



City of Billings  
RIGHT - OF - WAY ACTIVITY  
PERMIT

Please check the type of activity you are applying for:

Parade  Run/Walk/Procession  Street/Alley Closure  Block Party

Submit this application with attachments to either: The Public Works office - 2224 Montana Ave. or Downtown Billings office - 2815 2<sup>nd</sup> Ave. N. (both - Billings, MT 59101) Application packet should be turned in at least 60 days prior to the date of the proposed event for approval.

PERSON MAKING APPLICATION Tim Goodridge  
ORGANIZATION MAKING APPLICATION Al Bedoo Shrine  
ADDRESS 1125 Broadwater City Billings State MT Zip 59102  
EMAIL ADDRESS albedoo@mcn.net

APPROXIMATE TIME EVENT WILL:

Assemble 4 pm Start 5 pm Disband 8 pm  
DATE OF EVENT March 27, 2012

PURPOSE OF EVENT: (Description and detail of plans)

Elephants on Broadway.  
Elephants, Acrobats & Clowns from the Shrine Circus  
assemble under sky point to welcome the annual  
circus to town.

EVENT ROUTE DESIRED (IF APPLICABLE) - Please attach map

Under sky point

BLOCK PARTY STREET LOCATION (IF APPLICABLE)

CLEAN UP IMPLEMENTATION: (Company contracted or services you will provide)

Shrines will clean up.

**CERTIFICATION OF INSURANCE WHICH MUST SHOW:** (1) The limits of liability coverage for the period of this agreement as a minimum of \$750,000 per claim/ \$1.5 Million per occurrence general liability, and (2) the City of Billings named on the Certificate of Insurance as the additional insured. (Refer to the sample insurance copy. Please not a certificate of insurance in NOT required for Block Parties.)

**NOTICE:** ANY MARKINGS (NO PAINT ALLOWED) TO BE PLACED ON THE PUBLIC RIGHT-OF-WAY MUST BE APPROVED BY THE CITY TRAFFIC/ENGINEERING DEPARTMENT PRIOR TO PLCEMENT, BE ENVIRONMENTALLY SAFE, AND NOT CONFLICT WITH EXISTING MARKINGS.

**FOR DOWNTOWN EVENTS:** YOU OR THE ORGANIZATION YOU REPRESENT MUST "ASSIGN" THE FIRST TWO BLOCKS OF THE DOWNTOWN EVEN ROUTE FOR NO PARKING TWO HOURS PRIOR TO YOU EVENT USING THE ROUTE SIGNS PROVIDED BY THE CITY. IT IS YOUR RESPONSIBILITY TO PROVIDE THE APPROPRIATE BARRICADES FOR THE STREET CLOSURE.


**IF USING THE ESTABLISHED EVEN ROUTE (PARADE),** THE CITY WILL PROVIDE TWO POLICE OFFICERS WITH VEHICLES TO START THE3 EVENT, AND A STREET SWEEPER (IF NECESSARY AND WEATHER PERMITTING) TO FOLLOW THE EVENT.

**COORDINATOR OF EVENTS WITH ALCOHOL WILL BE CONSUMED IN PUBLIC RIGHT-OF-WAY ARE REQUIRED TO OBTAIN AN OPEN CONTAINER PERMIT FROM THE POLICE DEPT.**

**UPON SIGNING OF THIS APPLICATION, THA APPLICANT AGREES NOT TO VIOLATE ANY STATE OR CITY CODES IN THE PRESENTATION OF THE REQUESTED SPECIAL ACTIVITY.**

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Billings and The Downtown Billings Alliance, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person from all liability claims, actions or judgments which may arise from the activity..

Applicants also agree to obtain valid "save or hold harmless agreements" from all participants in its activity, protecting the City of Billings from all losses arising out of its activity, including damages of any kind or nature.

