

MONTANA'S
BIG SKY
STATE GAMES

BOX 7136 • BILLINGS, MONTANA 59103-7136 • PHONE (406) 254-7426 • FAX (406) 254-7439 • www.bigskygames.org

Joe Fedin
City of Billings
P.O. Box 1178
Billings, MT 59103

April 7, 2011

Dear Joe,

We're gearing up for our 26th year and the Big Sky State Games is looking forward to working with you and the City of Billings Parks, Recreation and Public Lands Department. We are requesting the following road closures (we will officially submit the road closures to Susan Wellbrook at the Public Works-Engineering Department), equipment, and facility usage for the 2011 event, July 15, 16 & 17.

5K Run Road - Friday, July 15 – course is attached.

Road Closures	3 rd St. West at Grand Ave.,	6:00 - 7:00 p.m.
	3 rd St. West at Parkhill	6:00 - 7:00 p.m.

Partial Closures Virginia Ln. & Parkhill 6:00 - 7:00 p.m.

Remaining intersections on 3rd Street West from Grand to Parkhill, intersections on Parkhill to 13th Street West and back to Daylis Stadium 6:00 - 7:00 p.m. (following race route)

We will have police assistance or private security and a car and officer posted on the course at Virginia Lane & Beverly Hills Blvd. and Virginia Lane & Ave. F (to control problems before traffic reaches Virginia Lane and Parkhill). Another officer will be posted at Grand and 3rd St. West.

Triathlon/Duathlon Road Closures - Sunday, July 17 (map enclosed)

Please see enclosed Triathlon/Duathlon Course. We will request police assistance or private security with a car posted on the course at the Wicks and Cody St. intersection during the biking leg. Additional police assistance or private security will be at the corner of Roundup Road and Main St.

We would like to have the road swept for safety considerations at the 5K and Triathlon/Duathlon competitions. Unless the contact person has changed, we will be making arrangements with Jeff Wickham, Traffic and Street Superintendent.

Park Request Use: Diamond X, Pioneer Park, Central Park, Rose Park, Stewart Park & Lillis Park

Diamond X/Phipps Park:	Saturday, July 16, Sunday, July 17
Disc Golf Competition.:	Saturday, July 17
Mountain Bike:	Sunday, July 18

Pioneer Park: Friday, July 15, Saturday, July 16, & Sunday, July 17

Tennis Competition:	Friday, July 15, Saturday, July 16, & Sunday, July 17
Fitness Walk:	Friday, July 15
Disc Golf:	Saturday, July 16
Ultimate Frisbee:	Saturday, July 16 tentative Sunday, July 17



Stewart Park: Friday, July 15, Saturday, July 16, & Sunday, July 17
Softball Competition

Central Park: Friday, July 15, Saturday, July 16, & Sunday, July 17
Tennis Competition


Rose Park: Friday, July 15, Saturday, July 16, & Sunday, July 17
Tennis Competition

Lillis Park: Friday, July 15, Saturday, July 16, & Sunday, July 17
Tennis Competition

Enclosed is the current Certificate of Insurance, naming the City of Billings, Billings Parks, Recreation, and Public Lands as additional insured along with the additional required insurance amount as soon as it is available. The Park Use Agreements are enclosed including the park fees.

Joe, your support and that of the City of Billings is truly appreciated. Please contact us with questions or concerns.

Sincerely,



Karen Sanford Gall
Executive Director



Suzie Eades
Operations Director

Cc: Leonard Harkless, Ekkie Wedul, Wayne Ware, Kate Novakovich, Jennifer Anderson, Jim Rott,
Kathy Ruff, Joe Stout, Joe Splinter



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION KAREN SANFORD GALL

ORGANIZATION MAKING APPLICATION Big Sky State Games

PHONE 254.7426

ADDRESS Box 7136 Big Sky MT 59103
CITY STATE ZIP

EMAIL ADDRESS KSG@bigskygames.org

APPROXIMATE TIME EVENT WILL:

Assemble 5:15 p.m. Start 6:15 pm Disband 7:30 pm

DATE OF EVENT Friday, July 15th, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)
5K Run - Kicks off Opening Ceremonies for the Big Sky State Games.

Pls. see Attached MAP -

Enclosed letter details where we will have police assistance or stationed on the 5K course.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)

Road Closures: 3rd St. W at Grand Ave. 6:00 pm - 7:00 pm
↓ 3rd St W at Parkhill 6:00 pm - 7:00 pm

Partial Closures: Virginia Ln + Parkhill 6:00 pm - 7:00 pm
and Remaining intersections following Race Route.

