

# CITY OF BILLINGS

## CITY OF BILLINGS VISION STATEMENT:

**“THE MAGIC CITY – A VIBRANT, WELCOMING PLACE WHERE  
PEOPLE FLOURISH AND BUSINESS THRIVES.”**

---

### AGENDA

**COUNCIL CHAMBERS**

**April 9, 2012**

**6:30 P.M.**

**CALL TO ORDER:** Mayor Hanel

**PLEDGE OF ALLEGIANCE:** Mayor Hanel

**INVOCATION:** Councilmember Bird

**ROLL CALL:** Councilmembers present on roll call were:

**MINUTES:** March 26, 2012

**COURTESIES:**

**PROCLAMATIONS:** Fair Housing Month

**ADMINISTRATOR REPORTS - TINA VOLEK**

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Item: #1 ONLY. Speaker sign-in required.** (Comments offered here are limited to one (1) minute. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item. For Items not on this agenda, public comment will be taken at the end of the agenda.)

**1. CONSENT AGENDA** -- Separations:

**A. Bid Awards:**

**1. W.O. 12-04, Accessibility Ramp Project.** (Opened 3/27/12) Recommend J & J Concrete; \$249,345.

**B. Engineering Services Contract** with Morrison-Mairle, Inc. to provide design and construction services for the Aviation and Transit Department (4/9/12 - 4/8/17).

**C. Approval** of the Assignment and Transfer of the West End Hangar Ground Lease from Hat Creek Hangar Co., LLC, to Wireless Communications; and **approval** of Amendment No. 1 updating lease language.

- D. **Approval** of water rights settlement between the U. S. Department of Interior, U.S. Bureau of Indian Affairs, U.S. Bureau of Reclamation, and the Crow Tribe. Staff recommends approval. (Action: approval or disapproval of staff recommendation).
- E. **Acknowledging Receipt of Petition to Annex #12-02:** three parcels totaling approximately 0.85 acres located on Lincoln Lane in the Billings Heights and addressed as 337 and 325 Lincoln Lane; Brent Nelson, petitioner; and setting a public hearing date of April 23, 2012.
- F. **Confirmation of Probationary Police Officers David Firebaugh and Timothy Doll.**
- G. **Acceptance of Donations** to sponsor the 2012 Analysis of Impediments to Fair Housing Choice; Housing Authority of Billings - \$10,000; HRDC District 7 - \$5,000, including assistance with survey mailing; Billings Association of Realtors - \$1,000 (additional \$1,000 pending); First Interstate Bank - \$1,000.
- H. **Acceptance of Donation** from Century Link to remove its utility lines from the alley between North Broadway and North 29th Street for construction of new library building at no cost to the City; estimated value - \$15,000.
- I. **Acceptance of Donation** to Parks, Recreation, and Public Lands for bike rack at Swords Park Trailhead; Kathie and Steve Shandera through BikeNet; \$700.
- J. **Acceptance of Donation** to the Police Department to send four Honor Guard members to the National Law Enforcement Memorial Week in Washington D.C.; Billings Police Foundation; \$2,500.
- K. **Approval and Acceptance** of grant award from FM Global to Billings Fire Department for purchase of digital camera and associated equipment; \$2,707.
- L. **Approval and Acceptance** of the 2012 High Intensity Drug Traffic Area (HIDTA) Award from the Executive Office of the President, Office of National Drug Control Policy, \$190,257.
- M. **Approval and Acceptance** of 2012 ConocoPhillips Company grant; \$6,000 to the Police Department; \$6,000 to the Fire Department.
- N. **Resolution of Intent to De-Annex #12-03:** approximately 13.82 acres of undeveloped land known as Tract 81-A, Certificate of Survey 2165, in the Briarwood Planned Unit Development; James and Stella Ziegler, petitioners; and set a public hearing for May 14, 2012.
- O. **Resolution** fixing the form and details of bond sale for SID 1392.

- P. Second/Final Reading Ordinance for Zone Change #854:** a text amendment to Section 27-500, Historic Preservation, amending the language to update terms, allow local designation of historic properties or districts, require a Certificate of Appropriateness for exterior remodeling of properties on the local or National Register, and allow penalties for unauthorized demolition of properties within recognized historic districts.
- Q. Second/Final Reading Ordinance for Zone Change #883:** a text amendment to Section 27-310(i)9 of the Billings, Montana, City Code (BMCC) regulating the types of siding allowed on detached accessory residential structures.
- R. Second/Final Reading Ordinance for Zone Change #884:** a text amendment to Sections 27-305 and 27-306 of the Billings, Montana, City Code (BMCC) regarding definitions for community residential facilities and regulating where correctional facilities – public and private – may or may not be located.
- S. Second/Final Reading Ordinance for Zone Change #886:** a text amendment to Section 27-305 of the Billings, Montana, City Code (BMCC) regarding lot area requirements for dwelling units, elimination of references to townhomes or townhouses, deleting the requirement for additional side setbacks in the Residential 5,000 (R-50) zone and removing the zero lot line references.
- T. Second/Final Reading Ordinance for Zone Change #887:** a text amendment to Section 27-1704, of the Billings, Montana, City Code (BMCC) eliminating reference to specific fees for zoning application.
- U. Second/Final Reading Ordinance for Zone Change #888:** a text amendment to Section 27-310 of the Billings, Montana City Code (BMCC) creating two subsections that regulate detached accessory buildings in residential zones.
- V. Second/Final Reading Ordinance for Zone Change #889:** a text amendment to Sections 27-1401 through 27-1424 of the Billings, Montana City Code (BMCC) North Shiloh Corridor Overlay District, correcting reference errors and amending sections regulating signage for assembly uses in residential zones.
- W. Second/Final Reading Ordinance for Zone Change #890:** a text amendment to Sections 27-1429 through 27-1451 of the Billings, Montana City Code (BMCC), South Shiloh Corridor Overlay District, to correct reference errors and amend sections regulating signage for assembly uses in residential zones.
- X. Final Plat Approval** of Holling Ranch Subdivision, Amended Lot 9; and **approval** of a variance from Section 23-406(B)(6) of the City Subdivision Regulations allowing for the dedication of 10 additional feet of right-of-way for Bench Boulevard.
- Y. Bills and Payroll:**
1. March 12, 2012
  2. March 19, 2012

## **REGULAR AGENDA:**

2. **PUBLIC HEARING AND RESOLUTION** approving and adopting Third Quarter Budget Amendments for Fiscal Year 2011-2012. Staff recommends approval. (Action: approval or disapproval of staff recommendations.)

**PUBLIC COMMENT** on Non-Agenda Items -- Speaker Sign-in required. (*Restricted to ONLY items not on this printed agenda. Comments here are limited to 3 minutes. Please sign up on the clipboard located at the podium.*)

## **COUNCIL INITIATIVES**

## **ADJOURN**

*Additional information on any of these items is available in the City Clerk's Office.*

*Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify Cari Martin, City Clerk, at 657-8210.*

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** W.O. 12-04 Accessibility Ramp Project Bid Award

**PRESENTED BY:** David Mumford

**Department:** Public Works

**Information**

**PROBLEM/ISSUE STATEMENT**

Bids were received on March 27, 2012, for W.O. 12-04 Accessibility Ramp Project. The project will replace existing and construct new accessibility ramps along portions of Virginia Lane, Lewis Avenue, and 36th Street West. Per the agreement between the U.S. Department of Justice and the City Of Billings, the City is required to construct accessibility ramps on all streets that have been reconstructed or overlaid since 1992.

**ALTERNATIVES ANALYZED**

The Council may:

- Award the construction contract for W.O. 12-04 Accessibility Ramp Project to J & J Concrete, Inc. in the amount of \$249,345.00; or
- Reject all bids and do not award a construction contract for W.O. 12-04. Rejection of bids will delay construction of these improvements until next year.

**FINANCIAL IMPACT**

The City received four (4) bids for this project. The bids were as follows:

<b>Contractor</b>	<b>Total Construction Bid</b>
J & J Concrete	\$249,345
CMG Construction	\$285,759
Riverside Sand & Gravel	\$286,237
H.L. Ostermiller	\$299,963

The funding for the project was budgeted in FY12 and the source is gas tax. A summary of the funding is as follows:

Project Budget	\$250,000
Previously Encumbered	\$0
This Contract	\$249,345
Budget Remaining	\$655

**RECOMMENDATION**

Staff recommends that Council award the contract for Work Order 12-04 Accessibility Ramp Project to J & J Concrete Inc. in the amount of \$249,345.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting****Meeting Date:** 04/09/2012**TITLE:** Approval of a Five-Year Contract for Engineering Services with Morrison-Maierle, Inc.**PRESENTED BY:** Tom Binford**Department:** Airport

---

**Information****PROBLEM/ISSUE STATEMENT**

Historically, the Department of Aviation and Transit has entered into a five-year contract with a registered professional engineering firm to provide the necessary engineering services for all Federally funded Airport Improvement Program (AIP) projects, Passenger Facility Charge (PFC) projects, and other general engineering services needed by the Department. The most recent engineering contract expired on November 30, 2011. The five-year contract term provides continuity in the design and construction administration that takes place on the Airport's airfield where the AIP and PFC projects mostly take place. While a longer term might provide a greater continuity of service, the Federal Aviation Administration (FAA) Advisory Circular Number 150/5100-14D requires that the engineering services provided must be initiated within five (5) years of the date the contract is executed. Subsequently, in order to meet the FAA's requirements to receive additional AIP grants for projects including engineering services, staff developed a Request for Qualifications (RFQ) for the planning, design, bidding, and construction oversight and administration of the annual construction projects for the Department of Aviation and Transit over the next five-year period.

The RFQ was advertised in the *Billings Times* for two weeks, was posted on the City's Website, and distributed to sixteen engineering firms that expressed interest in providing engineering services for the Airport. In spite of these efforts, only one Statement of Qualifications was received and was from Morrison-Maierle, Inc., which also had the past contract with the Aviation and Transit Department. The Statement of Qualifications submitted by Morrison-Maierle was reviewed by staff and it fully complies with all of the requirements of the RFQ. We believe that the lack of participation from other engineering firms was related to the requirement within the RFQ for the successful firm to start with a very complex 2013 runway project that includes the removal and replacement of the Airport's main runway asphalt surface utilizing Morrison-Maierle's previously completed design work. Because of the complexity of the logistical planning and the advance notice needed for the airlines and general public, the design and planning for this critical project had to be started far in advance of the 2013 runway construction. The FAA issued and the City approved on August 30, 2011, AIP Grant 42 for \$315,500 so that Morrison-Maierle could begin the field survey, runway core sampling, and the design and staging plans for this complex project. Since the design work began prior to the end of Morrison-Maierle's five-year contract term, the Airport will have a Morrison-Maierle design plan, paid for by the FAA, ready to go for the 2013 construction project. As indicated above, in order to receive any additional FAA AIP grant funds for construction projects that include engineering design or construction administration work (like the runway overlay project), the Aviation and Transit Department must secure a new five-year engineering contract. Subsequently, the RFQ required that the successful engineer would need to follow Morrison-Maierle's design and construction plan for the 2013 runway overlay project.

## **ALTERNATIVES ANALYZED**

The City Council may:

- Approve the award of the five-year Engineering Contract with Morrison-Maierle, Inc.; or
- Decline to approve the award of the five-year Engineering Contract with Morrison-Maierle, Inc. and provide staff with guidance on how to proceed.

## **FINANCIAL IMPACT**

There is no direct financial impact from this Council action. The future engineering fees associated with each future project will be negotiated with staff and approved by the FAA. Subsequently, the base contract will be amended each time a project is undertaken and the financial impact will be presented at that time. As in the past, the majority of the costs will be funded with FAA AIP grants or PFC funds.

## **RECOMMENDATION**

Staff recommends that Council approve the award of the Aviation and Transit Department's Five-Year Engineering Service Contract with Morrison-Maierle, Inc.

## **APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Assignment, Transfer and Amendment One of West End Hangar Ground Lease from Hat Creek Hangar Co., LLC to Wireless Communications, Inc.

**PRESENTED BY:** Tom Binford

**Department:** Airport

---

**Information**

**PROBLEM/ISSUE STATEMENT**

On December 17, 2007, John M. and/or Marcia A. Nash entered into two twenty-year West End Hangar Ground Leases with the City of Billings, and subsequently built a 7,200 square foot duplex style hangar containing two 3,600 square foot units in the Airport's West End General Aviation area, referred to as Lots 12 and 13. The Nashes opted to sell one-half of this hangar, Unit #2809 on Lot 12, to Hat Creek Hangar Co., LLC. The City Council approved an Assignment and Transfer of the Ground Lease on Lot 12 to Hat Creek Hangar Co., LLC on September 8, 2008. Hat Creek now desires to sell its hangar to Wireless Communications, Inc. The Assignment, Transfer and Amendment One transfers the leasehold interest of Hat Creek to Wireless Communications, Inc., and amends the Lease to update the language of various sections to conform to the language that is now standard for any new lease. Amendment of the Lease as a condition of assigning and transferring is a right of the City allowed by the Lease. A copy of the Assignment, Transfer and Amendment One is on file in the City Clerk's office.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the Assignment, Transfer and Amendment One of West End Hangar Ground Lease from Hat Creek Hangar Co., LLC to Wireless Communications, Inc.; or
- Not approve the Assignment, Transfer and Amendment One of West End Hangar Ground Lease from Hat Creek Hangar Co., LLC to Wireless Communications, Inc.

**FINANCIAL IMPACT**

There is no financial impact from this action. The name on the Lease changes with this Assignment, Transfer and Amendment One. Assignment and transfer is a right allowed by the Lease. The term of the Lease, the rental amount, and the provision for annual rental adjustments remain unchanged.

**RECOMMENDATION**

Staff recommends that City Council approve the Assignment, Transfer and Amendment One of the West End Hangar Ground Lease from Hat Creek Hangar Co., LLC to Wireless Communications, Inc.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** City of Billings Water Rights Settlement

**PRESENTED BY:** David Mumford

**Department:** Public Works

**Information**

**PROBLEM/ISSUE STATEMENT**

The City of Billings has reached a proposed settlement of water rights between the U. S. Department of Interior, U.S. Bureau of Indian Affairs, U.S. Bureau of Reclamation, and the Crow Tribe. The City of Billings began the legal process of adjudicating water rights approximately 30 years ago. The City of Billings' present average daily water production is 33.4 cubic feet per second (cfs). The peak daily demand flow rate is 83.6 cfs. The proposed water rights average daily water use at the current water demand would provide for a population of approximately 500,000 residents. The proposed water rights will allow the City of Billings to provide water for a population of approximately 250,000 residents on a peak demand day. The community's average per capita water use is trending downward. If that trend continues, the adjudicated water rights will provide for significant population growth in the future. In order to secure the proposed water rights, the City Council must formally agree to the allocation.

The proposed water right allocations are as follows:

Priority Date	CFS
1887	1.93
1895	5.42
1905	2.30
1906	162.35
Total	172

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the water rights settlement; or,
- Do not approve the water rights settlement.

**FINANCIAL IMPACT**

There is no direct financial impact to the City regarding water rights, but the continued uncertainty of the community's water rights and potential reduction can affect the city's growth potential.

**RECOMMENDATION**

Staff recommends that Council approve the water rights settlement. The water rights settlement must be signed by an attorney. Therefore, the Council must direct the Mayor to have attorney Rodd Hamman sign the water rights settlement.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Final Settlement Stipulation

Rodd A. Hamman  
CALTON HAMMAN & WOLFF  
A Professional Corporation  
Central Plaza  
2075 Central Avenue  
Billings, Montana 59102  
Telephone: (406) 656-0900  
Attorneys for Claimant

CALTON HAMMAN & WOLFF, P.C.

FEB 01 2002

JAW PWA

IN THE WATER COURT OF THE STATE OF MONTANA  
YELLOWSTONE DIVISION  
YELLOWSTONE RIVER BETWEEN THE CLARKS FORK YELLOWSTONE  
AND BIGHORN RIVERS BASIN  
BASIN (43Q)

\*\*\*\*\*

IN THE MATTER OF THE ADJUDICATION OF THE ) Water Right Case Number  
EXISTING RIGHTS TO THE USE OF ALL THE ) 43Q-016  
WATER, BOTH SURFACE AND UNDERGROUND, )  
WITHIN THE YELLOWSTONE RIVER BETWEEN )  
THE CLARKS FORK YELLOWSTONE AND ) Water Right Claim Numbers  
BIGHORN RIVERS DRAINAGE AREA, INCLUDING ) 43Q-W-208213-00  
ALL TRIBUTARIES OF THE YELLOWSTONE RIVER ) 43Q-W-208214-00  
BETWEEN THE CLARKS FORK YELLOWSTONE ) 43Q-W-208215-00  
AND BIG HORN RIVERS IN STILLWATER, BIG )  
HORN, SWEET GRASS, MUSSELSHELL AND )  
YELLOWSTONE COUNTIES, MONTANA )

Claimant(s): City of Billings

Objector(s): United States of America (Bureau of Indian Affairs and Bureau of Reclamation);  
Crow Tribe of Indians

**STIPULATION**

The City of Billings (hereinafter the City), the United States of America  
(hereinafter the United States), Bureau of Indian Affairs and Bureau of Reclamation (hereinafter  
the BIA and the BOR, respectively), by and through their undersigned attorneys stipulate and  
agree as follows regarding Claim Numbers 43Q-W-208213-00, 43Q-W-208214-00 and 43Q-W-

208215-00.

### RECITALS

1. The City is a municipal water provider for the current and future citizens of Billings and other customers and seeks to obtain a secure water supply for its citizens and other customers. Pursuant to Mont. Code Ann. § 85-2-221, the City filed Claim Numbers 43Q-W-208213-00, 43Q-W-208214-00 and 43Q-W-208215-00 in the Montana General Stream Adjudication for 3,000.00 cubic feet per second (c.f.s.), 2,000.00 c.f.s. and 648.00 c.f.s., with priority dates of September 27, 1906, August 27, 1906 and June 2, 1885, respectively.

2. The United States, BOR, holds title to the Huntley Irrigation Project (hereinafter the Project), which provides water to approximately 32,500.00 acres of irrigated farmland. The Project water rights are located downstream of the City, and have a priority date of October 26, 1905.

3. The United States, BIA, holds title to tribal and individual Indian trust lands on behalf of the Crow Tribe and its allottees. The United States holds a reserved water right in the Yellowstone River which was quantified for use by the Crow Tribe and its allottees and recognized under the Crow Tribe - Montana Compact (hereinafter the Compact) ratified by the State of Montana on June 22, 1999. The Compact provides protection to water rights recognized under state law within the Yellowstone River Basin between Clarks Fork Yellowstone River and Bighorn River. See Mont. Code Ann. § 85-20-901, Article III.F.1.a. and III.F.2.a.

4. The City's water rights claims, as filed, threatened the interest of the United States. In order to protect the interests of the Project and the irrigators who are the beneficiaries

---

of the Project, and to protect the interests of the Crow Tribe and its allottees, the United States filed timely objections to Claim Numbers 43Q-W-208213-00, 43Q-W-208214-00 and 43Q-W-208215-00. The objections of the United States specifically brought into issue the city's claimed priority dates and flow rates.

5. The parties hereto previously entered into a Stipulation dated May 17, 2004 which Stipulation was rejected by the Water Court by Memorandum and Order dated April 5, 2010. This Stipulation will supersede and replace the Stipulation dated May 17, 2004.

6. This stipulation is based on the results of mediation and post mediation calculation of flow and annual volume. In respect to Claim Number 43Q-W-208215-00, the parties agreed on three use rights. The first has a priority date of January 19, 1887 based on construction of the original water plant. The maximum flow rate was 1.25 mgd (1.93 c.f.s.) based on the plant capacity. (See City of Billings Statement of Claim, Vol. I, p. 15). The annual volume was estimated to be 234 AF based on a use of 250 gallons per day per person for municipal use and an estimated population of 836 based on the 1890 U.S. Census reports for the City's population. (See City of Billings Statement of Claim, Vol. I, pp. 14-17, Exhibit 9 and Table 1). The second has a priority date of January 1, 1895 based on a report confirming the City's expansion of plant capacity to 3.5 mgd (5.4 c.f.s). The additional maximum flow rate was 3.47c.f.s. and the increase in annual volume was estimated to be 336 AF based on a use of 250 gallons per day per person for municipal use and an estimated 1895 population of 2,030 based on prorating the 1890 and 1900 U.S. Census reports for the City's population. (See City of Billings Statement of Claim, Vol. I, p. 23 and Table 1). The third priority date was stipulated to be October 25, 1905. The City continued to grow and the plant capacity reached 5 mgd (7.7 c.fs.).

---

The additional maximum flow rate was 2.3 c.f.s. and an additional volume was estimated to be 1,476.2 AF based on a use of 250 gallons per day per person for municipal use and an estimated population of 7,307 by the beginning of 1906 based on prorating the 1900 and 1910 U.S. Census reports for the City's population. (See City of Billings Statement of Claim, Vol. I, p. 27 and Table 1).

7. In respect o 43Q-W-208214-00, the parties agreed upon a right with a priority date of August 27, 1906 based on a Notice of Appropriation. (See City of Billings Statement of Claim, Vol. I, Exhibit 19). The City acquired the water utility in 1915 and continuously expanded the system over the years as required by demand. The City initiated a major water plant expansion in the spring of 1973 increasing maximum capacity to 111.2 mgd (172 c.f.s.). (See City of Billings Statement of Claim, Vol. 1, p. j and Exhibit 35). At mediation, the parties used that capacity to determine maximum flow. After allocating 7.7 c.f.s. to the use right (Claim Number 43Q-W-208215-00), that left 164.3 c.f.s. as the maximum flow for Claim Number 43Q-W-208214-00. At mediation, the parties agreed to calculate an annual volume for that flow rate based on the City's historical pattern of annual use and an estimated service population at the maximum flow rate. Those calculations were performed after mediation and have been reviewed and approved by all parties. A copy of those calculations is attached as Exhibit A. Those calculations show that based on the City's historical use patterns 70,435 AF is a reasonable estimate of annual volume at maximum flow of 172 c.f.s. After deducting 2,046.2 AF allocated to the use right, that leaves a net annual flow of 68,388.8 AF for Claim Number 43Q-W-208214-00.

**AGREEMENT**

Therefore, in order to resolve the United States' and the Crow Tribe's objections to the City's water right claims, while protecting the rights and interests of the United States, the Crow Tribe, and the City, and in consideration of the mutual promises and covenants set forth in this Agreement, and for other good and valuable consideration, the United States, the Crow Tribe, and the City stipulate and agree as follows:

(1) The parties agree that the Stipulation dated May 17, 2004 filed herein is hereby withdrawn and superseded and replaced by this Stipulation.

(2) The Temporary Preliminary Decree for the Yellowstone River between the Clarks Fork Yellowstone And Bighorn Rivers Basin-Basin 43Q should be changed to read as follows:

Claim Number	43Q-W-208215-00
Maximum Flow Rate:	1.93 c.f.s.
Volume:	234 AF
Priority Date:	January 19, 1887, Use

Claim Number	43Q-W-208215-00
Maximum Flow Rate:	3.47 c.f.s.
Volume:	336 AF
Priority Date:	January 1, 1895, Use

Claim Number	43Q-W-208215-00
Maximum Flow Rate:	2.3 c.f.s.
Volume:	1476.2 AF
Priority Date:	October 25, 1905, Use

Claim Number:	43Q-W-208214-00
Maximum Flow Rate:	164.3 c.f.s.
Volume:	68,388.8 AF
Priority Date:	August 27, 1906, Filed

(3) In consideration of the terms of this Stipulation, upon entry of Preliminary and

---

Final Decrees reflecting the changes to Claims Number 43Q-W-208215-00 and 43Q-W-208214-00, Claim Number 43Q-W-208213-00 shall be deemed withdrawn.

(4) Upon entry of Preliminary and Final Decrees reflecting the changes to Claims Number 43Q-W-208215-00 and 43Q-W-208214-00, the objections of the United States, BOR and BIA, and the Crow Tribe shall be deemed withdrawn.

(5) This agreement will also be filed with the 13<sup>th</sup> Judicial District Court Clerk and Recorder for Yellowstone County, Montana.

(6) This Stipulation is the compromise of disputed water right claims and is not to be construed as an admission against the interests of any party, and is binding upon heirs, successors and assigns, representatives, and agents of the parties.

(7) Each party agrees to bear its own costs and attorney fees arising from the negotiation and execution of this Stipulation and in proceedings before the Montana Water Court regarding Water Right Case Number 43Q-016-S.

(8) Each party entered into and executed this Stipulation voluntarily, in good faith, and without any fraud, misunderstanding, misrepresentation, overreaching, duress, or undue influence, whatsoever.

(9) This Stipulation has been reviewed and approved by the United States Departments of Justice and the Department of the Interior. This Stipulation is subject to review by the Billings City Council and will be effective upon a resolution approving the settlement.

(10) This Stipulation may be executed in counter-part and becomes effective on the date of the last signature.



**CERTIFICATE OF SERVICE**

I certify that a copy of the foregoing was duly served upon the following persons  
by first class mail on the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

Rodd Hamman, Esq.  
CALTON HAMMAN WOLFF, P.C.  
2075 Central Avenue  
Billings, MT 59102

Nathan A. Espeland  
Espeland Law Office  
P.O. Box 1470  
Columbus, MT 59019

City of Billings  
P.O. Box 5911  
Billings, MT 59111

Crow Tribe of Indians  
P. O. Box 159  
Crow Agency, MT 59022

Roselyn Rennie  
Special Assistant U.S. Attorney  
Office of the Billings Field Solicitor  
316 North 26<sup>th</sup> Street  
Billings, MT 59101

Bureau of Reclamation  
P.O. Box 30137  
Billings, MT 59107

Bureau of Indian Affairs  
Water Resources Branch  
316 North 26<sup>th</sup> St.  
Billings, Mt 59101

By \_\_\_\_\_

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Annexation #12-02: Acknowledge receipt of petition and set a public hearing date

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

Brent Nelson has submitted a petition to annex land to the City of Billings under 7-2-4600 MCA. The subject property is composed of three parcels totaling about 0.85 acres and located on Lincoln Lane in the Billings Heights. The property is addressed as 337 and 325 Lincoln Lane. Two of the parcels have single family homes on them and one parcel is undeveloped.

The property owner is requesting annexation in order to obtain City services for redevelopment of the property for multi-family housing. The property is located within the five year annexation area of the City's Limits of Annexation Map and appears to meet many of the City's criteria in its Annexation Policy. A detailed review and analysis of the Annexation Policy criteria will be provided in the Council's public hearing memo. The City Council's policy is to consider annexations at two separate Council meetings. At the first meeting, the Council acknowledges receipt of a petition and sets a public hearing date. At the second meeting, the Council conducts the hearing and decides if it will annex the property.

**ALTERNATIVES ANALYZED**

MCA, Section 7-2-4600 allows owners of more than 50% of the property to petition the city for annexation. The only alternative that is consistent with City Council policy is to acknowledge receipt of the petition and set a public hearing date.

**FINANCIAL IMPACT**

Analysis by City staff of how City services may be provided to this property, the potential financial implications of redevelopment of the property, and a recommendation on the annexation will be prepared and presented at the public hearing.

**RECOMMENDATION**

Staff recommends that the City Council acknowledge receipt of the annexation petition and schedule a public hearing for April 23, 2012 to consider annexing this property.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

[Annexation Petition](#)

[Annexation Legal Description](#)

[Annexation Exhibit](#)

4000<sup>2</sup>

**PETITION  
FOR ANNEXATION  
TO THE CITY OF BILLINGS**

FEB 27 2012

**NOTICE TO PETITIONER**

This is a Petition to the City of Billings requesting the annexation of property to the City, pursuant to MCA Title 7, Chapter 2, Part 46. Procedures for annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of more than 50% of the Resident Freeholder Electors to be considered for annexation.


**INSTRUCTIONS**

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting annexation and all other property within one-quarter (1/4) mile.

The map must show:

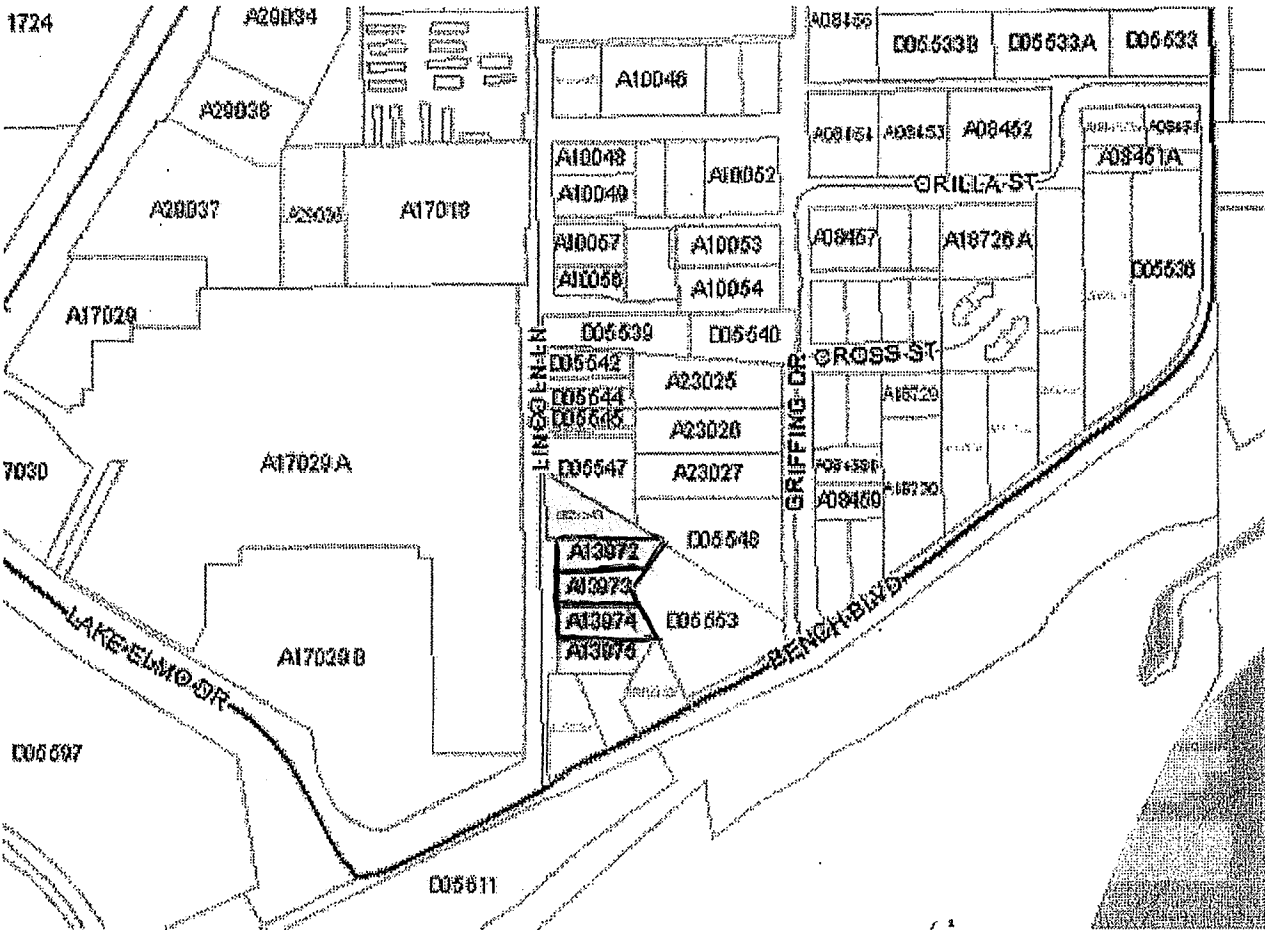
- a. The present and proposed boundaries of the municipality;
  - b. The present streets, major trunk water mains and sewer mains;
  - c. The zoning of the property requesting annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4<sup>th</sup> Floor of Parmly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, Parks and Recreation Department, and the Finance Department. If the departments find no problems with the Petition, the City Clerk will schedule the Petition for City Council action.
  4. By filing the petition for annexation, the Petitioner(s) agree that only those City services which are available to the general area shall be provided to Petitioner, and that additional services as may become available to the general area shall be made available to Petitioner(s) in the same manner as said services are made available to other residents of the City. Petitioner(s) specifically waive the right to the report and plans for extension of services as provided in MCA Title 7, Chapter 2, Part 47.
  5. A description of the territory to be annexed to the City is legally described on a document attached hereto.

