



Open Bible Christian Center
302 19th Street West, Billings, MT 59102
406-656-4946
Pastor Ron Rager 406-698-5111

June 11, 2010

To: Tina Volek and Billings City Council

Thank you for considering our application for an alley closure on June 22 and June 23, 2010.

We are very excited to be hosting AMP'd skate comp and bands. Our city park permit is for June 21-23 from noon to 9 pm. Our events are scheduled for Tuesday, June 22 and Wednesday, June 23. On Tuesday we would like to park an 80 foot band trailer in the alley between the Skate Park and the Subway Restaurant and parking lot. We would remove the band trailer Wednesday night at the conclusion of activities around 9 pm. The band trailer is too heavy to put in the grassy area next to the park as it would surely do damage to the sprinkler system. By closing off the alley, there will be no traffic going through the alley. It is safer for the youth and children going between the Skate Park and the parking lot.

This is a free event and open to the public. It will be two days of family friendly activities. Enclosed is a map of the Skate Park showing the alley we would like to close. There is a copy of our insurance showing the City of Billings as additional insured. A copy of our noise ordinance form is enclosed. This has also been sent to Officer Keyes for his briefings. A registration form for the skate competition is also enclosed showing the waiver releasing the City of Billings from any liability. There will be no alcoholic beverages at this event.

Thank you for your help and support. I apologize for the short notice. If you have any questions, please call Pastor Ron Rager at 406-698-5111 or Cindy Hill at 406-656-4946.

Sincerely,
A handwritten signature in black ink that reads "Ron Rager". The signature is written in a cursive style with a large, prominent "R" at the beginning.

Pastor Ron Rager



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Rev Ron Rager / Cindy Hill

ORGANIZATION MAKING APPLICATION Open Bible Christian Center

PHONE 406-656-4946 Pastor Ron cell 406-698-5111

ADDRESS 302 19th St W Billings MT 59102

EMAIL ADDRESS cindy@billingsopenbible.com

APPROXIMATE TIME EVENT WILL:

Assemble June 22 - 10a Start June 22 - 11am Disband June 23 - 109pm

DATE OF EVENT June 22 - June 23

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

Skateboard competition and band concert.
Open to the public and free. 3 semi-professional
skateboarders will be doing demonstrations throughout
the day on Tuesday. They will judge a skateboard
competition on Wednesday. The competition is open
to the public and free. There will be prizes awarded.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.) Alley closure

There will be seven bands performing at various
times on Tuesday + Wednesday. We would like to close
off the alley with an 80 foot band trailer. We cannot
park it in the grassy area for fear of damaging sprinklers.
Also this keeps traffic from going thru the alley and

BLOCK PARTY STREET LOCATION (IF APPLICABLE): possibly hitting a child!

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

We will come to the skatepark on Monday, June 21
and clean up the area. On Tuesday, BCS will deliver
2 portapottys. They will be picked up Thursday
morning by BCS. We will empty garbage cans
+ pick up trash throughout the event. We will leave
the park clean Wednesday night before we leave.

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance *is not required* for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

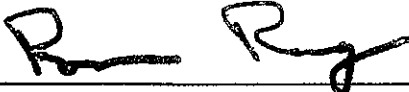
IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN-CONTAINER PERMIT FROM THE POLICE DEPARTMENT

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE  DATE 6-11-10

APPLICATION APPROVED _____ DATE _____

APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO [X]
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: _____

APPLICANT NOTIFIED BY: _____

DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/27/2010

PRODUCER
Payne Financial Group Inc
2323 2nd Avenue North
Billings MT 59107-0638
406-238-1900

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Open Bible Christian Center
302 19th Street West
Billings, MT 59102

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: Church Mutual Ins Co 075-034	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR TR	ADDT INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMSMADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	0085225-21-103221	12/17/09	12/17/12	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Per person) \$ 5,000 PERSONAL & AUTO INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANYAUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMSMADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 outh Ministry Skateboarding Outreach, June 21-23, 2010 ONLY, Billings Skate park, Corner of 27th Street and 1st Avenue South, Billings MT. Commercial general Liability Additional Insured = City of Billings. Subject to the coverage provided by the captioned policy.

