095.00	Cleared	06/30/2009
9076	05/29/2009	City Of Billings, c/o JoLynn Yerger	137.00	Cleared	06/30/2009
9077	05/29/2009	City of Billings Animal Shelter	50.00	Cleared	06/30/2009
9078	05/29/2009	City of Billings Parking Division	23.50	Cleared	06/30/2009
9079	05/29/2009	Connie Goodbear	25.00	Cleared	06/30/2009
9080	05/29/2009	Crime Victim Compensation Fund	50.00	Cleared	06/30/2009
9081	05/29/2009	David Carlson	350.00	Cleared	06/30/2009
9082	05/29/2009	Doug Jenkins	6.85	Cleared	06/30/2009
9083	05/29/2009	Douglas Pies	40.00	Outstanding	
9084	05/29/2009	Douglas Pies	40.00	Outstanding	
9085	05/29/2009	Douglas Pies	80.00	Outstanding	
9086	05/29/2009	Douglas Pies	80.00	Outstanding	
9087	05/29/2009	Douglas Pies	40.00	Outstanding	
9088	05/29/2009	Earl L Lorash	25.00	Cleared	06/30/2009

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9089	05/29/2009	Frank Peterson	5.00	Cleared	06/30/2009
9090	05/29/2009	Frank Peterson	655.00	Cleared	06/30/2009
9091	05/29/2009	Jeffrey Gallagher	150.00	Cleared	06/30/2009
9092	05/29/2009	Jennifer Avants	50.00	Cleared	06/30/2009
9093	05/29/2009	Jesse Bonilla	205.00	Cleared	06/30/2009
9094	05/29/2009	Jesse Bonilla	365.00	Cleared	06/30/2009
9095	05/29/2009	Judy Belden	50.00	Outstanding	
9096	05/29/2009	Judy Spooner	295.00	Cleared	06/30/2009
9097	05/29/2009	Kevin Macintyre	36.25	Cleared	06/30/2009
9098	05/29/2009	Lacey Herbst	50.00	Cleared	06/30/2009
9099	05/29/2009	Lori Gilbert-Lee	95.00	Cleared	06/30/2009
9100	05/29/2009	Lori Gilbert-Lee	95.00	Cleared	06/30/2009
9101	05/29/2009	Mark Thiel	150.00	Cleared	06/30/2009
9102	05/29/2009	Marla Leedy	350.00	Cleared	06/30/2009
9103	05/29/2009	Matthew Kaufman	6.48	Outstanding	
9104	05/29/2009	Melissa Rich	81.50	Cleared	06/30/2009
9105	05/29/2009	Michael Daniel Erdmann	25.00	Cleared	06/30/2009
9106	05/29/2009	Michael Joseph Irmen	100.00	Cleared	06/30/2009
9107	05/29/2009	Mitchell Ronshauger	50.00	Outstanding	
9108	05/29/2009	Nathan L Notah	5.00	Outstanding	
9109	05/29/2009	Ramona Marie Blessing	100.00	Outstanding	
9110	05/29/2009	Ronetta Clincher	50.00	Cleared	06/30/2009
9111	05/29/2009	Shane Alan Oster	21.57	Cleared	06/30/2009
9112	05/29/2009	Shrine	25.00	Cleared	06/30/2009
9113	05/29/2009	Tammy Brewer	1000.00	Cleared	06/30/2009
9114	05/29/2009	Terri Mundahl	490.00	Cleared	06/30/2009
9115	05/29/2009	Texas Road House	500.00	Cleared	06/30/2009
9116	05/29/2009	Timothy Gabriel Lewis	50.00	Cleared	06/30/2009
9117	06/05/2009	Alyssa Dawn Kiefer	100.00	Outstanding	
9118	06/05/2009	Benjamin T Vigesaa	45.00	Cleared	06/30/2009
9119	06/05/2009	Billings Clinic	100.00	Cleared	06/30/2009
9120	06/05/2009	Billings Parks, Recreation and Land	12.50	Cleared	06/30/2009
9121	06/05/2009	Brittney Dawn Rodriguez	5.00	Cleared	06/30/2009
9122	06/05/2009	Bruce Chessen	500.00	Cleared	06/30/2009
9123	06/05/2009	Chad Steven Paulbeck	200.00	Cleared	06/30/2009
9124	06/05/2009	Charles B Probert	1095.00	Cleared	07/31/2009

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9125	06/05/2009	Charles Scott Nava	125.00	Cleared	06/30/2009
9126	06/05/2009	Cheryl Ceynar	125.00	Cleared	07/31/2009
9127	06/05/2009	Christine Hughey	350.00	Cleared	06/30/2009
9128	06/05/2009	City of Billings Animal Shelter	30.91	Cleared	06/30/2009
9129	06/05/2009	Clinton King	385.00	Cleared	06/30/2009
9130	06/05/2009	Clinton King	740.00	Cleared	06/30/2009
9131	06/05/2009	Clinton King	890.00	Cleared	06/30/2009
9132	06/05/2009	Craig Lee Belcourt	38.75	Cleared	06/30/2009
9133	06/05/2009	DALE ABELL	34.50	Cleared	06/30/2009
9134	06/05/2009	Darrell D Imhoff	595.00	Cleared	06/30/2009
9135	06/05/2009	David Sloe	100.00	Cleared	06/30/2009
9136	06/05/2009	David Sloe	350.00	Cleared	06/30/2009
9137	06/05/2009	Donald Johnson	750.00	Cleared	06/30/2009
9138	06/05/2009	Eresha R Harper	10.00	Outstanding	
9139	06/05/2009	Express Pawn	20.00	Cleared	06/30/2009
9140	06/05/2009	GARY MESERVEY	25.00	Cleared	06/30/2009
9141	06/05/2009	JJ Randall Elton	40.00	Cleared	06/30/2009
9142	06/05/2009	JJ Randall Elton	40.00	Cleared	06/30/2009
9143	06/05/2009	Jacob Willoughby	25.00	Outstanding	
9144	06/05/2009	Jose Palacios	700.00	Cleared	06/30/2009
9145	06/05/2009	Justin S Phillip	30.00	Outstanding	
9146	06/05/2009	Kenneth Reuben Reinhardt	50.00	Cleared	06/30/2009
9147	06/05/2009	Mary Sommers	6.25	Cleared	06/30/2009
9148	06/05/2009	Mercedes Tallwhiteman	50.00	Cleared	06/30/2009
9149	06/05/2009	Michael Mattheis	100.00	Outstanding	
9150	06/05/2009	Michelle Mion Deigert	19.37	Cleared	06/30/2009
9151	06/05/2009	Mirsada Redzic	100.00	Cleared	06/30/2009
9152	06/05/2009	Nicholas Shaubel	25.00	Cleared	06/30/2009
9153	06/05/2009	Patrick Diekemper	25.00	Cleared	06/30/2009
9154	06/05/2009	Philip Burrowes	100.00	Cleared	06/30/2009
9155	06/05/2009	Ralph W Fuchs	100.00	Outstanding	
9156	06/05/2009	Rebecca Butcher	25.00	Cleared	06/30/2009
9157	06/05/2009	Robert Dent Doyle J	20.00	Cleared	06/30/2009
9158	06/05/2009	Rodney Povsha	50.00	Cleared	06/30/2009
9159	06/05/2009	Roger Debuff	18.75	Cleared	07/31/2009
9160	06/05/2009	Rory Jade Lausch	3213.43	Cleared	06/30/2009

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9161	06/05/2009	Shauna Gay Kerr	19.09	Cleared	06/30/2009
9162	06/05/2009	Shawn Patrick King	1000.00	Cleared	06/30/2009
9163	06/05/2009	State Farm Insurance	22.50	Cleared	07/31/2009
9164	06/05/2009	Tamara Lynn Even	50.00	Cleared	06/30/2009
9165	06/05/2009	Terry Lynn Roberts	25.00	Cleared	06/30/2009
9166	06/05/2009	Tyler Cecil Harlow	10.00	Cleared	06/30/2009
9167	06/05/2009	Tyler Cecil Harlow	60.00	Cleared	06/30/2009
9168	06/05/2009	Vernon Ray Mashek	50.00	Cleared	06/30/2009
9169	06/05/2009	Whitney C Carlstrom	25.00	Cleared	06/30/2009
9170	06/15/2009	Billings Police Department	50.00	Cleared	06/30/2009
9171	06/15/2009	Executive Cleaning	20.00	Cleared	06/30/2009
9172	06/15/2009	Alexa Vogel	100.00	Cleared	06/30/2009
9173	06/15/2009	Anthony L Norcutt	50.00	Cleared	06/30/2009
9174	06/15/2009	Carol Weller Timm	25.00	Cleared	06/30/2009
9175	06/15/2009	Cindy Mae Buckner	50.00	Cleared	06/30/2009
9176	06/15/2009	City Cab	25.00	Cleared	06/30/2009
9177	06/15/2009	Crime Victim Compensation	30.00	Cleared	06/30/2009
9178	06/15/2009	Crime Victim Compensation Program	60.00	Cleared	06/30/2009
9179	06/15/2009	Crime Victim Compensation Program	100.00	Cleared	06/30/2009
9180	06/15/2009	Crime Victim Compensation Program	115.00	Cleared	06/30/2009
9181	06/15/2009	Darcy LoRee Johnston	34.00	Cleared	07/31/2009
9182	06/15/2009	David Sims	350.00	Cleared	06/30/2009
9183	06/15/2009	Dennis Rodney Masbruch	150.00	Cleared	06/30/2009
9184	06/15/2009	Diane Svee	1000.00	Cleared	06/30/2009
9185	06/15/2009	Eldon Joseph Ostermiller	295.00	Cleared	06/30/2009
9186	06/15/2009	Eric Olaf Mcginnis	100.00	Cleared	06/30/2009
9187	06/15/2009	First National Pawn	50.00	Cleared	06/30/2009
9188	06/15/2009	Hobby Lobby	8.64	Cleared	07/31/2009
9189	06/15/2009	Jadon Newkirk	390.00	Cleared	06/30/2009
9190	06/15/2009	James Richard Loveridge	25.00	Cleared	07/31/2009
9191	06/15/2009	James Rohn Angel	50.00	Cleared	06/30/2009
9192	06/15/2009	Jason R Kniser	350.00	Cleared	06/30/2009
9193	06/15/2009	Jeffrey Joel Pritchard	295.00	Cleared	06/30/2009
9194	06/15/2009	Jon Allen Matejovsky	100.00	Cleared	06/30/2009
9195	06/15/2009	Joshua Leenknecht	350.00	Cleared	06/30/2009
9196	06/15/2009	Joy Martin	100.00	Cleared	06/30/2009

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9197	06/15/2009	Justice Dene Kimmel	50.00	Cleared	06/30/2009
9198	06/15/2009	Karly Tuma	112.00	Cleared	06/30/2009
9199	06/15/2009	Lillian Leikam	50.00	Cleared	06/30/2009
9200	06/15/2009	Marcos Gusick	350.00	Cleared	06/30/2009
9201	06/15/2009	Mark Gearhart	50.00	Cleared	06/30/2009
9202	06/15/2009	Mark Gearhart	100.00	Outstanding	
9203	06/15/2009	Mark Gearhart	100.00	Cleared	06/30/2009
9204	06/15/2009	Marvin Metzger	100.00	Cleared	06/30/2009
9205	06/15/2009	Michael Lee Post	40.00	Cleared	06/30/2009
9206	06/15/2009	Nicholas D Mcpherson	105.00	Cleared	06/30/2009
9207	06/15/2009	Olena I South	50.00	Cleared	06/30/2009
9208	06/15/2009	Quinta Maurice Hoke	50.00	Cleared	06/30/2009
9209	06/15/2009	Randi Schneider	50.00	Cleared	06/30/2009
9210	06/15/2009	Robert Scheibel	25.00	Cleared	07/31/2009
9211	06/15/2009	Russell Robert Wilson	100.00	Cleared	06/30/2009
9212	06/15/2009	SCHYLIE WOOD	90.00	Cleared	06/30/2009
9213	06/15/2009	Shane Alan Oster	10.78	Cleared	06/30/2009
9214	06/15/2009	Starla Keller	100.00	Cleared	06/30/2009
9215	06/15/2009	Starla Keller	400.00	Cleared	06/30/2009
9216	06/15/2009	Tammie Parisian	350.00	Cleared	06/30/2009
9217	06/15/2009	Terra Beth Reed	25.00	Cleared	06/30/2009
9218	06/15/2009	Wendy Conklin-Tucker	350.00	Cleared	06/30/2009
9219	06/22/2009	Denny's Restaurant	45.96	Cleared	07/31/2009
9220	06/22/2009	Sears	25.00	Cleared	06/30/2009
9221	06/22/2009	Shopko	25.00	Cleared	07/31/2009
9222	06/22/2009	St. Vincent's Healthcare	49.73	Cleared	06/30/2009
9223	06/22/2009	Amberle Blaine	100.00	Cleared	07/31/2009
9224	06/22/2009	Anthony M. Actisdano	10.00	Outstanding	
9225	06/22/2009	Brian Theodore Deckard	100.00	Cleared	08/31/2009
9226	06/22/2009	Candyce Brennan	12.50	Cleared	07/31/2009
9227	06/22/2009	Carl Shammel	25.00	Outstanding	
9228	06/22/2009	Coral Stief Creek	13.38	Cleared	07/31/2009
9229	06/22/2009	Crime Victim Compensation Fund	50.00	Cleared	07/31/2009
9230	06/22/2009	Crime Victim Compensation Program	25.00	Cleared	07/31/2009
9231	06/22/2009	Crime Victim Compensation Program	25.00	Cleared	07/31/2009
9232	06/22/2009	Crime Victim Compensation Program	200.00	Cleared	07/31/2009

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9233	06/22/2009	David Scott	50.00	Cleared	07/31/2009
9234	06/22/2009	Douglas James Wilson	25.00	Cleared	06/30/2009
9235	06/22/2009	Fiddler's Green Sports Bar	32.20	Cleared	07/31/2009
9236	06/22/2009	Foster John Michael Witzel	50.00	Outstanding	
9237	06/22/2009	Isaac Moore	285.00	Cleared	07/31/2009
9238	06/22/2009	Isaac Moore	300.00	Cleared	07/31/2009
9239	06/22/2009	JOSHUA PITTS	85.00	Cleared	07/31/2009
9240	06/22/2009	John Laird	645.00	Cleared	06/30/2009
9241	06/22/2009	John Martin Matz	11.62	Cleared	07/31/2009
9242	06/22/2009	John Schaeffer	1000.00	Cleared	06/30/2009
9243	06/22/2009	Karly Tuma	174.00	Cleared	08/31/2009
9244	06/22/2009	Katie Lynn Kreiter	100.00	Cleared	08/31/2009
9245	06/22/2009	Katie Lynn Kreiter	650.00	Cleared	08/31/2009
9246	06/22/2009	Linda Marie Zieske	35.00	Cleared	07/31/2009
9247	06/22/2009	Lisa Sandau	78.51	Cleared	07/31/2009
9248	06/22/2009	Michael Nelson Chavez	25.00	Cleared	07/31/2009
9249	06/22/2009	Michelle Mion Deigert	50.00	Cleared	07/31/2009
9250	06/22/2009	Sears	50.00	Cleared	06/30/2009
9251	06/22/2009	Sportsman Warehouse	25.00	Cleared	07/31/2009
9252	06/22/2009	Stacie M Jiracek	50.00	Cleared	07/31/2009
9253	06/22/2009	Timothy Albert Knutson	50.00	Cleared	06/30/2009
9254	06/22/2009	William White Sr	100.00	Cleared	07/31/2009
9255	06/22/2009	City Treasurer	117533.21	Cleared	06/30/2009
9256	06/22/2009	Municipal Services Bureau	1996.21	Cleared	06/30/2009
9257	06/22/2009	Yellowstone County Treasurer	11206.35	Cleared	07/31/2009
9258	06/30/2009	JC PENNYS	50.00	Cleared	07/31/2009
9259	06/30/2009	Angela Kay Wilks	25.00	Cleared	07/31/2009
9260	06/30/2009	Billings Parks, Recreation and Land	12.50	Cleared	07/31/2009
9261	06/30/2009	Blue Cross/Blue Shield of New Mexico	50.00	Cleared	07/31/2009
9262	06/30/2009	Bryan Wallace	200.00	Cleared	07/31/2009
9263	06/30/2009	CHRIS JOHNS	50.00	Cleared	08/31/2009
9264	06/30/2009	Cal Dolman	350.00	Cleared	07/31/2009
9265	06/30/2009	Charles Scott Nava	125.00	Cleared	08/31/2009
9266	06/30/2009	City Of Billings, c/o JoLynn Yerger	68.50	Cleared	07/31/2009
9267	06/30/2009	City of Billings Animal Shelter	30.91	Cleared	07/31/2009
9268	06/30/2009	Connie Goodbear	50.00	Cleared	07/31/2009

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9269	06/30/2009	DAVID THOMPSON	100.00	Cleared	07/31/2009
9270	06/30/2009	Daniel Hutchinson	10.00	Outstanding	
9271	06/30/2009	Daniel Wayne Gavinsky	25.00	Cleared	08/31/2009
9272	06/30/2009	Earl L Lorash	25.00	Cleared	07/31/2009
9273	06/30/2009	Hanna B Moore	10.00	Cleared	07/31/2009
9274	06/30/2009	Hobby Lobby	8.64	Cleared	07/31/2009
9275	06/30/2009	Holiday	15.00	Cleared	07/31/2009
9276	06/30/2009	Hope Ochsner	500.00	Cleared	07/31/2009
9277	06/30/2009	James Richard Loveridge	25.00	Cleared	07/31/2009
9278	06/30/2009	Jennifer Avants	50.00	Cleared	07/31/2009
9279	06/30/2009	Jennifer Hill	50.00	Outstanding	
9280	06/30/2009	Judy Belden	50.00	Outstanding	
9281	06/30/2009	Kay Jungblut	445.00	Cleared	07/31/2009
9282	06/30/2009	Kaycee Ryan Arney	50.00	Cleared	07/31/2009
9283	06/30/2009	Lacey Herbst	50.00	Cleared	07/31/2009
9284	06/30/2009	Mark Dahle	40.00	Cleared	08/31/2009
9285	06/30/2009	Mark Thiel	150.00	Cleared	07/31/2009
9286	06/30/2009	Mary Rogers	50.00	Cleared	07/31/2009
9287	06/30/2009	Michael Daniel Erdmann	25.00	Cleared	07/31/2009
9288	06/30/2009	Michael Delacruz	350.00	Cleared	07/31/2009
9289	06/30/2009	Patrick Diekemper	25.00	Cleared	08/31/2009
9290	06/30/2009	Ronetta Clincher	50.00	Cleared	07/31/2009
9291	06/30/2009	Scheels	7.72	Cleared	07/31/2009
9292	06/30/2009	Shauna Gay Kerr	19.09	Cleared	07/31/2009
9293	06/30/2009	Susy Berber	500.00	Cleared	07/31/2009
9294	06/30/2009	Travis Gordon	250.00	Cleared	07/31/2009
9295	07/10/2009	Cor Enterprises	25.00	Cleared	07/31/2009
9296	07/10/2009	Alyssa Kay Hennager	25.00	Cleared	07/31/2009
9297	07/10/2009	Amber Dawn Sundsted	200.00	Cleared	07/31/2009
9298	07/10/2009	Anthony M. Actisdano	20.00	Outstanding	
9299	07/10/2009	B arbara Clark	100.00	Cleared	07/31/2009
9300	07/10/2009	Benjamin Arthur Schlichting	25.00	Cleared	07/31/2009
9301	07/10/2009	Benjamin T Vigesaa	100.00	Cleared	07/31/2009
9302	07/10/2009	Best Buy	50.00	Cleared	07/31/2009
9303	07/10/2009	Cathy Field	37.50	Outstanding	
9304	07/10/2009	Charlotte Lindberg	37.50	Cleared	07/31/2009