**RESIDENT FREEHOLDER ELECTORS**

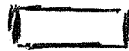
Date	Print Name	Name Signature	Address
2-27-12	CRN LLC		P.O. Box 20832 Billings, MT 59104

(continued on separate page)





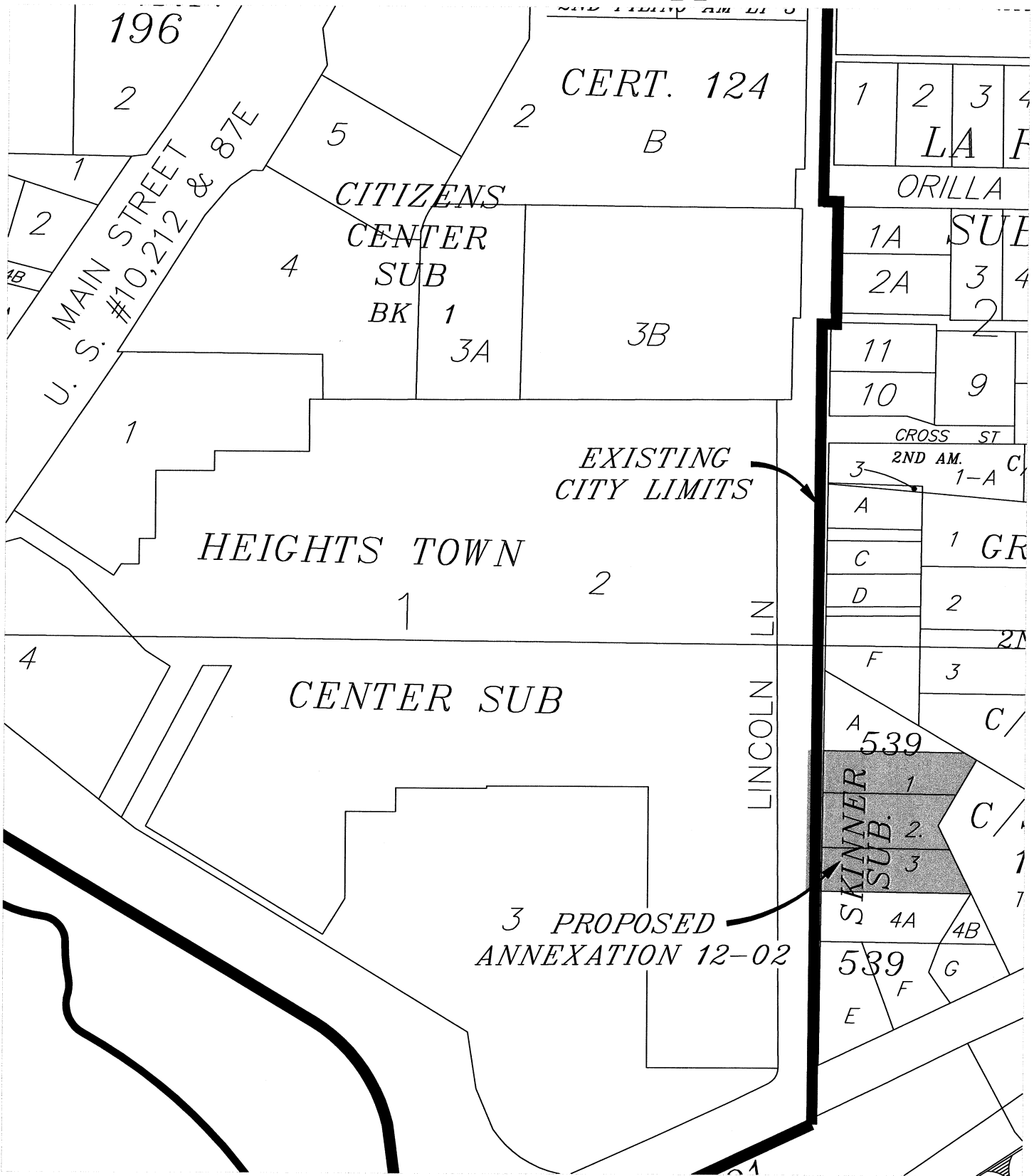
community commercial



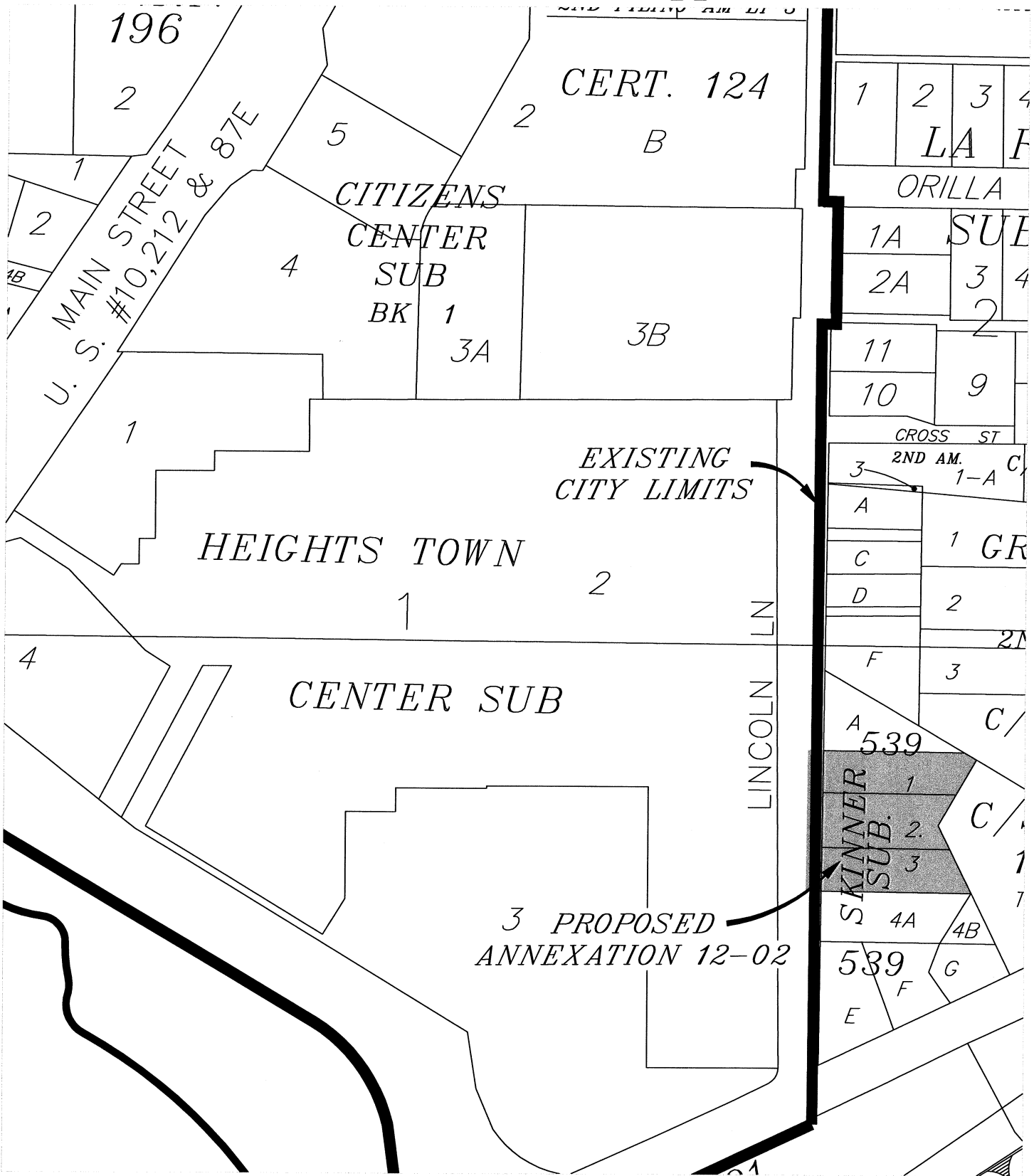
subject properties

A 13972 , A 13973 , A 13974

# EXHIBIT "A"



# EXHIBIT "A"



**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Confirmation of Probationary Police Officers

**PRESENTED BY:** Rich St. John

**Department:** Police

---

**Information**

**PROBLEM/ISSUE STATEMENT**

On April 11, 2011, Officers David Firebaugh and Timothy Doll were hired by the Billings Police Department as probationary police officers. According to MCA 7-32-4113, the probationary period is for one year from the date of hire. At this time the officers have completed their one year probation and, according to state statute, their names are to be submitted to City Council for confirmation. All of the supervisor comments concerning the officers' performance are positive, indicate that they are doing a good job and recommend confirmation.

**ALTERNATIVES ANALYZED**

Council may:

- Confirm the probationary police officers; or
- Do not confirm the probationary police officers. If the Council chooses to not confirm the officers, it should direct any questions or concerns to the Police Chief and table the item until the next Council meeting.

**FINANCIAL IMPACT**

None.

**RECOMMENDATION**

Staff recommends that Officers David Firebaugh and Timothy Doll be confirmed as Billings Police Officers.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Donation Acceptance to support the 2012 Analysis of Impediments to Fair Housing Choice

**PRESENTED BY:** Brenda Beckett

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The Community Development Division is requesting approval to accept donations from the following organizations to sponsor the 2012 Analysis of Impediments to Fair Housing Choice:

- Housing Authority of Billings - \$10,000
- HRDC District 7 - \$5,000, including assistance with survey mailing
- Billings Association of Realtors - \$1,000, an additional \$1,000 is pending
- First Interstate Bank - \$1,000

**ALTERNATIVES ANALYZED**

Alternatives analyzed include either accepting the donations or not accepting the donations. If unable to accept the donations, the City of Billings will become non-compliant with HUD regulations and will not be able to receive federal grant funding, such as the Community Development Block Grant (CDBG) and HOME Investment Partnership program.

**FINANCIAL IMPACT**

As a recipient of federal funds, the U.S. Department of Housing and Urban Development (HUD) requires the City to complete this study every five years to serve as the basis for fair housing planning for the next five years.

The City has reserved approximately \$15,000 to support the Analysis of Impediments to Fair Housing Choice. This funding has been reserved in advance through CDBG Administration costs. The donations would greatly assist in meeting this obligation to receive federal funds and will enhance the quality of the study performed to identify barriers to fair housing choice in Billings.

**RECOMMENDATION**

Staff recommends the City Council accept identified donations to support the 2012 Analysis of Impediments to Fair Housing Choice.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Project Description

COMMUNITY DEVELOPMENT DIVISION

2012 Analysis of Impediments to Fair Housing Choice

Project Description

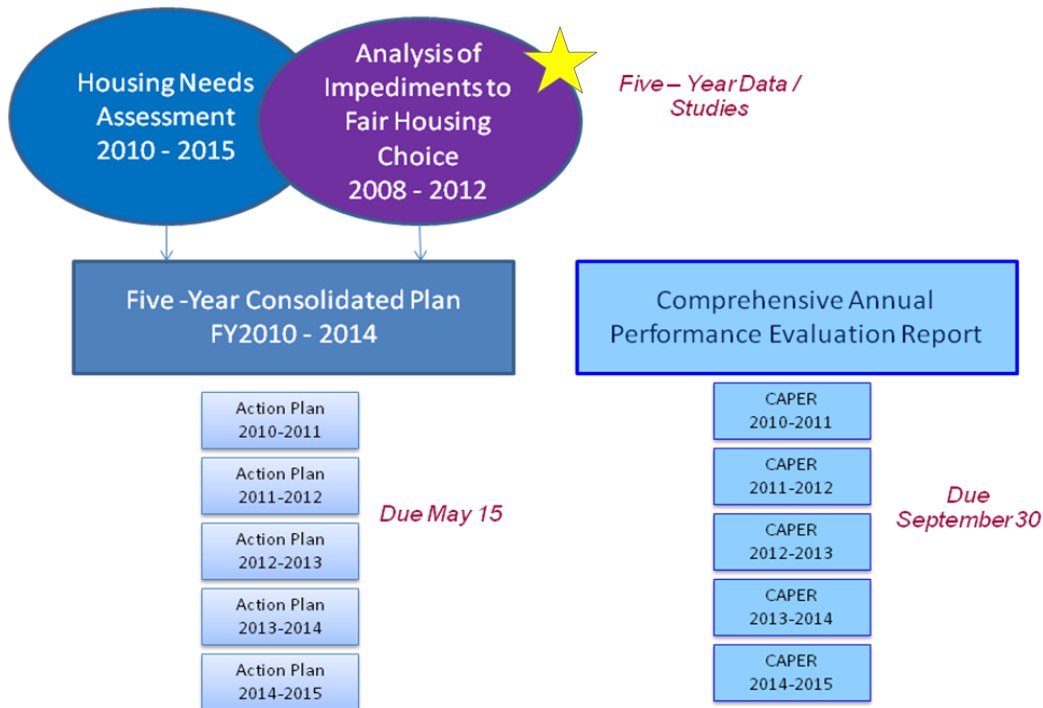
In 2012, the City of Billings - Community Development Division is required to conduct a study to analyze the impediments to fair housing choice in our community. The Analysis of Impediments (AI) is a review of impediments or barriers that affect the rights of fair housing choice. It covers public and private policies, practices, and procedures affecting housing choice.

Impediments to fair housing choice are defined as *any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin*. The State of Montana also protects the following classes: *marital status, creed and age*.

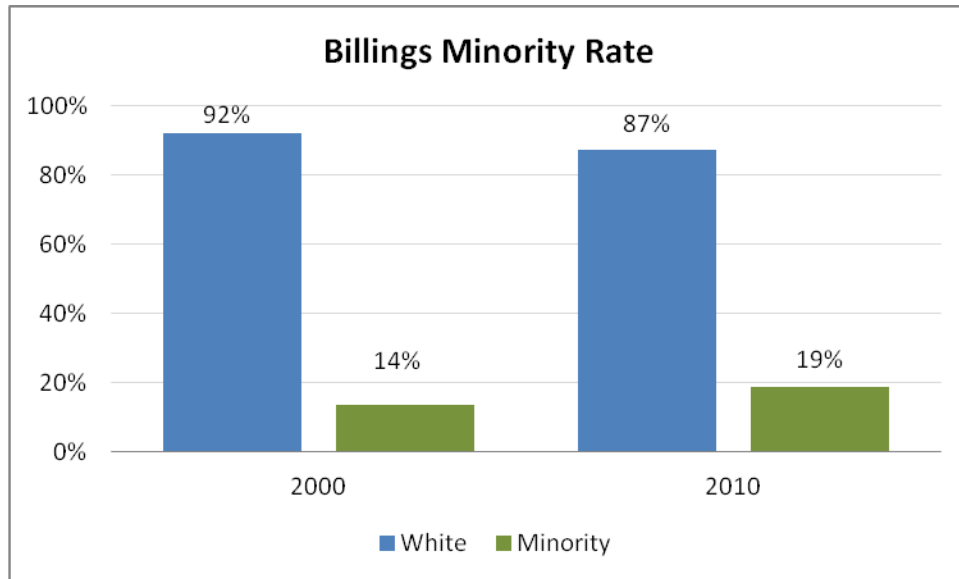
The AI serves as the basis for fair housing planning, provides essential information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates, and assists in building public support for fair housing efforts. Conducting an analysis of impediments is a requirement for the City of Billings to receive federal funding through the U.S. Department of Housing and Urban Development (HUD) and involves the following:

- An extensive review of a State or Entitlement jurisdiction's laws, regulations, and administrative policies, procedures, and practices.
- An assessment of how those laws affect the location, availability, and accessibility of housing.
- An evaluation of conditions, both public and private, affecting fair housing choice for all protected classes.
- An assessment of the availability of affordable, accessible housing in a range of unit sizes.

The City utilizes the AI as a **primary planning tool** for the development and implementation of a plan to utilize federal funding through the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs.

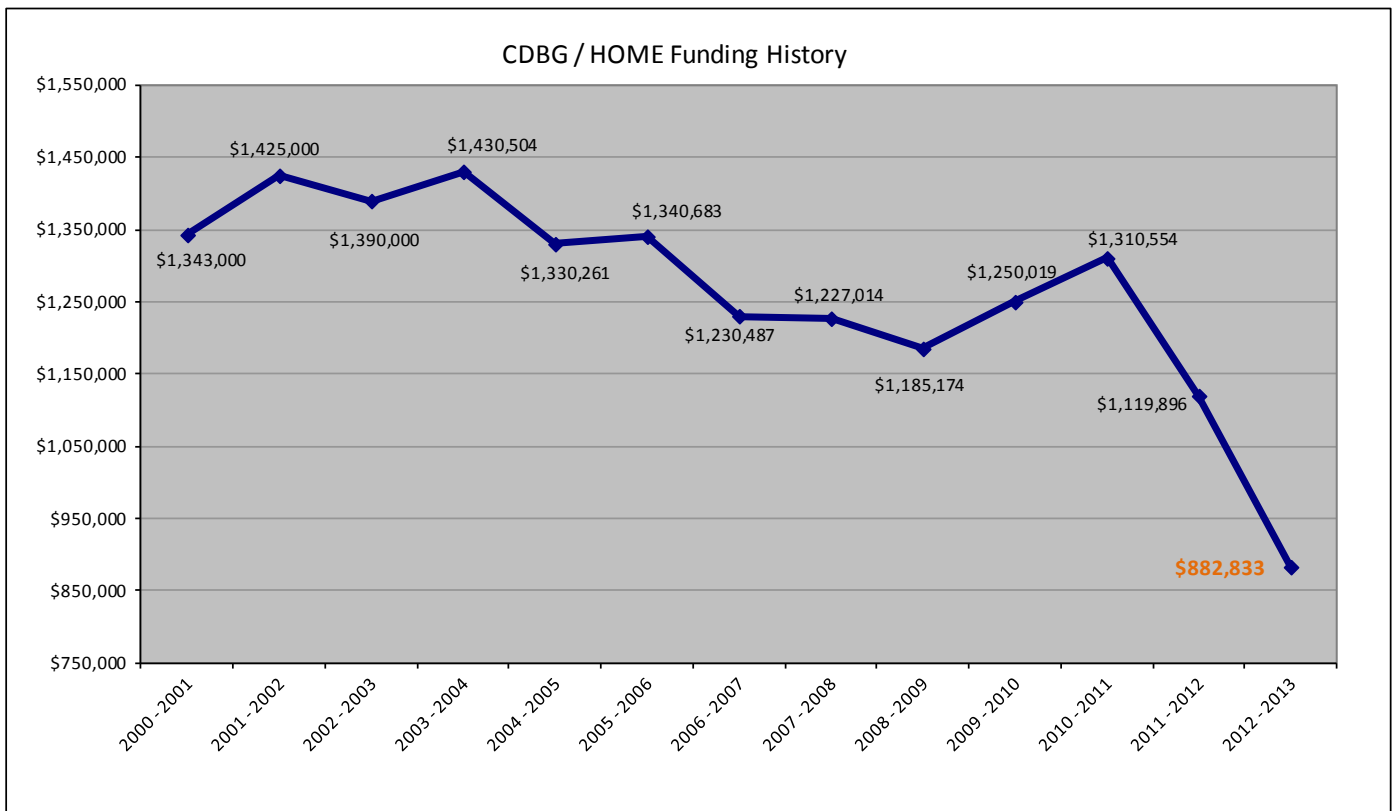


In 2012, this study becomes particularly important for the City of Billings due to many factors, including a near five percent increase in minority rates, according to the 2000 and 2010 Census.



### Budget

The City has paid \$20,000 to \$45,000 for the study to be developed and updated in the past. Staff has reserved approximately \$15,000 for the project at the present time. Unfortunately, HUD’s allocations to the City of Billings have significantly declined over the past decade, making it difficult to reserve administrative funding within mandated caps (20% CDBG and 10% HOME) to conduct required studies.



### ***Other Funding Sources***

City staff has reserved approximately \$15,000 to conduct the study. To date, staff has approached the following organizations regarding funding:

- First Interstate Bank - \$1,000
- Billings Association of Realtors - \$1,000, an additional \$1,000 is pending
- Housing Authority of Billings - \$10,000
- Human Resource Development Council, District 7 - \$5,000 in addition to survey mailing

### ***Time Frame***

The City has the Request for Proposals process in order to conduct the study to plan for fair housing activities in the summer of 2012.

### ***Project Contact***

Brenda Beckett, Community Development Manager

Parmly Billings Library, 4<sup>th</sup> Floor

510 North Broadway, Billings, Montana 59101

Phone: 406.657.8286

Email: [beckettb@ci.billings.mt.us](mailto:beckettb@ci.billings.mt.us)

Web: [www.ci.billings.mt.us/comdev](http://www.ci.billings.mt.us/comdev)

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Donation to the Library from Century Link

**PRESENTED BY:** David Mumford

**Department:** Public Works

---

**Information**

**PROBLEM/ISSUE STATEMENT**

All of the private utilities in the alley between North Broadway and North 29th Street are being relocated in order to construct the new library. City Council and the City Administrator have approved agreements with MDU, Northwestern Energy, Integra, and Optimum to relocate their utilities. Century Link needs to relocate their utilities from the alley. Century Link has agreed to donate the value of removing their facilities. The cost of installing the new service will be part of the customer agreement with the new library. The estimated cost for removal is \$15,000.

**ALTERNATIVES ANALYZED**

The Council may:

- Accept donation from Century Link to remove their utility at an estimated cost of \$15,000; or
- Do not accept the donation from Century Link which would require the City to pay Century Link to remove their lines.

**FINANCIAL IMPACT**

There is no financial impact with acceptance of the donation from Century Link to remove their utility from the alley.

**RECOMMENDATION**

Staff recommends that Council approve the donation from Century Link, valued at \$15,000, to remove their utility from the alley in order to construct the new library.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Donation for Bike Rack at Swords Park

**PRESENTED BY:** Mike Whitaker

**Department:** Parks/Rec/Public Lands

---

**Information**

**PROBLEM/ISSUE STATEMENT**

Through Bike Net, Kathie and Steve Shandera have donated \$700 for a bike rack to be installed at the Swords Park Trailhead located west of the intersection of Rimtop Road and Airport Road. This generous donation is in response to a donation brochure developed cooperatively between the Billings Area Chamber of Commerce and the Parks and Recreation Department requesting needed furnishings along the trail at Swords Park. This bike rack will allow riders to park and secure their bicycles while at the trailhead. This is the first of hopefully many donations to provide much needed furnishings along the trail at Swords park and demonstrates the public's generosity and interest in their parks.

**ALTERNATIVES ANALYZED**

Council may:

1. Accept the donation.
2. Not accept the donation.

**FINANCIAL IMPACT**

There will be no financial impact to the City of Billings.

**RECOMMENDATION**

Staff recommends Council accept this donation of \$700 from Kathie and Steve Shandera for a bike rack at Swords Park Trailhead.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Acceptance of \$2,500 Donation from the Billings Police Foundation

**PRESENTED BY:** Rich St. John

**Department:** Police

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The Billings Police Foundation wishes to donate \$2,500 to the Billings Police Department to send four Honor Guard members to the National Law Enforcement Memorial Week in Washington D.C. The Billings Police Department Honor Guard will take part in various ceremonies commemorating fallen officers, to include those from Billings, Yellowstone County, and the State of Montana. A donation verification form has been sent to the Billings Police Foundation for completion. When received, it will be forwarded to the City Clerk. City Council is being asked to accept the \$2,500 donation from the Billings Police Foundation.

**ALTERNATIVES ANALYZED**

The City Council may:

- Accept the \$2,500 donation from the Billings Police Foundation; or
- Do not accept the \$2,500 donation, resulting in the Honor Guard being unable to attend the ceremonies.

**FINANCIAL IMPACT**

The Police Department does not budget for collateral duty, thus donations are imperative for attendance. Additional small donations have been obtained and can cover remaining costs, if any. The officers will be attending in-lieu of their assigned shifts and prior scheduling has ensured no manpower shortage.

**RECOMMENDATION**

Staff recommends that the City Council accept the \$2,500 donation from the Billings Police Foundation to send four Honor Guard officers to the National Law Enforcement Memorial Week.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Acceptance FM Global Fire Prevention Grant Award for Camera & Accessories

**PRESENTED BY:** Paul Dextras

**Department:** Fire

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The Fire Prevention Bureau submitted a grant application in the amount of \$2,707 to Factory Mutual Insurance Company, Norwood, MA for the purchase of a digital camera and associated equipment to help fire investigators more efficiently investigate and determine the cause of a fire. Through its Fire Prevention Grant Program, FM Global awards grants to fire departments that best demonstrate a need for funding, where dollars can have the most demonstrable impact on preventing fire, or mitigating the damage it can quickly cause.

On March 7, 2012, Fire Marshal Mike Spini was notified that the Billings Fire Department's grant application stood out among the hundreds received and that FM Global would be awarding the Billings Fire Department's Fire Prevention/Investigation Bureau their total request of \$2,707. The letter also stated that John King, fire service program coordinator in FM Global's San Francisco office would arrange for a check presentation. Mr. King has indicated that he has tentative plans to be in Montana the week of May 21-25 and would like to make the formal check presentation to the Fire Department at that time.

**ALTERNATIVES ANALYZED**

Council may:

- Accept grant award; or,
- Not accept grant award.

**FINANCIAL IMPACT**

The annual budget for photo supplies and related purchases is \$500. Acceptance of this grant award will allow the purchase of a digital camera and equipment that will greatly enhance the ability of the fire/arson investigators to fully document fire scenes during fire and arson investigations.

**RECOMMENDATION**

Staff recommends that the City Council accept the \$2,707 fire prevention grant award from FM Global for the purchase of a digital camera and associated equipment for use by fire investigators.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Acceptance and Approval of the 2012 HIDTA Award in the Amount of \$190,257.00

**PRESENTED BY:** Rich St. John

**Department:** Police

---

**Information**

**PROBLEM/ISSUE STATEMENT**

In 2002, Montana was designated a High Intensity Drug Traffic Area (HIDTA). The Office of National Drug Control Policy (ONDCP) has awarded grants to the Eastern Montana Drug Task Force for ten years and the City of Billings is the recipient agency for the grants. The ONDCP has offered a \$190,257 grant for the calendar year 2012. The grant is used to battle the methamphetamine epidemic in Montana communities. The HIDTA Task Force consists of personnel from U.S. Marshal's Service, FBI, Drug Enforcement Administration (DEA), Alcohol, Tobacco & Firearms (ATF), Immigration & Customs Enforcement (ICE), Department of Criminal Investigation (DCI), Yellowstone County Sheriff's Office, and the Billings Police Department. The Task Force is managed by a Sergeant from the Billings Police Department. The 2012 HIDTA Award will be used to pay for a Support Specialist position for the HIDTA Task Force, task force overtime, administrative and investigative travel, automobile rental costs, cell phones, copier maintenance agreement, investigative/office supplies, and informant costs. HIDTA does pay for all overtime costs associated with the Task Force.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the acceptance of the 2012 HIDTA Award in the amount of \$190,257, or
- Not approve the acceptance of the 2012 HIDTA Award in the amount of \$190,257, thus costing the Public Safety Fund the expense of investigating and prosecuting drug related cases.

**FINANCIAL IMPACT**

The 2012 HIDTA Award in the amount of \$190,257 will require no City match. The award has been budgeted in Fund 255 for the balance of FY 11/12.

**RECOMMENDATION**

Staff is requesting that the City Council approve and accept the 2012 HIDTA Award from the Executive Office of the President, Office of National Drug Control Policy, in the amount of \$190,257, and authorize the Mayor to sign the necessary award documents, when they are received.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Application Submittal - 2012 ConocoPhillips Company - \$12,000 PD & FD

**PRESENTED BY:** Rich St. John

**Department:** Police

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The ConocoPhillips Company - Billings Refinery notified the Police and Fire Departments that they are eligible for a \$12,000 company grant. ConocoPhillips designated \$6,000 to fund Police Department School Resource Officer (SRO) training. The SRO's have attended several training opportunities with the assistance of funding such as this. ConocoPhillips designated \$6,000 for the Fire Department which will be used for public education/fire safety programs. The City must submit a written application to obtain the grant funds.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the application submittal and finalization of the 2012 ConocoPhillips Company Grant, or
- Do not approve the application submittal and finalization of the 2012 ConocoPhillips Company Grant, which would result in lost funds for SRO training opportunities as well as less fire safety public education programs that might not be funded with City funds.

**FINANCIAL IMPACT**

There will be no City match required for this grant. This grant will provide SRO training and fire safety public education programs that might not be funded with City funds.

**RECOMMENDATION**

Staff recommends that City Council approve the submittal of the 2012 ConocoPhillips Company Grant application and acceptance of the grant award in the amount of \$12,000 for the Billings Police and Fire Departments.

**APPROVED BY CITY ADMINISTRATOR**

---

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Resolution of Intent to Exclude Tract 81-A of C/S 2165 and Set a Public Hearing

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The Planning Division is requesting the City Council approve a Resolution of Intent to Exclude Property from the City, described as Tract 81-A, Certificate of Survey 2165 in the Briarwood Planned Unit Development. The resolution would set a public hearing for May 14, 2012. The deannexation would result in about 13.82 acres of undeveloped land being taken out of the City. Petitioners and property owners James and Stella Ziegler have signed the attached petition to request that this property be deannexed. The property was annexed into the City in 2003.

**The requested deannexation is consistent with the City's deannexation policy in that:**

1. The property is not encumbered by any indebtedness of any improvement district of which the territory is a part, and
2. Public right-of-way terminates at the northeast corner of the subject property but the property is not adjacent to public-right-of way for any length beyond this street stub, and
3. The property is located on the outer perimeter of the City limits and upon exclusion of the property will not result in a parcel wholly surrounded by City limits.
4. The property is bordered by other property with the City Limits on the north and northeast, but is not adjacent to the acceptable limits of annexation as defined on the most recent update of the Limits of Annexation Map.

**The requested deannexation is not consistent with the City's deannexation policy in that:**

1. The property is not currently connected to City water, wastewater or storm drainage facilities, however water and sewer lines are in close proximity to the property at the terminus of Dumbarton Road and could serve the property if developed, and

While this deannexation petition is at odds with at least one of the criteria in the City's deannexation policy, like annexation petitions, the City Council usually accepts the petition and sets a public hearing date to more thoroughly consider the petition and review comments on the request from all reviewing City Departments.

**ALTERNATIVES ANALYZED**

The City Council may:

- Approve the Resolution of Intent to Exclude Property to deannex the above mentioned property and set a public hearing for May 14, 2012; or
- Not approve the Resolution of Intent

**FINANCIAL IMPACT**

There is no financial impact to the City in approving the Resolution of Intent and setting this public hearing.

**RECOMMENDATION**

Staff recommends that Council approve the Resolution of Intent to Exclude Tract 81-A of Certificate of Survey 2165 from the city limits, and set a public hearing for May 14, 2012.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Resolution of Intent to Deannex

Deannexation Petition

Annexation Exhibit

## RESOLUTION NO. 12 -

A RESOLUTION OF INTENT TO EXCLUDE TERRITORY UNDER THE PROVISIONS OF TITLE 7, CHAPTER 2, PART 48 OF THE MONTANA CODE ANNOTATED, AND FIXING A DATE FOR A PUBLIC HEARING ON THE QUESTION OF EXCLUSION.

WHEREAS, the City Council of the City of Billings has determined that a petition to exclude the territory now within the City of Billings was signed by the requisite number of qualified electors of the City, and that granting of the petition is in the best interest of the City of Billings and will not materially mar the symmetry of the City; and

WHEREAS, the Billings City Council intends to consider excluding said territory from the City of Billings pursuant to Title 7, Chapter 2, Part 48 of the Montana Code Annotated; and

WHEREAS, the boundaries of the territory that the Billings City Council intends to consider excluding is particularly described as follows:

A tract of land situated in the SW1/4 of Section 27, T.1S., R.26E., Billings, Yellowstone County, Montana, more particularly described as:

Tract 81A of Amended Tracts 29-33, 47-53, 62-67, 78-85, 90-94 of Certificate of Survey No. 2165, Recorded January 26, 1983, Under Document No. 1253064, Records of Yellowstone County, Montana, annexed under Resolution No. 02-17819, Recorded April 18, 2002, Under Document No. 3173017, Records of Yellowstone County, Montana;

Containing 13.823 gross and net acres, more or less.

(# 12-03) See Exhibit "A" Attached

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. The Billings City Council intends to consider excluding the above described contiguous territory.
2. All registered voters in the territory to be embraced are to be immediately notified, in writing.
3. Notice of the City Council's intent to exclude said territory shall be published as provided in Section 7-1-4127, MCA, with notice that for a period of twenty (20) days after first publication of the notice, the Billings City Clerk shall accept written comments approving or disapproving the proposed exclusion of the above

described territory from the City of Billings from registered voters residing in the area proposed to be excluded.

- 4. The City Clerk shall forward all written communication received by the Clerk to the City Council for consideration.

A public hearing on the question of exclusion of said territory shall be held on May 14, 2012.

APPROVED AND PASSED by the City Council of the City of Billings this 9th day of April, 2012.

THE CITY OF BILLINGS

BY: \_\_\_\_\_

Thomas W. Hanel, MAYOR

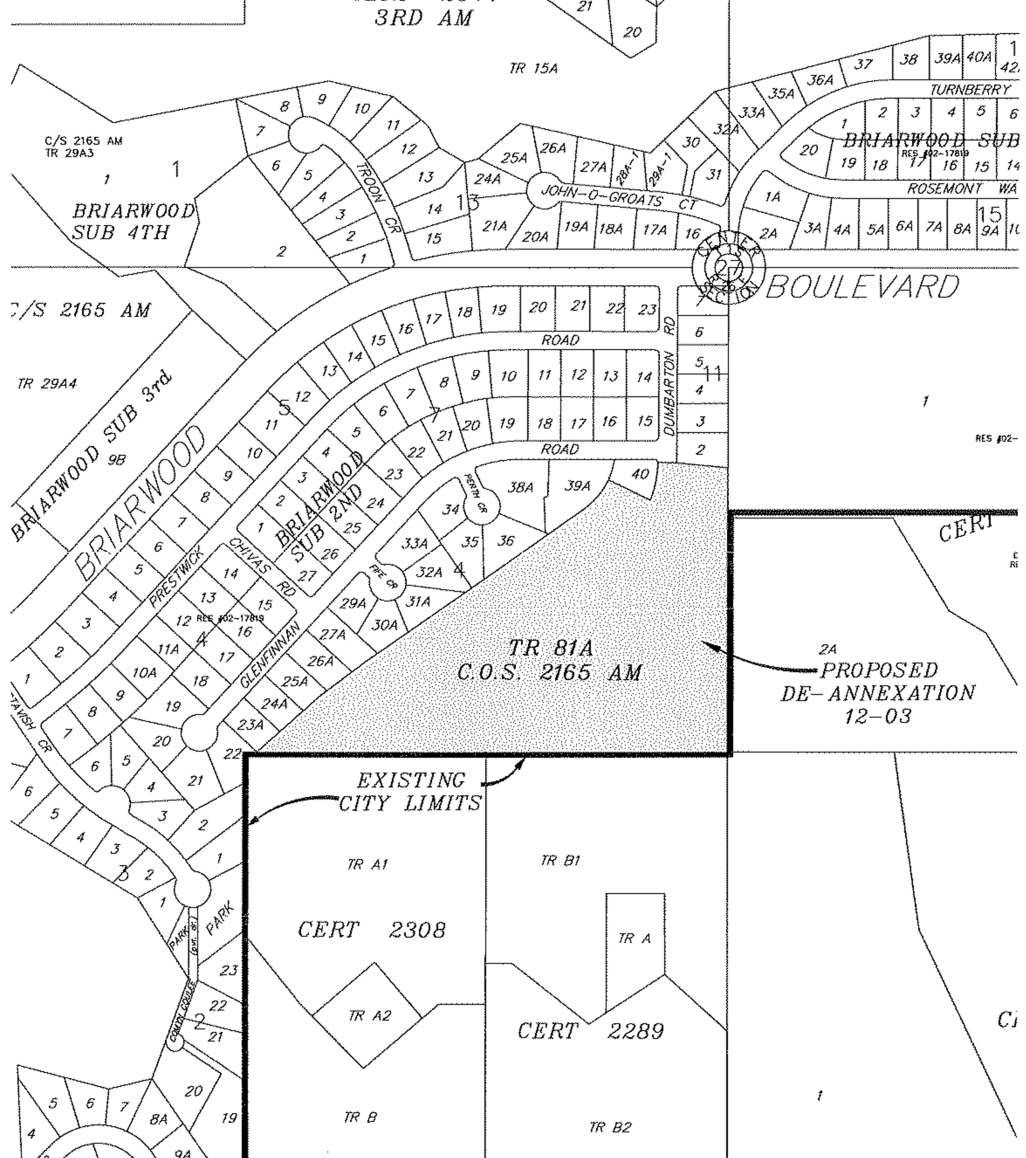
ATTEST:

BY: \_\_\_\_\_

Cari Martin, CITY CLERK

# EXHIBIT "A"

3RD AM



Deannexation fee \$915<sup>00</sup>

# PETITION FOR DE-ANNEXATION FROM THE CITY OF BILLINGS

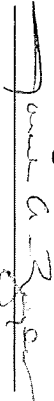
## NOTICE TO PETITIONER

This is a Petition to the City of Billings requesting the De-annexation of property from the City, pursuant to MCA Title 7, Chapter 2, Part 48. Procedures for de-annexation are governed by the Statutes of the State of Montana. This Petition requires the signatures of not less than 75% of the Resident Freeholder Electors to be considered for de-annexation.

