



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Rev Ron Rager / Cindy Hill*

ORGANIZATION MAKING APPLICATION Open Bible Christian Center

PHONE 656-4946

ADDRESS 302 19th St W Blgs MT 59102

EMAIL ADDRESS Openbiblecc@gmail.com

APPROXIMATE TIME EVENT WILL:

Assemble 3p Start 4pm Disband 9pm

DATE OF EVENT August 4-6, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

2nd annual AMP'd Festival. Open to the public and free. 3 days of skateboard competitions and concerts. The skateboard competitions will be judged and prizes awarded. Local bands will perform after the competition.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.) Alley Closure

There will be six local bands performing all three days. We would like to close the alley with an 80 ft band trailer. We cannot park it on the grass due to damage to the sprinklers. This also keeps traffic from going thru the alley and hurting the children.

BLOCK PARTY STREET LOCATION (IF APPLICABLE):

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

We will come down to the Skate Park beforehand + clean the area. On August 4 BCS will deliver 2 porta pottys they will be picked up after the Festival. We will empty garbage cans and pick up trash throughout the event. Leaving the area clean when we are done.

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance is not required for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.


IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH A COHO WILL BE CONSENTED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN CONTAINER PERMIT FROM THE POLICE DEPARTMENT.

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE  DATE 6-3-11

APPLICATION APPROVED _____ DATE _____

APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO (IF YES, ATTACH COPY)

FOR CITY USE ONLY

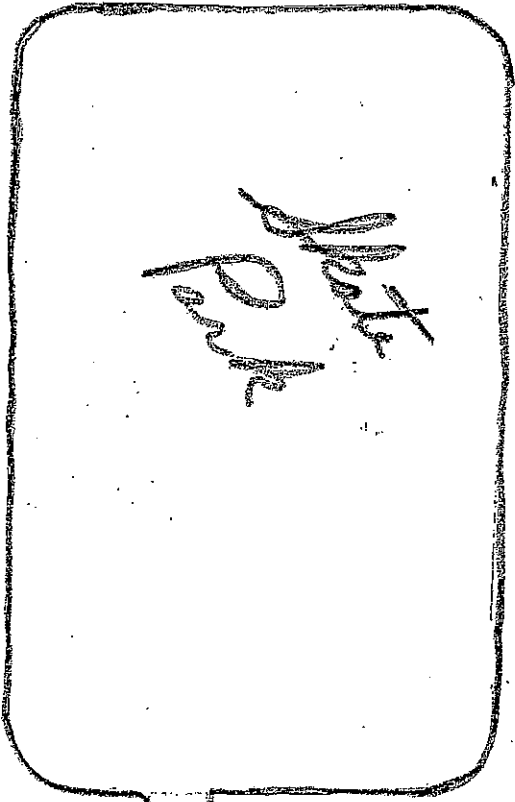
FEE: \$100.00

PAID: _____

DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

North 26th Street



Street

80 foot BAND TRAILER



Parking



Winnemac Ave.



Open Bible Christian Center
302 19th Street West, Billings, MT 59102
406-656-4946
Pastor Ron Rager 406-698-5111

June 3, 2011

To: Tina Volek and Billings City Council

Thank you for considering our application for an alley closure on August 4 through 6, 2011.

We are very excited to be hosting AMP'd Festival. Our city park permit is for August 4-6, 2011 from 3 pm to 9 pm. Our events are scheduled for Thursday, August 4 through Friday, August 6. On Thursday we would like to park an 80 foot band trailer in the alley between the Skate Park and the Subway Restaurant and parking lot. We would remove the band trailer Saturday night at the conclusion of activities around 9 pm. The band trailer is too heavy to put in the grassy area next to the park as it would surely do damage to the sprinkler system. By closing off the alley, there will be no traffic going through the alley. It is safer for the youth and children going between the Skate Park and the parking lot.

This is a free event and open to the public. It will be three days of family friendly activities. Enclosed is a map of the Skate Park showing the alley we would like to close. There is a copy of our insurance showing the City of Billings as additional insured. We will obtain a noise permit next week. A registration form for the skate competition is also enclosed showing the waiver releasing the City of Billings from any liability. There will be no alcoholic beverages at this event.

Thank you for your help and support. If you have any questions, please call Pastor Ron Rager at 406-698-5111 or Cindy Hill at 406-656-4946.

Sincerely,


Pastor Ron Rager