

Opportunity Title:	Fiscal Year 2009 Economic Development Initiative-Special
Offering Agency:	US Department of Housing and Urban Development
CFDA Number:	14.251
CFDA Description:	Economic Development Initiative-Special Project, Neighb
Opportunity Number:	US-2009-N-00
Competition ID:	09-EDI-SP
Opportunity Open Date:	
Opportunity Close Date:	09/22/2011
Agency Contact:	Holly Kelly CONGRESSIONAL GRANTS DIVISION E-mail: Holly.A.Kelly@hud.gov Phone: 202-402-6324

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* Application Filing Name:

### Mandatory Documents

Move Form to Complete

Move Form to Delete

### Mandatory Documents for Submission

Application for Federal Assistance (SF-424)
Disclosure of Lobbying Activities (SF-BLL)

### Optional Documents

Move Form to Submission List

Move Form to Delete

### Optional Documents for Submission

Attachments
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## Instructions

- 1** Enter a name for the application in the Application Filing Name field.

  - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
  - You can save your application at any time by clicking the "Save" button at the top of your screen.
  - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- 2** Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

  - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
  - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
  - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
  - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
- 3** Click the "Save & Submit" button to submit your application to Grants.gov.

  - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
  - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
  - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
  - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

<b>Application for Federal Assistance SF-424</b>		Version 02
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
		<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify)</b> _____
<b>* 3. Date Received:</b> Completed by Grants.gov upon submission.	<b>4. Applicant Identifier:</b> _____	
<b>5a. Federal Entity Identifier:</b> B-09-SP-MT-0090	<b>* 5b. Federal Award Identifier:</b> _____	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Billings, Montana		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 81-6001237	<b>* c. Organizational DUNS:</b> 068925759	
<b>d. Address:</b>		
<b>* Street1:</b> 210 N. 27th Street	_____	
<b>Street2:</b>	_____	
<b>* City:</b> Billings	_____	
<b>County:</b>	_____	
<b>* State:</b>	MT: Montana	
<b>Province:</b>	_____	
<b>* Country:</b>	USA: UNITED STATES	
<b>* Zip / Postal Code:</b> 59105	_____	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Administration	<b>Division Name:</b> _____	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> _____	<b>* First Name:</b> Bruce	_____
<b>Middle Name:</b> _____	_____	
<b>* Last Name:</b> McCandless	_____	
<b>Suffix:</b> _____	_____	
<b>Title:</b> Assistant City Administrator		
<b>Organizational Affiliation:</b> _____		
<b>* Telephone Number:</b> 406 657-8222	<b>Fax Number:</b> _____	
<b>* Email:</b> mccandlessb@ci.billings.mt.us		

**Application for Federal Assistance SF-424**

Version 02

**9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.251

CFDA Title:

Economic Development Initiative-Special Project, Neighborhood Initiative and Miscellaneous Grants

**\* 12. Funding Opportunity Number:**

US-2009-N-00

\* Title:

Fiscal Year 2009 Economic Development Initiative-Special Project, Planning and Neighborhood Initiative Grants

**13. Competition Identification Number:**

09-EDI-SP

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\* 15. Descriptive Title of Applicant's Project:**

Billings Montana Naval Reserve Center Environmental Hazards Remediation and Demolition

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="475,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="475,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes  No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