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9305	07/10/2009	Cheryl Lankford	350.00	Cleared	07/31/2009
9306	07/10/2009	Chetwin Dwayne Cole	55.00	Cleared	07/31/2009
9307	07/10/2009	Clyde Brandt	50.00	Cleared	07/31/2009
9308	07/10/2009	Coral Stief Creek	13.38	Cleared	07/31/2009
9309	07/10/2009	Corrine Lee Addison	50.00	Cleared	07/31/2009
9310	07/10/2009	Crime Victim Compensation Fund	50.00	Cleared	07/31/2009
9311	07/10/2009	Crime Victim Compensation Program	38.75	Cleared	07/31/2009
9312	07/10/2009	Dexter Vincent Woods	200.00	Cleared	07/31/2009
9313	07/10/2009	Donald Dean Morgan	10.00	Cleared	07/31/2009
9314	07/10/2009	GARY MESERVEY	50.00	Cleared	07/31/2009
9315	07/10/2009	Hobby Lobby	17.28	Cleared	08/31/2009
9316	07/10/2009	James William Rains III	100.00	Cleared	07/31/2009
9317	07/10/2009	Jeanne Guckeen	1290.00	Cleared	07/31/2009
9318	07/10/2009	Jennie Wagner	295.00	Cleared	07/31/2009
9319	07/10/2009	Jennie Wagner	300.00	Cleared	07/31/2009
9320	07/10/2009	Jennie Wanger	85.00	Cleared	07/31/2009
9321	07/10/2009	Jennifer McCandless	350.00	Cleared	07/31/2009
9322	07/10/2009	Jerry Stuart	50.00	Cleared	07/31/2009
9323	07/10/2009	John Martin Matz	11.62	Cleared	08/31/2009
9324	07/10/2009	John Wilbert Sudtelgte	600.00	Cleared	07/31/2009
9325	07/10/2009	Jonas W Lanchberry	58.23	Cleared	07/31/2009
9326	07/10/2009	Joseph Scott Bykonen	38.75	Cleared	07/31/2009
9327	07/10/2009	Josh Schreier	13.33	Cleared	07/31/2009
9328	07/10/2009	Joshua Jost	150.00	Cleared	07/31/2009
9329	07/10/2009	Karly Tuma	100.00	Cleared	07/31/2009
9330	07/10/2009	Kenneth Reuben Reinhardt	50.00	Cleared	07/31/2009
9331	07/10/2009	Krispy Kreme	25.00	Outstanding	
9332	07/10/2009	La Quinta Inn and Suites	1095.00	Cleared	07/31/2009
9333	07/10/2009	LeRay Pena	700.00	Cleared	07/31/2009
9334	07/10/2009	Les Lindell	50.00	Cleared	07/31/2009
9335	07/10/2009	Lillian Leikam	150.00	Cleared	07/31/2009
9336	07/10/2009	Linda Ponce	30.00	Cleared	07/31/2009
9337	07/10/2009	Lorna Nottingham	25.00	Cleared	07/31/2009
9338	07/10/2009	Lorraine Hass Irion	281.76	Cleared	07/31/2009
9339	07/10/2009	Marilyn Ruckman	100.00	Cleared	07/31/2009
9340	07/10/2009	Mathew Alvin Torske	370.00	Cleared	07/31/2009

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9341	07/10/2009	Matthew Wade Chapman	1000.00	Cleared	07/31/2009
9342	07/10/2009	Michelle Mion Deigert	50.00	Cleared	07/31/2009
9343	07/10/2009	Nathan Enick	50.00	Cleared	07/31/2009
9344	07/10/2009	Nicholas Jessie Schaubel	25.00	Cleared	07/31/2009
9345	07/10/2009	Raymond Michael Linn	150.00	Cleared	07/31/2009
9346	07/10/2009	Robert Guckeen	3095.00	Cleared	07/31/2009
9347	07/10/2009	Robert Guckeen	3200.00	Cleared	07/31/2009
9348	07/10/2009	Robert Scheibel	25.00	Cleared	07/31/2009
9349	07/10/2009	Ryan Matthew Lenhardt	13.33	Outstanding	
9350	07/10/2009	Sandra Jean Post	5.00	Cleared	07/31/2009
9351	07/10/2009	Sandra Jean Post	40.00	Cleared	07/31/2009
9352	07/10/2009	Scheels	7.72	Cleared	07/31/2009
9353	07/10/2009	Scot Alan Stafford	50.00	Cleared	07/31/2009
9354	07/10/2009	Shane J Hurley	5.00	Outstanding	
9355	07/10/2009	State Farm Insurance	25.00	Outstanding	
9356	07/10/2009	Thomas Sylvester	295.00	Cleared	07/31/2009
9357	07/10/2009	Tracy Love	100.00	Cleared	07/31/2009
9358	07/10/2009	Verna Turnsplenty	13.32	Outstanding	
9359	07/10/2009	William Preeshl	200.00	Cleared	07/31/2009
9360	07/10/2009	William Preeshl	350.00	Cleared	07/31/2009
9361	07/16/2009	Executive Cleaning	20.00	Cleared	07/31/2009
9362	07/16/2009	Sears	22.54	Cleared	08/31/2009
9363	07/16/2009	Arlene Hoffman	1000.00	Cleared	07/31/2009
9364	07/16/2009	Brandie Elizabeth Strong	100.00	Cleared	07/31/2009
9365	07/16/2009	Brandon Thomas Raw	50.00	Cleared	07/31/2009
9366	07/16/2009	Connie St John	500.00	Cleared	07/31/2009
9367	07/16/2009	Crime Victim Compensation Fund	50.00	Cleared	07/31/2009
9368	07/16/2009	Crime Victim Compensation Program	25.00	Cleared	07/31/2009
9369	07/16/2009	Crime Victim Compensation Program	100.00	Cleared	07/31/2009
9370	07/16/2009	Daniel William Gosnell	450.00	Cleared	07/31/2009
9371	07/16/2009	Darrell Devitt	1095.00	Cleared	07/31/2009
9372	07/16/2009	First National Pawn	25.00	Cleared	07/31/2009
9373	07/16/2009	Gary Cantrell	1095.00	Cleared	08/31/2009
9374	07/16/2009	Jamie Mickelson	100.00	Cleared	07/31/2009
9375	07/16/2009	Jeannie Boslough	1000.00	Cleared	07/31/2009
9376	07/16/2009	Jeannie Boslough	4000.00	Cleared	07/31/2009

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9377	07/16/2009	Jon Allen Matejovsky	100.00	Cleared	07/31/2009
9378	07/16/2009	KAREN D GARDNER	125.00	Cleared	07/31/2009
9379	07/16/2009	Lisa Marie Kuntz	20.00	Cleared	07/31/2009
9380	07/16/2009	MICHELLE K. GRENIER	50.00	Cleared	07/31/2009
9381	07/16/2009	Maximo Anaya-contreras	50.00	Cleared	07/31/2009
9382	07/16/2009	Paula Ketterling	1000.00	Cleared	07/31/2009
9383	07/16/2009	Philip Burrowes	50.00	Cleared	07/31/2009
9384	07/16/2009	Quinta Maurice Hoke	50.00	Cleared	07/31/2009
9385	07/16/2009	Sarah Guckeen	100.00	Cleared	07/31/2009
9386	07/16/2009	Sears	4.92	Cleared	08/31/2009
9387	07/16/2009	Shane Alan Oster	10.79	Cleared	07/31/2009
9388	07/16/2009	Shawn Neil	195.00	Cleared	07/31/2009
9389	07/16/2009	Shelley M Treu	750.00	Cleared	07/31/2009
9390	07/16/2009	Whitney C Carlstrom	50.00	Cleared	07/31/2009
9391	07/24/2009	Aaron Michael Pagitt	50.00	Cleared	08/31/2009
9392	07/24/2009	Angela Hudson	665.00	Cleared	07/31/2009
9393	07/24/2009	Angela Kay Wilks	25.00	Cleared	08/31/2009
9394	07/24/2009	Billings Parks, Recreation and Land	12.50	Cleared	08/31/2009
9395	07/24/2009	CHRIS JOHNS	50.00	Cleared	08/31/2009
9396	07/24/2009	Carl Shammel	25.00	Cleared	08/31/2009
9397	07/24/2009	City Of Billings, c/o JoLynn Yerger	68.50	Cleared	07/31/2009
9398	07/24/2009	Clyde Brandt	500.00	Cleared	08/31/2009
9399	07/24/2009	Cody R Nafts	70.00	Cleared	08/31/2009
9400	07/24/2009	Crime Victim Compensation Program	50.00	Cleared	08/31/2009
9401	07/24/2009	DALE ABELL	35.00	Cleared	08/31/2009
9402	07/24/2009	Daniel Wayne Gavinsky	47.50	Cleared	08/31/2009
9403	07/24/2009	Donald Robert Finch J	1005.00	Cleared	07/31/2009
9404	07/24/2009	JOSHUA PITTS	85.00	Cleared	07/31/2009
9405	07/24/2009	Kevin Poole	420.00	Cleared	07/31/2009
9406	07/24/2009	Lacey Herbst	50.00	Cleared	07/31/2009
9407	07/24/2009	Luella Brien	50.00	Cleared	07/31/2009
9408	07/24/2009	Mark Thiel	150.00	Cleared	08/31/2009
9409	07/24/2009	Mary Sommers	6.25	Outstanding	
9410	07/24/2009	Meegan McClave	100.00	Cleared	07/31/2009
9411	07/24/2009	Pam Hoffman	350.00	Cleared	08/31/2009
9412	07/24/2009	Patrick Diekemper	25.00	Cleared	08/31/2009

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9413	07/24/2009	Rebecca Butcher	25.00	Cleared	07/31/2009
9414	07/24/2009	Rebecca Kovach	2053.68	Cleared	08/31/2009
9415	07/24/2009	Roger Debuff	18.75	Cleared	08/31/2009
9416	07/24/2009	Ronetta Clincher	50.00	Cleared	07/31/2009
9417	07/24/2009	SUMMER MONTEZ	25.00	Cleared	08/31/2009
9418	07/24/2009	Shrine	50.00	Cleared	07/31/2009
9419	07/24/2009	Tamara Lynn Even	25.00	Cleared	07/31/2009
9420	07/24/2009	William Dennis Ware	50.00	Cleared	07/31/2009
9421	07/24/2009	City Treasurer	116949.87	Cleared	08/31/2009
9422	07/24/2009	Municipal Services Bureau	4900.02	Cleared	07/31/2009
9423	07/24/2009	Yellowstone County Treasurer	10276.30	Cleared	07/31/2009
9424	07/31/2009	Sears	25.00	Cleared	08/31/2009
9425	07/31/2009	St. Vincent's Healthcare	49.73	Cleared	08/31/2009
9426	07/31/2009	Blue Cross/Blue Shield of New Mexico	50.00	Cleared	08/31/2009
9427	07/31/2009	Brendon Patrick Sinn	140.00	Cleared	08/31/2009
9428	07/31/2009	Britany Higgins	50.00	Cleared	08/31/2009
9429	07/31/2009	Brittany Garza	200.00	Cleared	08/31/2009
9430	07/31/2009	Brittany Garza	450.00	Cleared	08/31/2009
9431	07/31/2009	Charles Scott Nava	125.00	Cleared	08/31/2009
9432	07/31/2009	Connie Goodbear	25.00	Cleared	08/31/2009
9433	07/31/2009	Crime Victim Compensation	60.71	Cleared	08/31/2009
9434	07/31/2009	Devin J Hanley	790.00	Cleared	08/31/2009
9435	07/31/2009	Dilara Ozkan	350.00	Cleared	08/31/2009
9436	07/31/2009	Donna jean Redstar	5.00	Cleared	08/31/2009
9437	07/31/2009	Donni Tallerico	650.00	Cleared	08/31/2009
9438	07/31/2009	Doug Jenkins	6.86	Cleared	08/31/2009
9439	07/31/2009	James Richard Loveridge	25.00	Cleared	08/31/2009
9440	07/31/2009	Jason Paul Ash	155.00	Cleared	08/31/2009
9441	07/31/2009	Jennifer Avants	50.00	Cleared	08/31/2009
9442	07/31/2009	Jennifer Jill Vasseur	100.00	Cleared	08/31/2009
9443	07/31/2009	Jerry Lee Williams	350.00	Cleared	08/31/2009
9444	07/31/2009	John Patrick Marron	100.00	Cleared	08/31/2009
9445	07/31/2009	Joseph Edward Gause J	410.00	Cleared	08/31/2009
9446	07/31/2009	Judy Belden	50.00	Outstanding	
9447	07/31/2009	Kevin Lee Glover	200.00	Cleared	08/31/2009
9448	07/31/2009	Lisa Christine Waltz	50.00	Cleared	08/31/2009

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9449	07/31/2009	Matthew Meyer	350.00	Cleared	08/31/2009
9450	07/31/2009	Michael Daniel Erdmann	25.00	Cleared	08/31/2009
9451	07/31/2009	Michele Vogel	350.00	Cleared	08/31/2009
9452	07/31/2009	Raenn Yarn	595.00	Cleared	08/31/2009
9453	07/31/2009	Ramona Lee Cline	40.00	Cleared	08/31/2009
9454	07/31/2009	Ramona Lee Cline	40.00	Cleared	08/31/2009
9455	07/31/2009	Ramona Lee Cline	60.00	Cleared	08/31/2009
9456	07/31/2009	Robert Lang	1500.00	Cleared	08/31/2009
9457	07/31/2009	Ryan Eugene Neal	50.00	Outstanding	
9458	07/31/2009	Saint Vincents Hospital	84.29	Cleared	08/31/2009
9459	07/31/2009	Shane Alan Oster	21.57	Cleared	08/31/2009
9460	07/31/2009	Sportsman Warehouse	9.99	Cleared	08/31/2009
9461	07/31/2009	Terry Lynn Roberts	.80	Outstanding	
9462	07/31/2009	Tyler Nathan Crawford	50.00	Cleared	08/31/2009
9463	08/12/2009	City Of Billings	100.00	Cleared	08/31/2009
9464	08/12/2009	Cor Enterprises	50.00	Cleared	08/31/2009
9465	08/12/2009	Denny's Restaurant	45.96	Cleared	08/31/2009
9466	08/12/2009	Denny's Restaurant	45.96	Cleared	08/31/2009
9467	08/12/2009	Executive Cleaning	20.00	Cleared	08/31/2009
9468	08/12/2009	Sears	30.00	Cleared	08/31/2009
9469	08/12/2009	Sears	250.00	Cleared	08/31/2009
9470	08/12/2009	Adam Grizendi	100.00	Outstanding	
9471	08/12/2009	Alyssa Kay Hennager	25.00	Cleared	08/31/2009
9472	08/12/2009	Ashley LaMere	350.00	Outstanding	
9473	08/12/2009	Barbara Kuntz	350.00	Outstanding	
9474	08/12/2009	Benjamin Arthur Schlicting	25.00	Cleared	08/31/2009
9475	08/12/2009	Benjamin T Vigesaa	80.00	Outstanding	
9476	08/12/2009	Brandon James Orelup	50.00	Outstanding	
9477	08/12/2009	Carol Weller Timm	25.00	Cleared	08/31/2009
9478	08/12/2009	Cindy Mae Buckner	100.00	Cleared	08/31/2009
9479	08/12/2009	City Of Billings Police Dept.	5.00	Cleared	08/31/2009
9480	08/12/2009	City of Billings Animal Shelter	30.91	Cleared	08/31/2009
9481	08/12/2009	Coffee Mill Espresso & More	120.00	Cleared	08/31/2009
9482	08/12/2009	Connie Goodbear	50.00	Cleared	08/31/2009
9483	08/12/2009	Coral Stief Creek	13.38	Cleared	08/31/2009
9484	08/12/2009	Crime Victim Compensation Fund	50.00	Cleared	08/31/2009

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9485	08/12/2009	Crime Victim Compensation Fund	50.00	Cleared	08/31/2009
9486	08/12/2009	Crime Victim Compensation Program	336.63	Cleared	08/31/2009
9487	08/12/2009	David Leroy George	100.00	Cleared	08/31/2009
9488	08/12/2009	Desiree Cruse	735.00	Outstanding	
9489	08/12/2009	Dirk K Ray	500.00	Cleared	08/31/2009
9490	08/12/2009	Edward John Perro J	740.00	Cleared	08/31/2009
9491	08/12/2009	First Interstate Bank	50.00	Cleared	08/31/2009
9492	08/12/2009	GARY MESERVEY	37.50	Cleared	08/31/2009
9493	08/12/2009	Hobby Lobby	8.64	Outstanding	
9494	08/12/2009	Iris Makale Jones	25.00	Outstanding	
9495	08/12/2009	Jeffrey Neal	1000.00	Cleared	08/31/2009
9496	08/12/2009	Jerry D Knutson	285.00	Cleared	08/31/2009
9497	08/12/2009	John David Fischer	50.00	Cleared	08/31/2009
9498	08/12/2009	John Martin Matz	11.62	Outstanding	
9499	08/12/2009	John Patrick Marron	50.00	Cleared	08/31/2009
9500	08/12/2009	Joseph Scott Bykonen	27.12	Cleared	08/31/2009
9501	08/12/2009	KAREN D GARDNER	175.00	Outstanding	
9502	08/12/2009	Keith Sentell Harold	150.00	Cleared	08/31/2009
9503	08/12/2009	Kenneth Peterson	25.00	Cleared	08/31/2009
9504	08/12/2009	Kenneth Reuben Reinhardt	50.00	Outstanding	
9505	08/12/2009	Kevin A Krenzer	200.00	Cleared	08/31/2009
9506	08/12/2009	Kevin Lafleche	395.00	Cleared	08/31/2009
9507	08/12/2009	Larry Lippman	550.00	Cleared	08/31/2009
9508	08/12/2009	Larry Russell Mummey	50.00	Cleared	08/31/2009
9509	08/12/2009	Lillian Leikam	140.00	Cleared	08/31/2009
9510	08/12/2009	Lisa Marie Kuntz	5.00	Cleared	08/31/2009
9511	08/12/2009	Lorna Nottingham	25.00	Cleared	08/31/2009
9512	08/12/2009	Mary Sommers	6.25	Outstanding	
9513	08/12/2009	Michelle Jackson	400.00	Cleared	08/31/2009
9514	08/12/2009	Nicholas Jessie Schaubel	25.00	Cleared	08/31/2009
9515	08/12/2009	Patricia Peterson	95.00	Cleared	08/31/2009
9516	08/12/2009	Patrick Barnhardt	1095.00	Cleared	08/31/2009
9517	08/12/2009	Phillip Ehlers	50.00	Cleared	08/31/2009
9518	08/12/2009	Quinta Maurice Hoke	50.00	Outstanding	
9519	08/12/2009	Robert E Cummings	400.00	Cleared	08/31/2009
9520	08/12/2009	Rod Olson	25.00	Outstanding	

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9521	08/12/2009	Roger Debuff	18.75	Cleared	08/31/2009
9522	08/12/2009	SUMMER MONTEZ	98.00	Cleared	08/31/2009
9523	08/12/2009	Sabrina Currie	50.00	Outstanding	
9524	08/12/2009	Sarah Elizabeth Edison	50.00	Outstanding	
9525	08/12/2009	Shannon Peaton	1000.00	Cleared	08/31/2009
9526	08/12/2009	Shaun Michael Lambrecht	350.00	Cleared	08/31/2009
9527	08/12/2009	Shauna Gay Kerr	19.09	Cleared	08/31/2009
9528	08/12/2009	Shrine	37.50	Cleared	08/31/2009
9529	08/12/2009	Solomon I Rodriguez	61.00	Cleared	08/31/2009
9530	08/12/2009	Stacie M Jiracek	50.00	Cleared	08/31/2009
9531	08/12/2009	State Farm Insurance	25.00	Outstanding	
9532	08/12/2009	Tamara Lynn Even	25.00	Cleared	08/31/2009
9533	08/12/2009	Thomas Kimble	50.00	Cleared	08/31/2009
9534	08/12/2009	Thomas P Neville	350.00	Cleared	08/31/2009
9535	08/12/2009	Timothy Zane Prettyontop	10.00	Cleared	08/31/2009
9536	08/12/2009	Tommy Simmons	60.00	Cleared	08/31/2009
9537	08/12/2009	Velvet Hein	350.00	Cleared	08/31/2009
9538	08/12/2009	Velvet Hein	350.00	Cleared	08/31/2009
9539	08/12/2009	Victoria Brockman	300.00	Outstanding	
9540	08/12/2009	Virginia Maria Wells	5.00	Cleared	08/31/2009
9541	08/14/2009	Elizabeth S Nadeau	350.00	Cleared	08/31/2009
9542	08/14/2009	Lacey Herbst	50.00	Cleared	08/31/2009
9543	08/14/2009	Marco Morris	1000.00	Cleared	08/31/2009
9544	08/14/2009	Mario Costillo	390.00	Cleared	08/31/2009
9546	08/21/2009	Blue Basket	80.00	Outstanding	
9547	08/21/2009	Sears	50.00	Cleared	08/31/2009
9548	08/21/2009	WPM RENTALS	50.00	Cleared	08/31/2009
9549	08/21/2009	Amanda Clark	500.00	Cleared	08/31/2009
9550	08/21/2009	Amanda Clark	850.00	Cleared	08/31/2009
9551	08/21/2009	Andrew Schwartz	350.00	Outstanding	
9552	08/21/2009	Animal Clinic of Billings	422.35	Outstanding	
9553	08/21/2009	Billings Parks, Recreation and Land	12.50	Outstanding	
9554	08/21/2009	Bruce Raw	25.00	Cleared	08/31/2009
9555	08/21/2009	Carl Shammel	25.00	Outstanding	
9556	08/21/2009	Carol Tidemann Newsom	50.00	Outstanding	
9557	08/21/2009	Charles Joseph Walks	50.00	Cleared	08/31/2009