CERTIFICATE HOLDER
 City of Billings
 PO Box 1178
 Billings MT 59103

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE
Heather Lewis

North 26th Street

Minnesota Ave

Living

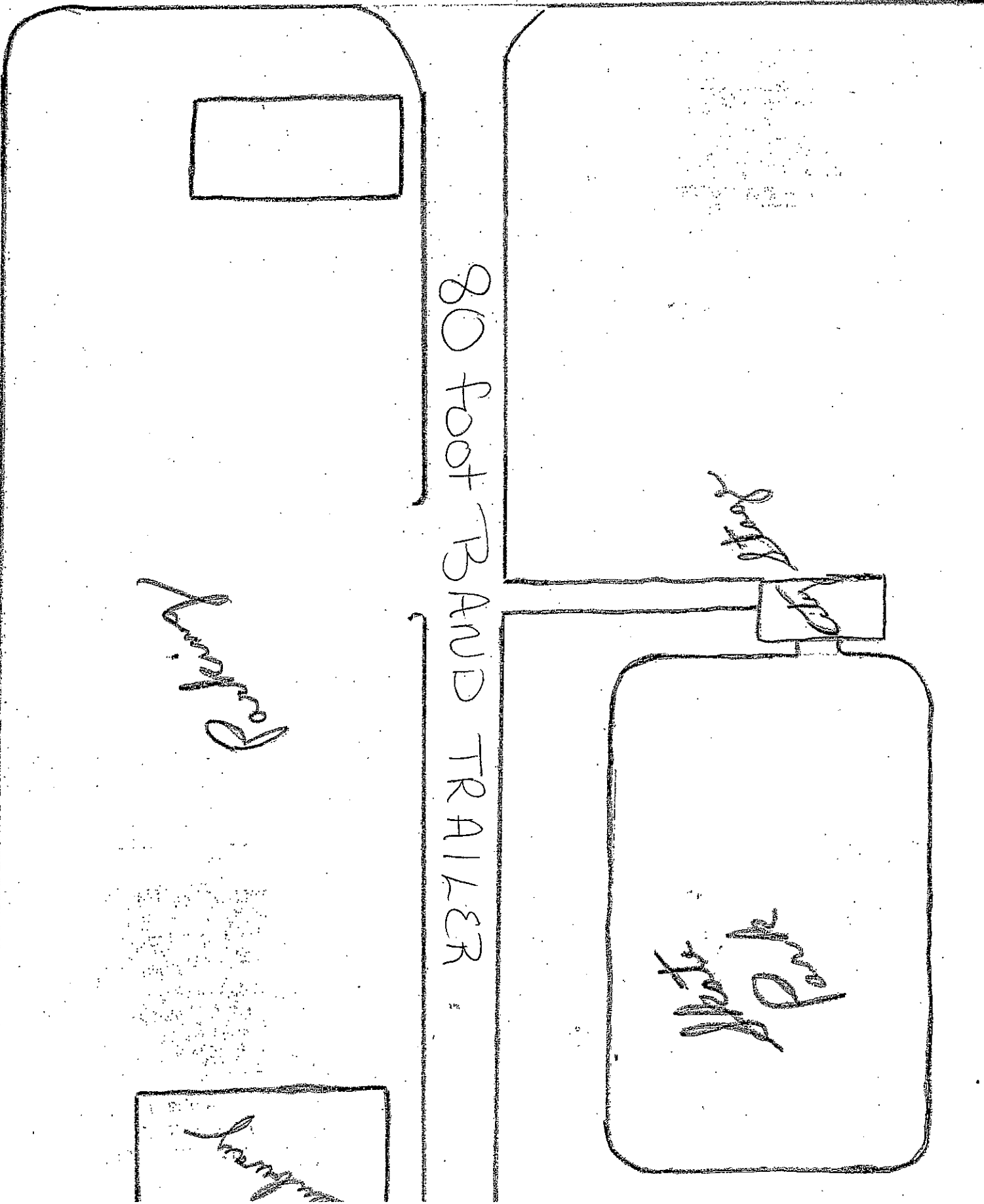
80 FOOT BAND TRAILER

Stair

Exit

West Park

Entrance





NON-PROFIT ORGANIZATION PARK USE AGREEMENT

CITY OF BILLINGS
DEPARTMENT OF PARKS, RECREATION AND PUBLIC LANDS
390 NORTH 23RD. STREET, BILLINGS, MONTANA 59103
(406) 657-8371 FAX (406) 247-8641