BLOCK PARTY STREET LOCATION (IF APPLICABLE):

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)
Big Sky State Games Volunteers / Staff will be responsible for any clean-up needed after the event

5K Race Course

13th St. W.

12th St. W.

Parkhill Dr.

Pioneer Park

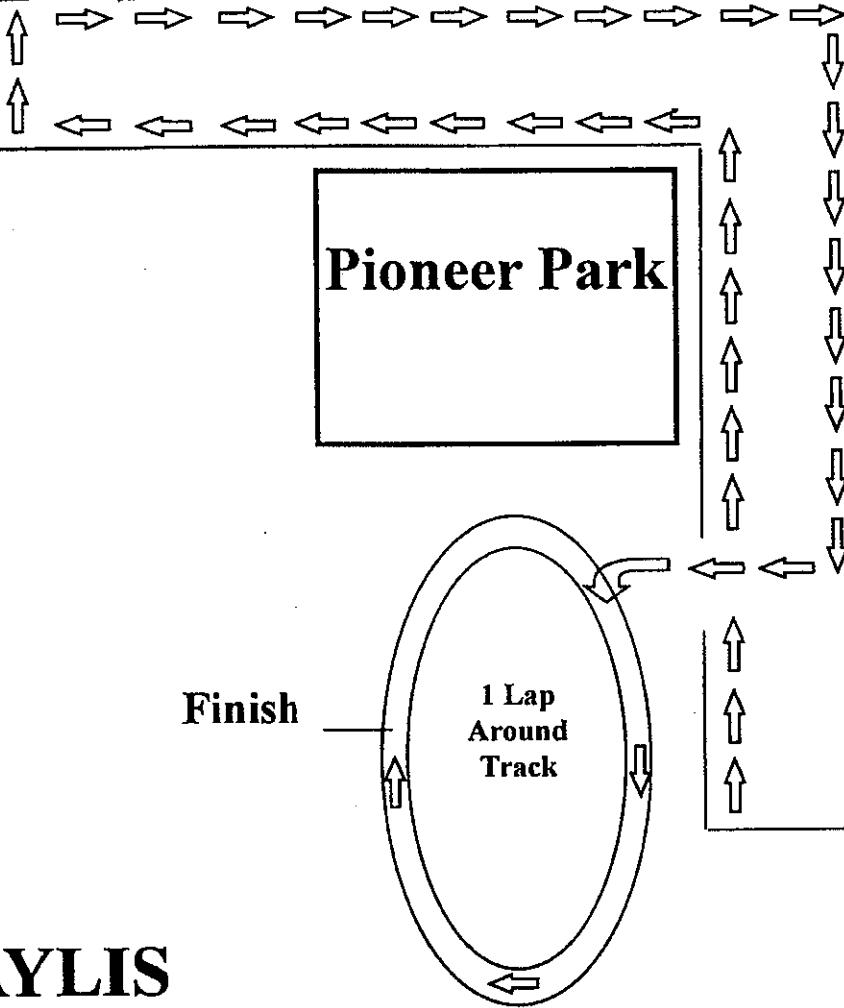
3rd St. W.

Finish

1 Lap
Around
Track

Start

**DAYLIS
TRACK**



Big Sky State Games 5K Road Race Course Description and Traffic Control

The start line for the race is on 3rd Street West near Avenue C. Runners head north on 3rd to Parkhill, then west on Parkhill to the turn around point near the intersection of Parkhill and Nordbye. Runners then head back east on Parkhill and south on 3rd. Runners enter Daylis Stadium through the gate near Avenue C and finish on the track in the stadium.

Course guards are stationed at all of the intersections along the race route except for Parkhill and Nordbye. Course guards are also located at 3rd Street West and Grand Ave., Parkhill and 32nd Street, Virginia and F, Virginia and Beverly Hill, 8th Street West and F, and Parkhill and 13th to keep traffic off of the course. All of the course guards are volunteers, except for four who are from the police or sheriff departments or from a private security company. These four non-volunteers are stationed at 3rd and Grand, 3rd and Parkhill, Virginia and F, and Virginia and Beverly Hill.

Barricades are placed at 3rd Street West and Grand Avenue, all intersections on 3rd Street West, 3rd Street West and Parkhill, Virginia and Parkhill, and 13th Street West and Parkhill. Barricades are also placed at intersections one block off of the race course, such as on 2nd Street West, Avenue F, and so forth. The barricades located one block off of the race course bear signs stating that the street is closed ahead. The barricades are between two and three feet wide, so intersections are not completely blocked.