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9558	08/21/2009	Charles Scott Nava	250.00	Cleared	08/31/2009
9559	08/21/2009	Christopher James Myers	355.00	Outstanding	
9560	08/21/2009	Cliff Olsen	445.00	Cleared	08/31/2009
9561	08/21/2009	Conor Patrick Urion	25.00	Outstanding	
9562	08/21/2009	Crime Victim Compensation Program	25.00	Cleared	08/31/2009
9563	08/21/2009	Crime Victim Compensation Program	100.00	Cleared	08/31/2009
9564	08/21/2009	DALE ABELL	70.00	Cleared	08/31/2009
9565	08/21/2009	Earl L Lorash	25.00	Cleared	08/31/2009
9566	08/21/2009	Grant Jones Bach	145.00	Cleared	08/31/2009
9567	08/21/2009	HOLLY BELLAMY	50.00	Cleared	08/31/2009
9568	08/21/2009	Jamie Gulden	350.00	Cleared	08/31/2009
9569	08/21/2009	Jennifer Avants	50.00	Cleared	08/31/2009
9570	08/21/2009	Jennifer Hill	100.00	Outstanding	
9571	08/21/2009	Jon Allen Matejovsky	100.00	Cleared	08/31/2009
9572	08/21/2009	Jonathon Adam McMains	95.00	Cleared	08/31/2009
9573	08/21/2009	Kate Rickhoff	350.00	Cleared	08/31/2009
9574	08/21/2009	Krispy Kreme	12.50	Outstanding	
9575	08/21/2009	Krista Phillips	50.00	Outstanding	
9576	08/21/2009	Leon Clause	150.00	Cleared	08/31/2009
9577	08/21/2009	Leon Clause	500.00	Cleared	08/31/2009
9578	08/21/2009	Leon Cluase	100.00	Cleared	08/31/2009
9579	08/21/2009	Leslie Ann Stokoe	250.00	Outstanding	
9580	08/21/2009	MARIA HUMPHREY	595.00	Cleared	08/31/2009
9581	08/21/2009	Michelle Mion Deigert	40.00	Outstanding	
9582	08/21/2009	Nathan Bryan Roselle	45.00	Outstanding	
9583	08/21/2009	Nathan Bryan Roselle	300.00	Outstanding	
9584	08/21/2009	Paul Raymond Christeck	350.00	Cleared	08/31/2009
9585	08/21/2009	Paul Raymond Christeck	1715.00	Cleared	08/31/2009
9586	08/21/2009	Randy J Redfern	45.00	Outstanding	
9587	08/21/2009	Ray Sano	3500.00	Cleared	08/31/2009
9588	08/21/2009	Rebecca Butcher	25.00	Cleared	08/31/2009
9589	08/21/2009	Robert L Connaghan	50.00	Cleared	08/31/2009
9590	08/21/2009	Ronetta Clincher	50.00	Cleared	08/31/2009
9591	08/21/2009	Shane Alan Oster	21.57	Cleared	08/31/2009
9592	08/21/2009	Waylon Krank	100.00	Outstanding	
9593	08/21/2009	Western Pawn	20.00	Cleared	08/31/2009

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9595	08/21/2009	City Treasurer	95865.70	Cleared	08/31/2009
9596	08/21/2009	Municipal Services Bureau	3035.29	Cleared	08/31/2009
9597	08/21/2009	Yellowstone County Treasurer	8516.00	Cleared	08/31/2009
9598	08/31/2009	Cor Enterprises	20.00	Outstanding	
9599	08/31/2009	Denny's Restaurant	6.00	Outstanding	
9600	08/31/2009	Alexa Vogel	100.00	Outstanding	
9601	08/31/2009	Amanda Adam	350.00	Outstanding	
9602	08/31/2009	Amber Rel	50.00	Outstanding	
9603	08/31/2009	Andrew Hans Gruber	95.00	Outstanding	
9604	08/31/2009	Angela Kay Wilks	25.00	Outstanding	
9605	08/31/2009	Angela Simenson	190.00	Outstanding	
9606	08/31/2009	Anthony Thompson	95.00	Outstanding	
9607	08/31/2009	Ashley Kastner	95.00	Outstanding	
9608	08/31/2009	Benjamin Arthur Schlichting	112.50	Outstanding	
9609	08/31/2009	Benjamin Schultz	57.00	Outstanding	
9610	08/31/2009	Benjamin W Aragon	50.00	Outstanding	
9611	08/31/2009	Bert M Stephenson	100.00	Outstanding	
9612	08/31/2009	Berta Knispel	100.00	Outstanding	
9613	08/31/2009	Best Buy	25.00	Outstanding	
9614	08/31/2009	Brian Risser	100.00	Outstanding	
9615	08/31/2009	Brittnee Jonell Starr	50.00	Outstanding	
9616	08/31/2009	CAPITAL ONE FRAUD INVESTIGATIONS	50.00	Outstanding	
9617	08/31/2009	CHRIS JOHNS	50.00	Outstanding	
9618	08/31/2009	Candyce Brennan	12.50	Outstanding	
9619	08/31/2009	Cathy Consani	285.00	Outstanding	
9620	08/31/2009	Charles Lee Haman	350.00	Outstanding	
9621	08/31/2009	Cheri R. Asay	50.00	Outstanding	
9622	08/31/2009	Christine Miller	47.50	Outstanding	
9623	08/31/2009	Christopher Dayell Bittner	80.00	Outstanding	
9624	08/31/2009	Ciarra Williams	350.00	Outstanding	
9625	08/31/2009	Cindy Watson	350.00	Outstanding	
9626	08/31/2009	City Of Billings, c/o JoLynn Yerger	68.50	Outstanding	
9627	08/31/2009	Connie Goodbear	25.00	Outstanding	
9628	08/31/2009	Connie Jones	595.00	Outstanding	
9629	08/31/2009	Craig R Smith	55.00	Outstanding	
9630	08/31/2009	Crime Victim Compensation Program	25.00	Outstanding	

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Check Number	Date	Payee	Amount	Status	Cleared
9631	08/31/2009	Curtis Lee Focht	30.00	Outstanding	
9632	08/31/2009	Dallas Bryan Arndt	150.00	Outstanding	
9633	08/31/2009	Daniel Steven Hotchkiss	250.00	Outstanding	
9634	08/31/2009	Dean Roll	500.00	Outstanding	
9635	08/31/2009	Debby Kern	400.00	Outstanding	
9636	08/31/2009	Derrick L Woeppel	640.00	Outstanding	
9637	08/31/2009	Dolly Kovash	1450.00	Outstanding	
9638	08/31/2009	Donna Whitney	60.00	Outstanding	
9639	08/31/2009	Donna Whitney	100.00	Outstanding	
9640	08/31/2009	Donna Whitney	990.00	Outstanding	
9641	08/31/2009	Douglas William Kirn	500.00	Outstanding	
9642	08/31/2009	Eldred Stamm	250.00	Outstanding	
9643	08/31/2009	Elena Rene Torres	5.00	Outstanding	
9644	08/31/2009	Elizabeth Fenton	100.00	Outstanding	
9645	08/31/2009	Elizabeth Fenton	350.00	Outstanding	
9646	08/31/2009	Ellen Elizabeth Moak	10.00	Outstanding	
9647	08/31/2009	Erin M Schneider	95.00	Outstanding	
9648	08/31/2009	Eve Decker	200.00	Outstanding	
9649	08/31/2009	First National Pawn	25.00	Outstanding	
9650	08/31/2009	Fontana Swick	50.00	Outstanding	
9651	08/31/2009	Gary Gangnath	1095.00	Outstanding	
9652	08/31/2009	Ivah Lee Collins	10.00	Outstanding	
9653	08/31/2009	Jack J Cox	50.00	Outstanding	
9654	08/31/2009	Jacy Jones	195.00	Outstanding	
9655	08/31/2009	James Richard Loveridge	75.00	Outstanding	
9656	08/31/2009	James Thomas Archuleta	100.00	Outstanding	
9657	08/31/2009	Jason Lingard	100.00	Outstanding	
9658	08/31/2009	Jennifer Huschka	60.00	Outstanding	
9659	08/31/2009	Jeremiah L Thornton	200.00	Outstanding	
9660	08/31/2009	Jeremy Boyd Smith	50.00	Outstanding	
9661	08/31/2009	John David Fischer	785.05	Outstanding	
9662	08/31/2009	John Richard Rickert	420.00	Outstanding	
9663	08/31/2009	John Travis	2285.00	Outstanding	
9664	08/31/2009	Joni Lande	195.00	Outstanding	
9665	08/31/2009	Joseph Christopher Garcia Jr	50.00	Outstanding	
9666	08/31/2009	Josiah Frederick Rodda	5.00	Outstanding	

## Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 05/01/2009 to 08/31/2009

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
9667	08/31/2009	Judy Belden	50.00	Outstanding	
9668	08/31/2009	Julie Ann Lafountain	100.00	Outstanding	
9669	08/31/2009	Justin Lamoine Purselley	50.00	Outstanding	
9670	08/31/2009	Justin T Magill	100.00	Outstanding	
9671	08/31/2009	Karim Eshbaugh	300.00	Outstanding	
9672	08/31/2009	Karim Eshbaugh	400.00	Outstanding	
9673	08/31/2009	Katherine Lucille Klimper	100.00	Outstanding	
9674	08/31/2009	Kendra Clarkson	1000.00	Outstanding	
9675	08/31/2009	Kenneth Peterson	350.00	Outstanding	
9676	08/31/2009	Kristina Glenn	50.00	Outstanding	
9677	08/31/2009	Lacey Herbst	50.00	Outstanding	
9678	08/31/2009	Leslie Buckelk	500.00	Outstanding	
9679	08/31/2009	Lindee Mae Silbernagel	20.00	Outstanding	
9680	08/31/2009	Logan Stevens	10.00	Outstanding	
9681	08/31/2009	Lonnie Lough	100.00	Outstanding	
9682	08/31/2009	Marcus Smart	105.00	Outstanding	
9683	08/31/2009	Marilyn Ruckman	50.00	Outstanding	
9684	08/31/2009	Mark Thiel	150.00	Outstanding	
9685	08/31/2009	Marlon G Goesahead Jr	150.00	Outstanding	
9686	08/31/2009	Martha Benson	350.00	Outstanding	
9687	08/31/2009	Matthew Anthony Lund	10.00	Outstanding	
9688	08/31/2009	Michael Daniel Erdmann	22.55	Outstanding	
9689	08/31/2009	Michael Hauber	350.00	Outstanding	
9690	08/31/2009	Michael Scott Staudinger	20.00	Outstanding	
9691	08/31/2009	Montgomery Major Sr.	200.00	Outstanding	
9692	08/31/2009	Nancy Schelle	350.00	Outstanding	
9693	08/31/2009	Nicholas M Duffy	10.00	Outstanding	
9694	08/31/2009	Nickolas Ryan Brachtenbach	100.00	Outstanding	
9695	08/31/2009	Patrick Diekemper	25.00	Outstanding	
9696	08/31/2009	Randy Richard Maleski	1070.00	Outstanding	
9697	08/31/2009	Raven D Fasthorse	29.50	Outstanding	
9698	08/31/2009	Richard Dale Guffey I	10.00	Outstanding	
9699	08/31/2009	Robert Clark	5.00	Outstanding	
9700	08/31/2009	Robert Mark Hansen	350.00	Outstanding	
9701	08/31/2009	Robert Scheibel	25.00	Outstanding	
9702	08/31/2009	Roger Schmechel	500.00	Outstanding	

## Check Register

Bank: US BANK - Account: 150095602101

Date Range: From 05/01/2009 to 08/31/2009

All Check Types

Sorted by Check Number

Check Number	Date	Payee	Amount	Status	Cleared
9703	08/31/2009	Ronald Miller	70.50	Outstanding	
9704	08/31/2009	Roy Connolly	30.00	Outstanding	
9705	08/31/2009	Sandra Bird	350.00	Outstanding	
9706	08/31/2009	Sandra Bird	500.00	Outstanding	
9707	08/31/2009	Sandra Bird	700.00	Outstanding	
9708	08/31/2009	Sarah L Maroncelli	32.50	Outstanding	
9709	08/31/2009	Sarah McRae	100.00	Outstanding	
9710	08/31/2009	Sarah Miller	95.00	Outstanding	
9711	08/31/2009	Sean Brady	385.00	Outstanding	
9712	08/31/2009	Sears	50.00	Outstanding	
9713	08/31/2009	Shirley Foley	350.00	Outstanding	
9714	08/31/2009	State Farm Insurance	55.00	Outstanding	
9715	08/31/2009	Steven Eric Belden	50.00	Outstanding	
9716	08/31/2009	Tara Preshinger	800.00	Outstanding	
9717	08/31/2009	Tawny Fisher-jones	25.00	Outstanding	
9718	08/31/2009	Theresa Halpin	390.00	Outstanding	
9719	08/31/2009	Todd Andrew Roberts	5.00	Outstanding	
9720	08/31/2009	Troy Burton Holland	25.00	Outstanding	
9721	08/31/2009	Trudy Krim	100.00	Outstanding	
9722	08/31/2009	William John Houchen	10.00	Outstanding	

Number checks: 884

Total

702901.27

**Date: 10/13/2009**

**TITLE: Public Hearing Amending Resolution 09-18799 Adopting Sahara Park Master Plan**

**PRESENTED BY:** Mike Whitaker

**Department:** Parks/Rec/Public Lands

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**Information**

**PROBLEM/ISSUE STATEMENT**

On September 28, 2009, City Council approved an initiative to return a Resolution approving adoption of the Sahara Park Master Plan to the October 13, 2009, City Council agenda for the purpose of a public hearing, council discussion and possible amendment of the deadlines for Alternates A and B of the master plan.

Sahara Park is a 9.26-acre property that was acquired through parkland dedications of the Sahara Sands Subdivision between 1975 and 1977. The park is bordered on the west by Aronson Avenue and on the north by Caravan Avenue.

The master plan was facilitated in 2008-9 by PRPL Staff with assistance from the Better Billings Foundation. The plan was developed with the intent that Sahara Park would function as a large urban or special use park (on the scale of Pioneer Park) with facilities that would meet the needs of the entire city. The plan's major element includes a Family Aquatic Facility. The master plan has an alternate (known as Alternate Plan B) which is based on the premise that Sahara Park would be developed as a subdivision park. The Alternate B plan includes open spaces for multi-use and programmable activities such as sports and practice areas, a picnic shelter, play structures, volleyball and basketball courts. As this plan with its alternative was being developed, public meetings were held November 20, 2008, and January 15 and 27, 2009, at the Billings Community Center to discuss the master plan and alternative B and receive comments from interested citizens. The plan was presented to the Billings Park, Recreation, and Cemetery Board, at the February 11, 2009, meeting, and the Board voted to recommend adoption of Sahara Park Master Plan to the City Council with the stipulation that the original plan have a 5-year time limit and that Alternate Plan B be considered only after all avenues for development of the Family Aquatic Facility are exhausted through formal agreement with the Better Billings Foundation.

Resolution No. 09-18799 adopting the Sahara Park Master Plan required that an agreement with the Better Billings Foundation for the Foundation's development of the Family Aquatic Center be completed by September 30, 2009, or Alternate B would become the preferred plan. At a September 21, 2009, work session, staff recommended that the City Council extend the agreement deadline by 60 days by amending Resolution 09-18799 at the September 28, 2009, business meeting. The initiative followed.

**ALTERNATIVES ANALYZED**

Council may:

- Approve a resolution amending Resolution #09-18799 by extending the deadlines of Plan A and B of the Sahara Park Master Plan; or
- Not approve the resolution amending Resolution No#09-18799 extending the deadlines of Plan A and B of the Sahara Park Master Plan.

**FINANCIAL IMPACT**

There is no immediate financial impact to the City.

**RECOMMENDATION**

Staff recommends that City Council approve a resolution amending Resolution #09-18799 by extending the deadline from September 30, 2009, to November 29, 2009, for completion of a Development Agreement with the Better Billings Foundation for construction of a Family Aquatic Facility as part of the Sahara Park Master Plan.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Resolution Amending Resolution No. 09-18799](#)

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RESOLUTION NO. 09-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF BILLINGS, MONTANA,  
AMENDING RESOLUTION NO, 09-18799,  
ADOPTING A SAHARA PARK MASTER PLAN

WHEREAS, on March 23, 2009, the Billings City Council adopted Resolution No. 09-18799, creating a Sahara Park Master Plan; and

WHEREAS, Resolution 09-18799 called in part for the approval by September 30, 2009, of a Development Agreement with the Better Billings Foundation for construction of a Family Aquatic Center at Sahara Park at the Better Billings Foundation's expense; and

WHEREAS, the Sahara Park Master Plan also included an Alternate B that allowed for construction of a neighborhood park at Sahara Park if the September 30, 2009, deadline passed without an agreement with the Better Billings Foundation; and

WHEREAS, the Better Billings Foundation requested a 60-day extension of the City Council's consideration of the Development Agreement deadline in order to allow it to complete the agreement with City staff; and

WHEREAS, after a public hearing on Oct. 13, 2009, and further City Council consideration, it was determined there was significant public interest in extending the deadline 60 days past the original deadline to November 23, 2009.

NOW, THEREFORE, THE BILLINGS CITY COUNCIL DOES HEREBY RESOLVE to amend Resolution No. 09-18799 to extend the deadline to November 23, 2009, for approval of a Development Agreement with the Better Billings Foundation for construction at the Foundation's expense of a Family Aquatic Center at Sahara Park; and

FURTHER, BE IT RESOLVED by the Billings City Council that if the November 23, 2009, deadline is not met, then Alternate B shall become the master plan for the development of Sahara Park.

APPROVED this day of October 13, 2009:

FOR THE BILLINGS CITY COUNCIL

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By Ron Tussing, Mayor

ATTEST:

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By Cari Martin, City Clerk

Date: 10/13/2009

**TITLE: Public Hearing -- Transfer of CDBG Funds from Affordable Housing to 1st Time Homebuyer**

**PRESENTED BY:** Brenda Beckett

**Department:** Planning & Community  
Services

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### Information

#### **PROBLEM/ISSUE STATEMENT**

The Community Development Division staff requests a re-allocation of funding from the Affordable Housing fund to the First Time Homebuyer program. If this item is approved, the City would still have \$150,000 in HOME affordable housing funds and an additional \$81,000 in Community Housing Development Organization funding available to assist developers in creating affordable housing between now and June 30, 2010.

Since July 1, 2009, the City's First Time Homebuyer Program has assisted 31 homebuyers achieve homeownership by expending available HOME and CDBG funding for the program. Additional funding for the program is needed to meet the needs of lower income homebuyers in Billings between now and June 30. There is currently a waiting list of 10 families that have applied to the First Time Homebuyers program. These families are waiting for funds to be available to purchase their first home. Applications continue to arrive daily. New funding for First Time Homebuyer activities will not be available until July 1, 2010, but CDBG and HOME funding from Affordable Housing funds are available immediately to assist these families.

The Community Development Division also has CDBG expenditure HOME commitment deadlines as of May 1 and June 30. Allocating funding not committed for affordable housing projects would assist the Division in meeting these deadlines.

The City's Citizen Participation Plan requires a public hearing and City Council action on amendments in excess of \$25,000.

#### **ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may:

- Reallocate \$150,000 in CDBG funds to the City's First Time Homebuyers Program to provide the resources to meet the current needs and expend the funds in a timely manner or;
- Continue to reserve the CDBG and HOME funds for the Affordable Housing Development fund and possibly not meet federal expenditure and commitment deadlines.

#### **FINANCIAL IMPACT**

The recommendation would result in the utilization of existing funds already allocated to the Affordable Housing Development Fund for First Time Homebuyers. If the request to move funding into the First Time Homebuyer program is approved, the City would still have \$231,000 in affordable housing funds available to assist developers in creating affordable housing opportunities between now and June 30, 2010, when new funding becomes available. Additional funding may also be allocated on July 1, 2010, for FY2010-2011 for affordable housing projects

#### **RECOMMENDATION**

Staff and Community Development Board recommend City Council hold a public hearing and support the recommendation to reallocate \$150,000 in CDBG Affordable Housing Support funds to the City's First Time Homebuyers Program

**APPROVED BY CITY ADMINISTRATOR**

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**Regular City Council Meeting**

**Regular : 4.**

**Date: 10/13/2009**

**TITLE: Public Hearing - Welcome Home Billings, Ten-Year Plan to Impact Homelessness and FY2009-2011 Two-Year Action Plan**

**PRESENTED BY:** Brenda Beckett

**Department:** Planning & Community Services

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**Information**

**PROBLEM/ISSUE STATEMENT**

The City of Billings - Community Development Division has been facilitating the Mayor's Committee on Homelessness' efforts to develop a ten-year plan to impact homelessness since April 2006, when the City Council adopted Resolution 06-18409. City staff has completed the draft plan, Welcome Home Billings, and the FY 2009-2011 Action Plan. The Action Plan identifies comprehensive action steps and commitments made by members of the Mayor's Committee on Homelessness to implement Welcome Home Billings.

In addition, the Billings Area Resource Network (BARN), made up of 33 social service organizations, is being given the opportunity to participate in two-year plan development meetings, to be held on October 1 - 2, 2009, to identify commitments to implementing Welcome Home Billings. The BARN's FY2009-2011 Action Plan will be available for review by October 8, 2009.