APPLICANT SIGNATURE  DATE 1/9/12

APPLICANT APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT DENIED \_\_\_\_\_ DATE \_\_\_\_\_

ADDITIONAL RESTRICTIONS OR SPECIAL CONDITIONS: YES \_\_\_ NO \_\_\_ (IF YES ATTACH COPY)

**FOR CITY USE ONLY**

FEE: \$100

APPLICANT NOTIFIED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

- COPIES TO:**  
CITY ADMINISTRATOR  
DEPUTY CITY ADMINISTRATOR  
POLICE CHIEF  
FIRE CHIEF  
FIRE MARSHALL  
MET TRANSIT MANAGER  
STREET/TRAFFIC SUPERINTENDANT  
TRAFFIC ENGINEER  
PRPL DIRECTOR  
PARKING SUPERVISOR  
CITY ATTORNEY

The Billings Al Bedoo Shrine welcomes the 61<sup>st</sup> annual Shrine Circus to town on March 27 with "Elephants on Broadway".  
 On Tuesday March 27, 2012 Elephants, Clowns, Bands and other Circus performers will be under Skypoint to meet and greet the folks of Billings in the traditional circus arrival from years gone by. Area merchants are encouraged to participate in the circus theme to make the day fun and memorable

I support the closure of 2700 & 2800 blocks of 2<sup>nd</sup> Ave. North and the 100 & 200 blocks of 28<sup>th</sup> St. North on March 27<sup>th</sup>, 2011 from 5pm-9pm for "Elephants on Broadway".

| Address         | Property Owner                            | Business Name              | Signature |
|-----------------|---|----------------------------|-----------|
| 2810 2nd Ave N  | Montgomery's                              | Montgomery's               |           |
| 124 N Broadway  | Joe's<br>Rock Cafe-restaurant             | Rock Cafe-Coffee           |           |
| 208 N Broadway  | Dr Davidson                               | Dr Davidson                |           |
| 216 N Broadway  | Tast of India                             |                            |           |
| 225 N Broadway  | Rainie Blossom<br>Franz Dvors<br>Lumen FX | Rainie Blossom<br>Lumen FX |           |
| 217 N BROADWAY  | Angie Finlon                              | BALERA SAUN                |           |
| 213 N Broadway  | Barb Wagner                               | Edward Jones               |           |
| 201 N. Broadway | Valley Credit Union                       | sun                        |           |
| 285 2nd N.      | Downtown                                  | Downtown Billings          |           |

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| Address                      | Property Owner         | Business Name            | Signature          |
|------------------------------|------------------------|--------------------------|--------------------|
| <del>201 N Broadway</del>    | <del>Greg Best</del>   | <del>Byham Capital</del> | <del>Shelley</del> |
| 2712 Second Ave              | Gene Rodman            | Paul's Eatery            | Sarah Fern         |
| 2710 2 <sup>nd</sup> Ave     | John Rodman            | <del>Paul's Eatery</del> | John               |
| 119 Broadway                 | Coco / Stephen Metzger | Bm 119                   | Carol DS           |
| 115N. Broadway               | Foster / Mathew        | MT Brewer                | Mrs Mathews        |
| 2808 2 <sup>nd</sup> Ave N   | Balrock LLC            | Balrock                  | Mrs Madras         |
| 113 N Broadway               | <del>Greg</del> Gruns  | MBC LLC                  | AKK                |
| 105 N. Broadway              | Ernst Instad.          | AD Archive Group         | Ernst              |
| 101 N. Broadway              | Larry Davidson         | Crystal Lounge           | <del>Wanda</del>   |
| 2813 W 2 <sup>nd</sup> Ave N | Bob Ruby               | Hippy Cowgirl            | Bob Ruby           |