The race begins at 6:15 PM. 3rd Street West is closed to traffic beginning at 5:45 PM. Parkhill is closed to traffic beginning at 6:05 PM. The course is reopened to traffic by 7:00 PM. All course guards will allow traffic through intersections immediately before the race and when there is a sufficient gap between runners to allow traffic to pass without endangering runners.



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Triathlon/Decathlon

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Karen Stanford Groll

ORGANIZATION MAKING APPLICATION Big Sky State Games

PHONE 254.7424

ADDRESS Box 7134 Big Sky MT 59102
CITY STATE ZIP

EMAIL ADDRESS KSG@bigskygames.org

APPROXIMATE TIME EVENT WILL:

Assemble 5:30 AM Start 6:30 AM Disband 11:00 AM

DATE OF EVENT Sunday, July 17th, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

Triathlon/Decathlon Competition held by Big Sky State Games.
The Triathlon event will include Adult + youth RACES
The Decathlon event will include Adult + youth RACES

- SEE Attached maps - Enclosed letter details
where police assistance or private security will be stationed on courses.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)

Tri Map of Running Route - Adult is in Purple / youth is in Pink.
Description of cycling leg of Tri/Dec is also Attached - Business across bridge
in the 'Old Market' area have been contacted & given permission for cycling route
that pertains to them. MT Dept. of Trans + Yellowstone County HAVE ALSO BEEN
contacted for approval of the route that pertains to them. -> OVER

BLOCK PARTY STREET LOCATION (IF APPLICABLE):

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)
Big Sky State Games Volunteers/Staff will be responsible
for any clean-up needed After the race.

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance *is not required* for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACE-MENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

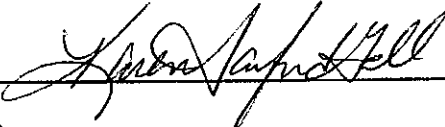
IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN-CONTAINER PERMIT FROM THE POLICE DEPARTMENT

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE  DATE 4-7-11
APPLICATION APPROVED _____ DATE _____
APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO []
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: _____
APPLICANT NOTIFIED BY: _____
DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

