



Jennifer Drinkwalter
Montana Cycling and Ski and Montana Timing
824 Shiloh Crossing Blvd.
Billings, MT 59102

On October 1, 2011, we will be hosting the first annual Okotoberfest Duathlon. There will be two distances, a sprint and an olympic distance. I've attached race details, a poster and maps for you to review.

In addition to the race details, we want to assure you we will provide safety measures along the course as necessary. We will man and mark all intersections, use law enforcement and/or security and extra signage at main intersections, including, but not limited to, Shiloh and King, 48th and King, 72nd and Neibauer, 56th and Frontage Road and Zoo drive and Shiloh. The Start and Finish will be in the Montana Cycling & Ski Parking Lot.

Cyclists will be on the route map that is in blue (mostly county roads) and runners will cross Shiloh and King at the pedestrian crossing where we will have security, and then run down the bike path to Zoo Montana and then return on the same route.

Please call or email me with any questions: Jennifer@montanatiming.com or 406-860-7327.

Sincerely,

Jennifer Drinkwalter
General Manager



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Jennifer Drinkwater

ORGANIZATION MAKING APPLICATION Montana Cycling & Ski

PHONE 406-860-7327

ADDRESS 824 Shiloh Crossing Blvd. Billings, MT 59101

EMAIL ADDRESS jennifer@montana^{CITY}timing.^{STATE}com

APPROXIMATE TIME EVENT WILL:

Assemble ~~8:00 am~~ 8 am Start 9:00 am Disband 12:00 pm

DATE OF EVENT October 1, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)
Triathlon - Run - Bike - Run event using low traffic roadway with the exception of Oking/Shiloh intersection. Runners will use bike path on Shiloh.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)
See map attached.

BLOCK PARTY STREET LOCATION (IF APPLICABLE):
None

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)
Debris will be picked up by staff/volunteers at dis stations & parking lot of Montana Cycling & Ski.

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance *is not required* for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN CONTAINER PERMIT FROM THE POLICE DEPARTMENT.

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE *D. J. Brinkwater* DATE *Aug 31, 2011*
APPLICATION APPROVED _____ DATE _____
APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO []
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: \$100.00
PAID: _____
DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

Distance:

3.11 miles

5.00 km

Run Course