Staff is currently soliciting public comment through various community meetings and a City Council public hearing. The public comment period extends from September 18 through October 19, 2009. The plan is available for review in hard copy / color format in the City Clerk's office and is also available online at: [www.ci.billings.mt.us/homelessplan](http://www.ci.billings.mt.us/homelessplan). A more concise version of plan goals is also available online at: [www.ci.billings.mt.us/homeless-strategicframework](http://www.ci.billings.mt.us/homeless-strategicframework). The plan will be placed on the City Council agenda for action on October 26, 2009.

**ALTERNATIVES ANALYZED**

The Council must hold the public hearing on the plan and then may:

- Close the public hearing and consider a separate action to approve the plan on October 26, 2009; or
- Continue the hearing and action to future meetings.

**FINANCIAL IMPACT**

Additional City financial resources have not been allocated in this community plan to impact homelessness. Community Development staff time to facilitate the project has already been allocated via Resolution 06-18409.

**BACKGROUND**

***National Initiative***

The United States Interagency Council on Homelessness (USICH) has challenged states and cities nationwide to create ten-year plans to end chronic homelessness. USICH is primarily responsible for providing leadership and facilitation of efforts which are targeted to assist homeless individuals and families. USICH provides planning for federal activities, monitoring assistance for the homeless through federal and local channels and technical assistance for communities, as well as delivering information on federal resources for the homeless. 350 cities across the nation have dedicated resources to develop and implement plans to impact homelessness.

***Montana Initiative***

The Montana Council on Homelessness is a state-level council appointed by the Governor of Montana

under Executive Order. The initial council was appointed in 2004 by Governor Judy Martz after a team of stakeholders attended a 2003 Policy Academy on Chronic Homelessness. The initial Council enlisted over 100 volunteers and crafted a draft ten-year plan to end chronic homelessness and to reduce homelessness overall by 2014. Governor Brian Schweitzer amended the Executive Order and appointed new members in 2007. The 2007 Council has reviewed, revised and adopted the state's ten-year plan. The goals of the Council have included prioritizing and enhancing access to mainstream services and to permanent affordable housing for persons who are homeless, as well as preventing homelessness and strengthening political will. One of the Council's strategies was initiating a relationship with a city, through which state-level technical assistance and resources could work in concert with community-level efforts to address homelessness.

### ***City of Billings Initiative***

The City of Billings was chosen as a pilot project by the Montana Council on Homelessness to begin a ten-year planning process, with the ultimate goal of creating a plan to end chronic homelessness in Billings that can be replicated in other communities. The initiative was dubbed Welcome Home Billings. Strategic planning sessions were facilitated in Billings by the Montana Council on Homelessness in November 2005 and March 2006 to coordinate the efforts of over 80 individuals interested in addressing homelessness on a local level.

Staff from the City of Billings' Community Development Division approached Mayor Ron Tussing regarding city support for the initiative and acceptance of the "pilot project" challenge. Mayor Tussing responded with strong support. A resolution was drafted to support the initiative and the Billings City Council appointed twenty committee members to spearhead efforts to develop a ten-year plan in April 2006. The Mayor's Committee on Homelessness (the Committee) has been meeting monthly since June 2006 and has been successful in efforts to gather data, implement national best practices, and involve the community in planning efforts.

The Committee's purpose is to review results from strategic planning sessions held in November 2005 and March 2006, written by the Montana Council on Homelessness, and to establish a ten-year plan for City Council review as a pilot project in order to impact chronic homelessness in Billings. The Committee also acts as a conduit to the Montana Council on Homelessness regarding the City of Billings as a pilot project to address chronic homelessness.

The Committee has been dedicated to inclusive community participation. Membership of the Committee represent broad stakeholder groups including housing and service providers, civic and business leaders, economic and work force agencies, faith-based organizations, philanthropy groups, homeless individuals (participants), and other interested parties.

### ***Mayor's Committee on Homelessness Accomplishments***

- Creation of the *Billings Area Resource Network* – a group of homeless service providers working together to increase service and grant coordination, 2006.
- *Billings Addendum* to the Continuum of Care point-in-time survey in January 2007.
- *Understanding Homelessness in the American Indian Population: Roundtable Discussion* in February 2007, the first of its kind in the nation.
- *Cultural Competency Training: Understanding the American Indian Perspective* – June 2007, attended by 78 individuals.
- Creation of the Committee's ten-year planning priorities.
- *Social Enterprise Conference* featuring Pioneer Human Services, February 13 & 14, 2008, attended by

132 individuals.

- *Continuum of Care Discussion* - March 10, 2009, attended by 35 individuals.
- *Project Homeless Connect* events – March 31, 2007, March 28, 2008, January 30, 2009, generating nearly \$259,948 in donations and in-kind services. In 2009, 47 service providers assisted 438 participants.
- Compilation and comprehensive analysis of homeless data from the Montana Continuum of Care point-in-time surveys for 2005, 2006, 2007 and 2008.
- Garnering \$562,640 in grants to support the efforts of the Mayor's Committee on Homelessness and the *Housing First Project*.
- *Billings Metro VISTA Project*, seven AmeriCorps VISTA members working on capacity-building to address poverty and homeless issues in Billings, July 2009, valued at \$247,525.
- *Housing First Project*, four units to house homeless families in Billings, opening November 2009.

## **STAKEHOLDERS**

- *Homeless Individuals and Families* - An average of 600 homeless individuals have been counted in Billings during the point-in-time survey. Nearly 2,400 homeless individuals are estimated to reside in Billings annually.
- *City of Billings Residents and Visitors* - Residents and visitors to our city see homeless individuals and panhandlers daily. It also costs tax payers an estimated \$54 million per year to serve the homeless, including the chronically homeless.
- *Community Neighborhoods and Businesses* - Efforts to impact homelessness are expected to benefit neighborhoods and businesses.
- *Mayor's Committee on Homelessness Appointees*- Each member of the Committee has made commitments to implementing Welcome Home Billings.
- *Billings Area Resource Network (BARN) Members* - Organizations participating in the BARN serve the homeless and those experiencing poverty. BARN members, representing 33 local agencies, will be given an opportunity to commit via two-year planning processes to implement Welcome Home Billings.
- *Montana Continuum of Care Coalition* - Welcome Home Billings includes policy recommendations regarding the allocation of federal homeless funding (Continuum of Care) and more objective, inclusive processes. Recommendations also include geographic considerations for eastern Montana.
- *Montana Council on Homelessness* - The Governor's council has chosen Billings as a pilot project to develop a ten-year plan to impact homelessness that can be replicated in other communities. The City of Billings has met this obligation by developing Welcome Home Billings with a "Strategic Framework" that can be replicated in other communities to develop action plans to impact homelessness across Montana. The City of Billings is also implementing the "Housing First" project to obtain local cost-benefit data to compare the costs of serving homeless families prior to and post housing placement.
- *State Department of Health and Human Services* - Contract administrator and grantor for a \$300,000 allocation in Food Stamp Bonus funding for the homeless initiative to be used for deliverables such as a plan that can be replicated and demonstration project (Housing First).
- *Corporation for National and Community Service, Montana Field Office* - AmeriCorps Grant administrator and grantor for the Billings Metro VISTA Project (MVP), which has placed seven VISTA (Volunteers in Service to America) members in Billings. Members are tasked with comprehensive capacity-building

assignments to support poverty and homelessness initiatives.

- *United States Interagency Council on Homelessness* - Federal agency responsible for coordinating national response to homelessness and to create partnerships to reduce and end homelessness.

### **CONSISTENCY WITH ADOPTED POLICIES OR PLANS**

Welcome Home Billings is consistent with strategies identified in the Community Development Division's Consolidated Plan for Community Development Block Grant and HOME Investment Partnership Program funding:

- Strategy #1 - Promote the preservation of the existing supply of affordable housing in the community.
- Strategy #2 - Promote the preservation and revitalization of the community's older neighborhoods where the affordable housing stock is located.
- Strategy #3 - Promote new affordable housing opportunities.
- Strategy #4 - Work as an active partner with non-profits, neighborhood groups, and others to address housing, community, and neighborhood needs.
- Strategy #5 - Improve the economic conditions of lower income households in the community.

### **SUMMARY**

The Mayor's Committee on Homelessness' plan to impact homelessness, Welcome Home Billings, has been designed to increase overall collaborative efforts and resources to assist the most vulnerable population in our community.

### **RECOMMENDATION**

Staff recommends that Council hold a public hearing on October 13, 2009 to receive input on the City's drafted plan to impact homelessness, Welcome Home Billings. No further action is required October 13, 2009, but the item will be brought back to the Council agenda of October 26, 2009, for final approval.

### **APPROVED BY CITY ADMINISTRATOR**

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#### **Attachments**

Link: [Welcome Home Billings: Excerpts](#)

Link: [Welcome Home Billings - Strategic Framework](#)

Link: [Welcome Home Billings - FY2009-2011 Action Plan](#)

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## EXECUTIVE SUMMARY

The Mayor’s Committee on Homelessness’ plan to impact homelessness, *Welcome Home Billings*, has been designed to increase overall collaborative efforts and resources to assist the most vulnerable population in our community.

There are at least 600 homeless individuals in Billings on any given day; some are veterans, many are disabled, and most are challenged with addictions. Almost 80 families are currently experiencing homelessness locally, and 42% of these families are American Indian. Many of the homeless in Billings are working either part or full time, but cannot maintain housing. Most of the homeless individuals in Billings have lived here at least two years; many have lived here their whole lives.

The costs to serve the homeless are exorbitant. Each homeless person costs over \$15,000 per year in public services. Each chronically homeless individual costs an estimated \$115,000 to serve in a year. **With nearly 2,400 people experiencing homelessness in Billings each year, the costs exceed \$54 million annually.** It is less expensive to house the homeless than to leave them on the streets. *Welcome Home Billings* includes recommendations for cross-cutting strategic goals and outlines programmatic strategic goals and priorities.

CROSS-CUTTING STRATEGIC GOALS			
<b>COLLABORATION</b>			
Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.			
<b>AWARENESS</b>			
Increase advocacy and public knowledge on behalf of the homeless.			
<b>ACCOUNTABILITY</b>			
Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.			
<b>SUSTAINABILITY</b>			
Ensure high standards for management, accountability and performance measurement.			
PROGRAMMATIC STRATEGIC GOALS & PRIORITIES			
HOUSING	PREVENTION	SERVICES	ASSETS
Increase the city’s supply of affordable housing.	Provide adequate emergency homeless prevention programs.	Expand treatment / service capacity and linkage to essential services.	Increase personal income levels and economic opportunities.

*Welcome Home Billings* is a plan for our community. Impacting homelessness will require a community-wide effort and must involve: individuals experiencing homelessness, social service providers, community leaders, professionals and business owners. The plan does not report on every service designed to impact homelessness in our community, nor does it attempt to provide direction for all poverty impact services in Billings. This plan has been designed to provide information, data and recommendations to guide overall efforts.

To impact homelessness in Billings over the next ten years, the Mayor’s Committee on Homelessness supports enhancing housing and service solutions that actually work and are sustainable over time. We need more housing, better service coordination, additional work opportunities and responsible discharge planning. We need the community to assist in efforts to serve our neighbors in specific community initiatives, including: the expansion of the social enterprise model; involving businesses in community impact efforts; supporting workforce development and assisting in analyzing the cost-benefits of current services. Collectively, we can make a difference.

## INTRODUCTION

Homelessness is an issue that affects everyone in our community. From the emotional and physical toll homelessness takes on an individual experiencing it, to the financial toll it takes on everyone else; not one of us is truly sheltered from the effects of homelessness. We may not recognize the face of homelessness in our city, which not only affects chronically homeless individuals making their home on the streets – the most visible members of the homeless population – but it also makes its appearance in our schools, amongst our veterans, working parents and neighbors who are stretched just a little too far by daily expenses or overwhelming circumstances. The need for supportive and preventative services is diverse and growing, and the responsibility rests with the community.

The United States Interagency Council on Homelessness (USICH) has challenged states and cities nationwide to create ten-year plans to end chronic homelessness. USICH is primarily responsible for providing leadership and facilitation of efforts which are targeted to assist homeless individuals and families. USICH provides planning for federal activities, monitoring assistance for the homeless through federal and local channels, technical assistance for communities, and delivers information on federal resources for the homeless.

The Montana Council on Homelessness is a state-level council appointed by the Governor of Montana under Executive Order. The initial council was appointed in 2004 by Governor Judy Martz after a team of stakeholders attended a 2003 Policy Academy on Chronic Homelessness. The initial Council enlisted over 100 volunteers and crafted a draft ten-year plan to end chronic homelessness and to reduce homelessness overall by 2014. Governor Brian Schweitzer amended the Executive Order and appointed new members in 2007. The 2007 Council has reviewed, revised and adopted the state's ten-year plan. The goals of the Council have included prioritizing and enhancing access to mainstream services and to permanent affordable housing for persons who are homeless, as well as preventing homelessness and strengthening political will. One of the Council's strategies was initiating a relationship with a city, through which state-level technical assistance and resources could work in concert with community-level efforts to address homelessness.

The City of Billings was chosen as a pilot project by the Montana Council on Homelessness to begin a ten-year planning process, with the ultimate goal of creating a replicable plan to end chronic homelessness in Billings. The initiative was dubbed *Welcome Home Billings*. Strategic planning sessions were facilitated in Billings by the Montana Council on Homelessness in November 2005 and March 2006 to coordinate the efforts of over 80 individuals interested in addressing homelessness on a local level.

Staff from the City of Billings' Community Development Division approached Mayor Ron Tussing regarding city support for the initiative and acceptance of the "pilot project" challenge. Mayor Tussing responded with strong support. A resolution was drafted to support the initiative and the Billings City Council appointed twenty committee members to spearhead efforts to develop a ten-year plan in April 2006. The Mayor's Committee on Homelessness has been meeting monthly since June 2006 and has been successful in efforts to gather data, implement national best practices, and involve the community in planning efforts.

The Mayor's Committee on Homelessness is dedicated to inclusive community participation. Membership of the Committee represent broad stakeholder groups including housing and service providers, civic and business leaders, economic and work force agencies, faith-based organizations, philanthropy groups, homeless individuals (participants), and other interested parties.

## Facts about Homelessness

Researching available data brought to light many interesting demographic and characteristic points:

- Almost **one-third of the homeless in Billings are employed** either part-time or full-time.
- Based on service utilization, the **estimated cost for serving one homeless person for one year in Billings is \$15,534.**
- If 2,000 homeless people lived in Billings for one full year, the cost would exceed **\$31 million annually.**
- **Families with children** are among the fastest growing homeless sub-populations in Montana.
- In 2008-2009, Billings School District #2 identified **413 homeless children in Billings**, and the majority were 5 - 8 years old.
- The Billings *Healthcare for the Homeless* program served over **1,000 homeless individuals per year** on average from 2006 through 2008.
- Service providers conservatively estimate over 2,000 homeless individuals and families move through Billings during the course of one year.
- Being homeless can decrease a person's life expectancy by up to **40 years.**
- The death rate for homeless men is **four times** that of the general population.
- Death amongst homeless women aged 18 - 44 is **ten times** more likely than among women in the general population.
- In Billings, **half of the homeless are actively seeking a place to live** and permanent housing is their first choice of housing options.



Photo by Brenda Beckett



Photo courtesy of Interfaith Hospitality Network



Photo by Miranda Dye

### Estimating the Number of Homeless Individuals in Billings

The point-in-time survey conducted in Billings documented an average of 600 homeless individuals in the city during the course of a single day. Sixty-three percent of the individuals surveyed met the HUD definition of homelessness, which excludes those living with others or in motels. Although survey data suggests a downward trend in the number of homeless people surveyed through recent years, Healthcare for the Homeless staff report over a thousand different people received services on average over the past three years (2006 through 2008) and conservatively estimate 2,000 homeless individuals are in Billings each year. Staff members at a local drop-in center, The HUB, agree with this estimate.

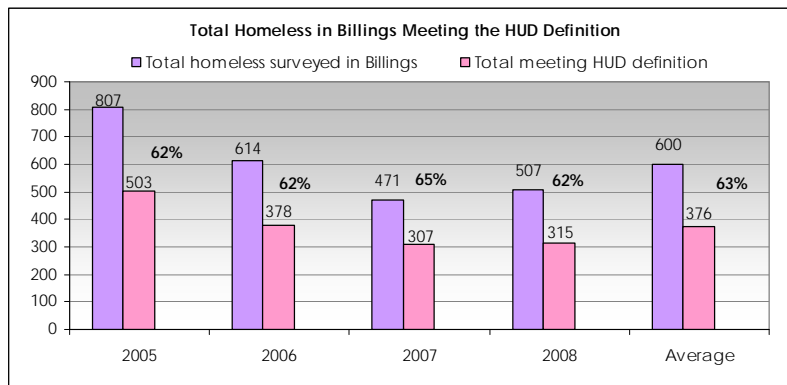
The Corporation for Supportive Housing has issued a tool to assist communities in estimating the need for supportive housing units utilizing point-in-time estimates. As the count in Billings is conducted in January, inclement weather plays a factor in the ability to gain an accurate count throughout Montana. To estimate the number of homeless individuals in Billings for the purposes of ten-year planning, projecting to an annual estimate sans personal information is a viable estimating tool. Multipliers for point-in-time survey to annual projections range from 2.39 to 6.12. In the example below, Billings is utilizing 3.99, which is in the lower range for projections.

Identifier	Definitions	Number
A	PIT count of currently homeless people, including adults and children	600*
B	Number of adults and children who were counted in shelters	172*
C	Average LOS for emergency shelter	28**
D	Correction factor, more than 1 shelter stay in 12 month period	0.20*
Formula: $A + ((B * 365 / C) * (1 - D)) = \text{Annual Estimate}$		
<b><math>600 + ((172 * 365 / 28) * (1 - 0.20)) = 2,394</math> Homeless Individuals in Billings in One Year</b>		

\*Point-In-Time Survey, averaged over the past four years  
 \*\*As reported by the homeless, 2007 Billings Addendum

The average multiplier for point-in-time to annual calculations noted in the Corporation for Supportive Housing study is 4.16, which would indicate Billings has an estimated 2,496 homeless individuals per year. For the purposes of this ten-year plan, the more conservative 2,394 figure will be utilized to estimate the costs and impact of homelessness in Billings.

Roughly 63% of the individuals identified in the survey meet the HUD definition of homelessness. Using the more conservative estimate above, this would equate to 1,508 individuals meeting the HUD homeless definition in Billings per year, making them eligible for HUD-funded housing and service opportunities.



**Cost to Serve the Homeless:  
Billings Addendum to the Survey of the Homeless - 2007**

The cost of homelessness can be quite high for those experiencing homelessness and for taxpayers subsidizing public systems. During the course of a year, a chronically homeless individual often cycles through public systems including shelters, jail, addiction/mental health treatment facilities, and emergency medical centers.

The *Billings Addendum*, a supplemental survey administered in tandem with the Montana Continuum of Care point-in-time survey (January 2007, see appendices), gave respondents an opportunity to report on service usage for the year 2006. The survey asked homeless individuals the number of days services were utilized, including transitional shelter, emergency shelter, chemical dependency treatment, mental health treatment, medical treatment and jail/prison.

Homelessness takes a great physical, emotional, and financial toll on the community.

It costs over **\$15,000** to serve a homeless individual for one year.

According to the individuals surveyed, it costs an average of \$15,534 to serve one individual experiencing homelessness in Billings for one year. Estimated annual costs reported via the *Billings Addendum* are exorbitant. If 2,394 individuals stayed in Billings for the average length of residency (as determined by the overall population), the costs to serve these individuals exceeds \$26 million.

The *Billings Addendum* was completed by homeless individuals who may not be able to provide accurate data regarding length of stay and services utilized. Discrepancies in length of stay and utilization frequency exist between what the homeless report and the experience of social service providers.

The Community Crisis Center, a service provider created to provide an alternative to emergency room admission for those suffering from mental health or substance abuse related crises, recently concluded data analysis on several individuals who have been identified as chronically homeless. Public costs to serve the chronically homeless are roughly seven times the costs of serving the overall homeless population.

<i>Estimated Costs to Serve the Chronically Homeless in 2008</i>			
Service	Cost	Client A	Client B
Crisis Center Visit	\$294 / Visit	44 Visits = \$12,936	54 Visits = \$15,876
Ambulance	\$900 / Ride	15 Rides = \$13,500	20 Rides = \$18,000
Emergency Room	\$1,500 / Visit	35 Visits = \$52,500	40 Visits = \$60,000
Psychiatric Hospital	\$2,200 / Day	18 Days = \$39,600	N / A
Jail & Psychotropic Medications	\$80 / Day	85 Days = \$6,800	N / A
Jail Without Psychotropic Medications	\$60 / Day	N / A	30 Days = \$1,800
Chemical Dependency - Outpatient	\$70 / Day	N / A	3 Days = \$210
Shelter Care	\$38 / Day	N / A	241 Days = \$9,158
<b>TOTAL ANNUAL PUBLIC COST:</b>		<b>\$126,336</b>	<b>\$105,044</b>

Averaging the above estimates, it costs the taxpayers \$115,690 to serve one chronically homeless person for one year. The Mayor's Committee on Homelessness conservatively estimates there are 2,394 homeless people in Billings over the course of a year, and if 12% are chronically homeless, there are an estimated 287 chronically homeless people in Billings utilizing

\$33,203,030 in public services each year. Since the majority of the chronically homeless have resided in the Billings area for more than a year (87%), pro-rating the costs to serve the chronically homeless only reduce the total amount by a small amount (\$30,946,784).

