

<p style="text-align: center;"><b>Yellowstone Historic Preservation Board Work Plan 2011-2012</b></p>
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Goals & Objectives:

- I. Promote the preservation of historic buildings, sites or neighborhoods.
- II. Increase community awareness on the benefits of historic preservation activities.
- III. Promote increased awareness of preservation activities and the work of the YHPB through the four governing bodies represented on the Board.
- IV. Comply with the duties and responsibilities of historic preservation organizations under the State Certified Local Government Program and the requirements of the Inter-local Agreement.

**2011- 2012Projects**

**1. To assist with the National Register of Historic Places nomination of McKinley Elementary School.**

Time Frame: 2011-2012  
Who: YHPB Board and HPO/WHC, North Elevation Task Force  
Status: Ongoing. This is part of the North Elevation Task Force but will be nominated individually. Subcommittee members: Kathleen, Julie and Kevin.

**2. To assist North Elevation Task Force in the development of a Historic Residential District, provide technical assistance as needed.**

Time Frame: Continuing until complete  
Who: YHPB Board, WHC and staff, North Elevation Task Force  
Status: This project is ongoing and the board will continue assisting as needed.

**3. Continue fund raising for the “Billings Through the Decades” sign board.**

Time Frame: 2011-2012  
Who: Bill DuBeau is the lead board member, YHPB, WHC, HPO  
Status: This project is seeking funding to complete.

**4. Prepare education trunks for area elementary schools.**

Time Frame: 2011-2012  
Who: Kathleen Armstrong is the lead board member, YHPB, WHC, HPO, possibly Montana SHPO  
Status: This project is working toward completion. After compilation, the trunks will be housed and maintained by the WHC.

**5. Complete the Electronic Downtown Billings Walking Tour Application.**

Time Frame: 2011-2012  
Who: Kathleen and Kyle are the lead board members, YHPB, WHC, HPO  
Status: Project has been completed; it will be an ongoing update to the electronic tour. All funds through SHPO have been expended and a Notice of Completion has been received.

**6. Review data prepared by MSU-B students on the inventory of historic barns, silos and other important structures in Yellowstone County. Determine if 2 to 3 properties could be eligible for the National Register and contact property owners to gauge interest.**

Time Frame: 2011-2012  
Who: YHPB, WHC, HPO, Kevin and Kyle will monitor.  
Status: The board will review this project as time allows.

**Annual Board Activities**

**1. Continue the review of building permits submitted for properties located within the designated historic district.**

Time Frame: Ongoing  
Who: Committee and HPO

**2. To provide up to date information to the general public, continually update the web site on activities and programs.**

Time Frame: Ongoing  
Who: WHC

**3. Promote additional nominations to the National Register. Assure resources are available for property owners, such as literature and technical assistance. Look at possible nomination of school sites in conjunction with local school districts.**

Time Frame: Ongoing  
Who: YHPB Board/HPO/WHC

- 4. Expand YHPB meetings to alternate locations. To take advantage of some of our many historic venues, the board wishes to expand meetings to alternate locations. This is an event that will take place quarterly.**

Time Frame: Ongoing  
Who: HPO/WHC

- 5. Due to a loss of potential historic buildings within the City of Billings, an effort is being made to notify WHC and a member of the board about upcoming demolitions. The Building Department notifies HPO on the release of demolition permits, HPO notifies members of the demolition and a determination is made to either document/photograph building.**

Time Frame: Ongoing  
Who: HPO/WHC/Board

- 6. To provide additional funds to the YHPB for projects, continue exploration of grant opportunities.**

Time Frame: Ongoing  
Who: HPO/WHC

- 7. To keep the YHPB abreast of Historic Preservation Activities, consultants and the HPO will attend meetings as needed.**

Time Frame: Ongoing  
Who: WHC/HPO

- 8. To provide a forum for Historic Preservationist to share their successes and discuss projects and to present historic preservation awards, continue to host the Historic Preservation Roundtable yearly.**

Time Frame: Yearly  
Who: WHC/HPO/Board  
Status: Preservation Month - May

- 9. To continually update the local governing bodies of the activities undertaken by the YHPB, annual PowerPoint Presentations will be made to the City of Billings, the City of Laurel and Yellowstone County.**

Time Frame: Yearly  
Who: Chair/WHC/HPO  
Status: The scheduling of these meetings will take place yearly during spring.

**10. Celebrate National Historic Preservation Month. Board will decide on a program, speakers and other events to commemorate this event.**

Time Frame: Yearly

Who: Committee/WHC

Status: This event will occur yearly during May.

**11. Continue the review of Community Development Block Grant rehabilitation projects as needed.**

Time Frame: Ongoing

Who: YHPB/WHC