



CITY OF BILLINGS
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Sheryle Shandy

ORGANIZATION MAKING APPLICATION Billings Food Bank

PHONE 259-2856

ADDRESS 2112 4th Ave. N. Bils MT 59101
CITY STATE ZIP

EMAIL ADDRESS foodbank@imt.net

APPROXIMATE TIME EVENT WILL:

Assemble 9 a.m. Start 9 a.m. Disband 9 p.m. (or sooner)

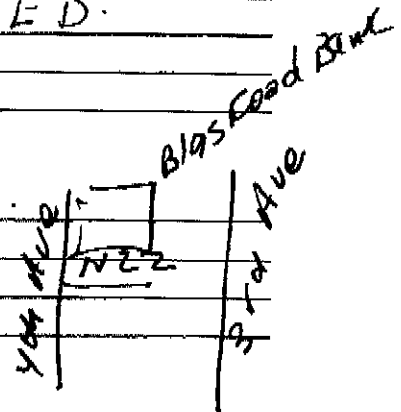
DATE OF EVENT 8-21-10

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

Open House + Re-do of Mission MTN Wood Band
Concert - Hailed (toned) out on Father's Day.
Previously scheduled in Pioneer Park.
NO OTHER BUSINESS AFFECTED.
U.S. Bearing Closed on Saturdays

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)

N. 22nd St. Between 3rd & 4th Ave N.



BLOCK PARTY STREET LOCATION (IF APPLICABLE):

N 22nd St. Between 3rd & 4th Ave N.

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

We will assume responsibility!

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance *is not required* for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN CONTAINER PERMIT FROM THE POLICE DEPARTMENT

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE Sheryl Shandy DATE 7-13-10
APPLICATION APPROVED _____ DATE _____
APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO []
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: _____
APPLICANT NOTIFIED BY: _____
DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

TINY'S TAVERN

FAX: #248-2441

DATE: 8/2 PAGES: 2

FROM: CURT GRIMM

MEMO: Susan MY INSURANCE COMES DUE
ON 7/29 SO THIS IS A TEMPORARY
CONTRACT UNTIL WE GET THE REAL ONE
THIS WEEK BUT THE LIQUOR LIABILITY
FOR 1,000,000 IS ON HERE ALONG WITH
EVERYTHING ELSE YOU NEED. IF YOU HAVE
ANY QUESTIONS PLEASE CALL 259-1625
690-3194

TINY'S TAVERN: 259-0828
OFFICE: 259-1625 ²³⁷⁻⁶²⁹¹

CHERYL FROM THE FOOD BANK IS
THE PERSON I'M WORKING WITH
THANKS.