### INSTRUCTIONS

1. All items must be completed or provided. Please type or print. You may attach additional pages if more space is needed.
2. Prepare a map drawn to a scale adequate and legible to show the property requesting de-annexation and all other property within one-quarter (1/4) mile.
  - The map must show:
    - a. The boundaries of the municipality;
    - b. The present streets, major trunk water mains and sewer mains;
    - c. The zoning of the property requesting de-annexation and the property immediately adjacent to it.
3. The Petition should be submitted to the Planning Department, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., located on the 4<sup>th</sup> Floor of Parmlly Billings Library at 510 North Broadway, Billings, Montana. Upon presentation, the Petition will be checked for completeness. Once accepted, the Petition will be routed to the following City Departments: Public Works, City-County Planning, Public Utilities, Fire Department, City Attorney, Police Department, Parks and Recreation Department, and the Finance Department. If the departments find no problems with the Petition, the City Clerk will schedule the Petition for City Council action.
4. If the Council finds that the petition is signed by the required number of owners of the territory to be excluded, and that the granting of said petition will be to the best interest of the city and the inhabitants thereof and will not materially mar the symmetry of the city, they shall pass a resolution of intent to De-Annex the territory. Then the City Clerk shall publish in the newspaper for two successive notice of the Council's Resolution of Intent to De-annex, of a 20-day comment period, and of an upcoming public hearing on the question of de-annexation.
5. A description of the territory to be de-annexed from the City is legally described on a document attached hereto.

### RESIDENT FREEHOLDER ELECTORS

Date	Print Name	Name Signature	Address
02-17-12	James A. Zuckler		3040 Howard Tree Ln

(continued on separate page)

(Should be completed prior to obtaining signatures of resident freeholder electors)

**DESCRIPTION OF THE TERRITORY TO BE DE-ANNEXED FROM THE CITY OF BILLINGS**

Legal Description	Tax Code	Address of General Location	Use of Property	Legal Property Owners	Address	Phone
C/S 2165 Tract B1A	D11136	Dumbarton	Vacant	James and Stella Ziegler	3040 Hollow Tree	245-0973

**ALL ITEMS BELOW SHALL BE COMPLETED BY STAFF**

Date Submitted: 2/17/2012

Received By: Nicole Cromwell

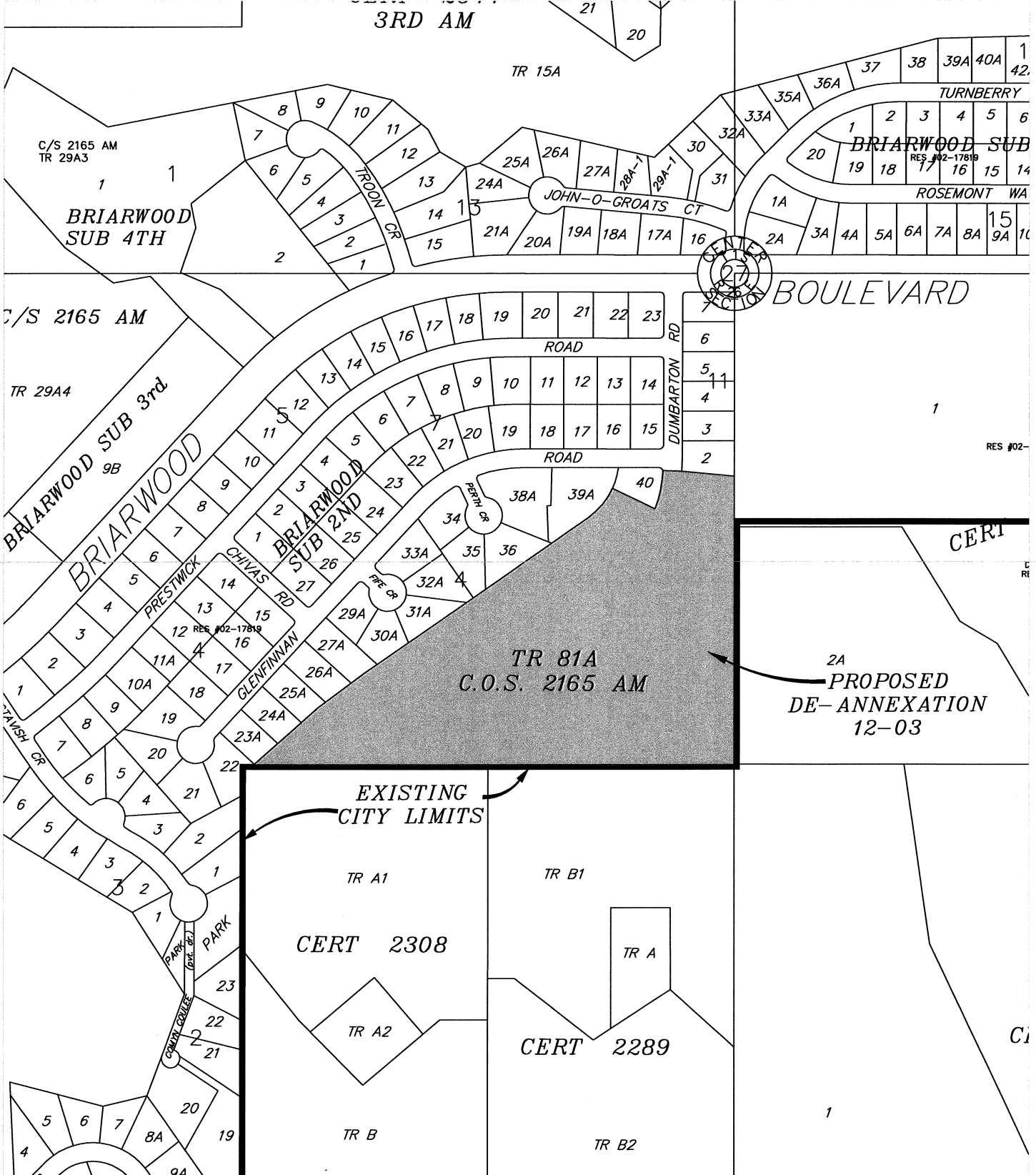
Petition Number: (#12-02)

Fee Paid: \$ 915 00

+ \$45.00 Deposit

# EXHIBIT 99 A 99

3RD AM



**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Resolution Fixing the form and detail of SID 1392

**PRESENTED BY:** Patrick M. Weber

**Department:** City Hall Administration

---

**Information**

**PROBLEM/ISSUE STATEMENT**

In August, the Council approved the issuance of a bond anticipation note to finance Special Improvement District (SID) 1392. Those funds are being used to construct Yellowstone Family Park. The City entered into negotiations for the sale of bonds with DA Davidson to repay the amount drawn on the note and to fund the remaining cost of constructing the park.

This resolution outlines the bond terms. The final numbers for the bond sale will be inserted after the pricing and provided to the City Council prior to the meeting. The amount of bonds will not exceed \$1,260,000.

**ALTERNATIVES ANALYZED**

Council may:

- Approve the resolution
- Not approve the resolution

**FINANCIAL IMPACT**

After the council approves the resolution, the bond closing will take place.

**RECOMMENDATION**

Staff recommends that the City Council approve the attached resolution setting the form and terms for the SID 1392 bonds.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Resolution

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Billings, Montana (the "City"), hereby certify that the attached resolution is a true copy of a Resolution No. \_\_\_\_\_ entitled: "RESOLUTION RELATING TO \$1,260,000 SPECIAL IMPROVEMENT DISTRICT NO. 1392 BONDS, SERIES 2012; FIXING THE FORM AND DETAILS AND PROVIDING FOR THE EXECUTION AND DELIVERY THEREOF AND SECURITY THEREFOR" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a regular meeting on April 9, 2012, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: \_\_\_\_\_  
\_\_\_\_\_; voted against the same: \_\_\_\_\_  
\_\_\_\_\_; abstained from voting thereon: \_\_\_\_\_  
\_\_\_\_\_; or were absent: \_\_\_\_\_.

WITNESS my hand and seal officially this 9th day of April, 2012.

(SEAL)

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RELATING TO \$1,260,000 SPECIAL  
IMPROVEMENT DISTRICT NO. 1392 BONDS, SERIES 2012;  
FIXING THE FORM AND DETAILS AND PROVIDING FOR  
THE EXECUTION AND DELIVERY THEREOF AND  
SECURITY THEREFOR

BE IT RESOLVED by the City Council (the "Council") of the City of Billings, Montana (the "City"), as follows:

Section 1. Recitals. It is hereby found, determined and declared as follows:

1.01. Resolution of Intention. By Resolution No. 11-19042, duly adopted by the Council on March 28, 2011 (the "Resolution of Intention"), this Council declared its intention to create Special Improvement District No. 1392 (the "District"), for the purpose of financing costs of certain public improvements of special benefit to the properties within the District. The Resolution of Intention designated the number of the District, described the boundaries thereof, stated whether the District was an extended district and stated the general character of the improvements to be made (the "Improvements") and an approximate estimate of the costs thereof, in accordance with the provisions of Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the "Act"). By the Resolution of Intention, this Council also declared its intention to cause the cost and expense of making the Improvements specially benefiting the District to be assessed against the properties included within the boundaries thereof in accordance with one or more methods of assessment authorized in Sections 7-12-4161 to 7-12-4165 of the Act and as set forth in the Resolution of Intention.

In the Resolution of Intention, this Council stated its intention to issue special improvement district bonds (the "Bonds") drawn against the District to pay a portion of the costs of the Improvements and costs of issuance of the Bonds. This Council further found that it is in the public interest, and in the best interest of the City and the District, to secure payment of principal of and interest on the Bonds by the Special Improvement District Revolving Fund of the City (the "Revolving Fund"), on the basis of factors required to be considered under Section 7-12-4225 of the Act. Those findings are hereby ratified and confirmed.

1.02. Notice. Notice of the passage of the Resolution of Intention was given by two publications, with at least six days between publications, in the *Billings Times*, a weekly newspaper of general circulation published within the City. Notice of the passage of the Resolution of Intention was also mailed the same day the notice was first published to all persons, firms or corporations or the agents thereof having real property within the District, listed in their names upon the last completed assessment roll for State, county and school district taxes, at their last known addresses. The notice described the general character of the Improvements, stated the estimated cost of the Improvements and the method or methods of assessment of such costs against properties in the District, specified the time when and the place where the Council would hear and pass upon all protests made against the making of the Improvements or the creation or extension of the District, and referred to the Resolution of Intention as being on file in the office of the City Clerk for a description of the boundaries of the District, all in accordance

with the provisions of the Resolution of Intention, and included a statement that, subject to the limitations of Section 7-12-4222 of the Act, the general fund of the City may be used to provide loans to the Revolving Fund or a general tax levy may be imposed on all taxable property in the City to meet the financial requirements of the Revolving Fund. In the Resolution of Intention, the Council also declared its intention to reimburse the City for costs paid before issuance of the Bonds, as required by Section 1.150-2 of the Income Tax Regulations promulgated under the Internal Revenue Code.

1.03. Creation of District. At the times and places specified in the notices hereinabove described, this Council met to hear, consider and pass upon all protests made against the making of the Improvements and the creation of the District, and, after consideration thereof, it was determined and declared that insufficient protests against the creation or extension of the District or the proposed work had been filed in the time and manner provided by law by the owners of the property to be assessed for the Improvements in the District, and this Council did therefore by Resolution No. 11-19050, adopted April 25, 2011, create SID No. 1392 in accordance with the Resolution of Intention.

1.04. Series 2011 Note. The City determined that the sale of the Bonds could not be accomplished in the timeframe desired to proceed with the Improvements. By Resolution No. 11-19106, duly adopted by the Council on September 12, 2011 (the "Note Resolution"), the City issued its Special Improvement District No. 1392 Bond Anticipation Note, Series 2011 (the "Series 2011 Note"), in anticipation of the issuance of the Bonds. As of the date hereof, the City has drawn \$380,432 under the Series 2011 Note.

1.05. Construction Contracts. The City will cause or has caused to be constructed certain Improvements as described in the Resolution of Intention. Plans, specifications, maps, profiles and surveys for construction of the Improvements to be constructed to benefit the District were prepared by the engineers acting for the City or by City engineers, and were thereupon examined and approved by this Council. Advertisements for bids for construction of the Improvements were published in the official newspaper of the City in accordance with the provisions of Montana Code Annotated, Section 7-12-4141, after which the bids theretofore received were opened and examined. After referring the bids to the engineers for the City it was determined that the lowest regular proposal for the furnishing of all work and materials required for constructing the Improvements in accordance with the approved plans and specifications was the following:

<u>Work</u>	<u>Bidder</u>	<u>Contract Price</u>
The general character of the Improvements includes but is not limited to landscaping, trees, shrubs, turf grass, native vegetation, trails, sidewalk, irrigation system, playground and equipment improvements.	[_____]	\$[_____]

Contracts for the construction of the Improvements were therefore awarded to said bidder, subject to the right of owners of property liable to be assessed for the costs thereof to elect to take the work and enter into written contracts therefor in the manner provided by Montana Code Annotated, Section 7-12-4147, whereupon the City and the successful bidders entered into written contracts for construction of the Improvements upon the bidders having executed and filed bonds satisfactory to this Council and in the form and manner provided by Montana Code Annotated, Title 18, Chapter 2, Part 2, as amended.

1.06. Costs. It is currently estimated that the costs and expenses connected with and incidental to the formation of the District, including costs of preparation of plans, specifications, maps, profiles, engineering superintendence and inspection, preparation of assessment rolls, expenses of making the assessments, the cost of work and materials under the construction contracts and all other costs and expenses, including the deposit of proceeds in the Revolving Fund, are \$1,260,000, as shown in the table below:

Construction Costs	\$1,056,880.00
Administration/Finance Fees (2.5%)	31,500.00
Engineering Fee (3.5%)	44,100.00
SID Revolving Fund (5%)	63,000.00
Bond Discount Fee (2%)	18,270.00
Issuance Costs (3%)	46,250.00
<u>Total Project Costs</u>	<u>\$1,260,000.00</u>

The amount of \$1,260,000 will be levied and assessed upon the assessable real property within the District on the basis described in the Resolution of Intention. This Council has jurisdiction and is required by law to levy and assess such amounts, to collect such special assessments and credit the same to the special improvement district funds created for the District, which funds are to be maintained on the official books and records of the City separate from all other City funds, within the Special Improvement District No. 1392 Fund (the “District Fund”) for the payment of principal and interest when due on the Bonds herein authorized.

1.07. Sale and Issuance of Bonds. For the purpose of redeeming the Series 2011 Note, financing additional costs and expenses of the Improvements, funding a deposit to the Revolving Fund (as hereinafter defined) and paying costs of issuance of the Bonds, this Council, pursuant to Resolution Nos. 11-19091 and [\_\_\_\_\_], determined that it would be in the best interests of the City to sell the Bonds in a negotiated sale to D.A. Davidson, of Great Falls, Montana (the “Purchaser”), subject to the following limitations and conditions: (1) the aggregate principal amount of the Bonds shall not exceed \$1,260,000; (2) the maximum average interest rate on the Bonds shall not exceed 5.0%; (3) the purchase price of the Bonds shall not be less than 98.55% of the principal amount thereof, exclusive of original issue discount or premium; (4) the term of the Bonds shall not exceed 15 years; (5) the Bonds shall be payable from special assessments to be levied against property in the District; and (6) the Bonds shall be callable from the prepayment of special assessments. Subsequent thereto, it was determined that the principal amount of the Bonds to be issued should be \$1,260,000. This Council authorized the City to enter into a bond purchase agreement (the “Bond Purchase Agreement”) with the Purchaser, dated [\_\_\_\_\_, 2012], pursuant to which the Purchaser agreed to purchase from the City the

Bonds at a purchase price of \$[\_\_\_\_\_] (representing the stated principal amount of the Bonds, [less net original issue discount] [plus net original issue premium] [of \$\_\_\_\_\_] and underwriter's discount of \$[\_\_\_\_\_]), at the rates of interest set forth in Section 2.01 hereof and upon the further terms set forth in this Resolution. In the event of any discrepancy between the Bond Purchase Agreement and this Resolution, this Resolution shall control.

1.08. Official Statement. The Preliminary Official Statement relating to the Bonds, dated March [\_\_\_], 2012, is hereby approved and the determination of the City Finance Director that the Preliminary Official Statement has been deemed final for purposes of SEC Rule 15c2-12(b)(1) is hereby ratified and confirmed. The Official Statement relating to the Bonds, to be dated the date hereof, and substantially in the form of the Preliminary Official Statement with such changes therein as the City Finance Director may approve, is hereby approved. The City Finance Director is hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

1.09. Recitals. All acts, conditions and things required by the Constitution and laws of the State of Montana, including the Act, and the home rule charter of the City, in order to make the Bonds valid and binding special obligations in accordance with their terms and in accordance with the terms of this Resolution have been done, do exist, have happened and have been performed in regular and due form, time and manner as so required.

Section 2. The Bonds.

2.01. Principal Amount, Maturities, Denominations, Date, Interest Rates. For the purpose of redeeming the Series 2011 Note, financing additional costs and expenses of the Improvements, funding a deposit to the Revolving Fund and paying costs of issuance of the Bonds, and in anticipation of the collection of special assessments to be levied therefor, and in accordance with the proposal described in Section 1.07, the City shall forthwith issue and deliver to the Purchaser the Bonds, denominated "Special Improvement District Bonds, Series 2012 (Special Improvement District No. 1392)," in the aggregate principal amount of \$1,260,000, payable solely from the District Fund. The Bonds shall be dated, as originally issued, and be registered as of [\_\_\_\_\_, 2012], shall be in the denomination of \$5,000 each or any integral multiple thereof of single maturities, shall mature on July 1 in the years and principal amounts set forth below, and Bonds maturing in such years and principal amounts shall bear interest from the date of original registration until paid or duly called for redemption [(including mandatory sinking fund redemption as to the Term Bonds maturing in [\_\_\_\_\_] and [\_\_\_\_\_])] at the rates per annum set forth opposite such years and amounts, respectively:

Year	Principal Amount	Interest Rate
------	------------------	---------------

2013	\$
2014	
2015	
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	

[\*Term Bonds subject to mandatory sinking fund redemption as set forth in Section 2.07 below.]

Interest shall be calculated on the basis of a 360-day year composed of twelve 30-day months.

2.02. Interest Payment Dates. Interest on the Bonds shall be payable on each January 1 and July 1, commencing January 1, 2013, to the owners of record thereof as such appear on the bond register at the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day. Upon the original delivery of the Bonds to the Purchaser and upon each subsequent transfer or exchange of a Bond pursuant to Section 2.04, the Registrar shall date each Bond as of the date of its authentication.

2.03. Method of Payment. The Bonds shall be issued only in fully registered form. The interest on and, upon surrender thereof at the principal office of the Registrar (as hereinafter defined), the principal of each Bond, shall be payable by check or draft drawn on the Registrar.

2.04. Registration. The City shall appoint, and shall maintain, a bond registrar, transfer agent and paying agent for the Bonds (the “Registrar”). This Section 2.04 shall establish a system of registration for the Bonds as defined in the Model Public Obligations Registration Act of Montana.

The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Bond Register. The Registrar shall keep at its principal office a bond register in which the Registrar shall provide for the registration of ownership of the Bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged.

(b) Transfer. Upon surrender to the Registrar for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of

transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing and guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer of any Bond or portion thereof selected or called for redemption.

(c) Exchange. Whenever any Bond is surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount, interest rate and maturity, as requested by the registered owner or the owner’s attorney duly authorized in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered on the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner’s order shall be valid and effectual to satisfy and discharge the liability of the City upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer of Bonds or exchange of Bonds (except for an exchange upon the partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to

it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or such Bond has been called for redemption in accordance with its terms, it shall not be necessary to issue a new Bond prior to payment.

2.05. Initial Registrar. The City hereby appoints U.S. Bank National Association, of Seattle, Washington, as the initial Registrar for the Bonds. The City reserves the right to appoint a successor Registrar, and the City agrees to pay the reasonable and customary charges of the Registrar for the services performed. Upon merger or consolidation of a bank or trust company that is acting as the Registrar, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City reserves the right to remove any Registrar upon 30 days notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession as Registrar to the successor Registrar and shall deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the City Finance Director shall transmit to the Registrar, solely from money in the District Fund available therefor, moneys sufficient for the payment of all principal, premium, if any, and interest then due on the Bonds.

2.06. Redemption.

(a) Mandatory Redemption. If on any interest payment date there will be a balance in the District Fund after payment of the principal and interest due on all Bonds drawn against it, either from the prepayment of special assessments levied in the District or from the transfer of surplus money from the Construction Account to the Principal Account as provided in Section 3.02 or otherwise, the City Finance Director shall call for redemption on the interest payment date outstanding Bonds, or portions thereof, in an amount which, together with the interest thereon to the interest payment date, will equal the amount of such funds on deposit in the District Fund on that date. The redemption price shall equal the amount of the principal amount of the Bonds to be redeemed plus interest accrued to the date of redemption.

(b) Optional Redemption. The Bonds are subject to redemption, in whole or in part, at the option of the City from sources of funds available therefor other than those described in Subsection (a) of this Section 2.06 on any interest payment date. The Bonds with stated maturities on or after July 1, 2023 will be subject to redemption on July 1, 2022, and any date thereafter, at the option of the City, in whole or in part, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date, without premium.

(c) Selection of Bonds for Redemption. If less than all of the Bonds are to be redeemed, Bonds shall be redeemed in order of the stated maturities thereof. If less than all Bonds of a stated maturity are to be redeemed, the Bonds of such maturity shall be selected for redemption in \$5,000 principal amounts selected by the Registrar by lot or other manner it deems fair.

(d) Notice and Effect of Redemption. The date of redemption and the principal amount of the Bonds shall be fixed by the City Finance Director, who shall give notice thereof to the

Registrar 45 days prior to the date set for redemption in order for the Registrar to give notice, by first class mail, postage prepaid, or by other means required by the securities depository, to the owner or owners of such Bonds at their addresses appearing on the bond register, of the numbers of the Bonds or portions thereof to be redeemed and the date on which payment will be made, which date shall be not less than 30 days after the date of mailing notice. On the date so fixed interest on the Bonds or portions thereof so redeemed shall cease.

[2.07. Mandatory Sinking Fund Redemption. The Bonds having stated maturities in [\_\_\_\_ and \_\_\_\_] (the “Term Bonds”) are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date:

<u>          [      ] Term Bond</u>		<u>          [      ] Term Bond</u>	
<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
20__	\$	20__	\$
20__	\$	20__	\$
20__	\$	20__	\$
20__	\$	20__	\$
20__*	\$	20__*	\$

\*Final Maturity

If the Bonds with stated maturities in [\_\_\_\_ and \_\_\_\_] are not previously purchased by the City in the open market or prepaid, \$[\_\_\_\_] and \$[\_\_\_\_] in principal amount of such Bonds would remain to mature in [\_\_\_\_ and \_\_\_\_], respectively. The principal amount of the Term Bonds required to be redeemed on the above mandatory sinking fund redemption dates shall be reduced by the principal amount of such bond theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such bond on a mandatory sinking fund redemption date.]

2.08. Form. The Bonds shall be drawn in substantially the form set forth in Exhibit A hereto, and by this reference made a part hereof, with such modifications as are permitted by the Act.

2.09. Execution, Registration and Delivery. The Bonds shall be prepared under the direction of the City Finance Director and shall be executed on behalf of the City by the signatures of the Mayor, the City Finance Director and the City Clerk and sealed with the official seal of the City; provided that the seal and all signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of an authorized representative of the Registrar. The

certificate of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so executed, authenticated and registered, they shall be delivered by the Registrar to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed.

2.10. Application of Proceeds. From the proceeds of the Bonds the City Finance Director shall credit forthwith \$\_\_\_\_\_ for the District to the Revolving Fund, as required by Section 7-12-4169(2) of the Act, \$[\_\_\_\_\_] to the Note Account created pursuant to the Note Resolution for the redemption of the Series 2011 Note on [April 19, 2012] as described in Section 8, and the balance of such proceeds to the Construction Account in the District Fund, to be used solely for the purposes described in Section 3.02.

2.11. Securities Depository for the Bonds.

(a) For purposes of this Section 2.11, the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds the Bonds as securities depository.

“Representation Letter” shall mean the Blanket Issuer Letter of Representations from the City to DTC, attached to this resolution as Exhibit B (which is hereby incorporated by reference and made a part hereof).

(b) The Bonds shall be initially issued as separately authenticated fully registered Bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered on the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this Resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any Person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other Person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any

Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this Resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with the Representation Letter, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No Person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the City to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the City determines to discontinue the book entry only registration system, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The Representation Letter sets forth certain matters with respect to, among other things, notices, consents and approvals by registered owners of the Bonds and Beneficial Owners and payments on the Bonds. The Registrar shall have the same rights with respect to its actions thereunder as it has with respect to its actions under this Resolution.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this Resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of Bond certificates and the method of payment of principal of and interest on such Bonds in the form of Bond certificates.

### Section 3. District Fund; Assessments.

3.01. District Fund. There is hereby created and established the fund designated as the "2012 Special Improvement District No. 1392 Fund," which shall be maintained by the City Finance Director on the books and records of the City separate and apart from all other funds of the City (the "District Fund"). Within the District Fund there shall be maintained three separate accounts, designated as the "Construction Account," the "Principal Account" and the "Interest Account," respectively.

3.02. Construction Account. There shall be credited to the Construction Account in the District Fund any proceeds of the sale of the Bonds remaining after the required deposits to the Revolving Fund and to the Note Account created pursuant to the Note Resolution. Any earnings on investment of money in a Construction Account shall be retained therein. All costs and expenses of constructing the Improvements in and for the benefit of the District, including costs of issuance of the Bonds, shall be paid from time to time as incurred and allowed from the Construction Account in accordance with the provisions of applicable law, and money in the Construction Account shall be used for no other purpose; provided that upon completion of the Improvements and after all claims and expenses with respect to the Improvements have been fully paid and satisfied, any money remaining in the Construction Account shall be transferred to the Principal Account and used to redeem Bonds or portions thereof as provided in Section 3.03.

3.03. Principal Account and Interest Account. Money in the Principal Account and the Interest Account shall be used only for payment of the principal of and interest on the Bonds as such payments become due or to redeem Bonds or portions thereof.

Upon collection of the installment of principal and interest due on November 30 and May 31 of each year on the special assessments to be levied with respect to the Improvements in the District, the City Finance Director shall credit to the Interest Account so much of said special assessments as is collected as interest payment and the balance thereof to the Principal Account. Any installment of any special assessment paid prior to its due date with interest accrued thereon to the next succeeding interest payment date shall be credited with respect to principal and interest payments in the same manner as other assessments are credited to the District Fund. All money in the Interest Account and the Principal Account shall be used first to pay interest due, and any remaining money shall be used to pay Bonds then due and, if money is available, to redeem Bonds or portions thereof in accordance with Section 2.06; provided that any money transferred to a Principal Account from a Construction Account pursuant to Section 3.02 shall be applied to redeem Bonds to the extent possible on the next interest payment date for which notice of redemption has been properly be given pursuant to Section 2.06. Redemption of Bonds or portions thereof shall be in the order of their stated maturities as provided in Section 2.06, and interest shall be paid from the Interest Account as accrued on such principal amounts to the date of redemption, in accordance with the provisions of Section 7-12-4206 of the Act.

3.04. Loans from Revolving Fund. The Council shall annually or more often if necessary issue an order authorizing a loan or advance from the Revolving Fund to the District Fund in an amount sufficient to make good any deficiency then existing in the Interest Account and issue an order authorizing a loan or advance from the Revolving Fund to the District Fund in an amount sufficient to make good any deficiency then existing in the Principal Account, in each case to the extent that money is available in the Revolving Fund. A deficiency shall be deemed to exist in the Principal Account or Interest Account if the money on deposit therein on any December 15 or June 15 (excluding amounts in the Principal Account representing prepaid special assessments) is less than the amount necessary to pay Bonds due (other than upon redemption), and interest on all Bonds payable, on the next succeeding interest payment date.

Pursuant to Ordinance No. 1096, the City has undertaken and agreed to provide funds for the Revolving Fund by annually levying such tax or making such loan from the general fund of the City, subject to the limitation that no such tax levy or loan may in any year cause the balance

in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. In the event that the balance on hand in the Revolving Fund fifteen days prior to any date when interest is due on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City is not sufficient to make good all deficiencies then existing in the funds for which the City covenants to make loans from the Revolving Fund, the balance on hand in the Revolving Fund shall be allocated to the funds in which such deficiencies then exist in proportion to the amounts of the deficiencies on the respective dates of receipt of such money, until all interest accrued on such special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City has been paid and to the extent of amounts available in the Revolving Fund. On any date when all accrued interest on special improvement and sidewalk, curb, gutter and alley approach bonds and warrants of the City payable from funds for which the City has covenanted to make loans from the Revolving Fund has been paid, any balance remaining in the Revolving Fund shall be loaned or advanced to the funds for payment and redemption of bonds and warrants to the extent such funds are deficient for such purpose and, if money in the Revolving Fund is insufficient therefor, pro rata, in an amount proportionate to the amount of such deficiency.

The City hereby determines, covenants and agrees to levy the property tax described in the immediately preceding paragraph to provide funds for the Revolving Fund so long as any Bonds are outstanding to the extent required under the provisions of this Resolution and the Act, even though such property tax levy may, under applicable law or provisions of the home rule charter of the City, require that property tax levies of the City for other purposes be reduced correspondingly.

Section 4. Covenants. The City covenants and agrees with the owners from time to time of each of the Bonds that until all the Bonds and interest thereon are fully paid:

4.01. Compliance with Resolution. The City will hold the District Fund and the Revolving Fund as trust funds, separate and apart from all of its other funds, and the City, its officers and agents, will comply with all covenants and agreements contained in this Resolution. The provisions hereinabove made with respect to the District Fund and the Revolving Fund are in accordance with the undertaking and agreement of the City made in connection with the public offering and sale of the Bonds as set forth in Section 1.07.

4.02. Construction of Improvements. The City will do all acts and things necessary to enforce the provisions of the construction contracts and bonds referred to in Section 1.05 and to ensure the completion of the Improvements for the benefit of the District in accordance with the plans and specifications and within the time therein provided, and will pay all costs thereof promptly as incurred and allowed, out of the Construction Account and within the amount of the proceeds of the Bonds appropriated thereto, amounts contributed by the City therefor and prepayments by property owners in the District.

4.03. Levy of Assessments. The City will do all acts and things necessary for the final and valid levy of special assessments upon all assessable real property within the boundaries of the District benefited by the Improvements, in accordance with the Constitution and laws of the

State of Montana and the Constitution of the United States, in an aggregate principal amount not less than \$1,260,000.

Such special assessments shall be levied on the basis or bases prescribed in the Resolution of Intention, and shall be payable in substantially equal semiannual installments of principal and interest over a period of 15 years, at an annual rate equal to the sum of: (i) the average annual interest rate borne by the then-outstanding Bonds, plus (ii) one-half of one percent (0.50%) per annum. The assessments to be levied will be payable on the 30th day of November in each of the years 2012 through 2026, and on the 31st day of May in the years 2013 through 2027, inclusive, if not theretofore paid, and shall become delinquent on such date unless paid in full. The first partial payment of each assessment shall include interest on the entire assessment from the date of original registration of the Bonds to January 1, 2013. The assessments shall constitute a lien upon and against the property against which they are made and levied, which lien may be extinguished only by payment of the assessment with all penalties, cost and interest as provided in Section 7-12-4191 of the Act. No tax deed issued with respect to any lot or parcel of land shall operate as payment of any installment of the assessment thereon which is payable after the execution of such deed, and any tax deed so issued shall convey title subject only to the lien of said future installments, as provided in Montana Code Annotated, Section 15-18-214.

4.04. Reassessment. If at any time and for whatever reason any special assessment or tax herein agreed to be levied is held invalid, the City and this Council, its officers and employees, will take all steps necessary to correct the same and to reassess and re-levy the same, including the ordering of work, with the same force and effect as if made at the time provided by law, ordinance or resolution relating thereto, and will reassess and re-levy the same with the same force and effect as an original levy thereof, as authorized in Section 7-12-4186 of the Act. Any special assessment, or reassessment or re-levy shall, so far as is practicable, be levied and collected as it would have been if the first levy had been enforced including the levy and collection of any interest accrued on the first levy.

If proceeds of the Bonds, including investment income thereon, are applied to the redemption of such Bonds, as provided in Sections 7-12-4205 and 7-12-4206 of the Act, or if refunding bonds are issued and the principal amount of the outstanding Bonds is decreased or increased, the City will reduce or increase, respectively, the assessments levied in the District and then outstanding pro rata by the principal amount of such prepayment or the increment above or below the outstanding principal amount of bonds represented by the refunding bonds. The City and this Council, its officers and employees will reassess and re-levy such assessments, with the same effect as an original levy, in such reduced or increased amounts in accordance with the provisions of Sections 7-12-4176 through 7-12-4178 of the Act.

4.05. Absence of Litigation. There is now no litigation pending or, to the best knowledge of the City, threatened questioning the validity or regularity of the creation of the District, the contracts for construction of the Improvements or the undertaking and agreement of the City to levy special assessments therefor and to make good any deficiency in the collection thereof through the levy of taxes for and the making of advances from the Revolving Fund, or the right and power of the City to issue the Bonds or in any manner questioning the existence of any condition precedent to the exercise of the City's powers in these matters. If any such

litigation should be initiated or threatened, the City will forthwith notify in writing the Purchaser, and will furnish the Purchaser a copy of all documents, including pleadings, in connection with such litigation.

4.06. Waiver of Penalty and Interest. The City covenants not to waive the payment of penalty or interest on delinquent assessments levied on property in the District for costs of the Improvements, unless the City determines, by resolution of the Council, that such waiver is in the best interest of the owners of the outstanding Bonds.

#### Section 5. Tax Matters.

5.01. Use of Improvements. The Improvements will be owned and operated by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, use or other agreement with any non-governmental person relating to the use of the Improvements or security for the payment of the Bonds which might cause the Bonds to be considered “private activity bonds” or “private loan bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the “Code”).

5.02. General Covenant. The City covenants and agrees with the owners from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become includable in gross income for federal income tax purposes under the Code and applicable Treasury Regulations (the “Regulations”), and covenants to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income for federal income tax purposes under the Code and the Regulations.

5.03. Arbitrage Certification. The Mayor, the City Finance Director and the City Clerk, being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code, and Section 1.148-2(b) of the Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will be used in a manner that would not cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code and the Regulations.

5.04. Arbitrage Rebate. The City acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Treasury Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for the exception from the rebate requirement under Section 148(f)(4)(B) of the Code and no “gross proceeds” of the Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof. In furtherance of the foregoing, the Mayor, the City Finance Director and the City Clerk are hereby authorized and directed to execute a Rebate Certificate, substantially in the form to be prepared by Bond Counsel, and the City hereby covenants and agrees to observe and perform the

covenants and agreements contained therein, unless amended or terminated in accordance with the provisions thereof.

5.05. Information Reporting. The City shall file with the Secretary of the Treasury, not later than February 15, 2012, a statement concerning the Bonds containing the information required by Section 149(e) of the Code.

Section 6. Authentication of Transcript. The officers of the City are hereby authorized and directed to furnish to the Purchaser and to Bond Counsel certified copies of all proceedings relating to the issuance of the Bonds and such other certificates and affidavits as may be required to show the right, power and authority of the City to issue the Bonds, and all statements contained in and shown by such instruments, including any heretofore furnished, shall constitute representations of the City as to the truth of the statements purported to be shown thereby.