The estimated cost to serve the chronically homeless with public services in Billings is nearly **\$31 million**

To obtain a more accurate cost to serve the homeless in Billings, the population should be adjusted by both "overall" and "chronically homeless" categories. The overall annual homeless population, not including the chronically homeless, is estimated at 2,107 individuals. This figure should be multiplied by \$15,534, the average cost of serving one homeless person for a year. The totals are then adjusted by length of stay, which would total \$23,345,185. Adding this figure to the total cost to serve the chronically homeless, adjusted for length of stay, totals \$54,291,969. If the population in Billings is 102,000, each citizen in Billings is contributing an estimated \$532 each year to support the needs of the homeless in our community.

The annual cost to serve the homeless in Billings is estimated to exceed **\$54 million**

What may be true for Billings is evident across the nation. The Wichita / Sedgwick County Task Force to End Chronic Homelessness reports the cost of serving the homeless is from \$28,045 to \$42,075. The National Alliance to End Homelessness reports homeless individuals with serious mental illness utilized over \$40,000 annually in publicly-funded services.

Recent studies suggest homeless families cost as much in public services as the chronically homeless. Many national studies have demonstrated the cost effectiveness of housing individuals and families in lieu of expensive public systems. Permanent housing arrangements would not only be financially beneficial to the city, and a majority (58%) of the homeless surveyed in Billings indicated that permanent or permanent supportive housing would be their first choice for living arrangements. Respondents also indicated that rental and utility assistance, employment and transportation are the services that are most needed in order to end homelessness for them.

Communities across the nation have joined forces to implement housing and service solutions and efforts have been supported by existing data regarding the cost-effectiveness of implementing ten-year plans to impact homelessness.

### *Panhandling*

There has been great concern throughout the City of Billings regarding panhandling. Some citizens give generously to panhandlers, hoping to help someone in need. Others express anger and frustration about the effect panhandling has on the city and its business owners. For many, panhandling and homelessness are equated.

The two issues are, of course, related, but perhaps not as closely as one might think. Homelessness is an extremely complex issue, and the vast majority of the homeless population are neither visible on the streets, nor are they amongst those who panhandle.



Photo by Julia Guarino

Researchers at the University of Toronto conducted a survey of the panhandling population in the downtown areas of Toronto. Individuals surveyed reported earning a median income of \$300 per month from panhandling; approximately half of their total monthly income (including other sources) reported. **Twenty-four percent of those surveyed reported that they were not homeless**, while 65% reported living in a shelter or on the street. Food was the number one reported expense, followed by tobacco, and alcohol / illicit drugs.

Researchers acknowledge that their findings differ from other sources, including the work of John Stackhouse, “a journalist who briefly lived on the street in Toronto working as a panhandler and who reported that panhandlers can earn more than \$200 per day and typically spend ‘almost all their begging money on their addictions’ and very little on food.” They conclude that this disparity may be explained by the assumption that panhandlers with higher earnings were less likely to participate in the study. It must also be acknowledged that self-reported earnings and spending may not be completely accurate.

**Table 3: Income and spending among panhandlers in Toronto**

Income or spending	Median (interquartile range), \$
Hourly income from panhandling	8 (4.25–15)
Daily income from panhandling*	30 (15–50)
Monthly income from panhandling	300 (150–600)
Monthly income from all other sources†	200 (20–568)
Total monthly income	638 (350–1179)
<b>Monthly spending</b>	
Food	200 (80–400)
Housing‡	0 (0–400)
Tobacco	112 (32–160)
Alcohol and/or illicit drugs	80 (0–600)
All other items§	120 (22–335)

\*Median time spent panhandling per day was 6.3 h (interquartile range 4.0–8.3 h).  
 †Includes welfare, disability and other government payments (n = 23), selling newspapers or other items on the street, busking and/or wages from jobs (n = 14), receiving money from friends or family (n = 13) and other sources of income (n = 3).  
 ‡Among the 24 subjects who reported any spending on rent or housing in the past month, median monthly spending for housing was \$400 (interquartile range \$183–488).  
 §Includes transportation, clothing and laundry, personal care items and money given to friends.

CMAJ. 2002 September 3; 167(5): 477–479

Michael Scott, Center for Problem-Oriented Policing, writes that reported earnings range from \$20 per day to as much as \$300 per day. Although some money

panhandled is used for food and other necessities, much of money earned goes toward alcohol, drugs and tobacco. An article by John Tierney of the New York Times reporting on the work of the Times Square Consortium for the Homeless echoes this sentiment, claiming that data indicates 80% of panhandlers’ abuse drugs and alcohol, and 30% are mentally ill.

Panhandling in Billings may not primarily support food and other necessities, as there are a large number of resources in Billings for those in need. Fifteen providers make food assistance available to their clients, 13 provide sack lunches; food and assistance for other necessities are available in abundance.

The Downtown Billings Business Improvement District (BID) spearheaded a response to solicitation through city ordinance to address the panhandling situation in Billings. The Aggressive Solicitation Ordinance bans aggressive solicitation and restricts commercial solicitation, including placing limits on the locations and hours of the day in which an individual is permitted to panhandle.

Officer Shane Winden, a Billings bicycle police officer, has become familiar with the homeless and panhandling population in the downtown area. Officer Winden has been trained in crisis-intervention and works to assist people he encounters to access services. He is also responsible for ordinance enforcement in the downtown area, and reports an estimated 90% of the individuals he encounters panhandling utilize the money they receive to purchase alcohol, tobacco or drugs. He also reports that about half of the individuals panhandling in downtown Billings are not homeless, although some may have been asked to leave by family members who cannot bear their addictions. With Officer Winden's presence and the passage of a Panhandling Ordinance, incidences of panhandling downtown have reduced dramatically. Unfortunately, panhandling still takes place in the western areas of the city.

The BID has also taken the lead in implementing an effective awareness and fundraising campaign in the fall of 2005, *Spare Change for Real Change*. This program aims to provide an alternative to citizens who give to panhandlers. Donations benefit service providers and donation boxes have been distributed to local participating businesses. The BID expects to unveil a set of recycled parking meters as donation meters throughout the City of Billings in the fall of 2009.

### *One-Way Tickets Home - Floating the Homeless*

Providing transportation funding as a way to impact homelessness generates strong reactions from city governments attempting to address the countless issues that come with serving the homeless. Local social service providers note that homeless individuals and families certainly come to Billings from other cities; they provide assistance with transportation to other cities within the state and across the nation.

In Bozeman, an article written by David Nolt regarding "floating" the homeless was published in *New West Bozeman* (2007). Mr. Nolt writes in his article, *Bozeman's Lack of Homeless Shelter Strains Nearby Cities*, "It is not often a discussed fact that Bozeman has a history of escorting - or 'floating' - transients and the homeless out-of-town, most commonly via the Greyhound bus to proxy shelters in the nearby cities of Butte and Helena". Since this article was published, a shelter was opened in Bozeman to serve the homeless. Local service providers report the "traveling homeless" know what cities in Montana, and across the nation, provide the best services.

Other cities have implemented the "one way ticket home" model. The City of New York has paid for over 500 families to leave the city since 2007. This program sends people all over the world, offering assistance in obtaining passports, visas and other legal paperwork. The State of Hawaii recently responded to the mainland "floating" of the homeless to the islands with proposed legislation, H.B. 1187 in early 2009. The intent of the bill was supported by the Hawaii Public Housing Authority for this "return-to-home" program. This legislation was not passed in primarily due to cost.

While returning individuals and families to their home communities may provide relief for some cities, supporting "floating" practices without providing necessary resources and supports for individual and family success is counter-productive to resolving the homeless crisis across the nation.

***Recommendations***

The Mayor's Committee on Homelessness supports assisting individuals return to their home communities if they so desire, but only if adequate supports and planning are completed to provide needed services upon their arrival.

The Mayor's Committee on Homelessness recommends the expansion of the *Spare Change for Real Change* program as an effective marketing and fundraising campaign directly impacting panhandling across the city. Target areas include King Avenue and 24<sup>th</sup> Street West. The campaign should include signage that can be viewed by vehicle and should be located in front of businesses experiencing high solicitation traffic. This largely commercialized area is frequented by travelers from neighboring states who may not have experience witnessing repeated claims made by panhandlers "trying to get to Oklahoma" for several consecutive years.

## SECTION FOUR: RECOMMENDATIONS

### *Introduction*

The Ten-Year Plan to Impact Homelessness is an overarching framework that outlines community progress required to achieve the ultimate goal of ending homelessness in our community. This framework will serve to guide the development of bi-annual (two-year) Action Plans, in which the responsible parties and funding sources for each goal will be identified, and more detailed action steps will be developed.

### *Performance Measurements*

The ten-year plan is based on data gathering, research and analysis to determine the types of homeless services needed in the community in addition to facilitation of plan implementation. A completed housing project at the end of the three-year period would also be a mid-term goal. Long term goals can be measured by the decreasing number of homeless individuals in our community.

Impact will be measured by the number of initiative participants and organizations, amount of secured and leveraged funding to support various initiatives, the number of grants obtained to secure housing and other homeless services, and the number of homeless individuals and families served with projects. Addressing homelessness in a large-scale, cooperative, and inclusive manner furthers the mission of the Community Development Division and the Billings community. This mission includes reducing service duplication, increasing service coordination, identifying and prioritizing gaps in services, and increasing leveraging opportunities for funding.

### *Plan Development*

According to the National Alliance to End Homelessness' report, *A New Vision: What is in Community Plans to End Homelessness?*, most plans target all homeless people including high-cost cohorts such as the chronically homeless and families. Only one-third of plans exclusively target the chronically homeless.

The Mayor's Committee on Homelessness has completed data analysis on a wide range of cohorts to better understand the different populations utilizing services in Billings. Strategies identified, including the development of specific housing types, can be generally applied to most cohorts.

The ten essential strategies published by the National Alliance to End Homelessness (*Ten Essentials to Ending Homelessness*) include:

- Creating a ten-year plan
- Creating a data system to monitor trends
- Emergency Prevention Programs
- Streamlining mainstream programs to prevent homelessness
- Street Outreach

## EXCERPTS FROM WELCOME HOME BILLINGS FOR CITY COUNCIL REVIEW

- Shortening the time people spend homeless and decreasing the number of times they are homeless
- Rapid re-housing strategies
- Treatment and supportive services
- Ensuring an adequate supply of permanent housing
- Assisting the homeless in securing employment and/or benefits

The Mayor's Committee on Homelessness' ten-year plan includes the above strategies, based on the needs of the community as identified through data gathering and participation efforts. Concepts may require additional planning efforts in the future, especially for Safe Haven housing or other types of "low-demand" housing.

### *Strategic Framework Overview*

The Mayor's Committee on Homelessness has developed a set of overarching strategic goals that will guide the Committee and its partners in designing and implementing two-year action plans and related initiatives. These *cross-cutting strategic goals* were developed in consideration for the committee's vision; no one in Billings has to be homeless:

- **Collaboration:** Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.
- **Awareness:** Increase advocacy and public knowledge on behalf of the homeless.
- **Accountability:** Ensure high standards for management, accountability and performance measurement.
- **Sustainability:** Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.

The Committee has also developed a set up *programmatic strategic goals and priorities*, for the further development of resources and programs to address the needs of the homeless / near-homeless. These goals / priorities are:

- **Housing:** Increase the city's supply of decent, affordable housing.
- **Prevention:** Provide adequate emergency homeless prevention programs.
- **Services:** Expand treatment / service capacity and linkage to essential services.
- **Assets:** Increase personal income levels and economic opportunities.

# WELCOME HOME BILLINGS

## Strategic Framework

### Ten-year Plan to Impact Homelessness

**Vision:** No one in Billings has to be homeless. Everyone in Billings has access to tools and opportunities for safe, appropriate and affordable housing.

**Mission:** The Mayor’s Committee on Homelessness has partnered with local organizations and community members to develop and implement a comprehensive ten-year plan in the pursuit of ending chronic homelessness in the Billings community.

## CROSS-CUTTING STRATEGIC GOALS

COLLABORATION	<b>A: Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.</b>	
	A1:	Develop resources for funding homeless initiatives and coordinate grant efforts.
	A2:	Support Project Homeless Connect as an annual event.
	A3:	Support the Billings Area Resource Network as a working homeless services / advisory body for the Mayor’s Committee on Homelessness.
	A4:	Support the Business Consortium for Social Change to involve businesses in impacting the homeless / near-homeless.
	A5:	Create modes of communication between partnering organizations to facilitate coordination, avoid duplication, and increase collaboration to maximize resources.
AWARENESS	<b>B: Increase advocacy and public knowledge on behalf of the homeless.</b>	
	B1:	Utilize the ten-year plan to provide guidance regarding homeless policy for local, state, and federal entities.
	B2:	Increase understanding of the causes and economic realities of homelessness through targeted public awareness campaigns for homeless projects and service events.
	B3:	Promote understanding and respect for all people experiencing homelessness.
	B4:	Provide venues for those experiencing homelessness to have their ideas and concerns heard.
ACCOUNTABILITY	<b>C: Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.</b>	
	C1:	Support both prevention and intervention modalities for projects and programs.
	C2:	Closely monitor trends in the needs of the homeless and near-homeless in Billings in order to respond to community need.
	C3:	Research innovation in homeless services and facilitate capacity-building with local service providers and community organizations to implement improved services.
	C4:	Support education efforts for case management, mentoring and services.
SUSTAINABILITY	<b>D: Ensure high standards for management, accountability and performance measurement.</b>	
	D1:	Embrace public involvement, comment and input for ten-year planning and project development efforts.
	D2:	Ensure performance measurements are implemented with each project and data is gathered and analyzed on a routine basis.
	D3:	Evaluate projects for long-term sustainability as part of the routine processes prior to endorsement or facilitation.
	D4:	Evaluate cost-effectiveness, essential services, and long-term business resource planning for all projects.
	D5:	Embrace public involvement, comment and input for ten-year planning and project development efforts.

## Cross-Cutting Strategic Goals

**GOAL A: COLLABORATION** - *Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.*

The Mayor's Committee on Homelessness has successfully implemented and supported several initiatives it considers essential to effectively addressing homelessness in the Billings community. Project Homeless Connect, a national best practice, is a one-stop one-day event where providers from across the city come together in one location. The committee successfully implemented this event for three consecutive years, and has now decided to support the BARN in taking on the event.

The BARN was successfully established by the Mayor's Committee on Homelessness and now functions independently to address direct needs and take action on behalf of service providers in the city, while communication between the two entities is maintained through duplicated membership.

The Mayor's Committee on Homelessness has additionally identified the need to involve local businesses interested in social impact, and is planning to support the development of a Business Consortium for Social Change through capacity building efforts facilitated by the Billings Metro VISTA Project (MVP).

**GOAL B: AWARENESS** - *Increase advocacy and public knowledge on behalf of the homeless.*

As an essential component to successful implementation of projects and initiatives taken on by the Mayor's Committee on Homelessness, the committee acknowledges the need for a concerted effort to educate the public in order to garner support for the work of the committee and for the end goal, of ending homelessness in our community. This will be the special work of the Public Relations sub-committee, but will be considered in the entire committee's every effort.

**GOAL C: ACCOUNTABILITY** - *Ensure high standards for management, accountability and performance measurement.*

The Mayor's Committee on Homelessness is dedicated to responsible, transparent development and implementation of all initiatives undertaken and supported by the group. To this end, the committee holds public meetings and continually researches best practices nationwide as measures for evaluation and suggestion for project development.

**GOAL D: SUSTAINABILITY** - *Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.*

The Mayor's Committee on Homelessness undertakes all efforts with the expectation that they will act as a catalyst for long-term change in the community; therefore, the committee has organized conferences and discussions, and members continue to research and inform one another about best practices developed across the nation for addressing homelessness. The Mayor's Committee on Homelessness will continue to incorporate knowledge gained into projects and initiatives they undertake, while sharing knowledge with the rest of the community. Additionally, the Mayor's Committee on Homelessness is determined to ensure effectiveness of every initiative in addressing the specific needs of the Billings community being served.

# WELCOME HOME BILLINGS

## Strategic Framework

Ten-year Plan to Impact Homelessness

### PROGRAMMATIC STRATEGIC GOALS & PRIORITIES

HOUSING		PREVENTION		SERVICES		ASSETS	
<b>E: Increase the city's supply of decent, affordable housing.</b>		<b>F: Provide adequate emergency homeless prevention programs.</b>		<b>G: Expand treatment /service capacity and linkage to essential services.</b>		<b>H: Increase personal income levels and economic opportunities.</b>	
<b>E1:</b>	Increase supportive housing units, permanent rentals, transitional housing units, veterans housing, emergency shelter beds, housing for those returning from prison and those in recovery.	<b>F1:</b>	Increase funding dedicated to rent, utilities and mortgage assistance.	<b>G1:</b>	Expand coordinated intensive case management and street outreach services for the homeless.	<b>H1:</b>	Increase access to social service and income benefits by ensuring assistance is provided to complete applications.
<b>E2:</b>	Seek federal, state and local funding sources to support affordable housing development for households with very low income (0 - 30% Area Median Income).	<b>F2:</b>	Support incentive programs for landlords to rent to the homeless or those at risk for homelessness, and increase service provider capacity to engage in long-term leasing and / or rental ownership.	<b>G2:</b>	Increase assistance to complete applications and facilitate application streamlining to access services, transportation, employment and housing.	<b>H2:</b>	Support asset development, education, job training, and employment opportunities serving the homeless (and those at risk of homelessness) throughout the community.
<b>E3:</b>	Build local service provider capacity for affordable housing development, management and housing rehabilitation.	<b>F3:</b>	Support pre-release / discharge planning education and intervention for all institutional services including foster care, prison, jail and behavioral health facilities.	<b>G3:</b>	Increase availability and capacity of health care, mental health, substance abuse services, medication assistance and access to legal assistance to the very low income / uninsured.	<b>H3:</b>	Establish mentoring support systems, life skills training, and childcare assistance to the homeless (and those at risk of homelessness) currently in the workforce.
<b>E4:</b>	Provide Community Housing Development Organization (CHDO) capacity-building opportunities through the City's Community Development Division.	<b>F4:</b>	Utilize <i>housing first</i> and <i>rapid re-housing</i> philosophies in developing housing options to shorten homelessness.	<b>G4:</b>	Support increases in capacity for day center operations across the city.	<b>H4:</b>	Support the expansion of financial fitness and credit assistance programs.
<b>E5:</b>	Decrease barriers to obtaining existing housing units and refine housing placement services and coordination.	<b>F5:</b>	Support case management efforts to transition occupants from shelter care to permanent supportive housing.	<b>G5:</b>	Support expansion of community-based, criminal justice diversion programs.	<b>H5:</b>	Promote fair wage rates and competitive bidding through the expansion of social enterprise efforts.
<b>E6:</b>	Facilitate collaborative grant and loan applications for affordable housing development to serve the homeless.	<b>F6:</b>	Support landlord-tenant intervention to prevent eviction.	<b>G6:</b>	Establish one-stop shop to access all services for the homeless.	<b>H6:</b>	Increase financial management services for those in need.

## Programmatic Strategic Goals & Priorities

**GOAL E: HOUSING** - Expand available decent, affordable housing.

The Mayor's Committee on Homelessness has identified housing as the greatest need and the most powerful tool for ending homelessness in the Billings community. Housing is needed to serve all homeless sub-populations including individuals and families with varying degrees of case management and services. Barriers preventing housing access must be addressed, and local service provider capacity and resources to build housing can be increased to expand housing options.

**GOAL F: PREVENTION** - Provide adequate emergency homeless prevention programs.

Assisting individuals and families with rent, utilities and mortgage assistance is less expensive than assisting them through emergency services after they become homeless. Welcome Home Billings proposes to strengthen prevention efforts that prevent homelessness in an immediate manner.

**GOAL G: SERVICES** - Expand treatment / service capacity and linkage to ensure essential services are readily available for those in need.

Many individuals require differing levels of support and case management. Mental health and substance abuse were identified by Billings Addendum survey participants as the most common disabilities faced by the homeless community. Supporting the expansion of treatment and social services is crucial to the success of Welcome Home Billings.

**GOAL H: ASSETS** - Increase personal income levels and economic opportunities for individuals at risk of homelessness and currently experiencing homelessness.

Increasing access to mainstream resources such as food stamps, veteran's benefits and general financial assistance will ultimately result in more available resources to sustain housing and stability. Financial management services, financial fitness, credit repair assistance and access to education and employment will improve success rates for those assisted.

## Policy Recommendations

- Local data on the homeless gathered through the Montana Continuum of Care's Survey of the Homeless, while helpful for general inquiries, should be made available in comprehensive spreadsheet form for local manipulation in order to better determine the local demographics of the population in ongoing demographic analyses efforts. Current downloads should not be linked to specific queries, which eliminate possible cross-referencing and further examination of data.
- Include the following questions on the Montana Continuum of Care Survey:
  - Panhandling as a possible source of income
  - Previously placed in foster care
  - Suffered abuse / neglect
  - What brought people to their current location? A large percentage of the people experiencing temporary homelessness are not from Billings.
- Create an authoritative governing body with standard operating policies, procedures, and values in order to ensure long-term consistency during the Continuum of Care process.