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| Address                     | Property Owner        | Business Name    | Signature             |
|-----------------------------|-----------------------|------------------|-----------------------|
| 100 N Broadway              | Mike Smith            | The Soup Place   | Robert Johnson        |
| 108 N. Broadway             | Michael Young<br>MSUB | In Step          | Michael Young         |
| 112 N Broadway              | Spencer               | MSUB             | Spencer               |
| 116 N Broadway              | Steve                 | Zorra            | Steve                 |
| 118 N Broadway              | Victoria Fennell-John | Billings Gallery | Victoria Fennell-John |
| 122 N Broadway              | Jeff Yoley            | Jimmy Johns      | Jeff Yoley            |
| 2814 Broadway               |                       | Poltga           | Anthony Gowers        |
| 2814 2 <sup>nd</sup> Ave N, | Joanne Long           | Cricket Clothing | Joanne Long           |
| 2819 2 <sup>nd</sup> Ave N  | Mark Blake            | Diamonds         | Mark Blake            |
| 2817 2 <sup>nd</sup> Ave N  | Patricia Sanders      | CS Peasley Room  | Patricia Sanders      |

# ACORD. CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

1-5-12

**PRODUCER**

Doug Irion Insurance  
P.O. Box 50965  
Billings, MT 59105

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

### COMPANIES AFFORDING COVERAGE

|                         |                      |
|-------------------------|----------------------|
| COMPANY LETTER <b>A</b> | Praetorian Insurance |
| COMPANY LETTER <b>B</b> |                      |
| COMPANY LETTER <b>C</b> |                      |
| COMPANY LETTER <b>D</b> |                      |
| COMPANY LETTER <b>E</b> |                      |

**INSURED**

Al Bedoo Shrine Temple, A.A.O.N.M.S  
Its Clubs and Units  
1125 Broadwater Avenue  
Billings, MT 59102

### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN; THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED, HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE   | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS                                 |
|--------|---|---------------|----------------------------------|-----------------------------------|--|
| A      | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT.   | H981000342-04 | 5/01/11                          | 5/01/12                           | GENERAL AGGREGATE \$ 5,000,000         |
|        |   |               |                                  |                                   | PRODUCTS-COMP/OP AGG. \$ 2,000,000     |
|        |   |               |                                  |                                   | PERSONAL & ADV. INJURY \$ 1,000,000    |
|        |   |               |                                  |                                   | EACH OCCURRENCE \$ 1,000,000           |
|        |   |               |                                  |                                   | FIRE DAMAGE (Any one fire) \$ 100,000  |
|        |   |               |                                  |                                   | MED. EXPENSE (Any one person) \$ 5,000 |
|        |   |               |                                  |                                   |  |
| A      | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO:<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS<br><input type="checkbox"/> GARAGE LIABILITY | H982000288-04 | 5/01/11                          | 5/01/12                           | COMBINED SINGLE LIMIT \$ 1,000,000     |
|        |   |               |                                  |                                   | BODILY INJURY (Per person) \$          |
|        |   |               |                                  |                                   | BODILY INJURY (Per accident) \$        |
|        |   |               |                                  |                                   | PROPERTY DAMAGE \$                     |
| A      | <b>EXCESS LIABILITY</b><br><input checked="" type="checkbox"/> UMBRELLA FORM<br><input type="checkbox"/> OTHER THAN UMBRELLA FORM   | H983000122-04 | 5/01/11                          | 5/01/12                           | EACH OCCURRENCE \$ 1,000,000           |
|        |   |               |                                  |                                   | AGGREGATE \$ 1,000,000                 |
| A      | <b>WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY</b>   |               |                                  |                                   | STATUTORY LIMITS                       |
|        |   |               |                                  |                                   | EACH ACCIDENT \$                       |
|        |   |               |                                  |                                   | DISEASE-POLICY LIMIT \$                |
|        |   |               |                                  |                                   | DISEASE-EACH EMPLOYEE \$               |
| A      | <b>OTHER</b><br>Liquor Liability  | H981000342-04 | 5/01/11                          | 5/01/12                           | 1,000,000                              |

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

City as Additional Insured - Elephants on Parade

### CERTIFICATE HOLDER

City of Billings  
Box 1178  
Billings, MT 59103

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Doug Irion*

# Downtown Billings Street Direction Map