Section 7. Discharge.

7.01. General. When the liability of the City on all Bonds issued under and secured by this Resolution has been discharged as provided in this Section 7, all pledges, covenants and other rights granted by this Resolution to the owners of such obligations shall cease.

7.02. Payment. The City may discharge its liability with reference to any Bond or installment of interest thereon which is due on any date by depositing with the Registrar on or before that date funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full; or if any Bond or installment of interest thereon shall not be paid when due, the City may nevertheless discharge its liability with reference thereto by depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, by mailing to the registered owner thereof a check or draft in a sum sufficient and providing proceeds available, for the payment thereof in full with interest accrued to the date of such deposit or mailing.

7.03. Prepayment. The City may also discharge its obligations with respect to any Bonds called for redemption on any date when they are prepayable according to their terms, by on or before that date depositing with the Registrar funds sufficient, or, if a City officer is the Registrar, mailing to the registered owner of such Bond a check or a draft in a sum sufficient and providing proceeds available, for the payment of the principal, interest and redemption premium, if any, which are then due; provided that notice of such redemption has been duly given as provided herein or irrevocably provided for.

7.04. Escrow. The City may also at any time discharge its liability in its entirety with reference to the Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without reinvestment, to provide funds sufficient to pay all principal and interest to become due on all Bonds on or before maturity or, if any Bond has been duly called for redemption or notice of such redemption has been irrevocably provided for, on or before the designated redemption date.

7.05. Irrevocable Deposits. If an officer of the City is the Registrar, any deposit made under this Section 7 with the Registrar shall be irrevocable and held for the benefit of the owners of Bonds in respect of which such deposits have been made.

Section 8. Redemption of Series 2011 Note. Simultaneously with the delivery of the Bonds, the City Finance Director shall cause to be deposited in the Note Account created pursuant to the Note Resolution proceeds of the Bonds necessary to pay, without regard to investment earnings thereon, the redemption price of the Series 2011 Note to be redeemed on [April 19, 2012], which redemption price is equal to the principal amount drawn under the Series 2011 Note plus interest accrued thereon to [April 19, 2012], without premium. Such amount shall be held in the Note Account created pursuant to the Note Resolution in trust for the registered owner of the Series 2011 Note. The City Finance Director is authorized and directed to mail notice of redemption to the registered owner of the Series 2011 Note.

Section 9. Continuing Disclosure.

(a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit participating underwriters in the primary offering of the Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the "Rule"), the City hereby makes the following covenants and agrees, for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds, to provide annual reports of specified information and notice of the occurrence of certain events to the Municipal Securities Rulemaking Board ("MSRB") through its Electronic Municipal Market Access system website ("EMMA"), as hereinafter described (the "Disclosure Covenants"). The City is the only "obligated person" in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made.

The City has complied in all material respects with any undertaking previously entered into by it under the Rule.

If the City fails to comply with any provisions of this Section 9, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this Section 9, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder. Notwithstanding anything to the contrary contained herein, in no event shall a default under this Section 9 constitute a default under the Bonds or under any other provision of this Resolution.

As used in this Section 9, "Owner" means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used in this Section 9, "Beneficial Owner" means, in respect of a Bond, any person or entity that (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through

nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

(1) on or before 270 days after the end of each fiscal year of the City, commencing with the fiscal year ending June 30, 2012, the following financial information and operating data in respect of the City (the “Disclosure Information”):

(A) the audited financial statements of the City for such fiscal year, accompanied by the audit report and opinion of the accountant or government auditor relating thereto, as permitted or required by the laws of the State of Montana, containing balance sheets as of the end of such fiscal year and a statement of operations, changes in fund balances and cash flows for the fiscal year then ended, prepared in accordance with generally accepted accounting principles promulgated by the Financial Accounting Standards Board as modified in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Montana law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the City Finance Director; and

(B) To the extent not included in the financial statements referred to in paragraph (A) hereof, the information of the type set forth below, which information may be unaudited, but is to be certified as to accuracy and completeness in all material respects by the City Finance Director to the best of his or her knowledge, which certification may be based on the reliability of information obtained from third party sources:

(1) information, for such fiscal year, relating to Special Improvement District assessments, collections, investment earnings and debt service payments, amounts on hand in the Revolving Fund and transfers in and out contained in the tables under the captions “The Revolving Fund—The Revolving Fund and Outstanding Special Improvement Districts and Sidewalk, Curb, Gutter, and Alley Approach Bonds,” “The Revolving Fund—Statement of Changes in Fund Balance of the Revolving Fund” and “The Revolving Fund—Special Assessment Billings and Collections” in the Official Statement and the information under “Future Financings” in the Official Statement;

(2) information, as of January 1 for the current tax year, relating to the appraised value and taxable value of taxable property in the District;

(3) information, as of the most recent date available, regarding employment in the Billings MSA, the State of Montana and the United States of the type contained in the table under the caption “City Demographic Information—Yellowstone County Annual Average Labor Force and Employment” in Appendix II to the Official Statement; and

(4) Information, as of the most recent date available, regarding the larger employers in the Billings MSA, identifying the employer and estimated number of employees of the type contained in the table under the caption “City Demographic Information—Major Employers within the Billings MSA” in Appendix II to the Official Statement; and

(5) Information, as of the end of the most recent fiscal year, regarding the direct debt of the City, including debt evidenced by special improvement district bonds, overlapping general obligation debt and debt ratios of the type contained under the captions “City Indebtedness” in Appendix II to the Official Statement.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the City shall provide the audited financial statements.

Any or all of the Disclosure Information may be incorporated, if it is updated as required hereby, by reference from other documents, including official statements, which have been submitted to the MSRB in the manner set forth in subsection (c) hereof. The City shall clearly identify in the Disclosure Information in each document so incorporated by reference.

If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be material (as hereinafter defined), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations.

If the Disclosure Information is changed or this Section 9 is amended as permitted by this paragraph (b)(1) or subsection (d), then the City shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation

of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

(2) In a timely manner not in excess of ten business days, notice of the occurrence of any of the following events:

- (A) principal and interest payment delinquencies;
- (B) non-payment related defaults, if material;
- (C) unscheduled draws on debt service reserves reflecting financial difficulties;
- (D) unscheduled draws on credit enhancements reflecting financial difficulties;
- (E) substitution of credit or liquidity providers, or their failure to perform;
- (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
- (G) modifications to rights of holders of the Bonds, if material;
- (H) bond calls, if material, and tender offers;
- (I) defeasances;
- (J) release, substitution or sale of property securing repayment of the Bonds, if material;
- (K) rating changes;
- (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (M) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (N) appointment of a successor or additional trustee or the change of name of a trustee, if material.

An event is “material” if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also “material” if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

(3) In a timely manner, notice of the occurrence of any of the following events or conditions:

(A) the failure of the City to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;

(B) the amendment or supplementing of this Section 9 pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the City under subsection (d)(2);

(C) the termination of the obligations of the City under this Section 9 pursuant to subsection (d); and

(D) any change in the fiscal year of the City.

(c) Manner of Disclosure. The City agrees to make available the information described in subsection (b) hereof to the MSRB via EMMA or in a manner as may be otherwise proscribed by the MSRB consistent with the Rule. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

(d) Term; Amendments; Interpretation.

(1) The covenants of the City in this Section 9 shall remain in effect so long as any Bonds are outstanding.

(2) This Section 9 (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that such amendment or supplement (A) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the City, the District Fund and the Revolving Fund of the City or the type of operations conducted by the City or the District, or (B) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule.

If the Disclosure Information is so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(3) This Section 9 is entered into as a continuing disclosure undertaking to provide continuing disclosure identical to that required by the continuing disclosure provisions of the Rule and should be construed so the undertaking would satisfy the requirements of paragraph (b)(5) of the Rule, assuming it was otherwise applicable to the Bonds.

(e) Further Limitation of Liability of City. In and to the extent the limitations of liability contained in subsection (a) are not effective, anything contained in this Section 9 to the contrary notwithstanding, in making the agreements, provisions and covenants set forth in this Section 9, the City has not obligated itself except with respect to the assessments and the Revolving Fund. None of the agreements or obligations of the City contained herein shall be construed to constitute an indebtedness of the City within the meaning of any constitutional or statutory provisions whatsoever or constitute a pledge of the general credit or taxing powers of the City.

Section 10. Repeals and Effective Date.

10.01. Repeal. All provisions of other resolution and other actions and proceedings of the City and this Council that are in any way inconsistent with the terms and provisions of this Resolution are repealed, amended and rescinded to the full extent necessary to give full force and effect to the provisions of this Resolution.

10.02. Effective Date. This Resolution shall take effect immediately upon its passage and adoption by this Council.

PASSED AND ADOPTED by the City Council of the City of Billings, Montana, this 9th day of April, 2012.

---

Mayor

Attest: \_\_\_\_\_  
City Clerk

(SEAL)

EXHIBIT A

UNITED STATES OF AMERICA  
STATE OF MONTANA  
YELLOWSTONE COUNTY

CITY OF BILLINGS

SPECIAL IMPROVEMENT DISTRICT BONDS, SERIES 2012  
(Special Improvement District No. 1392)

Interest at the rate per annum specified below,  
payable on the 1<sup>st</sup> day of January and the 1<sup>st</sup> day of July  
in each year, commencing January 1, 2013.

No. \_\_\_\_\_ \$ \_\_\_\_\_ .00

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	July 1,	April [19], 2012	[_____]

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: AND NO/100 DOLLARS

FOR VALUE RECEIVED, the City of Billings, Montana (the "City"), will pay to the registered owner identified above, or registered assigns, on the maturity date specified above the principal amount specified above, solely from the revenues hereinafter specified, as authorized by Resolution No. [\_\_\_], adopted April 9, 2012 (the "Resolution"), all subject to the provisions hereinafter described relating to the redemption of this Bond before maturity. This Bond bears interest at the rate per annum specified above from the date of original issue specified above, or from such later date to which interest hereon has been paid or duly provided for, until the maturity date specified above or an earlier date on which this Bond shall have been duly called for redemption by the City Finance Director. Interest on this Bond is payable semiannually on the 1st day of January and the 1st day of July in each year, commencing January 1, 2013, to the owner of record of this Bond appearing as such in the bond register as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest on and, upon presentation and surrender hereof at the operations center of the bond registrar and paying agent hereinafter named, the principal of this Bond are payable by check or draft of U.S. Bank National Association, as Registrar, Transfer Agent and Paying Agent, at its operations center in St. Paul, Minnesota, or its successor designated under the Resolution (the "Registrar"). The principal of and interest on this Bond are payable in lawful money of the United States of America. Interest shall be calculated on the basis of a 360 day year composed of twelve 30 day months.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

This Bond is one of an issue in the aggregate principal amount of \$1,260,000 (the "Bonds"), all of like date of original issue and tenor, except as to serial number, denomination, date, interest rate, maturity date and redemption rights. The Bonds are issued pursuant to and in full conformity with the Constitution and laws of the State of Montana thereunto enabling, including Montana Code Annotated, Title 7, Chapter 12, Parts 41 and 42, as amended (the "Act"), and ordinances and resolutions duly adopted by the governing body of the City, including the Resolution, to redeem the City's Special Improvement District No. 1392 Bond Anticipation Note, Series 2011, issued to finance costs of certain local improvements (the "Improvements") for the special benefit of property located in Special Improvement District No. 1392 (the "District"), to finance additional costs and expenses of the Improvements, to fund a deposit to the Special Improvement Revolving Fund (the "Revolving Fund") and to pay costs of issuance of the Bonds. The Bonds are issuable only as fully registered bonds of single maturities in denominations of \$5,000 or any integral multiple thereof.

This Bond is payable from the collection of a special tax or assessment levied upon all assessable real property within the boundaries of the District benefited by the Improvements, in an aggregate principal amount not less than \$1,260,000, except as such amounts may be reduced or increased in accordance with provisions of Montana law. Such assessments constitute a lien against the property against which they are made and levied and are to be deposited into the 2012 Special Improvement District No. 1392 Fund of the City (the "District Fund"). The Bonds are not general obligations of the City.

The City has validly established the Revolving Fund to secure the payment of certain of its special improvement and sidewalk, curb, gutter and alley approach bonds and warrants, including the Bonds. The City has also agreed, to the extent permitted by the Act, to issue orders annually, or more often as necessary, authorizing loans or advances from the Revolving Fund to the District Fund, in amounts sufficient to make good any deficiency in the District Fund to pay principal of or interest on the Bonds, to the extent money is available in the Revolving Fund, and to provide funds for the Revolving Fund by annually levying such tax or making such loan from its general fund, subject to the limitation that no such tax levy or loan may in any year cause the balance in the Revolving Fund to exceed five percent of the principal amount of the City's then outstanding special improvement and sidewalk, curb, gutter and alley approach bonds and warrants secured thereby and subject to the durational limitations specified in the Act. While any property tax levy to be made by the City to provide funds for the Revolving Fund is subject to levy limits under current law, the City has agreed in the Resolution to levy property taxes to provide funds for the Revolving Fund to the extent described in this paragraph and, if necessary, to reduce other property tax levies correspondingly to meet applicable levy limits.

The Bonds are subject to mandatory redemption in order of stated maturities and within a stated maturity in \$5,000 principal amounts selected by lot or other manner deemed fair by the

Registrar, on any interest payment date if, after paying all principal and interest then due on the Bonds, there are funds to the credit of the District Fund, from the prepayment of assessments levied in the District or from the transfer of surplus money from the Construction Account to the Principal Account or otherwise, for the redemption thereof, and in the manner provided for the redemption of the same. In addition, the Bonds with stated maturities on or after July 1, 2023 will be subject to redemption on July 1, 2022 and any date thereafter, at the option of the City, in whole or in part. The redemption price is equal to the principal amount of the Bonds to be redeemed plus interest accrued thereon to the date of redemption. The date of redemption and principal amount of Bonds to be redeemed shall be fixed by the City Finance Director, who shall give notice thereof to the Registrar 45 days prior to the date set for redemption in order for the Registrar to give notice, by first class mail, postage prepaid, or by other means required by the securities depository, to the owner or owners of such Bonds at their addresses appearing on the bond register, of the numbers of the Bonds or portions thereof to be redeemed and the date on which payment will be made, which date shall not be less than 30 days after the date of mailing of notice. On the date so fixed interest on the Bonds or portions thereof so redeemed shall cease to accrue. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

[The Bonds having stated maturities in [\_\_\_\_ and \_\_\_\_] (the “Term Bonds”) are subject to mandatory sinking fund redemption on July 1 in the respective years and the respective principal amounts set forth below, at a redemption price equal to the principal amount thereof to be redeemed plus interest accrued to the redemption date:

<u>20 Term Bond</u>		<u>20 Term Bond</u>	
<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
20__	\$	20__	\$
20__	\$	20__	\$
20__	\$	20__	\$
20__	\$	20__	\$
20__*	\$	20__*	\$

\*Final Maturity

If the Bonds with stated maturities in [\_\_\_\_ and \_\_\_\_] are not previously purchased by the City in the open market or prepaid, \$[\_\_\_\_] and \$[\_\_\_\_] in principal amount of such Bonds would remain to mature in [\_\_\_\_ and \_\_\_\_], respectively. The principal amount of the Term Bonds required to be redeemed on the above mandatory sinking fund redemption dates shall be reduced by the principal amount of such bond theretofore redeemed at the option of the City and as to which the City has not previously applied amounts to reduce the principal amount of such bond on a mandatory sinking fund redemption date.]

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by his attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney; and may also be surrendered in exchange for Bonds of

other authorized denominations. Upon such transfer or exchange, the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all things required to be done precedent to the issuance of this Bond have been properly done, happened and been performed in the manner prescribed by the laws of the State of Montana and the resolutions and ordinances of the City of Billings, Montana, relating to the issuance hereof.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Billings, Montana, by its City Council, has caused this Bond to be executed by the facsimile signatures of the Mayor, the City Finance Director and the City Clerk, and by a printed facsimile of the official seal of the City.

CITY OF BILLINGS, MONTANA

(Facsimile Signature)  
MAYOR

(Facsimile Seal)

(Facsimile Signature)  
CITY FINANCE DIRECTOR

(Facsimile Signature)  
CITY CLERK

Dated:

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned herein.

U.S. BANK NATIONAL ASSOCIATION,  
as Registrar, Transfer Agent, and  
Paying Agent

By \_\_\_\_\_  
Authorized Signature

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM — as tenants  
in common

UTMA.....Custodian.....  
(Cust) (Minor)

TEN ENT — as tenants  
by the entireties

under Uniform Transfers to Minors  
Act .....  
(State)

JT TEN — as joint tenants  
with right of  
survivorship and  
not as tenants in  
common

Additional abbreviations may also be used.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

PLEASE INSERT SOCIAL SECURITY  
OR OTHER IDENTIFYING NUMBER  
OF ASSIGNEE:

\_\_\_\_\_  
/ \_\_\_\_\_ /

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration, enlargement or any change whatsoever.

SIGNATURE GUARANTEED

Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

EXHIBIT B  
FORM OF DTC LETTER

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #854 - Text Amendment – Historic Preservation – 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will revise and update the existing regulations in Section 27-500 of the Billings, Montana City Code (BMCC). The City Zoning Commission initiated the amendment in January 2009 on a request by the Yellowstone Historic Preservation Board (YHPB). The proposed regulations will amend the language of the existing code to update terms, allow local designation of historic properties or districts, require a Certificate of Appropriateness for exterior remodeling of properties on the local or National Register, and allow penalties for unauthorized demolition of properties within recognized historic districts. The proposed regulations have been drafted and reviewed by the YHPB and the City Attorney. The Zoning Commission conducted a public hearing on February 7, 2012, and is forwarding a recommendation of approval on 3-0 vote.

On February 27, 2012, the City Council heard this item as a first reading of the Ordinance and conducted a public hearing. During the public hearing, two members of the audience spoke about concerns of not being notified about this amendment to the zoning code. Planning staff sent notifications to all property owners within the two National Register Historic Districts. Those two districts are the Billings Townsite (Montana Avenue) and the Old Town (Minnesota Avenue) Districts. There are fifteen individually listed National Register properties within the City of Billings and outside of the two National Register Historic Districts and staff was directed by City Council to contact those property owners to discuss the Ordinance amendments. City Council voted to delay action on the Ordinance until the March 26, 2012 council meeting.

On March 26, 2012, the City Council conducted a public hearing to receive testimony on the proposed Ordinance amendment. Three members of the audience spoke during the public hearing in favor of the Ordinance. The council conducted the public hearing and passed the zone change on first reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change request
2. Deny the zone change request
3. Allow withdrawal of the application
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no fiscal impact from adoption of this amendment to the city zoning regulations.

**RECOMMENDATION**

The Zoning Commission is forwarding a recommendation of approval on a 3-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance Section 27-500

Attachment A – Zone Change #854  
**ORDINANCE NO. 12-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING **Division 1, Section 27-502 through 27-503; Section 27-505 through 27-507** AND REVISING **Division 2, Section 27-511 through 27-512; Section 27-514; Section 27-516, 27-518** and adding a new **Section 27-519** ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

Section 1. RECITALS. *Title 76, Chapter 2, Part 3, MCA*, and Section 27-1502, *BMCC*, provide for amendment to the City Zoning Regulations from time to time. The City Zoning Commission initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

Section 2. DESCRIPTION. The zoning regulation shall apply to all land within the City of Billings.

Section 3. AMENDMENT. That the Billings, Montana City Code be amended by revising Section 27-500 as follows:

**Sec. 27-500. Historic Preservation.**

Division 1. Generally

Sec. 27-502. Definitions.

Alteration: Any act or process that changes ~~one (1) or more~~ of the exterior architectural appearance features of a structure, including, but not limited to, the erection, construction, reconstruction or removal of any structure. Alterations and changes may include, but are not limited to, covering original materials and features, replacing a window, re-pointing brickwork, sandblasting, and the removal of paint by chemical or other means.

Appeal: An applicant may appeal a recommendation of the Yellowstone Historic Preservation Board (YHPB) to the Billings City Council.

Applicant: The owner of record of an Historic Site and/or Local Register property; the lessee thereof with the approval of the owner of record in notarized form; or a person holding a "bona fide" contract to purchase an Historic Site and/or Local Register property.

Certificate of Appropriateness: A signed and dated document that shall be submitted to the Yellowstone Historic Preservation Board for recommendation of the appropriateness of any new construction, demolition, exterior alteration or change of location of an historic site or structure located within a Historic District or designated on the Local Register. This certification is required prior to the issuance of a building permit, demolition permit or sign permit.

Local Register: Means a list of properties designated by the City of Billings based on Local Register criteria and procedures, and properties listed to the National Register of Historic Places that have petitioned to be listed to the local register.

Sec. 27-503. (f)

(15) Review and forward a recommendation to the City Administrator or his/her designee on a Certificate of Appropriateness as requested by applicants. The application may be recommended for approval as presented, approval with modifications, denied or delayed as set out in this Article.

Sec. 27-505. Local Review and Designation. Surveys and Research.

Historic designation on the local registry is the process by which a building, structure, site, or district is recognized as having historic, architectural or archaeological significance. It is the primary means for identifying and protecting Billing's historic resources. The preservation board shall assist in developing an ongoing survey and research effort in the City of billings to identify neighborhoods, areas, sites, structures, and objects that have historic, community, architectural, or aesthetic importance, interest or value. As part of the survey, the preservation board shall review and evaluate any prior surveys and studies by any unit of government or private organization and compile appropriate descriptions, facts, and photographs. Before the preservation board shall on its own initiative nominate any landmark for historic designation, it shall first develop a plan and schedule for completion of a survey of the City of billings to identify potential landmarks. The preservation board shall then systematically identify potential landmarks and adopt procedures to nominate in groups based upon the following criteria.

To qualify as a historic site or historic district, the individual properties, structures, sites, or buildings, or groups of properties, structures, sites or buildings must have significant character, interest, or value as part of the historical, cultural, aesthetic, and architectural heritage of the city, county, state or nation. To qualify as a historic site or district, the property or properties must

fulfill one (1) or more of the criteria set forth in subsection (1) below and meet the criteria set forth in subsections (2)a. and (2)d. below.

(1) A building, structure, site, or district will be deemed to have historical or cultural significance if it meets one (1) or more of the following criteria:

- a. Is associated in a significant way with the life or activities of a major person important in city, county, state, or national history (for example, the homestead of a local founding family);
- b. Is the site of a historic event with significant effect upon the city, county, state, or nation;
- c. Is associated in a significant way with a major historic event, whether cultural, economic, social, military, or political;
- d. Exemplifies the historical, political, cultural, economic, or social trends of the community in history; or
- e. Is associated in a significant way with a past or a continuing institution which has contributed substantially to the life of the city and/or county.

(2) A building, structure, site, or district is deemed to have architectural or aesthetic significance if it fulfills one (1) or more of the following criteria; except that to qualify as a historic interior, the interior must meet the criteria contained within subsections (2)b. and (2)d.:

- a. Portrays the environment in an era of history characterized by one (1) or more distinctive architectural styles;
- b. Embodies those distinguishing characteristics of an architectural style, period, or method of construction;
- c. Is a historic or outstanding work of a prominent architect, designer, landscape architect, or builder; or
- d. Contains elements of design, detail, material, or craftsmanship of outstanding quality or which represented, in its time, a significant innovation or adaption to the environment.

(3) A building, structure, site, or district will be deemed to have historic significance if, in addition to ~~or in the place of~~ the previously mentioned criteria in (1) and (2), the building, structure, site, or zone meets historic development standards as defined by and listed in the regulations of and criteria for the National Register of Historic Places as prepared by the United States Department of the Interior under the Historic Preservation Act of 1966, as amended. Said regulations, as amended from time to time, are made part of this chapter as if fully set forth herein.

(4) Classification of Structures and Buildings. All historic buildings, structures, archaeological sites, districts, and neighborhoods classified and designated on the local register ~~city historic preservation survey~~, will be approved by the city council and be made an overlay to the city and county, zoning maps and land use plans. Such buildings, structures, districts, neighborhoods, and the like will be divided into two (2) classes:

- a. Contributing. Those buildings, structures, archaeological sites, or districts classified as historic shall possess identified historical and architectural merit of a degree warranting their preservation. All buildings, structures, archaeological sites, and the like, listed in the city historic survey, as adopted and approved by the city council and county commission, will be considered worthy of preservation and may be designated as a historic site or a historic district.
- b. Noncontributing. Those buildings and structures within a historic district not listed in the city historic preservation survey, and those buildings and structures determined by the preservation board to be of no contributing value.

(5) All commercial districts listed in the National Register of Historic Places within the City of Billings automatically become part of the Local Register. Commercial buildings individually listed in the National Register of Historic Places within the City of Billings may petition to become part of the Local Register by request of the owner of record of said National Register property. This petition must be submitted to the Billings City Council.

(6) Individually listed residential buildings and/or residential districts listed in the National Register of Historic Places within the City of Billings may petition to become part of the Local Register. Individuals may apply on their own behalf. Residential Historic Districts may petition to become part of the local register with a minimum of 2/3 approval by the owner(s) of the properties within the district.

Sec. 27-506. National Register of Historic Places; Nomination Review.

(e) Any person or organization supporting or opposing the nomination of a property to the national register shall be afforded the opportunity to make their views known in writing or in person at meetings of the board. ~~Such comments shall be notarized where they contain factual assertions.~~ All such correspondence regarding a nomination proposal shall become part of the permanent record concerning that proposal and shall be forwarded ~~with approved proposals~~ to the state historic preservation officer. In the case of disapproved nomination proposals, letters of support or comment shall be made a part of the permanent record concerning that proposal, and a list of such letters shall accompany the official copy of the disapproved nomination proposal when it is forwarded to the state historic preservation officer.

Sec. 27-507. Designation of Historic Districts.

- (a) The following area within the city is designated as the Billings ~~t~~Townsite ~~h~~Historic ~~d~~District:

Beginning at the northwest corner of the right-of-way intersection of North 26th Street and 1st Avenue North, located in the original Town of

Billings, said point being the point of beginning; thence, southeasterly along the westerly right-of-way line of North 26<sup>th</sup> Street to the southerly right-of-way line of Montana Avenue, thence northeasterly along said southerly right-of-way line of Montana Avenue 280± feet, thence southeasterly along a bearing perpendicular to the bearing of the southerly right-of-way line of Montana Avenue to the centerline of the Burlington Northern Railroad right-of-way thence northeasterly along said railroad right-of-way line to a point which is the extension of the easterly right-of-way line of North 22<sup>nd</sup> Street, thence northwesterly along said extension of the easterly right-of-way line of North 22<sup>nd</sup> Street and along the easterly right-of-way line of North 22<sup>nd</sup> Street to the northeast corner of the right-of-way intersection of North 22<sup>nd</sup> Street and 1<sup>st</sup> Avenue North, thence southwestly along the northerly right-of-way line of 1<sup>st</sup> Avenue North to the point of beginning. Included within this area, but not limited to it, are Blocks 111, 112, 113 and 114 of the original Town of Billings.

Beginning at the northwest corner of the right-of-way intersection of North 26<sup>th</sup> Street and Montana Avenue, located in the Original Town of Billings, said point of beginning; thence southwestly to the easterly right-of-way line of North 27<sup>th</sup> Street and Montana Avenue; thence southeasterly along the eastern right-of-way of North 27<sup>th</sup> Street to the center line of the Burlington Northern right-of-way, thence northeasterly to the eastern boundary of the existing Billings Townsite Historic District, then following the eastern border of the existing district to the point of beginning.

(b) The following area within the city is designated as the Billings Old Town Historic District:

Beginning at the east side of North 30<sup>th</sup> Street mid-block alley entrance, located in the Original Town of Billings, said point of beginning; thence easterly along alley to the northeast corner of the building at 2815 Montana Avenue; thence south to the centerline of Montana Avenue; thence turns easterly and continues along the centerline until reaching the intersection of 27<sup>th</sup> Street and Montana Avenue; thence south to the southern edge of the Burlington Northern right-of-way; thence easterly along said right-of-way to the east side of the building at 2601 Minnesota Avenue; thence south to the centerline of Minnesota Avenue; thence westerly to the intersection of Minnesota Avenue and South 26<sup>th</sup> Street; thence south to the mid-block alley entrance; thence westerly to the centerline of South 27<sup>th</sup> Street; thence south to the intersection of South 27<sup>th</sup> Street and 1<sup>st</sup> Avenue South; thence westerly along the centerline of 1<sup>st</sup> Avenue South to the west boundary of the building at 24 South 30<sup>th</sup> Street; thence north to the northwest boundary of the building at 24 South 30<sup>th</sup> Street; thence

easterly to the centerline of South 30<sup>th</sup> Street; thence north of the intersection of South 30<sup>th</sup> Street and Minnesota Avenue centerline; thence easterly along said centerline to the intersection of Minnesota Avenue and South 29<sup>th</sup> Street; thence north along South 29<sup>th</sup> Street centerline to the intersection of North 29<sup>th</sup> Street and Montana Avenue; thence westerly to the intersection of Montana Avenue and North 30<sup>th</sup> Street; thence north along North 30<sup>th</sup> street centerline to the point of beginning.

(bc) Existing or Aadditional historic districts may be expanded or created by amendment of this section as provided for under Section 27-1002 Section 27-1502 of this article. Provision shall be made for public participation in the expansion of existing historic districts or the development of any new historic district.<sup>1</sup>

Division 2. Certificate of Appropriateness for Demolition and Building Permits.

Sec. 27-511. Approval of Building, Exterior Remodeling and Demolition Permits.

No permit for building, alteration or demolition (excluding permits for interior work) ~~exterior remodeling or demolition~~ of any building or structure currently listed or part of a district listed on the City of Billings Local Registry situated wholly or partially within the historic district shall be granted by the city administrator or his/her designee until the historic preservation board has advised the city administrator or his/her designee concerning the application for a Certificate of Appropriateness ~~therefore~~ pursuant to the procedures and criteria set forth in this article. The board may advise the city administrator to approve the application as presented, approve with modifications, deny or delay based upon advice given by the board and the criteria set forth in Sections 27-514 and 27-515 of this article. ~~or disapprove the application or to approve the application with modifications.~~ The city administrator's ~~decision to approve or disapprove the application or to approve the application with modifications~~ shall be based upon advice given by the board and the criteria set forth in this article.

The owner or the owner's agent is responsible for applying for a Certificate of Appropriateness prior to, or concurrently with, any application for building, demolition, or alteration.

Sec. 27-512. Procedures For Historic Preservation Board Review and Advice on a Certificate of Appropriateness ~~and City Administrator Approval.~~

Procedures shall conform to the following:

(2) Within thirty (30) days after receipt by the board of any such application, or thirty (30) days after receipt by the board of any additional information or drawings requested from the applicant, the board shall advise the city administrator

whether it ~~recommends approval as presented~~ approves, approval approves with modification, denial or delay of the permit ~~or disapproves the permit~~. If the board does not advise the city administrator within such thirty-day period it will be deemed conclusive evidence that the board has advised that the application be approved without modification. The foregoing thirty-day period may be extended by the board for an additional thirty-day period upon consent of the applicant.

(4) Notice of the application and hearing shall be given by:

- a. Publication of the same in a newspaper of general circulation in the city at least seven (7) days prior to the date set for the hearing;
- b. Posting the same on the property affected by the application ~~and in three (3) other conspicuous places in the historic district~~ at least fifteen (15) days prior to the date set for the hearing; and
- c. Mailing the same to the applicant at the address stated on the application at least fifteen (15) days prior to the date set for the hearing.

(5) The historic preservation board may continue the hearing to a subsequent time. Any person may appear at the hearing and present such evidence or testimony at the board deems relevant to its decision. Following the hearing, the board shall advise the city administrator to approve as presented ~~either approve, approve with modifications, deny or delay or disapprove~~ the application.

(6) The historic preservation board's advice with regard to each application and the reasons therefore, shall be in writing, shall be preserved and shall be available for public inspection in the office of the Historic Preservation Officer.

(7) The city administrator or his/her designee will notify, by certified mail, return receipt requested to the applicant and/or his/her agent of the final decision. ~~The final decision by the city administrator shall be reduced to writing and shall be mailed by certified mail, return receipt requested, or personally served on applicant.~~

Sec. 27-514. Design Review Protection, Historic Preservation Guidelines, and Certificate of Appropriateness. Standards For Review; Demolition and Building Permits.

In considering an application for a Certificate of Appropriateness for a building or demolition permit, the preservation board shall be guided by the Secretary of Interior Standard's for the Treatment of Historic Properties with guidelines for preserving, rehabilitation, restoring and reconstructing historic buildings and the following general standards.

- (1) Every reasonable effort shall be made to provide a compatible use for a property that requires minimal alteration of the building, structure or site and its environment. ~~or to use a property for its originally intended purpose.~~

Sec. 27-516. Criteria for Demolition Permits.

- (a) No application for a permit to demolish a structure located within the Billings Local Register shall be approved unless:
  - (3) The Yellowstone Historic Preservation Board ~~city administrator~~ with recommendations from the City of Billings Building Official has determined that the structure poses an immediate threat to public safety.
- (b) No disapproval of a permit to demolish shall be in effect for more than six (6) months after the board's recommendation. ~~city administrator's decision~~ During such six (6) month period, the historic preservation board may take or encourage the taking of whatever steps seem likely to lead to the structure's preservation. The board may work with the property owner to seek alternative economic uses for the property, may consult with private civic groups, interested private citizens and other public boards or agencies. ~~and may investigate the potential use of the power of eminent domain when preservation of a structure is in the public interest. The board may make such recommendation thereabout to the city administrator or the council as it deems appropriate.~~

~~Sec. 27-518. Criteria for Building and Exterior Remodeling Permits.~~

~~No application for a permit for building (excluding interior of noncontributing structures) or exterior remodeling within the historic district which is subject to this article shall be approved if it is found that the project will have an adverse effect on the historic or architectural significance or integrity of the structure to be remodeled or the historic district as a whole, or if it is found that the project will detract from the overall effect of the historic district and thereby adversely affect the value of other property within the historic district. In making their findings, the historic preservation board and the city administrator shall consider, among other matters, the design, size and scale of the project; the character of materials to be used; the project's relationship to neighboring structures and the historic district as a whole; and applicable fire and safety laws and regulations.~~

~~Sec. 27.518 519. Public Improvements.~~

Any public improvements installed within the historic district shall be compatible with the criteria for approval of permits for building or exterior remodeling set forth in this article to the extent that such installation does not conflict with the requirements of the Manual on Uniform Traffic-Control Devices.

Sec. 27-519. Penalty.

Violations of this article are designated as municipal infractions and punishable by civil penalties as specified in Section 18-1304.

Section 4. REPEALER.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. EFFECTIVE DATE.