*EXCERPTS FROM WELCOME HOME BILLINGS FOR CITY COUNCIL REVIEW*

- A more objective state-wide Continuum of Care process should be developed with applicants presenting projects for funding and decisions being made by another group.
- Include consideration for new projects in the state-wide Continuum of Care process, geographic considerations for funding equality and a provision for capacity-building funding to build new facilities and programs. Programs receiving funding for operations year after year should be expected to become more self-sustaining in order to make funding available for new programs.
- Include provisions and technical assistance / coordination for eastern Montana communities that have never received Continuum of Care funding as a way to generate or support ongoing projects.
- Facilitate all Continuum of Care meetings through a video-conferencing system to ensure open participation in communities across Montana.
- Local service providers would benefit from additional community support and facilitation to adequately survey the number of homeless individuals and families in Billings.
- Service providers report a critical need for psychiatrists and therapists. Reciprocal licensing agreements to support mental health professionals from other states working in Montana would be beneficial.
- Student loan reimbursement programs for mental health / substance abuse professionals choosing to work with the homeless would assist in recruitment / retention efforts.
- Case management and service rates should meet the costs of providing services through health care plans supported by the State of Montana.



# MAYOR'S COMMITTEE ON HOMELESSNESS

The Mayor's Committee on Homelessness has developed a set of overarching strategic goals that will guide the Committee and its partners in designing and implementing two-year action plans and related initiatives. The entire plan can be viewed online: [www.ci.billings.mt.us/homelessplan](http://www.ci.billings.mt.us/homelessplan).

## WELCOME HOME BILLINGS

### Strategic Framework

#### Ten-year Plan to Impact Homelessness

**Vision:** No one in Billings has to be homeless. Everyone in Billings has access to tools and opportunities for safe, appropriate and affordable housing.

**Mission:** The Mayor's Committee on Homelessness has partnered with local organizations and community members to develop and implement a comprehensive ten-year plan in the pursuit of ending chronic homelessness in the Billings community.

## CROSS-CUTTING STRATEGIC GOALS

COLLABORATION	<b>A: Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.</b>	
	A1:	Develop resources for funding homeless initiatives and coordinate grant efforts.
	A2:	Support Project Homeless Connect as an annual event.
	A3:	Support the Billings Area Resource Network as a working homeless services / advisory body for the Mayor's Committee on Homelessness.
	A4:	Support the Business Consortium for Social Change to involve businesses in impacting the homeless / near-homeless.
	A5:	Create modes of communication between partnering organizations to facilitate coordination, avoid duplication, and increase collaboration to maximize resources.
AWARENESS	<b>B: Increase advocacy and public knowledge on behalf of the homeless.</b>	
	B1:	Utilize the ten-year plan to provide guidance regarding homeless policy for local, state, and federal entities.
	B2:	Increase understanding of the causes and economic realities of homelessness through targeted public awareness campaigns for homeless projects and service events.
	B3:	Promote understanding and respect for all people experiencing homelessness.
	B4:	Provide venues for those experiencing homelessness to have their ideas and concerns heard.
ACCOUNTABILITY	<b>C: Ensure innovation, fiscal responsibility and long-term effectiveness for projects and programs.</b>	
	C1:	Support both prevention and intervention modalities for projects and programs.
	C2:	Closely monitor trends in the needs of the homeless and near-homeless in Billings in order to respond to community need.
	C3:	Research innovation in homeless services and facilitate capacity-building with local service providers and community organizations to implement improved services.
	C4:	Support education efforts for case management, mentoring and services.
SUSTAINABILITY	<b>D: Ensure high standards for management, accountability and performance measurement.</b>	
	D1:	Embrace public involvement, comment and input for ten-year planning and project development efforts.
	D2:	Ensure performance measurements are implemented with each project and data is gathered and analyzed on a routine basis.
	D3:	Evaluate projects for long-term sustainability as part of the routine processes prior to endorsement or facilitation.
	D4:	Evaluate cost-effectiveness, essential services, and long-term business resource planning for all projects.
	D5:	Embrace public involvement, comment and input for ten-year planning and project development efforts.

# WELCOME HOME BILLINGS

## Strategic Framework

Ten-year Plan to Impact Homelessness

### PROGRAMMATIC STRATEGIC GOALS & PRIORITIES

HOUSING		PREVENTION		SERVICES		ASSETS	
<b>E: Increase the city's supply of decent, affordable housing.</b>		<b>F: Provide adequate emergency homeless prevention programs.</b>		<b>G: Expand treatment /service capacity and linkage to essential services.</b>		<b>H: Increase personal income levels and economic opportunities.</b>	
<b>E1:</b>	Increase supportive housing units, permanent rentals, transitional housing units, veterans housing, emergency shelter beds, housing for those returning from prison and those in recovery.	<b>F1:</b>	Increase funding dedicated to rent, utilities and mortgage assistance.	<b>G1:</b>	Expand coordinated intensive case management and street outreach services for the homeless.	<b>H1:</b>	Increase access to social service and income benefits by ensuring assistance is provided to complete applications.
<b>E2:</b>	Seek federal, state and local funding sources to support affordable housing development for households with very low income (0 - 30% Area Median Income).	<b>F2:</b>	Support incentive programs for landlords to rent to the homeless or those at risk for homelessness, and increase service provider capacity to engage in long-term leasing and / or rental ownership.	<b>G2:</b>	Increase assistance to complete applications and facilitate application streamlining to access services, transportation, employment and housing.	<b>H2:</b>	Support asset development, education, job training, and employment opportunities serving the homeless (and those at risk of homelessness) throughout the community.
<b>E3:</b>	Build local service provider capacity for affordable housing development, management and housing rehabilitation.	<b>F3:</b>	Support pre-release / discharge planning education and intervention for all institutional services including foster care, prison, jail and behavioral health facilities.	<b>G3:</b>	Increase availability and capacity of health care, mental health, substance abuse services, medication assistance and access to legal assistance to the very low income / uninsured.	<b>H3:</b>	Establish mentoring support systems, life skills training, and childcare assistance to the homeless (and those at risk of homelessness) currently in the workforce.
<b>E4:</b>	Provide Community Housing Development Organization (CHDO) capacity-building opportunities through the City's Community Development Division.	<b>F4:</b>	Utilize <i>housing first</i> and <i>rapid re-housing</i> philosophies in developing housing options to shorten homelessness.	<b>G4:</b>	Support increases in capacity for day center operations across the city.	<b>H4:</b>	Support the expansion of financial fitness and credit assistance programs.
<b>E5:</b>	Decrease barriers to obtaining existing housing units and refine housing placement services and coordination.	<b>F5:</b>	Support case management efforts to transition occupants from shelter care to permanent supportive housing.	<b>G5:</b>	Support expansion of community-based, criminal justice diversion programs.	<b>H5:</b>	Promote fair wage rates and competitive bidding through the expansion of social enterprise efforts.
<b>E6:</b>	Facilitate collaborative grant and loan applications for affordable housing development to serve the homeless.	<b>F6:</b>	Support landlord-tenant intervention to prevent eviction.	<b>G6:</b>	Establish one-stop shop to access all services for the homeless.	<b>H6:</b>	Increase financial management services for those in need.

# Welcome Home Billings, Two Year Action Plan FY2009-2011, Mayor's Committee on Homelessness



## Goal One: Solicit stakeholder feedback on Welcome Home Billings and increase advocacy and public knowledge on behalf of the homeless.

Objective	Action Steps	Team Lead	Outcome Goals & Outputs	Resources Required	Timeline
Review plan with stakeholder groups to facilitate public input.	Complete list of presentations to be completed during the public comment period.	Brenda Beckett City of Billings	Completed stakeholder meetings	Member attendance at meetings	<i>Public Comment period:</i> September 18 - October 19, 2009
	Prepare Powerpoint presentation, copies of plan / plan summaries.	Brenda Beckett Julia Guarino Jessica Mowry City of Billings	Completed press packets for members	City staff time (16 hours) Printing, CDs, materials	By September 24, 2009
	Place plan on City website for review / downloading.	Doris Cole City of Billings Joanna Culver	Plan on City Website	City staff time	By September 18, 2009
	Update Mayor's Committee on Homelessness Website.	Future Billings Metro VISTA Project (MVP) for FY2010-2011	Data Resources, Minutes, Agendas, etc. on City Website	8 Hours City staff time	By September 24, 2009
Develop a group of speakers to respond to public education requests.	Members choose presentation topics and how to be contacted, forward to team lead.	Judy Stewart RiverStone Health	Completed speaker's bureau	RiverStone Health staff time	By December 31, 2009
Create multimedia presentations to inform various audiences, including placement of media stories to illustrate personal experiences.	Develop marketing plan, identifying multimedia presentations to be completed for the <i>Illuminate Poverty</i> project, highlighting <i>Welcome Home Billings</i> .	Jessica Mowry Future MVP for FY2010-2011 City of Billings	Completed marketing plan, and multimedia presentations and stories	Billings MVP position	July 16, 2009 through July 16, 2010 July 16, 2010 through July 16, 2011
Investigate the possibility of holding bi-annual conferences on best practices to share knowledge gained regarding housing and treatment modalities for the homeless.	Determine feasibility of a homeless conference in Billings.	Mayor's Committee on Homelessness	Decision regarding homeless conference in Billings	Member review	Conference would be held in Fall 2010 Decision to be made by February 2010
	Investigate the feasibility of bringing the concept of "Haven for Hope" to present at a conference.	Lisa Harmon Downtown Billings Alliance	Decision regarding bringing Robert Marbut, Jr. to Billings for a conference	Sponsors DBA staff time	Decision to be made by June 30, 2010
Increase advocacy and public knowledge on behalf of the homeless.	Engage in public speaking forums and events to provide information on school aged homeless children.	Sue Runkle Billings Public Schools	30 total completed public speaking engagements for the two year period	Liaison staff time	June 30, 2011
	Offer at least one public program on an aspect of homelessness each of the two years.	Bill Cochran Parmly Billings Library City of Billings	Two completed public programs	Parmly Billings Library space and staff time	June 30, 2011
	Develop an annotated resource list on books, movies, websites and other materials on homelessness available at the Library.	Bill Cochran Parmly Billings Library City of Billings	Completed resource list at the Parmly Billings Library	Parmly Billings Library space and staff time	June 30, 2011

**Goal Two: Join community partners with resources to address homelessness intervention and prevention efforts and facilitate partnerships to improve collaboration, service array, leveraging and capacity.**

<b>Objective</b>	<b>Action Steps</b>	<b>Team Lead</b>	<b>Outcome Goals &amp; Outputs</b>	<b>Resources Required</b>	<b>Timeline</b>
Develop resources for funding homeless initiatives and coordinate grant efforts.	Continue applying for project status from the Center for National Community Service (CNCS) to further the Billings Metro VISTA Project (MVP) and work on homeless initiatives.	Brenda Beckett City of Billings	Approved AmeriCorps VISTA Application	City staff time CNCS	July 2010 July 2011
	Continue to host VISTA volunteers in unassigned 4 <sup>th</sup> floor office space for the two years, provided the Library doesn't move or receive other direction from City Administration.	Bill Cochran Parmly Billings Library City of Billings	Space to support capacity building efforts for the City and non-profit organizations	Parmly Billings Library space and staff time	June 30, 2011
Develop resources for funding homeless initiatives and coordinate grant efforts, continued.	Coordinate VISTA Assignment Descriptions (VAD), offices, supervision and program funding for on-site capacity-building and program development.	Brenda Beckett City of Billings	Completed VADs	Member staff time	January 2010 January 2011
	Explore capacity-building grants to support administrative functions.		Grants applications and increased funding for administration	City staff time	June 30, 2011
	Engage the faith-based community in coordinating and developing efforts to impact homelessness.	Future MVP City of Billings	Increased collaboration in faith-based community for homeless efforts	Billings MVP position	June 30, 2011
Support Project Homeless Connect (PHC) as an annual event.	Facilitate and develop capacity for the annual PHC event.	Joanna Culver Joe Chalupa for FY2010-2011 Future MVP Future PHC Chair for 2011	Two Completed PHC events	BARN Billings MVP position	January 2010 January 2011
	Establish outcomes for PHC to demonstrate effectiveness.	Claire Coleman	Post-event statistics measuring impact of PHC	Partial Billings MVP position	January 2010 January 2011
	Continue to provide a child services / support area at the annual PHC event.	Sue Runkle Billings Public Schools	Provide services and support to 30 children total for two PHC events	Liaison staff time Supplies donations	January 2010 January 2011
	Continue to coordinate PHC as a co-chair.	Joe Chalupa The HUB - Mental Health Center (MHC)	One completed PHC event	BARN support MHC staff time 100 hours	January 2010
	Continue to host PHC at the Parmly Billings Library, provided the library does not move.	Bill Cochran Parmly Billings Library	Two completed PHC events	Library space and staff time	January 2010 January 2011
Support the Billings Area Resource Network (BARN) as a working homeless services / advisory body for the Mayor's Committee on Homelessness to ensure providers are aware of the changing service opportunities available in the community for the clients they serve.	Facilitate the BARN's capacity to collaborate and address homeless service needs in the community.	Joe Chalupa Joanna Culver Future BARN Chair for 2010 Future MVP for FY2010-2011	BARN meeting successfully on a quarterly basis, 8 full-sessions	Billings MVP position	June 30, 2010

<p>Support the Billings Area Resource Network (BARN) as a working homeless services / advisory body for the Mayor's Committee on Homelessness to ensure providers are aware of the changing service opportunities available in the community for the clients they serve, continued.</p>	<p>Facilitate the integration of the annual Continuum of Care survey in the PHC event.</p>	<p>Carmen Gonzales Joe Chalupa PATH - The HUB Joanna Culver Future BARN Chair for 2010 Future MVP for FY2010-2011</p>	<p>Two Completed Surveys</p>	<p>The HUB staff Billings MVP position</p>	<p>January 2010 January 2011</p>
<p>Support the Business Consortium for Social Change and similar concepts to involve businesses in impacting the homeless / near-homeless and to increase service provider capacity.</p>	<p>Support the formation of a consortium of business owners who have an interest in community impact.</p>	<p>Lisa Harmon Downtown Billings Alliance Mike Dummeyer Julia Guarino Future MVP for FY2010-2011</p>	<p>Completed Consortium Roster Eight completed Consortium meetings</p>	<p>Billings MVP position</p>	<p>June 30, 2011</p>
	<p>Increase the number of social enterprise employers in Billings.</p>	<p>Business Consortium for Social Change</p>	<p>Two additional businesses in Billings utilizing social enterprise model</p>	<p>Billings MVP position</p>	<p>June 30, 2011</p>
	<p>Provide information / data gathering efforts from local businesses regarding economic and social initiatives utilizing online / email tools for survey completion.</p>	<p>Bruce MacIntyre Chamber of Commerce</p>	<p>Two completed survey initiatives to the business community</p>	<p>Subject / Questions 2 weeks in advance</p>	<p>June 30, 2011</p>
	<p>Increase the number of social service providers in the membership pool for the Chamber of Commerce.</p>	<p>Bruce MacIntyre Chamber of Commerce</p>	<p>10 social service providers are new members of the Chamber of Commerce</p>	<p>Chamber staff time Current BARN distribution lists</p>	<p>June 30, 2011</p>
	<p>Sponsor workshops through the Chamber of Commerce with specific programming to support social service providers with the following goals: increase capacity, self-sustainability, networking, and economic opportunity in social enterprise.</p>	<p>Bruce MacIntyre Chamber of Commerce</p>	<p>Two completed workshops</p>	<p>Chamber staff time Current BARN distribution lists</p>	<p>June 30, 2011</p>
	<p>Provide "Indianpreneurship" classes to American Indians from eastern Montana, targeting those experiencing homelessness.</p>	<p>Taffy Lafferty NADC</p>	<p>Six completed classes</p>	<p>CDFI - Department of Treasury Funding</p>	<p>June 30, 2011</p>
	<p>Provide capital resources for micro-business development to American Indians experiencing homelessness.</p>	<p>Taffy Lafferty NADC</p>	<p>Five new businesses developed by American Indians</p>	<p>Montana State Department of Commerce</p>	<p>June 30, 2011</p>
	<p>Provide accounting and management trainings to assist American Indians to obtain certification for disadvantaged business classification.</p>	<p>Leonard Smith NADC</p>	<p>Four completed classes</p>	<p>Indian Energy and Economic Development Office - Bureau of Indian Affairs Funding</p>	<p>June 30, 2011</p>
	<p>Conduct a market needs assessment / American Indian needs analysis to determine business needs for action plan development.</p>	<p>Leonard Smith NADC</p>	<p>One completed market needs assessment</p>	<p>CDFI - Department of Treasury Funding</p>	<p>June 30, 2011</p>

Support the Business Consortium for Social Change and similar concepts to involve businesses in impacting the homeless / near-homeless and to increase service provider capacity, continued.	Continue to expand Nu-Start business in order to provide employment opportunities for previously homeless people in recovery.	Mona Sumner Rimrock Foundation	Provide employment and skills training to 20 people	Case management funding Rimrock Foundation staff time	June 30, 2011
	Create a self-sustaining, social enterprise business in order to employ people experiencing homelessness, those at risk of homelessness and those who have been recently discharged from prison / jail.	Paul Chinberg Family Service, Inc.	Completed business plan Provide employment opportunities for 10 individuals for year one Increase employment opportunities to 20 individuals for year two	Family Service, Inc. staff time	June 30, 2010 June 30, 2011
Support the development of an American Indian Cultural Center to provide collaboration and referral linkage to social and business services, and also to provide a venue for cultural education, access and exchange.	Continue fund development, collaboration, and partnership efforts to build capacity for the development of an Indian Cultural Center.	Leonard Smith NADC MT / WY Tribal Leaders Council	American Indian Cultural Center open and operating	Loan guarantee program New Markets Tax Credits Private financing	June 30, 2011
Support the Spare Change for Real Change campaign as a city-wide alternative to panhandling.	Complete marketing plan for Spare Change for Real Change.	Julia Guarino Business Improvement District Future MVP	Completed and implemented marketing plan with two west end locations	Business Improvement District commitment Billings MVP Position	June 30, 2011

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**Goal Three: Increase the city's supply of decent, affordable housing.**

<b>Objective</b>	<b>Action Steps</b>	<b>Team Lead</b>	<b>Outcome Goals &amp; Outputs</b>	<b>Resources Required</b>	<b>Timeline</b>
Increase supportive housing units, permanent rentals, transitional housing units, veterans housing, emergency shelter beds, housing for those returning from prison and those in recovery.	Support collaboration for housing development and funding applications for projects supported by Welcome Home Billings.	Brenda Beckett City of Billings	Two completed applications for funding	City staff time	June 30, 2011
	Track member involvement and units generated for reporting purposes.	Brenda Beckett City of Billings	Number of units generated during implementation of Welcome Home Billings	City staff time Member reporting	Bi-Annually June 30, 2011
	Support the City's Consolidated Plan, including affordable housing development and housing rehabilitation programs (10-year goals): - 100 Housing Rehab Units - 200 Minor Home Repair Units - 60 Accessibility Units (ramps) - 40 Special Assessment Grants - 300 New Affordable Housing Units - 350 First Time Homebuyers	Brenda Beckett City of Billings	<i>Two Year Goals:</i> - 20 Housing Rehab Units - 40 Minor Home Repair Units - 12 Accessibility Units (ramps) - 16 Special Assessment Grants - 68 New Affordable Housing Units - 70 First Time Homebuyers	City staff time CDBG / HOME allocations	June 30, 2011
	Support ongoing efforts to stabilize / maintain the current affordable housing stock in Billings: - Weatherization activities - Minor housing rehabilitation - Major housing rehabilitation	Sheri Boelter District 7 HRDC  Mary Lou Affleck Rebuilding Together	HRDC District 7 Goals: - 600 units weatherized in Yellowstone County per year, 1200 units for two year period  Rebuilding Together Goals: - 15 units rehabilitation in Yellowstone County	MT Department of Energy funding ARRA Stimulus funding District 7 HRDC staff time Rebuilding Together volunteer time Private funding CDBG	June 30, 2011
	Build transitional living facility to house and coordinate services to homeless veterans.	Patrick Chapel Volunteers of America Wyoming and Montana	Independence Hall facility opened and serving 20 veterans  Provide housing and coordination of services for 50 veterans over a two year period	VA Capital Grant & Per Diem Program CDBG Yellowstone County Commissioners funding	October 1, 2009  June 30, 2011
	Support the Housing Authority of Billings' Whitetail Run and subdivision development.	Lucy Brown Housing Authority of Billings	40 new low- to moderate-income housing units	HOME TCAP CDBG	June 30, 2011
	Develop new housing units for people who have experienced or are at risk of homelessness.	Mona Sumner Rimrock Foundation	Housing units developed to support 16 individuals	CDBG / HOME applications Private funding	June 30, 2011
	If approved by SAMHSA: Provide treatment and housing services for 20-25 chronically homeless individuals.	Mona Sumner Rimrock Foundation	Housing units and services provided to 20 chronically homeless individuals	SAMHSA	June 30, 2011