Use Permit # _____
Insurance Rec'd. _____
Fee Paid by _____
Office Use Only

In consideration of the covenants herein expressed, the Billings Parks, Recreation and Public Lands Department herein called the "City", does hereby grant permission to: Open Bible Christian Center
(Name of Organization)

This Use Permit is granted upon the following terms and conditions:

1. The User shall have the use of the following described facilities:

- (A) Name of Park: Skate Park
- (B) Area, Facility or Field #: 1st Ave South and South 27th St
- (C) From June 21 To June 23, 2010

<u>1:00pm</u> O'clock to <u>10:00pm</u> O'clock	MONDAY
<u>1:00pm</u> O'clock to <u>10:00pm</u> O'clock	TUESDAY
<u>1:00pm</u> O'clock to <u>10:00pm</u> O'clock	WEDNESDAY
_____ O'clock to _____ O'clock	THURSDAY
_____ O'clock to _____ O'clock	FRIDAY
_____ O'clock to _____ O'clock	SATURDAY
_____ O'clock to _____ O'clock	SUNDAY

(D) For the sole purpose of: Youth Ministry Outreach

2. Considerations to the City from the User are as follows:

- (A) _____
- (B) _____

PA Feb 3, 2010

(C) User has deposited with the City at the time of signing this Use Permit, the sum of \$ 100 in cash, certified check or bank cashier's check payable to the City of Billings, receipt of which is hereby acknowledged, and also agrees that all payments due under this Use Permit shall be made five (5) days prior to the starting date of this agreement.

- 3. Time shall be the essence of this agreement, and the time granted shall not be extended or the occupancy or use of the premises or for the installation or removal of equipment without the written permission of the City.
- 4. User agrees to comply with all laws, procedures and policies of the City, the State of Montana and the United States, applicable to the use of said described facilities.
- 5. User agrees that it will not conduct activities in which flames, flammable or hazardous materials are involved without the prior approval of the City Fire Department and the Department of Parks, Recreation and Public Lands.
- 6. User agrees that no advertising or sales promotional materials shall be posted or distributed in or about said described facilities or announced or publicized over any loud speaker system without first having obtained the permission of the City.
- 7. User is allowed to sell candy, pop and ice cream for the benefit of the organization under the terms of this agreement. User agrees that cars, trucks or trailers hauling concessions shall be parked at the curb or in parking lots. No merchandise or equipment used to sell concessions can be stored in the park. Groups selling concessions will be responsible for the clean-up of litter and debris from concession sales. Failure to comply may result in termination of the agreement by the City.



CITY OF BILLINGS POLICE DEPARTMENT

P.O. Box 1554 • Billings, MT 59103
220 N. 27th St. • Billings, MT 59101
(406) 657-8460 • Fax (406) 657-8417 • E-mail bpd@ci.billings.mt.us



OPEN CONTAINER/NOISE ORDINANCE REQUEST FORM

Date and Time of event: June 21-23 noon to 9pm Location: Skateboard Park

Contact: Cindy Hill (person applying for permit) D.O.B.: 8-4-1958

Address: 302 131st Folsom, 59102 Phone: 406-855-7799

Agency (if applicable): Open Bible Christian Center

302 19th St W, Blgs, 59102
(include mailing address and phone number) 406-656-4946

Description of Event: (Include the name of any live music/band that will be amplified.)

We are having a free event at the skate Board Park
There are 3 pro skate boarders who will do comp
demonstrations and a competition. There will be
live bands as well as recorded music.

I, the undersigned, acknowledge that I have read this permit carefully, and I fully understand that I am responsible for this permit. I further understand that I must have this permit at the event location and that it is my responsibility to make sure minors (anyone under 21 years of age) are not served alcohol. It is further understood that this permit may be voided by any police officer based on any complaints received or violations of any ordinances or codes committed by any member of my party. I further understand that a police officer may contact me to view the permit and then will advise me of any problems.

I agree to abide by the above conditions of this permit.

Cindy Hill

Signature of Permit Holder

6-3-10

Date

(Department use only)

I approve/disapprove this request

Billings Police Department

Date

6/3/10