This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk

ZC #854 – Text Amendment Section 27-500 Historic Preservation

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #883 - Text Amendment Vertical Siding - 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend Section 27-310(i)9 of the Billings, Montana, City Code (BMCC) regulating the types of siding allowed on detached accessory residential structures. The proposed amendment will allow property owners to match existing vertical or mixed vertical and horizontal siding on homes with proposed new detached garages or sheds over 200 square feet. The amendment still meets the intent of the original ordinance to limit application of vertical siding. Council Member Pitman initiated this amendment on June 9, 2008 and the Council unanimously approved the initiative. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing and 1st reading of the ordinance on March 26, 2012, and approved the text amendment on first reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should not be any financial impact to the City from the proposed amended regulations.

**RECOMMENDATION**

The Zoning Commission recommends approval of Zone Change #883 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

Attachment A – Draft Ordinance  
**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-310(i) (9) – SUPPLEMENTAL AREA, YARD AND HEIGHT REQUIREMENTS – TO ADD LANGUAGE TO ALLOW VERTICAL SIDING ON CERTAIN DETACHED STRUCTURES AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-310(i) as follows:

**Section 27-310(i) (9)** In the R-9,600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits, horizontal exterior siding is required on detached accessory structures greater than 200 square feet in size, unless the principle structure has vertical siding or a combination of horizontal and vertical siding. The detached accessory structure siding shall match the design and material of the principle structure to the maximum extent practicable.

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #883 – Text – Vertical Siding

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #884 - Text Amendment Correctional Facilities - 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend several sections of the Billings, Montana City Code (BMCC) regarding definitions for community residential facilities and regulating where correctional facilities – public and private – may or may not be located. The proposed amendments to definitions will update the regulations to mirror the state law definitions for community residential facilities and eliminate a conflicting definition of rehabilitation centers, a definition that dates to 1972. The amendments to Sections 27-305 and 27-306 will change where public and private correctional facilities may be located. Council Member Ulledalen initiated this amendment on April 9, 2007, and the Council approved the initiative. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on 4-0 to vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should not be any financial impact to the City from this zone change to the text of the regulations.

**RECOMMENDATION**

The Zoning Commission recommends approval of Zone Change #884 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

Attachment A – Draft Ordinances  
**ORDINANCE NO. 12-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-201 – DEFINITIONS, ADOPT THE REVISIONS AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The Board of Planning initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings in any zoning district as described in Section 27-301 in the Billings, Montana City Code.

**Section 3.** That the Billings, Montana City Code be amended by revising Section 27-201 to add certain language as follows:

**COMMUNITY RESIDENTIAL FACILITIES:**

- (1) **ADULT FOSTER FAMILY CARE HOME:** A private home licensed by the Montana Department of ~~Family Services~~ Public Health and Human Services owned by one (1) or more persons eighteen (18) years of age or older which offers light personal care or custodial care to disabled adults who are not related to the owner by blood or marriage or which offers light personal care or custodial care to aged persons. The number of aged persons or disabled adults in an adult foster family care home may total no more than four (4).
- (2) **COMMUNITY GROUP HOME:** A family oriented residence or home licensed by the appropriate state agency designed to provide residential services and facilities for developmentally, severely disabled or mentally disabled persons, but does not provide skilled or intermediate nursing care.
- (3) **HALFWAY HOUSE:** A place operated in accordance with the regulations of the Montana Department of Public Health and Human Services ~~Health and Environmental Sciences~~ for the rehabilitation of alcohol or drug dependent persons.

- (4) **YOUTH FOSTER HOME:** A youth care facility licensed by the Montana Department of Public Health and Human Services ~~Family Services~~ in which substitute care is provided to one (1) to six (6) foster children or youths, other than the foster parents' own children, stepchildren or wards.
- (5) **YOUTH GROUP HOME:** A youth care facility licensed by the Montana Department of Public Health and Human Services ~~Family Services~~ in which substitute care is provided to seven (7) to twelve (12) children or youth.
- (6) ASSISTED LIVING FACILITY:** An assisted living facility licensed by the Montana Department of Public Health and Human Services in a congregate residential setting that provides or coordinates personal care, 24-hour supervision and assistance, both scheduled and unscheduled, and activities and health-related services for persons 18 years old or older.

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #884 – Text – Correctional Facilities

**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-201 – DEFINITIONS AND REVISING SECTION 27-305 – DISTRICT REGULATIONS: RESIDENTIAL USES, ADOPT THE REVISIONS AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The Board of Planning initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

**Section 2. DESCRIPTION.** *The zoning regulation shall apply to all land within the City of Billings in any zoning district as described in Section 27-301 in the Billings, Montana City Code.*

**Section 3.** *That the Billings, Montana City Code be amended by revising Section 27-201 to delete certain language as follows:*

~~**REHABILITATIVE CENTER:** A use providing board and room, recreational, counseling and other rehabilitative services to individuals of either sex, who by reason of mental or physical disability, family and school adjustment problems, require specialized attention and care in order to achieve personal independence. An individual participating in a work release, or similar program, such as pre-release centers, from a state institution and under the supervision of a court, state or local agency shall be included within this definition.~~

**Section 4.** That the Billings, Montana City Code be amended by revising Section 27-305 to delete certain language as follows:

<b>TITLES AND DESCRIPTION OF INDUSTRIES</b>  <b>SR - SPECIAL REVIEW A - ALLOWED</b>	Agricultural - Open Space	Agricultural - Suburban	Residential - 15,000	Residential - 9,600	Residential - 8,000	Residential - 7,000	Residential - 7,000	Residential - 6,000	Residential - 6,000	Residential - 5,000	Residential Multi-Family	Residential Multi-Family - Restricted	Residential - Manufactured Home
Rehabilitative Centers	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR	SR

**Section 5. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 6. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 7. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:  
BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #884 – Text – Correctional Facilities

**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-306 – DISTRICT REGULATIONS: COMMERCIAL AND INDUSTRIAL USES, ADOPT THE REVISIONS AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The Board of Planning initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings in any zoning district as described in Section 27-301 in the Billings, Montana City Code.

**Section 3.** That the Billings, Montana City Code be amended by revising Section 27-306 to delete certain language as follows:

TITLES AND DESCRIPTION OF INDUSTRIES	Residential Professional	Neighborhood Commercial	Community Commercial	Highway Commercial	Central Business District	Controlled Industrial	Heavy Industrial	Public	South 27th Street Corridor
<b>SR - SPECIAL REVIEW A - ALLOWED</b>									
92 Justice, Public Order, And Safety (Except Below):	A	A	A	A	A	A	A	A	A
– 9223 Correctional institutions						<b>SR</b>		<b>SR</b>	<b>SR</b>

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall

not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #884 – Text – Correctional Facilities

**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-306 – DISTRICT REGULATIONS: COMMERCIAL AND INDUSTRIAL USES, ADOPT THE REVISIONS AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The Board of Planning initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings in any zoning district as described in Section 27-301 in the Billings, Montana City Code.

**Section 3.** That the Billings, Montana City Code be amended by revising Section 27-306 to add and delete certain language as follows:

TITLES AND DESCRIPTION OF INDUSTRIES  <b>SR - SPECIAL REVIEW A - ALLOWED</b>	Residential Professional	Neighborhood Commercial	Community Commercial	Highway Commercial	Business District	Controlled Industrial	Heavy Industrial	Public	South 27th Street Corridor
– 8744 Facilities support management services <u>other than below</u> – <u>Privately operated correctional facilities</u>				<u>A</u>	<u>A</u>	<u>A</u>  SR	<u>A</u>	SR	<u>A</u>  SR

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, Mayor

ATTEST:  
BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #884 – Text – Correctional Facilities

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #886 - Text Amendment - Lot Area for Residential Zones - 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend several sections of the Billings, Montana, City Code (BMCC) regarding lot area requirements for dwelling units, elimination of references to townhomes or townhouses, deleting the requirement for additional side setbacks in the Residential 5,000 (R-50) zone and removing the zero lot line references. The current code can cause confusion in interpretation when multiple dwelling units exist on undivided lots. Past interpretation is that each detached “dwelling unit” requires the minimum lot area even though the detached units are not separated by a lot line. There are many unit ownership developments in Billings. Several of those developments consist entirely of single detached dwelling units and in some cases 2 single detached dwelling units on 1 undivided lot.

The proposed amendments to Section 27-305 would allow the lot area for attached or detached dwelling units to remain the same for the “two units” configuration. The amendment proposes to eliminate references to townhomes or townhouses as a specific use in response to recent legislative changes. The amendment also removes the requirement for additional side setback – 10 feet – in the R-50 zone if no alley exists. There are very few R-50 zoning districts and this additional side setback is unnecessary if the lots are well designed. The amendment proposes to eliminate allowances for zero lot lines because these are only used in reference to townhomes. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no direct financial impact from the proposed text amendments on the City. The amendments may have a positive financial affect by stabilizing and encourage re-investment in older neighborhoods.

**RECOMMENDATION**

The Zoning Commission is forwarding a recommendation of approval for Zone Change #886 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

Attachment A – Draft Ordinance

**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-308 – AREA, YARD AND HEIGHT REQUIREMENTS – RESIDENTIAL; SECTION 27-305 – DISTRICT REGULATIONS – RESIDENTIAL; SECTION 27-617 – ZERO LOT LINE CONDITIONS; AND SECTION 27-618 ILLUSTRATION – FIGURE 5. ZERO LOT LINES – TO DELETE LANGUAGE AND TO ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-308 as follows:

ZONING REQUIREMENTS	ZONING CLASSIFICATION DISTRICTS													
	Agricultural-Open Space	Agricultural-Suburban	Residential-15,000	Residential-9,600	Residential-8,000	Residential-7,000 Restricted	Residential-7,000	Residential-6,000 Restricted	Residential-6,000 (c)	Residential-5,000	Residential Multi-Family	Residential Multi-Family – Restricted	Residential Manufactured Home	
MINIMUM LOT AREA PER DWELLING UNIT: (a) (b) (e)														
One Unit	10A	1A	15,000	9,600	8,000	7,000	7,000	6,000	6,000	5,000	6,000		6,000	
Two Units (attached or detached)					10,000		9,600		7,000	8,000	7,000			
Three Units (attached)									8,500		8,500			
Four Units (attached)									10,000		10,000			
Five Units (attached)									11,500		11,500			
Six Units (attached)									13,000		13,000			
Seven Units (attached)									14,500		14,500			
Eight Units (attached)									16,000		16,000			
Nine Units (attached)									17,500					
Ten Units (attached)									19,000		400 each add. (attached) unit	1,500 each add. (attached) unit		
MINIMUM YARD REQUIREMENTS: (d) (e)														
Front (f)(g)	35	25	25	20	20	20	20	15	15	15	15		20	
Side (h) (i) (j) (k)	15	10	10	5	5	5	5	5	5	5	5		8	
Side Adjacent to Street (l)	35	25	25	10	10	10	10	10	10	10	10		10	
Rear	35	25	25	20	20	20	20	20	20	20	15		20	
MAXIMUM HEIGHT (m) (n)	34	34	34	34	34	34	34	34	34	34	N/A		40	34
MAXIMUM LOT COVERAGE IN PERCENT	15	25	30	30	30	30	30	40	40	40	55		30	

(a) In the A-1 & A-S districts, minimum lot area figures are in Acres. All other minimum lot area figures denote square footage.

- (b) The above requirements are applicable to all structures located on a single lot. For building groups see BMCC Section 27-310(B).
- (c) In the Residential-6,000 zone, three-plexes up through ten-plexes up require Special Review approval, see BMCC Section 27-1503 or 27-1509.
- (d) For arterial setback and watercourse setback requirements, See BMCC Sections 27-602 and 27-616, respectively.
- (e) For yard setbacks on corner lots, refer to definitions of lot frontage and yard (side) in BMCC Section 27-201.
- (f) Block frontages which have buildings constructed prior to the effective date of this Resolution/Ordinance shall have a minimum twenty (20) foot front setback for all districts.
- (g) Garages and carports that have their approach from a street shall be setback a minimum of twenty (20) feet.
- (h) Required side yards shall be increased to eight (8) feet in distance from the nearest second story portion of the building, plus one (1) foot for each story in excess of two (2).
- (i) ~~Townhouses are exempt from the side yard requirements in the Residential 5,000, Residential 6,000, Residential 7,000, Residential 8,000, RMF R and RMF zoning districts. In addition, townhouses require Special Review approval, as delineated in BMCC Section 27-1503 or 27-1509.~~
- (j) ~~In the Residential 5,000 district, if no alley exists as a secondary means of access, one (1) side yard shall be increased to ten (10) feet.~~
- (k) In the Residential Manufactured Home district, a site built structure complying with the CABO One and Two Family Dwelling code, may be setback a minimum of five (5) feet from the side property line, unless the structure contains two (2) or more stories.
- (l) Front yard setbacks as required in the district shall be provided on side streets when a side street frontage exceeds one hundred and fifty (150) feet.
- (m) In the A-1 district, maximum height restrictions apply to buildings designed and constructed for human occupancy.
- (n) Where there is a change in the adjacent grade of three (3) feet or more the maximum height will be increased one (1) foot for each two (2) feet of grade change.

**NOTE:**

- All height and setback requirements denote feet.
- For height exceptions, see BMCC Section 27-310(F).
- For permitted projections, see BMCC Section 27-310(G)
- For setbacks for detached accessory structures, see BMCC Section 27-310(I)
- N/A = Not Applicable

**Section 4. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-305 as follows:

That the Billings, Montana City Code be amended by

TITLES AND DESCRIPTION OF INDUSTRIES  SR - SPECIAL REVIEW A – ALLOWED	Agricultural - Open Space	Agricultural - Suburban	Residential - 15,000	Residential - 9,600	Residential - 8,000	Residential - 7,000 Restricted	Residential - 7,000	Residential - 6,000 Restricted	Residential - 6,000	Residential - 5,000	Residential Multi-Family	Residential Multi-Family Restricted	Residential Manufactured Home
CONVENTS	SR	SR	SR	SR	SR		SR		SR	SR	A	A	SR
DWELLINGS: – Single-family – Two-family – Multiple-family – Manufactured Homes – Class A – Class B – Class C – Modular Homes – Townhouses (minimum 2,500 square feet) – Farm Tenant Houses	A    A A SR A	A   A SR SR A	A   A SR SR A	A    A  A	A  A  A  SR	A    A  A	A A   A  SR	A    A  A	A A SR  SR	A A  A  SR	A A A  A  SR	A A A  A  SR	A    A A A A

**Section 5. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-617 as follows:

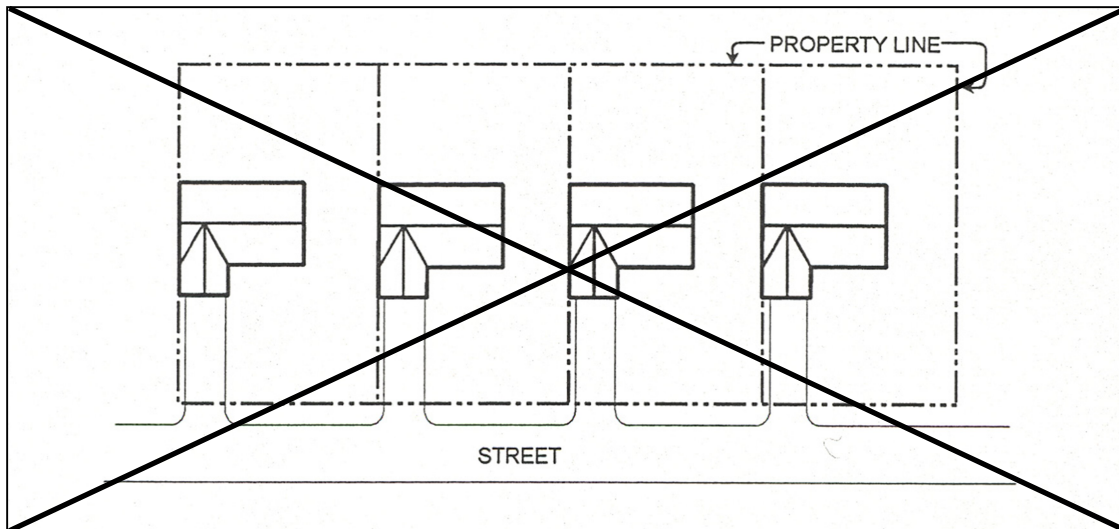
That the Billings, Montana City Code be amended by

**~~SEC. 27-617. ZERO LOT LINE CONDITIONS.~~**

~~Where an individual owns two (2) adjoining lots or where the owners of the two (2) adjoining lots make legal written agreement, a zero lot line may be used for single-family dwellings, but only so as to create a zero lot line on one (1) side of any lot (See BMCC Section 27-618, Figure 5).~~

**Section 6. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-618 as follows:  
**FIGURE 5. ZERO LOT LINES**

That the Billings, Montana City Code be amended by



**Section 7. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 8. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 9. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #886 – Text – Lot Area

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #887 - Text Amendment Fees - 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend Section 27-1704, of the Billings, Montana, City Code (BMCC) to eliminate reference to specific fees for zoning application. Zoning application fees are set by resolution of the City Council and the Board of County Commissioners. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no financial impact to the City from the proposed zone change.

**RECOMMENDATION**

The Zoning Commission is recommending approval of Zone Change #887 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

Attachment A – Draft Ordinance

**ORDINANCE NO. 12- \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-1704 – SCHEDULE OF FEES, CHARGES AND EXPENSES – TO DELETE LANGUAGE AND TO ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-1704 as follows:

**Sec. 27-1704. - Schedule of fees, charges and expenses.**

The city council and board of county commissioners shall establish a schedule of fees, charges and expenses and a collection procedure for appeals and other matters pertaining to this chapter. Said schedule may be amended from time to time by resolution/~~ordinance~~ of the city council ~~and~~ or board of county commissioners. Within this schedule of fees, the city ~~council administrator~~ shall be solely responsible for setting the fee for the Medical Corridor Permit Zoning preliminary and final reviews, as established in BMCC section 27-909(B).

No zone change, special review or variance shall be issued unless or until such costs, charged, fees or expenses ~~listed below~~ have been paid in full nor shall any action be taken on proceedings before the city or county board of adjustment or zoning commission unless or until charges and fees have been paid in full to the planning and community services department.

~~SCHEDULE OF APPLICATION FEES~~

- ~~(1) Board of Adjustment—Variance:~~
  - ~~a. Residential \$325.00~~
  - ~~b. Commercial 400.00~~
- ~~(2) Zoning Commission:~~

- a. ~~Zone change~~
  - ~~Residential 650.00~~
  - ~~Commercial 900.00~~
- b. ~~Special review~~
  - ~~Residential 650.00~~
  - ~~Commercial 900.00~~
- (3) ~~Planned development—Preliminary review and zone change~~  
~~Change to fees in Resolution 98-17350~~
  - ~~Five acres or less 750.00~~
  - ~~Over five acres 1,200.00~~

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #887 – Text - Fees

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #888 - Text Amendment - Detached Accessory Buildings in Residential zones - 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend Section 27-310 of the Billings, Montana City Code (BMCC) to create two subsections that regulate detached accessory buildings in residential zones. The existing code has a single subsection that applies inside and outside the city limits. The proposed amendment will separate the requirements for construction inside the city limits from the requirements outside the city limits. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no financial impact to the city from the proposed zone change.

**RECOMMENDATION**

The Zoning Commission is recommending approval of Zone Change #888 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

Attachment A – Draft Ordinance

**ORDINANCE NO. 12 - \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-27-310(i) AND ADDING A NEW SECTION 27-310(j) – YARDS AND SETBACKS FOR ACCESSORY BUILDINGS IN RESIDENTIAL ZONES - TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC,* provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-310 (i) as follows:

**(i) Yards and Setbacks for Accessory Buildings in Residential Zones within the Billings city limits.** The following setbacks shall be provided for accessory buildings in Residential zones:

(1) Detached garages, carports, patios, tool or storage sheds, playhouses, greenhouses or other accessory buildings shall meet the setbacks required in below Table 1.

TABLE 1 Setbacks from property lines for detached garages, carports, tool or storage sheds, greenhouses or other detached accessory structures					
	Front (b)	Side Adjacent to Street (b)	Side	Rear with Alley (c)	Rear Without Alley
<b>BUILDINGS LESS THAN 18 FEET IN HEIGHT (a) (d) (e) (f)</b> Approach from a street	20	20	3	0	3
Approach at right angle from an alley	20	10	3	6	N/A
All others	20	10	3	0	3
<b>BUILDINGS GREATER THAN 18 FEET IN HEIGHT UP TO AND INCLUDING THE MAXIMUM ALLOWED HEIGHT (a) (d) (e)</b> Approach from a street	20	20	8	6	8
Approach at right angle from an alley	20	10	8	6	N/A
All others.	20	10	8	6	8

- (a) All setbacks are denoted in feet from the property line.
- (b) In districts with Front or Side Adjacent to Street setbacks greater than those required in above Table 1, the structure shall meet the most restrictive setback requirement.
- (c) No above building or structure nor any part thereof shall protrude into or hang over the public right-of-way.
- (d) Structures located adjacent to arterial streets must meet the Arterial Setbacks as outlined in BMCC Section 27-602.
- ~~(e) Detached accessory buildings used to house, keep or shelter livestock or fowl shall meet the setbacks described in BMCC Section 27-607.~~
- (f) (e) The side wall of detached accessory buildings in the R-9,600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits shall be no greater in height than the side walls, excluding a gable wall, of an existing or proposed principal structure on the property.

N/A = Not Applicable

(2) Garages, carports and other accessory buildings attached to a dwelling shall be considered to be part of the dwelling and setbacks shall be the same as those required for such dwelling. In addition, garages and carports attached to the dwelling that have their approach from a street shall be setback from that street property line a minimum of twenty (20) feet or meet the front setback in the zoning district in which it is located, whichever is greater.

~~(3) In the R-9,600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits detached accessory structure(s) greater than 200 square feet in size shall not exceed the principal building first story square footage on the lot or 1,000 square feet, whichever is less. If the lot is greater than .25 acres maximum total square footage of a detached accessory structure shall be as calculated as follows or equal to the principal building first story square footage, whichever is less.~~

~~Except in the R-9600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000, and Residential Manufactured Home zoning districts within the Billings city limits the maximum size allowed for detached accessory structures shall be based on the following criteria, based on the size of the lot:~~

- ~~- Lots containing less than .25 acres = 1,000 square feet maximum size.~~
- ~~- Lots containing .25 acres up to 1 acre shall use the following formula:  
(667 x lot acreage) + 833 = maximum detached structure size~~
- ~~- Lots containing more than 1 acre = 1,500 square foot maximum size.~~

~~This provision shall not apply in the Agricultural-Open or Agricultural-Suburban zoning districts.~~

~~No detached accessory structure within these residential zoning districts in the Billings city limits shall exceed 1,500 square feet or that amount which, when added to the square footage of the principal structure(s), will achieve the maximum lot coverage allowable in that district, whichever is less. The maximum total square footage in detached accessory structures on any lot within these residential zoning districts in the Billings city limits shall not exceed 2,000 square feet or the total principal building first story square footage on the lot, whichever is less.~~

~~(4) Except in the R-9600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits the maximum total square footage in detached accessory structures on any lot shall not exceed three thousand (3,000) square feet or that amount which, when added to the square footage of the principal structure(s), will achieve the maximum lot coverage allowable in that district, whichever is less. This three thousand (3,000) square foot limit shall not apply in the Agricultural-Open zoning district.~~

~~(5) See BMCC Section 27-607, for setbacks regarding detached structures used to house livestock or fowl.~~

~~(6) (4) For watercourse setbacks, see BMCC Section 27-616.~~

~~(7) (5) No above allowed building or structure nor any part thereof shall protrude into or hang over any public right-of-way.~~

~~(8) In the R-9,600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits detached accessory structure(s) greater than 200 square feet in size shall not~~

~~exceed the principal building first story square footage on the lot or 1,000 square feet, whichever is less. If the lot is greater than .25 acres maximum total square footage of a detached accessory structure shall be as calculated in Section 3 above or equal to the principal building first story square footage, whichever is less. No detached accessory structure within these residential zoning districts in the Billings city limits shall exceed 1,500 square feet. The maximum total square footage in detached accessory structures on any lot within these residential zoning districts in the Billings city limits shall not exceed 2,000 square feet or the total principal building first story square footage on the lot, whichever is less.~~

(9) (6) In the R-9,600, R-8,000, R-7,000, R-7,000R, R-6,000, R-6,000R, R-5,000 and Residential Manufactured Home zoning districts within the Billings city limits, horizontal exterior siding is required on detached accessory structures greater than 200 square feet in size, unless the principle structure has vertical siding or a combination of horizontal and vertical siding. The detached accessory structure siding shall match the design and material of the principle structure to the maximum extent practicable.

**Section 4. AMENDMENT.** That the Billings, Montana City Code be amended by adding new Section 27-310 (j) as follows:

(i) **Yards and Setbacks for Accessory Buildings in Residential Zones outside the Billings city limits and within the County jurisdictional zoning area.** The following setbacks shall be provided for accessory buildings in Residential zones:

(1) Detached garages, carports, patios, tool or storage sheds, playhouses, greenhouses or other accessory buildings shall meet the setbacks required in below Table 1.

<u>TABLE 1 Setbacks from property lines for detached garages, carports, tool or storage sheds, greenhouses or other detached accessory structures</u>					
	<u>Front (b)</u>	<u>Side Adjacent to Street (b)</u>	<u>Side</u>	<u>Rear with Alley (c)</u>	<u>Rear Without Alley</u>
<u>BUILDINGS LESS THAN 18 FEET IN HEIGHT (a) (d) (e)</u> <u>Approach from a street</u>	<u>20</u>	<u>20</u>	<u>3</u>	<u>0</u>	<u>3</u>
<u>Approach at right angle from an alley</u>	<u>20</u>	<u>10</u>	<u>3</u>	<u>6</u>	<u>N/A</u>
<u>All others</u>	<u>20</u>	<u>10</u>	<u>3</u>	<u>0</u>	<u>3</u>
<u>BUILDINGS GREATER THAN 18 FEET IN HEIGHT UP TO AND INCLUDING THE MAXIMUM ALLOWED HEIGHT (a) (d) (e)</u> <u>Approach from a street</u>	<u>20</u>	<u>20</u>	<u>8</u>	<u>6</u>	<u>8</u>
<u>Approach at right angle from an alley</u>	<u>20</u>	<u>10</u>	<u>8</u>	<u>6</u>	<u>N/A</u>
<u>All others.</u>	<u>20</u>	<u>10</u>	<u>8</u>	<u>6</u>	<u>8</u>

- (a) All setbacks are denoted in feet from the property line.
- (b) In districts with Front or Side Adjacent to Street setbacks greater than those required in above Table 1, the structure shall meet the most restrictive setback requirement.
- (c) No above building or structure nor any part thereof shall protrude into or hang over the public right-of-way.
- (d) Structures located adjacent to arterial streets must meet the Arterial Setbacks as outlined in BMCC Section 27-602.

(e) Detached accessory buildings used to house, keep or shelter livestock or fowl shall meet the setbacks described in BMCC Section 27-607.

N/A = Not Applicable

(2) Garages, carports and other accessory buildings attached to a dwelling shall be considered to be part of the dwelling and setbacks shall be the same as those required for such dwelling. In addition, garages and carports attached to the dwelling that have their approach from a street shall be setback from that street property line a minimum of twenty (20) feet or meet the front setback in the zoning district in which it is located, whichever is greater.

(3) The maximum size allowed for detached accessory structures shall be based on the following criteria, based on the size of the lot:

- Lots containing less than .25 acres = 1,000 square feet maximum size.
- Lots containing .25 acres up to 1 acre shall use the following formula:  
 $(667 \times \text{lot acreage}) + 833 = \text{maximum detached structure size}$
- Lots containing more than 1 acre = 1,500 square foot maximum size.

This provision shall not apply in the Agricultural-Open Space or Agricultural-Suburban zoning districts.

(4) The maximum total square footage in detached accessory structures on any lot shall not exceed three thousand (3,000) square feet or that amount which, when added to the square footage of the principal structure(s), will achieve the maximum lot coverage allowable in that district, whichever is less. This three thousand (3,000) square foot limit shall not apply in the Agricultural-Open Space zoning district.

(5) See BMCC Section 27-607, for setbacks regarding detached structures used to house livestock or fowl.

(6) For watercourse setbacks, see BMCC Section 27-616.

(7) No above allowed building or structure nor any part thereof shall protrude into or hang over any public right-of-way.

**Section 5. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 6. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 7. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk

ZC #888 – Text – Detached Accessory Residential Structures

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #889 - Text Amendment - North Shiloh Corridor Overlay District  
- 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend Section 27-1401 through 27-1424 of the Billings, Montana City Code (BMCC) to correct reference errors and amend sections regulating signage for assembly uses in residential zones. The existing code has numerous small reference errors and issues with regulating signage for churches, schools, and similar assembly uses and needs to be updated. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no financial impact to the City from the proposed zone change.

**RECOMMENDATION**

The Zoning Commission is recommending approval of Zone Change #889 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

**ORDINANCE NO. 12 - \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-1404(a); 27-1406; 27-1409; 27-1411; 27-1414; 27-1415; 27-1416; 27-1417; 27-1424 – SHILOH CORRIDOR OVERLAY DISTRICT - TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-1404 through 27-1424 as follows:

**Sec. 27-1404. - Application and approval process.**

(a) *Approval required.* This chapter applies only to properties within the city. Any new development or remodel requires a building permit from the city Building Division. Planning Division approval is also required prior to construction. Planning Division approval is to ensure compliance with the zoning regulations. This does not in any way imply approval by any other city department.

**Sec. 27-1406. - Absolute criteria.**

(a) *Development standards.*

(1) *Shiloh road frontage setbacks.* The minimum frontage setback from the property line along Shiloh Road for all developments excluding residential single family or duplex shall be twenty (20) feet. The clear vision triangle will be maintained as required in section 27-615. Side and rear building setbacks shall be the same as the underlying zoning district. All arterial setbacks as outlined in section 27-602 must also be maintained.

(2) *Other regulations.* All other city ~~and county~~ codes shall apply, including but not limited to the following: building, zoning, site development, parking and drainage regulations that are not directly addressed in this chapter. Where requirements are addressed in both this section and other codes, those in this section apply.

**Sec. 27-1409. - Development features required to earn points (relative criteria).**

- (2) Access:
- a. A transit or school bus stop.
  - b. Easement granted for bike path or pedestrian trail other than sidewalk. The easement must be in addition to what is required by the Subdivision Regulations.
  - c. Construction of bike path or pedestrian trail other than sidewalk (one (1) point for each fifty (50) feet of ten (10) foot wide concrete or comparably durable hard surface pathway, four (4) points maximum).
  - d. Provision for internal access between lots.
  - e. Shared driveway.
  - f. Internal sidewalks incorporating stone, brick, patterned or colored concrete.
  - g. Installation of a curvilinear boulevard walk.

**Sec. 27-1411. - Definitions.**

The definitions used in this chapter may be found below and in section 27-703 of the city sign regulations ~~or article x, section of the Yellowstone County sign regulations.~~

**Sec. 27-1414. - Signs permitted in all zones in connection with specific uses.**

The following signs may be permitted in any zone, subject to the limitations as provided herein.

- (1) *Bulletin boards.* In addition to the permanent signs allowed in 27-1415 below, Bulletin boards may be permitted on the premises property used for public or private assembly of public, charitable or religious institutions, subject to the following:

- a. Such sign shall contain not more than thirty-two (32) square feet in area on a face and may be double-faced.
- b. No part of the sign shall exceed a height of six (6) feet above the ground.
- c. The sign, if ~~lighted~~ illuminated, shall use external low-intensity lighting.
- d. ~~A thirty-two (32) square foot, double-faced sign, no higher than fourteen (14) feet above grade, is authorized for a public or private school on property not less than three (3) acres in size.~~

- (5) *Real estate sign.*

- a. ~~Residential and agricultural use or property.~~ One (1) temporary on-premise sign per frontage road, advertising the sale, lease or rental of the building, property or premises, is permitted on the property. Such sign shall be unlighted, no more than five (5) square feet and no higher than five (5) feet above grade. A thirty-two (32) square foot sign is allowed on agricultural property of twenty (20) acres or more, with or without a dwelling on site.

**Sec. 27-1415. - Sign standards in agricultural (A-O) and residential (A-S, R-150, R-96, R80, R-70R, R-70, R-60R, R-60, R-50, RMF, RMF-R, RMH) zones.**

- (a) *Permitted signs by zone.* Sign structures are permitted in the agricultural and residential zones in accordance with the following uses and standards:

(1) A nameplate, which indicates no more than the name and address of the occupant of the premises, is permitted, provided that such sign shall not exceed a maximum area of five (5) square feet and a maximum height of four (4) feet above grade.

~~(2) A freestanding or wall sign identifying a community residential facility, family day-care home, child day-care center in a residence, nursery school, or similar institution is permitted, provided that such sign shall not exceed a maximum area of five (5) square feet, a maximum height of four (4) feet above grade and is unlighted.~~

(b) *Permitted signs by use.*

~~(1) The standards in tables 1 and 2 apply to the following uses: Public or private assembly and non-residential uses within residential zones are allowed the following signs:~~

~~a. Residential/semi-public uses include a church, public park, multiple family dwelling, dormitory, fraternity, sorority, nursing home, retirement apartment, public building, child day-care center, family day-care provider, non-profit community hall or lodge, animal clinic, cemetery, or sanitarium.~~

~~b. School/public uses include a school (kindergarten through university), hospital, police station, fire station, post office, or public golf course, incinerator, solid waste recycling transfer site, or landfills.~~

~~(2) (1) Wall signs. On-premises wall signs are permitted, not to exceed one (1) sign of thirty-two (32) square feet. the maximum number and size as shown in table 1. Wall signs shall be unlighted non-illuminated or have low-intensity external lighting, and shall be placed flat against the outside wall of a the main building.~~

Use per Paragraph 2(a)	Maximum Number of Signs	Maximum Sign Area
Residential/Semi-Public	4	20 square feet
Schools/Public Use	4	32 square feet

~~Table 1—Wall Signs—Agricultural and Residential Zones~~

~~(3) (2) Freestanding signs. On-premises freestanding signs are permitted, not to exceed one (1) sign of 32 square feet\* and a maximum height of 15 feet. the maximum number, size and height as shown in table 2. On-premises freestanding signs shall be unlighted non-illuminated or have low-intensity external lighting.~~

Use per Paragraph 2(a)	Maximum Number of Signs	Maximum Sign Area	Maximum Sign Height
Residential/Semi-Public	4	16 square feet	6 feet
Schools/Public Use	4	32 square feet*	15 feet

\*Maximum sign area may be increased to forty-eight (48) square feet for monument signs seven (7) feet or less in height.

~~Table 2—Freestanding Signs—Agricultural and Residential Zones~~

(c) *Multiple arterials.* In the event the use or group of uses is adjacent to more than

one arterial, including through and corner lots, they will be allowed a freestanding sign exclusively oriented to the additional arterial. The above allowance shall be calculated independently, using only the additional arterial frontage. However, in no instance shall the square footage allowance from one arterial be transferred to the other.