Increase supportive housing units, permanent rentals, transitional housing units, veterans housing, emergency shelter beds, housing for those returning from prison and those in recovery, continued.	Continue to administer Section 8 Housing Choice Voucher programs to provide housing assistance payments to the very low and extremely low income. Continue to administer the Section 8 Home Ownership program.	Lucy Brown Housing Authority of Billings (HAB)	Maintain 950 vouchers per year Place 240 individuals and families in two years Six households achieving homeownership in two years	HAB and MDOC Housing Choice Voucher programs, HUD funding HAB staff time	June 30, 2011
	Implement HUD homeless VASH voucher program to coordinate case management and housing assistance for veterans who have experienced homelessness.	Lucy Brown Housing Authority of Billings	35 veterans placed in housing with case management services	VASH Vouchers HAB staff time	June 30, 2011
	Continue to administer Shelter Plus Care program to provide housing and case management services to disabled homeless individuals.	Lucy Brown Housing Authority of Billings	Maintain 15 participants in housing and service coordination annually	McKinney-Vento Homeless Act funding Continuum of Care funding	June 30, 2011
	Continue to own and maintain 274 public housing units to provide housing to low and extremely low income households.	Lucy Brown Housing Authority of Billings	Maintained affordability of 274 housing units, occupied by low and extremely low income households	HAB staff time HUD Public Housing Program	June 30, 2011
	Continue to own and maintain Section 8 Project-Based housing units to serve 102 low and extremely low income elderly and disabled households.	Lucy Brown Housing Authority of Billings	Maintained affordability of 102 housing units, occupied by low and extremely low income elderly / disabled households	HAB staff time HUD Multi-Family Housing	June 30, 2011
	Continue to own and maintain 27 HOME housing units to serve very low income households.	Lucy Brown HAB Development Corporation	Maintained affordability of 27 housing units, occupied by very low income households	HAB staff time	June 30, 2011
	Support the development of the Housing First model for housing.	Brenda Beckett Adela Awner Interfaith Hospitality Network	Four new units of housing, following the Housing First model	Food Stamp Bonus Funding - DPHHS HUD EDI federal appropriation City staff time IHN Staff time Private financing	December 30, 2009
Create a plan to develop additional housing (and case management) with partners and the faith community.	Adela Awner Interfaith Hospitality Network	Completed collaborative business plan for the development of 12 affordable housing units with both funding and partners identified	Faith Community Housing funding Partnerships	June 30, 2011	
Seek federal, state and local funding sources to support affordable housing development for households with very low income (0 - 30% Area Median Income).	Request CDBG / HOME funding applications targeting the very low income and / or serving the homeless receive funding priority.	Brenda Beckett Community Development Board	Priority given to projects supporting the very low income for CDBG / HOME funding by 2011 allocation cycle	City staff time	June 30, 2011
	Assess Continuum of Care funding resource availability for Billings.	Mayor's Committee on Homelessness BARN	One new Continuum of Care funded project in Billings each year	Agency proposing program	June 30, 2010 June 30, 2011
Build local service provider capacity for affordable housing development, management and housing rehabilitation.	Ensure funding generated through the City will be allocated through a Request for Proposals (RFP) process to ensure local provider capacity-building.	Brenda Beckett City of Billings	Open RFP processes for City-funded projects Increased # of service providers sponsoring housing units	City staff time Service provider commitment	June 30, 2011

Provide Community Housing Development Organization (CHDO) capacity-building opportunities through the City's Community Development Division.	Provide opportunities for local agencies to become CHDO certified by the City of Billings.	Dina Billington City of Billings	Two active CHDOs developing housing in Billings	City staff time	June 30, 2011
Facilitate collaborative grant and loan applications for affordable housing development to serve the homeless.	Ensure applications for affordable housing development are circulated among the Homeless Committee and BARN membership.	Mayor's Committee on Homeless BARN	Applications circulated and collaboration generated two completed grant applications	Member commitment	June 30, 2011

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**Goal Four: Provide adequate emergency homeless prevention programs.**

<i>Objective</i>	<i>Action Steps</i>	<i>Team Lead</i>	<i>Outcome Goals &amp; Outputs</i>	<i>Resources Required</i>	<i>Timeline</i>
Increase funding dedicated to rent, utilities and mortgage assistance.	Ensure CDBG and HOME applications are completed by January deadline to meet needs.	BARN	Two completed applications for HOME TBRA per year, two completed applications for CDBG Public Services per year	Member applications	January 2010 January 2011
		Paul Chinberg Family Service, Inc.	One completed application for rent, utilities, and mortgage assistance per year	CDBG application Family Service, Inc. staff time	January 2010 January 2011
	Provide emergency housing program assistance for rent, utilities, and deposits in the following prevention programs: - Short-term rental, up to 3 months - Utility payments - Moving costs - Case management / housing counseling	Sheri Boelter District 7 HRDC	Provide heating bill assistance payments to 6,000 households in Yellowstone County.  Provide prevention assistance: - Short-term rental, 100 households - Utility payments, 15 households - Moving costs, 16 households - Case management / counseling, 140 households	LIEAP funding  Homeless Prevention Rapid Re-Housing funding  CSBG funding  HRDC 7 staff time	June 30, 2011
	Provide rapid re-housing program assistance for the following programs: - Short-term rental, up to 3 months - Security / utility deposits - Case management / housing counseling		Provide rapid re-housing assistance: - Short-term rental, 135 households - Security / utility deposits, 50 households - Case management / counseling, 185 households		
	Support efforts to increase Section 8 vouchers when made available.	Lucy Brown Housing Authority of Billings	Increased Section 8 Voucher availability	HUD funding programs	June 30, 2011
	Implement housing assistance through the Access to Recovery / Recovery Support Services for American Indians in recovery.	Stephanie Iron Shooter MT / WY Tribal Leader's Council	200 total clients in Billings will be served through Access to Recovery / Recovery Support Services	Access to Recovery / SAMHSA Funding	June 30, 2011
Support incentive programs for landlords to rent to the homeless or those at risk for homelessness, and increase service provider capacity to engage in long-term leasing and / or rental ownership.	Explore faith-community for landlord options. Consider programs for landlords to: • reduce / waive application fees • reduce / waive deposits	Adela Awner Interfaith Hospitality Network	Three families placed with landlords through Interfaith Hospitality Network	Landlord participation IHN Staff Time	June 30, 2011
Support pre-release / discharge planning education and intervention for all institutional services including foster care, prison, jail and psychiatric facilities.	Support statewide discharge planning education for case workers in mental health, jails / prison systems and social services agencies to prevent homelessness.	Mayor's Committee on Homelessness	Complete one statewide discharge planning effort	Coordination with the State Department of Health and Human Services	June 30, 2011
	Implement Access to Recovery / Recovery Support Services for American Indians transitioning from corrections and behavioral health facilities to support long-term recovery from addictions.	Stephanie Iron Shooter MT / WY Tribal Leaders Council	200 total clients in Billings will be served through Access to Recovery / Recovery Support Services	Access to Recovery / SAMHSA Funding	June 30, 2011

Utilize <i>housing first</i> and <i>rapid re-housing</i> philosophies in developing housing options to shorten homelessness.	Ensure Housing First pilot program is opened and has complete data reporting system in place.	Brenda Beckett Adela Awner Interfaith Hospitality Network	Four new units, housing first model	Food Stamp Bonus Funding - MT Department of Health and Human Services Federal Appropriation City staff time IHN Staff time Private financing	December 31, 2009
	See rapid re-housing goals listed above in Goal Four, increasing funding dedicated to rent, utilities and mortgage assistance.				
Support case management efforts to transition occupants from shelter care to permanent supportive housing.	Continue to operate and expand Harmony House in order to provide housing and support services to homeless pregnant / parenting young adults.	Sheri Boelter District 7 HRDC	Provide housing and services to 16 individuals with children  Baseline: 8 individuals	Administration of Children and Families MT Continuum of Care TANF Emergency Funds District 7 HRDC staff time	June 30, 2011
	Support policy change in shelters through collaboration and linkage to housing.	BARN	Increased number of individuals placed in housing	Member Commitment & Reporting	June 30, 2011
Support landlord-tenant intervention to prevent eviction.	Continue housing counseling programs to landlords, tenants and prospective homeowners.	Sheri Boelter District 7 HRDC	Outcomes, reported by households: - 35 pre-purchase counseling - 3 purchased a home - 140 budget counseling - 270 tenants, fair housing counseling - 100 landlords, fair housing counseling - 50 in the Delinquent Mortgage Counseling program	MT Board of Housing District 7 HRDC staff time	June 30, 2011

**Goal Five: Expand treatment / service capacity and linkage to essential services.**

<b>Objective</b>	<b>Action Steps</b>	<b>Team Lead</b>	<b>Outcome Goals &amp; Outputs</b>	<b>Resources Required</b>	<b>Timeline</b>
Expand coordinated intensive case management and street outreach services for the homeless.	Continued support of PATH program to provide outreach at the Mental Health Center (MHC).	Carmen Gonzales PATH - MHC	PATH – 900 clients	MT Department of Health and Human Services funding	June 30, 2011
Increase assistance to complete applications and facilitate application streamlining to access services, transportation, employment and housing.	Continue Project Homeless Connect 2010 & 2011, see objectives and action steps for Goal Two.				
	Coordinate mobile clinic and faith-based efforts throughout the city to increase access to enrollment and services.	Future MVP for FY2010-2011	Increased coordination between mobile clinics and faith-based efforts Increased access to enrollment for benefits and services	Billings MVP position	VAD Developed January 2010
	Continue to work towards enhancing MET Transit schedules, pro-bono ridership and general ridership.	Claire Coleman Billings League of Women Voters	Enhanced MET Transit schedules and ridership  BASELINES FY2008-2009: - 75 hours per week - 2,125 donated passes - 12,980 discount passes - 675,340 riders	MET Transit  Leadership through Billings League of Women Voters	June 30, 2011
	Continue to provide intensive case management and outreach services to homeless individuals and families to access services.	Joe Chalupa The HUB	The HUB – 2,000 clients	MT Department of Health and Human Services funding	June 30, 2011
	Continue to provide assistance to disabled individuals during their application to Social Security for Disabled Benefits.	Sheri Boelter District 7 HRDC	50 disabled individuals receive emergency assistance (housing, transportation, hygiene assistance and medical resources) to prevent homelessness	Social Security funding CSBG HRDC 7 staff time	June 30, 2011
	Provide transportation assistance including funding for car repairs, fuel vouchers, cab vouchers and bus passes for those experiencing poverty to maintain / obtain employment.	Sheri Boelter District 7 HRDC	Provide: - 75 completed car repairs - 25 fuel vouchers - 60 cab vouchers - 30 bus passes	ARRA CSBG funding District 7 HRDC	October 31, 2010
	Continue Project Homeless Connect 2010 & 2011, see objectives and action steps for Goal Two.				
Increase availability and capacity of health care, mental health, substance abuse services, medication assistance and access to legal assistance to the very low income / uninsured.	Continue to provide primary health care, dental care, immunizations, patient assistance, medication assistance, healthcare outreach, and coordination of available medical and social resources for homeless prevention and intervention efforts.	Judy Stewart RiverStone Health	Provide: Healthcare for the Homeless - 2,000 Community Health Access Partnership - 400 homeless individuals	Health Resources Services Administration Public Health Service Funding Coordinator Funding	June 30, 2011
	Implement the Access to Recovery / Recovery Support Services grant to increase the success rate of American Indian sobriety, including (but not limited to) case management, dental services, transportation, housing support, childcare, sober activities, etc.	Stephanie Iron Shooter MT / WY Tribal Leader's Council	200 total clients in Billings will be served through Access to Recovery / Recovery Support Services	Access to Recovery / SAMHSA Funding	June 30, 2011
	Continue to provide referral services to families of school aged children experiencing homelessness.	Sue Runkle Billings Public Schools	800 identified children received referral services to increase success in education	McKinney-Vento Homeless Education Act Funding Federal Title 1 Funding	June 30, 2011

Increase availability and capacity of health care, mental health, substance abuse services, medication assistance and access to legal assistance to the very low income / uninsured, continued.	Continue to provide psychiatric nurse practitioner to the Mental Health Treatment Court to serve mentally ill people in housing and out of jail.	Mona Sumner Rimrock Foundation	Services provided to 40 individuals	Medicaid Funding Grant Funding	June 30, 2011	
	Continue to provide vision care, clothing, food, prescription drug vouchers, gasoline vouchers, bus vouchers, and dental hygiene kits to the homeless and those at risk of homelessness.  Implement new program to provide diabetes education classes and diabetes testing on-site to those experiencing poverty.	Paul Chinberg Family Service, Inc. RiverStone Health	Provide: - 240 exams and services - 480,000 clothing items - 26,000 food boxes - 520 prescription drug vouchers - 2,600 gasoline vouchers - 600 bus vouchers - 10,400 dental hygiene kits  Provide 48 diabetes education classes / materials Provide diabetes education classes and materials to 9,000 clients	Family Service, Inc. staff time Private contributions  Store sales Grants Fundraising RiverStone Health staff time		June 30, 2011
	Continue to provide the substance abuse / mental health continuum of services to the near-homeless, homeless, and chronically homeless population.	Mona Sumner Rimrock Foundation	3,000 people	Private funding Insurance funding		June 30, 2011
	Support expanding partnerships to continue the Stand Down to connect veterans to resources, including dental work, haircuts, military supplies in this one-day, one-stop event.	Ken Chase Mayor's Committee on Homelessness	Stand Down held in 2009 and 2010	Department of Labor Stand Down grant Department of Veterans Affairs funding		June 30, 2011
	Support funding increases and capacity building activities for day centers.	Joe Chalupa The HUB	Expand The HUB operating hours from 40 hours per week to 50 hours Serve an additional 10%  Benchmark is 1,000 unduplicated clients / year at The HUB	MT Department of Health and Human Services funding Mental Health Center - Development Department		June 30, 2011
Support increases in capacity for day center operations across the city.	Create partnerships to increase day center capacity to provide shower / bathing facilities to the homeless.	Joe Chalupa The HUB Billings MVP	Two additional facilities providing shower / bathing services	Future Billings MVP Identified funding sources	June 30, 2011	
	Develop a plan to acquire a new and expanded space to accommodate the day center.	Adela Awner Interfaith Hospitality Network	Completed plan to acquire day center	Acquisition / Rehabilitation funding	June 30, 2011	
	Support grant initiatives expanding community-based, criminal justice diversion programs.	Mayor's Committee on Homelessness	One grant supported and completed	City staff time	June 30, 2011	
Support expansion of community-based, criminal justice diversion programs.	Continue community-based jail diversion program for misdemeanor, non-violent offenders to minimize placement in jail.	Mona Sumner Rimrock Foundation	240 people served	Montana Board of Crime Control funding	June 30, 2011	
Establish one-stop shop to access all services for the homeless.	Continue Project Homeless Connect 2010 & 2011, see objectives and action steps for Goal Two.					
Provide "Cost-Benefit" form to social services agencies to begin tracking impact of services provided.	Review Cost-Benefit form with stakeholders for utilization and commitment.	Julia Guarino Future MVP	3 new service providers utilizing cost-benefit form	City staff time Billings MVP position	June 30, 2011	
Research the possibility of creating an Assertive Community Treatment (ACT) Team to coordinate services for the chronically homeless.	Consider for implementation by 2013.	BARN	Decision on the feasibility for the ACT team	BARN	June 30, 2013	

**Goal Six: Increase personal income levels and economic opportunities.**

<b>Objective</b>	<b>Action Steps</b>	<b>Team Lead</b>	<b>Outcome Goals &amp; Outputs</b>	<b>Resources Required</b>	<b>Timeline</b>	
Increase access to mainstream benefits by ensuring assistance is provided to complete applications.	Continue Project Homeless Connect 2010 & 2011, see objectives and action steps for Goal Two.					
Support asset development, education, job training, and employment opportunities serving the homeless (and those at risk of homelessness) throughout the community.	Support Earned Income Tax Credit and Free Income Tax Preparation Awareness through VITA sites.	Liz Jung Kathie Shandera United Way	Established VITA sites # of households assisted	Billings MVP Position	June 30, 2010	
	Support Fund Raising for Financial Stability Partnership of Yellowstone County.	Liz Jung Kathie Shandera United Way Future MVP for FY2010-2011	Completed grant application	Billings MVP Position	June 30, 2010	
	Continue to provide Skills for Success class to enhancing marketable employment skills to clients.	Joe Chalupa The HUB	Provide Skills for Success to 75 clients	Case Management Staff Position / The HUB	June 30, 2010	
	Provide referrals and linkage to American Indians in poverty to access Individual Development Accounts to create savings for first time homeownership.	Darrell LaMere NADC homeWORD	Eight IDAs created	NeighborWorks Montana Montana funding / staff support Montana Board of Housing match funding	June 30, 2011	
	Continue to provide case management services to gain and support employment and volunteerism, and provide referrals for potential employees / volunteers.	Joe Chalupa The HUB	PATH – 900 clients The HUB – 2,000 clients	Clients identified The HUB staff time	June 30, 2011	
	Continue to expand Nu-Start business in order to provide employment opportunities for previously homeless people in recovery, as outlined in Goal Two.					
	Continue to pursue GED education assistance centers across the city.	Paul Chinberg Family Service, Inc.	One GED education assistance center established	Identified location Funding	June 30, 2011	
	Continue to employ one person, full time, who had previously experienced homelessness.	Lisa Harmon Business Improvement District	One person, per year, employed full time in the Clean and Safe Program	Private funding	June 30, 2011	
	Create a self-sustaining, social enterprise business in order to employ people experiencing homelessness, those at risk of homelessness and those who have been recently discharged from prison / jail, as identified in Goal Two.					
	Implement Homeless Veteran Reintegration Program (HVRP) to provide resources for homeless veterans to re-enter the workforce. Program would provide on-site intensive case management, training, linkage to employment and resources to support employment success including: clothing, tools, education, and job counseling.	Patrick Chapel Volunteers of America Wyoming and Montana	For year one, provide: - 105 completed assessments - 80 enrolled participants - 61 employment placements  Completed application to continue HVRP for FY2010-2011	Department of Labor funding VOA WY/MT staff time	June 30, 2010  May 2010	

Support asset development, education, job training, and employment opportunities serving the homeless (and those at risk of homelessness) throughout the community, continued.	Continue to serve individuals referred from the Office of Public Assistance with employment / job readiness activities.	Sheri Boelster District 7 HRDC	Outcomes based on individuals served in Yellowstone County: - 18 earning certificates for pre-employment skills training - 300 obtaining employment - 18 receiving on the job training through work experience training - 45 receiving work clothing - 15 receiving tools and other employment support - 550 receiving transportation assistance - 10 receiving birth certificates, driver's licenses, etc. - 3 receiving GED certificates - 1 receiving post secondary certificates - 2,250 completed assessments and employability plans	MT Department of Health and Human Services funding CSBG funding District 7 HRDC staff time	June 30, 2011
Establish mentoring support systems, life skills training, and childcare assistance to the homeless (and those at risk of homelessness) currently in the workforce.	Create program to establish mentoring support on-site for social enterprise employers.	Mike Dummeyer Pam Makara RSVP Yellowstone County Future MVP for FY2010-2011	Self-sustaining mentoring support system created	Billings MVP Position RSVP Yellowstone County staff time	June 30, 2011
	Expand support for concise service publications to be utilized by businesses to access social services to retain employees.	Linda Price Mike Dummeyer Future MVP for FY2010-2011	Increased # brochures created and distributed to employers / businesses	Billings MVP position	June 30, 2011
	Continue to administer childcare assistance programs so parents can maintain employment or training.	Sheri Boelster District 7 HRDC	1,800 households receiving childcare assistance in Yellowstone County	Child Care and Development Block Grant CSBG District 7 HRDC staff time	June 30, 2011
Support the expansion of financial fitness and credit assistance programs.	Encourage applications for CDBG Public Service applications to meet the needs of financial fitness education.	Brenda Beckett City of Billings		CDBG	June 30, 2011
	Continue to provide financial literacy classes to the Women's Prison, High Schools, Crow Nation.	Darrell LaMere homeWORD NADC	Complete ## financial fitness classes, targeting ## American Indians experiencing poverty	Funding source? AmeriCorps homeWORD CDFI Department of Treasury Funding	June 30, 2011
Support the expansion of financial fitness and credit assistance programs, continued.	Continue to administer the Family Self Sufficiency program to assist eligible public housing and Section 8 individuals become economically self-sufficient.	Patti Webster Teddi Shorten Housing Authority of Billings	Maintain 79 service slots for the 5-year program  Serve 10 new clients per year	Public Housing & Section 8 Program HAB staff time	June 30, 2011

	Continue to provide financial asset building / financial skills training.	Sheri Boelter District 7 HRDC	Outcomes, reported by individuals in Yellowstone County: - 24 new enrollees for savings accounts - 70 enrollees increasing savings - 24 attendees to financial management workshops to qualify for Individual Development Accounts - 1 meeting goals toward capitalization of a small business - 8 will pursue educational goals - 6 will meet savings goals for home purchase - 35 will complete classes to receive scholarships	Asset for Development Program CSBG Funding District 7 HRDC staff time	June 30, 2011
	Continue to provide stable housing and supportive services to homeless youth to maintain or obtain employment.	Sheri Boelter District 7 HRDC	75 homeless young adults receiving housing and services to maintain / obtain employment	ARRA CSBG funding District 7 HRDC staff time	June 30, 2011
	Continue to assist individuals and families to increase financial assets and skills to complete federal and state tax returns.	Sheri Boelter District 7 HRDC	825 total completed returns	Internal Revenue Service CDBG funding United Way funding Sheri Boelter District 7 HRDC	June 30, 2011
Promote fair wage rates and competitive bidding through the expansion of social enterprise efforts.	Continue to expand Nu-Start business in order to provide employment opportunities for previously homeless people in recovery, as outlined in Goal Two.				
	Create a self-sustaining, social enterprise business in order to employ people experiencing homelessness, those at risk of homelessness and those who have been recently discharged from prison / jail as outlined in Goal Two.				

