



City of Billings
RIGHT-OF-WAY ACTIVITY
PERMIT

Please check the type of activity you are applying for:

Parade Run/Walk/Procession Street/Alley Closure Block Party

Submit this application with attachments to either the: Public Works office, 2224 Montana Ave., Billings, MT 59101 or Downtown Billings office, 2815 2nd Ave North, Billings, MT 59101. Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION KELLY FULTON

ORGANIZATION MAKING APPLICATION YELLOWSTONE RIM RUNNERS

PHONE 672.9826

ADDRESS 616 CLARK AVE, BLS 59101

EMAIL ADDRESS Kelly.fulton@gmail.com CITY STATE ZIP

APPROXIMATE TIME EVENT WILL:

Assemble 8:00 AM Start 9:00 AM Disband 12:00 PM

DATE OF EVENT NOVEMBER 24, 2011

PURPOSE/DESCRIPTION OF EVENT: (Description and detail of the event.)

5K m & 1 mile road race with all benefits going to the food bank. local businesses have donated to make this event possible, including support from the DBA.

EVENT ROUTE DESIRED (IF APPLICABLE): (Please attach map.)

See course description.

BLOCK PARTY STREET LOCATION (IF APPLICABLE):

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

All road closure signs will be removed from streets by noon. Post race festivities to be held on privately owned parking lot (Good Earth Market).

CERTIFICATION OF INSURANCE WHICH MUST SHOW: (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please note a certificate of insurance is not required for Block Parties)

NOTICE: ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLACEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

FOR DOWNTOWN EVENTS: YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVENT ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOUR EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.

IF USING THE ESTABLISHED EVENT ROUTE, THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE EVENT, AND A STREET SWEEPER, IF NECESSARY, TO FOLLOW THE EVENT.

COORDINATOR OF EVENTS AT WHICH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN-CONTAINER PERMIT FROM THE POLICE DEPARTMENT

UPON SIGNING OF THIS APPLICATION, THE APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person and from all liability claims, actions or judgments which may arise from the activity.

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE Krus DATE 9.22.2011

APPLICATION APPROVED _____ DATE _____

APPLICATION DENIED _____ DATE _____

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES [] NO []
(IF YES, ATTACH COPY)

FOR CITY USE ONLY

FEE: _____

APPLICANT NOTIFIED BY: _____

DATE: _____

- COPIES TO:**
CITY ADMINISTRATOR
DEPUTY CITY ADMINISTRATOR
POLICE CHIEF
FIRE CHIEF
FIRE MARSHALL
MET TRANSIT MANAGER
STREET/TRAFFIC SUPERINTENDANT
TRAFFIC ENGINEER
PRPL DIRECTOR
PARKING SUPERVISOR
CITY ATTORNEY

Run Turkey Run!
5 Kilometer and 1 Mile Road Races
November 24, 2011

Course Descriptions

The 5K begins on 2nd Ave. North at 30th Street. Runners head east on 2nd Ave. N to Broadway, north on Broadway to 3rd Ave. North, west on 3rd Ave. N. 34th Street, south on 34th to 2nd Ave and east on 2nd and back to the start. The runners then retrace the same route to Broadway and 3rd Ave., but follow 3rd to Division, across Division to Clark Ave., west on Clark to 4th Street West, south on 4th to Yellowstone Ave., east on Yellowstone to Division, across Division to 2nd Ave N and back to the finish line on 2nd Ave. midway between 30th and 31st.

The 1 Mile race course begins at 2nd Ave. N. at 31st and follows the same route as the first loop of the 5K

Race Times and Road Closure Schedule

The 5K begins at 9 AM and the 1 Mile at 10 AM.

2nd Ave North will be closed to traffic between 31st and 30th at 8 AM to allow for race setup.

The remainder of the race course will be closed to traffic at 9:00 AM.

The 5K course and the 1 Mile race course, except 2nd Ave. between 31st and 32nd will be opened to traffic at 11:00 AM.

2nd Ave. will be completely open by 12:00 noon.

Division will be closed using law enforcement or private security officers with vehicles stationed at 1st Ave N. and Division and at Lewis Ave. and Division.

