

PO BOX 31333
BILLINGS, MT 59107



CHASE HAWKS MEMORIAL ASSOCIATION, INC.

PHONE
(406) 248-9295
(800) 736-5312

FAX
(406) 248-1019

August 15, 2011

RE: Program/Event Description

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To Whom It May Concern:

The Chase Hawks Memorial Association is a Montana Non-profit Corporation raising money in Montana, Wyoming and the Dakotas to disburse to families in crisis. The Association awards grants, organizes volunteer efforts and labor, and co-sponsors fund-raising benefits for families facing crisis situations that fall outside traditional sources of aid. Funds are distributed on a non-discrimination basis, with priority given to requests from within the communities where funds are raised.

The Association has become a viable source of help for families needing short-term assistance or help with travel, facilities, and local benefits that are not addressed by larger charities or insurance because of immediacy or circumstances. The Association has been able to effectively pull together volunteer efforts from the community at large and provide media focus and corporate cooperation at an unprecedented level. This is primarily due to the universal appeal of a community crisis fund and the fact that the organization is a volunteer effort.

I am pleased to announce the addition of the Race for Chase to the Chase Hawks Memorial Association calendar of events. The Race for Chase will consist of a timed run/walk road race, taking place on October 2, 2011. In an effort to appeal to both avid runners and walkers alike, this fundraiser will offer a 10k and a 5k.

The race will begin at 8:00 a.m. with a combined start just west of the Sportsman's Warehouse parking lot. Racers will begin running south toward Pierce Parkway onto which they will turn right. The 5k participants will utilize the trail system, turning right and heading north on Shiloh. They will pass the Zoo Drive and Hesper Roundabouts, where there will be crossing guards. They will turn left and cross Shiloh at MT Sapphire Drive, where they will loop around to the opposite side of Shiloh and head south. They will continue on Shiloh until reaching the finish line at the entrance of Zoo Montana. The 10k participants will turn left onto Shiloh, running southwest where Shiloh eventually turns into Neibauer. They will remain on Neibauer until reaching 56th St, at which point turning right and running north on 56th. They continue on 56th until reaching Hesper, at which point turning right onto Hesper. They will remain on Hesper until reaching Shiloh. They will turn right, utilizing the trail system on Shiloh, and continuing south to the finish line at the entrance of Zoo Montana.

Thanks in advance for your consideration.

Sincerely,

Christa Ryan, Event Chairperson

KIDS 'N COWBOYS PROGRAM

Tim Crowley
Administrator

IRS Status: 501(c) (3)
TAX ID 81-0499653





City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Christa Ryan 671-5209

ORGANIZATION MAKING APPLICATION Chase Hawks Memorial Assoc

PHONE 248-9295

ADDRESS 122 N. 30th Billings MT 5910

EMAIL ADDRESS Christa@chasehawks.com

APPROXIMATE TIME EVENT WILL:

Assemble 7:00 Start 8:00 Disband 11:00

DATE OF EVENT October 2, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

Organized 10K, 5K Run/Walk - proceeds to benefit the Chase Hawks Community Crisis Fund.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)

Starting point: Sportsman's Warehouse parking lot - runners to take right onto Pierce Pkwy. * 5K right on Shiloh on pathway through Zoo Dr. & Hesper Roundabouts, loop around at Mt Sapphire Dr. South on Shiloh (pathway) - finish at Zoo Montana. * 10K left on Shiloh/Nibauer, rt. onto 56th St., rt. onto Hesper, rt. onto Shiloh - finish line at Zoo Montana.

BLOCK PARTY STREET LOCATION (IF APPLICABLE):

N/A

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

Volunteer-based, food and drink container disposal, disassembly of any items and equipment used as well as removal.