Date: 10/13/2009

**TITLE: Public Hearing and Resolution Authorizing Marketing and Selling the Park IV Parking Structure**

**PRESENTED BY:** Bruce McCandless

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

At the September 14, 2009, meeting, the City Council approved a resolution of intent to sell the Park IV parking structure. According to City Code Section 22-902, the Council must conduct a public hearing before selling real property. Area property owners were notified about the public hearing and potential sale and a notice of public hearing was published in the Billings Times on September 24th. The Council should conduct a public hearing and consider adopting the attached resolution authorizing the staff to market and sell the property. The City's contractor, Strategy 5, is preparing to market the property so there is not a purchaser at this time. If a purchase agreement is offered, staff will request Council acceptance at that time. Notifying property owners and conducting a public hearing at this time will shorten the time frame between receiving an offer to purchase and Council's action on it.

**ALTERNATIVES ANALYZED**

The City Council must conduct the public hearing and subject to the public testimony, it may:

- Adopt the resolution authorizing the Park IV sale; or
- Disapprove the resolution authorizing the sale

**FINANCIAL IMPACT**

Staff is requesting that the City Council confirm the \$4.75 million minimum sale price. If that price is received, the proceeds will presumably be used to construct a new structure at a different location. At the current estimate of \$20,000/parking space, that amount of money will construct a garage with approximately 237 spaces, or a garage that is approximately the same size as the Park II expansion. The Park IV garage has 772 parking spaces, so the net loss of public parking would be 535 spaces. The cash from selling Park IV is probably the only way that the Parking Fund can afford to construct a large parking ramp in the near future because of the debt that was incurred for the Park II expansion project.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing to hear testimony on selling the Park IV parking structure and adopt the attached resolution authorizing its sale, subject to the Council's final approval of the purchase agreement.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Resolution authorizing Park IV sale](#)

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RESOLUTION NO. 09-\_\_\_\_\_

A RESOLUTION OF THE BILLINGS CITY COUNCIL; AUTHORIZING STAFF TO MARKET AND TO SELL CITY PROPERTY; SETTING A MINIMUM PRICE FOR THE PROPERTY; AND DIRECTING STAFF TO SUBMIT TO THE CITY COUNCIL OFFERS TO PURCHASE FROM QUALIFIED BUYERS

WHEREAS, the Billings City Council desires to market and sell the City owned property known as the Park IV parking garage, legally described as follows:

LOTS 12-14 BLOCK 7 BILLINGS ORIGINAL TOWN, LOTS 13-24  
BLOCK 47 FOSTERS ADDITION AND TRACT 1 OF C/S 1729

WHEREAS, the Billings Montana Municipal Code Section 22-902 requires the City Council to conduct a public hearing prior to the property's sale;

WHEREAS, the Parking Advisory Board recommends a minimum price be established for the parking structure;

WHEREAS, the City Council desires to review and approve purchase offers from qualified buyers before it agrees to sell the property.

THEREFORE, be it resolved by the Billings City Council as follows:

1. Staff is directed to work with Strategy 5 to market and to sell the Park IV parking structure for the highest price that exceeds the minimum price;
2. The minimum price for the Park IV parking structure is established as \$4,750,000;
3. Offers to purchase the property by qualified buyers shall be submitted to the City Council for final approval.

Approved this 13<sup>th</sup> day of October, 2009.

\_\_\_\_\_  
Ron Tussing, Mayor

\_\_\_\_\_  
Cari Martin, City Clerk

**Regular City Council Meeting**

**Regular : 6.**

**Date: 10/13/2009**

**TITLE: Public Hearing & Resolution for SID 1387**

Patrick M. Weber, Financial

**PRESENTED BY:** Services Manager

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

The following assessment for SID 1387 (Zimmerman Trail Subdivision) has been completed by the Finance Division and is ready to be spread on the tax rolls by resolution. This project is for sanitary sewer improvements. This item was postponed from the September 28, 2009, meeting because of a renotification requirement on interest rates.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may:

- Approve the resolution; or
- Not approve the resolution, which would result in the tax payers not being assessed, and the General Fund being responsible for paying for the improvements.

**FINANCIAL IMPACT**

The costs associated with SID 1387 are assessed per lot. The net effective interest rate is 3.25%. Under the State statute 7-12-4189, the City is required to add ½ of 1% to the bond interest rate. Under the same statute, bonds with a variable interest rate may add up to 2%. The terms of the loan from State of Montana Intercap Loan Program, which has a variable interest rate, requires an additional 2% be added to the 3.25% interest rate, for a total interest rate of 5.25%. This will be used as additional security on the bond issue, as stated in the final bond resolution. The interest rate may be adjusted annually, so the additional 2% will act as an interest rate cushion for the property owners.

**RECOMMENDATION**

Staff recommends that Council conduct a public hearing and adopt the resolution that spreads the costs of SID 1387 to the benefitted properties.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Resolution SID 1387](#)

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RESOLUTION 09 \_\_\_\_\_

A RESOLUTION LEVYING A SPECIAL ASSESSMENT TAX UPON ALL BENEFITED PROPERTY IN A SPECIAL IMPROVEMENT DISTRICT OR PROJECT KNOWN AS 1387, IN THE CITY OF BILLINGS, MONTANA.

WHEREAS, the City created a special improvement district or project known as 1387 and;

WHEREAS, it is necessary to levy a special assessment tax upon each benefited property in the district or project area to defray the cost and expenses of said district or project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Billings, Montana as follows:

1: LEVY AND ASSESSMENT. That for the purpose of defraying the cost and expense of making improvements in a special improvement district or project known as 1387 of the City of Billings, Montana, there is hereby levied and assessed upon each lot or parcel of land described below, owned by persons respectively indicated, a special assessment tax payable in semi-annual installments with a variable interest rate that may need to be adjusted annually. Each lot and parcel assessed and the owner thereof is hereinafter described:

<u>Tax Code</u> <u>/Owner Name</u> <u>/Legal Description</u>	<u>Assessment</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>	<u>Years</u> <u>Assessed</u>
C11854 DINKEL, EDWIN & TERESA ZIMMERMAN TRAIL SUB, S27, T01 N, R25 E, BLOCK 001, Lot 005, LT 5 BLK 1 ZIMM	\$16,100.00	5.25	15
C11856 KNAPP, HOWARD R & BRENDA C ZIMMERMAN TRAIL SUB, S27, T01 N, R25 E, BLOCK 001, Lot 007, LT 7 BLK 1 ZIMM	\$16,100.00	5.25	15
C1185 BROSS, BRIAN A & ZIMMERMAN TRAIL SUB, S27, T01 N, R25 E, BLOCK 001, Lot 008, LT 8 BLK 1 ZIMM	\$16,100.00	5.25	15
C1 BOS, JAMES A & LOIS I ZIMMERMAN TRAIL SUB, S27, T01 N, R25 E, BLOCK 001, Lot 009, LT 9 BLK 1 ZIMM	\$16,100.00	5.25	15
C11860 KINCAID LAND LLC	\$16,100.00	5.25	15

2: DISPOSITION OF COLLECTION. All monies collected from the assessment shall be paid into a special improvement district or project Fund. Assessments become delinquent based on the semi-annual due dates of real property taxes, currently December 1 and June 1 of each year.

3: NOTICE AND HEARING. On Tuesday, October 13, 2009 at 6:30 p.m., or as soon thereafter as the matter was considered on the agenda of the City Council at a regular meeting held in the Council Chambers of the Police Facility, 220 N. 27<sup>th</sup> St., Billings, Montana, the City Council held a public hearing to hear comments and/or objections to the adoption of this resolution. The City Clerk published notice of the public hearing twice with at least six (6) days separating each publication in a newspaper of general paid circulation with a periodicals mailing permit. The final publication was made at least 10 days prior to the public hearing per MCA 7-12-4177.

4: EFFECTIVE DATE. This resolution shall be effective upon adoption.

ADOPTED AND APPROVED this 13<sup>th</sup> day of October, 2009.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Ron Tussing, Mayor

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk

**Date: 10/13/2009**

**TITLE: Public Hearing and Approval of Resolution Approving and Adopting First Quarter Budget Amendments for Fiscal Year 2009/2010**

**PRESENTED BY:** Patrick M. Weber

**Department:** City Hall Administration

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**Information**

**PROBLEM/ISSUE STATEMENT**

First Quarter Budget amendments are requested for the following:

Expanded North 27th Street Tax Increment District Fund (203) needs to create the FY10 budget as approved by Downtown Billings Partnership for tax revenue for \$214,870, a management services expense for \$98,580, a project expense for \$75,000, service charges for \$9,000, and a district expansion services expense for \$15,000.

Public Safety Fund (150) – Police needs to increase the personnel costs budget by \$345,000 to account for the increase due to the implementation of the new Collective Bargaining Agreement with MPEA. There is also a transfer from the General Fund to the Public Safety fund needed.

Motor Pool Fund (601) will add two new Mechanic II positions to maintain Fire equipment. These positions will be funded by Public Safety Fire through a monthly charge for services.

The capital expenditure for a vehicle was budgeted in Public Works Engineering and should have been budgeted in the Capital Replacements Fund. Therefore, the Public Works Engineering Fund (670) will be reduced and the Capital Replacements Fund (640) will be increased.

General Fund (010)-PRPL needs a budget amendment for a Pioneer Park Master Plan which will use General Fund reserves.

MET Transit Fund (412) desires to move budget authority to purchase two paratransit vans, originally budgeted with ARRA Funds. The budget adjustment would re-establish the budget authority for the vans in the regular capital account that MET uses for its annual FTA grant funding. These two vans are eligible for federal reimbursement. The local match is 20% and there is sufficient money in MET funds to meet the 20% match.

MET Transit Funds (411 & 571) need to establish budget authority to transfer ARRA grant funds to the operating fund as provided by recent grant revisions. The Federal Transportation Administration ARRA grant is being revised to reflect the use of a portion of the grant monies for operational costs instead of capital. Operating costs will remain as budgeted.

The Airport Fund (407) needs to establish budget authority to purchase a new Airport Ramp Sweeper that is used primarily to clear the commercial aircraft parking ramp, taxiways, taxi lanes, and terminal streets. The sweeper was budgeted in FY 2009, but was not approved by City Council until July 2009 due to an advertising deadline mishap. The Airport has sufficient reserves in its Passenger Facility Charge (PFC) account for this purchase.

The Airport Fund (563) needs to establish budget authority for a new highway access on the Airport's west end. The west end access will be relocated approximately 300 feet west of the current access and will better accommodate tractor/trailer units. The project was budgeted in FY 2009, but was not approved by City Council until July 2009 due to an advertising deadline mishap. The Airport has sufficient reserves in

its capital account for this project.

The Airport Fund (563) needs to establish budget authority to remodel the Airport Police office area. The project was budgeted in FY 2009, but was not awarded until FY 2010 due to a delay in the bid award process. The Airport has sufficient reserves in its capital account for this project.

The Airport Fund (563) needs to establish budget authority to purchase and equip a brush/rescue truck from the City of Billings Fire Department. The project was approved by the ERP committee and budgeted in FY 2009 but was not available from the Fire Department until September 2009, since the Fire Department's replacement truck did not arrive until then. The Airport has sufficient reserves in its capital account for this purchase.

The Airport Fund (562) needs to establish budget authority to replace the Airport entrance sign. The purchase was budgeted in FY 2009, but was not awarded until FY 2010 due to the State of Montana Highway Three and Roundabout constructions delays. In September 2008, the Airport received \$97,900 from the Montana Department of Transportation to replace the Airport entrance sign that was removed during construction. The Airport has sufficient reserves in its capital account for this purchase.

The General Fund (010)-Code Enforcement needs additional budget authority to cover the cost of cleanup for the burned property located at 314 S. 26th Street which will use General Fund reserves. The property owner is being billed for the cleanup and a tax lien will be placed against the property if necessary to get reimbursement.

The HazMat Fund (220) for the State Regional HazMat Team has received money from the state of Montana. This request is to spend the state funds for attendance at the Technical Advisory Group Meetings.

The Community Development Fund (278) for the Wells Fargo loan needs budget authority to pay back the loan. The program is for second mortgages to do home improvements. The loan has been in existence for over six years with only three second mortgages given. The first and second loans can equal no more than 95% of appraised value and the interest rate is not competitive with the local banks. The loans are also governed by a (health and safety ) priority list for expending the money from this program. Community Development is making approximately \$222 interest payments every quarter to Wells Fargo. Therefore, Community Development recommends facilitating repayment of the loan due to lack of community interest in low-interest loans subject to the regulations of the Housing Rehabilitation program.

The Community Development Fund (278) has received money for grant writing and environmental reviews. This is a request to spend these funds.

Downtown TIFD Fund (202) needs additional budget authority for projects established through the development agreement with Downtown Billings Partnership, Inc. Added costs are funded with TIF reserves.

Water Construction projects budgeted in FY 09 that were not started need to be re-budgeted in FY 10. Reserves will be used for the L-Structure (Water Plant Intake) change order and water line to Staples. The Zone 4 project will be funded with an SRF loan.

The South TIFD needs a budget amendment for LED change orders. The funding is from bond sale proceeds

Arterial Fund projects budgeted in FY 09 that were not started need to be re-budgeted in FY 10. The Alkali Creek project will be funded by a grant and Arterial reserves. Both the Inner Belt Loop and Rimrock (17th-Forsythia) designs will be funded by reserves.

**ALTERNATIVES ANALYZED**

The Council must hold a public hearing and then may:

- Approve the request budget amendments; or
- Not approve the request budget amendments.

**FINANCIAL IMPACT**

The requested budget amendments will be funded by additional revenues or reserves.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the resolution adopting the budget amendments for Fiscal Year 2009/2010 per attached.

**APPROVED BY CITY ADMINISTRATOR**

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**Attachments**

Link: [Attachment A](#)

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**RESOLUTION 09-**

A RESOLUTION TO MAKE **FISCAL YEAR 2010** ADJUSTMENTS APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a **Quarterly** Budget Review (**FY 2009/2010**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 13<sup>th</sup> day of October 2009.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
Ron Tussing, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, CITY CLERK

**Fund 203 - North 27th Street Expansion TIFD**

The North 27th Street Tax Increment Fund District board (Downtown Billings Partnership) has approved the following budget for FY10. The budget includes tax revenues, management service expense, project expense, expansion of district expense, and other service charges.

203-1513-311	0110	214,870	
203-1513-466	7946		98,580
203-1513-466	3547		99,000

**Fund 150 - Public Safety**

The Public Safety personnel costs requires an increase to account for the new Collective Bargaining Agreement with MPEA effective July 1, 2009. Also, increase General Fund transfer to the Public Safety Fund.

150-2113-421	1148		345,000
010-1412-414	8253		280,000
150-1510-383	7515	280,000	

**Fund 601 - Motor Pool**

Two new Mechanic II positions have been added to the Motor Pool fund. These positions will be funded by Public Safety Fire.

601-1552-481	1140		43,580
601-1552-481	1450		3,081
601-1552-481	1430		8,971
601-1552-481	1480		36
601-1552-481	1440		2,702
601-1552-481	1455		632
601-1552-481	1410		153
601-1552-481	1420		1,874
601-1553-481	1140		10,895
601-1553-481	1450		770
601-1553-481	1430		2,243
601-1553-481	1480		9
601-1553-481	1440		675
601-1553-481	1455		158
601-1553-481	1410		38
601-1553-481	1420		468
601-1552-391	8039	76,285	

**Funds 670 & 640 - Public Works Engineering and Capital Replacements Fund**

Public Works Engineering capital expenditure will be paid out of the Capital Replacements Fund.

670-3141-489	9440	20,000	
640-3141-434	9440		20,000

**Fund 010-5112 - General Fund, Parks and Recreation**

A Pioneer Park Master Plan is to be completed using General Fund reserves

010-5112-452	3590		86,660
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**Fund 412 - MET Transit Fund**

MET Transit desires to move budget authority to purchase two paratransit vans, originally budgeted with ARRA Funds. The budget adjustment would reestablish the budget authority for the vans in the regular capital account that MET uses for their annual FTA grant funding. These two vans are eligible for federal reimbursement. The local match is 20% and there is sufficient money in MET funds to meet the 20% match.

412-71??-331	1960	30,875	Grant revenue
412-71??-713	9677		154,375 Capital outlay

**Funds 411/571 - MET Transit**

MET Transit desires to establish budget authority to transfer ARRA grant funds to the operating fund as provided by recent grant revisions. The Federal Transportation Administration ARRA grant is being revised to reflect the use of a portion of the grant monies for operational costs instead of capital. Operating costs will remain as budgeted.

411-7151-713	8212	368,490	Transfer--Transit Operating Capital outlay--
412-7151-713	9440	198,490	transportation equipment Capital outlay--
412-7151-713	9480	170,000	communication equipment
571-7151-713	7535	368,490	Transfer--Transit grants



**Fund 562 - Airport**

The Airport desires to establish budget authority to replace the Airport entrance sign. The purchase was budgeted in FY 2009 but was not awarded until FY 2010 due to the State of Montana Highway Three and Roundabout constructions delays. In September 2008, the Airport received \$97,900 from the Montana Department of Transportation to replace the Airport entrance sign that was removed during construction.

563-7120-711                      9310                                      97,900    Capital outlay

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**Fund 010-Code Enforcement-43**

The General Fund-Code Enforcement needs additional budget authority to cover the cost of cleanup for the Charles Albert property located at 314 S 26h Street.

010-4321-419                      3585                                      9,000    Nuisance Abatement

**Fund 220-Fire Programs/Haz Mat**

The Haz Mat Fund for the State Regional HazMAT Team has received money from the state of Montana. This request is to spend the state funds for attendance at the Technical Advisory Group Meetings.

220-2233-422                      1130                                      7,691    Fire Salaries  
220-2233-422                      1230                                      13,200    Fire Overtime  
220-2233-422                      3590                                      2,500    Professional Services

**Fund 279-Community Development/Wells Fargo**

The Community Development Fund for the Wells Fargo Loan needs budget authority to pay back the loan. Community Development recommends facilitating repayment of the loan due to lack of community interest in low-interest loans subject to the regulations of the Housing Rehabilitation program.

279-6661-464                      5930                                      120,000    Loans

**Fund 278-Community Development/Grant Writing and Environmental Review**

This Community Development Fund has received money for grant writing and environmental reviews. This is a request to spend these funds.

278-6761-465	2190	2,415	Other Office Supplies
278-6761-465	3824	2,500	Training
278-6762-465	3824	366	Training

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**Fund 202-Downtown TIFD**

Additional budget authority is needed for projects established through the development agreement with Downtown Billings Partnership, Inc. Added costs are funded with TIF reserves.

202-1503-466	7973	40,000	Railroad Quiet Zone project
202-1503-466	7973	67,278	Beat Officer/Cooperative Security contract

**Fund 416-Water Construction**

Water Construction projects budgeted in FY 09 that were not started need to be re-budgeted in FY 10. Reserves will be used for the L-Structure (Water Plant Intake) change order and water line to Staples. The Zone 4 project will be funded with an SRF loan.

416-7493-603	9340	65,000	L-Structure Change Order
416-7493-603	9340	1,400,000	Water Line to Staples
416-7493-603	9340	200,000	Zone 4 Pump Station
416-7493-603	9220	6,600,000	Zone 4 Reservoir

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**Fund 432-South TIFD**

The South TIFD needs a budget amendment for LED change orders. The funding is from bond sale proceeds

432-3110-431	9310	35,000	King East LED
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**Fund 845-Arterial**

Arterial Fund projects budgeted in FY 09 that were not started need to be re-budgeted in FY 10. The Alkali Creek project will be funded by a grant and Arterial reserves. Both the Inner Belt Loop and Rimrock (17th-Forsythia) designs will be funded by reserves.

845-3186-431	9310	920,000	Alkali Creek Road
845-3186-431	9310	200,000	Inner Beltloop Design
845-3186-431	9310	225,000	Rimrock Design

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