



SOUTH BILLINGS URBAN  
RENEWAL ASSOCIATION

# Invoice

Date	Invoice #
3/1/2011	1

<b>Bill To</b>
CITY OF BILLINGS ACCOUNTS PAYABLE 210 N 27TH STREET BILLINGS, MT 59101

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
22.42	REIMBURSEMENT OF GUTHALS, HUNNES & REUSS, PC. PROFESSIONAL FEES	250.00	5,605.00

<b>Total</b>		\$5,605.00
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2:56 PM

03/01/11

**HANSER'S TRANSMISSIONS**  
**Transaction List by Vendor**  
**January 1, 2010 through March 1, 2011**

Type	Date	Num	Memo	Account	Clr	Split	Credit
<b>GUTHALS, HUNNES &amp; REUSS, P.C.</b>							
Check	8/26/2010	329941	CLIENT 8578...	1015 · 1S...	X	76072 · LEGA...	375.00
Check	9/28/2010	328441	CLIENT 8578...	1015 · 1S...	X	76072 · LEGA...	605.00
Bill	12/3/2010			2000 · Ac...		46900 · MISC ...	2,331.00
Bill Pmt -Check	12/8/2010	333030		1015 · 1S...	X	2000 · Accoun...	2,331.00
Check	2/14/2011	333110	CLIENT 8578...	1015 · 1S...		76072 · LEGA...	2,295.00

210 N. 27th St  
Billings 59101

# GUTHALS, HUNNES & REUSS, P.C.

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ATTORNEYS AT LAW

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10 North 27th Street · P.O. Box 1977 · Billings, MT 59103-1977  
Phone: (406) 245-3071 · E-mail: mail@ghrlawfirm.com · Fax : (406) 245-3074

ATTN: Shawn Hanser  
South Billings Urban Renewal Association  
430 S. Billings Blvd.  
Billings MT 59101

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07/31/2010  
CLIENT NO: 8578-01M  
STATEMENT NO: 1

Re: Entity Formation

## FEES

			<u>HOURS</u>	
07/13/2010	JAH	Conference with Shawn Hanser re: creation of nonprofit entity to act as advisory representative for district.	1.50	375.00
		FOR CURRENT SERVICES RENDERED	1.50	375.00
		TOTAL CURRENT WORK		375.00
		BALANCE DUE		<u>\$375.00</u>

This statement covers activities posted through the end of the billing period. A monthly finance charge of 1.0% will be imposed on any balance not paid within ninety days of billing. Please include Client No. on check. We accept major credit cards.

# GUTHALS, HUNNES & REUSS, P.C.

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08/31/2010  
CLIENT NO: 8578-01M  
STATEMENT NO: 2

Re: Entity Formation

### FEES

			<u>HOURS</u>	
08/19/2010	JAH	Phone Call with Shawn Hanser re: articles and bylaws and upcoming meeting.	0.17	N/C
08/20/2010	JAH	Work on articles of incorporation and bylaws.	0.50	125.00
08/23/2010	JAH	Revise drafts of Articles of Incorporation and Bylaws and email to Shawn Hanser with questions and comments.	1.50	375.00
08/27/2010	JAH	Phone Call with Marty Connell re: formation issues.	0.17	N/C
08/30/2010	JAH	Review email from Marty Connell re: suggested edits to entity formation documents. Review email from client re: edits and respond.	0.42	105.00
		FOR CURRENT SERVICES RENDERED	2.42	605.00
		Total Non-Billable Hours	0.34	
		PREVIOUS BALANCE		\$375.00
		TOTAL CURRENT WORK		605.00
08/30/2010		Payment-Thank You - Ck. 329941 dated 08/26/10 from Hanser's Automotive Co.		-375.00
		BALANCE DUE		<u>\$605.00</u>

*Jeff -  
Hunn*

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**ES, HUNNES & REUSS, P.C.**  
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11/30/2010  
CLIENT NO: 8578-01M  
STATEMENT NO: 5

Re: Entity Formation

**FEES**

			<u>HOURS</u>	
11/01/2010	JAH	Email to Shawn confirming task force name and requesting update.	0.17	N/C
		Total Non-Billable Hours	0.17	
		PREVIOUS BALANCE		\$2,331.00
		BALANCE DUE		<u>\$2,331.00</u>
		YOUR ACCOUNT IS 60 OR MORE DAYS PAST DUE.		

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Billings MT 59101

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01/31/2011  
CLIENT NO: 8578-01M  
STATEMENT NO: 7

Re: Entity Formation

## FEES

			<u>HOURS</u>	
01/05/2011	JAH	Prepare draft conflict policy.	0.17	42.50
01/19/2011	JAH	Review emails from Shawn re: approval of minutes and bylaws and reply. Multiple emails with Shawn re: signature on by-laws, conflict of interest policy, FEIN and 501(c)(6) application. Revise draft conflict of interest policy and forward to client. Review email from Julie Boland re: 501(c)(6) application and reply. Assemble minute book and prepare bylaws for client signature.	1.25	312.50
01/20/2011	JAH	Complete assembling minute book and prepare letter to client. Emails to and from client re: meeting to discuss status and review minute book. Review email from Marty Connell re: application letter and form.	0.50	125.00
01/21/2011	JAH	Conference with Shawn Hanser and deliver minute book. Edit transmittal letter and membership application. Review email from Marty Connell with Agreement with City and BSEDA re BIRD.	0.67	167.50
01/24/2011	JAH	Revise cover letter to potential members and application for membership and forward drafts to client.	0.67	167.50
		FOR CURRENT SERVICES RENDERED	3.26	815.00
		PREVIOUS BALANCE		\$1,480.00
		TOTAL CURRENT WORK		815.00
		BALANCE DUE		<u>\$2,295.00</u>

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