**Sec. 27-1416. - Sign standards for ~~business~~ commercial and industrial (RP, NC, CC, HC, CI, HI, ELG, EGC, EMU, ELI) zones.**

**Sec. 27-1417. - Modification to sign standards in CC, HC, CI, HI, EGC, ELI zoning districts.**

(4) The sign plan shall be consistent with the Yellowstone County - City of Billings 2003-Growth Policy, the West Billings Master Plan, and the purpose and intent of this section, as determined by the zoning coordinator.

**Sec. 27-1424. - Shiloh corridor overlay district application form.**

3.	LIGHTING	
a.	Demonstrate light does not spill over to adjacent residential properties	---

6.	LANDSCAPING	
j.	Installation of curvilinear boulevard walk	---
k.	Incorporates existing trees in landscape design.	—

7.	ARCHITECTURAL DESIGN	
h.	Significant variation in building masses and/or forms	—

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #889 – Text – North Shiloh Corridor

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Zone Change #890 - Text Amendment - South Shiloh Corridor Overlay District  
- 2nd reading

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

This is a zone change that will amend Section 27-1429 through 27-1451 of the Billings, Montana City Code (BMCC) to correct reference errors and amend sections regulating signage for assembly uses in residential zones. The existing code has numerous small reference errors and sign regulations for churches, schools and similar assembly uses need to be updated. The City Zoning Commission initiated this amendment on February 7, 2012. The Zoning Commission conducted a public hearing on March 6, 2012, and is forwarding a recommendation of approval on a 4-0 vote. The City Council conducted a public hearing on March 26, 2012, and approved the text amendment on 1st reading.

**ALTERNATIVES ANALYZED**

The City Council may:

1. Approve the zone change
2. Deny the zone change
3. Allow withdrawal of the zone change
4. Delay action for up to thirty (30) days

**FINANCIAL IMPACT**

There should be no financial impact from the proposed zone change.

**RECOMMENDATION**

The Zoning Commission is recommending approval of Zone Change #890 on a 4-0 vote.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Ordinance

**ORDINANCE NO. 12 - \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BILLINGS, PROVIDING THAT THE BILLINGS, MONTANA CITY CODE BE AMENDED BY REVISING SECTION 27-1429; 27-1430; 27-1431; 27-1433; 27-1436; 27-1438; 27-1441; 27-1442; 27-1443; 27-1444; 27-1451 – SOUTH SHILOH CORRIDOR OVERLAY DISTRICT - TO DELETE LANGUAGE AND ADD LANGUAGE TO CLARIFY THE REGULATION AND ADOPT THE REVISION AS AN AMENDMENT TO THE ZONING REGULATIONS AND SET A TIME PERIOD FOR THE REGULATION TO BE EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

**Section 1. RECITALS.** *Title 76, Chapter 2, Part 3, MCA, and Section 27-1502, BMCC, provide for amendment to the City Zoning Regulations from time to time. The City Council initiated the amendment to the City Zoning Regulations and the City Zoning Commission and staff have reviewed the proposed zoning regulations hereinafter described. The recommendations of the Zoning Commission and staff have been submitted to the City Council, and the City Council, in due deliberation, has considered the proposed amendments to the City Zoning Regulations.*

**Section 2. DESCRIPTION.** The zoning regulation shall apply to all land within the City of Billings.

**Section 3. AMENDMENT.** That the Billings, Montana City Code be amended by revising Section 27-1429 through 27-1451 as follows:

**Sec. 27-1429. - District boundaries.**

The boundaries of the South Shiloh corridor overlay district shall be that displayed on the map at the end of section 27-1430. In no case shall the boundaries of the district exceed a depth of five hundred (500) feet from the centerline of the right-of-way of Shiloh Road from King Avenue south to Interstate 90 and Zoo Drive from Interstate 90 to the intersection of Shiloh Road; and from the centerline of King Avenue West, extending five hundred (500) feet to the south, between the intersection of Shiloh Road and King Avenue West and the intersection of King Avenue West and 32nd Street West. If only a portion of the property falls within the boundaries of the district, the entire property will be subject to the regulations in section ~~27-1500~~ 27-1427.

**Sec. 27-1430. - Review criteria.**

(b) *Absolute criteria.* A developer must meet all absolute criteria to obtain planning and community services department approval. The absolute criteria are defined in sections ~~27-1506~~ 27-1433 through ~~27-1436~~ 27-1508. Absolute criteria also include all other applicable codes, ordinances, and statutes, including, but not necessarily limited to, minimum engineering and building standards, public service and utility requirements, and environmental regulations.

(c) *Relative criteria.* Relative criteria are the "points" of the review process. Each development must obtain a specified minimum number of points based on the relative criteria identified in section ~~27-1436~~ ~~27-1509~~. The development plans are evaluated against the relative criteria and scored on a point chart.

**Sec. 27-1431. - Application and approval process.**

(a) *Approval required.* This chapter applies only to properties within the city. Any new development or remodel requires a building permit from the city Building Division. Planning Division approval is also required prior to construction. Planning Division approval is to ensure compliance with the zoning regulations. This does not in any way imply approval by any other city department.

(b) *Content of application.* Each application for development located in the South Shiloh corridor overlay district shall include the following:

(8) A complete form showing compliance with the relative criteria and points assigned (see section ~~27-1451~~ ~~27-1424~~);

**Sec. 27-1433. - Absolute criteria.**

(a) *Development standards.*

(2) *Other regulations.* All other city ~~and county~~ codes shall apply, including but not limited to the following: building, zoning, site development, parking and drainage regulations that are not directly addressed in this chapter. Where requirements are addressed in both this section and other codes, those in this section apply.

**Sec. 27-1436. - Development features required to earn points (relative criteria).**

In accordance with section ~~27-1430~~ ~~27-1503~~, each application for development in South Shiloh corridor overlay district must score a minimum number of points based on the relative criteria described below. Design elements are listed under nine (9) category headings. A project shall earn one (1) point for each design element that it incorporates. At least one (1) point shall be earned from six (6) out of the nine (9) categories listed. The developer must attain a minimum of fifteen (15) points.

**Sec. 27-1436. - Development features required to earn points (relative criteria).**

(8) *Signage.*

- a. Signage is not internally illuminated.
- b. Monument signs used in lieu of pole signs.
- c. Area of signage is at least twenty (20) percent less than total area allowable for each sign type.
- d. Maximum sign height does not exceed one-third (1/3) the maximum height of the building(s).
- e. Comprehensive sign plan (See also section ~~27-1444~~ ~~27-1517~~).

**Sec. 27-1438. - Definitions.**

The definitions used in this chapter may be found below and in section 27-703 of the city sign regulations ~~or article X of the Yellowstone County Sign Regulations.~~

**Sec. 27-1441. - Signs permitted in all zones in connection with specific uses.**

The following signs may be permitted in any zone, subject to the limitations as provided herein.

(1) *Bulletin boards.* In addition to the permanent signs allowed in 27-1442 below, Bulletin boards may be permitted on the premises property used for public or private assembly of public, charitable or religious institutions, subject to the following:

- a. Such sign shall contain not more than thirty-two (32) square feet in area on a face and may be double-faced.
- b. No part of the sign shall exceed a height of six (6) feet above the ground.
- c. The sign, if lighted illuminated, shall use external low-intensity lighting.
- d. ~~A thirty-two (32) square foot, double-faced sign, no higher than fourteen (14) feet above grade, is authorized for a public or private school on property not less than three (3) acres in size.~~

(5) *Real estate sign.*

a. ~~Residential and agricultural use or property.~~ One (1) temporary on-premise sign per frontage road, advertising the sale, lease or rental of the building, property or premises, is permitted on the property. Such sign shall be unlighted, no more than five (5) square feet and no higher than five (5) feet above grade. A thirty-two (32) square foot sign is allowed on agricultural property of twenty (20) acres or more, with or without a dwelling on site.

(6) *Electronically changeable message sign.* Electronically changeable message signs shall be permitted in community commercial, highway commercial, controlled industrial, heavy industrial, entryway general commercial, and entryway light industrial zones in accordance with the standards of sections 27-1443 27-1447 through 27-1446 27-1423 and their definitions.

**Sec. 27-1442. - Sign standards in agricultural (A-O) and residential (A-S, R-150, R-96, R80 R-70R R-70, R-60R, R-60, R-50, RMF, RMF-R, RMH) zones.**

(a) *Permitted signs by zone.* Sign structures are permitted in the agricultural and residential zones in accordance with the following uses and standards:

(1) A nameplate, which indicates no more than the name and address of the occupant of the premises, is permitted, provided that such sign shall not exceed a maximum area of five (5) square feet and a maximum height of four (4) feet above grade.

~~(2) A freestanding or wall sign identifying a community residential facility, family day care home, child day care center in a residence, nursery school, or similar institution is permitted, provided that such sign shall not exceed a maximum area of five (5) square feet, a maximum height of four (4) feet above grade and is unlighted.~~

(b) *Permitted signs by use.*

~~(1) The standards in tables 1 and 2 apply to the following uses: Public or private assembly and non-residential uses within residential zones are allowed the following signs:~~

- a. Residential/semi-public uses include a church, public park, multiple-family

~~dwelling, dormitory, fraternity, sorority, nursing home, retirement apartment, public building, child day-care center, family day-care provider, non-profit community hall or lodge, animal clinic, cemetery, or sanitarium.~~

~~b.— School/public uses include a school (kindergarten through university), hospital, police station, fire station, post office, or public golf course, incinerator, solid waste recycling transfer site, or landfills.~~

~~(2)—(1) Wall signs. On-premises wall signs are permitted, not to exceed one (1) sign of thirty-two (32) square feet. the maximum number and size as shown in table 1. Wall signs shall be unlighted non-illuminated or have low-intensity external lighting, and shall be placed flat against the outside wall of a the main building.~~

Use per Paragraph (b)(1)	Maximum Number of Signs	Maximum Sign Area
Residential/Semi-Public	1	20 square feet
Schools/Public Use	1	32 square feet

~~Table 1—Wall Signs—Agricultural and Residential Zones~~

~~(3)(2) Freestanding signs. On-premises freestanding signs are permitted, not to exceed one (1) sign of 32 square feet\* and a maximum height of 15 feet. the maximum number, size and height as shown in table 2. On-premises freestanding signs shall be unlighted non-illuminated or have low-intensity external lighting.~~

Use per Paragraph (b)(1)	Maximum Number of Signs	Maximum Sign Area	Maximum Sign Height
Residential/Semi-Public	1	16 square feet	6 feet
Schools/Public Use	1	32 square feet*	15 feet

\*Maximum sign area may be increased to forty-eight (48) square feet for monument signs seven (7) feet or less in height.

~~Table 2—Freestanding Signs—Agricultural and Residential Zones~~

(c) *Multiple arterials.* In the event the use or group of uses is adjacent to more than one (1) arterial, including through and corner lots, they will be allowed a freestanding sign exclusively oriented to the additional arterial. The above allowance shall be calculated independently, using only the additional arterial frontage. However, in no instance shall the square footage allowance from one (1) arterial be transferred to the other.

**Sec. 27-1443. - Sign standards for business commercial and industrial (RP, NC, CC, HC, CI, HI, ELG, EGC, EMU, ELI) zones.**

**Sec. 27-1444. - Comprehensive sign plan.**

For shopping centers, industrial parks, mixed use developments, and hotel conference centers; the zoning coordinator may approve a comprehensive sign plan that deviates from the provisions set forth in section 27-1443 ~~27-1416~~ above, provided the following standards and conditions are met:

(3) The sign plan shall conform to the standards of section ~~27-1443~~ ~~27-1416~~; except that a maximum of three (3) of the allowed signs under section ~~27-1443~~ ~~27-1416~~ may be allowed an increase of twenty (20) percent in sign height and area over the maximum allowed in the underlying zone.

**Sec. 27-1451. - South Shiloh corridor overlay district application form.**

RELATIVE CRITERIA

6.	LANDSCAPING		
	b.	Landscaping exceeds minimum number of trees and shrubs that are required by ten <u>percent</u> (10%) each.	—

7.	ARCHITECTURAL DESIGN		
	h.	<ul style="list-style-type: none"> <li>• Significant variation in building masses and/or forms</li> </ul>	

**Section 4. REPEALER.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. SEVERABILITY.** If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

**Section 6. EFFECTIVE DATE.** This ordinance shall be effective from and after final passage and as provided by law.

PASSED by the City Council on first reading March 26, 2012.

PASSED, ADOPTED AND APPROVED on second reading April 9, 2012.

CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, City Clerk  
ZC #890 – Text – South Shiloh Corridor

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Final Plat of Amended Lot 9, Holling Ranch Subdivision

**PRESENTED BY:** Candi Beaudry

**Department:** Planning & Community Services

---

**Information**

**PROBLEM/ISSUE STATEMENT**

The final plat for the Amended Lot 9, Holling Ranch Subdivision is being presented to Council for approval. On January 12, 2012, City staff held a pre-application meeting with the applicant to discuss the creation of a two-lot subdivision of 4.3 acres of land. It was determined at that time that the subdivision qualifies for the expedited plat review process, which allows, under certain conditions, subdivisions creating just two lots to proceed straight to final plat review.

The subject property is located on the east side of Main Street, south of Pemberton Lane, in the Heights. It is zoned Highway Commercial (HC). There is a commercial garden center/greenhouse on the proposed western lot, and two single family houses on the proposed east lot. One variance has been requested from Section 23-406(B)(6) of the City Subdivision Regulations. The variance would allow the required right-of-way dedication for Bench Boulevard to be reduced (see Attachment for explanation). The property owner is Randy Miller, and the agent is Scott Bloomenrader, RLS. Upon City Council approval, these documents are appropriate as to form for filing with the Clerk and Recorder.

**ALTERNATIVES ANALYZED**

The City Council may approve or deny the final plat of Amended Lot 9, Holling Ranch Subdivision. If the City Council chooses to deny the final plat, it must base the denial on the criteria outlined in MCA 76-3-611 and BMCC, Section 23-305(F).

**FINANCIAL IMPACT**

Should the City Council approve the final plat, the newly created lots will be taxed separately which may increase tax revenues for the City.

**RECOMMENDATION**

Staff recommends that the City Council approve the requested variance from Section 23-406(B)(6), BMCC, and approve the final plat of Amended Lot 9, Holling Ranch Subdivision.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Final plat

Variance Request



## Variance Request and Staff Evaluation

The applicant has requested a variance from Section 23-406(B)(6), BMCC that would require the provision of 65 feet of right of way for Bench Boulevard (a Principal Arterial street) as it fronts the east side of the subject property.

Bench Blvd., a State corridor, has been slated for reconstruction and widening in the future. This northern portion of Bench will be last to be reconstructed, however, the State Department of Transportation (MDT) has planned and designed for the reconstruction, and has identified the need for only 80 feet of right-of-way along this frontage.

The existing right-of-way width at this location is currently 60 feet (30 feet for each half). The current City Subdivision Regulations (Section 23-406(B)(6)) require the dedication of 130 feet (65 feet half-width) at the time of subdivision on arterial streets such as Bench Boulevard. Due to the fact MDT has identified its right-of-way needs, City Public Works has minimized their additional right-of-way needs to an additional ten feet per half-width to accomplish the future planned improvements.

In reviewing the criteria for granting subdivision variances, granting this variance will not be detrimental to public health and safety or injurious to adjoining properties, and due to the fact that two houses exist fronting Bench Blvd., requiring the full 35 feet of right-of-way dedication may place an undue hardship on the existing property. Additionally, the variance will not result in an increase in taxpayer burden, as the design for the street upgrade only requires 10 feet of additional right-of-way. Lastly, granting the variance will not place the subdivision in violation of any adopted zoning regulations or the 2008 Growth Policy.

Therefore, City staff recommends that City Council approve the requested variance from Section 23-406(B)(6) of the City Subdivision Regulations to allow for the dedication of 10 additional feet of right-of-way for Bench Boulevard, in lieu of the required 35 feet.

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Payment of Claims March 12, 2012.

**PRESENTED BY:** Pat M. Weber, Finance Director

**Department:** City Hall Administration

---

**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$1,428,117.21 have been audited and are presented for your approval for payment. A complete listing of the claims dated March 12, 2012, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that Council approve the Payment of Claims.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

List of claims greater than \$2500.

List of claims greater than \$2500.

AP Report > \$2,500 for 03/12/2012

Check Date	Check	Name	Amount	Account	Item Desc
03/12/2012	753686	Ace Electric Inc	252.00	5210-15910-402450	P1 CASH REGISTER REPAIR
03/12/2012	753686	Ace Electric Inc	1,912.55	5210-15910-402450	P1 ELEVATOR HEATER REPAIR
03/12/2012	753686	Ace Electric Inc	348.35	5210-15910-402450	P1 LCD 17327 & 16448 REPAIRS
03/12/2012	753686	Ace Electric Inc	144.00	5210-15910-402450	P1 SMART PORT REPAIR
03/12/2012	753686	Ace Electric Inc	374.73	5210-15940-402450	P4 TICKET SPITTER REPAIR
03/12/2012	753687	Active Transportation Alternatives	5,667.00	2400-43010-403560	February 2012
03/12/2012	753691	Air Controls Co Inc	465.89	5120-84000-402223	INCUBATOR REPAIR
03/12/2012	753691	Air Controls Co Inc	120.00	6500-15660-402450	Bay Area/PD2/MAU Service
03/12/2012	753691	Air Controls Co Inc	926.57	6500-15660-402450	Bay Area/PD2/MAU Service
03/12/2012	753691	Air Controls Co Inc	1,347.03	6500-15660-402450	Bay Area/PD2/MAU Service
03/12/2012	753691	Air Controls Co Inc	1,789.19	6500-15660-403990	Bay Area/PD2/MAU Service
03/12/2012	753695	American Title & Escrow	25,065.00	2970-65550-407275	Rehab, Robyn Westby, 4150 Morgan Ave.
03/12/2012	753708	Billings Community Cable	25,000.00	0100-14110-407266	Quarterly Disbursement 3-2012
03/12/2012	753708	Billings Community Cable	300.00	0100-14110-407265	December 11/January 12/February 12 work session broadcasting
03/12/2012	753721	Business Tax Section	34.51	2800-65810-407220	Encumbering the entire amount, including Change Order No. 1 - JTL/Knife River, P-631
03/12/2012	753721	Business Tax Section	5.91	5620-71200-409290	Invoice #45534. Airport Hwy 3 Building. AH3 09.01 Lighting
03/12/2012	753721	Business Tax Section	266.71	4980-55360-409390	Sanitary Sewer Service - Parmly Blgs Lib.
03/12/2012	753721	Business Tax Section	1,889.43	5030-75910-409340	WO 10-12 WTP LOW SRVC PUMP STATION #1; Encumb Correction 12/09/11; CO#1 12/1/11; /CO#2 1/20/12
03/12/2012	753721	Business Tax Section	337.71	5620-71200-409290	Invoice #45534. Airport Operations Center. AOC 09.01 Lighting
03/12/2012	753721	Business Tax Section	1.97	5620-71200-402450	Invoice #45534. Airport Operations Center. AOC 25.01 Retro Commissioning
03/12/2012	753721	Business Tax Section	226.49	5620-71200-409290	Invoice #45534. Airport Terminal. APT 04.01 Digital Controls
03/12/2012	753721	Business Tax Section	57.65	5620-71200-409290	Invoice #45534. Airport Terminal. APT 09.01 Building Lighting
03/12/2012	753721	Business Tax Section	2.27	5620-71200-402450	Invoice #45534. Airport Terminal. APT 25.01 Retro Commissioning

03/12/2012	753721	Business Tax Section	317.45	5620-71200-409290	Invoice #45534. Airport Terminal. APT 08.01 VFD Installation
03/12/2012	753721	Business Tax Section	945.58	5210-15910-402450	Invoice #45534. Parking 1 lighting
03/12/2012	753721	Business Tax Section	382.87	5210-15920-402450	Invoice #45534. Parking 2 lighting
03/12/2012	753721	Business Tax Section	172.23	5210-15930-402450	Invoice #45534. Parking 3 lighting
03/12/2012	753728	Cop Construction Co	187,053.44	5030-75910-409340	WO 10-12 WTP LOW SRVC PUMP STATION: Pymt#6
03/12/2012	753729	County Water District Of Billings Heights	0.00	1500-22210-403420	FIRE 6: WATER SERVICE - H EIGHTS FIRE STATION
03/12/2012	753729	County Water District Of Billings Heights	19,719.36	8050-15700-405350	fire hydrant rentals
03/12/2012	753729	County Water District Of Billings Heights	228.23	5120-85000-403420	1840 ST ANDREWS
03/12/2012	753729	County Water District Of Billings Heights	43.22	1500-22210-403420	FIRE 6: WATER SERVICE - H EIGHTS FIRE STATION
03/12/2012	753738	Dowl Hkm	21,047.09	8450-31860-409310	WO 09-20 Rimrck Rd Forsythia Blvd to Shiloh Rd: Pymt#3
03/12/2012	753738	Dowl Hkm	44,308.20	5130-85910-409340	WO 12-01 2012 WATER & SEWER REPLC PRJ: Pymt #6
03/12/2012	753738	Dowl Hkm	4,342.00	5030-75910-409340	WO 12-01 2012 WATER & SEWER REPLC PRJ : Pymt #6
03/12/2012	753740	Downtown Billings Partnership	6,210.43	2030-15130-403547	reimbursement for expenditures on the urban renewal projects w/in the N27th TIFD.
03/12/2012	753751	Ferguson Enterprises Inc	3,509.10	5020-00000-141000	SYSTEMS PO NUM 288789
03/12/2012	753760	Gillig Corporation	2,453.85	5710-71440-402320	MP
03/12/2012	753760	Gillig Corporation	767.71	5710-71440-402320	MP
03/12/2012	753770	Iaff	4,215.75	9000-00000-209920	PAYROLL SUMMARY
03/12/2012	753773	Inland Western Retail Real Estate	92,529.00	1980-15060-407840	SID 1385 reimbursement
03/12/2012	753775	Integra Telecom Holding Inc	30,393.55	4980-55360-409390	Relocation of fiber optic - 401 N. 31st Street, Blgs, MT
03/12/2012	753780	Johnson Brothers Contracting	45,120.95	5410-31230-405330	Brush grinding at the landfill
03/12/2012	753788	Labor Ready Inc	3,424.96	5410-31230-403581	labor at landfill clean up
03/12/2012	753797	Mckinstry Co Llc	870.68	5620-71200-409290	Invoice #45534. Airport Hwy 3 Building. AH3 09.01 Lighting
03/12/2012	753797	Mckinstry Co Llc	35,212.22	5620-71200-409290	Invoice #45534. Airport Operations Center. AOC 09.01 Lighting
03/12/2012	753797	Mckinstry Co Llc	585.62	5620-71200-402450	Invoice #45534. Airport Operations Center. AOC 25.01 Retro Commissioning
03/12/2012	753797	Mckinstry Co Llc	33,363.21	5620-71200-409290	Airport Terminal. APT 04.01 Digital Controls

03/12/2012	753797	Mckinstry Co Llc	33,072.23	5620-71200-409290	Airport Terminal. APT 08.01 VFD Installation
03/12/2012	753797	Mckinstry Co Llc	25,580.66	5210-15930-402450	Invoice #45534. Parking 3 lighting
03/12/2012	753797	Mckinstry Co Llc	55,536.78	5210-15920-402450	Invoice #45534. Parking 2 lighting
03/12/2012	753797	Mckinstry Co Llc	673.88	5620-71200-402450	Invoice #45534. Airport Terminal. APT 25.01 Retro Commissioning
03/12/2012	753797	Mckinstry Co Llc	17,145.00	5620-71200-409290	Invoice #45534. Airport Terminal. APT 09.01 Building Lighting
03/12/2012	753797	Mckinstry Co Llc	108,467.24	5210-15910-402450	Invoice #45534, Parking 1 lighting
03/12/2012	753802	MONTANA CSED	5,018.63	9000-00000-209926	Child Support
03/12/2012	753807	Montana State Fireman's Assoc	2,716.02	9000-00000-209924	PAYROLL SUMMARY
03/12/2012	753809	Moulton Law Firm	4,521.50	0100-16110-403560	Invoice No. 97979 - The Lamar Co. - \$3734; Invoice No. 98223 - Misc. Employee Matters - \$787.50
03/12/2012	753822	Northwestern Energy	372.85	1500-22210-403410	FIRE #6 ELECTRICAL SERVICE TO FIRE STATION
03/12/2012	753822	Northwestern Energy	8,506.57	2600-55120-403410	Electric Acct 0100467-0
03/12/2012	753822	Northwestern Energy	3,188.46	5710-71430-403410	Electricity at Metroplex 01/25/2012 to 02/23/2012
03/12/2012	753822	Northwestern Energy	1,495.59	0100-51270-403410	February 2012 Electrical charges for PRPL office and community center.
03/12/2012	753822	Northwestern Energy	19.82	2660-67730-407291	3/19/2012 Inv. for Cambridge Property, Final Bill
03/12/2012	753822	Northwestern Energy	70.72	2660-67730-407291	3/2/2012 invoice for Custer Ave. Property
03/12/2012	753822	Northwestern Energy	545.46	5020-74000-403410	01004787 FEB12 SKYVIEW HIGH SCHOOL
03/12/2012	753822	Northwestern Energy	40.66	1500-22210-403410	07125321
03/12/2012	753822	Northwestern Energy	98.02	5120-85000-403410	07233836
03/12/2012	753822	Northwestern Energy	133.72	6070-22350-403410	10069151
03/12/2012	753822	Northwestern Energy	16.06	5120-85000-403410	17040254
03/12/2012	753822	Northwestern Energy	2,447.24	5210-15910-403410	P1 ELECTRICITY
03/12/2012	753822	Northwestern Energy	1,778.71	5210-15940-403410	P4 ELECTRICITY
03/12/2012	753822	Northwestern Energy	102.44	5610-71130-403410	07125339
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233844
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	11565272
03/12/2012	753822	Northwestern Energy	33.54	5120-85000-403410	17040304
03/12/2012	753822	Northwestern Energy	338.58	5020-74000-403410	19209519 FEB12 805 CONSTITUTION
03/12/2012	753822	Northwestern Energy	10.53	2660-67730-407291	3/2/2012 Inv. for Lynn Ave. Property
03/12/2012	753822	Northwestern Energy	35.52	5610-71130-403410	07127913

03/12/2012	753822	Northwestern Energy	4.91	0100-51120-403410	07233919
03/12/2012	753822	Northwestern Energy	3.28	8720-51980-403410	07233919
03/12/2012	753822	Northwestern Energy	46.85	0100-51120-403410	12488631
03/12/2012	753822	Northwestern Energy	12.29	0100-51120-403410	19412436
03/12/2012	753822	Northwestern Energy	41.37	5610-71130-403410	07127954
03/12/2012	753822	Northwestern Energy	8.76	8720-51980-403410	07233927
03/12/2012	753822	Northwestern Energy	7.78	8720-51980-403410	13127071
03/12/2012	753822	Northwestern Energy	7.88	8720-51980-403410	19486679
03/12/2012	753822	Northwestern Energy	7.15	5610-71170-403410	07128051
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233943
03/12/2012	753822	Northwestern Energy	3.15	0100-51120-403410	14093942
03/12/2012	753822	Northwestern Energy	25.37	5610-71130-403410	07127970
03/12/2012	753822	Northwestern Energy	7.88	8720-51980-403410	07233935
03/12/2012	753822	Northwestern Energy	5.05	5020-74000-403410	13466735
03/12/2012	753822	Northwestern Energy	8.40	0100-51120-403410	19022573
03/12/2012	753822	Northwestern Energy	65.59	0100-51410-403410	07125396
03/12/2012	753822	Northwestern Energy	8.76	8720-51980-403410	07233885
03/12/2012	753822	Northwestern Energy	7.46	0100-51120-403410	12422226
03/12/2012	753822	Northwestern Energy	61.69	0100-51120-403410	19049444
03/12/2012	753822	Northwestern Energy	218.50	5610-71130-403410	07125354
03/12/2012	753822	Northwestern Energy	8.76	8720-51980-403410	07233869
03/12/2012	753822	Northwestern Energy	971.30	1500-21710-403410	11834835
03/12/2012	753822	Northwestern Energy	57.51	0100-51120-403410	18494088
03/12/2012	753822	Northwestern Energy	134.19	0100-51410-403410	07125388
03/12/2012	753822	Northwestern Energy	8.76	8720-51980-403410	07233877
03/12/2012	753822	Northwestern Energy	36.35	0100-51120-403410	12300661
03/12/2012	753822	Northwestern Energy	7.15	5020-74000-403410	18672659
03/12/2012	753822	Northwestern Energy	15.11	5610-71130-403410	07125347
03/12/2012	753822	Northwestern Energy	8.76	8720-51980-403410	07233851
03/12/2012	753822	Northwestern Energy	16.26	5020-74000-403410	11608072
03/12/2012	753822	Northwestern Energy	15.64	2110-31320-403410	17389891
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07222805
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07222813
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07222839
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07222847
03/12/2012	753822	Northwestern Energy	15.11	0100-51120-403410	07228083
03/12/2012	753822	Northwestern Energy	9.23	0100-51120-403410	07228521

03/12/2012	753822	Northwestern Energy	9.07	0100-51120-403410	07228620
03/12/2012	753822	Northwestern Energy	244.98	0100-51120-403410	07229016
03/12/2012	753822	Northwestern Energy	8.40	0100-51120-403410	07229768
03/12/2012	753822	Northwestern Energy	228.97	0100-51120-403410	07229958
03/12/2012	753822	Northwestern Energy	76.44	0100-51120-403410	07230055
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07230253
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07230469
03/12/2012	753822	Northwestern Energy	12.06	0100-51120-403410	07230493
03/12/2012	753822	Northwestern Energy	18.50	0100-51120-403410	07230535
03/12/2012	753822	Northwestern Energy	17.42	0100-51120-403410	07230642
03/12/2012	753822	Northwestern Energy	7.15	5610-71130-403410	07128135
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233950
03/12/2012	753822	Northwestern Energy	20.30	8720-51980-403410	15138001
03/12/2012	753822	Northwestern Energy	2,146.87	5610-71130-403410	07195431
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233968
03/12/2012	753822	Northwestern Energy	30.08	8720-51980-403410	15138027
03/12/2012	753822	Northwestern Energy	34.68	5610-71130-403410	07197593
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233976
03/12/2012	753822	Northwestern Energy	16.06	8720-51980-403410	15138043
03/12/2012	753822	Northwestern Energy	29.88	5610-71130-403410	07197601
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07233984
03/12/2012	753822	Northwestern Energy	8.19	8720-51980-403410	15143886
03/12/2012	753822	Northwestern Energy	34.99	5610-71130-403410	07197619
03/12/2012	753822	Northwestern Energy	671.03	5120-85000-403410	07234040
03/12/2012	753822	Northwestern Energy	7.78	8720-51980-403410	15642093
03/12/2012	753822	Northwestern Energy	36.27	5610-71130-403410	07197627
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07238355
03/12/2012	753822	Northwestern Energy	45.77	5210-15240-403410	15696313
03/12/2012	753822	Northwestern Energy	32.60	5610-71130-403410	07202963
03/12/2012	753822	Northwestern Energy	9.07	8720-51980-403410	07238363
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	15882624
03/12/2012	753822	Northwestern Energy	229.54	1500-22210-403410	07208176
03/12/2012	753822	Northwestern Energy	7.15	8720-51980-403410	07238405
03/12/2012	753822	Northwestern Energy	14.27	0100-51410-403410	16352890
03/12/2012	753822	Northwestern Energy	62.40	0100-51260-403410	07208416
03/12/2012	753822	Northwestern Energy	323.55	5120-85000-403410	07238785
03/12/2012	753822	Northwestern Energy	7.78	0100-51120-403410	16926669

03/12/2012	753822	Northwestern Energy	10.25	5020-74000-403410	07222490
03/12/2012	753822	Northwestern Energy	17.07	8720-51980-403410	07238793
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	07222532
03/12/2012	753822	Northwestern Energy	7.69	8720-51980-403410	07238835
03/12/2012	753822	Northwestern Energy	199.22	0100-51120-403410	07222565
03/12/2012	753822	Northwestern Energy	90.27	0100-51120-403410	07238843
03/12/2012	753822	Northwestern Energy	9.07	0100-51120-403410	07222581
03/12/2012	753822	Northwestern Energy	7.78	8720-51980-403410	07238850
03/12/2012	753822	Northwestern Energy	15.19	0100-51120-403410	07222599
03/12/2012	753822	Northwestern Energy	17.42	0100-51120-403410	07238876
03/12/2012	753822	Northwestern Energy	2,180.21	5020-74000-403410	07222706
03/12/2012	753822	Northwestern Energy	1.83	0100-51120-403410	07931348
03/12/2012	753822	Northwestern Energy	8.88	0100-51120-403410	07222722
03/12/2012	753822	Northwestern Energy	5.93	8720-51980-403410	07222722
03/12/2012	753822	Northwestern Energy	10.72	0100-51120-403410	08134892
03/12/2012	753822	Northwestern Energy	155.09	0100-51120-403410	07222730
03/12/2012	753822	Northwestern Energy	7.99	8720-51980-403410	08814550
03/12/2012	753822	Northwestern Energy	11.80	0100-51120-403410	07222748
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	09208018
03/12/2012	753822	Northwestern Energy	98.70	0100-51120-403410	07222755
03/12/2012	753822	Northwestern Energy	7.88	8720-51980-403410	09718248
03/12/2012	753822	Northwestern Energy	35.59	0100-51120-403410	07222771
03/12/2012	753822	Northwestern Energy	7.15	0100-51120-403410	09789173
03/12/2012	753822	Northwestern Energy	29.57	0100-51120-403410	07222789
03/12/2012	753822	Northwestern Energy	15.11	0100-51120-403410	07222797
03/12/2012	753822	Northwestern Energy	17.42	0100-51120-403410	07230659
03/12/2012	753823	Northwestern Energy-Billing Dv	170,055.69	4980-55360-409390	Underground Utility Relocation Parmly Billings Library
03/12/2012	753833	Public Utilities	9.49	5120-85000-403420	13670319854
03/12/2012	753833	Public Utilities	3,717.89	5610-71100-403420	68407759
03/12/2012	753842	Rimrock Foundation	4,151.59	2760-67500-407236	FHIP 3rd Qtr Reimb Req.
03/12/2012	753849	Rocking Jr Services	4,905.50	2960-65540-407275	Inv. 1628, Buchfink / Niles, 20 Mountainside Drive
03/12/2012	753850	Rocky Mountain Scale Works	2,080.00	5410-31230-403660	repairs to scale at landfill
03/12/2012	753850	Rocky Mountain Scale Works	4,920.15	5410-31230-403660	repairs to scale at landfill
03/12/2012	753856	South Park Senior Citizen	4,153.87	2910-66140-407275	CDBG Block Grant for Kitchen Equipment
03/12/2012	753858	Spencer Industries	1,002.94	5410-31220-402320	MP