Barricades and course guards will be placed at:

- 3rd and 27th , to block west bound traffic (except police)
- 1st and Broadway, 1st and 29th , and 1st and 31st to block the north bound streets
- 3rd and Broadway to block west and south bound traffic
- 3rd and 30th , 3rd and 32nd , and 3rd and 34th to block south bound traffic
- 4th and Broadway to block south bound traffic

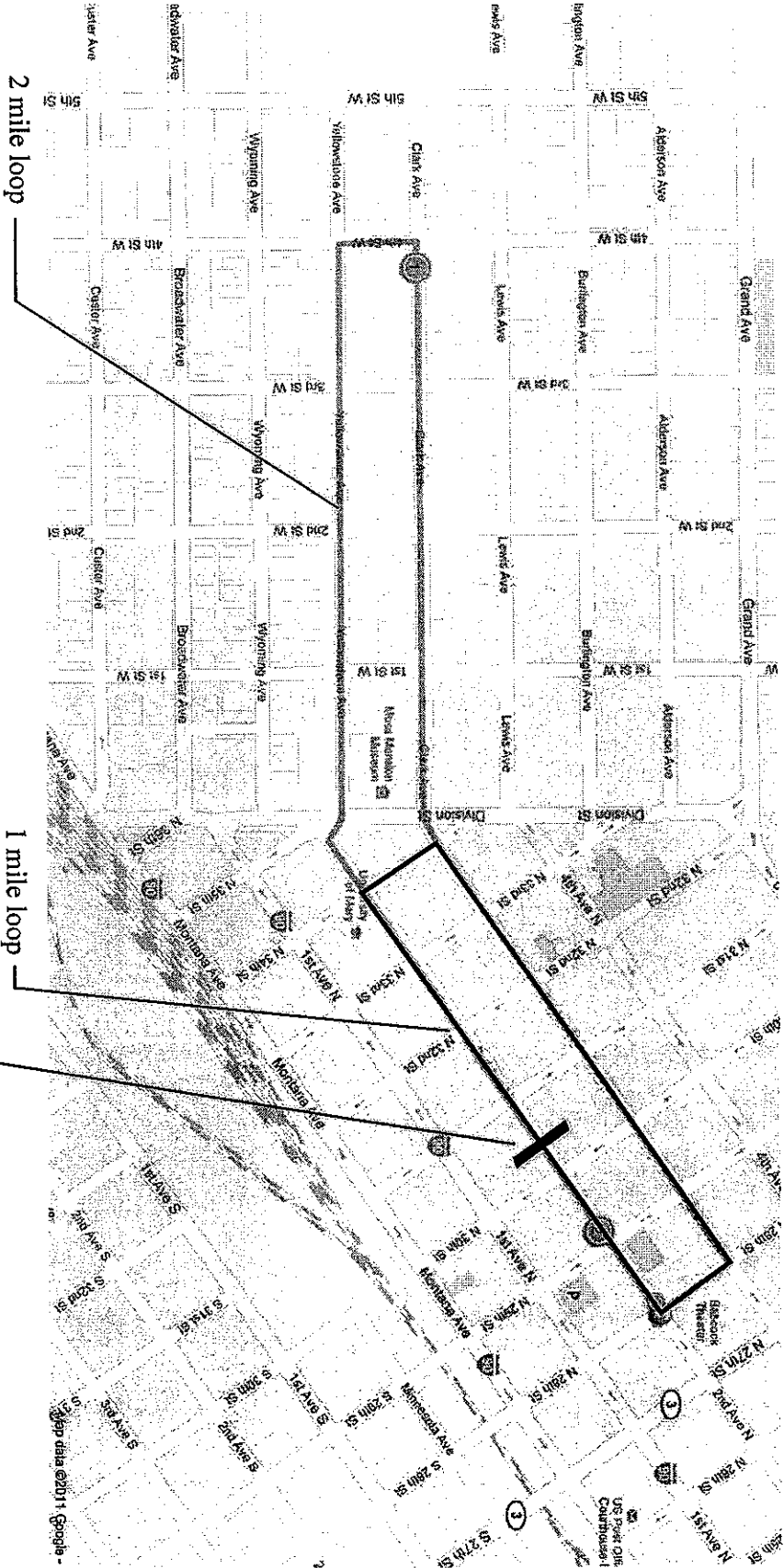
- Clark at 1st, 2nd, 3rd and 4th Streets West to block south bound traffic
- Yellowstone at 1st, 2nd, 3rd and 4th Streets West to block south bound traffic

“Road Closed Ahead” signs will be placed at 4th Ave. and 30th, 4th Ave. and 32nd, 4th Ave. and 34th, 1st Ave and 33rd, Lewis Ave. and 1st, 2nd, 3rd and 4th Streets West, 5th Street West at Clark and Yellowstone, and Wyoming Ave. and 4th, 3rd, 2nd and 1st Streets West.

Race participants will be encouraged to park in the Park 1, Park 3 or Park 4 Garages, or on streets off of the race course.

Run Turkey Run!

5 km race course and 1 mile race course.
Billings, Montana



The proposed event will consist of two races: a 5 km and a 1 mile run.

The 1 mile loop will start and finish in front of the Good Earth Market and is outlined by the darker loop.

The 5 km race will first send runners through the 1 mile loop (with the same starting line) and will then complete a second 2-mile loop as outlined in dark grey.