M O N T A N A ' S
BIG SKY
STATE GAMES

2011 BSSG Triathlon/Duathlon Bike Course & Plan

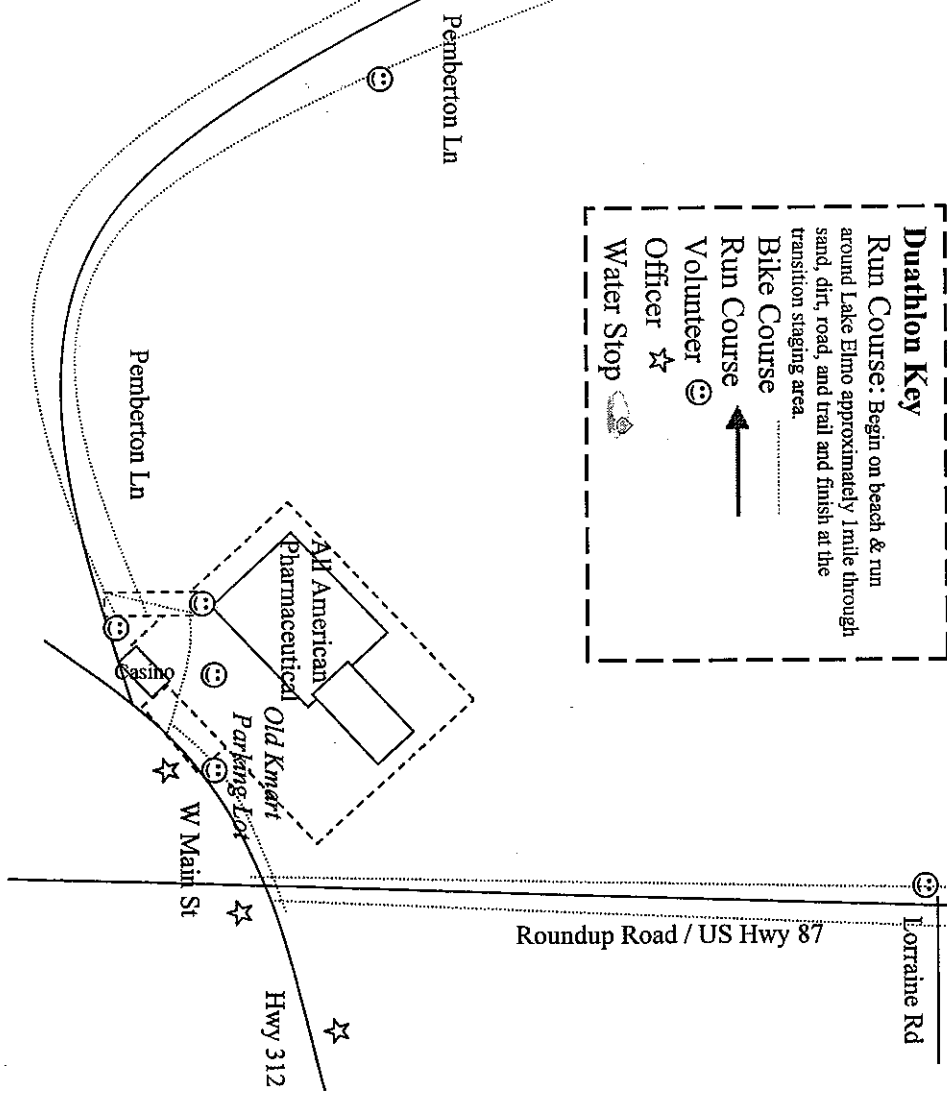
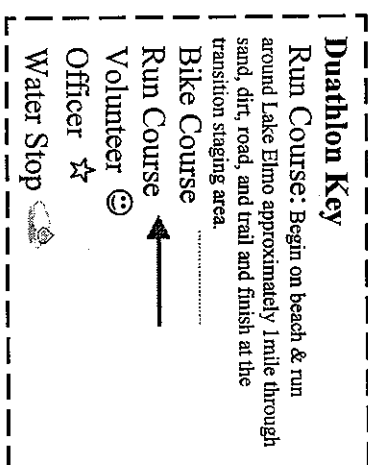
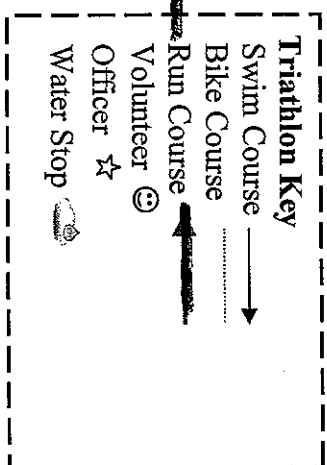
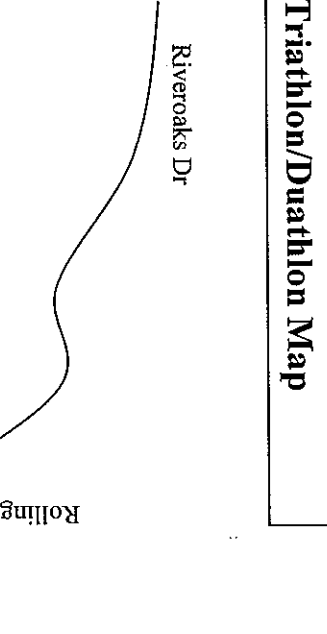
- Bike Course begins at conclusion of swim course, inside Lake Elmo State Park near the boat dock area
- Bikers exit the transition area and take a left proceeding past the Park entrance booth **(1 volunteer here)**
- Bikers take a right at the corner of Rolling Hills Rd and Lariat Trail. They proceed on Rolling Hills Rd. **(1 volunteer here)**
- Course continues straight on to Pemberton at the corner of Pemberton and Rolling Hills **(1 volunteer here)**
- At **(2 volunteers here)** Pemberton and the parking lot entrance to the old KMART now home to the All American Pharmaceuticals, riders take a left into the lot. Lot will be coned so riders will know where to ride. None of the businesses are open on Sunday at 7:00 a.m. except Montana Lil's Casino that opens at 8:00 a.m.
- Riders exit the parking lot at Main - they take a immediate left turn on Main – and ride in the West Lane, not crossing the traffic on Main. The riders will be riding in a lane that has been coned off for the race by Billings Construction Supply. **(1 law enforcement officer in uniform with vehicle and flashing lights at intersection of HWY 312 and Roundup Rd)** In addition, there will be signage posted on HWY 312 – slowing traffic into one lane onto main.
- They take another left at the corner of Roundup Rd. and Main **(1 -2 law enforcement officers with vehicle and flashing lights posted further up on Roundup Rd.)**
- Riders will watch traffic to cross and ride the direction of traffic. Riders will ride on the very wide shoulder of the road.
- Riders continue 4.5 miles North on Hwy. 87
- (Volunteer at Lorraine Rd.)
- At the Shepherd Acton Rd. participants turn right proceed to turn around. **(Law enforcement on road to slow traffic)**
- Riders turn around and return to Billings on Hwy. 87 following the course in reverse. Riders ride with traffic the entire way back to Lake Elmo.

2011 BSSG Adult Triathlon/Duathlon Map

Shepherd Acton Road



Furn Around



Kids Triathlon Course 2011