03/12/2012	753858	Spencer Industries	1,050.98	5020-74000-402320	NONSTOCKING ITEMS-P.U.D.
03/12/2012	753858	Spencer Industries	1,981.32	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 288824
03/12/2012	753859	State Bar Of Montana	3,080.00	0100-16110-403821	Annual Dues for Eight (8) City Attorneys;\$3080.00
03/12/2012	753864	Tetra Tech, Inc.	4,348.75	5410-31230-403590	year 2 of contract for landfill monitoring
03/12/2012	753866	Titan Machinery Inc	1,036.72	5410-31230-402320	MP
03/12/2012	753866	Titan Machinery Inc	810.20	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	186.29	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	176.70	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	1,509.54	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	12.84	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	49.48	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	263.55	2110-31320-402320	MP
03/12/2012	753866	Titan Machinery Inc	7.49	2110-31320-402320	MP
03/12/2012	753868	Town & Country Supply Association	6,076.80	6010-00000-141714	MP PO NUM 288806
03/12/2012	753868	Town & Country Supply Association	33,385.91	6010-00000-141000	MP PO NUM 288805
03/12/2012	753868	Town & Country Supply Association	22,646.30	6010-00000-141714	MP PO NUM 288804
03/12/2012	753872	Tumbleweed Runaway Program Inc	4,416.13	2970-66802-407275	CDBG 2nd Qtr Reimb Req.
03/12/2012	753874	U.S. Bank	538.44	1500-21500-403210	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	21.49	6270-17520-403516	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	2,085.40	2110-31320-402920	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	28.75	1500-22230-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	500.32	5710-71430-403823	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	64.40	5610-71130-402320	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	676.00	5120-84300-408199	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	391.00	2400-43010-403826	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	375.24	5710-71410-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	138.00	5610-71150-402320	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	79.24	6500-15660-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	394.75	2110-31320-402630	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	19.00	5610-71130-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	165.00	2110-31320-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	186.93	2600-55190-403382	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	334.58	5410-31230-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	223.92	5410-31230-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	584.87	5410-31230-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	69.97	5410-31210-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	250.58	2110-31320-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	239.88	2110-31320-402120	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	28.78	1500-21500-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	71.96	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	4.79	0100-51100-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	52.98	0100-51420-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	107.98	0100-51210-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	750.63	2710-67100-403590	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	144.27	5610-71150-402220	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	15.00	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	15.00	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES

03/12/2012	753874	U.S. Bank	15.00	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	15.00	5610-71150-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	282.27	1500-21400-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	45.00	0100-51400-403110	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	58.49	1500-22260-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	239.98	1500-21500-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	132.98	1500-22230-402610	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	344.18	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	142.35	2600-55190-403382	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	630.00	6700-31410-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	195.00	6050-15160-403690	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	21.44	5610-71130-403653	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	17.98	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	29.99	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	37.49	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	18.74	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	30.45	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	107.94	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	282.27	1500-21400-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	111.23	5020-74000-402360	PCard Transaction Description: WHOLESALE TRADE

03/12/2012	753874	U.S. Bank	111.22	5120-85000-402360	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	46.87	1500-21120-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	163.00	5410-31220-402320	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	27.99	5410-31220-402320	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	47.90	5610-71150-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	4.76	2600-55180-403690	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	23.50	5610-71100-403390	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	10.98	5710-71410-403920	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	225.56	5610-71130-402320	PCard Transaction Description: AUTO/RV DEALERS
03/12/2012	753874	U.S. Bank	95.19	0100-51210-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	119.84	0100-51120-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	119.85	0100-51100-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	48.38	1500-21120-402261	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	526.18	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	265.25	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	22.87	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	118.97	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	34.32	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	4.12	5610-71140-402260	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	42.24	5610-71150-402260	PCard Transaction Description: MAIL/TELEPHONE

03/12/2012	753874	U.S. Bank	172.19	7100-21330-402920	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	865.93	7100-21330-402920	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	37.94	0100-51120-402260	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	201.62	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	229.46	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	969.21	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	89.81	0100-13130-403824	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	179.62	1500-22230-403824	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	155.08	6600-31100-408199	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	397.76	7180-21600-403870	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	397.76	7180-21600-403870	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	595.00	5210-15210-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	12.95	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	12.44	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	70.43	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	13.01	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	100.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	9.98	5610-71130-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	228.50	1500-21200-407910	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	1,678.00	5610-71130-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	800.00	2400-43010-403826	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	440.00	2110-31320-403823	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	220.53	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	188.00	1500-21200-402631	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	21.14	1500-21400-402280	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	114.72	5610-71120-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	58.50	5210-15940-402450	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	2.50	5210-15940-402120	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	3.00	5210-15930-402120	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	29.00	5710-71430-402450	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	227.41	1500-22310-402690	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	76.03	0100-51420-402330	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	134.98	5020-75000-402410	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	134.98	5020-73110-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	134.98	5020-73120-402410	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	135.01	5020-73140-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	76.89	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	16.05	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	8.70	1500-22260-402450	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	814.20	0100-13130-403360	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	94.75	2400-43010-403824	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	118.50	2400-43180-403824	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	63.04	6600-31100-402230	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	16.95	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	13.06	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.95	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	25.41	2110-31320-402420	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	443.00	2090-44510-402520	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	70.00	2090-44510-403821	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	58.65	2650-67720-402290	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	39.99	5210-15230-402120	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	898.55	0100-51120-402290	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	155.22	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	157.01	0100-14110-403325	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	498.14	2970-65010-403581	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	239.99	0100-51120-402410	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	19.95	5610-71130-402450	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	20.00	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	255.77	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	591.80	2110-31320-403240	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	275.55	5610-71130-402320	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	35.84	6600-31100-408199	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	612.00	2600-55110-403360	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	25.70	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	28.99	1500-21400-403822	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	10.34	2600-55190-403255	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	53.96	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	9.99	2600-55190-403255	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	13.97	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	11.65	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	17.87	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	15.88	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	8.64	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	69.64	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	13.10	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	39.89	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES

03/12/2012	753874	U.S. Bank	23.94	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	9.88	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	9.48	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	6.50	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	162.93	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	6.74	2600-55190-403226	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	12.86	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	11.73	2600-55190-403336	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	13.73	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	80.88	2600-55190-403336	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	26.21	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	16.95	2600-55190-403227	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	10.96	2600-55190-403333	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	4.59	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	23.39	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	52.37	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	126.44	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	4.97	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES

03/12/2012	753874	U.S. Bank	11.27	2600-55190-403225	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	87.08	2650-67720-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	23.97	0100-51420-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	76.51	0100-51420-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	17.99	5410-31230-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	5.82	5610-71150-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	697.47	5610-71120-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	26.46	5210-15230-402120	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	38.97	0100-51270-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	37.95	5610-71130-403660	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	87.46	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	7.90	0100-51120-402330	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	12.29	0100-51220-402250	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	172.06	0100-51220-402250	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	28.60	0100-51220-402250	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	10.05	0100-51220-402250	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	18.56	2110-31320-402630	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	83.27	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE

03/12/2012	753874	U.S. Bank	36.02	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	55.43	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	60.26	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	83.27	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	21.72	5710-71430-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	29.88	6500-15660-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	158.96	6500-15660-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	356.34	6500-15670-402240	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	26.56	5610-71170-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	35.00	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	35.00	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	35.00	5610-71120-403660	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	20.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	20.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	20.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	30.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	20.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	30.00	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS

03/12/2012	753874	U.S. Bank	988.45	2600-55180-403690	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	69.98	5120-84000-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	129.99	1500-21500-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	439.96	1500-21200-402610	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	187.00	6500-15660-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	260.00	5610-71100-403390	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	300.00	5610-71100-403824	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	260.00	6600-31100-403350	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	88.10	1500-22230-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	46.73	6600-31100-408199	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	36.71	2110-31320-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	7.00	0100-16110-403720	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	27.50	5210-15210-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	9.00	5210-15920-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	7.00	2650-67720-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	47.60	5610-71150-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	221.68	2510-21870-403822	PCard Transaction Description: RENTAL CARS
03/12/2012	753874	U.S. Bank	27.00	1500-22230-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	49.01	0100-51120-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	668.75	5610-71150-403660	PCard Transaction Description: OFFICE SERVICES

03/12/2012	753874	U.S. Bank	106.35	1500-22250-402410	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	1,200.00	1500-21200-402610	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	202.60	5410-31230-402630	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	101.20	5610-71150-403660	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	568.00	5710-71430-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	144.11	5710-71440-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	449.05	1500-21400-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	449.05	1500-21400-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	290.00	2110-31320-402260	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	500.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	550.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	550.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	550.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	550.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	79.90	1500-21500-402925	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	674.00	1500-21500-402925	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	62.72	1500-21710-402220	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	80.08	1500-21710-402220	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	22.05	1500-21710-402220	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	69.40	0100-51120-402290	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	67.88	0100-51120-402330	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	89.92	0100-51120-402330	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	9.47	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	19.91	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	59.94	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	268.78	2110-31320-402420	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	175.65	2110-31320-402420	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	478.97	5410-31230-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	349.92	5410-31230-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	177.94	5410-31230-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	78.22	5410-31230-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	32.01	5410-31230-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	227.59	5410-31230-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	70.83	5610-71120-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	45.66	5610-71120-403660	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	257.64	5610-71190-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	97.00	6500-15660-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	315.00	5610-71180-402450	PCard Transaction Description: MRO SUPPLIES

03/12/2012	753874	U.S. Bank	325.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	36.44	1500-22210-403240	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	45.00	1500-21150-402975	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	45.00	1500-21150-402975	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	45.00	1500-21150-402975	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	11.86	5710-71440-402450	PCard Transaction Description: MEDICAL
03/12/2012	753874	U.S. Bank	9.75	6600-31100-402230	PCard Transaction Description: MEDICAL
03/12/2012	753874	U.S. Bank	24.98	6600-31100-402190	PCard Transaction Description: MEDICAL
03/12/2012	753874	U.S. Bank	200.00	2650-67720-402290	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	200.00	1500-21110-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	299.00	1500-21500-402190	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	398.00	0100-17500-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	199.00	6300-17530-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	756.00	1500-21400-403822	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	735.00	2110-31320-403823	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	685.50	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	297.99	2110-31320-402380	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	195.58	5610-71130-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	34.50	0100-15120-403310	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	75.50	5410-31220-404270	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	104.99	5210-15230-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	36.16	0100-15120-403110	PCard Transaction Description: OTHER

03/12/2012	753874	U.S. Bank	59.44	1500-21110-403110	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	10.09	5610-71150-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	11.89	5610-71150-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	13.54	5120-84000-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	42.83	6600-31100-408199	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	103.63	1500-22240-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	95.64	1500-22240-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	39.90	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	243.44	5610-71130-403655	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	15.00	0100-51210-403665	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	359.00	5610-71130-403822	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	202.49	2510-21870-403560	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	18.25	2650-67720-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	200.49	5610-71140-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	-151.50	5610-71140-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	143.99	5610-71140-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	83.24	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.00	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	40.00	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	73.94	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	195.05	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	25.00	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	373.43	2510-21870-403822	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	686.33	2600-55120-403660	PCard Transaction Description: OTHER

03/12/2012	753874	U.S. Bank	273.89	5210-15940-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	273.89	5210-15210-408199	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	129.73	5210-15940-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	227.92	5210-15910-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	402.78	5210-15920-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	277.92	5210-15930-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	316.29	1500-21120-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	498.18	1500-21120-402261	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	283.08	1500-21120-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	13.04	0100-51120-403990	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	26.08	2110-31320-402420	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	279.26	5410-31220-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	121.48	5610-71130-402410	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	35.70	1500-22230-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	50.40	0100-12200-408199	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	20.00	1500-21150-402285	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	77.20	2600-55120-403420	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	306.91	5020-73110-403630	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	204.60	5120-83110-403630	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	27.89	6200-19110-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	129.00	5120-84000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	163.17	1500-21200-402631	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	132.05	1500-21120-402220	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	805.00	1500-21400-402270	PCard Transaction Description: OTHER

03/12/2012	753874	U.S. Bank	18.35	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	36.48	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	32.50	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	28.00	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	120.00	5410-31220-402630	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	12.99	2510-21870-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	51.97	6600-31100-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	1,508.68	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	185.00	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	227.87	1500-21200-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	528.70	1500-22290-402490	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	23.75	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	310.29	5610-71130-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	130.58	5610-71150-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	112.22	5610-71130-402370	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	120.00	5020-75000-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	80.00	5120-85000-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	60.00	5710-71440-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	600.00	7180-21600-402925	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	35.00	0100-12200-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	342.80	1500-21120-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	16.04	1500-21150-402285	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	1,000.00	5610-71140-403990	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	27.69	1500-22260-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	59.95	5020-74000-402360	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	459.84	5120-84000-402450	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	2,499.55	2600-55150-402280	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	915.00	7180-21600-402120	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	30.50	1500-22290-403822	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	481.95	2110-31320-403823	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	447.40	2580-21280-403824	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	447.40	2580-21280-403824	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	48.85	2600-55140-402280	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	1,696.54	6060-19310-402122	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	97.00	6500-15650-403450	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	1.95	0100-15120-403390	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	387.02	2600-55160-402190	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	31.90	2600-55110-403360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	19.15	2600-55200-403360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.70	1500-21710-402240	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	113.36	5710-71430-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	296.14	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	86.07	5710-71430-403660	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	206.16	5710-71440-402260	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	25.94	5710-71480-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	70.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	85.00	5610-71190-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	129.00	5610-71120-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	81.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	70.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	85.00	5610-71190-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	129.00	5610-71120-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	81.00	5610-71170-403660	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	123.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	131.50	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	101.00	2600-55190-403227	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	598.72	1500-22230-402610	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	16.96	1500-21200-402610	PCard Transaction Description: MRO SUPPLIES

03/12/2012	753874	U.S. Bank	328.42	1500-21580-402190	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	68.00	1500-22230-403824	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	42.00	2510-21870-403822	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	159.00	5020-77120-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	503.39	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	40.00	2550-21420-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	43.00	5610-71100-403824	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	1,285.47	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	112.26	2600-55190-403226	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	13.46	1500-21120-402120	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	395.00	1500-21400-403822	PCard Transaction Description: RETAIL SERVICES
03/12/2012	753874	U.S. Bank	75.00	1500-22230-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	87.99	6600-31100-402190	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	816.24	6200-19110-405370	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	-98.70	0100-16110-403240	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	85.69	0100-13140-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	164.98	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	31.23	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	53.54	0100-16110-402190	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	98.70	0100-16110-403240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	77.99	0100-13130-402110	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	72.75	0100-17500-402110	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	116.46	0100-43210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	14.98	0100-15120-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	14.25	0100-15120-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	2.25	0100-15120-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	1,359.81	0100-12200-408199	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	866.17	0100-12200-408199	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	71.80	0100-51210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	22.42	0100-51120-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	22.43	0100-51210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	23.11	0100-51100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	71.12	0100-51210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	7.65	0100-51270-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	80.56	0100-51100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	68.93	0100-51270-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	6.29	0100-51270-402190	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	260.56	1500-21500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	358.42	1500-21500-405333	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	90.44	1500-21200-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	145.80	1500-21500-402271	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	33.87	1500-21500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	120.35	1500-21500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	11.51	1500-21200-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	41.09	1500-21500-405333	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	414.56	1500-21200-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	31.96	1500-21500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	38.98	1500-21500-405333	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	8.28	2090-44510-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	78.58	2400-43010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	299.71	2400-43010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	142.43	2600-55130-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	12.97	2600-55170-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	31.98	2970-65010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	63.96	2970-65010-402190	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	135.26	2970-65010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	69.94	2970-65010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	67.97	2970-65010-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	65.12	5020-73110-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	49.32	5020-73140-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	20.39	5020-75000-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	259.13	5120-84000-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	399.16	5120-84000-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	43.41	5120-83110-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	16.44	5120-83140-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	13.59	5120-85000-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	721.30	5120-84000-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	17.71	5210-15210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	6.08	5210-15910-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	21.41	5410-31210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	129.79	5410-31210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	13.45	5410-31210-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	99.99	5610-71100-402190	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	789.00	5610-71100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	59.87	5610-71100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	51.00	5610-71140-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	181.57	5610-71100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	88.98	5710-71410-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	71.46	5710-71410-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	204.26	5710-71410-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	179.06	5710-71470-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	35.97	5710-71410-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	12.18	6010-15500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	88.06	6010-15500-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	197.40	6050-15160-402160	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	310.70	6050-15160-402160	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	263.20	6050-15160-402160	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	972.30	6050-15160-402160	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	42.65	6200-19110-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	30.97	6600-31100-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	112.37	6600-31100-402190	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	0.78	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	764.94	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	53.00	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	56.86	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	29.58	6600-31100-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	144.97	6700-31410-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	11.00	5210-15230-402410	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	246.52	5410-31220-402290	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	462.06	5710-71420-402260	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	96.20	2600-55140-402280	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	54.46	5120-84000-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	104.85	5410-31220-402630	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	259.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	795.00	1500-21200-403822	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	704.44	5710-71470-402320	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	70.00	2110-31320-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	70.00	2110-31320-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	70.00	2110-31320-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	70.00	2110-31320-403350	PCard Transaction Description: BUSINESS EXPENS

03/12/2012	753874	U.S. Bank	209.00	2110-31320-402430	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	300.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	35.98	5610-71150-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	289.26	5610-71100-402925	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	129.46	2600-55130-403690	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	837.00	2600-55140-403690	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	322.00	2600-55110-403690	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	381.83	2600-55170-402290	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	5.79	2400-43180-403824	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	5.29	1500-21500-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	10.97	5710-71430-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	32.81	5410-31230-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	558.00	2580-21280-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	47.70	1500-21200-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	27.20	1500-21500-402271	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	40.60	1500-21500-402271	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	13.96	1500-22230-402610	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	124.30	1500-22260-402120	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	15.00	0100-51120-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	116.44	5210-15920-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	459.46	5210-15910-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	750.03	5210-15930-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	72.00	5210-15940-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	233.65	5210-15920-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	115.00	5610-71150-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	-47.60	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	47.60	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	252.00	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	595.00	5610-71100-403824	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	235.00	2600-55110-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	40.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	1,140.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	176.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	200.00	5610-71130-402390	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	700.37	5210-15940-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	4.80	0100-12200-408199	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	11.00	1500-21120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	18.00	1500-21120-402260	PCard Transaction Description: OTHER

03/12/2012	753874	U.S. Bank	39.00	5610-71140-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	20.66	0100-51120-402330	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	7.15	0100-51120-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	40.61	0100-51270-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	21.50	1500-21120-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	919.20	2110-31320-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	72.00	2600-55120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	1,009.10	5410-31220-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	404.60	5410-31230-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	307.41	6010-15530-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	404.75	6500-15660-402450	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	600.20	6500-15670-403690	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	120.00	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	950.00	2110-31320-402420	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	5.50	5410-31220-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	76.52	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	335.60	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	120.00	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	701.00	6500-15660-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	328.00	5410-31220-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	15.62	5210-15910-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	15.62	5210-15920-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	15.62	5210-15930-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	15.60	5210-15940-403650	PCard Transaction Description: WHOLESALE TRADE

03/12/2012	753874	U.S. Bank	20.52	5210-15910-403650	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	20.52	5210-15920-403650	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	483.00	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	93.47	5610-71120-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	799.97	5610-71120-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	375.60	6500-15670-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	72.17	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	182.35	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	162.64	6500-15670-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	162.64	6500-15670-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	234.54	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	160.22	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	430.06	6500-15670-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	364.16	6500-15670-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	34.63	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	165.97	6500-15670-403690	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	139.26	5410-31230-402320	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	14.00	5410-31230-402320	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	1.00	2400-43010-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	-1.00	2400-43010-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	549.00	0100-51120-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	149.00	1500-21120-402261	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	96.12	5610-71130-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	-72.10	5610-71130-403653	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	104.80	5610-71130-403653	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	84.00	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	50.38	5610-71130-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	37.13	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	10.70	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	656.37	0100-51120-402330	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	635.99	0100-51120-402330	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	9.00	6500-15650-402310	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	78.00	1500-21110-401170	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	1,017.85	2600-55190-403380	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	121.46	0100-17500-402110	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	77.80	2090-44510-403210	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	406.32	0100-51120-403824	PCard Transaction Description: HOTELS

03/12/2012	753874	U.S. Bank	3.69	5410-31220-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.71	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	54.95	5610-71100-403390	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	78.36	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	149.12	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	125.13	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	39.18	1500-21150-402975	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	52.00	0100-51420-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	150.00	5610-71100-403390	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	85.00	6600-31100-403350	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	85.00	6600-31100-403350	PCard Transaction Description: MRO SUPPLIES
03/12/2012	753874	U.S. Bank	53.33	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	123.16	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	69.24	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	11.54	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	57.70	6500-15660-402360	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	85.90	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	30.00	0100-51120-402320	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	57.90	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	95.00	1500-21110-403170	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	330.29	0100-51270-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	104.71	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	457.60	2600-55120-402240	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	554.32	2600-55120-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	229.11	6500-15660-402240	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	380.00	5610-71190-403660	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	46.34	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	11.60	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	178.77	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15910-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15920-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15930-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.67	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15910-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15920-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.66	5210-15930-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.67	5210-15940-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	33.72	5210-15910-402120	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	33.72	5210-15920-402120	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	33.72	5210-15930-402120	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	33.72	5210-15940-402120	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	317.43	5410-31230-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	428.76	5610-71120-402240	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	152.95	5610-71120-402240	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	250.22	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	123.40	5610-71120-402240	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	87.00	1500-21110-403574	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	68.50	2600-55120-403660	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	29.00	5410-31230-403660	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	553.98	6500-15660-403660	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	44.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	63.00	6500-15660-402450	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	17.60	6600-31100-403660	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	26.40	6700-31410-403660	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	280.00	5610-71130-402320	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	94.50	2600-55120-402360	PCard Transaction Description: BUILDING SERVIC

03/12/2012	753874	U.S. Bank	299.84	5710-71430-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	193.94	2600-55190-403333	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	303.56	5610-71150-402320	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	69.90	5610-71150-402320	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	265.00	6500-15670-403690	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	1,687.00	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	1,368.61	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	899.00	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	642.97	8720-51980-402390	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	126.70	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	214.20	8720-51980-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	15.97	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	39.91	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	77.22	2660-67730-407291	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	35.97	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	63.43	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	41.76	0100-51120-402410	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	11.95	0100-51120-402410	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	-29.99	5410-31230-402320	PCard Transaction Description: VEHICLE EXPENSE

03/12/2012	753874	U.S. Bank	-80.29	5410-31230-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	110.28	5410-31230-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	45.12	5610-71120-402450	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	345.20	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	110.00	0100-51420-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	28.39	1500-21120-402260	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	45.31	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	6.54	5410-31220-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	79.30	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	10.65	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	2.30	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	20.74	5410-31230-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	20.40	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	78.10	5610-71170-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	61.61	5610-71170-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	15.00	5610-71150-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	20.62	5610-71130-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	216.87	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	78.60	5610-71190-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	709.32	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	130.56	6500-15660-402350	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	136.02	8400-31840-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	25.60	8400-31840-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	49.96	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	12.56	2110-31320-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	24.79	5610-71130-402320	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	22.39	5610-71150-402320	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	201.10	5610-71120-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	105.00	0100-51280-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	162.50	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	240.00	0100-51120-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	20.00	5610-71170-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	8.00	5610-71130-402320	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	180.25	0100-51120-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	21.75	0100-15120-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	21.75	1500-21500-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	29.40	2600-55160-402190	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	174.61	0100-51120-402330	PCard Transaction Description: WHOLESAL TRADE

03/12/2012	753874	U.S. Bank	29.27	5410-31220-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	29.51	5610-71130-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	72.56	0100-51120-402330	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	52.98	0100-51120-402330	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	61.98	0100-51120-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	237.99	5210-15230-402120	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	15.99	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	54.99	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	33.98	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	55.98	1500-21710-402120	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	89.99	1500-21710-402120	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	42.98	1500-21150-402290	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	83.20	1500-21500-403210	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	71.60	5410-31220-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	1,365.32	5610-71120-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	669.82	5610-71120-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	813.20	6500-15660-402240	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	2.99	0100-12200-408199	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	156.74	1500-22240-402120	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	630.35	2600-55190-403225	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	14.88	6700-31410-402190	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	-264.26	5610-71100-403390	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	75.50	2110-31320-405333	PCard Transaction Description: OFFICE SERVICES

03/12/2012	753874	U.S. Bank	181.50	2600-55120-402690	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	327.26	2600-55120-402690	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	738.54	5610-71130-402320	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	128.79	5610-71130-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	116.31	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	3.67	5610-71150-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	47.10	5610-71130-403653	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	75.92	5610-71130-403653	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	139.60	5610-71130-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	14.69	0100-51120-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	34.58	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	40.68	0100-51120-402290	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	32.74	0100-51120-402320	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	8.72	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	0.77	5210-15230-402120	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	68.00	0100-51420-402290	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	660.24	5210-15920-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	-101.61	5210-15910-403650	PCard Transaction Description: WHOLESALE TRADE

03/12/2012	753874	U.S. Bank	-101.61	5210-15920-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	-101.61	5210-15930-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	-101.61	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.13	5210-15910-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.13	5210-15920-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.13	5210-15930-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.13	5210-15940-403650	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	101.52	5610-71190-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	49.95	5610-71120-402450	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	696.66	5610-71170-402450	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	1,134.92	2110-31320-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	1,518.87	2110-31320-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	33.15	2110-31320-403410	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	123.12	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	183.96	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	313.43	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	19.00	8720-51980-403410	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	145.91	2600-55190-403243	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	20.00	2600-55150-402280	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	22.74	2600-55190-403222	PCard Transaction Description: OTHER

03/12/2012	753874	U.S. Bank	158.10	2600-55190-403225	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	11.98	2600-55190-403225	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	309.00	5410-31220-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	-1,395.86	5610-71130-403655	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	1,395.86	5610-71130-403655	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	479.40	1500-21200-402610	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	198.00	5610-71130-403650	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	8.00	2600-55190-403222	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	148.60	5610-71120-402240	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	44.93	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	27.43	0100-51120-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	214.97	1500-21200-402120	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	240.00	0100-51120-403690	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	360.00	6700-31410-403823	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	914.08	2110-31320-402320	PCard Transaction Description: AUTO/RV DEALERS
03/12/2012	753874	U.S. Bank	304.21	1500-22240-402120	PCard Transaction Description: BUILDING SERVIC
03/12/2012	753874	U.S. Bank	190.00	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	98.00	6600-31100-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	120.00	1500-21110-403350	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	79.99	0100-51120-402260	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	581.70	2510-21870-403822	PCard Transaction Description: AIRLINE

03/12/2012	753874	U.S. Bank	150.00	2510-21870-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	269.43	2110-31320-403824	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	269.43	2110-31320-403823	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	37.94	0100-51120-402260	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	222.21	2600-55190-403243	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.88	5020-73110-402190	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.88	5020-73120-402410	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	16.88	5120-85000-402410	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	28.39	5120-84000-402223	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	15.65	5210-15940-403650	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	1.58	5610-71100-403390	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	59.76	5610-71150-402290	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	43.12	5710-71430-402450	PCard Transaction Description: WHOLESAL TRADE
03/12/2012	753874	U.S. Bank	300.00	1500-22230-403824	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	300.00	1500-22230-403824	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	252.00	8400-31840-402290	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	340.92	1500-21500-402190	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	15.39	2600-55160-402190	PCard Transaction Description: MAIL/TELEPHONE
03/12/2012	753874	U.S. Bank	137.80	2600-55190-403380	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	186.43	1500-21120-402442	PCard Transaction Description: OFFICE SERVICES

03/12/2012	753874	U.S. Bank	248.57	2530-21240-402120	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	130.48	1500-22230-403824	PCard Transaction Description: EATING/DRINKING
03/12/2012	753874	U.S. Bank	380.00	2400-43010-408199	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	81.05	5710-71410-402190	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	26.34	2110-31320-402320	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	200.00	1500-21150-402285	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	248.10	2550-21420-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	489.50	2600-55110-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	292.10	2110-31320-403823	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	25.00	1500-22230-403824	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	25.00	1500-22230-403824	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	25.00	5710-71410-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	25.00	5710-71410-403822	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	270.10	5610-71100-403824	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	80.95	1500-21120-402261	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	250.00	5710-71420-403823	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	6.00	5610-71150-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	69.99	2970-65010-402120	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	424.90	6700-31410-402190	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	120.00	2600-55110-407930	PCard Transaction Description: OFFICE SUPPLIES
03/12/2012	753874	U.S. Bank	135.00	5020-75000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	225.00	5020-75000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	225.00	5020-75000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	225.00	5020-75000-403820	PCard Transaction Description: BUSINESS EXPENS

03/12/2012	753874	U.S. Bank	225.00	5020-74000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	90.00	5120-85000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	225.00	5120-85000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	225.00	5120-85000-403820	PCard Transaction Description: BUSINESS EXPENS
03/12/2012	753874	U.S. Bank	250.17	6700-31410-403823	PCard Transaction Description: HOTELS
03/12/2012	753874	U.S. Bank	2.49	0100-51120-402410	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	6.49	0100-51120-403690	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	9.98	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	70.38	0100-51120-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	99.90	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	24.44	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	23.95	0100-51420-402320	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	3.99	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	36.99	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	38.48	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	309.95	0100-51420-402410	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	26.00	0100-51420-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	17.99	0100-51120-402330	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	56.98	0100-51120-402410	PCard Transaction Description: WHOLESale TRADE

03/12/2012	753874	U.S. Bank	8.98	0100-51120-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	26.99	1500-21150-402285	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	33.72	1500-21120-402260	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	68.59	2110-31320-403650	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	25.98	2110-31320-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	26.12	2600-55120-402690	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	198.49	2600-55120-402690	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	6.44	5210-15220-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	25.99	5210-15230-402120	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	6.99	5210-15230-402120	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	15.99	5410-31220-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	3.99	5410-31220-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	4.49	5410-31220-402290	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	23.08	5610-71120-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	63.91	5710-71430-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	4.19	5710-71430-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	13.97	6500-15660-402450	PCard Transaction Description: WHOLES TRADE
03/12/2012	753874	U.S. Bank	22.99	6500-15660-402350	PCard Transaction Description: WHOLES TRADE

03/12/2012	753874	U.S. Bank	4.99	6500-15660-402350	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	17.97	6500-15660-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	10.48	5210-15230-402120	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	0.99	5210-15920-402120	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	4.48	5210-15220-402290	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	37.84	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	44.43	5610-71120-402450	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	145.58	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	991.18	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	406.80	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	207.44	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	361.39	0100-51120-402330	PCard Transaction Description: VEHICLE EXPENSE
03/12/2012	753874	U.S. Bank	108.00	2600-55110-403360	PCard Transaction Description: OFFICE SERVICES
03/12/2012	753874	U.S. Bank	1,106.40	5610-71120-402240	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	-501.54	5610-71100-408199	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	195.17	5610-71130-402240	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	642.10	0100-16110-403720	PCard Transaction Description: AIRLINE
03/12/2012	753874	U.S. Bank	-124.95	5610-71150-402220	PCard Transaction Description: WHOLESALE TRADE
03/12/2012	753874	U.S. Bank	275.76	5610-71150-402220	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	543.95	5610-71150-402220	PCard Transaction Description: OTHER
03/12/2012	753874	U.S. Bank	130.95	0100-51120-403660	PCard Transaction Description: WHOLESALE TRADE

03/12/2012	753874	U.S. Bank	152.03	1500-21120-402220	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	236.89	2600-55130-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	132.09	2600-55160-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	777.90	5610-71150-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	8.38	5210-15210-402190	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	38.90	5610-71150-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	37.25	5610-71150-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	20.97	5610-71150-402290	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	1,618.89	1500-21500-405333	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	784.93	1500-21500-405333	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	138.99	1500-21500-405333	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753874	U.S. Bank	48.98	2970-65010-402120	PCard Transaction Description: WHOLESale TRADE
03/12/2012	753877	V.W.C. Inc.	125.00	2960-65540-407275	Change Order 3/7/2012, MHR, Dolores McCarthy, 357 Jefferson
03/12/2012	753877	V.W.C. Inc.	2,414.00	2960-65540-407275	3/7/2012 Inv., MHR, Dolores McCarthy,357 Jefferson
03/12/2012	753880	Western Municipal Construction Inc	26,404.29	4980-55360-409390	New temporary sanitary sewer service to Library building
03/12/2012	753881	Yellowstone Aids Project	3,319.36	2760-67500-407237	Q3 Reimb Req. FHIP Report
03/12/2012	753887	YWCA	4,244.74	2950-65280-407275	CDBG 1st qtr Reimb Req

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Payment of Claims March 19, 2012.

**PRESENTED BY:** Pat M. Weber, Finance Director

**Department:** City Hall Administration

---

**Information**

**PROBLEM/ISSUE STATEMENT**

Claims in the amount of \$620,990.27 have been audited and are presented for Council approval for payment. Claims that exceed \$2,500 are attached. A complete listing of the claims dated March 19, 2012, is available in the Finance Department.

**ALTERNATIVES ANALYZED**

No other alternatives were analyzed.

**FINANCIAL IMPACT**

Claims have a varying impact on department budgets, but are submitted by the departments and reviewed by Finance staff before being sent to the Council.

**RECOMMENDATION**

Staff recommends that the City Council approve Payment of Claims dated March 19, 2012.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

List of claims greater than \$2500.