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance *is not required* for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN CONTAINER PERMIT FROM THE POLICE DEPARTMENT

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE Christa Ryan DATE 10-21-11
APPLICATION APPROVED _____ DATE _____
APPLICATION DENIED _____ DATE _____

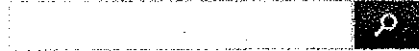
ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO []
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: \$100.00
PAID: _____
DATE: _____

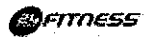
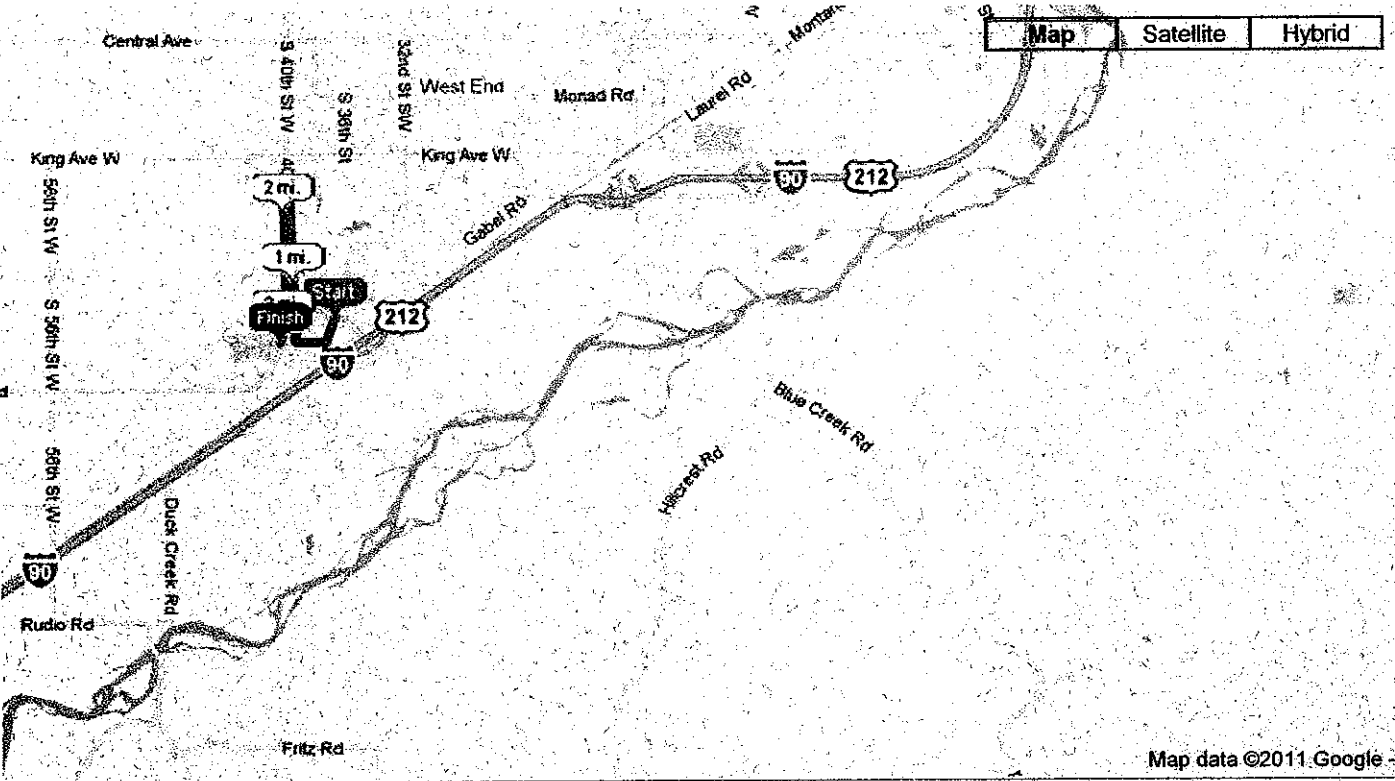
- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
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FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

5K



LOGIN | Become a member

Map Satellite Hybrid



10K



LOGIN | Become a member