**Application for Federal Assistance SF-424**

Version 02

**\* Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB  
0348-0046

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="City of Billings"/> * Street 1: <input type="text" value="210 N. 27th Street"/> Street 2: <input type="text"/> * City: <input type="text" value="Billings"/> State: <input type="text" value="MT: Montana"/> Zip: <input type="text" value="59105"/> Congressional District, if known: <input type="text"/>		
<b>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</b> <div style="border: 1px solid black; height: 100px;"></div>		
<b>6. * Federal Department/Agency:</b> <input type="text" value="Housing and Urban Development"/>	<b>7. * Federal Program Name/Description:</b> <input type="text" value="Economic Development Initiative-Special Project, Neighborhood Initiative and Miscellaneous Grants"/> CFDA Number, if applicable: <input type="text" value="14.251"/>	
<b>8. Federal Action Number, if known:</b> <input type="text"/>	<b>9. Award Amount, if known:</b> \$ <input type="text"/>	
<b>10. a. Name and Address of Lobbying Registrant:</b> Prefix: <input type="text" value="\$"/> * First Name: <input type="text" value="Christina"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Volek"/> Suffix: <input type="text"/> * Street 1: <input type="text" value="210 N. 27th Street"/> Street 2: <input type="text"/> * City: <input type="text" value="Billings"/> State: <input type="text" value="MT: Montana"/> Zip: <input type="text" value="59105"/>		
<b>b. Individual Performing Services (including address if different from No. 10a)</b> Prefix: <input type="text"/> * First Name: <input type="text" value="None"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="None"/> Suffix: <input type="text"/> * Street 1: <input type="text"/> Street 2: <input type="text"/> * City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/>		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.  * Signature: <input type="text" value="Completed on submission to Grants.gov"/> * Name:    Prefix: <input type="text"/> * First Name: <input type="text" value="Christina"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Volek"/> Suffix: <input type="text"/> Title: <input type="text" value="City Administrator"/> Telephone No.: <input type="text" value="406 657-8430"/> Date: <input type="text" value="Completed on submission to Grants.gov"/>		
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-87)

## ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	Naval Reserve Center narrati	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2		Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3		Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4		Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5		Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6		Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7		Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

## City of Billings Naval Reserve Center Environmental Hazards Remediation and Demolition

The City of Billings requests federal financial assistance in order to remove asbestos and other hazards and to demolish the structures that are the former Billings Naval Reserve Center, located at 721 N. 22<sup>nd</sup> Street. The City leased a portion of its North Park to the Navy in 1946 and continued that lease for sixty years at almost no cost to the US government. The Navy occupied three pre-fabricated buildings and the Marines occupied a fourth, stick-built structure. A common assembly area connects the four modules. The site also contains several small outbuildings and asphalt paving. The Navy constructed a new Naval Reserve Center on the city's west side and vacated the old center in November, 2005. The City requested that the Navy demolish the structures and return the site to its pre-occupancy condition. The Navy declined, stating that it is not legally required to remove the structures and therefore, it cannot commit funding to do the work.

In the 1990s and as late as 2004, the Navy identified friable asbestos in all of the buildings. Most of the thermal piping is wrapped with asbestos and other building materials contain small amounts. The Navy removed some of the asbestos and encapsulated other areas during its occupancy and prior to vacating the Center. It also removed lead contamination from one of the outbuildings but low levels still exist. In December, 2005, after the Navy vacated the property but before the lease termination date of January 1, 2006, the boiler malfunctioned and due to cold weather, the water in the piping froze and damaged it in several areas. The Navy repaired the boiler and the damaged piping and removed the asbestos that it exposed during the pipe repairs. The buildings have been unoccupied since mid-2006. Under Federal environmental rules, the owner must remove friable asbestos and properly dispose of it before demolition can occur. This two step process makes the demolition unaffordable for the City and it should not be responsible for hazards and expenses that the US Navy created.

The City began requesting Federal appropriations to remediate the environmental hazards and to demolish the buildings in 2007. Congress appropriated funds in FY 2009 for this EDI grant. The City intends to use the grant funds to remove the environmental hazards from the buildings and to demolish all structures except a small garage that the Parks Department uses for equipment storage. All footings and foundations, sidewalks and other hard surfacing will be removed. The site will be filled and leveled in order to restore North Park or it may be used in the future for a new City-County Emergency Communications facility. Demolition will improve neighborhood conditions by removing environmental hazards and visual blight. Additional open space or the communication center will improve the immediate neighborhood.

The proposed budget is as follows:

Environmental hazard remediation	\$
Demolition	\$

Design and inspection

\$

Contingency

\$

TOTAL

\$