AP Report > \$2,500 for 03/19/2012

Check Date	Check	Name	Amount	Account	Item Desc
03/19/2012	753897	At Architecture, Inc	6,454.00	1500-22260-402450	ARCHITECTURAL DESIGN FEE/ RE-DESIGN RESTROOMS
03/19/2012	753909	Billings Gazette	537.66	0100-14110-403110	Online Banner
03/19/2012	753909	Billings Gazette	400.00	2600-55110-403360	Magic Magazine
03/19/2012	753909	Billings Gazette	620.76	5410-31220-403370	Garbage Collection
03/19/2012	753909	Billings Gazette	796.26	5610-71100-403210	Airport
03/19/2012	753909	Billings Gazette	636.00	2600-55110-403360	Library
03/19/2012	753909	Billings Gazette	1,680.94	0100-17500-403370	HR
03/19/2012	753912	Border States Electric	-6,099.06	5020-74000-402360	credit
03/19/2012	753912	Border States Electric	323.43	5020-00000-141000	ELECTRICAL FOR WTP & WWTP PO NUM 288728
03/19/2012	753912	Border States Electric	21.58	5120-85000-402360	recepticals
03/19/2012	753912	Border States Electric	27.72	2110-31320-402290	screwdriver with tamper proof bits
03/19/2012	753912	Border States Electric	330.36	2110-31320-402430	screws/conduit/straps/caps/wire
03/19/2012	753912	Border States Electric	4,040.00	2110-00000-141318	STREET LIGHTS PO NUM 287820
03/19/2012	753912	Border States Electric	76.95	2110-31320-402360	voltage tester
03/19/2012	753912	Border States Electric	415.56	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 288645
03/19/2012	753912	Border States Electric	229.50	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 288647
03/19/2012	753912	Border States Electric	14.85	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 288728
03/19/2012	753912	Border States Electric	89.42	5020-74000-402360	ballasts
03/19/2012	753912	Border States Electric	132.08	2110-31320-402430	fish tape/strip tool/crimp tool/screwdrivers
03/19/2012	753912	Border States Electric	42.76	2110-31320-402290	freight on earlier shipment
03/19/2012	753912	Border States Electric	69.59	5120-85000-402360	fuse
03/19/2012	753912	Border States Electric	161.52	5120-84000-402360	lamp
03/19/2012	753912	Border States Electric	5.48	5120-85000-402120	light
03/19/2012	753912	Border States Electric	130.54	5020-74000-402360	light
03/19/2012	753912	Border States Electric	8.04	6010-15530-402650	MP
03/19/2012	753912	Border States Electric	321.50	6010-15530-402650	MP
03/19/2012	753912	Border States Electric	44.25	5120-85000-404220	elec parts
03/19/2012	753912	Border States Electric	53.59	5120-85000-404210	elec parts
03/19/2012	753912	Border States Electric	57.16	5020-74000-402360	elec parts

03/19/2012	753912	Border States Electric	89.06	5120-85000-402360 elec parts
03/19/2012	753912	Border States Electric	166.05	5120-85000-402360 elec parts
03/19/2012	753912	Border States Electric	309.11	5020-74000-402360 elec parts
03/19/2012	753912	Border States Electric	747.47	5120-84000-402360 elec parts
03/19/2012	753912	Border States Electric	7.85	5120-85000-402360 elec. parts
03/19/2012	753912	Border States Electric	19.93	5120-85000-402360 elec. parts
03/19/2012	753912	Border States Electric	20.00	5120-85000-402360 elec. parts
03/19/2012	753912	Border States Electric	26.16	5120-84000-402360 elec. parts
03/19/2012	753912	Border States Electric	61.80	5120-84000-402360 elec. parts
03/19/2012	753912	Border States Electric	62.42	5120-84000-402360 elec. parts
03/19/2012	753912	Border States Electric	92.47	5120-85000-402360 elec. parts
03/19/2012	753912	Border States Electric	127.05	5120-85000-402360 elec. parts
03/19/2012	753912	Border States Electric	256.16	5020-74000-402360 elec. parts
03/19/2012	753912	Border States Electric	6,150.37	5020-74000-402360 electrical
03/19/2012	753912	Border States Electric	186.90	5020-00000-141000 ELECTRICAL FOR WTP & WWTP PO NUM 288681
03/19/2012	753912	Border States Electric	798.00	5020-00000-141000 ELECTRICAL FOR WTP & WWTP PO NUM 288683
03/19/2012	753912	Border States Electric	23.99	5120-85000-402120 electrical parts
03/19/2012	753915	Brenntag Pacific Inc	5,453.40	2110-31320-404720 hicothaw
03/19/2012	753915	Brenntag Pacific Inc	4,790.34	2110-31320-404721 ice slicer
03/19/2012	753930	Csg Systems Inc	5,496.45	5020-73110-403110 STATEMENT MAILINGS
03/19/2012	753930	Csg Systems Inc	1,258.30	5120-83110-403111 STATEMENT MAILINGS
03/19/2012	753930	Csg Systems Inc	3,664.30	5120-83110-403110 STATEMENT MAILINGS
03/19/2012	753930	Csg Systems Inc	1,887.45	5020-73110-403111 STATEMENT MAILINGS
03/19/2012	753936	Dna Labs International	1,815.00	1500-21200-407910 Invoice 11-2754, DNA Testing for Case 11-28707
03/19/2012	753936	Dna Labs International	5,405.00	1500-21200-407910 Invoice 12-1079, DNA Testing for Case 12- 04260. BPD is paying for 1/2, Yellowstone County Attorney's Office paying for 1/2
03/19/2012	753946	First Interstate Bank	4,500.00	1500-21150-402279 Breakfast Exchange Club donation to the monetary rewards program.
03/19/2012	753954	Guardian Security Inc	5,740.00	2600-55120-403574 Inv 995669
03/19/2012	753960	Hdr Inc	6,695.67	4160-74930-409220 WO0426 ZONE 4 RESERVOIR AND FACILITIES: Pymt60/Inv360986-H
03/19/2012	753960	Hdr Inc	1,371.73	4210-84930-409340 WO0822 WWTP DISINFECTION SYSTEM IMPROVEMENTS: Pymt#36/Inv360993-H

03/19/2012	753960	Hdr Inc	506.45	5120-82110-403540	WWTP MPDES PERMIT ASSISTANCE (DISCHARGE): Inv 364695-H
03/19/2012	753960	Hdr Inc	777.18	4160-74930-409340	WATER TREATMENT PLANT EME RGENCY POWER SYSTEMS: Pymt#25/Inv 360994-H
03/19/2012	753969	Ingram Library Services	43.98	2600-55190-403222	Inv 03226501
03/19/2012	753969	Ingram Library Services	30.66	2600-55190-403226	Inv 03226501
03/19/2012	753969	Ingram Library Services	57.14	2600-55190-403333	Inv 03403387
03/19/2012	753969	Ingram Library Services	35.74	2600-55190-403222	Inv 03226500
03/19/2012	753969	Ingram Library Services	223.89	2600-55190-403226	Inv 03226500
03/19/2012	753969	Ingram Library Services	167.34	2600-55190-403227	Inv 03226500
03/19/2012	753969	Ingram Library Services	16.00	2600-55190-403255	Inv 03226500
03/19/2012	753969	Ingram Library Services	12.00	2600-55190-403227	Inv 03403386
03/19/2012	753969	Ingram Library Services	4.79	2600-55190-403226	Inv 03226503
03/19/2012	753969	Ingram Library Services	68.73	2600-55190-403242	Inv 03403389
03/19/2012	753969	Ingram Library Services	31.20	2600-55190-403382	Inv 03403389
03/19/2012	753969	Ingram Library Services	22.56	2600-55190-403226	Inv 03226502
03/19/2012	753969	Ingram Library Services	73.41	2600-55190-403333	Inv 03403388
03/19/2012	753969	Ingram Library Services	10.02	2600-55190-403333	Inv 03226504
03/19/2012	753969	Ingram Library Services	123.02	2600-55190-403226	Inv 03403390
03/19/2012	753969	Ingram Library Services	8.99	2600-55190-403227	Inv 03403390
03/19/2012	753969	Ingram Library Services	100.89	2600-55190-403255	Inv 03403390
03/19/2012	753969	Ingram Library Services	204.50	2600-55190-403333	Inv 03403390
03/19/2012	753969	Ingram Library Services	13.18	2600-55190-403226	Inv 03226505
03/19/2012	753969	Ingram Library Services	21.72	2600-55190-403333	Inv 03403391
03/19/2012	753969	Ingram Library Services	21.99	2600-55190-403222	Inv 03226506
03/19/2012	753969	Ingram Library Services	16.51	2600-55190-403226	Inv 03226506
03/19/2012	753969	Ingram Library Services	15.33	2600-55190-403226	Inv 03403392
03/19/2012	753969	Ingram Library Services	23.71	2600-55190-403226	Inv 03226507
03/19/2012	753969	Ingram Library Services	21.99	2600-55190-403222	Inv 03403393
03/19/2012	753969	Ingram Library Services	56.71	2600-55190-403226	Inv 03403393
03/19/2012	753969	Ingram Library Services	180.99	2600-55190-403226	Inv 03226508
03/19/2012	753969	Ingram Library Services	10.02	2600-55190-403333	Inv 03226508
03/19/2012	753969	Ingram Library Services	250.22	2600-55190-403226	Inv 03403394
03/19/2012	753969	Ingram Library Services	19.45	2600-55190-403333	Inv 03403394
03/19/2012	753969	Ingram Library Services	52.76	2600-55190-403226	Inv 03226509
03/19/2012	753969	Ingram Library Services	13.17	2600-55190-403227	Inv 03226509
03/19/2012	753969	Ingram Library Services	29.47	2600-55190-403333	Inv 03226509

03/19/2012	753969	Ingram Library Services	19.19	2600-55190-403226	Inv 03403395
03/19/2012	753969	Ingram Library Services	71.31	2600-55190-403333	Inv 03403395
03/19/2012	753969	Ingram Library Services	964.00	2600-55190-403333	Inv 03239140
03/19/2012	753969	Ingram Library Services	165.96	2600-55190-403333	Inv 03426751
03/19/2012	753969	Ingram Library Services	9.42	2600-55190-403333	Inv 03239141
03/19/2012	753969	Ingram Library Services	124.34	2600-55190-403333	Inv 03426752
03/19/2012	753969	Ingram Library Services	1,261.52	2600-55190-403333	Inv 03239142
03/19/2012	753969	Ingram Library Services	83.00	2600-55190-403334	Inv 03239142
03/19/2012	753969	Ingram Library Services	16.47	2600-55190-403242	Inv 03426753
03/19/2012	753969	Ingram Library Services	59.21	2600-55190-403222	Inv 03264471
03/19/2012	753969	Ingram Library Services	14.99	2600-55190-403255	Inv 03264471
03/19/2012	753969	Ingram Library Services	11.52	2600-55190-403333	Inv 03426755
03/19/2012	753969	Ingram Library Services	30.31	2600-55190-403226	Inv 03264472
03/19/2012	753969	Ingram Library Services	96.96	2600-55190-403333	Inv 03264472
03/19/2012	753969	Ingram Library Services	17.67	2600-55190-403226	Inv 03426756
03/19/2012	753969	Ingram Library Services	175.77	2600-55190-403222	03426757
03/19/2012	753969	Ingram Library Services	10.59	2600-55190-403333	Inv 03274526
03/19/2012	753969	Ingram Library Services	18.82	2600-55190-403333	Inv 03274527
03/19/2012	753969	Ingram Library Services	5.97	2600-55190-403227	Inv 03426758
03/19/2012	753969	Ingram Library Services	107.20	2600-55190-403333	Inv 03426758
03/19/2012	753969	Ingram Library Services	403.45	2600-55190-403241	Inv 03274528
03/19/2012	753969	Ingram Library Services	60.99	2600-55190-403226	INV 03509605
03/19/2012	753969	Ingram Library Services	8.99	2600-55190-403227	INV 03509605
03/19/2012	753969	Ingram Library Services	25.95	2600-55190-403226	Inv 03274529
03/19/2012	753969	Ingram Library Services	87.69	2600-55190-403333	INV 03509606
03/19/2012	753969	Ingram Library Services	17.40	2600-55190-403333	Inv 03274530
03/19/2012	753969	Ingram Library Services	54.22	2600-55190-403333	iNV 03509607
03/19/2012	753969	Ingram Library Services	15.93	2600-55190-403334	iNV 03509607
03/19/2012	753969	Ingram Library Services	14.75	2600-55190-403226	Inv 03274531
03/19/2012	753969	Ingram Library Services	8.39	2600-55190-403241	INV 03509608
03/19/2012	753969	Ingram Library Services	15.31	2600-55190-403226	Inv 03274532
03/19/2012	753969	Ingram Library Services	30.24	2600-55190-403242	Inv 03509609
03/19/2012	753969	Ingram Library Services	8.99	2600-55190-403226	Inv 03274533
03/19/2012	753969	Ingram Library Services	29.25	2600-55190-403227	Inv 03274533
03/19/2012	753969	Ingram Library Services	39.99	2600-55190-403333	Inv 03274533
03/19/2012	753969	Ingram Library Services	11.79	2600-55190-403226	Inv 03509610
03/19/2012	753969	Ingram Library Services	122.07	2600-55190-403227	Inv 03274534

03/19/2012	753969	Ingram Library Services	31.84	2600-55190-403226	Inv 03509611
03/19/2012	753969	Ingram Library Services	7.66	2600-55190-403333	Inv 03274535
03/19/2012	753969	Ingram Library Services	8.25	2600-55190-403333	Inv 03509612
03/19/2012	753969	Ingram Library Services	1,011.41	2600-55190-403333	Inv 03290001
03/19/2012	753969	Ingram Library Services	15.90	2600-55190-403226	Inv 03509613
03/19/2012	753969	Ingram Library Services	480.42	2600-55190-403333	Inv 03290002
03/19/2012	753969	Ingram Library Services	16.49	2600-55190-403334	Inv 03290002
03/19/2012	753969	Ingram Library Services	29.48	2600-55190-403226	Inv 03509614
03/19/2012	753969	Ingram Library Services	10.02	2600-55190-403255	Inv 03509614
03/19/2012	753969	Ingram Library Services	10.02	2600-55190-403333	Inv 03295330
03/19/2012	753969	Ingram Library Services	10.97	2600-55190-403222	Inv 03509615
03/19/2012	753969	Ingram Library Services	23.57	2600-55190-403227	Inv 03509615
03/19/2012	753969	Ingram Library Services	166.59	2600-55190-403242	Inv 03295331
03/19/2012	753969	Ingram Library Services	68.67	2600-55190-403382	Inv 03295331
03/19/2012	753969	Ingram Library Services	209.23	2600-55190-403226	Inv 03509616
03/19/2012	753969	Ingram Library Services	99.06	2600-55190-403226	Inv 03295332
03/19/2012	753969	Ingram Library Services	37.15	2600-55190-403226	Inv 03509617
03/19/2012	753969	Ingram Library Services	39.47	2600-55190-403333	Inv 03509617
03/19/2012	753969	Ingram Library Services	31.83	2600-55190-403333	Inv 03295333
03/19/2012	753969	Ingram Library Services	14.75	2600-55190-403226	Inv 03509618
03/19/2012	753969	Ingram Library Services	26.67	2600-55190-403333	Inv 03309735
03/19/2012	753969	Ingram Library Services	20.02	2600-55190-403333	Inv 03509619
03/19/2012	753969	Ingram Library Services	80.95	2600-55190-403241	Inv 03309736
03/19/2012	753969	Ingram Library Services	10.02	2600-55190-403333	Inv 03509620
03/19/2012	753969	Ingram Library Services	69.69	2600-55190-403227	Inv 03309737
03/19/2012	753969	Ingram Library Services	9.00	2600-55190-403226	Inv 03509621
03/19/2012	753969	Ingram Library Services	7.79	2600-55190-403226	Inv 03309738
03/19/2012	753969	Ingram Library Services	8.40	2600-55190-403226	Inv 03509622
03/19/2012	753969	Ingram Library Services	44.74	2600-55190-403333	Inv 03320802
03/19/2012	753969	Ingram Library Services	33.52	2600-55110-407930	Inv 03509623
03/19/2012	753969	Ingram Library Services	13.80	2600-55190-403241	Inv 03320803
03/19/2012	753969	Ingram Library Services	140.91	2600-55190-403222	Inv 03529838
03/19/2012	753969	Ingram Library Services	402.55	2600-55190-403226	Inv 03529838
03/19/2012	753969	Ingram Library Services	316.66	2600-55190-403227	Inv 03529838
03/19/2012	753969	Ingram Library Services	171.09	2600-55190-403255	Inv 03529838
03/19/2012	753969	Ingram Library Services	16.57	2600-55190-403333	Inv 03529838
03/19/2012	753969	Ingram Library Services	12.07	2600-55190-403334	Inv 03529838

03/19/2012	753969	Ingram Library Services	9.15	2600-55190-403227	Inv 03320804
03/19/2012	753969	Ingram Library Services	35.74	2600-55190-403242	Inv 03320805
03/19/2012	753969	Ingram Library Services	18.00	2600-55190-403226	Inv 03264470
03/19/2012	753969	Ingram Library Services	40.98	2600-55190-403227	Inv 03264470
03/19/2012	753969	Ingram Library Services	8.40	2600-55190-403255	Inv 03264470
03/19/2012	753969	Ingram Library Services	8.39	2600-55190-403226	Inv 03426754
03/19/2012	753969	Ingram Library Services	13.79	2600-55190-403227	Inv 03426754
03/19/2012	753969	Ingram Library Services	136.81	2600-55190-403333	Inv 03426754
03/19/2012	753970	Interstate Batteries	360.02	6010-00000-141000	4721-INTERSTAE BATTERIES PO NUM 288910
03/19/2012	753970	Interstate Batteries	524.65	6010-00000-141000	4721-INTERSTATE BATTERIES PO NUM 288906
03/19/2012	753970	Interstate Batteries	281.90	5410-31230-402320	INTERSTATE BATTERIES
03/19/2012	753970	Interstate Batteries	302.80	6010-00000-141000	MP PO NUM 288906
03/19/2012	753970	Interstate Batteries	161.90	6010-00000-141000	4721 INTERSTATE BATTERIES PO NUM 288909
03/19/2012	753970	Interstate Batteries	131.92	2110-31320-402320	4721-INTERSTATE BATTERIES
03/19/2012	753970	Interstate Batteries	242.85	6010-00000-141000	4721-INTERSTATE BATTERIES PO NUM 288912
03/19/2012	753970	Interstate Batteries	404.75	6010-00000-141000	INTERSTAE BATTERIES PO NUM 288914
03/19/2012	753970	Interstate Batteries	131.92	6010-00000-141000	4721-INTERSTATE BATTERIES PO NUM 288906
03/19/2012	753970	Interstate Batteries	80.95	6010-00000-141000	4721-INTERSTATE BATTERIES PO NUM 288910
03/19/2012	753975	Johnson Brothers Contracting	4,800.00	5410-31230-405330	grinder set up for landfill
03/19/2012	753976	Jtl Group Inc Dba Knife River	2,262.20	2110-31320-404520	1 1/2" crushed base
03/19/2012	753976	Jtl Group Inc Dba Knife River	3,416.52	2800-65810-407220	Encumbrance includes change order No. 1, JTL dba Knife River P631
03/19/2012	753981	Kois Brothers Equipment Co	2,626.88	5410-31220-402320	288398
03/19/2012	753981	Kois Brothers Equipment Co	1,053.00	5410-31220-402320	MP
03/19/2012	753981	Kois Brothers Equipment Co	1,041.46	5410-31220-402320	MP
03/19/2012	753981	Kois Brothers Equipment Co	36,289.00	2110-31320-409420	Additional amount owed for purchase order. Error on first po made it short. This was approved by City Council on 2/27/12.
03/19/2012	753981	Kois Brothers Equipment Co	42,789.00	2110-31320-409420	SNOW PLOW ASSEMBLIES WITH HYDRAULIC CONTROLS
03/19/2012	753981	Kois Brothers Equipment Co	21.14	6010-00000-141000	MP PO NUM 288398

03/19/2012	753981	Kois Brothers Equipment Co	1,185.17	5410-31220-402320	MP
03/19/2012	753981	Kois Brothers Equipment Co	1,041.00	5410-31220-402320	MP
03/19/2012	753990	Mailing Technical Services	78.54	5210-15210-403110	parking - special inserts only
03/19/2012	753990	Mailing Technical Services	4,272.43	6050-15150-403110	Finance
03/19/2012	753990	Mailing Technical Services	169.88	1500-21110-403110	Invoice 1686074 - Evidence Mailing
03/19/2012	753990	Mailing Technical Services	640.63	2600-55110-403110	February Mailing Service
03/19/2012	753993	Mes-Nw	1,482.00	1500-22290-402640	HFRP HELMET: HDOBL00HX, BEN 2 LOW RIDER HELMET W/NFPA EZ FLIPS & ESS GOGGLES
03/19/2012	753993	Mes-Nw	33.60	1500-22290-402640	ESTIMATED SHIPPING/HANDLING
03/19/2012	753993	Mes-Nw	325.00	1500-22290-402290	OHD SCOTT AV2000/AV3000 FIT TEST KIT
03/19/2012	753993	Mes-Nw	8,470.00	1500-22290-402290	QUANTIFIT RESPIRATOR FIT TESTING SYSTEM - INCLUDES FIT TRACK
03/19/2012	753993	Mes-Nw	495.00	1500-22290-402290	OHD QUANTIFIT PRINTER
03/19/2012	753993	Mes-Nw	51.00	1500-22290-402290	CBRN 40MM ADAPTER
03/19/2012	753993	Mes-Nw	79.00	1500-22290-402290	SHIPPING
03/19/2012	753993	Mes-Nw	-1,500.00	1500-22290-402290	ADJUSTMENT - TRADE IN
03/19/2012	753996	Montana Dakota Utilities Co	365.90	1500-22210-403440	05937321
03/19/2012	753996	Montana Dakota Utilities Co	521.51	0100-51220-403440	05552021
03/19/2012	753996	Montana Dakota Utilities Co	1,103.27	1500-22210-403440	05597121
03/19/2012	753996	Montana Dakota Utilities Co	142.24	5020-74000-403440	05780623
03/19/2012	753996	Montana Dakota Utilities Co	45.39	5120-85000-403440	05211321
03/19/2012	753996	Montana Dakota Utilities Co	41.48	2660-67730-407291	2/14/2012 Inv. for NSP property on Custer Avenue
03/19/2012	753996	Montana Dakota Utilities Co	22.44	5120-85000-403440	05023622
03/19/2012	753996	Montana Dakota Utilities Co	72.03	5020-74000-403440	3113 STANFORD - FINAL BILL
03/19/2012	753996	Montana Dakota Utilities Co	234.25	1500-22210-403440	05003521
03/19/2012	753996	Montana Dakota Utilities Co	47.64	2660-67730-407291	2/14/2012 Inv. for NSP Property, Lynn Avenue
03/19/2012	753997	Montana Department Of	750.00	8400-31840-403990	outfall charge
03/19/2012	753997	Montana Department Of	6,200.00	8400-31840-403990	outfall charge
03/19/2012	753998	Montana Deq	900.00	5120-82110-403495	5L1202003 - MTR000459
03/19/2012	753998	Montana Deq	57,549.00	5120-82110-403495	5L1202006 - MT0022586
03/19/2012	753998	Montana Deq	1,125.00	5410-31230-407635	annual landfill stormwater permit at landfill
03/19/2012	754002	Morrison Maierle Inc	3,669.20	5030-75910-409340	WO 10-08 WTP CLEARWELL CT: Pymt 15/Inv 120147
03/19/2012	754002	Morrison Maierle Inc	4,640.20	2100-51510-409390	WO 11-10 25th Street Pedestrian Bridge: Pymt4/Inv120148

03/19/2012	754002	Morrison Maierle Inc	0.00	4050-71250-409695 STORM WATER MASTER PLAN - PFC
03/19/2012	754002	Morrison Maierle Inc	10,984.77	4070-71280-403590 STORM WATER MASTER PLAN - PFC
03/19/2012	754002	Morrison Maierle Inc	719.24	2360-43700-409370 WO 11-10 25th Street Pedestrian Bridge: Pymt4/Inv120148
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 ZOE SMITH
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 MIKE SHELTON
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 CHAD BARGSTADT
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 JIM JOHNSON
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 ERIN RICE
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 KATIE HENDRICKSON
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 JEANNE HAUPT
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 TOM ROSS
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 JIM DEVERNIERO
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 BRIAN RISSER
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 MICHELLE HENDERSON
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	200.00	5020-74000-403820 LAEL LINDSTRAND
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 MIKE RUBICH
03/19/2012	754006	MSAWWA/MWEA JOINT CONFERENCE	250.00	5020-74000-403820 BILL DEMEYER
03/19/2012	754011	National Environmental Health Association	5,582.07	0100-14110-408124 January 17 - 27 Workshops
03/19/2012	754014	Northwestern Energy	172.64	5120-85000-403410 62ND ST W/IRONWOOD
03/19/2012	754014	Northwestern Energy	40.96	0100-51270-403410 07123870
03/19/2012	754014	Northwestern Energy	606.63	1500-22210-403410 08715468
03/19/2012	754014	Northwestern Energy	399.01	5020-74000-403410 11164522
03/19/2012	754014	Northwestern Energy	7.36	2110-31320-403410 17403577
03/19/2012	754014	Northwestern Energy	19.82	2660-67730-407291 NWE Inv. 3/8/2012 on NSP Property Cambridge - Closing Bill
03/19/2012	754014	Northwestern Energy	192.84	0100-51220-403410 07125362
03/19/2012	754014	Northwestern Energy	109.74	5610-71170-403410 11389269
03/19/2012	754014	Northwestern Energy	7.69	2110-31320-403410 17488966
03/19/2012	754014	Northwestern Energy	567.13	5710-71430-403410 07192255
03/19/2012	754014	Northwestern Energy	170.18	5020-74000-403410 11422532
03/19/2012	754014	Northwestern Energy	34.67	0100-51120-403410 18366666
03/19/2012	754014	Northwestern Energy	61.37	5020-74000-403410 07230592
03/19/2012	754014	Northwestern Energy	140.08	0100-51120-403410 07230451
03/19/2012	754014	Northwestern Energy	16.16	0100-51120-403410 07222870
03/19/2012	754014	Northwestern Energy	2,154.90	5020-74000-403410 07222649
03/19/2012	754014	Northwestern Energy	84.45	0100-51260-403410 07208218

03/19/2012	754014	Northwestern Energy	41.70	0100-51220-403410	07208184
03/19/2012	754014	Northwestern Energy	19.21	0100-51120-403410	11914041
03/19/2012	754014	Northwestern Energy	2,082.13	5020-74000-403410	07230402
03/19/2012	754032	Solid Waste Systems Inc	160.04	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	78.38	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	13.09	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	420.80	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	22.18	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	2,361.38	5410-31220-402320	MP
03/19/2012	754032	Solid Waste Systems Inc	5,649.47	5410-31220-402320	MP
03/19/2012	754038	St Vincent Occupational Health	800.00	0100-17500-403572	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	455.00	1500-21710-403510	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	1,137.42	1500-22290-403510	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	40.00	5410-31210-403510	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	210.00	5710-71420-403510	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	140.00	6010-15530-403510	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754038	St Vincent Occupational Health	510.00	6270-17520-405160	On-site nursing/drug testing/DOT Physicals #31168
03/19/2012	754039	Star Service Inc	99,501.54	4160-00000-201100	WO 04-26 Zone 4 Reservoir - Ret Rel# 1
03/19/2012	754042	Sunset Excavation	11,508.75	5050-75150-403671	Water Service Repair List 10/17/2011
03/19/2012	754042	Sunset Excavation	300.00	5050-75150-403671	1800 32ND ST WEST
03/19/2012	754042	Sunset Excavation	4,150.00	5050-75150-403671	4471 AUBDUBON WAY
03/19/2012	754048	Tire-Rama	30.00	2110-31320-402390	288402
03/19/2012	754048	Tire-Rama	2,973.20	5410-31220-402390	8 new tires for stock sw
03/19/2012	754048	Tire-Rama	4,200.00	5410-31230-402390	2 tires for landfill
03/19/2012	754048	Tire-Rama	2,973.20	5410-31220-402390	new tires for stock
03/19/2012	754048	Tire-Rama	2,973.20	5410-31220-402390	new tires for stock
03/19/2012	754048	Tire-Rama	3,178.93	5410-31220-402390	new tires for stock
03/19/2012	754048	Tire-Rama	20.00	2110-31320-402390	MP
03/19/2012	754048	Tire-Rama	-205.73	5410-31220-402390	credit for original inv# 1050193031
03/19/2012	754048	Tire-Rama	342.00	5410-31230-402390	tire at landfill

03/19/2012	754048	Tire-Rama	300.00	5410-31220-402390	tire repairs
03/19/2012	754048	Tire-Rama	410.00	5410-31220-402390	tire repairs
03/19/2012	754048	Tire-Rama	790.50	5410-31220-402390	tire repairs
03/19/2012	754048	Tire-Rama	150.00	5410-31220-402390	tire repairs sw
03/19/2012	754048	Tire-Rama	621.20	5410-31230-402390	tires for landfill
03/19/2012	754048	Tire-Rama	4,346.00	5410-31220-402390	our retreads from cap plant
03/19/2012	754048	Tire-Rama	60.00	2110-31320-402390	288402
03/19/2012	754048	Tire-Rama	35.00	2110-31320-402390	288402
03/19/2012	754048	Tire-Rama	100.00	2110-31320-402390	MP
03/19/2012	754048	Tire-Rama	15.00	2110-31320-402390	288402
03/19/2012	754051	Town & Country Supply Association	15,895.18	6010-00000-141000	18295 PO NUM 288952
03/19/2012	754051	Town & Country Supply Association	13,133.74	6010-00000-141000	MP PO NUM 288857
03/19/2012	754051	Town & Country Supply Association	19,638.06	5020-00000-141000	WATER PARTS AND SUPPLIES PO NUM 288895
03/19/2012	754051	Town & Country Supply Association	19,868.42	6010-00000-141000	18295 PO NUM 288952
03/19/2012	754066	Yellowstone County Finance Dpt	7,070.00	1500-21110-403590	Prisoner Billing for Month ENding February 2012
03/19/2012	754067	Yellowstone Valley Animal Shelter	20,666.67	1500-21700-403990	contract services 1-22-12\2-21-12

**Regular City Council Meeting**

**Meeting Date:** 04/09/2012

**TITLE:** Public Hearing and Approval of Resolution Approving and Adopting Third Quarter Budget Amendment for Fiscal Year 2011/2012

**PRESENTED BY:** Patrick M Weber

**Department:** City Hall Administration

---

**Information**

**PROBLEM/ISSUE STATEMENT**

Third Quarter Budget amendments for Fiscal year 2011/2012 are requested for the following:

The Airport is requesting a budget amendment for ancillary construction and equipment costs allowed by the Series 2010B Bond document and related agreements. Remaining bond proceeds are available for the purchase of a skid steer with snow removal attachments (\$36,640), sand/oil separator mud extractor (\$25,060), electrical submetering (\$8,500), and miscellaneous small equipment and supplies (\$15,000).

Property insurance premiums for FY12 increased at a rate greater than the anticipated increase due to a change in property valuations. Insurance Fund reserves will be used and future charges for services to the attributable funds will be increased to replenish the reserves.

The Parking Fund entered into a contract with McKinstry to make building improvements as a result of the energy performance report released in FY11. Lease financing was approved by Council and the debt payments will be paid for with energy savings.

In FY11, City Council approved a plan to perform a South Billings Boulevard Urban Renewal District Master Plan. This project wasn't identified when the City adopted its FY 12 budget. The total cost of the contract is approximately \$275,000. Tax increment receipts will be used to pay for this plan.

The costs of development incentives to First Interstate Bank for its 6th Avenue North operations center were greater than originally budgeted. These incentives are prescribed by a contract and are dependent upon the increase in tax increment for the East Billings Urban Renewal Area. The increase in the tax increment for the district was greater than anticipated; therefore the incentive was greater as well.

City Council approved the purchase of toughbook computers and in-car cameras on February 13, 2012. Both equipment purchases were anticipated to occur sometime during this fiscal year but the amount was unknown when the FY 12 budget was developed. The computers are to be funded by a lease/loan to the Public Safety Fund. The cameras are funded by the Drug Forfeiture Fund reserves.

The Fire Department is modifying the sleeping quarters and adding a restroom/shower to Fire Station #1 and #5 to better accommodate female firefighters. The accomodation is necessary to provide equal employment opportunities. Revenue returned to the City General Fund and Public Safety Fund from the South TIF adjustment will be used to fund the construction.

**ALTERNATIVES ANALYZED**

The Council may: Approve the requested budget amendments; or Not approve the requested budget amendments.

**FINANCIAL IMPACT**

The requested budget amendments will be funded by additional revenues or reserves.

**RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing and approve the resolution approving and adopting the third quarter budget amendments for Fiscal Year 2011/2012.

**APPROVED BY CITY ADMINISTRATOR**

---

**Attachments**

Exhibit A

Attachment A

**EXHIBIT A**

**Revenue    Expenditure**

**Fund 4060 - Airport Fund**

The Airport is requesting a budget amendment for ancillary construction and equipment costs allowed by the Series 2010B Bond document and related agreements. Remaining bond proceeds are available for the purchase of a skid steer with snow removal attachments (\$36,640), sand/oil separator mud extractor

4060-71190	409290	85,200	Buildings
------------	--------	--------	-----------

-----  
**Fund 6300 - Property Insurance Fund**

Property insurance premiums for FY12 increased at a rate greater than the anticipated increase due to a change in the valuation of some property. Reserves will be used to fund the increase and future charge for services to the attributable funds will be increased to replenish the reserves.

6300-17530	405110	100,000	Property insurance premiums
------------	--------	---------	-----------------------------

-----  
**Fund 5210 - Parking Fund**

The Parking Fund entered into a contract with McKinstry to make building improvements as a result of the energy performance report released in FY11. Lease financing was approved by Council and the debt payments will be paid for with energy savings.

5210-15910	402450	578,311	Parking garage improvements
------------	--------	---------	-----------------------------

-----  
**Fund 1990 - South Tax Increment Operating Fund**

In FY11, City Council approved a plan to perform a South Billings Boulevard Urban Renewal District Master Plan. The total of the contract is approximately \$275,000 to be performed by AECOM. Tax increment receipts will be used to pay for this plan.

1990-15130	403590	275,000	Master plan
------------	--------	---------	-------------

-----  
**Fund 2010 - East Tax Increment Operating Fund**

The costs of development incentives to be paid to First Interstate Bank were greater than originally budgeted. These incentives are prescribed by a contract and are dependent upon the increase in tax increment for the district. The increase in the tax increment for the district was greater than anticipated, therefore the incentive was greater as well.

2010-15070	407968	97,000	Development incentives
------------	--------	--------	------------------------

-----  
**Fund 7180 - Police Drug Forfeitures Fund, Fund 1500 - Public Safety Fund, Police Department**

City Council approved the purchase of toughbook computers and in-car cameras on February 13, 2012. The computers are to be funded by the Public Safety Fund within its current budgeted expenditures, excluding the debt proceeds revenue. The cameras are funded by the drug forfeiture fund reserves which are to be used for non-budgeted items.

1500-21500	386950	360,149	Debt proceeds
1500-21500	409480	360,149	Computers
7180-21600	386950	264,935	Debt proceeds
7180-21600	409480	264,935	Cameras
7180-21600	406100	67,764	Principal payment
7180-21600	406200	427	Interest payment

-----

**Fund 1500 - Public Safety Fund, Fire Department**

The Fire Department is modifying the sleeping quarters and adding a restroom/shower to Fire Station #1 and #5 to better accommodate female firefighters. Revenue returned to the City from the South TIF adjustment will be used to fund the construction.

1500-22260	409250	39,000	Remodel costs
------------	--------	--------	---------------

-----

-----

-----

-----

-----

RESOLUTION 11-

A RESOLUTION TO MAKE **FISCAL YEAR 2011/2012** ADJUSTMENTS TO APPROPRIATIONS PURSUANT TO M.C.A. 7-6-4006 AS AMENDED, AND PROVIDING TRANSFERS AND REVISIONS WITHIN THE GENERAL CLASS OF SALARIES AND WAGES, MAINTENANCE AND SUPPORT AND CAPITAL OUTLAY.

WHEREAS, M.C.A. 7-6-4006 provides that the City Council, upon proper resolution, adopted by said Council at a regular meeting and entered into its Minutes, may transfer or revise appropriations within the general class of salaries and wages, maintenance and support, and capital outlay, and

WHEREAS, based upon a Budget Review (**FY 2011/2012**), it is necessary to alter and change said appropriations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

That the attached transfers or revisions are hereby adopted.

(SEE EXHIBIT A)

PASSED AND APPROVED by the City Council, this 9<sup>th</sup> day of April, 2012.

THE CITY OF BILLINGS:

BY: \_\_\_\_\_  
Thomas W. Hanel, MAYOR

ATTEST:

BY: \_\_\_\_\_  
Cari Martin, CITY CLERK